## WASHINGTON INTERMEDIATE

## PEKIN PUBLIC SCHOOL DISTRICT 108

501 Washington Street Pekin, Illinois 61554

Date: December 10, 2021

RE: Emergency Days

Washington Families,

In the event of an emergency day, Washington Intermediate School has a plan for learning. Emergency days or "E-days" have been used in the past when the school building is closed due to inclement weather, extreme temperatures, or school based emergencies such as water or electrical problems.

E-days may only be determined by the superintendent of schools. The Pekin Public School District #108 Superintendent, Dr. Link, will send out a message to families indicating that in-person school will not take place on a particular day. Because our students each have a chromebook that travels home with them, District #108 schools will continue teaching and learning on E-days.

In the event of an E-day, Washington Intermediate School will follow-up the district message with a Remind message and an email with further instructions. Students will need to log in to Google Classroom on their chromebooks by **9:00 am**, complete the Google attendance form to be counted as present, attend the Google Meeting with their teacher, and complete assignments to the best of their ability. Teachers will communicate through Google Classroom and will be available to all students and families throughout the school day.

Please keep your contact information as up to date as possible with our school office to receive all messages concerning E-days. If your student is unable to work online in the event of an E-day, please contact our office and leave a message at 477-4721. You may also contact <a href="mailto:lynn.brown@pekin108.org">lynn.brown@pekin108.org</a> or <a href="mailto:jonathan.kingdon@pekin108.org">jonathan.kingdon@pekin108.org</a> with any questions.

Respectfully yours, Lynn Brown, Principal

Jun Bo

Respectfully yours, Jonathan Kingdon, Asst. Principal

Jonathan Kingdom