NON-UNION JOB POSTING
MANTON CONSOLIDATED SCHOOLS
JANUARY 3, 2022

CLASSIFICATION
Monitor-Non Union position

POSITION
Latchkey Monitor position

PAY
Subject to contract

HOURS
Position would be approximately 7:30-8:30 a.m. and 3-5:30 p.m., beginning and ending times may vary

STARTING DATE
January 2022 or until filled

QUALIFICATIONS AND REQUIREMENTS
Job requirements: Clerical and reception skills, ability to use PowerSchool and other school software programs. Experience working in school office preferred, filing, typing, copying and computer.
Experience in working with children individually and in small groups in a public school setting. Knowledge and experience with literature based approach to reading programs and manipulative math programs.
Prepared to perform supervisory duties in an outdoor environment, which may include adverse weather conditions.
Ability to supervise students in classroom, cafeteria and playground. Includes duties as assigned by the administrator.
Hiring would be subject to criminal records check as required by law.
Not have prior conviction of immoral act contributing to the delinquency of a child or felony involving moral turpitude
Drug screening required

If interested in the position, apply by 4:00 P.M. on January 8, 2022, to (email preferred):

MANTON CONSOLIDATED SCHOOLS
MR. JP KATONA, ELEMENTARY SCHOOL PRINCIPAL
105 FIFTH STREET
MANTON, MI 49663
jpkatona@mantonschools.org