SALEM COMMUNITY SCHOOLS

Pursuit of... Expectation of... Excellence!
Superintendent: Jon Acton Assistant Superintendent: Dr. Kim Thurston
School Board: Rodney Brough, Mark Day, Allison Ezzell, Becky Humphrey, Ray Oppel, Richard Trueblood, Rebecca White

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ACCEPTABLE TECHNOLOGY USE POLICY

Salem Community Schools provides a variety of learning opportunities for students requiring the use of technology. These opportunities enable students to seek, analyze, and display information in classrooms, computer labs and media centers. Prior to using computers in Salem Community Schools, students and parents/guardians must review and sign this technology use agreement.

Access is a Privilege, not a Right – Students are responsible for appropriate behavior when using the Salem Community Schools network. Access to network services is offered to students who agree to act in a considerate and responsible manner, and parent permission is required. The administration may revoke or suspend user access when these terms are violated.

Equipment and Facilities – The computers, local hard drives, network drives, user accounts, personal drive space and their contents are all property of Salem Community Schools. Administrators will review or retrieve communications to maintain system integrity to ensure that students are using the system responsibly. Based on school policy, the school administration will deem what is inappropriate use and that decision is final. The system administrators will close an account at any time as required by the school administration. Stored information on the school's network or property is not private.

Username and Password – Where applicable, students will be issued a username and password. Network activity is tracked by user name: therefore, this information must be kept private and confidential. Any violation of this Acceptable Technology Use Policy attributed to a student's username will result in disciplinary action being taken against that student. In addition, accessing another student's account will result in disciplinary action.

Internet – Lab workstations provide student access to the Internet. Whether at a classroom, lab or media center computer, students are not to enter Internet addresses or conduct Internet searches without the consent and the direct supervision of a teacher. Students are not to share personal information, order items, utilize proxy servers to circumvent the network firewall, send e-mail messages, or download or install materials unless they have teacher consent and are being directly supervised.

Limitation of School Liability – in compliance with the Children's Internet Protection Act (CIPA), Salem Community Schools has implemented filtering and/or blocking software to restrict access to Internet sites containing pornography, obscene depictions, or other materials harmful or unsuitable to minors less than 18 years of age. Therefore, Salem Community Schools is not responsible for a student's exposure to inappropriate or unacceptable materials, and cannot guarantee the accuracy or quality of any information found on the Internet. The school district is not responsible for damages which may occur as a result of interruption of service, loss of data, or financial obligations which result from unauthorized or improper use of the network of the Internet.

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Computer Use and Internet Access

When using the school's computer systems, students must conduct themselves in a manner which is appropriate and proper, as a representative of the school and the community. In general, all computer use must adhere to student handbook rules, to state and Federal laws and regulations, and to teacher or staff directions.

Disciplinary Actions

If the guidelines as stated in the **Computer Network and Internet Acceptable Use Policy** are not followed, a student's computer or Internet privileges will be suspended until the administrator, technical staff, and teacher have met with the student to discuss the incident in question. The administrator should confer with the building or district Technology Coordinator regarding each incident to determine the appropriate consequences.

GoGuardian

To help ensure the safety and security of our students, Salem Community Schools has implemented a content filtering application called GoGuardian, that will block students from accessing dangerous or inappropriate websites when they are logged into a Chromebook.

The GoGuardian filter is deployed to the students' salemschools.us user accounts. This tool allows SCS to encourage safer and more responsible internet browsing habits, help protect students against inappropriate and harmful online content, help students stay more focused when learning online, and facilitate communication between teachers and students during class time.

I have read and understand this technology use policy and will operate school technology only for education purposes and within the guidelines above. I also acknowledge that all provisions of the Guidelines for Acceptable Use of Technology are subordinate to local, state, and federal statute.

Student Signature_____   Date_____

I have read and understand this use agreement and give permission for my child to use Salem Community Schools computers. I expect my child to follow the above guidelines and will not hold the school or school employees liable for Internet materials obtained during illegal use.

Parent/Guardian Signature_____   Date_____

Student Name (Print)_____   Grade_____