

State of West Virginia_
County of Nicholas to wit:

The Nicholas County Board of Education of the County of Nicholas, West Virginia met in a regular session on Tuesday, September 7, 2021, beginning at 5:00 p.m. The purpose of the meeting was to conduct routine business. The meeting was held at the Nicholas County Board Office, 400 Old Main Drive, Summersville, WV 26651.

Educating and Preparing Students for Success After High School

Present for the meeting were:

- Dr. Gus Penix, President
- Mr. Fred Amick, Vice-President
- Mr. Phil Berry, Member
- Mrs. Elizabeth Coffman, Member
- Mr. Roy Moose, Member

Dr. Donna Burge-Tetrick, Superintendent

1. Call to Order
2. Moment of Silent Reflection & Pledge of Allegiance
3. Approve minutes of meetings held on: August 16, 2021

Upon motion by Mr. Fred Amick, seconded by Mrs. Libby Coffman, the board unanimously consented to approve the minutes as presented.

Board President, Penix asked the board to rearrange the agenda, all agreed to move items 4/b, 5/k, 8 and item 10 to the top of the agenda.

10. Delegations:
 - a. Dr. Sarah Lee
 - b. Matt Lee
 - c. Gary Roberts
 - d. Dr. Kelly Blake
 - e. Sara Acree
 - f. Jennifer Liddle

8. Superintendents Information:
Superintendent, Dr. Donna Burge-Tetrick, Michelle Underwood, with the Health Dept. and Martha Roop, Head NCBOE Nurse presented the new mask plan for NCBOE:

September 3rd Update and Contact Tracing

The West Virginia Department of Education under the guidance of Dr. Ayne Amjad, MD, MPH, as State Health Officer and Commissioner of DHHR’s Bureau for Public Health provided new

guidance to county school systems on Friday afternoon of last week. Students don't have to quarantine if masked regardless of distance apart. Due to these changes, I believe that a conditional mask mandate is in order. Since the beginning of the year 834 students and staff have been quarantined with 107 positive cases in Nicholas County Schools.

Contact Tracing for Schools with Universal Mask Policy

- » For schools with a universal mask policy (regardless of DHHR map color) quarantining students and staff who have been exposed to a person with COVID-19 is NOT required if masks are worn at the point of exposure (including extracurricular activities).
- » Schools should try to limit potential exposures while students are eating lunch by co-horting students who eat together or by eating in classrooms. This will reduce the risk of exposure to COVID-19.

Contact Tracing for Schools with No Universal Mask Policy

- » For cases requiring quarantining, students who have been vaccinated do NOT have to quarantine.
- » For unvaccinated students in a classroom, review class, bus, and cafeteria seating charts, and only quarantine students who were less than six-feet of an infected person as opposed to quarantining an entire classroom.
- » There are exceptions when quarantining an entire classroom is acceptable (e.g., greater than 10% of class positive with COVID-19 or younger- aged children where identifying close contacts is not possible).

Proposed Plan for Parent Choice/Mask Mitigation

Through collaboration with Michelle Underwood at the Nicholas County Health Department, a plan was devised that I would like to implement beginning Friday, September 10, 2021. Although many hated the DHHR COVID Map, it did provide guidance as to the number of positive cases throughout our state, by county. Our plan calls for the review of color designations every Friday. When the map is **Red** or **Orange**, students and staff will wear mask the following week. During the week masks are mandated, persons exposed to COVID-19 while wearing a mask at the point of exposure, will not be quarantined.

When the map is **Green**, **Yellow** or **Gold** on Friday, no masks the following week.

Orange and Red Mask Exception, if a school has less than **10% COVID Exposure quarantine** or less than **10% COVID Positive** at the end of the school day on Friday of each week, that school will not be required to wear masks the next week. These exceptions will be reviewed weekly.

Anyone who rides a Nicholas County Bus will be required to wear a mask when the COVID Map is **Red** or **Orange**.

I am highly recommending that everyone wear a mask at all times in all schools to keep quarantine numbers down and everything closer to normal.

We will continue to work with Individual schools to prevent the spread at extracurricular activities and in the lunch setting. When a mask requirement is in place and if a student can't wear a mask/shield for medical or psychological reasons, the student may be excused from mask use with appropriate documentation.

Please understand this is an ever changing process, when additional guidance from state health officials is provided, we will adjust according.

Definition of School Outbreak

» Cases of COVID-19 are immediately reportable to the local health department. Local health departments, under the reportable disease rule 64-CSR7, have the authority to isolate and quarantine for COVID-19.

» An outbreak in a school setting is defined as:

- › Multiple cases comprising at least 10% of students, teachers, or staff, within a specified core group (e.g. classroom, extracurricular activity, sports team)
- › OR at least three cases within a specified core group (e.g. classroom, extracurricular activity, sports team)
- › COVID-19 cases with symptom onset or positive test result within 14 days of each other that were not identified as close contacts of each other in another setting (i.e., household) AND epidemiologically linked in the school setting

Considerations for Closing »

Schools may consider closing individual classrooms for a 10-day period when rapid transmission occurs in a classroom to slow transmission. Schools should use the threshold five or more students in a single classroom or if 10% of the classroom has COVID-19, whichever is greater.

» Schools may consider closing for a 10-day period to slow transmission if recommended by the local health department to the county superintendent based on meeting the thresholds:

- › School is unable to maintain a safe school environment due to the number of staff out.
- › School baseline absenteeism is double the average daily absences due to students out with COVID-19

4. Discussion Items & Presentations:

- a. Mask mandate ~ Mr. Roy Moose

- 5. k. Mr. Roy Moose made a motion to have a mask mandate, Dr. Penix called for a second to the motion (3) times. The motion died for a lack of a second vote.

4. Discussion Items & Presentations:

- b. Farm Safety Day ~ Brian Sparks
- c. Update on Student Enrollment ~ Tammi Gregory

5. Action items:

- a. Approval of the renewal contract with Andrea Williams ~ MA
- b. Approval of all 3rd grade students to attend the Farm Safety Day, 9/22/21
- c. Approval of the Updated Critical Need Policy ~ MA
- d. Approval of the MOU with Seneca Health Services
- e. Approval of the contract with Traci Frazier, LPN
- f. Approval of the renewal contract with St. Luke's United Methodist Church
- g. Approval of a one-time stipend in the amount of \$5,500 for Martha Roop (extra hours for contact tracing)
- h. Approval of the MOU with the SESC for (3) Contact Tracers
- i. Approval of the contracts with New Life Christian Academy ~ Dr. Lee
- j. Approval of the MOU with New River Health Association ~ MA
- k. Roy Moose motion on the mask mandate ~ moved to the top.

Upon motion by Mrs. Libby Coffman, seconded by Mr. Phil Berry, the board unanimously consented to uphold the Superintendent's recommendations and approved action items (a, b, c, d, e, f, h, i and j).

Upon motion by Mr. Fred Amick, seconded by Mrs. Libby Coffman, along with Penix, and Berry the board consented to approve the one-time stipend for Martha Roop. Voting against the stipend, Moose. (4-1)

6. Consent Items:

- a. Finance:
 1. Payment of Current invoices
 2. Supplements and Transfers
 3. Bids:
 - a. Refrigerated Truck ~ Metheney Trucks
 - b. PCE Track ~ WV Asphalt Maintenance Supply
 - c. Photos:
 1. Lifetouch ~ RMS
 2. TSS ~ GCE and NCHS
 - d. Vending Machines
 1. Mountain Vending ~ NCHS
 4. Contracts:
 - a. Appalachian Office Products ~ NCHS
- b. Approval of the Out of State Travel Request for Lydia Young and Christina Chapman ~ Council for Exceptional Children National Conference ~ Jan. 15-20, 2022 ~ Orlando, FL
- c. Approval of the Out of State Travel Request for the following ~ ACTE Career Tech Vision Conference ~ Dec. 1-Dec. 4 ~ New Orleans ~ Funded by Perkins Grant: Tom Bayless, Brian Francisco, Cody Murphy, and Kim McPherson

Upon Motion by Mr. Phil Berry, seconded by, Mr. Fred Amick, the board

unanimously consented to uphold the Superintendent’s recommendations and approved consent items as presented by Kevin Hess, Board Treasurer.

7. Personnel:

a. **Professional:**

Mary Sue Bailey Employ in the position of Music Teacher at Summersville Middle School effective August 20, 2021 (R. Burge, SMS-MSC/CHR; Vacating Out of County)

Josie Groves Employ in the position of English Teacher at Nicholas County High School effective release from Greenbrier County Schools. (C. Baber, NCHS-ENGL-G10/11; Vacating Out of County)

Rachel Westfall Employ in the position of Special Education Teacher at Panther Creek Elementary School effective upon WVDE approval (J. Anderson, PCE-/LDMI/BD/AU 1; Vacating Substitute)

Ronny Porter Employ in the position of 1st Grade Teacher at Birch River Elementary School effective with the start of the 2022-2023 school year. (C. Rose, BRE-G1-1; Vacating BRE-G2-1)

Amanda Deitz Employ in the position of Pre-K Teacher at Summersville Elementary School effective October 4, 2021. (T. Jenkins, SES-PK-2; Vacating Out of County)

Joe Dawson II
Serina Taylor
Cathy McKnown
John Walkup
Andrew Lowther
Judy Durst Employ in the position of Substitute Teacher for Nicholas County Schools effective upon WVDE approval.

Linda Yeager Employ in the position of Restricted Substitute Teacher for Nicholas County Schools effective upon WVDE approval.

Service:

Angie Butcher Employ in the position of Transportation/Instruction Aide II at Mt. Lookout Elementary School effective September 9, 2021. (New, MLE-SP-SPED AIDE I; Vacating SES-PK-ECCAT 3/Blankenship)

Maranda Vaughan Employ in the position of Transportation/Instruction Aide II at Birch River Elementary School effective September 8, 2021. (New, BRE-COVID AIDE; Vacating Preferred Recall)

- JoAnn Hickman Employ in the position of Transportation/Instruction Aide II at Cherry River Elementary School effective upon the hire of her replacement. (New, CRE-COVID AIDE; Vacating CRE-CUST EVE 2)

- Amber Lewis Employ in the position of Transportation/Instruction Aide II at Cherry River Elementary School effective September 8, 2021. (New, CRE-COVID AIDE; Vacating Substitute)

- Chastity Byrd Employ in the position of Transportation/Instruction Aide IV at Gauley River Elementary School effective upon the hire of her replacement. (New, GRE-COVID AIDE; Vacating CRE-SP-SPED AIDE3)

- Crystle Clemens Employ in the position of Transportation/Instruction Aide IV at Gauley River Elementary School effective upon the hire of her replacement. (New, GRE-COVID AIDE; Vacating ZES-SPED AIDE 1:1 (112182))

- Kendal Stearns Employ in the position of Transportation/Instruction Aide II at Panther Creek Elementary School effective upon the hire of her replacement. (New, PCE-COVID AIDE; Vacating SMS-HT-COOK 5)

- Juan Stearns Employ in the position of Transportation/Instruction Aide II at Panther Creek Elementary School effective September 8, 2021. (New, PCE-COVID AIDE; Vacating Substitute)

- Lisa Flanagan Employ in the position of Transportation/Instruction Aide II at Glade Creek Elementary School effective upon the hire of her replacement. (New, GCE-COVID AIDE; Vacating SMS-SP-SPED AIDE5 (114026))

- Casey Dyer Employ in the position of Transportation/Instruction Aide III at Summersville Elementary School effective upon the hire of her replacement. (New, SES-COVID AIDE; Vacating SMS-SPED AIDE 6)

- Rebecca Adams Employ in the position of Transportation/Instruction Aide III at Summersville Elementary School effective upon the hire of her replacement. (New, SES-COVID AIDE; Vacating NCHS-SP-SPED AIDE4)

- Tina Brown Employ in the position of Transportation/Instruction Aide II at Mt. Nebo Elementary School effective the hire of her replacement. (New, MNE-COVID AIDE; Vacating MNE-COOK1)

- Kayla Legg Employ in the position of Transportation/Instruction Aide II at Mt. Lookout Elementary School effective September 8, 2021. (New, MLE-COVID AIDE; Vacating Substitute)

Deborah McGeeney Employ in the position of Long Term Substitute Transportation/Instruction Aide at Gauley River Elementary School effective throughout the employees approved leave. (December 13, 2021). (G. Williams, GRE-SPED AIDE 2; Vacating Substitute)

Matthew Phillips Employ in the position of Half Time Bus Operator for Bus 97 effective September 8, 2021.

Zach Whitlock Employ in the position of Substitute Cook for Nicholas County Schools effective upon return of acceptable background check.
Dustin Summers
Vanessa McClung
Kara Shaver
Amber Gregory
Janet Davis

Amber Lewis Employ in the position of Substitute Aide for Nicholas County Schools effective upon return of acceptable background check.
Makayla Phares
Miriam Martin
Justan Bird
Charlene Wiseman Morrison
Whitney Snyder
Ashley Murphy
Cassandra Thomas
Misty Stover
Melissa Russell
Charlene Bailey
Topanga Jackson
Linda Yeager
Dallas Cole
Angel Duncan
Tanya Gyurek

Christopher Dodrill Employ in the position of Substitute Custodian for Nicholas County Schools effective upon return of acceptable background check.
Dustin Summers
Josh Young
Misty Stover
Jason Armentrout

Deanna Stracahota Employ in the position of Half Time Cook Iat Richwood High School effective September 8, 2021. (K. Stearns, RHS-HT-COOK 3; Vacating Substitute)

Professional Extra-Curricular:

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| Marsha Russell | Employ in the position of Substitute Athletic Trainer for Richwood High School effective upon completion of any applicable WVSSAA/WVDE requirements. |
| Jackie Browning Aleda Hileman Sonja Craft Mary Griffith | Employ in the position of Academic Interventionist for Gauley River Elementary School effective at the direction of the building principal. |
| Kaitlyn Peyatt | Employ in the position of Assistant Cheer Coach for Nicholas County High School effective upon completion of any applicable WVDE/WVSSAC requirements. |
| Lindsey Sanson | Employ in the position of Temporary Support Staff—Girls Basketball for Nicholas County High School effective upon completion of any applicable WVDE/WVSSAC requirements. |
| Misty Cogar | Employ in the position of 21 st Century After School Site Coordinator for Summersville Elementary School effective with the start of the program. |
| Cindy Allen Peggy Benton | Employ in the position of Academic Interventionist at Mt. Nebo Elementary School effective at the direction of the building principal. |
| Shane Frame | Employ in the position of Boys Basketball Coach at Richwood Middle School effective upon completion of any applicable WVDE/WVSSAC requirements. |
| Ellen Davis Cheryle Bailes | Employ in the position of Academic Interventionist for Mt. Lookout Elementary School effective at the direction of the building principal. |
| Terry Lewis | Employ in the position of Academic Interventionist for Zela Elementary School effective at the direction of the building principal. |
| Lori Symes | Employ in the position of Academic Interventionist for Panther Creek Elementary School effective at the direction of the building principal. |
| Rotha Young | Employ in the position of Academic Interventionist for Birch River Elementary School effective at the direction of the building principal. |
| Louise Molnar Amie Thomas Patricia Spinks | Employ in the position of Academic Interventionist for Summersville Elementary School effective at the direction of the building principal. |
| Jennifer Altizer | Employ in the position of 21 st Century After School Tutor for Gauley River |

Monica Cox
 Danny Caufield
 Sonja Craft
 Heather Hanna
 Janice Bane
 Lorraine Stasny
 Marchessa Lowther
 Billie Giles
 Mary Griffith
 Gourina Williams

Elementary Schools effective at the direction of the building principal.

JoAnn Hickman
 Julie Taylor
 Susan Neff
 Robert Johnson

Employ in the position of 21st Century After School Tutor for Cherry River Elementary Schools effective at the direction of the building principal.

April Coleman
 Kimary McNeil
 Michelle Hicks
 Donna Dever
 Tamara Kiser
 Rachel Ford
 Tammy Groves
 Lula Board

Employ in the position of 21st Century After School Tutor for Summersville Elementary Schools effective at the direction of the building principal.

Marilyn Marsh
 Mary Ann Kopko

Employ in the position of Academic Interventionist for Glade Creek Elementary School effective at the direction of the building principal.

Service Extra-Curricular:

Victoria Morrison

Employ in the position of Parent Coordinator at Mt. Lookout Elementary School effective at the direction of the building principal.

Joanna Rose
 Cassandra Bailey

Employ in the position of Parent Coordinator at Gauley River Elementary School effective at the direction of the building principal.

Sandra Skipper

Employ in the position of Parent Coordinator at Birch River Elementary School effective at the direction of the building principal.

Karalynn Preat

Employ in the position of Parent Coordinator for Summersville Elementary School effective at the direction of the building principal.

Debbie Lopertrone

Employ in the position of Parent Coordinator for Mt. Nebo Elementary School effective at the direction of the building principal.

Debbie Mullens Employ in the position of 21st Century After School Cook at Cherry River Elementary School effective at the direction of the building principal.

Tammy Rader Employ in the position of 21st Century After Bus Operator at Gauley River Elementary School effective at the direction of the Transportation Director

Delbert Copenhaver Employ in the position of 21st Century After Bus Operator at Cherry River Elementary School effective at the direction of the Transportation Director.

Carl Johnson Employ in the position of 21st Century After Bus Operator at Summersville Elementary School effective at the direction of the Transportation Director

Consent:

Approve the preceptorship placement of student nurse Hannah Kania

Correct the minutes to reflect that the start date for **Emily Gregory was August 16, 2021.**

Extend the contract of JROTC Instruction James Akers to 220 Days.

James Vickers resigns his extracurricular position as Vo-Tech Bus driver effective August 23, 2021,

Tamera Scruggs resigns her position as Teacher at Panther Creek Elementary School effective November 1, 2021, due to retirement.

Miranda Nutter resigns her position as Teacher at Cherry River Elementary School effective August 4, 2021.

Permission to post and hire one Academic/Graduation Interventionist for each of the secondary schools to be paid for with Federal and RDP grant funds.

Permission to allow Principals and/or Federal Programs Director to assign substitutes for after school programs as needed.

Approve the following Step 3 Pay increase pursuant to W. Va. Code §18A-4-2(d)-(e):

- | | | | |
|---------------|-----------------|-------------------|----------------|
| Kianne McGirl | Jessica Pierson | Christy Lott Buck | Lindsey Sanson |
| Faith Woods | Zach Lyons | | |

Approved Leave Requests

Esther Dorsey seeks to be absent from her position as Counselor at Nicholas County High School effective approximately September 7, 2021, and continuing until approximately October 4, 2021, using 4 personal days and one sick day.

Jeffery Anderson seeks to be absent from his position as Teacher at Panther Creek Elementary School effective August 25, 2021, and continuing until August 31, 2021, using 3 personal days and one day of unpaid leave.

Stacy Jarvis seeks to be absent from her position as Teacher at Mt. Nebo Elementary School beginning approximately November 11, 2021, and continuing until approximately February 7, 2021 for maternity leave using sick days.

Carolyn Carper seeks to be absent from her position as Custodian at Nicholas County High School beginning September 16, 2021, and continuing until September 21, 2021, using personal and unpaid leave.

Upon motion by Mr. Phil Berry, second by Mr. Roy Moose, the board unanimously consented to uphold the Superintendent's recommendations and approved the personnel as presented by Personnel Director, Melissa Adkins.

8. Superintendent's Information:
 - a. Construction Planning/Architectural Update
 - Received word today that the SBA had approved the (site plans) design of the building. Bids should be going out and within 60 days' dirt should be moving.
 - The company started moving the PODS out of the Cherry River site today.
9. Reports:
 - a. SESC ~ Dr. Penix ~ meeting this week.
 - b. Bright Horizons ~ Board Member, Coffman ~ meeting this week.
10. Delegations:
 - a. moved to the beginning of the meeting
11. Items for Future Agendas:
 - Departmental Reports starting with the Special Education Dept.
12. Future Meeting Dates:
 - a. Regular Meeting ~ Monday, September 20, 2021, at NCBOE Office at 5 pm
13. Adjournment:

Upon motion by, Mr. Fred Amick, second by Mr. Phil Berry, the Board unanimously consented to adjourn this regular meeting of the Nicholas County Board of Education. The meeting adjourned at 7:57 p.m.

The next meeting will be a regular meeting which will be held on Monday, October 4, 2021. The meeting will be held at the Nicholas County Board Office, 400 Old Main Drive, Summersville, WV 26651, beginning at 5:00 p.m. The purpose of the meeting will be to conduct routine business.

Dr. Gus Penix, President NCBOE Dr. Gus Penix

Dr. Donna Burge-Tetrick, Superintendent Dr. Donna Burge-Tetrick

Kim Belletto, Recording Secretary Nicholas County Schools