

State of West Virginia_
County of Nicholas to wit:

The Nicholas County Board of Education of the County of Nicholas, West Virginia met in a regular session on Monday, July 19, 2021, beginning at 5:00 p.m. The purpose of the meeting was to conduct routine business. The meeting was held at the Nicholas County Board Office, 400 Old Main Drive, Summersville, WV 26651.

Educating and Preparing Students for Success After High School

Present for the meeting were:

- Dr. Gus Penix, President
- Mr. Fred Amick, Vice-President
- Mr. Phil Berry, Member
- Mrs. Elizabeth Coffman, Member
- Mr. Roy Moose, Member

Dr. Donna Burge-Tetrick, Superintendent

1. Call to Order
2. Moment of Silent Reflection & Pledge of Allegiance
3. Approve minutes of meetings held on: June 25, 29, and July 6, 2021

Upon motion by Mrs. Libby Coffman, seconded by Mr. Phil Berry, the board unanimously consented to approve the minutes as presented.

4. Discussion Items & Presentations:

5. Action items:
 - a. Approval of the MOU with SESC for IT Technicians. ~ C.H.
 - b. Approval of the renewal contract with Russell Johnson. ~ M.A.
 - c. Approval of the Continued Contract with Susan Barrett (math support) S.L.

Upon motion by Mr. Fred Amick, seconded by Mr. Phil Berry, the board unanimously consented to uphold the Superintendent's recommendations and approved action items as presented.

6. Consent Items:

- a. Finance:
 1. Payment of current invoices
 2. Contracts:
 - a. Miller and Sons Auction
 - b. NCCTC contract with the S'ville. Conference Center
 3. Bids:
 - a. RHS ~ Mountain Vending

- 4. Surplus Property
- 5. Student Insurance ~ Marckel/Young, underwritten by Mutual of Ohmaha

Upon motion by Mr. Phil Berry, seconded by Mrs. Libby Coffman, the board unanimously consented to uphold the Superintendent’s recommendations and approved action items as presented.

7. Personnel:

a. **Professional:**

-
- Kelly Maynor Employ in the position of Itinerant Social Worker for Nicholas County Schools effective August 1, 2021. (New, CO-G- FS SOCWRK; Vacating None)

 - Lindsey Sanson Employ in the position of Special Education Teacher at Nicholas County High School effective upon release by Fayette County Schools and WVDE approval. (S. Straughan, NCHS- LD/MI/ BD/AU 5; Vacating Out of System)

 - Christina Phillips Employ in the position of Kindergarten Teacher at Summersville Elementary School effective with the start of the 2021-2022 school year. (C. Shelton, SES K-1; Vacating Out of County)

 - Colton Willis Employ in the position of 5th Grade Teacher at Summersville Elementary School effective with the start of the 2021-2022 school year. (A. Hanks, SES G5-1; Vacating Out of System)

 - Terry Jenkins Employ in the position of Pre-K Teacher at Summersville Elementary School effective with the start of the 2021-2022 school year. (J. Blankenship SES PK-2; Vacating CRE G1-2)

Service:

-
- Kendal Stearns Employ in the position of Half Time Cook I at Summersville Middle School effective upon the start of the 2021-2022 school year. (H. Tonkin, SMS-HT-Cook 5; Vacating RHS-HT-COOK 3)

 - Carolyn Carper Employ in the position of Custodian III at Nicholas County High School effective with the start of the 2021-2022 school year. (S. Dorsey, NCHS CUST 3; Vacating Substitute)

 - Debbie Mullens Employ in the position of Secretary III/Accountant III (Financial Secretary) at Nicholas County High School effective upon hire of her replacement. (D. Mullens/S. Amick, NCHS-SEC; Vacating CO-PRSEC)

Professional Extra-curricular:

- Melissa Cole Employ in the position of Instructional Design Specialist at Richwood Middle School effective at the direction of the Federal Programs Director.

- Lutrissha Kincaid Employ in the position of Teacher Facilitator Specialist for Richwood Middle School effective at the direction of the Federal Programs Director.
- Frances Price

- Darcy Miles Employ in the position of Head Volleyball Coach for Summersville Middle School effective upon completion of any applicable WVDE/WVSSAC requirements.

- Hillary O’Dell Employ in the position of Head Cheer Coach for Richwood Middle School effective upon completion of any applicable WVDE/WVSSAC requirements.

Consent:

Charlotte Brown resigns her position as Substitute Cook with Nicholas County Schools effective July 30, 2021.

Derek Silman resigns his positions as Head Boys Basketball Coach for Richwood Middle School and Assistant Football Coach with Richwood High School effective July 9, 2021.

Tim James resigns his position as Athletic Trainer for Richwood High School effective July 9, 2021.

Teresa Cogar resigns her position as Teacher at Nicholas County High School effective July 31, 2021, due to retirement.

Permission to post and hire professional Payroll Assistant to be paid for with county funds.

Upon motion by Mr. Fred Amick, second by Mr. Phil Berry, the board unanimously consented to uphold the Superintendent’s recommendations and approved personnel as presented by Personnel Director, Melissa Adkins.

- 8. Superintendent’s Information:
 - a. Construction Planning/Architectural Update:
 - Received permit for Glade Creek Property (original acreage)
 - Bid package for earth removing should be ready for this week
 - The PODS are being removed from Cherry River site
 - The parking lot is almost complete at Cherry River site

- 9. Reports:
 - a. SESC ~ Dr. Penix ~ nothing at this time.
 - b. Bright Horizons ~ Board Member, Coffman ~ regular business meeting only.

- 10. Delegations: None
- 11. Items for Future Agendas:

- Presentation and update on the Summer Programs ~ Dr. Sarah Lee

12. Future Meeting Dates:

- a. Special Meeting ~ Thursday, July 22, 2021, at NCBOE Office at 9 am
- b. Regular Meeting ~ Monday, August 2, 2021, at NCBOE Office at 5 pm
- c. Regular Meeting ~ Monday, August 16, 2021, at NCBOE Office at 5 pm
- d. Regular Meeting ~ Tuesday, September 7, 2021, at NCBOE Office at 5 pm
- e. Regular Meeting ~ Monday, September 20, 2021, at NCBOE Office at 5 pm

13. Adjournment:

Upon motion by, Mrs. Libby Coffman, second by Mr. Fred Amick, the Board unanimously consented to adjourn this regular meeting of the Nicholas County Board of Education. The meeting adjourned at 5:51 p.m.

The next meeting will be a special meeting which will be held on Thursday, July 22, 2021. The meeting will be held at the Nicholas County Board Office, 400 Old Main Drive, Summersville, WV 26651, beginning at 9:00 a.m. The purpose of the meeting will be to conduct routine business.

Dr. Gus Penix, President NCBOE

Dr. Donna Burge-Tetrick, Superintendent

Kim Belletto, Recording Secretary Nicholas County Schools