

State of West Virginia_
County of Nicholas to wit:

The Nicholas County Board of Education of the County of Nicholas, West Virginia met in a regular session on Monday, November 1, 2021, beginning at 5:00 p.m. The purpose of the meeting was to conduct routine business. The meeting was held at the Nicholas County Board Office, 400 Old Main Drive, Summersville, WV 26651.

Educating and Preparing Students for Success After High School

Present for the meeting were:

- Dr. Gus Penix, President
- Mr. Fred Amick, Vice-President
- Mr. Phil Berry, Member
- Mrs. Elizabeth Coffman, Member
- Mr. Roy Moose, Member

Dr. Donna Burge-Tetrick, Superintendent

1. Call to Order
2. Moment of Silent Reflection & Pledge of Allegiance
3. Approve minutes of meetings held on: October 18 and 19, 2021

Upon motion by Mr. Fred Amick, seconded by Mr. Phil Berry, the board unanimously consented to approve the minutes as presented.

4. Discussion Items & Presentations:
 - a. Update from Tammi Gregory, Director of Attendance/Student Services, Mike Williams, Truancy Diversion Specialist/Social Work Coordinator, and Chris Hanshaw, Technology Director.

Mrs. Gregory introduced her co-workers/specialist team:

- Mr. Mike Williams, Truancy Diversion Specialist and Social Work Coordinator
- Mr. Matt Kiser, Social Worker
- Mrs. Liz Bragg, Social Worker
- Mrs. Alesia Gilkeson, Social Worker
- Mrs. Desarae Murphy, Social Worker
- Mrs. Stephanie Westfall, Counselor
- Ms. Hannah Krese, Counselor
- Mr. Matthew Bailey, Counselor

Mrs. Gregory updated the board on the services provided from her department and the number of students that are being served by the Social Workers and Counselors. Some of the responsibilities include: attendance-weekly and monthly reporting, attendance meetings (parents/students), homeless liaison, McKinney-Vento Funding Coordinator, Faltis Shelter

liaison, homebound liaison, gear-up county Coordinator, expulsion disposition team/records, NCLC, homeschool liaison, virtual school county contact, administrative team at BOE, school calendar for state requirements, county calendar for opening day, proof of enrollment for driver's eligibility, transcripts, liaison for work permits, family treatment court and handle with care.

Mr. Williams updated the board on his duties and services provided which include meeting with students at all schools, making home visits, attending court hearings, working directly with the schools in helping with attendance, supervising the social workers and counselors.

Mr. Hanshaw updated the board on the student enrollment for the current school year; total as of now 3,497 students. This is 35 students more than last year.

- Update from Dave Ferguson with ZMM and Marissa Nortz with Steptoe & Johnson Law Firm:
- Nortz updated the board on the Scope of Work being submitted, explained that with the changes made the need of hauling the dirt off site and building retention walls will no longer be required, therefore saving the board money that can be used for the students. The timeline extension for completion and move in will stay the same, December of 2024.
- Ferguson updated the board on the Mass Grading bid, it was awarded to a local contractor. The contractor is in hopes of starting to move earth the week of Thanksgiving. The silt fence will be put up before any dirt is moved. There will be onsite inspections every other week. SKANSKA will be on site every day. The contractor will produce a schedule of what they intend to accomplish weekly.
- If the board approves this bid tonight it will then go to the SBA (they have up to 10 days), the contracts will then be awarded and work will start.

5. Action items:

- a. Approval of Bid by Buffalo Transport DBA as M&H Construction for Mass Grading Site package for Glade Creek new school construction site.
 - Board Member, Moose asked to have the items separated

Upon motion by Mr. Fred Amick, seconded by Mr. Roy Moose, the board unanimously consented to uphold the Superintendent's recommendations and approved action item (a).

- Superintendent Burge-Tetrick updated the board on the new Superintendent Evaluation tool, based on WVDE policy 5309. The document needs to be approved and the State Dept. of Education notified by Dec. 31st. Therefore, they need to receive notification for the Nov. meeting at the Dept. of Education.
- b. Approval of the Superintendent Performance Evaluation process as outlined in WVDE 5309 and the template developed by the WVASA and the WVSBA for the required criteria.

Upon motion by Mr. Phil Berry, seconded by Mrs. Libby Coffman, along with members Penix, and Amick the board consented to uphold the Superintendent’s recommendations and approved action item (b) as presented. Member Moose voted against the motion. (4-1)

6. Consent Items:

a. Finance:

1. Payment of current invoices

b. Out of State Travel Requests:

1. Emma Eickleberry ~ Nov. 18-20, 2021 ~ Walter E. Washington Convention Center, Washington, DC. ~ American Speech-Language & Hearing Association National Convention.

Upon Motion by Mr. Fred Amick, seconded by Mrs. Libby Coffman, the board unanimously consented to uphold the Superintendent’s recommendations and approved consent items as presented by Kevin Hess, Board Treasurer.

7. Personnel:

a. **Professional:**

Noah Dotson Employ in the position of Substitute Teacher for Nicholas County Schools effective upon WVDE approval.

Eric Shawn Frame Employ in the position of Credit Recovery/Permanent Substitute for the Nicholas County Learning Center effective November 2, 2021. (New, NCLC-CR TEACH: Vacating Substitute).

Mike McKinney Employ in the position of Itinerant Social Worker for Nicholas County Schools effective November 4, 2021. (K. Maynor, CO-G-FS SOCWRK; Vacating Out of System)

Service:

Zack Whitlock Employ in the position of Cook I at Summersville Elementary School effective November 2, 2021. (E. Amick, SES-COOK 3; Vacating Substitute)

Gary Williams Employ in the position of Long Term Substitute Custodian III at Summersville Middle School effective November 4, 2021. (D. Springston, SMS LTS CUST EVE 3; Vacating None)

Trena Nutter Employ in the position of Long Term Substitute Cook for Gauley River Elementary School effective November 2, 2021. (T. Lawson, GRE LTS COOK 2; Vacating None).

Janet Davis Employ in the position of Long Term Substitute Half Time Cook for Glade Creek Elementary School effective November 2, 2021. (D. Hoard for M. Smith, GCE LTS COOK 2; Vacating None).

Amber Gregory Employ in the position of Substitute Transportation/Instruction Aide for Nicholas County Schools effective November 2, 2021.

Gary Williams Employ in the position of Substitute Custodian for Nicholas County Schools effective November 2, 2021.

Amber Gregory Employ in the position of Transportation/Instruction Aide II at Richwood Middle School effective November 2, 2021. (New, RMS AIDE 2; Vacating Substitute).

Professional Extra-Curricular:

Matt Bailey Employ in the position of Journey of Hope After School Counselor at Cherry River Elementary School effective at the direction of the program coordinator.

Heather Leach-Jones Employ in the position of COVID Recovery Tutor for the Nicholas County Learning Center effective at the direction of the building principal.

Denise Hice Employ in the position of Academic Interventionist for Gauley River Elementary School effective at the direction of the building principal.

Service Extra-Curricular:

Matt Phillips Employ in the position of Morning CTE Bus Operator for Nicholas County Schools effective November 3, 2021.

Consent:

Lisa Bennett resigns her position as Teacher at Nicholas County High School effective July 31 2022, due to retirement.

Pat Metheny resigns her position as Principal at Gauley River Elementary School effective January 31, 2022 due to retirement.

Daniel Skipper resigns his position as Custodian with Nicholas County School effective November 1, 2021.

Jacob Tyler resigns his position as Assistant Wrestling Coach at Richwood High School effective November 1, 2021

Permission to post and hire one ACE Community Instructor for a General Contractor’s Class to be paid for with ACE Community Grant Funds.

Permission to post and hire 3 extra-curricular custodians to be paid for with county funds.

Permission to post and hire 3 extra-curricular cooks to be paid for with county funds.

Permission to post and hire one Transition Specialist and Curriculum Development Assistant to be paid for with grant and ARP ESSERF Funds

Approve the following volunteers for Nicholas County Schools:

Andrea Amos

Anastasia Lewis

Ashley Boggess

Ashley LeRose
Emily Miller
Julia Conrad
Michelle Yeager
Sara Acree

Brittany Butcher
Jacob Foreman
Lori McCoy
Miranda Thomas
Tamara Mullins

Crystal Barnett
James Keiffer
Michelle Vickers
Ryan Parker
Marsha Russell

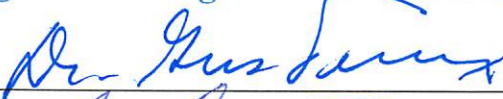
Upon motion by Mrs. Libby Coffman, seconded by Mr. Phil Berry, the board unanimously consented to uphold the Superintendent's recommendations and approved personnel as presented by Personnel Director, Melissa Adkins.

8. Superintendent's Information:
 - a. Construction Planning/Architectural Update
 - Dr. Tetrick asked the board to be aware that the next board meeting in November, Mr. Hess will be presenting the budget for a COVID stipend again like was given last year. Board Member, Amick asked that it be more than last year's stipend.
9. Reports:
 - a. SESC ~ Dr. Penix ~ meeting will be held in 2 weeks
 - b. Bright Horizons ~ Board Member, Coffman ~ Regular business meeting.
 - c. WVU Extension Meeting ~ Mr. Berry ~ Annual Meeting will be held on February 3, 2022 (budget related).
10. Delegations: none
11. Items for Future Agendas:
 - Update from ZMM, Dave Ferguson
 - Departmental Report from NCLC, with Principal Meredith Hoover
 - COVID stipend
12. Future Meeting Dates:
 - a. LSIC Meeting ~ Tuesday, November 9, 2021, at Cherry River Elementary, 190 Riverside Drive, Richwood, WV 26261, starting at 5 pm (RHS, RMS, CRE & PCE)
 - b. Regular Meeting ~ Monday, November 15, 2021, at NCBOE Office at 5 pm
13. Adjournment:

Upon motion by, Mr. Phil Berry, second by Mrs. Libby Coffman, the Board unanimously consented to adjourn this regular meeting of the Nicholas County Board of Education. The meeting adjourned at 7:06 p.m.

The next meeting will be a special meeting which will be held on Tuesday, November 9, 2021. The meeting will be held at the Cherry River Elementary School, 190 Riverside Drive, Richwood, WV 26261, beginning at 5:00 p.m. The purpose of the meeting will be to conduct LSIC Reports from PCE, CRE, RHS, and RMS.

Dr. Gus Penix, President NCBOE



Dr. Donna Burge-Tetrick, Superintendent



Kim Belletto, Recording Secretary Nicholas County Schools