

STUDENT REPRESENTATIVE TO THE SCHOOL COMMITTEE RULES FOR SELECTION AND PARTICIPATION

The following rules shall apply to the selection and participation of student representatives to the School Committee.

Selection

- A. In May of each year, the School Committee and the ELHS (Edward Little High School) Administration will provide interested secondary students with an application for appointment as a student representative to the School Committee.
- B. Students should submit the application to the ELHS Administration by the third Friday in May, accompanied by peer and adult references.
- C. A school wide selection committee consisting of members of the ELHS Executive Board, which is elected by the student body, and with oversight by the ELHS Administration, will review applications and hold interviews with selected candidates.
- D. The selection committee will interview candidates and select up to two (2) students with one (1) alternate to serve as student representatives. Selection should be completed by the first meeting in July. Terms for student representatives begin August 1st and end June 1st of the next year.
- E. Once completed, the nominations will be sent onto the Superintendent and School Committee Chair to review and confirm.
- F. The student(s) will serve a one year term alongside the school board on behalf of the ELHS student body.

Participation of Student Representatives

- A. Student representatives must attend an orientation meeting with the Chair of the School Committee, the Superintendent and outgoing student representatives. Topics discussed should include, at a minimum, the roles and responsibilities of non-voting student representatives, dealing with the media, confidentiality, public sessions dealing with controversial issues, and preparation for meetings through the use of written information packets.
- B. Student information packets will be delivered via email on Friday afternoon or Monday morning of each week. Students are responsible for picking up the packets and reading all information in preparation for School Committee meetings.
- C. Student representatives serve in a non-voting capacity only, and their presence does not count toward a quorum for the purpose of the School Committee taking action.
- D. Student representatives will be seated with School Committee members and may participate in discussion during regular School Committee meetings, special School Committee meetings and School Committee workshops or other informal meetings to represent the views of their fellow students. This responsibility does not preclude a student representative from stating his/her individual opinion.
- E. Student representatives may attend meetings of standing committees of the School Committee as an ex-officio member.
- F. Student representatives may be appointed to advisory committees by the School Committee Chair.
- G. Student representatives shall adhere to the School Committee's policies and regulations, including the School Committee's Code of Ethics. Failure to do so may result in dismissal from the position.

result in suspension or revocation of the privilege of serving as a student representative to the Auburn School Committee.

- H. A student representative may request in writing to the Chair or the Superintendent that an item be placed on the agenda for School Committee consideration. The Chair, in consultation with the Superintendent, shall determine whether the item shall be placed on the agenda.
 - I. A student representative may not make or second motions or vote on any question.
 - J. Student representatives may not participate in executive sessions unless invited by the School Committee to do so.
 - K. Student representatives shall not have access to confidential materials including but not limited to those prepared in anticipation of an Executive session.
 - L. Student representatives may not participate in negotiations with any bargaining units of the Auburn School Department in discussion or concerning the hiring, evaluation, compensation or other matters related to the employment of the Superintendent.
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Cross Reference: BBBAA – Student Representatives to the School
 Committee
 BCA – School Committee Member Code of Ethics

Endorsed: November 16, 1994

Revised: April 1998; May, 2002; January 16, 2008, November 4, 2020