

Bristow Public Schools

"Linking Learning to Life"

MIKE WAYLAND
High School Principal

JEANENE BARNETT, Ed.D.
Superintendent

BRIAN BURDEN
Middle School Principal

VICKI GROOM
Collins Principal

CURTIS SHELTON
Director of Operations

KIM STEWART
Edison Principal

AGENDA
BRISTOW BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT I-002 – CREEK COUNTY
REGULAR BOARD MEETING
BRISTOW ADMINISTRATION BUILDING, BOARD ROOM
420 N. MAIN, BRISTOW, OK 74010
MONDAY, AUGUST 12, 2013 – 6:30 P.M.

The Bristow Board of Education may discuss, vote to approve, vote to disapprove, vote to table, decide not to vote, or take any action on items listed, in whole or in part on this agenda.

1. Opening ceremonies.
2. Call to order and recording of members present or absent.
3. Award Presentation: Tobacco Settlement Endowment Trust (TSET) Healthy Schools Incentive Grant.
4. **CONSENT AGENDA:** All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists for the discussion, consideration, and approval of the following items:
 - A. Minutes of the July 8th, 2013 regular board meeting, as presented
 - B. Approval of the monthly financial reports of the activity funds, as presented
 - C. Approval of the monthly Treasurer's report, as presented
 - D. Approval of the monthly revenue reports, as presented
 - E. Approval of the monthly expenditure reports, as presented
 - F. Approval of substitutes: Danika Benson (Home Alone), Susan Bilby, Cindy Brown, Carri Carey, Clint Cox, Vicky Hanna, Violet Henrich, Lynn Matthews, Keri McDaniel, Julius Moore, Melinda Penn, and Tracy Wilson
5. Superintendent Report and Discussion
 - A. Construction and Maintenance Update – Curtis Shelton
 - B. Curriculum Update – Dr. Barnett
 - (1.) Professional Development
 - (2.) School Nurse
 - C. Financial Update – Dr. Barnett
6. Discussion and possible action to approve a 2013-2014 school hour policy of not less than 1080 hours (Board Policy #6025), as presented.
7. Discussion and possible action to enter into a Memorandum of Understanding with Bristow Medical Center for the direction and/or supervision of school nurse, as presented.

8. Discussion and possible action to approve a joint program agreement with Central Technology Center to provide the Project Turning Point Drop-out Recovery Program for Bristow students for school year 2013-2014, as presented.
9. Discussion and possible action to approve an agreement with United Cap Head Start for school year 2013-2014, as presented.
10. Discussion and possible action to approve an agreement with Muscogee (Creek) Nation Behavioral Health Substance Abuse Program to provide behavioral health services to eligible school children for school year 2013-2014, as presented.
11. Discussion and possible action to approve a continuation of the memorandum of understanding with the Bristow Soccer Club for the high school girls' soccer program for school year 2013-2014, as presented.
12. Discussion and possible action to approve the following changes to the Bristow High School activity fund subaccounts:
 - A. Move the balance of \$171.67 from Project 881-*Class of 2013* to Project 878-*Combined Class Account*
 - B. Change name of Project 881 from *Class of 2013* to *Class of 2015*
 - C. Create a new subaccount to be called *HS Technology* for funds associated with the 1:1 Initiative including, but not limited to, damage, repair and replacement fees
13. Discussion and possible action to approve the Technology Damage, Repair, and Replacement Agreement, as presented.
14. Discussion and possible action to approve the Substitute Teacher Handbook for school year 2013-2014, as presented.
15. Discussion and possible action to approve the Athletic Handbook for school year 2013-2014, as presented.
16. Discussion and possible action to approve the hiring of retired staff in temporary part-time positions (Attachment A), as presented.
17. Discussion and possible action to approve payroll estimates for substitutes, gatekeepers, security, tutors, etc., for school year 2013-2014, as presented.
18. Discussion and possible action to approve the following:
 - A. General Fund Encumbrances
 - B. Building Fund Encumbrances
 - C. Child Nutrition Fund Encumbrances
 - D. Lease Purchase Report
 - E. Change Orders as presented
19. **Proposed Executive Session** to recognize staff resignation(s); to discuss hiring for the following positions for school year 2013-2014: an elementary teacher, a middle school graduation coach, a middle school secretary, and two part-time cafeteria workers; to discuss pay raises for support staff, retroactive to July 1, 2013; to discuss payroll for extra duty positions for school year 2013-2014; to discuss administrators' contracts for school year 2013-2014; and to discuss an amendment to the superintendent's contract [25 O .S. Section 307(B)1] .
 - A. Vote to go into Executive Session
 - B. Proposed Executive Session
 - C. Recognize returning to Open Session
 - D. Statement of Executive Session Minutes Clerk

- 20.** Discussion and possible action to recognize staff resignation(s), as presented.
- 21.** Discussion and possible action to approve, for the 2013-2014 school year, the hiring of:
 - A.** Elementary teacher
 - B.** Middle school graduation coach
 - C.** Middle school secretary
 - D.** Two part-time cafeteria workers
- 22.** Discussion and possible action to approve pay raises for support staff, retroactive to July 1, 2013, as presented.
- 23.** Discussion and possible action to approve payroll for extra duty positions for school year 2013-2014, as presented.
- 24.** Discussion and possible action to approve administrators' contracts for school year 2013-2014, as presented.
- 25.** Discussion and possible action to approve an amendment to the superintendent's contract , as presented.
- 26.** Report and discussion from board members.
- 27.** Any new business unforeseen prior to posting of agenda.
- 28.** Adjourn.

Posted this 9th day of August, 2013 – 10:00 a.m. at the entrance of the Bristow Administration Building and on the Bristow Schools website – www.bristow.k12.ok.us.


Diane Nobles, Board Clerk

ATTACHMENT A

**BRISTOW PUBLIC SCHOOLS
HIRING RECOMMENDATIONS
FOR RETIRED STAFF TEMPORARY PART-TIME POSITIONS
2013-2014**

District

Ron Davis
Richard Galatian
Floyd Robinson

Edison Elementary

Juanita Thomas *

Middle School

Mark Eslick
Jerry Lomenick *

Administration

Margo Hudelson

Collins Elementary

Barbara Herman
Kathy Mattox *
Connie Travis

High School

Ann Sanford

*Grant funded employees will
be rehired only if grant funds
are approved.