

Bristow Public Schools

"Linking Learning to Life"

BRANDON POTEET
High School Principal

VICKI GROOM
Collins Principal

CURTIS SHELTON
Superintendent

KRISTA BURDEN
Director of Instruction

BRIAN BURDEN
Middle School Principal

DEBBIE PONDER
Edison Principal

AGENDA


**BRISTOW PUBLIC SCHOOLS, I.S.D. NO. 2
CREEK COUNTY, OKLAHOMA
REGULAR BOARD MEETING
APRIL 11, 2016 - 6:00 P.M.
BRISTOW ADMINISTRATION BUILDING
420 NORTH MAIN, BRISTOW, OK 74010**

As required by Section 311, Title 25, of the Oklahoma Statutes as amended, notice is hereby given that the Board of Education of Independent School District Number 2, Creek County Oklahoma, will hold a regular meeting on the 11th day of April, 2016, at 6:00 p.m. at the Bristow Public Schools Administration Building, 420 North Main, Bristow, Oklahoma.

1. Opening ceremonies.
2. Call to order and recording of members present or absent.
3. Board of Education committee appointments.
4. **CONSENT AGENDA:** All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists for the discussion, consideration, and approval of the following items:
 - A. Minutes of the March 7, 2016, regular board meeting and the March 28, 2016, special board meeting
 - B. Approval of the monthly financial reports of the activity funds
 - C. Approval of the monthly Treasurer's report
 - D. Approval of the monthly revenue reports
 - E. Approval of the monthly expenditure (budget analysis) reports
5. Superintendent Report and Discussion
 - A. Construction and Maintenance Update – Alan Dowdy
 - B. Site Reports – Principals
 - C. Curriculum Update – Krista Burden
 - (1.) Testing Schedule
 - (2.) Reading Sufficiency Update
 - (3.) PLC Training (12 staff) June 1-3, 2016
 - D. Financial Update – Curtis Shelton
 - (1.) Monthly Budget Report
 - (2.) Review of Budget Cut Plans
 - (3.) E-rate Service Providers for YR19/School Funding Year 2016-2017:
 - a. Voice Channels – Long Distance Phone Voice – AT&T
 - b. Telecommunications Local Phone Voice – AT&T
 - c. Telecommunications Long Distance Phone Voice – AT&T
 - d. Cellular Voice – AT&T
 - e. Internet Access – One Net

6. Discussion and possible action to approve a 2016-2017 school calendar with 147 days taught utilizing the school hour policy of not less than 1080 hours in classroom instruction during the school year (Board Policy 6025) and reflecting a four-day school week (Monday through Thursday).
7. Discussion and possible action to approve a revision of the current 2015-2016 school calendar to reflect 171 days taught utilizing the school hours policy of not less than 1080 hours in classroom instruction during the school year (approved in August 2015) with May 20, 2016 as the last day of school and May 23 – May 26, 2016 as professional days/work days.
8. Discussion and possible action to approve an increase in the child nutrition meal prices to reflect federal nutritional standards.
9. Discussion and possible action to approve the following board policies:
 - A. Policy 0950 – Development Opportunities: Board Members (revision)
 - B. Policy 2000 – General Personnel (revision)
 - C. Policy 2875 – Reduction-in-Force Support Personnel (new)
 - D. Policy 5175 – Nondiscrimination (new)
 - E. Policy 8025 – Child Nutrition Services Procurement Plan (annual review)
 - F. Policy 8025-P1 – Procurement Procedures Chart (annual review)
 - G. Policy 8025-P2 – Procurement Protest Procedures (annual review)
10. First reading of the elementary site handbooks for school year 2016-2017.
11. Discussion and possible action to approve an employee sick leave sharing request.
12. Discussion and possible action to approve the following:
 - A. General Fund Encumbrances #732 through #752 in the amount of \$14,460.83 (Exhibit A attached)
 - B. Bond Fund Encumbrances #5 through #10 in the amount of \$114,099.82 (Exhibit B attached)
 - C. Payroll Change Orders
13. **Proposed Executive Session** to discuss the following resignations: special education bus aide LeAnn Stacy, cafeteria employee Nadine Plum, teacher Michelle Henderson, teacher Mark Eslick, teacher Jim Hillman, teacher Mike Sanford, and music accompanist Ann Sanford [25 O.S. Section 307(B)(1)]; and to discuss negotiations [25 O.S. Section 307(B)(2)].
 - A. Vote to convene or not convene into Executive Session
 - B. Proposed Executive Session
 - C. Recognize returning to Open Session
 - D. Statement of Executive Session Minutes Clerk
14. Discussion and possible action to accept the resignations from the following staff, as presented: special education bus aide LeAnn Stacy, cafeteria employee Nadine Plum, teacher Michelle Henderson, teacher Mark Eslick, teacher Jim Hillman, teacher Mike Sanford, and music accompanist Ann Sanford.
15. Report and discussion from board members.
16. Any new business unforeseen prior to posting of agenda.
17. Adjourn.

Posted this 8th day of April, 2016 – 9:00 a.m. at the entrance of the Bristow Administration Building and on the Bristow Schools website – www.bristow.k12.ok.us.


Diane Nobles, Minutes Clerk

Purchase Order Register

Options: Year: 2015-2016, Fund: GEN FUND-FOR OP, Date Range: 7/1/2015 - 6/30/2016, PO Range: 732 - 752

PO No	Date	Vendor No	Vendor	Description	Amount
732	03/07/2016	14906	BEASLEY TECHNOLOGY INC	013-30 CHROMEBOOKS MNGT LICENSE	810.00
733	03/21/2016	16365	TULSA ZOO MANAGEMENT INC	LATCHKEY FIELD TRIP-JUNE	248.00
734	03/21/2016	848	CITY OF BRISTOW SWIMMING POOL	LATCHKEY POOL PASS	600.00
735	03/21/2016	11805	TULSA DRILLERS	LATCHKEY FIELD TRIP-JUNE	280.00
736	03/21/2016	16459	LOGAN GUTHRIE	JOM REIMBURSEMENT L GUTHRIE	45.00
737	03/21/2016	13028	TRANE	WATER VALVE/LINE REPAIR- COLLINS	1,504.00
738	03/23/2016	13102	HERFF JONES, INC	STAFF SERVICE RECOGNITION	331.15
739	03/28/2016	15927	EMBASSY SUITES HOTEL	OK ASSOC OF PUPIL TRANSP. CONF-LODGING-HALLMAN	348.00
740	03/28/2016	80559	MICHAEL HALLMAN	OAPT SUMMER CONF-MEAL REIMB	67.50
741	03/28/2016	1407	WITTY IDEAS	JOM CHALLENGE BOWL TSHIRTS- COLLINS	201.60
742	03/31/2016	49	OSSBA	BOARD MEMB CONT. ED-BRYANT	300.00
743	04/01/2016	424	AIC MEDICAL	AUDIOMETER-CALIBRATION	220.00
744	04/01/2016	80	D & D OFFICE SUPPLY, INC	JOM-INDIAN HONOR SOCIETY PLAQUES	138.00
745	04/01/2016	16460	DAVID MURPHY	JOM REIMBURSEMENT S MURPHY	59.99
746	04/04/2016	88842	RHONDA ROACH	JOM REIMBURSEMENT-M ROACH	40.00
747	04/05/2016	49	OSSBA	BOARD MEMBER PROF DEV-LITTLE	100.00
748	04/05/2016	14428	WENGER CORPORATION	BAND ROOM REMODEL-CABINETS (Closed)	0.00
749	04/05/2016	14214	SOLUTION TREE, INC	511/541-12 STAFF PLC REGISTRATION	7,788.00
750	04/06/2016	16472	CONNIE WELLS	JOM REIMBURSEMENT-S BELFORD	39.50
751	04/06/2016	88497	KIMBERLY R LOONEY	JOM REIMBURSEMENT-D LOONEY	60.00
752	04/06/2016	16454	NEWEGG BUSINESS	412-MAKERBOT 3D PRINTER- WINN	1,280.09

Non-Payroll Total:	\$14,460.83
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Payroll Total:	\$0.00
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Report Total:	\$14,460.83
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Purchase Order Register

Options: Year: 2015-2016, Fund: BOND FUND, Date Range: 7/1/2015 - 6/30/2016, PO Range: 5 - 10

PO No	Date	Vendor No	Vendor	Description	Amount
5	04/04/2016	12852	VOSS LIGHTING	REPLACE LIGHTING-LED-CWF	3,560.00
6	04/04/2016	12852	VOSS LIGHTING	REPLACE LIGHTING-LED-BAND BUILDING	7,839.82
7	04/04/2016	12852	VOSS LIGHTING	REPLACE LIGHTING BB/SB BATTING CAGE	1,932.00
8	04/04/2016	16338	PROPERTY ARTS, INC	ARCHITECTUAL SERVICES	35,846.00
9	04/04/2016	16338	PROPERTY ARTS, INC	ARCHITECTUAL SERVICES	15,763.00
10	04/06/2016	14428	WENGER CORPORATION	BAND ROOM REMODEL-CABINETS	49,159.00
Non-Payroll Total:					\$114,099.82
Payroll Total:					\$0.00
Report Total:					\$114,099.82