

Bristow Public Schools

"Linking Learning to Life"

BRANDON POTEET
High School Principal

CURTIS SHELTON
Superintendent

BRIAN BURDEN
Middle School Principal

VICKI GROOM
Collins Principal

KRISTA BURDEN
Director of Instruction

DEBBIE PONDER
Edison Principal

AGENDA

**BRISTOW PUBLIC SCHOOLS, I.S.D. NO. 2
CREEK COUNTY, OKLAHOMA
REGULAR BOARD MEETING
FEBRUARY 8, 2016 - 6:00 P.M.
BRISTOW ADMINISTRATION BUILDING
420 NORTH MAIN, BRISTOW, OK 74010**

As required by Section 311, Title 25, of the Oklahoma Statutes as amended, notice is hereby given that the Board of Education of Independent School District Number 2, Creek County Oklahoma, will hold a regular meeting on the 8th day of February, 2016, at 6:00 p.m. at the Bristow Public Schools Administration Building, 420 North Main, Bristow, Oklahoma.

1. Opening ceremonies.
2. Call to order and recording of members present or absent.
3. Recognitions:
 - A. Ann Sanford, 2016 Oklahoma Music Educators Association Exemplary Teacher
 - B. All-State Choir Members
4. **CONSENT AGENDA:** All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists for the discussion, consideration, and approval of the following items:
 - A. Minutes of the January 11, 2016, regular board meeting
 - B. Approval of the monthly financial reports of the activity funds
 - C. Approval of the monthly Treasurer's report
 - D. Approval of the monthly revenue reports
 - E. Approval of the monthly expenditure (budget analysis) reports
5. Superintendent Report and Discussion
 - A. Construction and Maintenance Update – Alan Dowdy
 - B. Site Reports – Principals
 - C. Curriculum Update – Krista Burden
 - D. Financial Update – Curtis Shelton
6. Discussion and possible action to approve the 2016-2017 school calendar.
7. Discussion and possible action to approve a revision in the Alvie M. and Berniece Dykes Hawkins 2015-2016 College Scholarship Fund criteria to award two (2) \$2,000 annual scholarships, \$1,000 per semester.
8. Discussion and possible action to approve a new high school activity fund subaccount to be called *JOM Scholarship*.

9. Discussion and possible action to approve an employee sick leave sharing request.
10. Discussion and possible action to approve the following:
 - A. General Fund Encumbrances #681 through #706 in the amount of \$13,659.89 (Exhibit A attached)
 - B. Bond Fund Encumbrances #2 through #4 in the amount of \$47,555.00 (Exhibit B attached)
 - C. Change Orders (Exhibit C attached)
11. **Proposed Executive Session** to discuss the resignations of mechanic/maintenance employee Terry McGuire and teacher Naomi Mendus; to discuss the administrators' evaluations [25 O.S. Section 307(B)(1)]; and to discuss negotiations [25 O.S. Section 307(B)(2)].
 - A. Vote to convene or not convene into Executive Session
 - B. Proposed Executive Session
 - C. Recognize returning to Open Session
 - D. Statement of Executive Session Minutes Clerk
12. Discussion and possible action to accept the resignations from mechanic/maintenance employee Terry McGuire and teacher Naomi Mendus.
13. Report and discussion from board members.
14. Any new business unforeseen prior to posting of agenda.
15. Adjourn.

Posted this 5th day of February, 2016 – 9:00 a.m. at the entrance of the Bristow Administration Building and on the Bristow Schools website – www.bristow.k12.ok.us.


Diane Nobles, Minutes Clerk

Purchase Order Register

Options: Year: 2015-2016, Fund: GEN FUND-FOR OP, Date Range: 7/1/2015 - 6/30/2016, PO Range: 681 - 706

PO No	Date	Vendor No	Vendor	Description	Amount
681	01/07/2016	438	SUPER DUPER SCHOOL CO	SPEECH-MORGAN	0.00
682	01/11/2016	16430	UNIVERSITY OF OKLAHOMA, E-TEAM	511-EARLY ASSESSMENT PROGRAM	300.00
683	01/13/2016	88868	ROBERT A BEVILLE	REIMB FINGERPRINTING/BACKGROUND	59.00
684	01/13/2016	973	OAAC INC	GT-HS ACADEMIC TEAM REGISTRATION	30.00
685	01/13/2016	11093	OKLA SECONDARY SCH ACT ASSN	VOCAL-30 DIST AND STATE ENTRIES	778.00
686	01/13/2016	80382	LOUIS MICHAEL SANFORD	REIMBURSEMENT-MEALS TIPS AND PARKING	210.00
687	01/13/2016	14906	BEASLEY TECHNOLOGY INC	412-BMITE- WINN	2,850.00
688	01/14/2016	16435	NCCA	NAT'L CHILD CARE ASSOC DUES	0.00
689	01/14/2016	14120	JOSTENS	JOM CAP AND GOWN	679.00
690	01/14/2016	16433	BLAKE TROUTMAN	JOM REIMBURSEMENT ACT FEE-B TROUTMAN	39.50
691	01/14/2016	49	OSSBA	BOARD PROFESSIONAL DEV	500.00
692	01/19/2016	11140	COOPERATIVE COUNCIL FOR OKLA	2 REGIST- LEGISLATIVE CONFERENCE	200.00
693	01/19/2016	15688	UNIVERSITY OF TULSA	SPEECH PATHS REQUIRED PROF DEV	220.00
694	02/02/2016	88865	TARETTA M WAGES	REIMB FINGERPRINTING/BACKGROUND	59.00
695	02/02/2016	12432	CINEMARK USA, INC	GT-MILLION WORD READER INCENTIVE	400.00
696	02/02/2016	11063	SAIED MUSIC CO	JOM BAND INSTRUMENT REPAIRS	500.00
697	02/02/2016	536	ONENET	INTERNET SERVICE FEE AFTER E-RATE	483.82
698	02/02/2016	16199	IE CLASS	412-IE SUBSCRIPT RENEWAL-WINN	275.00
699	02/02/2016	16439	STUDICA INC	412-VIDEO EDITING-WINN	1,292.98
700	02/02/2016	11222	OKLAHOMA PUBLIC SCHOOLS	REPLINISH UNEMPLOYMENT ACCOUNT	370.00
701	02/03/2016	104	WAL-MART COMMUNITY	JOM-1ST SEM INCENTIVE	3,770.00
702	02/04/2016	80222	BRIAN F LOMENICK	JOM REIMBURSEMENT J LOMENICK	35.00
703	02/04/2016	1407	WITTY IDEAS	JOM CHALLENGE BOWL T SHIRTS	438.60
704	02/04/2016	88107	KARI CHILDRESS	JOM REIMBURSEMENT K CHILDRESS	55.00
705	02/04/2016	14504	ANITA BATTENFIELD	JOM REIMBURSEMENT S MARLOW	59.99
706	02/04/2016	16443	BRANDON MCDOULETT	JOM REIMBURSEMENT B MCDOULETT	55.00

Non-Payroll Total:	\$13,659.89
Payroll Total:	\$0.00
Report Total:	\$13,659.89

Bristow Public Schools
Purchase Order Register**EXHIBIT B****Options:** Year: 2015-2016, Fund: BOND FUND, Date Range: 2/4/2016 - 2/4/2016

PO No	Date	Vendor No	Vendor	Description	Amount
2	02/04/2016	11988	STEPHEN H. MCDONALD & ASSOC.	BUILDING BOND SERVICES	24,750.00
3	02/04/2016	12937	UMB BANK N.A.	PAY AGENT ACCEPTANCE FEE	300.00
4	02/04/2016	16338	PROPERTY ARTS, INC	ARCHITECT FEES	22,505.00
Non-Payroll Total:					\$47,555.00
Payroll Total:					\$0.00
Report Total:					\$47,555.00

Change Order Listing

Options: Fund: GEN FUND-FOR OP, Year: 2015-2016, ReferenceDate: PO Date, Date Range: 1/8/2016 - 2/4/2016, PO Range: 1 - 999, Minimum Percentage Change: 0.10%, Include Negative Changes: False

PO No	Date	Vendor No	Vendor	Description	Amount
174	07/01/2015	946	FLEETCOR TECHNOLOGIES	FUEL FOR DISTRICT	269.18
642	11/30/2015	12211	APPLIED PRACTICE, LTD	ENG IV FRANKENSTEIN UNIT	7.50
Non-Payroll Total:					\$276.68
Payroll Total:					\$0.00
Report Total:					\$276.68

* P.O. 174 is not an increase to the purchase order amount. It is a change to the OCAS coding to show fuel expense for the Vo-Ag program.