

Bristow Public Schools

"Linking Learning to Life"

BRANDON POTEET
High School Principal

VICKI GROOM
Collins Principal

CURTIS SHELTON
Superintendent

KRISTA BURDEN
Director of Instruction

BRIAN BURDEN
Middle School Principal

DEBBIE PONDER
Edison Principal

AGENDA


**BRISTOW PUBLIC SCHOOLS, I.S.D. NO. 2
CREEK COUNTY, OKLAHOMA
REGULAR BOARD MEETING
DECEMBER 14, 2015 - 6:00 P.M.
BRISTOW ADMINISTRATION BUILDING
420 NORTH MAIN, BRISTOW, OK 74010**

As required by Section 311, Title 25, of the Oklahoma Statutes as amended, notice is hereby given that the Board of Education of Independent School District Number 2, Creek County Oklahoma, will hold a regular meeting on the 14th day of December, 2015, at 6:00 p.m. at the Bristow Public Schools Administration Building, 420 North Main, Bristow, Oklahoma.

1. Opening ceremonies.
2. Call to order and recording of members present or absent.
3. Student Recognition: Natalie McClendon, 2015-2016 Oklahoma East All-State Cheerleading Squad.
4. **CONSENT AGENDA:** All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists for the discussion, consideration, and approval of the following items:
 - A. Minutes of the November 9, 2015, regular board meeting and the November 17, 2015, special board meeting
 - B. Approval of the monthly financial reports of the activity funds
 - C. Approval of the monthly Treasurer's report
 - D. Approval of the monthly revenue reports
 - E. Approval of the monthly expenditure (budget analysis) reports
5. Superintendent Report and Discussion
 - A. Energy Management Report – Alan Dowdy
 - B. Construction and Maintenance Update – Alan Dowdy
 - C. Site Reports – Principals
 - D. Curriculum Update – Krista Burden
 - E. Annual School Election (2/09/16) Update – Curtis Shelton
 - F. Financial Update – Curtis Shelton
6. Discussion and possible action to approve the review committee report and authorize negotiation of a construction management contract with D.C. Bass & Sons Construction Company for the following bond issue projects: alternative education building/safe room, fine arts building, Hafer Field training facility, the softball/baseball dressing facility, and district-wide restroom remodels.

7. Discussion and possible action to approve the Section 125 Flexible Benefit Plan for plan year January 1, 2016 through December 31, 2016.
8. Discussion and possible action to approve cooperative resolutions between Bristow Public Schools and Depew Public Schools to offer the following athletic programs:
 - A. Girls' and boys' soccer
 - B. Junior high wrestling
9. Discussion of 2016-2017 school day scheduling options.
10. Discussion and possible action to approve support staff attendance incentive stipends (Exhibit A attached).
11. Discussion and possible action to approve an employee sick leave sharing request.
12. Discussion and possible action to approve the superintendent evaluation instrument.
13. Discussion and possible action to approve the following:
 - A. General Fund Encumbrances #608 through #662 in the amount of \$45,457.34 (Exhibit B attached)
 - B. Building Fund Encumbrances #10 through #11 in the amount of \$20,130.00 (Exhibit C attached)
 - C. Child Nutrition Fund Encumbrances #39 through #40 in the amount of \$15,702.15 (Exhibit D attached)
 - D. Change Orders (Exhibit E attached)
14. **Proposed Executive Session** to discuss the resignations of lay girls' assistant soccer coach Samantha Orr, part-time custodian David Beray, and technology paraprofessional Adam Long; to discuss a middle school technology pro teacher extra duty stipend for teacher Mindy Aston; to review the superintendent's evaluation [25 O.S. Section 307(B)(1)]; and to discuss negotiations [25 O.S. Section 307(B)(2)].
 - A. Vote to convene or not convene into Executive Session
 - B. Proposed Executive Session
 - C. Recognize returning to Open Session
 - D. Statement of Executive Session Minutes Clerk
15. Discussion and possible action to accept the resignations of lay girls' assistant soccer coach Samantha Orr, part-time custodian David Beray, and technology paraprofessional Adam Long.
16. Discussion and possible action to approve a middle school technology pro teacher extra duty stipend for teacher Mindy Aston.
17. Discussion and possible action to approve a contract with Barlow Educational Management Services as the school district's chief negotiator of the 2016-2017 Negotiated Agreement.
18. Report and discussion from board members.
19. Any new business unforeseen prior to posting of agenda.
20. Adjourn.

Posted this 11th day of December, 2015 – 9:00 a.m. at the entrance of the Bristow Administration Building and on the Bristow Schools website – www.bristow.k12.ok.us.


Diane Nobles, Minutes Clerk

**SUPPORT STAFF
ATTENDANCE STIPENDS
FOR SCHOOL YEAR 2014-2015**

Odell Alexander	\$50.00
Karen Stice	\$50.00
Susan Stice	\$100.00
Jimmy White	\$50.00

Encumbrance Register

Options: Year: 2015-2016, Date Range: 7/1/2015 - 6/30/2016, PO Range: 608 - 662, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	608	11/10/2015	14929	CHRYSTI SMITH	JOM REIMB- R SMITH	60.00
11	609	11/10/2015	13446	TODD SMITH	JOM REIMB-T SMITH	60.00
11	610	11/10/2015	16377	LORI WILLIS	JOM REIMB-M WILLIS	39.50
11	611	11/10/2015	12996	BOB DOOLEY ELECTRIC INC	PARKING LOTS-LIGHT REPAIR	1,500.00
11	612	11/10/2015	1	MUNICIPAL ACCOUNTING SYS INC	W-2 FORMS	186.60
11	613	11/10/2015	12381	QUILL	BIOLOGY CLASSROOM SUPPLIES	194.16
11	614	11/12/2015	12544	EDUCATIONAL TESTING SERVICE	PARAPRO ASSESSMENTS	110.00
11	615	11/13/2015	15570	TEACHER SYNERGY, LLC	CLASSROOM SUPPLIES-HALL	41.50
11	616	11/13/2015	14949	G SPORTS WRESTLING	WRESTLING SUPPLIES	190.00
11	617	11/13/2015	278	DOUBLETREE	CHILDREN'S ALL STATE CHOIR LODGING	446.00
11	618	11/13/2015	15355	AMY DARNELL	JOM REIMB-J DARNELL	40.00
11	619	11/13/2015	80770	KATHRYN F GOWER	JOM REIMB-J GOWER	54.25
11	620	11/13/2015	80833	SHAUN ROEBUCK	JOM REIMB-S ROEBUCK	60.00
11	621	11/20/2015	11931	FOLLETT SCHOOL SOLUTIONS	TITLE I-READING REMEDIATION	313.78
11	622	11/20/2015	11175	POSITIVE PROMOTIONS INC	STAFF WALL CALENDARS	524.87
11	623	11/23/2015	15633	CDI COMPUTER DEALERS INC	412-CLASSROOM COMPUTER	716.00
11	624	11/30/2015	16164	NETCHEMIA. LLC	RECRUIT/HIRE PRGRM RENEWAL	896.00
11	625	11/30/2015	15045	THOMPSON EDUCATIONAL	COLLINS-KRAFT ROLL PAPER	241.00
11	626	11/30/2015	777	GARRETT BOOK COMPANY	MS LIBRARY BOOKS	1,191.30
11	627	11/30/2015	15355	AMY DARNELL	JOM REIMB-D DARNELL	60.00
11	628	11/30/2015	16167	HEATHER EVANS	JOM REIMB-C EVANS	35.00
11	629	11/30/2015	15166	BROOKE BIGPOND	JOM REIMB-C BIGPOND	60.00
11	630	11/30/2015	12654	NATALIE HOGNER	JOM REIMB-J HOGNER	60.00
11	631	11/30/2015	16413	TARYOLE, NORMAN	JOM REIMB-C TARYOLE	60.00
11	632	11/30/2015	14410	NSU	JOB FAIR REGISTRATION	75.00
11	633	11/30/2015	16410	DGP PUBLISHING	HS ENGLISH CLASS BOOKS	103.35
11	634	11/30/2015	104	WAL-MART COMMUNITY	PHYSICAL SCIENCE SUPPLIES	50.00
11	635	11/30/2015	13327	MIKE PAHSETOPAH	JOM CULTURAL PRESENTATION	500.00
11	636	11/30/2015	16411	ELISHA PLUM	JOM REIMB-C SMITH	39.50
11	637	11/30/2015	16167	HEATHER EVANS	JOM REIMB-C EVANS	60.00
11	638	11/30/2015	15942	DEONN ODELL	JOM REIMB-M ODELL	55.00
11	639	11/30/2015	167	BOUND TO STAY BOUND INC	EDISON MEDIA BOOKS	1,400.00
11	640	11/30/2015	685	FIVE STAR INTERLOCAL CO-OP	ADJUSTED ASSESSMENT FY 15-16	24,145.95
11	641	11/30/2015	13672	SCHOOL SPECIALTY INC	CLASSROOM SUPPLIES-TRAVIS	54.86
11	642	11/30/2015	12211	APPLIED PRACTICE, LTD	ENG IV FRANKENSTEIN UNIT	50.00
11	643	11/30/2015	12347	PRESTWICK HOUSE	ENG IV BOOKS	249.79
11	644	11/30/2015	14468	INT'L ACADEMY OF SCIENCE	ALT ED-STUDENT SOFTWARE	25.00
11	645	11/30/2015	13002	HYATT REGENCY TULSA	ALL STATE CHOIR LODGING	724.00
11	646	11/30/2015	13394	OCDA	ALL STATE CHOIR FEE	270.00
11	647	11/30/2015	13509	OKMEA ACCOUNTS RECEIVABLE	2016 CHOIR CONF REGIST	118.00
11	648	11/30/2015	80382	LOUIS MICHAEL SANFORD	REIMB CHOIR OKMEA MEALS	210.00
11	651	11/30/2015	12731	AMAZON.COM CREDIT	EDISON OFFICE-PONDER	48.51
11	652	11/30/2015	16411	ELISHA PLUM	JOM REMB-C SMITH	39.50
11	653	11/30/2015	12116	RENAISSANCE OKC HOTEL	ALL STATE CHOIR-OKC LODGING	944.00

Encumbrance Register

Options: Year: 2015-2016, Date Range: 7/1/2015 - 6/30/2016, PO Range: 608 - 662, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	654	12/03/2015	88122	JIM MATTOX	REIMB CDL RENEWAL	51.50
11	655	12/03/2015	12062	B & E APPLIANCE - HEAT & A/C	REPAIRS ALL SITES	2,500.00
11	656	12/07/2015	16170	OKLA MUSIC EDUCATORS ASSOC	CHOIR ALL STATE FEES	316.00
11	657	12/07/2015	16417	RUN STOP	TANK REPAIR AT FUELING STOP	190.00
11	658	12/07/2015	12381	QUILL	ROWAN-CLASSROOM SUPPLIES	67.42
11	659	12/07/2015	11311	MUSCOGEE(CREEK) NATION	JOM-HS CHALLENGE BOWL REGIST	10.00
11	660	12/07/2015	11311	MUSCOGEE(CREEK) NATION	JOM- MS CHALLENGE BOWL REGIST	20.00
11	661	12/10/2015	16420	ALTON CARTER	511-DISTRICT PROF DEV-JAN 4	500.00
11	662	12/10/2015	13263	CREEK COUNTY ELECTION BOARD	BOARD MEMBER ELECT EXP ESTIMATE	5,500.00
Non-Payroll Total:						\$45,457.34
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$45,457.34

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Encumbrance Register**Options:** Year: 2015-2016, Date Range: 7/1/2015 - 6/30/2016, PO Range: 10 - 11, Fund Codes: 21

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	10	11/10/2015	11131	MATTHEWS STEEL BUILDINGS, L.L.C.	BB/SB COMPLEX FENCE	19,545.00
21	11	11/30/2015	15466	OKLAHOMA ATTORNEY GENERAL	BOND TRANSCRIPT EXAMINATION FEE	585.00
Non-Payroll Total:						\$20,130.00
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$20,130.00

Bristow Public Schools

Encumbrance Register

Options: Year: 2015-2016, Date Range: 7/1/2015 - 6/30/2016, PO Range: 39 - 40, Fund Codes: 22

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
22	39	11/06/2015	1012	CENTRAL RESTAURANT PRODUCTS	MS/HS STEAMER	15,648.30
22	40	11/10/2015	1407	WITTY IDEAS	CAFETERIA UNIFORMS	53.85
Non-Payroll Total:						\$15,702.15
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$15,702.15

Change Order Listing

Options: Fund: GEN FUND-FOR OP, Year: 2015-2016, ReferenceDate: PO Date, Date Range: 11/5/2015 - 12/10/2015, PO Range: 1 - 661, Minimum Percentage Change: 0.10%, Include Negative Changes: False

PO No	Date	Vendor No	Vendor	Description	Amount
76	07/01/2015	13398	KEYSTONE AGENCY	POSITION BOND RENEWAL	20.00
506	10/05/2015	316	NASCO	BEF- GEOMETRY-IMWALLE	0.75
551	10/12/2015	16371	ATP ASSESSMENTS	BEF-SPEECH & LANGUAGE-MORGAN	104.30
566	10/21/2015	11293	US GAMES	BEF- ROBERTS-EDISON	136.00
577	10/27/2015	901	HOBBY LOBBY STORES, INC	GT-ENRICHMENT -D. ASHLEY	1.04
579	10/27/2015	372	MIDWEST TROPHY MANUFACTURING	HS- ACADEMIC ALL STATE FRAME	5.61
584	10/30/2015	15039	BIO CORPORATION	HS-SCIENCE LAB SUPPLIES	11.15
607	11/03/2015	16400	READING PLUS	511-ONLINE INSTRUCT- SEATS-MS	388.00
Non-Payroll Total:					\$666.85
Payroll Total:					\$0.00
Report Total:					\$666.85