

# Bristow Public Schools

*"Linking Learning to Life"*

BRANDON POTEET  
High School Principal

VICKI GROOM  
Collins Principal

CURTIS SHELTON  
Superintendent

KRISTA BURDEN  
Director of Instruction

BRIAN BURDEN  
Middle School Principal

DEBBIE PONDER  
Edison Principal

**AGENDA**  
**BRISTOW PUBLIC SCHOOLS, I.S.D. NO. 2**  
**CREEK COUNTY, OKLAHOMA**  
**REGULAR BOARD MEETING**  
**AUGUST 10, 2015 - 6:00 P.M.**  
**BRISTOW ADMINISTRATION BUILDING**  
**420 NORTH MAIN, BRISTOW, OK 74010**

As required by Section 311, Title 25, of the Oklahoma Statutes as amended, notice is hereby given that the Board of Education of Independent School District Number 2, Creek County Oklahoma, will hold a regular meeting on the 10<sup>th</sup> day of August, 2015, at 6:00 p.m. at the Bristow Public Schools Administration Building, 420 North Main, Bristow, Oklahoma.

1. Opening ceremonies.
2. Call to order and recording of members present or absent.
3. Administration of the oath of office for Billy Bryant, Board Seat #1.
4. **CONSENT AGENDA:** All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists for the discussion, consideration, and approval of the following items:
  - A. Minutes of the July 13, 2015 regular board meeting, as presented
  - B. Approval of the monthly financial reports of the activity funds, as presented
  - C. Approval of the monthly Treasurer's report, as presented
  - D. Approval of the monthly revenue reports, as presented
  - E. Approval of the monthly expenditure reports, as presented
  - F. Approval of substitutes, as presented
5. Superintendent Report and Discussion
  - A. Construction and Maintenance Update –Alan Dowdy
  - B. Curriculum Update – Krista Burden
    - (1.) Teacher Reassignment
    - (2.) Edison Literacy Labs
    - (3.) Professional Learning Community (PLC) Training
  - C. Financial Update – Curtis Shelton
    - (1.) Creek County Assessor's Report
    - (2.) Monthly Financial Report
    - (3.) General Fund Five-year Budget Comparison
6. Discussion and possible action to approve the Estimate of Needs for school year 2015-2016, as presented.

7. Board to take action on the employment of Stephen H. McDonald & Associates, Inc. as Financial Consultant to the School District.
8. Board to consider and take action on a resolution authorizing the calling and holding of a special election to be held in this School District to authorize the issuance of general obligation bonds.
9. Discussion and possible action to approve agreements with American Fidelity for the provision of Worxtime, an Affordable Care Act (ACA) compliance web application to facilitate employer data reporting for school year 2015-2016.
10. Discussion and possible action to approve a special services agreement with United Community Action Head Start for school year 2015-2016, as presented.
11. Discussion and possible action to approve a joint program agreement with Central Technology Center to provide the Project Turning Point Drop-out Recovery Program for Bristow students for school year 2015-2016, as presented.
12. Discussion and possible action to approve the academic course offerings from Central Technology Center for school year 2015-2016, as presented.
13. Discussion and possible action to approve the FY2016 Contract for Secondary Career and Technology Education with CareerTech, as presented.
14. Discussion and possible action to approve the memoranda of understanding with the Bristow Soccer Club, as presented, for the following programs:
  - A. Boys' high school soccer
  - B. Girls' high school soccer
15. Discussion and possible action to approve the Middle School and High School Athletic Handbooks for school year 2015-2016, as presented.
16. Discussion and possible action to approve the Substitute Teacher Handbook for school year 2015-2016, as presented.
17. Discussion and possible action to adopt the 1080 hour school calendar for the 2015-2016 school year in accordance with Policy #6025-School Hours, as presented.
18. Discussion and possible action to approve an employee sick leave sharing request, as presented.
19. Discussion and possible action to approve the administrative staff pay band changes, as presented.
20. Discussion and possible action to approve payroll estimates for substitutes, gatekeepers, security, tutors, etc., for school year 2015-2016, as presented.
21. Discussion and possible action to approve the following:
  - A. General Fund Encumbrances #255 through #320 in the amount of \$626,521.30
  - B. Child Nutrition Fund Encumbrances #9 through #31 in the amount of \$453,779.20
  - C. Change Orders as presented
22. **Proposed Executive Session** to discuss the resignation of bus driver Billy Conkling; to discuss the re-employment of retired staff in temporary part-time positions as listed on attached Exhibit A; to discuss the re-employment of staff for the following positions for school year 2015-2016: a secondary social studies teacher, a business and information technology education teacher, a school nurse, an adjunct stage crafts teacher, a lay girls' head soccer coach, and a lay boys' head soccer coach; to discuss employment of a part-time reading teacher, a special education bus aide/cafeteria aide and four bus drivers for school year 2015-2016; to discuss extra-duty stipends as listed on attached Exhibit B; to discuss certified and support staff contracts for school year 2015-2016;

and to discuss administrators' contracts for school year 2015-2016 [25 O .S. Section 307(B)(1)].

- A.** Vote to convene or not convene into Executive Session
  - B.** Proposed Executive Session
  - C.** Recognize returning to Open Session
  - D.** Statement of Executive Session Minutes Clerk
- 23.** Discussion and possible action to accept the resignation of bus driver Billy Conkling, as presented.
- 24.** Discussion and possible action to approve re-employment of staff for the following positions for school year 2015-2016:
- A.** Jake Avery as a secondary social studies teacher (HS)
  - B.** Tyler Winn as a business and information technology education teacher (HS)
  - C.** Katy Herman as a school nurse
  - D.** Don Baker as an adjunct stage crafts teacher (HS)
  - E.** Jennifer Conkling as a lay girls' head soccer coach
  - F.** Uwe Roenner as a lay boys' head soccer coach
- 25.** Discussion and possible action to approve employment for the following positions for school year 2015-2016:
- A.** Part-time reading teacher (Edison)
  - B.** Special education bus aide/cafeteria aide
  - C.** Bus drivers (four)
- 26.** Discussion and possible action to approve extra-duty stipends as listed on attached Exhibit B.
- 27.** Discussion and possible action to approve certified and support staff contracts for school year 2015-2016, as presented.
- 28.** Discussion and possible action to approve the following administrators' contracts for school year 2015-2016:
- A.** Krista Burden, Director of Instruction
  - B.** Brandon Poteet, HS Principal
  - C.** Tasha Beaty, HS Assistant Principal
  - D.** Brian Burden, MS Principal
  - E.** Lawrence Seachris, MS Assistant Principal
  - F.** Vicki Groom, Collins Principal
  - G.** Debbie Ponder, Edison Principal
- 29.** Report and discussion from board members.
- 30.** Any new business unforeseen prior to posting of agenda.
- 31.** Adjourn.

Posted this 7<sup>th</sup> day of August, 2015 – 9:00 a.m. at the entrance of the Bristow Administration Building and on the Bristow Schools website – [www.bristow.k12.ok.us](http://www.bristow.k12.ok.us).

  
Diane Nobles, Minutes Clerk

**EXHIBIT A**

**BRISTOW PUBLIC SCHOOLS  
HIRING RECOMMENDATIONS  
FOR RETIRED STAFF TEMPORARY PART-TIME POSITIONS  
2015-2016**

**District**

Ron Davis  
Richard Galatian  
Floyd Robinson

**Edison Elementary**

Juanita Thomas \*

**Middle School**

Mark Eslick  
Jerry Lomenick \*  
Jennifer Johns

**Administration**

Margo Hudelson

**Collins Elementary**

Barbara Herman  
Kathy Mattox \*  
Connie Travis  
Oma Kay Murray

**High School**

Jim Hillman  
Ann Sanford

\*Grant-funded employees will be rehired only if grant funds are approved.

**EXHIBIT B**

**BRISTOW PUBLIC SCHOOLS  
2015-2016  
EXTRA DUTY STIPENDS**

<b>ACADEMIC</b>	
<b>NAME</b>	<b>POSITION</b>
Allison, Jenny	1 <sup>st</sup> Grade Lead Teacher
Aston, Mindy	Career Tech – Technology
Axe, David	MS SEM Coordinator – 6 <sup>th</sup>
Baker, Amy	Kindergarten Lead Teacher
Barnett, Teresa	3 <sup>rd</sup> Grade Lead Teacher
Bird, Delva	HS LD Special Education 5%
Bivins, Chris	11 <sup>th</sup> & 12 <sup>th</sup> Grade Academic Team
Boomer, Cathy	HS Career & College Advisor
Boomer, Cathy	9 <sup>th</sup> & 10 <sup>th</sup> Grade Academic Team
Boomer, Cathy	NHS
Boomer, Cathy	Leadership
Boomer, Cathy	Alternative Education Counselor
Brown, Derek	Alternative Education 5%
Campbell, Heather	Career Tech – Agriculture
Campbell, Heather	Career Tech – Summer Agriculture
Cantrell, Jill	Alternative Education 5%
Carey, Brad	Career Tech – Agriculture
Carey, Brad	Career Tech – Summer Agriculture
Carey, Brad	Summer Agriculture
Chapman, Debra	Collins Special Education
Childress, Kari	MS Counselor
Childress, Kari	District Test Coordinator
Clark, Carla	Career Tech – Family & Consumer Sci.
Davis, Sheila	Asst. Instrumental Music
Ernst, Kristi	Edison Pro Teacher – Technology
Ernst, Kristi	Professional Development Coordinator
Hall, Scott	Curriculum Coord. – Social Studies
Henderson, Michelle	Webmaster
Henderson, Michelle	Professional Development Coordinator
Hilburn, Allison	HS Student Council
Hilburn, Allison	Prom
Jackson, Phoebe	HS Newspaper
Jackson, Phoebe	Speech/Debate
Jackson, Phoebe	Drama
Johnson, Paula	HS Yearbook
Legg, Kilby	Collins Math Club
Linker, Ashley	Edison Reading Specialist 5%
Linker, Ashley	Edison Yearbook
Lomenick, Brian	District Technician
Lomenick, Brian	Summer Technician (based on time)
McCreary, Ryan	Band Director
McDonald, Sherene	Collins L.D. Special Education 5%

<b>ACADEMIC</b>	
<b>NAME</b>	<b>POSITION</b>
Morgan, Jennifer	Speech Pathologist 5%
Murray, Oma	Speech Pathologist 5%
Parish, Dana	MS Yearbook
Poteet, Kacee	Alternative Ed. Counselor
Poteet, Kacee	HS Counselor
Poteet, Kacee	ACE Remediation Coordinator
Richerson, Dusty	HS L.D. Special Education 5%
Roebuck, Shaun	MS L.D. Special Education 5%
Rowan, Susie	5 <sup>th</sup> Grade Lead Teacher
Sanford, Ann	Vocal Music Assistant
Sanford, Mike	Vocal Music Head
Sanford, Mike	Curriculum Coord. – Electives
Speir, Lynn	MS SEM 7 <sup>th</sup> Grade
Speir, Lynn	MS Academic Team 7 <sup>th</sup> Grade
Tankersley, Ray	Curriculum Coord. – Science
Tankersley, Ray	HS Pro Teacher – Technology
Terry, Jennifer	Edison L.D. Special Ed. 5%
Thompson, Kelly	MS L.D. Special Education 5%
Todd, John	Curriculum Coordinator – Math
Vandever, Lauren	MS Academic Team 6 <sup>th</sup> Grade
Wages, Cori	MS SEM 8 <sup>th</sup> Grade
Wages, Cori	MS Academic Team 8 <sup>th</sup> Grade
Watt, Christy	HS SEM Coord. 9 <sup>th</sup> -12 <sup>th</sup> Grades
Watt, Christy	Curriculum Coord.r – English
Watt, Christy	HS Reading Specialist 5%
Watt, Christy	Leadership
Wayland, Cindy	Admin. Asst./Homeless Liaison
Williams, Jason	2 <sup>nd</sup> Grade Lead Teacher
Wilson, Vicki	Alternative Education 5%
Winn, Tyler	Career Tech – BITE
Winter, Emily	SEM Coordinator 3 <sup>rd</sup> -5 <sup>th</sup> Grades
Winter, Emily	Collins Reading Specialist 5%
Winter, Emily	5 <sup>th</sup> Grade Academic Team
Witcher, Joel	Curriculum Coord. – PE & Health
Woolery, Marla	4 <sup>th</sup> Grade Academic Team
Woolery, Marla	4 <sup>th</sup> Grade Lead Teacher
Yocham, Kimberly	HS L.D. Special Education 5%

