Bristow Public Schools

"Linking Learning to Life"

BRANDON POTEET
High School Principal

VICKI GROOM
Collins Principal

CURTIS SHELTON
Superintendent

KRISTA BURDEN
Director of Instruction

BRIAN BURDEN Middle School Principal

DEBBIE PONDER Edison Principal

AGENDA BRISTOW PUBLIC SCHOOLS, I.S.D. NO. 2 CREEK COUNTY, OKLAHOMA REGULAR BOARD MEETING AUGUST 10, 2015 - 6:00 P.M. BRISTOW ADMINISTRATION BUILDING 420 NORTH MAIN, BRISTOW, OK 74010

As required by Section 311, Title 25, of the Oklahoma Statutes as amended, notice is hereby given that the Board of Education of Independent School District Number 2, Creek County Oklahoma, will hold a regular meeting on the 10th day of August, 2015, at 6:00 p.m. at the Bristow Public Schools Administration Building, 420 North Main, Bristow, Oklahoma.

- **1.** Opening ceremonies.
- **2.** Call to order and recording of members present or absent.
- **3.** Administration of the oath of office for Billy Bryant, Board Seat #1.
- **CONSENT AGENDA:** All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists for the discussion, consideration, and approval of the following items:
 - **A.** Minutes of the July 13, 2015 regular board meeting, as presented
 - **B.** Approval of the monthly financial reports of the activity funds, as presented
 - **C.** Approval of the monthly Treasurer's report, as presented
 - **D.** Approval of the monthly revenue reports, as presented
 - **E.** Approval of the monthly expenditure reports, as presented
 - **F.** Approval of substitutes, as presented
- **5.** Superintendent Report and Discussion
 - **A.** Construction and Maintenance Update –Alan Dowdy
 - **B.** Curriculum Update Krista Burden
 - (1.) Teacher Reassignment
 - (2.) Edison Literacy Labs
 - (3.) Professional Learning Community (PLC) Training
 - **C.** Financial Update Curtis Shelton
 - (1.) Creek County Assessor's Report
 - (2.) Monthly Financial Report
 - (3.) General Fund Five-year Budget Comparison
- **6.** Discussion and possible action to approve the Estimate of Needs for school year 2015-2016, as presented.

- **7.** Board to take action on the employment of Stephen H. McDonald & Associates, Inc. as Financial Consultant to the School District.
- **8.** Board to consider and take action on a resolution authorizing the calling and holding of a special election to be held in this School District to authorize the issuance of general obligation bonds.
- **9.** Discussion and possible action to approve agreements with American Fidelity for the provision of Worxtime, an Affordable Care Act (ACA) compliance web application to facilitate employer data reporting for school year 2015-2016.
- **10.** Discussion and possible action to approve a special services agreement with United Community Action Head Start for school year 2015-2016, as presented.
- **11.** Discussion and possible action to approve a joint program agreement with Central Technology Center to provide the Project Turning Point Drop-out Recovery Program for Bristow students for school year 2015-2016, as presented.
- **12.** Discussion and possible action to approve the academic course offerings from Central Technology Center for school year 2015-2016, as presented.
- **13.** Discussion and possible action to approve the FY2016 Contract for Secondary Career and Technology Education with CareerTech, as presented.
- **14.** Discussion and possible action to approve the memoranda of understanding with the Bristow Soccer Club, as presented, for the following programs:
 - A. Boys' high school soccer
 - **B.** Girls' high school soccer
- **15.** Discussion and possible action to approve the Middle School and High School Athletic Handbooks for school year 2015-2016, as presented.
- **16.** Discussion and possible action to approve the Substitute Teacher Handbook for school year 2015-2016, as presented.
- **17.** Discussion and possible action to adopt the 1080 hour school calendar for the 2015-2016 school year in accordance with Policy #6025-School Hours, as presented.
- **18.** Discussion and possible action to approve an employee sick leave sharing request, as presented.
- **19.** Discussion and possible action to approve the administrative staff pay band changes, as presented.
- **20.** Discussion and possible action to approve payroll estimates for substitutes, gatekeepers, security, tutors, etc., for school year 2015-2016, as presented.
- **21.** Discussion and possible action to approve the following:
 - A. General Fund Encumbrances #255 through #320 in the amount of \$626,521.30
 - **B.** Child Nutrition Fund Encumbrances #9 through #31 in the amount of \$453,779.20
 - **C.** Change Orders as presented
- **22. Proposed Executive Session** to discuss the resignation of bus driver Billy Conkling; to discuss the re-employment of retired staff in temporary part-time positions as listed on attached Exhibit A; to discuss the re-employment of staff for the following positions for school year 2015-2016: a secondary social studies teacher, a business and information technology education teacher, a school nurse, an adjunct stage crafts teacher, a lay girls' head soccer coach, and a lay boys' head soccer coach; to discuss employment of a part-time reading teacher, a special education bus aide/cafeteria aide and four bus drivers for school year 2015-2016; to discuss extra-duty stipends as listed on attached Exhibit B; to discuss certified and support staff contracts for school year 2015-2016;

and to discuss administrators' contracts for school year 2015-2016 [25 O .S. Section 307(B)(1)].

- A. Vote to convene or not convene into Executive Session
- **B.** Proposed Executive Session
- **C.** Recognize returning to Open Session
- **D.** Statement of Executive Session Minutes Clerk
- **23.** Discussion and possible action to accept the resignation of bus driver Billy Conkling, as presented.
- **24.** Discussion and possible action to approve re-employment of staff for the following positions for school year 2015-2016:
 - **A.** Jake Avery as a secondary social studies teacher (HS)
 - **B.** Tyler Winn as a business and information technology education teacher (HS)
 - **C.** Katy Herman as a school nurse
 - **D.** Don Baker as an adjunct stage crafts teacher (HS)
 - **E.** Jennifer Conkling as a lay girls' head soccer coach
 - **F.** Uwe Roenner as a lay boys' head soccer coach
- **25.** Discussion and possible action to approve employment for the following positions for school year 2015-2016:
 - **A.** Part-time reading teacher (Edison)
 - **B.** Special education bus aide/cafeteria aide
 - **C.** Bus drivers (four)
- **26.** Discussion and possible action to approve extra-duty stipends as listed on attached Exhibit B.
- **27.** Discussion and possible action to approve certified and support staff contracts for school year 2015-2016, as presented.
- **28.** Discussion and possible action to approve the following administrators' contracts for school year 2015-2016:
 - A. Krista Burden, Director of Instruction
 - **B.** Brandon Poteet, HS Principal
 - C. Tasha Beaty, HS Assistant Principal
 - **D.** Brian Burden, MS Principal
 - **E.** Lawrence Seachris, MS Assistant Principal
 - F. Vicki Groom, Collins Principal
 - **G.** Debbie Ponder, Edison Principal
- **29.** Report and discussion from board members.
- **30.** Any new business unforeseen prior to posting of agenda.
- **31.** Adjourn.

Posted this 7^{th} day of August, 2015 - 9:00 a.m. at the entrance of the Bristow Administration Building and on the Bristow Schools website - www.bristow.k12.ok.us.

Diane Jobles
Diane Nobles, Minutes Clerk

EXHIBIT A

BRISTOW PUBLIC SCHOOLS HIRING RECOMMENDATIONS FOR RETIRED STAFF TEMPORARY PART-TIME POSITIONS 2015-2016

District

Ron Davis

Richard Galatian Floyd Robinson

Edison Elementary

Juanita Thomas *

Middle School

Mark Eslick
Jerry Lomenick *

Jennifer Johns

Administration

Margo Hudelson

Collins Elementary

Barbara Herman Kathy Mattox * Connie Travis Oma Kay Murray **High School**

Jim Hillman Ann Sanford

*Grant-funded employees will be rehired only if grant funds are approved.

EXHIBIT B

BRISTOW PUBLIC SCHOOLS 2015-2016 EXTRA DUTY STIPENDS

ACADEMIC		
NAME	POSITION	
Allison, Jenny	1 st Grade Lead Teacher	
Aston, Mindy	Career Tech – Technology	
Axe, David	MS SEM Coordinator – 6 th	
Baker, Amy	Kindergarten Lead Teacher	
Barnett, Teresa	3 rd Grade Lead Teacher	
Bird, Delva	HS LD Special Education 5%	
Bivins, Chris	11 th & 12 th Grade Academic Team	
Boomer, Cathy	HS Career & College Advisor	
Boomer, Cathy	9 th & 10 th Grade Academic Team	
Boomer, Cathy	NHS	
Boomer, Cathy	Leadership	
Boomer, Cathy	Alternative Education Counselor	
Brown, Derek	Alternative Education 5%	
Campbell, Heather	Career Tech – Agriculture	
Campbell, Heather	Career Tech – Summer Agriculture	
Cantrell, Jill	Alternative Education 5%	
Carey, Brad	Career Tech – Agriculture	
Carey, Brad	Career Tech – Summer Agriculture	
Carey, Brad	Summer Agriculture	
Chapman, Debra	Collins Special Education	
Childress, Kari	MS Counselor	
Childress, Kari	District Test Coordinator	
Clark, Carla	Career Tech - Family & Consumer Sci.	
Davis, Sheila	Asst. Instrumental Music	
Ernst, Kristi	Edison Pro Teacher – Technology	
Ernst, Kristi	Professional Development Coordinator	
Hall, Scott	Curriculum Coord. – Social Studies	
Henderson, Michelle	Webmaster	
Henderson, Michelle	Professional Development Coordinator	
Hilburn, Allison	HS Student Council	
Hilburn, Allison	Prom	
Jackson, Phoebe	HS Newspaper	
Jackson, Phoebe	Speech/Debate	
Jackson, Phoebe	Drama	
Johnson, Paula	HS Yearbook	
Legg, Kilby	Collins Math Club	
Linker, Ashley	Edison Reading Specialist 5%	
Linker, Ashley	Edison Yearbook	
Lomenick, Brian	District Technician	
Lomenick, Brian	Summer Technician (based on time)	
	Band Director	
McCreary, Ryan McDonald, Sherene	Collins L.D. Special Education 5%	

NAME	POSITION
Morgan, Jennifer	Speech Pathologist 5%
Murray, Oma	Speech Pathologist 5%
Parish, Dana	MS Yearbook
Poteet, Kacee	Alternative Ed. Counselor
Poteet, Kacee	HS Counselor
Poteet, Kacee	ACE Remediation Coordinator
Richerson, Dusty	HS L.D. Special Education 5%
Roebuck, Shaun	MS L.D. Special Education 5%
Rowan, Susie	5 th Grade Lead Teacher
Sanford, Ann	Vocal Music Assistant
Sanford, Mike	Vocal Music Head
Sanford, Mike	Curriculum Coord. – Electives
Speir, Lynn	MS SEM 7 th Grade
Speir, Lynn	MS Academic Team 7 th Grade
Tankersley, Ray	Curriculum Coord. – Science
Tankersley, Ray	HS Pro Teacher – Technology
Terry, Jennifer	Edison L.D. Special Ed. 5%
Thompson, Kelly	MS L.D. Special Education 5%
Todd, John	Curriculum Coordinator – Math
Vandever, Lauren	MS Academic Team 6 th Grade
Wages, Cori	MS SEM 8 th Grade
Wages, Cori	MS Academic Team 8 th Grade
Watt, Christy	HS SEM Coord. 9 th -12 th Grades
Watt, Christy	Curriculum Coord.r – English
Watt, Christy	HS Reading Specialist 5%
Watt, Christy	Leadership
Wayland, Cindy	Admin. Asst/Homeless Liaison
Williams, Jason	2 nd Grade Lead Teacher
Wilson, Vicki	Alternative Education 5%
Winn, Tyler	Career Tech – BITE
Winter, Emily	SEM Coordinator 3 rd -5 th Grades
Winter, Emily	Collins Reading Specialist 5%
Winter, Emily	5 th Grade Academic Team
Witcher, Joel	Curriculum Coord. – PE & Health
Woolery, Marla	4 th Grade Academic Team
Woolery, Marla	4 th Grade Lead Teacher
Yocham, Kimberly	HS L.D. Special Education 5%

NAME	POSITION
Barnett, Teresa	Collins Principal-in-Training
Beaty, Tasha	HS Asst. Principal
Burden, Brian	MS Principal
Burden, Krista	Director of Instruction
Gilbert, Kim	Director of Special Education
Gilbert, Kim	Co-op Coordinator
Lomenick, Brian	Safety Coordinator
	Alternative Ed. Director
Lomenick, Brian	Gifted & Talented Director
Lomenick, Brian	
Lomenick, Brian	Virtual Ed Director
Morgan, Jennifer	Speech Language Pathologist Admin
Ponder, Debbie	Edison Principal
Poteet, Brandon	HS Principal
Seachris, Lawrence	MS Assistant Principal
Shelton, Curtis	Superintendent
Witcher, Joel	Athletic Director
	ATHLETIC
NAME	POSITION
Avery, Jake	Baseball – MS Head
Avery, Jake	Football – HS Assistant
Cole, Chris	Football – HS Assistant
Coleman, Larry	Baseball – HS Head
Davis, Sheila	Flags
Eslick, Mark	Boys Basketball – HS Assistant
Evans, Will	Wrestling – HS Head
Gilbert, Kim	Cheerleading - Wrestling
Hall, Freddie	Football - DC
Hall, Freddie	Girls Track – HS Assistant
Hall, Mickey	Golf - Assistant
Hall, Scott	Football – 8 th Head
Hall, Scott	Football - OC
Hall, Scott	Girls Track – HS Assistant
Hilburn, Shannon	Cross-Country
	Boys Track – HS Head
Hilburn, Shannon	
Hilburn, Shannon	Girls Track – HS Head
Hillman, Jim	Softball-FP – HS Head
Hillman, Jim	Softball-SP – HS Head
Johnson, Paula	Tennis - Assistant
lones, Brett	Football – 8 th Assistant
lones, Brett	Football – HS Head
Jones, Brett	Boys Track – 7th
Iones, Brett	Weights
lones, Brett	Winter Sports Coordinator
Marsey, Chance	Baseball – HS Assistant
Marsey, Chance	Football – 9 th Assistant
Moore, Howard	Football – 7 th Assistant
Moore, Howard	Wrestling – 9th
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Moore, Howard	Wrestling – HS Assistant

Girls Basketball – 8th

Morgan, Matt

	ATHLETIC
NAME	POSITION
Morgan, Matt	Girls Basketball – HS Head
Morgan, Matt	Golf - Head
Rackley, Shay	Baseball – MS Assistant
Rackley, Shay	Boys Basketball – 8th
Rackley, Shay	Boys Basketball – 9th
Rackley, Shay	Softball - MS
Richerson, Dusty	Wrestling – MS Assistant
Roebuck, Shaun	Football – 7 th Head
Roebuck, Shaun	Football – 9 th Head
Roebuck, Shaun	Wrestling – MS Head
Stewart, Nikki	Girls Basketball – 7th
Stewart, Nikki	Softball – MS Assistant
Stewart, Nikki	Girls Track – 8th
Tankersley, Ray	Boys Basketball – HS Head
Tankersley, Ray	Tennis - Head
Wages, Cori	Boys Basketball – 7th
Wages, Cori	Boys Track – 8th
Winefield, Tony	Girls Basketball – HS Assistant
Winefield, Tony	Softball-FP – HS Assistant
Winefield, Tony	Softball-SP - Assistant
Winter, Emily	Cheerleading – MS Co
Winter, Emily	Pep Club – MS Co
	LAY/SUPPORT
NAME	POSITION
Busch, Becky	Girls Track – 7th
Busch, Becky	Girls Basketball – 9th
Conkling, Jennifer	Girls Soccer – Head
Groom, Ralena	Collins Yearbook
Long, Adam	MS Pro Teacher - Technology
Mattox, Tara	Cheerleading – MS Co
Mattox, Tara	Pep Club – MS Co
Mattox, Tara	Cheer Coordinator
Moore, Rita	Multi-Cultural
Roenner, Uwe	Boys Soccer – Head
Ryker, Alyssa	Cheerleading - HS
Stryke, Dava	Collins Pro Teacher – Technology
TBA	Girls Soccer – Assistant
TBA	Boys Soccer - Assistant