

AGENDA
BRISTOW PUBLIC SCHOOLS, I.S.D. NO. 2
CREEK COUNTY, OKLAHOMA
REGULAR BOARD MEETING
DECEMBER 14, 2020 - 6:00 P.M.
ADMINISTRATION BOARD ROOM
BRISTOW ADMINISTRATION BUILDING
420 NORTH MAIN, BRISTOW, OK 74010

As required by Section 311, Title 25, of the Oklahoma Statutes as amended, notice is hereby given that the Board of Education of Independent School District Number 2, Creek County Oklahoma, will hold a regular meeting on the **14th day of December, 2020, at 6:00 p.m.** at the Bristow Public Schools Administration Building, 420 North Main, Bristow, Oklahoma.

AGENDA

Following is a list of the business to be conducted by the Board of Education at the above mentioned meeting:

1. Opening ceremonies.
2. Call meeting to order and recording of members present or absent.
3. Discussion and possible action to approve the 2019-2020 school audit.
4. Student recognitions:
 - A. OCDA Junior High All-State Mixed Choir: Wake Tidwell, Austin Wells, Ty Bishop, Trinity Hinshaw, and Zoie Greening.
 - B. OKMEA High School All-State Treble Choir: Jade Robinson, Mackensie Darrough, Kinlee Snell, and Lena Still
 - C. OKMEA High School All-State Mixed Choir: Autumn Manus, Zak Hall, and Zander Stewart; Alternates: Kinlee Snell and Jackson Lupp
5. **CONSENT AGENDA:** All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists for the discussion, consideration, and approval of the following items:
 - A. Minutes of the November 9, 2020, regular board meeting
 - B. Approval of the monthly financial reports of the activity funds
 - C. Approval of the monthly Treasurer's report
 - D. Approval of the monthly revenue reports
 - E. Approval of the monthly expenditure (budget analysis) reports
 - F. Approval of substitutes
6. Superintendent Report and Discussion
 - A. Construction and Maintenance Update – Facility Director Cody Phillips
 - B. Site Reports – Principals
 - C. COVID Update – School Nurse Stephenie Titsworth
 - D. Staff Resignations – Superintendent Curtis Shelton
 - E. Financial Update – Superintendent Curtis Shelton
 - F. Board Member Election
7. Discussion of the 2021-2022 school calendar.

AGENDA
December 14, 2020
Page Two

8. Discussion and possible action to approve Board Policy revision 1015R – Procurement – Federal Funds (Regulation) (first reading).
9. Discussion and possible action to approve the support staff attendance incentive stipends for school year 2019-2020 (Exhibit A).
10. Discussion and possible action to approve a one-time stipend for trainer and staff to attend mandatory CPI training during a non-contracted work day (Exhibit B).
11. Discussion and possible action to approve an addendum to the previously approved agreement with Lindsay Biggs, MS, OTR/L.
12. Discussion and possible action to approve the following:
 - A. General Fund Encumbrances #439 through #493 in the amount of \$54,769.65 (Exhibit C)
 - B. Building Fund Encumbrance #15 in the amount of \$1,500.00 (Exhibit D)
 - C. General Fund Change Order (PO #127) in the amount of \$213.81 (Exhibit E)
 - D. General Fund Payroll Change Orders
13. **Proposed Executive Session** to discuss employment of a special education teacher for the remainder of school year 2020-2021; to discuss an amendment to the superintendent's contract; and to review the superintendent's evaluation tool [25 O.S. Section 307(B)(1)].
 - A. Vote to convene or not convene into Executive Session
 - B. Recognize returning to Open Session
 - C. Statement of Executive Session Minutes Clerk
14. Discussion and possible action to approve the employment of a special education teacher for the remainder of school year 2020-2021.
15. Discussion and possible action to approve an amendment to the superintendent's contract to reflect an increase in total compensation due to the 2021 employee medical insurance premium increase.
16. Report and discussion from board members.
17. Any new business not known about or which could not have been reasonably foreseen prior to time of posting the agenda.
18. Adjourn.

Posted this 11th day of December, 2020 – 9:00 a.m. at the entrance of the Bristow Administration Building and on the Bristow Schools website – www.bristow.k12.ok.us.


Deanna R. Adamé, Minutes Clerk

**BRISTOW PUBLIC SCHOOLS
SUPPORT STAFF ATTENDANCE STIPENDS
FOR SCHOOL YEAR 2019-2020**

Deanna Adame	\$100.00
Darla Hauck	\$100.00
Tara Mattox	\$100.00
Linda Spencer	\$100.00
Jeannie Starns	\$100.00
Karen Stice	\$50.00
Susan Stice	\$100.00
Leanne Tabor	\$50.00
Carmen Walker	\$50.00

**BRISTOW PUBLIC SCHOOLS
2020-2021 ONE TIME STIPEND FOR ATTENDING
CPI TRAINING ON 11-6-2020
TO BE PAID 12-15-2020
PROJECT 615**

Forrest Brandt	\$60.00	Certified	3 hours
Deeanna Cook	\$60.00	Certified	3 hours
Robert Campo	\$60.00	Certified	3 hours
Jennifer Dobson	\$200.00	Certified	Trainer
Delmon Fullbright	\$45.00	Support	3 hours
Brittany Marker	\$45.00	Support	3 hours
Crissa Mayberry	\$45.00	Support	3 hours
Amy Munoz-Greenwood	\$45.00	Support	3 hours
Drew Provens	\$60.00	Certified	3 hours
Crystal Roberts	\$45.00	Support	3 hours
Eric Shironaka	\$45.00	Support	3 hours
Teresa Webb	\$45.00	Support	3 hours
Kathy Williams	\$45.00	Support	3 hours

Bristow Public Schools

Purchase Order Register

Options: Year: 2020-2021, Fund: GEN FUND-FOR OP, Date Range: 7/1/2020 - 6/30/2021, PO Range: 439 - 493

PO No	Date	Vendor No	Vendor	Description	Amount
439	11/09/2020	17682	Oklahoma Autism Center	613 Prof Dev - Sp Ed	550.00
440	11/09/2020	17682	Oklahoma Autism Center	613- Prof Dev-Sp Ed	150.00
441	11/09/2020	15692	CTZ Enterprises, LLC	iPad Screen Repair	99.99
442	11/09/2020	14986	SYNCB/AMAZON	Repair Wheel Chair Lift- Edison	29.76
443	11/11/2020	17487	Abbigail Barnhart	Reimb Background Check Fee	57.25
444	11/11/2020	13818	MUSKOGEE HIGH SCHOOL	HS Site - Speech/Debate Entry Fees	20.00
445	11/11/2020	11931	FOLLETT SCHOOL SOLUTIONS	MS-Library Books	1,198.41
446	11/11/2020	49	OSSBA	Board Training Webinars-Scaife	180.00
447	11/11/2020	49	OSSBA	Board Training Webinars-Scaife	180.00
448	11/11/2020	49	OSSBA	Board Training Webinars-Clark	240.00
449	11/11/2020	49	OSSBA	Board Training Webinars-Clark	220.00
450	11/11/2020	49	OSSBA	Board Training Webinars-Clark	240.00
451	11/11/2020	14986	SYNCB/AMAZON	Bus Barn Heater Valve	116.56
452	11/12/2020	17164	Sundance Office Supply, Inc	Collins-Construction Paper	416.00
453	11/12/2020	17685	Teamviewer Germany GmbH	Single User License for 1 Year	588.00
454	11/12/2020	89084	BRYNLEE G WEBB	Reimb Background Search Fee	57.25
455	11/12/2020	89071	JESSICA WATTS	Reimb Background Search Fee	57.25
456	11/13/2020	104	WALMART COMMUNITY	JOM-Native American Month Supplies	150.00
457	11/13/2020	903	Quill, LLC	JOM-MS Supplies	146.00
458	11/13/2020	17684	Rebecca Hooks	JOM-Reimb A Tomlin	13.00
459	11/13/2020	17687	Visa-The Oklahoman	Digital Online Access Subscription	69.99
460	11/13/2020	1313	TULSA WORLD PUBLISHING CO	Digital Online Access Subscription	49.99
461	11/18/2020	16660	American Eagle Roofing & Const Inc	Roof Repairs-HS, Band Bldg, & Edison	2,350.00
462	11/18/2020	15692	CTZ Enterprises, LLC	iPad Screen repair	99.99
463	11/19/2020	17307	Kim Dowdy	Vision Impairment Consultant	3,500.00
464	11/19/2020	11210	APPLE EDUCATION	iPad Management Software License	1,887.50
465	11/19/2020	17690	The Telecom Warehouse	ShoreTel Phones for Edison Intercom	6,893.25
466	11/19/2020	17482	Telecomp Holdings Inc	Edison Intercom Installation	16,135.81
467	11/20/2020	14986	SYNCB/AMAZON	412 - VoAg Misc Classroom Project Supplies	593.73
468	11/20/2020	17482	Telecomp Holdings Inc	Internet Access Points-HS Parking Lot	3,204.00
469	11/30/2020	17306	One Beat CPR & AED	AED Battery Replacement	614.12
470	11/30/2020	80825	DIANE P. NOBLES	Insurance Refund	372.99
471	11/30/2020	17692	Jesse Markum	Insurance Refund	722.12
472	11/30/2020	89081	RAMSEY D. DIAZ	Reimb Background Search Fee	57.25
473	12/02/2020	16571	NIKKI MOORE	JOM Reimb -Jackson Moore	60.00
474	12/02/2020	17693	Dormakaba USA, Inc	Fine Arts Door Repair	85.00
475	12/02/2020	15692	CTZ Enterprises, LLC	iPad Screen Repair	100.00
476	12/02/2020	108	THE MASTER TEACHER	Retirement Award-Alexander	78.90
477	12/02/2020	11960	EMPLOYEE GROUP INSURANCE DIVISION	Ins. Premium-Wages-August 2020	666.02

Purchase Order Register

Options: Year: 2020-2021, Fund: GEN FUND-FOR OP, Date Range: 7/1/2020 - 6/30/2021, PO Range: 439 - 493

PO No	Date	Vendor No	Vendor	Description	Amount
478	12/02/2020	15323	JENNIFER HICKS	Refund Cameron Hicks Lunch Account	172.15
479	12/02/2020	17691	Oologah High School	HS Site - Speech Contest Entry Fees	100.00
480	12/02/2020	15039	BIO CORPORATION	HS Site - Science Classroom Supplies	325.00
481	12/02/2020	901	HOBBY LOBBY STORES, INC	412 - FCS Classroom Supplies	350.00
482	12/03/2020	329	MID-WEST PRINTING CO	Treasurer Receipt Books	275.00
483	12/03/2020	15304	CRISIS PREVENTION INSTITUTE, INC	CPI Recertification-J Dobson	1,090.00
484	12/07/2020	16304	BSN SPORTS	Staff Face Coverings	5,136.00
485	12/08/2020	606	BRISTOW PIZZA HUT	Collins Elem Student Lunches	260.00
486	12/08/2020	167	BOUND TO STAY BOUND INC	Books Media-Ernst	425.35
487	12/08/2020	13639	FOLLETT TITLEWAVE	Books Media-Ernst	2,377.64
488	12/08/2020	777	GARRETT BOOK COMPANY	Books Media-Ernst	871.58
489	12/08/2020	17694	OKMEA - Margie Green	HS Site - Vocal All State Entries	640.00
490	12/08/2020	14119	JOSTENS	JOM - Additional Cap and Gowns	171.80
491	12/08/2020	11063	SAIED MUSIC CO	HS Site - Vocal Misc Music Supplies	100.00
492	12/09/2020	16304	BSN SPORTS	Baseball Uniforms & Equipment	0.00
493	12/09/2020	13394	OCDA	HS Site - MS Vocal All-State Entries	225.00
Non-Payroll Total:					\$54,769.65
Payroll Total:					\$0.00
Report Total:					\$54,769.65

Purchase Order Register

Options: Year: 2020-2021, Fund: BUILDING FUND, Date Range: 7/1/2020 - 6/30/2021, PO Range: 15 - 15

PO No	Date	Vendor No	Vendor	Description	Amount
15	12/03/2020	16769	Blessing Gravel, LLC	BB/SB Field Surface Material	1,500.00
Non-Payroll Total:					\$1,500.00
Payroll Total:					\$0.00
Report Total:					\$1,500.00

Change Order Listing

Options: Fund: GEN FUND-FOR OP, Year: 2020-2021, ReferenceDate: PO Date, Date Range: 11/5/2020 - 12/10/2020, PO Range: 1 - 493, Minimum Percentage Change: 10.00%, Include Negative Changes: False

PO No	Date	Vendor No	Vendor	Description	Original Amount	Amount
127	07/01/2020	65	GRAINGER INC	Repair Parts All Sites	\$1,000.00	213.81
Non-Payroll Total:						\$213.81
Payroll Total:						\$0.00
Report Total:						\$213.81