

AGENDA
BRISTOW PUBLIC SCHOOLS, I.S.D. NO. 2
CREEK COUNTY, OKLAHOMA
REGULAR BOARD MEETING
NOVEMBER 9, 2020 - 6:00 P.M.
ADMINISTRATION BOARD ROOM
BRISTOW ADMINISTRATION BUILDING
420 NORTH MAIN, BRISTOW, OK 74010

As required by Section 311, Title 25, of the Oklahoma Statutes as amended, notice is hereby given that the Board of Education of Independent School District Number 2, Creek County Oklahoma, will hold a regular meeting on the **9th day of November, 2020, at 6:00 p.m.** at the Bristow Public Schools Administration Building, 420 North Main, Bristow, Oklahoma.

AGENDA

Following is a list of the business to be conducted by the Board of Education at the above mentioned meeting:

1. Opening ceremonies.
2. Call to order and recording of members present or absent.
3. **CONSENT AGENDA:** All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists for the discussion, consideration, and approval of the following items:
 - A. Minutes of the October 12, 2020, regular board meeting
 - B. Approval of the monthly financial reports of the activity funds
 - C. Approval of the monthly Treasurer's report
 - D. Approval of the monthly revenue reports
 - E. Approval of the monthly expenditure (budget analysis) reports
 - F. Approval of substitutes
4. Superintendent Report and Discussion
 - A. Construction and Maintenance Update – Facilities Director Cody Phillips
 - B. Site Reports – Principals
 - C. Staff Resignations – Superintendent Curtis Shelton
 - D. Financial Update – Superintendent Curtis Shelton
 - E. Facility Planning Update – Superintendent Curtis Shelton
 - F. Curriculum Update – Director of Distance Learning Michelle Henderson
5. Discussion and possible action to approve the budget as presented by function code.
6. Review of board members' continuing education points.
7. Discussion and possible action to approve the Annual School Election Resolution to select candidates for board seat number 1 (five-year term), and also approve measures to close split precinct numbers 190403 (Blue Bell), 190408 (Shamrock), and 190414 (Kellyville Community Center) because there are fewer than 100 registered voters in the precincts.

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8. Discussion and possible action to approve the board of education meeting dates for 2021.
9. Discussion and possible action to approve a cooperative resolution between Bristow Public Schools and Depew Public Schools to offer girls' and boys' soccer programs during the school year 2020-2021 second semester.
10. Discussion and possible action to approve the Section 125 Flexible Benefit State Plan, effective 01/01/2021 through 12/31/2021.
11. Discussion and possible action to approve an addendum to the previously approved agreement with Maegan Blakeman, MPT.
12. Discussion and possible action to approve the following:
 - A. General Fund Encumbrances #366 through #438 in the amount of \$91,096.81 (Exhibit A)
 - B. Building Fund Encumbrance #14 in the amount of \$868.00 (Exhibit B)
 - C. Bond Fund Encumbrance #118 in the amount of \$300.00 (Exhibit C)
 - D. General Fund Change Orders – PO #70 in the amount of \$450.00 and PO #192 in the amount of \$72.56 (Exhibit D)
 - E. General Fund Payroll Change Orders
13. **Proposed Executive Session** to discuss employment for the following positions for the remainder of school year 2020-2021: a special education paraprofessional, and a custodian; to discuss the extra-duty reassignment for Shane McKinzie as Middle School baseball assistant coach for \$1,750 for the remainder of school year 2020-2021 [25 O.S. Section 307(B)(1)].
 - A. Vote to convene or not convene in Executive Session
 - B. Recognize returning to Open Session
 - C. Statement of Executive Session Minutes Clerk
14. Discussion and possible action to approve employment for the following positions for the remainder of school year 2020-2021:
 - A. Special education paraprofessional
 - B. Custodian
15. Discussion and possible action to approve the extra-duty reassignment of Shane McKinzie as Middle School baseball assistant coach for \$1,750 for the remainder of school year 2020-2021.
16. Report and discussion from board members.
17. New business not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.
18. Adjourn.

Posted this 6th day of November, 2020 – 9:00 a.m. at the entrance of the Bristow Administration Building and on the Bristow Schools website – www.bristow.k12.ok.us.


Deanna Adamé, Minutes Clerk

Bristow Public Schools
Purchase Order Register

Options: Year: 2020-2021, Fund: GEN FUND-FOR OP, Date Range: 7/1/2020 - 6/30/2021, PO Range: 366 - 438

PO No	Date	Vendor No	Vendor	Description	Amount
366	10/08/2020	14986	SYNCB/AMAZON	BEF-Flight Simulation-Wilson	799.98
367	10/08/2020	14986	SYNCB/AMAZON	BEF-Flexible Seating-Bird	616.89
368	10/08/2020	14986	SYNCB/AMAZON	BEF-Flexible Seating-A McGovran	487.12
369	10/08/2020	17659	Explore Learning Reflex	BEF-Math Facts-Hays	3,295.00
370	10/08/2020	11931	FOLLETT SCHOOL SOLUTIONS	GF Grant-HS Library Books-Hilburn	4,998.36
371	10/08/2020	11063	SAIED MUSIC CO	HS Site - Vocal Equipment	149.00
372	10/08/2020	518	TEACHER'S DISCOVERY	HS Site Grant-Spanish-Swaim	499.00
373	10/08/2020	11363	GOPHER SPORT	Edison Site Grant-P.E.-Powell	677.43
374	10/08/2020	17655	Vocabulary Spelling City. com	Edison Site Grant-Spelling-Todd	607.50
375	10/08/2020	14986	SYNCB/AMAZON	GF Grant-SP Ed Class Supplies-Beard	862.23
376	10/08/2020	17656	Fluency & Fitness	Edison Site Grant-Reading/Math-Linker	327.00
377	10/08/2020	14324	ANGELA KINCANON	JOM Reimb Cody and Dillon Kincanon	85.00
378	10/08/2020	14986	SYNCB/AMAZON	HS Site Grant-Class Supplies-Imwalle	131.86
379	10/08/2020	438	SUPER DUPER SCHOOL CO	Collins Site Grant-Reading-Jones	212.25
380	10/08/2020	15209	Starfall Education Foundation	Edison Site Grant-Starfall-Lomenick	270.00
381	10/09/2020	17660	Book Flix , Scholastic, Inc	GF Grant-BookFlix-Wilson	1,436.00
382	10/09/2020	198	DONALD L COOPER DO	Pre-Employment Drug Screens-2nd P.O.	2,250.00
383	10/09/2020	16609	TEACHERS PAY TEACHERS	Collins Site-Class Supplies-Lindt	47.99
384	10/12/2020	17661	Kahoot! A S	BEF Kahoot Prg Update-Imwalle	108.00
385	10/12/2020	14119	JOSTENS	JOM - Cap and Gown	1,331.45
386	10/12/2020	11931	FOLLETT SCHOOL SOLUTIONS	HS Site - Library Books	3,493.50
387	10/12/2020	467	CENTRAL TECH CENTER-DRUMRIGHT	JOM ACT Prep Workshop	180.00
388	10/12/2020	14986	SYNCB/AMAZON	BEF-Light It Up-Green	2,191.24
389	10/12/2020	14078	BRAIN POP, LLC	BEF-Brain Pop Membership	875.00
390	10/20/2020	17666	Phonak LLC	FM System for Hearing Aids	704.99
391	10/20/2020	17663	Prodigies Young Music, LLC	Collins Site Grant-Music-Fechner	147.00
392	10/20/2020	14986	SYNCB/AMAZON	412 - FFA Shop Supplies	331.95
393	10/20/2020	903	Quill, LLC	Edison Office Supplies	250.00
394	10/21/2020	89078	ASHLEY COOPER	Reimb Background Search Fee	57.25
395	10/21/2020	11801	AMSTERDAM PRINTING & LITHO	Staff Calendars	380.14
396	10/21/2020	14986	SYNCB/AMAZON	Edison Cafe Steamer Part	364.59
397	10/26/2020	16354	AUDIO ENHANCEMENT	BEF-Parish Reading	992.07
398	10/26/2020	17659	Explore Learning Reflex	BEF-Snider Science	2,195.00
399	10/26/2020	15272	WILEMON OIL COMPANY, INC	412 - Propane for School Farm	3,500.00
400	10/26/2020	16609	TEACHERS PAY TEACHERS	MS Site Grant-Plum Counselor	291.64
401	10/26/2020	12738	SCHOLASTIC	MS Site Grant-Reading-Vandever	274.73
402	10/26/2020	12731	AMAZON.COM CREDIT	MS Site Grant-Math-Robison	242.97
403	10/26/2020	389	SCHOLASTIC BOOK FAIRS-8	MS Site Grant-Johns Library	450.00
404	10/26/2020	12731	AMAZON.COM CREDIT	MS Site Grant-Brant ELA	660.64
405	10/26/2020	14986	SYNCB/AMAZON	Classroom Supplies Cook-BEF	637.54
406	10/26/2020	17669	Autism Products.com	Classroom Supplies Cook-BEF	224.95

Purchase Order Register

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PO No	Date	Vendor No	Vendor	Description	Amount
407	10/26/2020	903	Quill, LLC	Classroom Supplies BEF-Hall	111.93
408	10/26/2020	14986	SYNCB/AMAZON	Collins Site Grant-Science-Mayberry	38.97
409	10/26/2020	17670	Home School Science	Collins Site Grant-Science-Mayberry	271.65
410	10/26/2020	17356	TOLEDO PHYSICAL EDUCATION SUPPLY	MS Site Grant-Busch PE	422.47
411	10/26/2020	12731	AMAZON.COM CREDIT	MS Site Grant-Reading-Thomas	181.00
412	10/26/2020	14986	SYNCB/AMAZON	Computer Parts/Supplies-2nd P.O.	1,000.00
413	10/26/2020	104	WALMART COMMUNITY	412 - FACS - Classroom Supplies	100.00
414	10/26/2020	14986	SYNCB/AMAZON	HS Site Grant - Student Lighting-Jacobs	65.94
415	10/26/2020	14986	SYNCB/AMAZON	Vent Motor for MS Boys Bathroom	154.33
416	10/26/2020	13799	BUSINESS PROFESSIONALS OF AMERICA	412 - BPA Affiliation Dues - Wilhite	400.00
417	10/26/2020	12966	OKLAHOMA SPEECH-LANGUAGE-HEARING AS	615-Continuing Ed Hours-Speech Paths	825.00
418	10/26/2020	15778	KAYTLIN BROWN	Reimb Fingerprint/Background Check	57.25
419	10/26/2020	11161	OSSBA Employment Services	Funding Balance Required	20,320.00
420	10/27/2020	15304	CRISIS PREVENTION INSTITUTE, INC	615-District CPI Trainer Certification	150.00
421	10/27/2020	15304	CRISIS PREVENTION INSTITUTE, INC	615-CPI Workbooks-District Teachers	770.00
422	10/27/2020	88788	VICTORIA MUELLER	CNP- Lunch Account Refund	45.00
423	10/27/2020	12731	AMAZON.COM CREDIT	MS-Thomas Reading books	58.90
424	10/27/2020	16534	WOODWORKS LTD	STEM-Classroom Supplies	155.00
425	10/27/2020	11129	OKLAHOMA ASBO	Prof Dev Registration-Hallman	100.00
426	10/27/2020	94	OK School Advisory Council	Prof Dev Registration -Hallman	125.00
427	10/27/2020	14986	SYNCB/AMAZON	Hose for Drain-Maint Dept	203.42
428	10/27/2020	14986	SYNCB/AMAZON	Exit/Emergency Light Batteries	51.99
429	10/29/2020	14078	BRAIN POP, LLC	GT -Site License-Collins	2,195.00
430	10/29/2020	11129	OKLAHOMA ASBO	Prof Dev-District Activity Funds Clerks	300.00
431	11/02/2020	17674	Chesapeake Beach Prof Seminars LLC	615-Prof Dev Training	480.00
432	11/02/2020	365	ARROW MACHINERY CO	CW/FB Repairs as Needed	1,000.00
433	11/02/2020	14324	ANGELA KINCANON	JOM Reimburse Cody Kincanon	12.99
434	11/02/2020	973	OAAC INC	GT-MS Academic Team Fees	120.00
435	11/04/2020	17482	Telecomp Holdings Inc	Intercom & phones -Edison	23,100.81
436	11/04/2020	17677	Really Good Reading	Classroom Instr- Linker	95.00
437	11/04/2020	104	WALMART COMMUNITY	Classroom Supplies-Shironaka	47.90
438	11/04/2020	16665	Action Fire Protection, LLC	Fire Extinguisher Recharge-Districtwide	500.00
Non-Payroll Total:					\$91,096.81
Payroll Total:					\$0.00
Report Total:					\$91,096.81

Bristow Public Schools

Purchase Order Register

Options: Year: 2020-2021, Fund: BUILDING FUND, Date Range: 7/1/2020 - 6/30/2021, PO Range: 14 - 14

PO No	Date	Vendor No	Vendor	Description	Amount
14	10/21/2020	16660	American Eagle Roofing & Const Inc	KDG Flashing Repair	868.00
Non-Payroll Total:					\$868.00
Payroll Total:					\$0.00
Report Total:					\$868.00

Bristow Public Schools

Purchase Order Register

Options: Year: 2020-2021, Fund: BOND FUND, Date Range: 7/1/2020 - 6/30/2021, PO Range: 8 - 8

PO No	Date	Vendor No	Vendor	Description	Amount
8	10/20/2020	12937	UMB BANK N.A.	Paying Agent Fee	300.00
Non-Payroll Total:					\$300.00
Payroll Total:					\$0.00
Report Total:					\$300.00

Bristow Public Schools

Change Order Listing

Options: Fund: GEN FUND-FOR OP, Year: 2020-2021, ReferenceDate: PO Date, Date Range: 10/8/2020 - 11/4/2020,
Minimum Percentage Change: 10.00%, Include Negative Changes: False

PO No	Date	Vendor No	Vendor	Description	Original Amount	Amount
70	07/01/2020	198	DONALD L COOPER DO	Pre-Employment Drug Screens	\$2,250.00	450.00
192	07/01/2020	104	WALMART COMMUNITY	Collins JOM Supplies	500.00	72.56
Non-Payroll Total:						\$522.56
Payroll Total:						\$45,662.72
Report Total:						\$46,185.28