

AGENDA
BRISTOW PUBLIC SCHOOLS, I.S.D. NO. 2
CREEK COUNTY, OKLAHOMA
REGULAR BOARD MEETING
AUGUST 10, 2020 - 6:00 P.M.
Administration Board Room
Bristow Administration Building
420 North Main, Bristow, OK 74010

As required by Section 311, Title 25, of the Oklahoma Statutes as amended, notice is hereby given that the Board of Education of Independent School District Number 2, Creek County Oklahoma, will hold a regular meeting on the 10th day of August, 2020, at 6:00 p.m. at the Bristow Public Schools Administration Building, 420 North Main, Bristow, Oklahoma.

AGENDA

Following is a list of the business to be conducted by the Board of Education at the above mentioned meeting:

1. Opening ceremonies.
2. Call to order and recording of members present or absent.
3. Administration of the oath of office for Jan Clark, Board Seat #2.
4. **CONSENT AGENDA:** All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists for the discussion, consideration, and approval of the following items:
 - A. Minutes of the special board meetings on July 13, 2020 and July 28, 2020
 - B. Approval of the monthly financial reports of the activity funds
 - C. Approval of the monthly Treasurer's report
 - D. Approval of the monthly revenue reports
 - E. Approval of the monthly expenditure (budget analysis) reports
 - F. Approval of substitutes
5. Discussion and possible action to approve the Estimate of Needs for school year 2020-2021.
6. Superintendent Report and Discussion
 - A. Construction and Maintenance Update – Superintendent Curtis Shelton and Facilities Director Cody Phillips
 - B. Staff Resignations – Superintendent Curtis Shelton
 - C. Curriculum Update – Director of Instruction Krista Burden
 - D. Financial Update – Director of Instruction Krista Burden
7. Discussion and possible action to approve the master construction budget for the Edison pre-k center.
8. Review of board members' continuing education points.
9. Discussion and possible action to approve a contract with Career Tech for the provision of funds for a school district career and technology education program for school year 2020-2021.
10. Discussion and possible action to approve a joint program agreement with Central Technology Center to provide the Project Turning Point Drop-out Recovery Program for Bristow students for school year 2020-2021.

AGENDA
August 10, 2020
Page Two

- 11.** Discussion and possible action to approve a participation agreement with the Oklahoma State Department of Education and Public Consulting Group, Inc. to provide the school district assistance in billing Medicaid and collecting amounts billed for school-based health-related services provided to students for school year 2020-2021.
- 12.** Discussion and possible action to approve an increase to the adult lunches for school year 2020-2021.
- 13.** Discussion and possible action to approve the academic course offerings from Central Technology Center for school year 2020-2021.
- 14.** Discussion and possible action to approve the Bristow Public Schools Athletic Department Emergency Action Plan to fulfill the requirements of the Riley Boatwright Act for school year 2020-2021.
- 15.** Discussion and possible action to approve the Section 125 Flexible Benefit Voluntary Plan Adoption Agreement effective September 1, 2020 through August 31, 2021.
- 16.** Discussion and possible action to approve residency committees for the certified resident (first year) teachers as follows:
 - A.** Rayna Gibbs (MS) – Mentor Teacher Lauren Vandever, Principal Lawrence Seachris
 - B.** Shane McKinzie (MS) – Mentor Teacher Cori Wages, Principal Lawrence Seachris
 - C.** Jesse Markum (HS) – Mentor Teacher Chance Batey, Principal Steve Spears
 - D.** Drew Provens (HS) – Mentor Teacher Sienna Vassar, Principal Steve Spears
- 17.** Discussion and possible action to approve a revision, addition and review of the following board policies:
 - A.** Policy 1015R – Procurement – Federal Funds – Regulation (Annual Review)
 - B.** Policy 2450 – Records Investigation (Revision)
 - C.** Policy 2600 – Teacher Evaluation (Annual Review)
 - D.** Policy 3200F – Harassment/Bullying Incident Report Form (Revision)
 - E.** Policy 3220 – Sexual Harassment of Students (Revision)
 - F.** Policy 3890 – Extracurricular Activities Emergency Medical Services (Addition)
 - G.** Policy 6175 – Online Instruction (Revision)
 - H.** Policy 8025-P1 – Child Nutrition Services Procurement Procedures Chart (Annual Review)
 - I.** Policy 8025-P2 – Child Nutrition Services Procurement Protest Procedures (Annual Review)
- 18.** Discussion and possible action to require face coverings for all staff members and students in grades three (3) through twelve (12). Face coverings will also be required for all students while using school transportation.
- 19.** Discussion and possible action to approve the resigned staff accumulated sick leave pay for school year 2020-2021, as shown on Exhibit A.
- 20.** Discussion and possible action to approve the following:
 - A.** General Fund Encumbrances #211 through #248 in the amount of \$65,652.25 (Exhibit B)
 - B.** Building Fund Encumbrances #6 through #9 in the amount of \$100,989.34 (Exhibit C)
 - C.** Bond Fund Encumbrance #1 through #3 in the amount of \$43,060.00 (Exhibit D)
 - D.** Payroll Change Orders, as presented

AGENDA
August 10, 2020
Page Three

- 21. Proposed Executive Session** to discuss the employment for the following positions for school year 2020-2021: a custodian, a secondary computer science teacher and an English language arts teacher [25 O.S. Section 307(B)(1).
 - A.** Vote to convene or not convene in Executive Session
 - B.** Recognize returning to Open Session
 - C.** Statement of Executive Session Minutes
- 22.** Discussion and possible action to approve the following positions:
 - A.** Custodian
 - B.** Computer science teacher (Middle School)
 - B.** English language arts teacher (Middle School)
- 23.** Report and discussion from board members.
- 24.** Any new business not known about or which could not have been reasonably foreseen prior to time of posting the agenda.
- 25.** Adjourn.

Posted this 7th day of August, 2020 – 9:00 a.m. at the entrance of the Bristow Administration Building and on the Bristow Schools website – www.bristow.k12.ok.us.

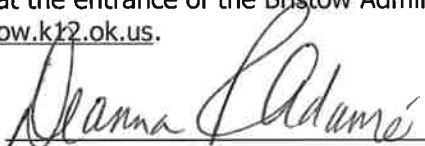

Deanna Adamé, Minutes Clerk

EXHIBIT A

**BRISTOW PUBLIC SCHOOLS
ACCUMULATED SICK LEAVE PAY
FOR RESIGNED STAFF
FOR SCHOOL YEAR 2019-2020**

<u>NAME</u>	<u>DAYS</u>	<u>PER DAY</u>	<u>TOTAL PAID</u>
Speir, Lynn	60	\$ 30.00	\$ 1,800.00

Bristow Public Schools

Purchase Order Register

Options: Year: 2020-2021, Fund: GEN FUND-FOR OP, Date Range: 7/1/2020 - 6/30/2021, PO Range: 211 - 248

PO No	Date	Vendor No	Vendor	Description	Amount
211	07/09/2020	14986	SYNCB/AMAZON	788-Edison Face Shields	248.99
212	07/09/2020	17561	Wurth Louis and Company	District Protection Gear	837.32
213	07/10/2020	12524	TREAT'S SOLUTIONS, INC	Hand Sanitizer & Hand Pumps	2,998.24
214	07/10/2020	14986	SYNCB/AMAZON	Batteries for Thermometers	0.00
215	07/15/2020	16304	BSN SPORTS	Masks for District	2,568.00
216	07/15/2020	14986	SYNCB/AMAZON	CW Cafe Heat Element	80.00
217	07/16/2020	12524	TREAT'S SOLUTIONS, INC	District Vinyl Gloves	1,087.92
218	07/16/2020	12524	TREAT'S SOLUTIONS, INC	District Hand Sanitizer	4,020.00
219	07/20/2020	14179	P.C.C. CLEANING & RESTORATION	Restoration of Room 17-Edison	3,130.54
220	07/20/2020	12062	B & E APPLIANCE - HEAT & A/C	Replace Ice Machine-Chuck West	3,202.00
221	07/20/2020	89058	DREW T PROVENS	Reimb Background Check Fee	57.25
222	07/20/2020	88594	CHRISTOPHER J JOHNSON	Reimb Life&Vision Overpay	38.76
223	07/20/2020	903	Quill, LLC	Supplies for CCC Building	263.93
224	07/21/2020	15174	ULINE	Outside Metal Tables for District	0.00
225	07/21/2020	14986	SYNCB/AMAZON	Wall Chargers for Thermometers	98.73
226	07/24/2020	11063	SAIED MUSIC CO	HS Site-Band Supplies & Repairs	2,000.00
227	07/28/2020	13500	OKLA FFA ASSOCIATION	412- FFA Affiliation Dues	2,209.00
228	07/28/2020	903	Quill, LLC	412- FFA Supplies for Classroom	341.95
229	07/28/2020	17575	FCCLA	412- Taylor FCCLA Affiliation Dues	168.00
230	07/28/2020	14280	OKACTE	412- Taylor FCCLA Reg	75.00
231	07/28/2020	16339	DOLLAR TREE	412 - FCCLA Classroom Supplies	220.00
232	07/28/2020	12872	WILLIAMS DISCOUNT FOODS	412-FCCLA Food Lab Supplies	1,000.00
233	07/28/2020	17212	Karyn Purvis Institute of Child Dev	412-FCCLA Curricular	83.00
234	07/28/2020	14986	SYNCB/AMAZON	412-FCCLA Class Supplies	400.00
235	07/28/2020	17576	McCormik's	HS Site - Band Equipment	447.25
236	07/28/2020	88905	MAKAYLA WILSON	Reimb Background Check Fee	52.25
237	07/28/2020	12192	RUTH KELLY STUDIO	HS Picture Panals	3,280.50
238	07/28/2020	12524	TREAT'S SOLUTIONS, INC	788-Hand Sanitizer	6,992.00
239	07/30/2020	14590	RACHEL SCHONFIELD	FB/SF Field Signs	250.00
240	07/30/2020	16304	BSN SPORTS	HS Site - Softball Equipment	2,990.26
241	07/30/2020	16304	BSN SPORTS	HS Site - Softball Uniforms	2,771.06
242	07/30/2020	94	OK School Advisory Council	Spc Ed Finance & Reports Mtg	150.00
243	07/30/2020	15675	CDI COMPUTER DEALERS INC	788-Spec Ed Dept Computers	5,990.00
244	08/03/2020	11716	MIDWEST SPORTING GOODS	788-Custom Gator Masks	10,102.50
245	08/03/2020	15227	SCHOOL OUTFITTERS	HS Site-Science Table	493.72
246	08/04/2020	108	THE MASTER TEACHER	Retirement Award for Lynn Speir	78.90
247	08/05/2020	14986	SYNCB/AMAZON	Edison-Classroom Supplies	425.18
248	08/05/2020	17194	Keystone Foodservice, LLC	Latchkey Food Service	6,500.00

Non-Payroll Total:	\$65,652.25
Payroll Total:	\$0.00
Report Total:	\$65,652.25

Bristow Public Schools

Purchase Order Register

Options: Year: 2020-2021, Fund: BUILDING FUND, Date Range: 7/1/2020 - 6/30/2021, PO Range: 6 - 9

PO No	Date	Vendor No	Vendor	Description	Amount
6	07/21/2020	15174	ULINE	13 Outside Metal Tables - districtwide	9,963.80
7	07/28/2020	17579	Executives Title & Escrow, LLC	Land Purchase-Possible Expansion	77,117.54
8	07/28/2020	14982	COTTONS TRUCKING INC	HS Dumpster Slab Repair	7,600.00
9	07/30/2020	12062	B & E APPLIANCE - HEAT & A/C	Replace Condenser/Coil-HS Classroom	6,308.00
Non-Payroll Total:					\$100,989.34
Payroll Total:					\$0.00
Report Total:					\$100,989.34

Bristow Public Schools

Purchase Order Register

Options: Year: 2020-2021, Fund: BOND FUND, Date Range: 7/1/2020 - 6/30/2021, PO Range: 1 - 3

PO No	Date	Vendor No	Vendor	Description	Amount
1	07/16/2020	11636	SPIRITBANK, N.A.	Bond Money Wiring Fee	10.00
2	07/20/2020	11988	STEPHEN H. MCDONALD & ASSOC.	Professional Services	42,750.00
3	07/28/2020	12937	UMB BANK N.A.	2020 Bonds Acceptance Fee	300.00
Non-Payroll Total:					\$43,060.00
Payroll Total:					\$0.00
Report Total:					\$43,060.00