

**BOARD AGENDA
BRISTOW PUBLIC SCHOOLS, I.S.D. NO. 2
CREEK COUNTY, OKLAHOMA
REGULAR BOARD MEETING
JUNE 14, 2021 - 6:00 P.M.
Administration Board Room
Bristow Administration Building
420 North Main, Bristow, OK 74010**

As required by Section 311, Title 25, of the Oklahoma Statutes as amended, notice is hereby given that the Board of Education of Independent School District Number 2, Creek County Oklahoma, will hold a regular board meeting on the **14th day of June, 2021, at 6:00 p.m.** at the Bristow Public Schools Administration Building, 420 North Main, Bristow, Oklahoma.

AGENDA

Following is a list of the business to be conducted by the Board of Education at the above mentioned meeting:

1. Opening ceremonies.
2. Call to order and recording of members present or absent.
3. **CONSENT AGENDA:** All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists for the discussion, consideration, and approval of the following items:
 - A. Minutes of the May 10, 2021, regular board meeting
 - B. Approval of the monthly financial reports of the activity funds
 - C. Approval of the monthly Treasurer's report
 - D. Approval of the monthly revenue reports
 - E. Approval of the monthly expenditure (budget analysis) reports
 - F. Approval of substitutes
4. Superintendent Report and Discussion
 - A. Construction and Maintenance Update – Facility Director Cody Phillips
 - B. OSSBA 2021 Education Leadership Conference, August 26-29
 - C. Staff Resignations/Staff Reassignments – Superintendent Curtis Shelton
 - D. Curriculum update – Director of Instruction Krista Burden
 - E. Financial Update/ESSER III Discussion – Director of Instruction Krista Burden
5. Discussion and possible action to approve the Application for Temporary Appropriations for school year 2021-2022.
6. Discussion and possible action to approve the renewal of a lease-purchase for the fiscal year ending June 30, 2022, as required under the provisions of the Equipment Lease/Purchase Agreement dated April 12, 2019, between the District and MR, Inc.
7. Discussion and possible action to declare district property as surplus and authorize administration to dispose of properly.
8. Discussion and possible action to approve entry into an agreement with the Cooperative Council for Oklahoma School Administration (CCOSA) to participate in the CCOSA District Level Services Program for the 2021-2022 fiscal year.

AGENDA
June 14, 2021
Page Two


9. Discussion and possible action to approve the following district memberships for school year 2021-2022:
 - A. Oklahoma State School Board Association (OSSBA)
 - B. National School Board Association (NSBA)
 - C. Oklahoma Schools Advisory Council (OSAC)
 - D. Oklahoma Society for Technology in Education (OKSTE) (formerly OTA)
 - E. Oklahoma Public Schools Resource Center (OPSRC)
 - F. Oklahoma Association of School Business Officials (OKASBO)
10. Discussion and possible action to approve service/lease agreements for school year 2021-2022 (Exhibit A).
11. Discussion and possible action to approve the property and casualty insurance carrier for school year 2021-2022.
12. Discussion and possible action to approve the workers compensation insurance carrier for school year 2021-2022.
13. Discussion and possible action to approve an agreement with the Creek County Juvenile Detention Center for the provision of educational services during the 2021-2022 school year for students housed at the detention center.
14. Discussion and possible action to approve an agreement with the Muscogee (Creek) Nation's Behavioral Health Substance Abuse Program to provide behavioral health services to eligible Native American school children for the 2021-2022 school year.
15. First reading of the school year 2021-2022 secondary sites' student handbooks.
16. Discussion and possible action to approve the professional development plan for school year 2021-2022.
17. Discussion and possible action to approve a soccer booster club.
18. Discussion and possible action to approve the certified staff attendance incentives for school year 2020-2021 (Exhibit B).
19. Discussion and possible action to approve the resigned support staff attendance incentives for school year 2020-2021 (Exhibit C).
20. Discussion and possible action to approve the resigned staff accumulated sick leave pay for school year 2020-2021 (Exhibit D).
21. Discussion and possible action to approve the employment of the following additional summer workers at Home Alone:
 - A. Howard Moore
 - B. Cameron Matherly
22. Discussion and possible action to approve the following:
 - A. General Fund Encumbrances #680 through #717 in the amount of \$264,656.81 (Exhibit E)
 - B. Building Fund Encumbrances #21 through #25 in the amount of \$57,889.79 (Exhibit F)
 - C. Bond Fund Encumbrances #18 through #21 in the amount of \$623,256.41 (Exhibit G)
 - D. General Fund Change Order – PO#412 in the amount of \$187.85 and PO#665 in the amount of \$9.08 (Exhibit H)
 - E. General Fund Payroll Change Orders
23. **Proposed Executive Session** to discuss open transfer requests for school year 2021-2022 when open discussion would violate student confidentiality requirements under state and federal law [25 O.S. Section 307(B)(7)]; to discuss employment for the

AGENDA
June 14, 2021
Page Three

following positions for school year 2021-2022: a custodian, a library media paraprofessional, a special education paraprofessional, a third grade teacher, a special education teacher, a secondary English teacher, a secondary speech and drama teacher; to discuss two summer workers for the summer of 2021 [25 O.S. Section 307(B)(1)]; to discuss the appointment of an individual and/or interview candidates to be appointed to the school board seat #2 [25 O.S. Section 307(B)(1) and 70 O.S. Section 5-118]; and to discuss negotiations with the Bristow Education Association [25 O.S. Section 307(B)(2)].

- A.** Vote to convene or not convene in Executive Session
 - B.** Recognize returning to Open Session
 - C.** Statement of Executive Session Minutes Clerk
- 24.** Discussion and possible action to approve student open transfer requests for school year 2021-2022.
- 25.** Discussion and possible action to approve employment for the following positions for school year 2021-2022:
- A.** Custodian
 - B.** Library media paraprofessional (Edison)
 - C.** Special education paraprofessional (Edison)
 - D.** Third grade teacher (Collins)
 - E.** Special education teacher (Middle School)
 - F.** English teacher (High School)
 - G.** Speech and drama (High School)
 - H.** Summer worker (District)
 - I.** Summer worker (District)
- 26.** Discussion and possible action to appoint a school board member to seat #2.
- 27.** Report and discussion from board members.
- 28.** New business not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.
- 29.** Adjourn.

Posted this 11th day of June, 2021 – 9:00 a.m. at the entrance of the Bristow Administration Building and on the Bristow Schools website – www.bristow.k12.ok.us.


Deanna Adamé, Minutes Clerk

**BRISTOW PUBLIC SCHOOLS
SERVICE/LEASE AGREEMENTS
FOR SCHOOL YEAR 2021-2022**

EXHIBIT A

- 1.** Home Depot Pro for training services provided with the purchase of 90% of district's custodial supplies – \$50,000.00 (budgeted amount with 10% discount)
- 2.** Brooks Grease for trap/tank agreement for kitchen grease pits – \$3,200.00
- 3.** Pro Tech Termite & Pest Services for pest control - \$8,400.00
- 4.** Pro Tech Termite & Pest Services for termite treatment at Collins – \$600.00
- 5.** S2 Solutions, Inc. for fire alarm monitoring/inspections – \$9,120.00
- 6.** S2 Solutions for burglar alarm monitoring – \$4,320.00
- 7.** Action Fire Protection for fire sprinkler inspections – \$1,200.00
- 8.** Action Fire Protection for fire extinguisher/vent hood inspections – \$1,055.00
- 9.** TRANE Building Services for HVAC maintenance – \$66,515.00
- 10.** Dude Solutions (formerly School Dude) for an internet maintenance management system – \$2,194.48
- 11.** Tiger Natural Gas for natural gas contract pricing – Variable Rate per MMBtu
- 12.** Energy CAP, Inc. for the energy management program technical support and software updates – \$1,054.75
- 13.** Cenergistic for energy conservation program support and software renewal – no fee
- 14.** PCC Cleaning & Restoration for emergency response program – no fee
- 15.** Precision Testing Laboratories, Inc. for asbestos abatement – \$900.00
- 16.** OSSBA for board policy subscription service – \$750.00
- 17.** OPSUCA (OSSBA) for unemployment representation services – \$1,694.00
- 18.** Eastern Oklahoma Erate Service for Erate application services – \$2,350.00
- 19.** J & J School Services for administration of the Impact Aid program – approximately \$5,000.00 (5% of generated funds)
- 20.** Quest Diagnostics for pre-employment drug screening – \$35.00 per employee and one time set up fee of \$150.00
- 21.** Frontline Technologies (Aesop) for the employee leave request and substitute teacher calling system – \$3,528.93
- 22.** PowerSchool for staff recruitment and hiring service – \$2,010.14
- 23.** Great Plains Coca-Cola Bottling Co. for beverage distribution – commission received
- 24.** Keystone Food Service for Child Nutrition for the district – \$2.61 fixed price per meal
- 25.** Miller Office Equipment for copier maintenance – approx. \$15,000.00 (per copy cost of .005 for B/W and .06/.08 for color)
- 26.** Canon Financial Services for copier lease – \$18,456.00
- 27.** Mail Finance/OME Corp. for annual maintenance/lease for district mail machine – \$4,618.68
- 28.** AVG Technologies for districtwide anti-virus protection (3 yr. payment) – \$4,986.00
- 29.** SHI for districtwide Microsoft Office licenses and software – \$3,740.00
- 30.** Cipafilter for districtwide content filtering of technology devices – \$2,275.92
- 31.** Telecomp/Beasley Technology for maintenance of Mitel Phone System – \$2,950.89.00
- 32.** Telecomp/Beasley Technology/Sophos FortNOC for cloud hosting annual license fee – \$1,900.00
- 33.** School Safe ID Software for software license for all sites – \$2,495.00
- 34.** School Messenger/West Interactive Services Corp for automated notification system – \$3,210.45
- 35.** USA Test Prep for high school, middle school, and Collins benchmarking software – \$7,267.20

- 36.** Get More Math for middle school software license to support math curriculum – \$6,806.25
- 37.** IXL Learning for online math & ELA curriculum for Collins & Edison – \$8,400.00
- 38.** Follett School Solutions, Inc. for technical support and resources for the Destiny library software – \$6,568.28
- 39.** Edmentum (formerly Odysseyware) for online curriculum for middle school, high school and detention center – \$21,717.50
- 40.** ALCA for the Arch Instructional Management System (assessment data management/analysis program) – \$2,304.00
- 41.** Renaissance Learning, Inc. (includes myON) for learning programs for grades K-5 – \$16,943.60
- 42.** ELQA for Pre-K Literacy (5 rooms @ \$195.00 each) – \$975.00
- 43.** Screencastify for online lesson planning district license – \$2,640.00
- 44.** Edlio for district website hosting – \$1,500.00
- 45.** Whooo’s Reading (formerly Houghton Mifflin Harcourt) for software for middle school and annual inventory hosting – \$2,550.00
- 46.** Project Lead the Way, Inc. for middle school GTT participation fee – \$950.00
- 47.** American Red Cross for CPR, first aid & AED training services – \$30/person
- 48.** Sherri Fairchild, M.Ed. for psychological and educational testing (depends on numbers of students tested) – approximate \$19,000.00
- 49.** Christine Evans for special education services/vision services – \$70.00 per hour
- 50.** Lindsay Biggs for physical therapy services – \$75.00 per hour
- 51.** Deborah Pearson for certified language interpreter – \$20.00 per hour
- 52.** Lunge for Success Therapy (Maegan Blakeman) for physical therapy services – \$75.00 per hour
- 53.** Weaver Drug Testing Lab for drug testing services for students – \$10/school panel test
- 54.** Weaver Drug Testing Lab for drug testing services for bus drivers – \$50/panel test
- 55.** Summit Bus Sales for the leasing of school buses – \$204,740.00
- 56.** City of Bristow for the lease of two pole barns for FFA program – \$1.00

**BRISTOW PUBLIC SCHOOLS
STAFF ATTENDANCE STIPENDS
FOR CERTIFIED STAFF
FOR SCHOOL YEAR 2020-2021**

Allen, Shandee	\$ 65.00	Lomenick, Brian	\$100.00
Avery, Jacob	\$120.00	Markum, Jesse	\$ 55.00
Barnett, Teresa	\$120.00	McGovran, Ashley	\$ 50.00
Batey, Chance	\$ 50.00	McGovran, Joe	\$120.00
Beaty, Tasha	\$120.00	Moore, Howard	\$130.00
Blakely, Rashele	\$120.00	Morgan, Matt	\$ 55.00
Brandt, Forrest	\$ 50.00	Painter, Shaunda	\$ 50.00
Brewer, Tina	\$110.00	Parish, Dana	\$120.00
Campo, Robert	\$ 60.00	Ponder, Debbie	\$100.00
Cantrell, Jill	\$ 65.00	Richerson, Dustin	\$130.00
Coleman, Larry	\$ 50.00	Robison, Brittany	\$ 50.00
Cook, Matthew	\$ 55.00	Roebuck, Shaun	\$110.00
Darr, Deva	\$130.00	Seachris, Lawrence	\$130.00
Davis, Christian	\$ 65.00	Shockley, Kimberly	\$110.00
Dobson, Deanna	\$ 50.00	Shockley, Matt	\$ 65.00
Dunlap, Terri	\$110.00	Spears, Steve	\$130.00
Ernst, Kristi	\$110.00	Swaim, Frank	\$120.00
Freeman, Wyatt	\$ 50.00	Tankersley, Ray	\$130.00
Gersztenkorn, Michael	\$ 50.00	Thomas, Samantha	\$ 50.00
Gibbs, Rayna	\$ 55.00	Todd, John	\$120.00
Groom, Miranda	\$ 55.00	Vassar, Sienna	\$ 60.00
Hall, Melissa	\$130.00	Wages, Cori	\$130.00
Hall, Mickey	\$100.00	Winter, Emily	\$110.00
Hall, Scott	\$120.00	Woolery, Marla	\$110.00
Hays, Melissa	\$100.00	Yocham, Kimberly	\$120.00
Henderson, Michelle	\$100.00	Zapata, Kyla	\$ 60.00
Hilburn, Allison	\$100.00		
Imwalle, David	\$120.00		
Inman, Sheila	\$ 60.00		
Jacobs, Ashley	\$ 50.00		
Jones, Constance	\$ 50.00		
Jones, Michael Brett	\$130.00		
Lindt, Whitney	\$ 55.00		

**BRISTOW PUBLIC SCHOOLS
ATTENDANCE STIPENDS
FOR RESIGNED SUPPORT STAFF
FOR SCHOOL YEAR 2020-2021**

Linda Herman	\$100.00
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**BRISTOW PUBLIC SCHOOLS
ACCUMULATED SICK LEAVE PAY
FOR RESIGNED STAFF
FOR SCHOOL YEAR 2020-2021**

<u>NAME</u>	<u>DAYS</u>	<u>PER DAY</u>	<u>TOTAL PAID</u>
Childress, Linda	95	\$ 30.00	\$ 2,850.00
Hall, Mickey	14	\$ 30.00	\$ 420.00
Herman, Linda Kay	95	\$ 30.00	\$ 2,850.00
Parish, Dana	76	\$ 30.00	\$ 2,280.00
Weigant, Hannah	48	\$ 30.00	\$ 1,440.00
Woolery, Marla	92	\$ 30.00	\$ 2,760.00

Purchase Order Register

Options: Year: 2020-2021, Fund: GEN FUND-FOR OP, Date Range: 7/1/2020 - 6/30/2021, PO Range: 680 - 717

PO No	Date	Vendor No	Vendor	Description	Amount
680	05/10/2021	762	COURTYARD BY MARRIOTT	412 BPA - Lodging for Summer Conference	547.94
681	05/10/2021	16520	JONATHAN WILHITE	412 - BPA Meals for Summer Conference	135.00
682	05/10/2021	14280	OKACTE	412 - BPA Annual Conference	90.00
683	05/10/2021	80	D & D OFFICE SUPPLY, INC	HS Site Misc Supplies	250.00
684	05/10/2021	17800	VISA-School Reform Initiative	District Prof Dev Materials	3,625.00
685	05/10/2021	11748	BRISTOW BODY SHOP	Repair to IT Van	200.00
686	05/10/2021	16660	American Eagle Roofing & Const Inc	Repair in 8th Grade Hallway	450.00
687	05/10/2021	11748	BRISTOW BODY SHOP	Repair Suburban #37	1,727.00
688	05/11/2021	17194	Keystone Foodservice, LLC	3rd P.O. for Contract Food Service	100,000.00
689	05/12/2021	11063	SAIED MUSIC CO	Sousaphone Band Instrument	5,687.75
690	05/12/2021	17804	Jeffery Ryan Booth	Network Dome Camera	200.00
691	05/14/2021	14986	SYNCB/AMAZON	412 -BPA - Misc Stem Activities	371.84
692	05/14/2021	14986	SYNCB/AMAZON	412- BPA - Misc Technology Supplies	3,148.00
693	05/14/2021	97	T H ROGERS LUMBER CO	Band/Music Room Shelving Supplies	1,428.00
694	05/18/2021	16660	American Eagle Roofing & Const Inc	Repair Chuck West Roof Leak & MS Roof Leak	1,000.00
695	05/19/2021	14986	SYNCB/AMAZON	Parts for Summer Tech Projects	1,000.00
696	05/19/2021	12826	ECKROAT SEED	BB/SB Field Turface MVP	452.00
697	05/19/2021	17805	Tier One Lawn and Landscape LLC	Weed Control in District	6,270.00
698	05/20/2021	889	HAGAR RESTAURANT SERVICE INC	Edison Cafe Dishwasher	11,075.00
699	05/21/2021	17815	Parrick's Muffler	Repair Muffler on Maintenance Van	65.00
700	05/24/2021	12218	D.C. BASS & SONS CONSTRUCTION	Collins Freezer/Cooler Repair	42,735.77
701	05/24/2021	16595	Decker Inc	Partition Parts for District Bathrooms	1,000.00
702	05/24/2021	58	H.I.S. PAINT MFG CO LLC	Paint for District	1,559.10
703	05/26/2021	17606	OIAAAA/NIAAAA	AD Conference/Member Dues	250.00
704	05/27/2021	12430	HOUGHTON MIFFLIN CO. LLC	HS Psychology and Sociology Textbooks	3,175.01
705	05/28/2021	16660	American Eagle Roofing & Const Inc	Repair Roof Leak in Kindergarten Building	418.00
706	05/28/2021	16678	S2 Solutions, Inc	Replace Pull Station in Main Lobby at LeForce Gym	150.00
707	06/01/2021	16678	S2 Solutions, Inc	Intrusion and Fire Alarm Upgrades	3,750.00
708	06/03/2021	11510	MIDWEST BUS SALES INC	AC Repair on Bus 62	1,000.00
709	06/03/2021	1123	DAKTRONICS, INC	2 New Scoreboards-CWF	19,802.00
710	06/04/2021	1237	CITY OF BRISTOW	Water/Trash Estimated to Finish 20-21	13,000.00
711	06/04/2021	1114	OKLA NATURAL GAS CO	HS/CWF/CAFE- 2 Month Del. Chrg to Finish 20-21	1,000.00
712	06/04/2021	17159	Classic Paper Supply, Inc	HS Classroom Furniture-Avery	7,400.36
713	06/04/2021	15227	SCHOOL OUTFITTERS	HS Classroom Tables-Wilson	2,819.04
714	06/04/2021	15732	GOPHER	HS Classroom Chairs-Wilson	1,871.00

Purchase Order Register

Options: Year: 2020-2021, Fund: GEN FUND-FOR OP, Date Range: 7/1/2020 - 6/30/2021, PO Range: 680 - 717

PO No	Date	Vendor No	Vendor	Description	Amount
715	06/08/2021	17827	York Electronic Systems	793-Update Transmitter for HS Clocks	2,901.00
716	06/09/2021	17338	Troxell	793-District Computers	23,353.00
717	06/09/2021	13836	Eastern Okla Erate Services, LLC	Erate Service-Funding YR 24 Final Form	750.00
Non-Payroll Total:					\$264,656.81
Payroll Total:					\$0.00
Report Total:					\$264,656.81

Purchase Order Register**Options:** Year: 2020-2021, Fund: BUILDING FUND, Date Range: 7/1/2020 - 6/30/2021, PO Range: 21 - 25

PO No	Date	Vendor No	Vendor	Description	Amount
21	05/10/2021	16938	Action Mechanical	Replace Concrete North HS Patio Area	17,900.00
22	05/10/2021	17801	Base Coat Painting, LLC	Paint Old Alt Ed Building-HS Site	2,400.00
23	05/18/2021	16513	CARGILL CARPET	Carpet Replacement and Cleaning MS/HS	14,324.21
24	05/26/2021	16513	CARGILL CARPET	Carpet Replacement & Cleaning	19,904.36
25	05/26/2021	16513	CARGILL CARPET	New Carpet & Tile in OCD Building	3,361.22

Non-Payroll Total: \$57,889.79**Payroll Total:** \$0.00**Report Total:** \$57,889.79

Bristow Public Schools

Purchase Order Register

Options: Year: 2020-2021, Fund: BOND FUND, Date Range: 7/1/2020 - 6/30/2021, PO Range: 18 - 21

PO No	Date	Vendor No	Vendor	Description	Amount
18	05/10/2021	17649	Annett Sound	Install Speakers & Wire New Pre-K	3,032.00
19	05/19/2021	17482	Telecomp Holdings Inc	New Bldg Pre-K Network Drops	7,200.00
20	06/08/2021	17482	Telecomp Holdings Inc	Security Cameras-Pre-K Bldg	6,332.00
21	06/08/2021	12218	D.C. BASS & SONS CONSTRUCTION	Edison Renovation-Phase I	606,692.41
Non-Payroll Total:					\$623,256.41
Payroll Total:					\$0.00
Report Total:					\$623,256.41

Change Order Listing

Options: Fund: GEN FUND-FOR OP, Year: 2020-2021, ReferenceDate: PO Date, Date Range: 5/5/2021 - 6/9/2021, PO Range: 1 - 679, Minimum Percentage Change: 10.00%, Include Negative Changes: False

PO No	Date	Vendor No	Vendor	Description	Original	
					Amount	Amount
412	10/26/2020	14986	SYNCB/AMAZON	Computer Parts/Supplies-2nd P.O.	\$1,000.00	187.85
665	04/22/2021	104	WALMART COMMUNITY	STEM-MS Supplies	498.00	59.08
Non-Payroll Total:						\$246.93
Payroll Total:						\$0.00
Report Total:						\$246.93