

**BOARD AGENDA  
BRISTOW PUBLIC SCHOOLS, I.S.D. NO. 2  
CREEK COUNTY, OKLAHOMA  
REGULAR BOARD MEETING  
May 10, 2021 - 6:00 P.M.  
Administration Board Room  
Bristow Administration Building  
420 North Main, Bristow, OK 74010**

As required by Section 311, Title 25, of the Oklahoma Statutes as amended, notice is hereby given that the Board of Education of Independent School District Number 2, Creek County Oklahoma, will hold a regular board meeting on the **10<sup>th</sup> day of May, 2021, at 6:00 p.m.** at the Bristow Public Schools Administration Building, 420 North Main, Bristow, Oklahoma.

**AGENDA**

Following is a list of the business to be conducted by the Board of Education at the above mentioned meeting:

1. Opening ceremonies.
2. Call to order and recording of members present or absent.
3. **CONSENT AGENDA:** All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists for the discussion, consideration, and approval of the following items:
  - A. Minutes of the April 12, 2021, regular board meeting
  - B. Approval of the monthly financial reports of the activity funds
  - C. Approval of the monthly Treasurer's report
  - D. Approval of the monthly revenue reports
  - E. Approval of the monthly expenditure (budget analysis) reports
  - F. Approval of substitutes
4. Superintendent Report and Discussion
  - A. Construction and Maintenance Update – Facility Director Cody Phillips
  - B. Site Reports – Principals
  - C. COVID-19 Update – Superintendent Curtis Shelton
  - D. Staff Resignations/Staff Reassignments – Superintendent Curtis Shelton
  - E. Financial Update – Director of Instruction Krista Burden
  - F. Federal Programs Update – Director of Instruction Krista Burden
  - G. An out-of-state travel request: Agriculture Education staff and four students to compete at a National Meats judging competition in Texas at Texas Tech University during the month of June 2021.
5. Review of board members' continuing education points.
6. Discussion and possible action to declare district property as surplus and authorize administration to dispose of properly.

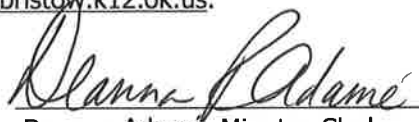
**AGENDA**  
**May 10, 2021**  
**Page Two**

7. Discussion and possible action to authorize the school district's attorney, in consultation with the Superintendent of Schools, to initiate action against the Oklahoma State Board of Education ("Board") to address equalization of funding set forth in the Board's Resolution approved at the Board's special meeting on March 25, 2021.
8. Discussion and possible action to approve software service agreements with Municipal Accounting System for school year 2021-2022 for the following:
  - A. Appropriated Funds/Payroll/Treasurer/Activity Funds/Personnel/Purchase Requisition
  - B. Student Information/Grade Book/Lunchroom/Student Records Portal/Google Classroom Integration/Student Information Admin-two additional contacts
9. Discussion and possible action to approve the following agreements for the evaluation of staff for school year 2021-2022:
  - A. License agreement with Employee Evaluation Systems, Inc. to renew the OKTLE System for the evaluation of teachers
  - B. Paper/pencil license agreement with McREL International for the evaluation of administrative staff
10. Discussion and possible action to approve a work study agreement with the Department of Rehabilitation Services for the Transition School-to-Work Program for fiscal year 2022.
11. Discussion and possible action to approve Board Policy revision 6475 – Student Retention (first reading).
12. Discussion and possible action to approve Quest Diagnostics for our pre-employment employee drug screening.
13. Discussion and possible action to approve the accumulated sick leave pay for resigned staff for school year 2020-2021 (Exhibit A).
14. Discussion and possible action to approve the hiring of the following staff:
  - A. Certified staff for school year 2021-2022 (Exhibit B)
  - B. Temporary certified staff for school year 2021-2022 (Exhibit C)
  - C. Support staff for school year 2021-2022 (Exhibit D)
  - D. Summer staff for 2021 (Exhibit E)
15. Discussion and possible action to approve the following:
  - A. General Fund Encumbrances #651 through #679 in the amount of \$125,930.34 (Exhibit F)
  - B. Bond Fund Encumbrance #17 in the amount of \$9,532.25 (Exhibit G)
  - C. Building Fund Encumbrances #18 through #20 in the amount of \$19,290.92 (Exhibit H)
  - D. Payroll Change Orders
16. **Proposed Executive Session** to discuss the resignation of board member Jan Clark, Board Seat #2; to discuss a vacancy declaration for Seat #2 on the Bristow Board of Education; to discuss employment for the following positions for school year 2021-2022: four elementary teachers, a Title VI paraprofessional, a secondary English language arts teacher, and a secondary counselor; to discuss a summer worker for the summer of 2021; to discuss position reclassifications for Melissa Hall from fourth grade teacher to high school choir director, Ramsey Diaz from special education paraprofessional to elementary physical education teacher, and Ashley Jacobs from high school English teacher to college and career advisor for school year 2021-2022 [25 O.S. Section 307(B)(1)]; and to discuss negotiations with the Bristow Education Association [25 O.S. Section 307(B)(2)].

**AGENDA**  
**May 10, 2021**  
**Page Three**

- A.** Vote to convene or not to convene into executive session
  - B.** Acknowledge return to open session
  - C.** Executive session minutes compliance announcement
- 17.** Discussion and possible action to accept the resignation of board member Jan Clark, board seat #2, effective immediately.
- 18.** Discussion and possible action to declare seat #2 of the Bristow Board of Education, Bristow Public School District I-002, vacant.
- 19.** Discussion and possible action to approve employment for the following positions for school year 2021-2022:
  - A.** Elementary teacher (Edison)
  - B.** Elementary teacher (Edison)
  - C.** Elementary teacher (Edison)
  - D.** Title VI paraprofessional (Edison)
  - E.** Elementary teacher (Collins)
  - F.** Secondary English language arts teacher (Middle School)
  - G.** Secondary counselor (High School)
  - H.** Summer worker (District)
- 20.** Discussion and possible action to approve the following position reclassifications for school year 2021-2022:
  - A.** Melissa Hall from fourth grade teacher to high school choir director
  - B.** Ramsey Diaz from special education paraprofessional to elementary physical education teacher at Edison
  - C.** Ashley Jacobs from high school English teacher to college and career advisor
- 21.** Report and discussion from board members.
- 22.** Adjourn.

Posted this 7<sup>th</sup> day of May, 2021 – 9:00 a.m. at the entrance of the Bristow Administration Building and on the Bristow Schools website – [www.bristow.k12.ok.us](http://www.bristow.k12.ok.us).

  
Deanna Adame, Minutes Clerk

**BRISTOW PUBLIC SCHOOLS  
ACCUMULATED SICK LEAVE PAY  
FOR RESIGNED STAFF  
FOR SCHOOL YEAR 2020-2021**

<b><u>NAME</u></b>	<b><u>DAYS</u></b>	<b><u>PER DAY</u></b>	<b><u>TOTAL PAID</u></b>
Alexander, Odell	86	\$ 30.00	\$ 2,580.00
Runels, Melinda	14	\$ 30.00	\$ 420.00

**BRISTOW PUBLIC SCHOOLS  
CERTIFIED HIRING RECOMMENDATIONS  
2021-2022**

**EXHIBIT B**

Edison-Probationary:	
Matthew Cook	Special Education
Robin Little	Assist. Principal
Edison-Career:	
Amy Baker	Kindergarten
Angel Balenti	T1
Tina Brewer	Kindergarten
Deidra Dunbar	2nd Grade
Terri Dunlap	1st Grade
Kristi Ernst	LM Specialist
Janet Fechner	Elem Music
Emily Fruits	1st Grade
Susan Green	Kindergarten
Melissa Hinson	2nd Grade
Sheila Inman	Pre-K
Constance Jones	Kindergarten
Rachel Ledbetter	2nd Grade
Ashley Linker	Reading Specialist
Jody Lomenick	Kindergarten
Shawna Lynn	1st Grade
Angela Mariano	Pre-K
Carmen Matherly	Kindergarten
Jennifer Morgan	Speech Pathologist
Amie Plum	1st Grade
Ashley Powell	Elem PE
Keli Schonfield	Pre-K
Kim Shockley	2nd Grade
Beth Todd	2nd Grade
Cindy Wayland *	Homeless Liason
Tracie Wilson	Kindergarten

Collins-Probationary:	
Collins-Career:	
Shandee Allen	5th Grade
Mindy Aston	5th Grade
Kara Blansett	3rd Grade
Kendra Chuculate	3rd Grade
Deva Darr	4th Grade
Deanna Dobson	3rd Grade
Melissa Jan Hays	3rd Grade
Andra Hickman	Special Education
Deann Jones *	Reading Specialist
Stephanie Kelly	Elem Art
Jordan Paige Martin	4th Grade
Lindsey Mayberry	5th Grade
Ashley McGovran	5th Grade
Howard Moore	Elem PE
Nikki Stewart	4th Grade
Stephenie Titsworth	Nurse
Jason Williams	4th Grade
Emily Winter	Counselor

\*Grant funded employees will be rehired only if grant funds are approved.

**BRISTOW PUBLIC SCHOOLS  
CERTIFIED HIRING RECOMMENDATIONS  
2021-2022**

**EXHIBIT B**

Middle School-Probationary:	
Dustin Richerson	Math
Lori Spencer	Spanish/Geography
Middle School-Career:	
Rashele Blakley	Vo Ag
Robert Campo	Assist. Principal
Larry Coleman	MS PE
Beth Conn	LM Specialist
Sheila Davis-Pollard	Assist. Band
Stephanie Deshazo	Science
Michael Gersztenkorn	STEM
Freddie Hall *	Math
Scott Hall	Social Studies
Matthew Morgan	Math
Shelley Plum	Counselor
Brittany Robison	Math
Shaun Roebuck	Special Education
Caitlin Snider	Science
Samantha Thomas	Reading
Lauren Vandever	English
Cori Wages	Social Studies
Julianna Wilhite	Science

High School-Probationary:	
Christian Davis	English
Wyatt Freeman	Speech/Drama
Matthew Shockley	English
Kyla Zapata	English
High School-Career:	
Jacob Avery	Social Studies
Chance Batey	Social Studies
Tasha Beaty	Assist. Principal
Derek Brown	Juvenile Detention
Jill Cantrell	Alternative Ed
Quila Cole	Social Studies
Kimberly Gilbert	Special Ed Director
Melissa Hall	Choir Director
Michelle Henderson *	Tech Integ Coach
Allison Hilburn	LM Specialist
Shannon Hilburn	Math
David Imwalle	Math
Ashley Jacobs	English
Michael Brett Jones	Math
Brian Lomenick *	Tech Director
Ryan McCreary	Band Director
Joseph McGovran	Vo Ag
Amy O'Brien	HS Art
Shaunda Painter	Credit Recovery
Weston Pringle	Science
Shadrach Rackley	Computer Science
Frank Swaim	Spanish
Raymond Tankersley	Science
Emily Taylor	FACS
John Todd	Math
Jonathan Wilhite	Bus & Info Tech Ed
Vicki Wilson	Science
Kimberly Yocham	Special Education

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**BRISTOW PUBLIC SCHOOLS  
 TEMPORARY CERTIFIED STAFF HIRING RECOMMENDATIONS  
 2021-2022**

**EXHIBIT C**

Edison Elementary	
Dana Beard	Special Education
Jennifer Dobson	Special Education
Elizabeth Espolt	1st Grade
Cecilia Shironaka	Special Education
Collins Elementary	
Deeanna Cook	Speech Pathologist
Whitney Lindt	3rd Grade
Middle School	
Forrest Brandt	Special Education
Miranda Groom	Computer Science
Shane McKinzie	Social Studies
Darla Speck	English/Language Arts
Paul-Pascal Van De Poel	Special Education
High School	
Jesse Markum	Social Studies
Drew Provens	Special Education
Billy Sexton	On Campus Detention
Sienna Vassar	Special Education

**BRISTOW PUBLIC SCHOOLS  
SUPPORT STAFF HIRING RECOMMENDATION  
2021-2022**

**EXHIBIT D**

Administration:	
Deanna Adame	Treasurer/BOE Minutes Clerk
Leisa Hallman	Encumbrance Clerk
Darla Hauck	Administrative Assistant
Julie Paden	HR Coordinator/Asst. Treasurer
Edison Elementary:	
Brittany Donaldson	Pre-K Paraprofessional
Delmon Fullbright	Sp. Ed. Paraprofessional
Breckyn Ledbetter	Pre-K Paraprofessional
Tara Mattox	Pre-K Paraprofessional
Erin Phillips *	Title VI Paraprofessional
Eric Shironaka	Sp. Ed. Paraprofessional
Karen Stice	Site Secretary
Nita Tallent	Pre-K Paraprofessional
Jennifer Taylor *	Literacy Lab Paraprofessional
Jessica Watts	Pre-K Paraprofessional
Sheryl Whitehouse *	Literacy Lab Paraprofessional
Kathern Williams	Sp. Ed. Paraprofessional
Tracy Wilson	Attendance Clerk
Tami Winn *	Computer Lab Paraprofessional
OPEN	Library Media Paraprofessional
OPEN	Sp. Ed. Paraprofessional
OPEN	Sp. Ed. Paraprofessional
Collins Elementary:	
Ralena Groom *	Title VI Paraprofessional
Samantha McDaniel *	Library Media Paraprofessional
Melissa Shelton	Site Secretary
Sarah Vanzant	Attendance Clerk
Home Alone:	
Lisa Fisher	Home Alone Coordinator
Carmen Walker	Home Alone Master Teacher
Shannon Wilson	Home Alone Master Teacher
Transportation:	
Merle Allison	Bus Driver (Sub)
Mitchell Fisher	Bus Aide
Michael Hallman	Transportation Director
Christopher Johnson	Bus Driver
Raymond Kinslow	Bus Aide
Kenneth Roebuck	Bus Aide
Samuel Tucker	Bus Driver

Middle School:	
Becky Busch	Computer Lab Paraprofessional
Sheena Capps *	Library Media Paraprofessional
Teresa Ledgerwood	Site Secretary
Kimberly Looney	Attendance Clerk
Brittany Marker	Sp. Ed. Paraprofessional
Crissa Mayberry	Sp. Ed. Paraprofessional
Amy Munoz-Greenwood	Sp. Ed. Paraprofessional
Anita Pahsetopah * (p/t)	Title VI Paraprofessional
Danine Smith * (.50 FTE)	Title VI Paraprofessional
High School:	
Tammie Capps	Attendance Clerk
Erin Dobrinski	Site Secretary
Elizabeth Moore	Sp. Ed. Paraprofessional
Rita Moore	Library Media Paraprofessional
Anita Pahsetopah * (p/t)	Title VI Paraprofessional
Deana Pahsetopah	Alt. Ed. Paraprofessional
Linda Spencer	Registrar
Danine Smith * (.50 FTE)	Title VI Paraprofessional
Teresa Webb	Sp. Ed. Paraprofessional
Maintenance and Custodians:	
Carol Baker	Custodian
Kacy Baker	Custodian
Kimber Caffey	Custodian
Angela Decker	Custodian
Arla Downey	Custodian
James Ernst	Maintenance
Paige Farris	Custodian
Robert Lyons	Maintenance
Shelly Lyons	Custodian
Vicki Miller	Custodian (9-month)
Alexandria Morquecho	Custodian
Tony Morquecho	Custodian
Victoria Mueller	Custodian
Alyson Murphy	Custodian
Michael O'Connor	Maintenance
Cody Phillips	Facilities Director
Bret Wages	Custodian (9-month)
Robert Walker	Maintenance
Brandy Wilson	Custodian
OPEN	Custodian

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**BRISTOW PUBLIC SCHOOLS  
SUPPORT STAFF HIRING RECOMMENDATION  
2021-2022**

**EXHIBIT D**

Child Nutrition - Edison Elementary:
Lora Alford
Ruth Starns
Susan Stice
Child Nutrition - Collins Elementary:
Tina Cruce
Melinda Penn
Jeannie Starns

Child Nutrition - Middle/High School:
Lorrie Beckham
Sharon Gray
Joy Hooks
Jessica McCullough
Amanda Prewitt
Donna Strutton
Leanne Tabor

**BRISTOW PUBLIC SCHOOLS  
2021 SUMMER STAFF  
HIRING RECOMMENDATIONS**

**EXHIBIT E**

**Cafeteria (Summer Feeding)**

Lorrie Beckham  
Tina Cruce  
Sharon Gray  
Joy Hooks  
Elizabeth Johnson (Keystone)  
Jessica McCullough  
Amber Moss  
Melinda Penn  
Brenda Pickett (Keystone)  
Jeannie Starns  
Ruth Starns  
Susan Stice  
Nita Tallent  
Amanda Weatherford (Keystone)

**Professional Development**

Michelle Henderson

**Summer School**

Shandee Allen  
Kendra Chuculate  
Deva Darr  
Deanna Dobson  
Stephanie Kelly  
Nikki Stewart

**Summer School Subs**

Kara Blansett  
Kristi Ernst

**Field/Facility Maintenance**

Jake Avery  
Larry Coleman  
Shannon Hilburn  
Brett Jones  
Ryan McCreary  
Shane McKinzie  
Matt Morgan  
Shay Rackley  
Brittany Robison  
Floyd Robinson  
Shaun Roebuck  
Stephon Tolon

**Custodial Services**

Carol Baker

**Home Alone**

Linda Childress  
Sierra Cliff  
Joshua Hope  
Blakeley Payne  
Dylan Smith  
Shannon Smith  
Rebecca Starns  
Kendra White  
Makayla Wilson  
Tracy Wilson

**I.T. Department**

Brian Lomenick  
Ron Davis

## Purchase Order Register

Options: Year: 2020-2021, Fund: GEN FUND-FOR OP, Date Range: 7/1/2020 - 6/30/2021, PO Range: 651 - 679

PO No	Date	Vendor No	Vendor	Description	Amount
651	04/08/2021	16938	Action Mechanical	Copper Pipe Repair-New FB Fieldhouse	450.00
652	04/12/2021	14986	SYNCB/AMAZON	BB Field Honeywell Thermostats	419.13
653	04/12/2021	11713	BRISTOW GOLF AND COUNTRY CLUB	Compensation for Golf Course Use	3,000.00
654	04/14/2021	12872	WILLIAMS DISCOUNT FOODS	412 - FACS - Misc Items for Labs	386.34
655	04/14/2021	14986	SYNCB/AMAZON	412 - BPA - Camera and Drone	2,898.00
656	04/14/2021	16880	Choctaw Conference Center	OAPT Conference Lodging-Hallman	315.00
657	04/19/2021	17782	VISA-Tiger Natural Gas	Feb Natural Gas Billing-HS & CW Fieldhouse/Cafe	8,937.23
658	04/19/2021	11161	OSSBA Employment Services	Replenish Unemployment Account	780.00
659	04/19/2021	16883	Alred Glass Company	MS Gym Crash Bar for West Door	343.00
660	04/19/2021	11131	MATTHEWS STEEL BUILDINGS, L.L.C.	Repair Awning Edison Cafe from Keystone Foods	2,250.00
661	04/22/2021	11063	SAIED MUSIC CO	JOM-Instruments	1,961.20
662	04/22/2021	14797	MIKE HALLMAN	OAPT Conf Meals	105.00
663	04/22/2021	15675	CDI Dallas LLC	STEM-MS Computers	3,493.00
664	04/22/2021	17338	Troxell	STEM-MS 3D Printer	2,900.00
665	04/22/2021	104	WALMART COMMUNITY	STEM-MS Supplies	498.00
666	04/22/2021	14986	SYNCB/AMAZON	412 - BPA - Video Camera Equipment	89.94
667	04/26/2021	13028	TRANE	Collins Gym Unit Repair	1,178.00
668	04/26/2021	11212	MARK'S PLUMBING PARTS	District Plumbing Parts-2nd P.O.	2,500.00
669	04/26/2021	11876	RCS ELECTRIC INC	Install Gym Floor Box-CWF	1,112.60
670	04/26/2021	13028	TRANE	Service Call-Edison	614.00
671	04/27/2021	13028	TRANE	Edison Chiller Repair-Water Flow Issue	1,000.00
672	04/28/2021	17482	Telecomp Holdings Inc	Smart Panel Mobile Cart-Edison	784.00
673	04/30/2021	17791	Amplify Education, Inc.	333-MS Science - GR 6-8	43,123.28
674	04/30/2021	100	THOMPSON SCHOOL BOOK DEPOSIT'Y	333-HS Bio/Chemistry Science- Gr 9-12	24,842.97
675	04/30/2021	16069	ARCHWAY TEXTBOOK DEPOSITORY	333-HS Environmental Science-Gr 9-12	4,488.75
676	04/30/2021	100	THOMPSON SCHOOL BOOK DEPOSIT'Y	333-HS Anat. & Physio Science-GR 9-12	7,661.07
677	04/30/2021	100	THOMPSON SCHOOL BOOK DEPOSIT'Y	333-HS Physical Science-GR 9-12	8,469.19
678	04/30/2021	14986	SYNCB/AMAZON	Special Ed Classroom Instruction	346.86
679	05/04/2021	14986	SYNCB/AMAZON	LED Light Upgrade-Old Alt Ed/New OCD BLDG	983.78

<b>Non-Payroll Total:</b>	<b>\$125,930.34</b>
<b>Payroll Total:</b>	<b>\$0.00</b>
<b>Report Total:</b>	<b>\$125,930.34</b>

**Bristow Public Schools**

**Purchase Order Register**

**Options:** Year: 2020-2021, Fund: BOND FUND, Date Range: 7/1/2020 - 6/30/2021, PO Range: 17 - 17

<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
17	04/28/2021	17482	Telecomp Holdings Inc	Access Control for Pre-K Bldg	9,532.25
<b>Non-Payroll Total:</b>					<b>\$9,532.25</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$9,532.25</b>

**Bristow Public Schools**

**Purchase Order Register**

**Options:** Year: 2020-2021, Fund: BUILDING FUND, Date Range: 7/1/2020 - 6/30/2021, PO Range: 18 - 20

<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
18	04/19/2021	16662	Rainbow Group, LLC	Baseball Field Tamp Heads	390.92
19	04/26/2021	16660	American Eagle Roofing & Const Inc	Roof Repair-Freeland Center	700.00
20	04/30/2021	16774	Rockin M Constr & Trucking, LLC	FB/SB/BB Site Improvements	18,200.00
<b>Non-Payroll Total:</b>					<b>\$19,290.92</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$19,290.92</b>