



Invitation to Apply For: Superintendent Bret Harte Union High School District

The Position & The District

The Bret Harte Union High School District is seeking a proven educational leader to be Superintendent and to assume duties on July 1, 2022. The District provides a quality educational program for more than 600 students in grades 9-12 at one site. It is a basic aid district with an annual operating budget of approximately \$10,000,000. The District ensures a safe school environment and is committed to quality education, providing modern facilities and a variety of academic and co-curricular offerings. All students are allowed equal access and opportunities in the district's academic, educational support programs, services and activities. The District has an excellent staff of teachers, administrators, and classified personnel--all of whom are very student-oriented. There is strong parent and community support.

Professional Qualifications

- A Master's degree required
- Appropriate California Administrative Credential
- Successful 3-5 years as a High School Principal preferred
- Successful experience as a Superintendent with a minimum of 5 years experience preferred

Deadline to File Application
Friday, January 21, 2022

The Community

The District Office is located on the campus of Bret Harte High School in historic Angels Camp, home of "The Celebrated Jumping Frog of Calaveras County." Students are served on the Highway 4 corridor from Bear Valley to the East and Copperopolis to the West. Two elementary school districts feed into the high school district--Vallecito Union School District and the Mark Twain Union Elementary School District. The district includes foothill communities, pristine lake areas, and high mountains.



Personal Characteristics

- One who creates a district climate of cooperation and collaboration with a management style for building and maintaining morale.
- One who is accessible and approachable and encourages staff, parent and community involvement.
- One who has unquestioned integrity which earns the respect of district personnel.
- One who maintains excellent physical and mental health, vigor, and stamina.
- One who has strong interpersonal skills; has a style that is open, and is sensitive to others.



Professional Skills & Abilities

- One who has knowledge and expertise in school law and budgeting.
- One who understands school district financing and can identify and recommend techniques to accomplish district financial goals.
- One who fosters a positive climate which is conducive to achieving district goals.
- One who has strong leadership skills that motivate others to achieve high levels of performance.
- One who possesses a philosophy of academic excellence, including a commitment to implement adopted curriculum and the ability to lead a highly qualified teaching, administrative, and classified staff.
- One who has experience in administration of Special Education and has knowledge of Special Education law.

Board Interaction

- One who has demonstrated success in working with the Board of Education and ensure the Board receives appropriate information, advice, and recommendations that will result in student, staff, and community confidence in District governance.
- One who has the initiative to anticipate and analyze major issues for the Board, providing alternatives and recommendations that take into account educational, fiscal and political ramifications.

Application Procedure

All applications will be held in strict confidence. Each applicant is requested to follow the procedures listed below. An application will be considered complete upon receipt of the following documents no later than 4:00 p.m. on Friday, January 21, 2022.

- A completed application form.
- A personal letter of interest stating the reasons for interest in the Bret Harte Union High School District and stating competencies for the position.
- A resume providing information about education preparation, experience and achievements.
- Three current letters of recommendation.

Selection Procedure

All completed applications received by 4:00 p.m. on Friday, January 21, 2022 will be reviewed by a professional paper screening committee. Semi-finalists will be interviewed by the Board of Education, who will make the final selection.

A site visit for the final candidate is an option of the Board. Travel expenses will be the responsibility of the candidate.

Final selection and notification of appointment is anticipated by March 14, 2022 and the new Superintendent will assume duties on July 1, 2022.

Preferred method of application is through Edjoin (edjoin.org) or ACSA (acsajoblink.com). Applications will also be accepted by sending to:

Bret Harte Union High School District
Attn: Lynn Porovich
P.O. Box 7000, 323 South Main Street
Angels Camp, CA 95221

Disqualification: Any applicant who attempts to contact Board Members with the intent of influencing the decision of the Board will be disqualified from candidacy for this position.

For questions regarding the position, contact SSDA at Taylor@ssda.org.