

**Hicksville Exempted Village Schools  
Regular Meeting of the Board of Education  
September 20, 2021**

The Hicksville Exempted Village Schools Board of Education met in regular session on Monday, September 20, 2021 at 5:30 p.m. in the Community Room. The meeting was opened by Vice-President, Craig Eiden, with the following Board members answering roll call: Stephanie Mazur, Galen Methvin, and Craig Eiden,. Minda Jones was absent.

Mrs. Caryer arrived at 5:33 p.m.

The following items were discussed by the technology director.

Mr. Shaffer – Technology Director

- Projector and sound system in commons and main gym - looking to install after basketball season. ARP ESSER monies will pay for a most or all this project which will allow us to spread students out. Current projector in commons is ineffective and unreliable.
- Online payment system. Convenience fee to be passed along to the consumer.
- iPads for Board meetings – anticipate beginning in October 2021. Minutes and Five-Year Forecasts will be loaded onto the iPads. Plan on meeting at 5:00 on the 18<sup>th</sup> of October to do initial training.

The following items were discussed by the building principals.

Mr. Altman – Middle School Principal (Presented by Mrs. Coffman due to Mr. Altman's absence)

- OTES 2.0 – professional growth plan has been started with MS staff
- Mrs. Chamberlain nearly complete with student testing
- Mrs. Andrea Diehl working with students on Community Service Project

Mrs. Coffman – Elementary School Principal:

- Growing Gods Way starts next Monday, 49 student currently registered in grades 1-4. Kindergarten to begin November 1st.
- 3<sup>rd</sup> grade guarantee - diagnostics continuing with title services beginning within two weeks
- Mrs. Coffman noted that there is a shortage of substitute teachers but it is even worse with paras/aides. Current rate is \$9.00 per hour and would like the Board to consider increasing substitute pay for paras/aides in order to attract more candidates

After some discussion the Board arrived at the rate of \$100 per day considering a 7.5 hour day, or \$13.33 per hour.

Craig Eiden moved and Galen Methvin seconded the motion to approve the following as stated.

- Recommend to increase para-pro/aides rate of pay to \$100 for a full day (\$13.33 per hour) effective September 20, 2021.

Roll call: Ayes – Craig Eiden, Stephanie Mazur, Galen Methvin and Jennifer Caryer.  
Motion Carried 4-0.

The following items were then continued by the building principals.

Mr. Slattery – High School Principal:

- Half way through fall sports season
- New School Year updates include OTES 2.0 (teacher evaluations). HQSD (Highly Qualified Student Data) is a new acronym.
- Tailgate party this past Friday went well
- Mid Terms and Homecoming coming up
- Jane Meyers (our ESC consultant) is providing Professional Development to staff in October
- Fields of Faith event
- Draft copy of Aces Athletic Complex membership form prepared by Mr. Slattery and provided to the Board. Mr. Eiden is in favor of opening up the weight room to the public as they pay for our facilities. Mrs. Caryer wants to see how things go with the facilities before opening up the weight room. Mrs. Mazur is in favor of opening up the weight room. The membership form remains a work in progress.

Four County Career Center – Nothing to report

Superintendent's Report

Mr. Keith Countryman

- New building punch list being worked on
- Melissa Crawford to be brought on as new cafeteria manager
- We're in need of bus drivers, Eric Bassett and John Adams have helped tremendously
- Administrative and technology teams reviewed the District's website
- Mr. Bassett, Mr. Adams and Mr. Countryman recently met with a representative of playground equipment and looked at the possibility of adding swings - moving from a single swing to a double swing. Have also inquired about the cost associated with adding a playground outside of the preschool classrooms with the hope of paying for it through grants.
- With the District's grassy areas increasing substantially the maintenance department has inquired about the purchase of a new mover. The cost is approximately \$17,000 for a 72 inch deck.
- Nathan Ferrell and the ESC have been applying for the 21<sup>st</sup> Century Grant for several years, the grant has finally been awarded. The program will begin Monday, October 18, 2021. Renewable up to five years with a total allocation upwards of \$1,000,000.

Mrs. Caryer noted that she recently looked at the baseball field and the new bleachers look great.

Stephanie Mazur moved and Galen Methvin seconded the motion to approve the following as stated.

1. Minutes from the regular board meeting on August 16, 2021.
2. Treasurer's Consent Agenda Items
  - a. Cash Reconciliation as of August 31, 2021
  - b. Financial Statements for August 2021
  - c. Approve Amended Official Certificate of Estimated Resources for Fiscal Year 2022 as presented, total General Fund Resources of \$15,404,016.83 and total Resources for all funds of \$21,063,574.68
  - d. Approve Fiscal Year 2022 Permanent Appropriations as presented, total General Fund Appropriations of \$11,195,545.99 and total Appropriations for all funds of \$14,133,429.36
  - e. Approve Memorandum of Agreement for Deposit of Public Funds with The Hicksville Bank for the five-year period of September 14, 2021 through September 13, 2026 as presented.

Roll call: Ayes – Craig Eiden, Stephanie Mazur, Galen Methvin and Jennifer Caryer.  
Motion Carried 4-0.

Craig Eiden moved and Galen Methvin seconded the motion to approve the following as stated.

- Recommend to advance Mindy Trzynka to twenty-two (22) years experience at the Master degree level on the salary schedule for the 2021-2022 school year
- Recommend to approve the following supplemental contracts for the 2021-2022 school year.

Dave Blue – Assistant Boys Basketball Coach  
 Sandi Brown – HQSD Committee Member  
 Mackenzie Coleman – Head Jr. High Girls Basketball Coach  
 A.J. Klausing – Head Jr. High Boys Basketball Coach  
 Ryan Miser – HQSD Committee Member  
 Ryan Miser – Assistant Girls Basketball Coach  
 David Mohr – Mini-Aces Wrestling Coach  
 Emily Rodesh – HQSD Committee Member  
 Emily Rodesh – Elementary Musical Director  
 Emily Rodesh – Assistant Elementary Musical Director  
 Jarod Rosebrock – HQSD Committee Member  
 Angie Smith – HQSD Committee Member  
 Christine Stemen – Assistant Jr. High Girls Basketball Coach  
 Heather Taylor – HQSD Committee Member  
 Tony Tear – Mini-Aces Basketball Coach

- Recommend to approve the following as a volunteer for the 2021-2022 school year.

Don Perna - Golf

- Recommend to approve the following as certified substitutes for the 2021-2022 school year.

Pam Payne

Dennis Siebeneck

Roll call: Ayes – Craig Eiden, Stephanie Mazur, Galen Methvin and Jennifer Caryer.  
Motion Carried 4-0.

Stephanie Mazur moved and Galen Methvin seconded the motion to approve the following as stated.

Mike Blue – HQSD Committee Member

Kelly VanHorn – HQSD Committee Member

Amber Zachrich – HQSD Committee Member

Roll call: Ayes – Craig Eiden, Stephanie Mazur, Galen Methvin and Jennifer Caryer.  
Motion Carried 4-0.

Galen Methvin moved and Stephanie Mazur seconded the motion to approve the following as stated.

- Recommend issuing a one (1) year limited contract to Elizabeth Yeaser for the 2021-2022 school year.
- Recommend to approve Melissa Crawford as a cafeteria worker from Tuesday, September 21, 2021 thru Friday, October 29, 2021.
- Recommend to approve the following as classified substitutes for the 2021-2022 school year.

Natalie Briskey

Randi Guilford

Kali Heffelfinger

Rick Straley

- Recommend to approve the following supplemental contracts for the 2021-2022 school year.

Jon Diehl – Freshman Boys Basketball Coach

John Haggerty – Mini-Aces Girls Basketball Coach

Alex McGlaughlin – Freshman Volleyball Coach (50%)

Jeff Slesman – Assistant Jr. High Boys Basketball Coach

Riley Witte – Cheerleading Advisor, Grades 7-8

- Recommend to approve the following as volunteers for the 2021-2022 school year.

Kara Miser – Girls Basketball

Jay Sowles - Wrestling

Randy VanScoder – Volleyball

Bob Weatherhead – Girls Basketball

Clark Zartman – Girls Basketball

Roll call: Ayes – Craig Eiden, Stephanie Mazur, Galen Methvin and Jennifer Caryer.  
Motion Carried 4-0.

Craig Eiden moved and Galen Methvin seconded the motion to approve the following as stated.

- Recommend issuing a one (1) year administrative contract to Melissa Crawford as Food Service Director, beginning November 1, 2021 and ending July 31, 2022, contingent upon passing a background check.

Roll call: Ayes – Craig Eiden, Stephanie Mazur, Galen Methvin and Jennifer Caryer.  
Motion Carried 4-0.

Craig Eiden moved and Stephanie Mazur seconded the motion to approve the following as stated.

- Recommend to approve a Memorandum of Understanding (MOU), by and between RFS Behavioral Health T.A.C.K.L.E Behavior Health and Hicksville Exempted Village Schools.
- Recommend to approve the Education Option Program agreement administered by the Wood County Education Service Center for the Wood County Juvenile Detention Center, the Juvenile Residential Center of Northwest Ohio and the Wood County Alternative School for the 2021-2022 school year. Amount for service to be:

\$79.00 per student per day for students assigned to JDC  
\$85.00 per student per day for students assigned to JRC  
Per seat purchase at WCA is \$11,505.00 for a full year.  
Per seat purchase at WCA is \$5,753.00 for one semester.

Roll call: Ayes – Craig Eiden, Stephanie Mazur, Galen Methvin and Jennifer Caryer.  
Motion Carried 4-0.

Stephanie Mazur moved and Galen Methvin seconded the motion to approve the following as stated.

- Recommend to approve quotation from Provideo in the amount of \$64,844.98 for audio/visual upgrades in the Commons and High School Gymnasium.

Roll call: Ayes – Craig Eiden, Stephanie Mazur, Galen Methvin and Jennifer Caryer.  
Motion Carried 4-0.

The following unannounced guests addressed the board.

Mr. Dave Brickel:

- Suggested we get a mower with a diesel engine saying it will cost more but last twice as long.
- Noted that he saw the flyer in Hicksville Paper regarding religious activity in the school – he stated that he is not in favor of having this program on school property.

Mr. Cody Sanders:

- He inquired about the new weight room, if not for public, could first responders, fireman, police, etc. have access to the new athletic facilities including the weight room.

Mrs. Gini Turnbull:

- Asked if college athletes would be able to use to the new athletic facilities while on breaks.

Galen Methvin moved and Stephanie Mazur seconded the motion to hold an executive session at this meeting in order to consider the appointment, employment, dismissal, discipline, demotion, or compensation of a public employee or official, or issuing suspension, or termination of a license, or the investigation of charges or complaints against a public employee, official licensee, or regulated individual unless the public employee, official, licensee, or regulated individual requests a public hearing.

Roll call: Ayes – Craig Eiden, Stephanie Mazur, Galen Methvin and Jennifer Caryer.  
Motion Carried 4-0.

Mrs. Caryer noted that the Board will return from executive session with no further business other than to adjourn.

The Board entered executive session at 7:15 p.m.  
The Board exited executive session at 7:50 p.m.

Craig Eiden moved and Galen Methvin seconded the motion to adjourn this meeting until the next regular board meeting to be held on Monday, October 18, 2021 at 5:30 p.m. The November board meeting will be moved back one week to November 22, 2021 at 5:30 p.m.

Roll call: Ayes – Craig Eiden, Stephanie Mazur, Galen Methvin and Jennifer Caryer.  
Motion Carried 4-0. Time 7:50 p.m.

---

Board President

---

Treasurer