

**Hicksville Exempted Village Schools  
Work Session and Regular Meeting of the Board of Education  
October 18, 2021**

The Hicksville Exempted Village Schools Board of Education met in a work session and regular meeting on Monday, October 18, 2021 at 5:00 p.m. in the Community Room. The meeting was opened by President, Jennifer Caryer, with the following Board members answering roll call: Craig Eiden, Minda Jones, Stephanie Mazur, Galen Methvin, and Jennifer Caryer.

Work Session

- With the District moving towards using Ipads for Board meeting agenda items, Technology Director Jeff Shaffer provided a tutorial for the Board.

Galen Methvin moved and Minda Jones seconded the motion to hold an executive session at this meeting in order to consider the appointment, employment, dismissal, discipline, demotion, or compensation of a public employee or official, or issuing suspension, or termination of a license, or the investigation of charges or complaints against a public employee, official licensee, or regulated individual unless the public employee, official, licensee, or regulated individual requests a public hearing.

Roll call: Ayes – Craig Eiden, Minda Jones, Stephanie Mazur, Galen Methvin and Jennifer Caryer. Motion Carried 5-0.

The board entered executive session at 5:31 p.m.  
The board exited executive session at 6:07 p.m.

Erika Willitzer, Executive Director of the Defiance County Economic Development presented the following.

- Ms. Willitzer is requesting Board approval of a resolution for an Enterprise Agreement between Defiance County and Hicksville Health Facilities, LLC/Vancrest of Hicksville, LLC. Investment is estimated to be \$11,000,000 for a 51,000 sq. ft. facility, adding 15 permanent jobs with new payroll of \$1,300,000. The request includes an 80% tax abatement with an annual payment in-lieu-of of \$10,992 for 10 years.
- The company wants to break ground as early as November, they are currently working on the annexation process.

Galen Methvin moved and Craig Eiden seconded the motion to approve the following as stated.

- Recommend to approve 45-day Waiver of Notice Period for Ohio Enterprise Zone Agreement between Defiance County and Hicksville Health Facilities, LLC/ Vancrest of Hicksville, LLC.

Roll call: Ayes – Craig Eiden, Minda Jones, Stephanie Mazur, Galen Methvin and Jennifer Caryer. Motion Carried 5-0.

Minda Jones moved and Galen Methvin seconded the motion to approve the following as stated.

- Recommend to approve **RESOLUTION NO. 2022-02**, “Resolution Approving Enterprise Zone Agreement between Defiance County and Hicksville Health Facilities, LLC/ Vancrest of Hicksville, LLC including a Ten (10) Year 80% Abatement of Real Property Taxes and an Annual \$10,992 Donation for Ten (10) Years”.

Roll call: Ayes – Craig Eiden, Minda Jones, Stephanie Mazur, Galen Methvin and Jennifer Caryer. Motion Carried 5-0.

Director of Operations Report – Presented by Mr. Countryman:

- New mower has been working very well
- Punchlist on the new facility is being worked on, however lead time for parts has been delaying the finish of the punchlist
- Winterizing will soon be done on our outdoor facilities

The water issue on the new road heading to St. Rt. 18 was discussed. Heavy rains cause water to flood over the road from west to east. The District is working to find a solution to this issue.

#### Principal Reports

Mr. Altman – Middle School Principal:

- Maumee Valley Guidance working to get the participation of our 7<sup>th</sup> and 8<sup>th</sup> grade classes
- Jane Meyer Testing Blue Prints and Design
- Rox Program led by Robin Chamberlain
- Mrs. Diehl and Community Service class – Give a Book and Take a Book Program

Mrs. Coffman – Elementary School Principal:

- Jane Meyer is presenting PD for 3<sup>rd</sup> and 4<sup>th</sup> grade teachers
- Fall State testing began today
- 21<sup>st</sup> Century Grant kick-ed off today, 28 students in the afterschool program portion. Also have before school program
- Today is the 4<sup>th</sup> Monday of GGW, 64 participants as of tonight
- Red Ribbon week is next week, focus is on making healthy choices
- Working on the plan to celebrate our Veteran’s on November 11<sup>th</sup>

Mr. Slattery – High School Principal:

- Homecoming was October 1<sup>st</sup>
- Ohio Association of Secondary School Administrators Conference was recently held – mental health was a major item of discussion. Maumee Valley Guidance will be contracted to work with HEVSD students.
- Jane Meyer’s Ed Talk – State Standards
- Kenzie Shroeder finished 14<sup>th</sup> in the State Golf Tournament
- Parent teacher conferences are this Wednesday and Thursday
- NHS induction is Monday, October 25
- Innovative interviews will begin soon

Four County Career Center Report – presented by Mrs. Caryer:

- Updated items regarding negotiated agreement and building project

Superintendent's Report – Mr. Keith Countryman:

- Building project punch list is ongoing
- Melissa Crawford has been working with Ruth Ann Pierman on the transition to Lunchroom supervisor
- The District is still short on sub bus drivers
- Attended BASA fall conference, a lot had to do with dealing with Covid
- County schools continue to meet weekly with the county nurse regarding Covid cases
- Masks continue to be optional

Mrs. Caryer noted that the flu season is upon us, please be careful.

Stephanie Mazur moved and Galen Methvin seconded the motion to approve the following as stated.

1. Minutes from the regular board meeting on September 20, 2021.
2. Treasurer's Consent Agenda Items
  - a. Cash Reconciliation as of September 30, 2021
  - b. Financial Statements for September 2021
  - c. Approve Amended Official Certificate of Estimated Resources for Fiscal Year 2022 as presented, total General Fund Resources of \$15,398,020.44 and total Resources for all funds of \$21,037,124.36
  - d. Approve Fiscal Year 2022 Permanent Appropriations as presented, total General Fund Appropriations of \$11,220,415.60 and total Appropriations for all funds of \$14,391,351.46
  - e. Approve the following Then and Now Certificates:

P.O. #	Vendor	Fund/Account	Amount	Description
220516	Josten's Inc.	200-4680-891-9680	\$3,963.26	2021 Yearbooks
220548	WS Mechanical	034-2720-423-0000	\$11,645.00	Repair Geothermal Leaks

- f. Approve the following Academic/Athletic building construction project change order:

C.O. #	Vendor	Fund/Account	Amt.	Description
007	Alexander & Bebout	070-5500-620-9016	\$250.00	Change Gym Speaker Color

3. Accept the following donations:

\$ 655.00 from various donors for Basketball/Golf in memory of Jeff Pepple  
 \$ 100.00 from Lifeline Connect Baptist Church for Girls Basketball  
 \$ 150.00 from Bobbie Jean Eyers for Girls Basketball  
 \$1000.00 from B & K Whitman Enterprises for Volleyball

Roll call: Ayes – Craig Eiden, Minda Jones, Stephanie Mazur, Galen Methvin and Jennifer Caryer. Motion Carried 5-0.

Minda Jones moved and Craig Eiden seconded the motion to approve the following as stated.

- Recommend to approve Paulette Campbell as a certified substitute for the 2021-2022 school year.

Roll call: Ayes – Craig Eiden, Minda Jones, Stephanie Mazur, Galen Methvin and Jennifer Caryer. Motion Carried 5-0.

Stephanie Mazur moved and Galen Methvin seconded the motion to approve the following as stated.

- Recommend to approve the retirement resignation from Marilyn Guilford as cook effective March 1, 2022.
- Recommend to approve Dennis Siebeneck as a classified substitute for the 2021-2022 school year.

Roll call: Ayes – Craig Eiden, Minda Jones, Stephanie Mazur, Galen Methvin and Jennifer Caryer. Motion Carried 5-0.

Stephanie Mazur moved and Minda Jones seconded the motion to approve the following as stated.

- Recommend to approve an Athletic Training Services Agreement between Community Memorial Hospital and Hicksville Exempted Village Schools. The term of this agreement shall be for a period of three (3) years.

Roll call: Ayes – Craig Eiden, Minda Jones, Stephanie Mazur, Galen Methvin and Jennifer Caryer. Motion Carried 5-0.

Mrs. Caryer gave a shout-out to Community Memorial Hospital

Stephanie Mazur moved and Galen Methvin seconded the motion to approve the following as stated.

- Recommend to approve the following new/revised Board of Education Bylaws/Policies.

0169.1 – Public Participation at Board Meetings  
 1530 – Evaluation of Principals and Other Administrators  
 1617 – Weapons  
 2271 – College Credit Plus Program  
 2413 – Career Advising  
 3217 – Weapons  
 4217 – Weapons  
 5111 – Eligibility of Resident/Nonresident Students  
 5111.02 – Educational Opportunity for Military Children  
 5200 – Attendance  
 5350 – Student Mental Health and Suicide Prevention  
 5464 – Early High School Graduation  
 5516 – Student Hazing  
 5630.01 – Positive Behavior Intervention and Supports and Limited Use of Restraint and Seclusion  
 6114 – Cost Principles – Spending Federal Funds

7300 – Disposition of Real Property/Personal Property  
 7450 – Property Inventory  
 8330 – Student Records  
 8400 – School Safety  
 8462 – Student Abuse and Neglect  
 8600 – Transportation  
 8651 – Nonroutine Use of School Buses  
 8740 – Bonding

Roll call: Ayes – Craig Eiden, Minda Jones, Stephanie Mazur, Galen Methvin and Jennifer Caryer. Motion Carried 5-0.

Mrs. Angela Zeedyk asked if the Board will be responding to the August 10<sup>th</sup> letter.

Mrs. Caryer noted that it is difficult to respond to the letter as we have to honor FERPA and therefore there will be no comment regarding the letter.

Mrs. Gini Turnbull noted that she sent a letter without receiving Board follow-up. Mrs. Caryer responded by noting that we will not talk about any/another student. Mr. Countryman noted that a decision has been made and we are moving forward.

Stephanie Mazur moved and Minda Jones seconded the motion to hold an executive session at this meeting in order to consider the appointment, employment, dismissal, discipline, demotion, or compensation of a public employee or official, or issuing suspension, or termination of a license, or the investigation of charges or complaints against a public employee, official licensee, or regulated individual unless the public employee, official, licensee, or regulated individual requests a public hearing.

Roll call: Ayes – Craig Eiden, Minda Jones, Stephanie Mazur, Galen Methvin and Jennifer Caryer. Motion Carried 5-0.

Mrs. Caryer noted that the Board will return from executive session with no further business other than to adjourn.

The board entered executive session at 7:00 p.m.  
 The board exited executive session at 8:02 p.m.

Stephanie Mazur moved and Galen Methvin seconded the motion to adjourn this meeting until the next board meeting to be held on Monday, November 22 at 5:30 p.m.

Roll call: Ayes – Craig Eiden, Minda Jones, Stephanie Mazur, Galen Methvin and Jennifer Caryer. Motion Carried 5-0. Time 8:02 p.m.

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Board President

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Treasurer

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