

Jim Thorpe Area School District
Special Meeting of the Jim Thorpe School Board of Education
December 16, 2015

ROLL CALL

The Regular Meeting of the Jim Thorpe School Board of Education was opened at the District Office with a moment of silent meditation and the Pledge of Allegiance to the Flag. The following directors were present: Michael Huber, Michael Principe, Clement McGinley, John Ciavarella, Randall Smith, and Gerald Strubinger. Administrators present: Brian Gasper, *Superintendent*, Lauren Kovac, *Business Manager/Board Secretary*. Also present: Attorney Gregory Mousseau, *Solicitor*, Lori Lienhard, *Director of Security*, and Ted LaRizzio, *Director of Buildings and Grounds*. Visitors present: Elena Monaco, Terry Ciavaglia, Kim Civitano, Tanya Hoherchak, Kim Hill and representing the Times News, Chris Reber.

GENERAL BUSINESS

NEW BOARD MEMBER:
RANDALL SMITH

Motion by Mr. J. Ciavarella, seconded by Dr. C. McGinley, to *approve the appointment of and administration of Oath of Office to Randall Smith as School Board member for two (2) year vacancy seat.*

Roll call vote. **MOTION PASSES (5-0)** with the vote as follows:

C. McGinley	Aye	M. Huber	Aye
G. Strubinger	Aye	M. Principe	Aye
P. Sheckler	Absent	G. Confer	Absent
D. McGinley	Absent	J. Ciavarella	Aye

Mrs. K. Hill swore in board member, Mr. Randall Smith.

ACKNOWLEDGMENT
OF VISITORS

Ms. Terry Ciavaglia invited the Board to the Christmas dinner on Thursday, December 17, 2015 at the High School.

EXECUTIVE SESSION

An executive session was held for personnel matters. Actions will be taken during the meeting.

CONSENT AGENDA

Motion by Mr. M. Huber, seconded by Mr. J. Ciavarella, to *approve the consent agenda as presented:*

- *Approval/Homebound Instruction – Secondary (Medical)*
- *Correspondence – Thank You – Mr. & Mrs. Flowers*
- *Correspondence – Thank You – Mrs. Christy Moore*
- *Informational: Students Teachers for 2015-16 school year – East Stroudsburg University*
- *Approval/Completed Applications*
- *Informational: Current JTASD Substitute List*

Voice Vote. **MOTION PASSES**

FINANCIAL APPROVALS **Motion** by Mr. J. Ciavarella, seconded by Dr. C. McGinley, to *approve the financial consent agenda as presented.*

- *Approval/Bills Payable – Area*
- *Approval/Bills Payable – Cafeteria*
- *Treasurer’s Report*
- *Tax Collectors’ Report*

Roll call vote. **MOTION PASSES (5-0-1)** with the vote as follows:

M. Huber	Aye	G. Strubinger	Aye
M. Principe	Aye	P. Sheckler	Absent
G. Confer	Absent	R. Smith	Abstain
D. McGinley	Absent	J. Ciavarella	Aye
C. McGinley	Aye		

Mr. G. Strubinger asked to see more information on the Treasurer’s Report.

OLD BUSINESS

NO REPORT

COMMITTEE BUSINESS

ATHLETIC COMMITTEE

NO REPORT

CAFETERIA/BUILDING COMMITTEE

ADMINISTRATION
BUILDING

Mr. Gasper stated that we are looking into a new Administration Building. If we eliminate the District Office from the Energy Audit we can save \$600,000.00.

CARBON CAREER & TECHNICAL INSTITUTE

CCTI REPORT

Mr. G. Strubinger stated that there is a meeting tomorrow night. There is zero increase in Jim Thorpe contribution and the teachers still do not have a contract.

CARBON-LEHIGH INTERMEDIATE UNIT

MEETING

Mr. M. Huber stated that there is a meeting next Wednesday.

CURRICULUM COMMITTEE

NO REPORT

LEGISLATIVE COMMITTEE

NO REPORT

LEHIGH CARBON COMMUNITY COLLEGE

REPORTS

Mr. R. Smith recommended January, March or April, and September to report to the Board.

FINANCE & INSURANCE COMMITTEE

NO REPORT

POLICY & PERSONNEL COMMITTEE

FRESHMAN CLASS

CO-ADVISOR:

SUZANNE MILKOWICH

Motion by Mr. J. Ciavarella, seconded by Mr. M. Huber, to *approve Ms. Suzanne Milkowich as the Freshman Class Co-Advisor with a stipend of \$650.00.*

Roll call vote. **MOTION PASSES (6-0)** with the vote as follows:

G. Strubinger	Aye	M. Principe	Aye
P. Sheckler	Absent	G. Confer	Absent
R. Smith	Aye	D. McGinley	Absent
C. McGinley	Aye	M. Huber	Aye
J. Ciavarella	Aye		

EMPLOYMENT:

PART-TIME CUSTODIAN /
KERRIANN SMITH

Motion by Mr. J. Ciavarella, seconded by Dr. C. McGinley, to *approve the employment of one (1) 24-hour, part-time custodian at \$11.00 per hour.*

Under the Head of the Question:

Mr. M. Huber asked Mr. T. LaRizzio where this custodian is needed. Mr. T. LaRizzio's response was that it was for building checks on weekends and Fridays when needed.

Roll call vote. **MOTION PASSES (6-0)** with the vote as follows:

M. Principe	Aye	P. Sheckler	Absent
G. Confer	Absent	R. Smith	Aye
D. McGinley	Absent	J. Ciavarella	Aye
M. Huber	Aye	C. McGinley	Aye
G. Strubinger	Aye		

EMPLOYMENT:

ELEMENTARY LEARNING
SUPPORT TEACHER /
TANYA HOHERCHAK

Motion by Mr. J. Ciavarella, seconded by Dr. C. McGinley, to *approve Ms. Tanya Hoherchak as an Elementary Learning Support Teacher on BS Step 3 with a salary of \$45,560.00*

Roll call vote. **MOTION PASSES (6-0)** with the vote as follows:

M. Principe	Aye	M. Huber	Aye
P. Sheckler	Absent	G. Strubinger	Aye
J. Ciavarella	Aye	D. McGinley	Absent
C. McGinley	Aye	R. Smith	Aye
G. Confer	Absent		

TRANSPORTATION & SECURITY COMMITTEE

BOMB THREAT

Mr. B. Gasper addressed the board about a suspicious note indicating there was a bomb in the High School. The building was cleared in 2.5 hours. Mr. R. Smith asked if there will be a post review about the actions that were taken. Mr. B. Gasper stated that there is a Crisis Committee Meeting tomorrow and a report will follow.

SUSPENSIONS AND
ADMINISTRATIVE
REPORTS

Suspension and Administrative Reports were included with the Agenda Packet

NEW BUSINESS

REPRESENTATIVE
FOR PENN FOREST
RECREATION
COMMITTEE

This will be discussed at the next Board Meeting.

CORRECTIVE
ACTION PLAN
FOR 2010-2011
AND 2011-2012

Motion by Mr. J. Ciavarella, seconded by Mr. R. Smith, to *approve PDE Correction Action Plan for 2010-2011 and 2011-2012.*

Voice vote. **MOTION PASSES**

WELL WISHES

Mr. J. Ciavarella wished everyone a Merry Christmas and a Happy New Year.

FUTURE MOTIONS

Mr. G. Strubinger stated he will make a motion to drop millage by two (2) mills and he will also make a motion to get rid of Northeast Revenue.

ADJOURNMENT

The Board Meeting adjourned at 7:51 PM

Respectfully submitted,

Lauren K. Kovac
Business Manager/Board Secretary

ATTEST:

President