

AGREEMENT FOR THE TRANSPORTATION OF PUPILS

This AGREEMENT FOR THE TRANSPORTATION OF PUPILS, hereinafter referred to as the "AGREEMENT", is made and entered into this 16 day of June, 2020, by and between **NEWPORT PUBLIC SCHOOLS** with a principal office located at 109 Old Fort Rd, Newport, RI 02840, hereinafter referred to as "DISTRICT", and **OCEAN STATE TRANSIT, LLC** a Rhode Island limited liability company, with its principal office located at 1675 Flat River Road, Coventry, Rhode Island 02816, hereinafter referred to as "CONTRACTOR."

1. Scope of Services. CONTRACTOR shall provide pupil transportation services to DISTRICT which includes, but are not limited to, transporting students, including out of district students as identified in the Request For Proposal Appendix for prior year's bus schedule; providing equipment, storage and maintenance thereof; providing employees to perform such services; and administrative, supervisory and operational services required thereby as set forth in this Agreement which is to cover the period beginning July 1, 2020 and ending June 30, 2023, with a District option for two additional terms of one year each. The Contractor will provide the services as specified in the Form of Bid Proposal for Furnishing Bus Transportation to the Newport Public Schools, at the rates proposed, and subject to all terms and conditions in the Reply to the Invitation to Bid package presented by the Contractor to the District by reply dated January 14, 2020 as supplemented by Clarification Questions and Addendum No. 1 Clarifications, as set forth on Exhibit A attached hereto ("Work") at the rates set forth therein.
 - a. This Agreement contemplates a minimum of 180 operating days per school year. If the actual number of operating days falls below 180 during any school year, then the parties agree to renegotiate in good faith the rates provided in the attached Exhibit A if such renegotiation is requested by Contractor.
 - b. If the average daily number of routes is reduced by ten percent (10%) or more, then both parties agree to renegotiate in good faith the rates provided in Exhibit A if such renegotiation is requested by Contractor.
2. Payment for Services. On or about the first business day of each month CONTRACTOR shall submit invoices in the form and number required by DISTRICT for all services performed under this AGREEMENT. Payment for such services will be made in check, money order, or ACH or wire transfers within a reasonable time thereafter, not to exceed ten (10) calendar days. In the event sums due and payable are not received within thirty (30) calendar days, a late charge of 1.5% per month of the outstanding balance will be assessed upon the account. In the event such sums are not received within ninety (90) days, service may be discontinued until such time as CONTRACTOR has received all sums due.
3. Term. The term of this AGREEMENT shall be for a period of three (3) years beginning July 1, 2020 through June 30th, 2023. This AGREEMENT shall be renewable for two (2) additional terms of one (1) year, at the option of District at the rates set forth in EXHIBIT A.
4. Document Agreement. This AGREEMENT contains all the terms and conditions agreed upon by the Parties. The complete AGREEMENT consists of this AGREEMENT and the Reply of Contractor to the District's Request for Proposal, which is incorporated herein by reference in EXHIBIT A attached hereto. In the event of any conflict between the terms of this AGREEMENT and the Proposal, the terms of this AGREEMENT shall govern.
5. Permits and Licenses. CONTRACTOR, its employees, and its agents shall secure and maintain valid permits, licenses, and certifications as required by law for the execution of this AGREEMENT.
6. Insurance. CONTRACTOR shall maintain insurance as set forth in the Request for Proposal during this AGREEMENT period and shall furnish a certificate of insurance for General and Auto Liability coverage and for Workers' Compensation coverage. CONTRACTOR shall furnish new Certificates of

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Insurance for liability coverage and for Workers' Compensation coverage within thirty (30) days following the placement of new or renewed coverage. Certificates shall provide that a thirty (30) day prior notice of cancellation will be given to DISTRICT.

General and Auto Liability insurance shall be maintained to protect CONTRACTOR from any claims from damages for personal injury or death, and from damage to property, which may arise from operations of CONTRACTOR under this AGREEMENT. General and Auto Liability insurance shall each have a combined single limit of One Million Dollars (\$1,000,000). Workers' Compensation insurance shall be maintained as required by law and to protect CONTRACTOR from claims, which may arise from its operation under this AGREEMENT.

CONTRACTOR shall provide DISTRICT prior to June 1, 2020 and by June 1st of each succeeding year, with a renewable annual performance bond naming DISTRICT as beneficiary in the amount of 100% of the total value of the transportation contract.

7. Hold Harmless Agreement. Except to the extent caused by District, CONTRACTOR shall hold harmless and indemnify DISTRICT, its Governing Board, Officers, Agents, and Employees from every claim or demand which may be made by reason of any injury to person or damage to property sustained by any person, firm or corporation, to the extent that such injury or damage was caused by any negligent act or omission or willful misconduct of CONTRACTOR or of any person, firm, or corporation, directly or indirectly employed by CONTRACTOR upon or in connection with its performance under this AGREEMENT.
8. Safety Program. CONTRACTOR shall provide formal safety instruction on a regular basis for all operating personnel assigned to this AGREEMENT. Compliance with District and state idling policies and laws is required. Copies are attached as Exhibit B.
9. Independent Contractor. While engaged in carrying out and complying with the terms and conditions of this AGREEMENT, CONTRACTOR is an independent contractor, and neither CONTRACTOR, its employees or its Agents shall be considered to be an Officer, Agent, or Employee of DISTRICT.
10. Assignments. CONTRACTOR may assign or transfer any of its rights, burdens, duties, or obligations under this AGREEMENT to its parent company, affiliates, subsidiaries, or related legal entities. CONTRACTOR will advise DISTRICT of such assignment or transfer.
11. Subcontracting. CONTRACTOR will not subcontract any of its rights, burdens, duties, or obligations under this AGREEMENT without the written consent of DISTRICT, except on a short term, interim basis in the event of an emergency. Consent shall not be unreasonably withheld.
12. Routing and Scheduling. Prior to the start of any service under this AGREEMENT, DISTRICT and CONTRACTOR shall cooperatively establish routes and schedules conforming to the needs of DISTRICT. If, at any time during the term of this AGREEMENT, it is determined by mutual consent that service may be improved by revisions to routing, scheduling, or bus assignment, DISTRICT and CONTRACTOR shall plan and institute such changes jointly. CONTRACTOR shall have sufficient notice to review such changes and evaluate the safety considerations. All routes, schedules, and bus stops shall be established by CONTRACTOR on such basis as may be determined by it to be most efficient, but shall be approved by DISTRICT and shall not be revised without mutual consent and authorization.
13. Contractor's Personnel. CONTRACTOR shall employ and assign for services under this AGREEMENT a sufficient number of regular and substitute drivers based on projected basic and supplementary transportation, taking into account the current driver absence rates. CONTRACTOR shall be solely responsible for hiring and discharging its employees. DISTRICT shall have the right to request removal of any of CONTRACTOR's employees from providing services under this

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AGREEMENT provided that such request is made in writing with the reasons set forth and provided that such request does not violate any laws against discrimination.

14. Record Keeping and Accident Reports. CONTRACTOR will be required to provide any and all operational records related to the provision of services under this AGREEMENT and kept in the ordinary course of business to DISTRICT within 30 days of DISTRICT's request for such records. DISTRICT shall maintain the confidentiality of CONTRACTOR's records. All operational records, including, but not limited to audio, digital and video recordings are, and shall be, the exclusive property of CONTRACTOR.

All equipment involved in an accident shall be reported as defined by law. Accidents involving CONTRACTOR'S equipment or personnel while operating for DISTRICT shall also be reported to DISTRICT. If requested by DISTRICT, pupil injuries not involving acceleration, deceleration, or movement of the bus may also be reported to DISTRICT on forms provided by DISTRICT.

15. Equipment Requirements. All buses supplied under this AGREEMENT shall be approved school buses, as defined by applicable statutory or administrative codes within the state in which DISTRICT operates.
- a. Regular preventive maintenance shall be practiced on all buses.
 - b. Spare buses, CONTRACTOR supplied, of appropriate sizes, and meeting all the above requirements, shall be located by CONTRACTOR at points close enough to DISTRICT so they may be substituted for regularly assigned buses, if needed, without delay.

16. Fuel. Fuel shall be paid for and provided by DISTRICT.

17. Notices: Notices to either party to this AGREEMENT shall be in writing and shall be considered duly served and delivered if such notice is delivered by hand; mailed via the United States mail, certified, return receipt requested; or sent via overnight service. All such notices shall be addressed to:

DISTRICT: Newport Public Schools
109 Old Fort Rd.
Newport, RI 02840
Telephone (401) 619-5376

CONTRACTOR: Ocean State Transit, LLC
Attn: Tony Murgio
1675 Flat River Rd.
Coventry, RI 02816
Telephone:

18. Discipline. CONTRACTOR will report serious or persistent misconduct on the part of students to the designated DISTRICT employee. DISTRICT shall will impose appropriate, reasonable disciplinary measures upon the students in accordance with its discipline management program.
19. Force Majeure. The parties shall be excused from performance hereunder, and without any damages or penalties, liquidated or otherwise during the time and to the extent that the parties are prevented from performing in the customary manner by an act of God, fire, flood, war, riot, civil disturbance, state of emergency, terrorism, epidemic, pandemic, quarantine, strike, lockout, labor dispute, oil or fuel shortage, freight embargo, rationing or unavailability of materials or products, loss of transportation facilities, commandeering of equipment, materials, products, plants, or facilities by the Government, or any other occurrence which is beyond the control of the parties.
20. Dispute Resolution. The parties agree to meet and confer in good faith on all matters and disputes under this AGREEMENT. If a dispute is not resolved under the foregoing, and one party informs the other in

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writing that it reasonably believes that the differences between the parties are not likely to be reconciled through further negotiation, then the parties agree to submit such dispute to binding arbitration under the Commercial Rules of the American Arbitration Association. Such arbitration will be held as promptly as possible in Newport County, RI and will be conducted before a panel of three (3) members. DISTRICT and CONTRACTOR shall each select one arbitrator, and the third arbitrator shall be selected by agreement of the other two arbitrators so chosen. The decision of a majority of the arbitration panel will be binding on the parties and may be submitted for enforcement to any court of competent jurisdiction. All costs and expenses associated with the arbitration shall be borne entirely by the non-prevailing party.

21. Choice of Law. This AGREEMENT shall be governed by the laws of the State of Rhode Island.
22. Severability. In the event any provision of this AGREEMENT is determined to be illegal or void, the remainder of this AGREEMENT shall remain in full force and effect.
23. Attorney's Fees. If any legal action is brought by either of the parties hereto, it is expressly agreed that the party in whose favor final judgment shall be entered shall be entitled to recover from the other party reasonable attorney's fees in addition to any other relief that may be awarded.
24. The parties agree that District may participate in the statewide transportation system without penalty to the District. This Agreement does not contemplate duplication of routes. If RIDE requires District to separately purchase transportation services, then the cost of services to be paid to Contractor will be reduced by the cost of transportation services purchased by District for its out of district students no longer being bussed by Contractor.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT as of the date written above.

OCEAN STATE TRANSIT, LLC

NEWPORT PUBLIC SCHOOLS

By:

By: Tony Murgio
Name: Tony Murgio
Title: President
Date: June 16, 2020

By: Raymond E. Gomes
Name: Raymond E. Gomes
Title: Chairman
Date: July 20, 2020

EXHIBIT A

**NEWPORT PUBLIC SCHOOLS
NEWPORT, RHODE ISLAND
Invitation to Bid
School Transportation Services**

RFP# NPS20-022

Section I

Newport Public Schools will receive sealed bids for transportation services until **1:00 pm Tuesday, January 14, 2020.**

Bids will be publicly opened on Wednesday, January 15, 2020 at 12 noon, EST at the Newport Public Schools Business office: 109 Old Fort Rd, Newport, Rhode Island, 02840.

Bids should be sent to:

City of Newport
Department of Finance- Purchasing Office, City Hall
ATTN.: Purchasing Agent
43 Broadway
Newport, RI 02840

Bids may be submitted up to **1:00 pm on Tuesday, January 14, 2020.** All bids submitted after that time will be disqualified and returned. Please indicate on the envelope:

Bid# NPS20-022 – School Transportation Services – DO NOT OPEN.

Questions may be directed to: Erin Mulligan, Purchasing Agent, shall be in writing and delivered by mail or e-mail: emulligan@cityofnewport.com

Newport Public Schools reserves the right to accept or reject without prejudice, any and all proposals, or to waive any irregularities therein to allow late filing of any information required by the specifications which do not affect the bid price, or to accept any bid deemed to be in the best interest of Newport Public Schools, not necessarily the lowest bid.

Section II
Terms and Conditions

1. Use of Newport Public Schools Documents

Bids must be submitted on the forms or in the format provided by Newport Public Schools. No alteration to Newport Public Schools forms will be permitted, including substitutions, additions or deletions, without written consent of the Director of Administrative Services. Reproduction of the Newport Public Schools documents is permitted, as long as reproduced copies are exactly the same in size, format, content and form prepared by Newport Public Schools. Any proposal submitted in altered form may result in rejection of such proposal at the option of Newport Public Schools. **Three (3) sets of bids must be submitted, two (2) originals and one (1) full copy.**

Newport Public Schools' Bid Documents Include:

- Invitation to Submit Bids – Section I
- Terms and Conditions for bidding – Section II
- General Information to Contractor – Section III
- Form of Bid Proposal – Section IV
- Newport Public Schools Transportation Data – Appendix A

2. Inspection of Documents

Each contractor receiving forms prepared by Newport Public Schools is responsible for the inspection of Newport Public Schools documents for missing or illegible pages, or other indication of incomplete information provided to the contractor.

The failure or neglect of any contractor to receive or examine any contract document, addendum or other documents shall in no way relieve any contractor from obligations with respect to his or her proposal. The submission of a bid shall be taken as prima facie evidence of compliance with this *section*.

Receipt of addenda to the bid documents by a contractor must be acknowledged on the bid

3. Submitting Bids

Bids must be received by the Purchasing Agent no later than **1:00 p.m.**, Eastern Standard Time, **on Tuesday, January 14, 2020**, at Department of Finance, Purchasing Office, City Hall, 43 Broadway, Newport, Rhode Island 02840. Any bid received after this time will be returned unopened.

The one envelope marked with the contractor's name and address and the words "Transportation Bid" must contain:

- a) Evidence of Insurance
- b) Bid Form
- c) Bid Surety

4. Written Inquiries, Addenda

Questions or suggestions about this invitation shall be in writing and delivered by mail or by e-mail only: Erin Mulligan, Purchasing Agent, emulligan@cityofnewport.com

All such written questions or suggestions must be received by the Newport Public Schools no later than by December 31, 2019 4:00PM, EST. Earlier submissions of questions or suggestions are encouraged.

Newport Public Schools will consider no telephone inquiries regarding this bid. In the event that a contractor attempts to contact any school committee member or employee of the Newport Public School Department in any manner contrary to the above requirements, said contractor may be disqualified from further consideration. This provision does not apply to telephone calls to Newport Public Schools asking for directions for delivery of bids and/or delivery of written questions about the bid

It is the bidder's responsibility to see that the bid is delivered within the time and at the place prescribed. Bids received prior to the time of opening will be securely kept, unopened. Bids may be withdrawn on written request (on the letterhead of the bidder and signed by the person signing the bid) which must be received prior to the time fixed for opening. Bids may be modified in the same manner. No bid or modification thereof received after the time set for opening will be considered, even if it is determined by the City that such non-arrival before the time set for opening was due solely to the delay in the mails for which the bidder is not responsible.

All bidders are responsible for insuring that no **addenda** have been added to the original bid package.

5. Erasures of Corrections to Entries

The bid submitted must not contain any erasures, strike-overs or other corrections of entries that impair accurate interpretation of the entry and understanding of the bid.

If correction of an unintended entry is desired, such correction must be legible and clearly authenticated by initials of the person signing the bid. Illegible or unauthenticated

corrections may result in rejection of the proposal at the option of the Newport Public Schools.

6. Withdrawal or Amendment of Submitted Bid

Any bid that has been submitted may be withdrawn prior to the scheduled time of opening bids. A request to withdraw a bid must be in writing and be received by the City of Newport Purchasing Agent prior to the scheduled time for opening of bids.

No amendment, addendum or modification will be accepted after a bid has been submitted to the City of Newport Purchasing Agent. If a change to a bid that has been submitted is desired, the submitted bid must be withdrawn and the replacement bid submitted prior to the time scheduled for opening of bids.

The bid shall remain in effect for sixty (60) days from the due date of the bids.

7. Bid Security

A cashier's check, certified check, bank money order, drawn and issued by a national banking association located in the State of Rhode Island; or a bid bond executed by a surety corporation authorized to do business in the State of Rhode Island must accompany the sealed bids in the amount of \$10,000. All security deposits received must be payable to the Newport Public Schools and will be refunded, within ten (10) days of the School Committees award of contract, except when a contract offered by Newport Public Schools is rejected by the selected contractor.

8. Performance Bond

Newport Public Schools may require, as a condition to granting a contract award, receipt of a renewable annual performance bond naming Newport Public Schools as obligee or beneficiary, in the amount of 100% of the total value of the transportation contract. If required, the contractor will be required to post such bond prior to June 1, 2020 and by June 1 of each succeeding year.

9. Obtaining Information

Newport Public Schools reserves the right to obtain without notice, from any and all sources, information concerning a contractor which the Newport Public Schools deems pertinent to this invitation to bid and to consider such information in evaluating the contractor's proposal. Newport Public Schools reserves the right to make on-site inspections of the contractor's installations and facilities that the Newport Public Schools deems pertinent and necessary to evaluate the contractor's proposal and to consider any information received from such inspection in evaluating the contractor's bid.

10. Bid Costs

Newport Public Schools *shall not be liable* for any cost incurred by a contractor in the preparation or delivery of its response to this Invitation to Bid or any other cost incurred because of this bid.

11. Protest Procedures

Any actual or prospective contractor showing a substantial economic interest in this contract, who is aggrieved in connection with the solicitation or award of this contract, may protest to the Newport Public Schools in accordance with the procedures set forth herein. Protests based on the specifications or other terms in this bid document shall be submitted no later than one week prior to bid opening. Protest based on the circumstances, shall be submitted no later than two (2) calendar days after the Superintendent's recommendation to award a contract, provided, however, that in no event shall protest be considered after the award of this contract by the School Committee.

In order to be considered, the protest shall be submitted in writing and shall include:

- 1) The name and address of the aggrieved person.
- 2) The bid title.
- 3) Specific grounds for the protest shall be addressed to the Purchasing Agent, c/o Department of Finance, Purchasing Office, City Hall, 43 Broadway, Newport, Rhode Island 02840.

12. Eligibility

The following qualifications data shall be submitted by each contractor along with the sealed bid:

- 1) Company must be licensed to do business in the State of Rhode Island.
- 2) The interested company must have been doing business for five (5) consecutive years or more in school transportation.
- 3) The contractor must submit evidence and references demonstrating an ability to provide school bus transportation.
- 4) Provide data to indicate the financial condition of the company. Documents shall be provided in separate cover, sealed, and marked as such within the bid package.
- 5) Furnish a brief narrative with their bids to show the company's experience in school bus transportation; including the transportation of handicapped students. In addition, the narrative should provide for demonstrating the company's research capabilities which the School Department would rely on when statistical data is needed for surveys and other reports that are required periodically.
- 6) Submit evidence demonstrating compliance with Federal Drug Testing requirements and guidelines.
- 7) The name of the last three school districts the company has worked with.

13. Contract

The bid specifications will be incorporated in the three (3) year agreement between Newport Public Schools and the successful bidder, and two (2), one (1) year options, at the sole discretion of the Newport School Committee.

Section III
General Information to Contractor

1. Contractor agrees to furnish and provide school bus transportation services to Newport Public Schools for a period of three (3) years commencing July 1, 2020 and ending on June 30, 2023, with two (2), one (1) year options for the fourth and fifth contract years, at the sole discretion of the Newport School Committee.
2. The transportation will be for the students of the City of Newport Public Schools transports from pre-kindergarten through grade 12 on a regular basis and for handicapped students on a regular 180 days basis, and shall not be limited to the geographical boundaries of the City of Newport. The school year is estimated at 180 days. Contractor's bid shall be based on the Transportation Data attached as Schedule A. Although the current estimates are for 14 regular education buses and 3 special education buses, the Contractor will be committing to perform the level of service described in the Schedule A Transportation Data with the number of buses identified in Contractor's Bid. After an award, any changes to such number of buses must be based on new information and must be agreed to by Newport Public Schools prior to any change being effective. Payment or reimbursement for changes for the awarded bid, as may be agreed to by the Newport Public Schools, shall be figured on the basis of the daily rates indicated in the bid. Buses transporting students must be restricted to the transportation of students and/or authorized personnel.
3. Late runs shall be defined as those required after normal dismissal and will be charted at the flat rate with no additional charge for mileage.
4. Special runs shall be defined as one, not part of, the daily routine of daily transportation. The cost for a special run shall be a flat rate for the lease of the bus, an hourly charge for the driver time, plus an additional rate per mile. Toll charges and other special type charges, if any, shall be added to the cost of special trips.
5. Contractor shall be responsible for setting up schedules, routes and stops with the approval of the Chief of Police and the Superintendent of Schools or such other person or persons as he/she may designate. Draft schedules and routes shall be submitted to the Superintendent of Schools for his/her approval by July 30th of each contract year with a final schedule and routes by August 15. Changes and revisions of the schedule and routes due to new enrollments will be completed by September 21st. Newport Public Schools reserves the right to alter schedules or routes at any time necessary for effective operation of the school during the life of the contract. Schedules, routes and stops shall not be altered without consent of the Newport Public Schools.
6. The School Committee shall pay the contractor in ten (10) monthly installments commencing in September through June inclusive. Summer work will be billed monthly.

7. Contractor shall perform a trial run of all bus routes during a weekday just prior to the start of school and report results to the Superintendent of Schools no later than two work-days (48hours) to the opening of the first day of school for students.
8. Garaging of all buses provided for in this contract shall be deemed to be in the City of Newport for utilization and tax purposes.

In addition, the City of Newport is requesting two (2) bid submittals for pricing on diesel fuel with the City providing all the diesel fuel for use in this contract. The buses will use the City diesel fuel pumps and the City will bill bus company for said charges. The second bid submittal will include the vendor providing all the fuel for use in this contract.

9. The contract may be terminated by the School Committee after violation of any provision hereof and lack of due notice will in no way affect the liability of the contractor for such violation. The contract is for personal services and any event, which shall prevent the contractor from personally controlling the performance of the contract, shall immediately terminate the contract at the election of the School Committee. The School Committee shall in no event be obligated to accept the performance of this contract from any person other than the contractor. This provision is inserted to make it plain that the safety and security of the students on the buses are the first care and consideration of the School Committee. In the event that the School Committee terminates the contract due to violation of any provisions hereof, the School Committee may obtain the services of a new contractor and the contractor party to this agreement shall be liable to the School Committee for all and any damages sustained by the Newport Public Schools. Nothing in the contract contained shall be taken to limit or in any way diminish the right that the School Committee reserves to require the contractor to do any reasonable thing to safeguard the children to be transported. Contractor agrees to obey immediately upon notice from the School Committee any safety regulations affecting the operation of the buses leaving the reasonableness of it to be discussed or arbitrated later. Failure to obey any such rules or regulations or the failure of the contractor to perform any other provisions hereof shall give grounds for the termination hereof.
10. The bus monitors may be provided by Newport Public Schools. Whether the Newport Public Schools provides the bus monitors will depend on cost for monitors submitted in bid. Contractor must be prepared to pick up and drop off all bus monitors as designated by the School Committee. Bus drivers must be prepared to work with and provide reasonable assistance to bus monitors as deemed necessary. Monitor pick-up locations must be within the City of Newport if hired by School Committee and monitors will be assigned to bus runs in close proximity to their pick-up location.
11. The contractor shall ensure that each driver/monitor reads a copy of these instructions and specifications.

12. No passengers or person other than those the Newport Public Schools provides transportation, including pupils or school staff shall be carried by a school bus, including field trips, except by written permission of the school administration.

Equipment

13. The number of buses required during the life of this contract shall meet the discretion of the School Committee and/or the Superintendent of Schools. In addition to the number of buses required, the contractor shall have two (2) spare 71 passenger buses (one of these full size buses should be able to carry /lift at least one wheel chair and therefore may actually have a smaller passenger capacity) and one (1) spare 20 passenger bus (able to carry /lift at least one wheel chair) to be available for immediate use at all times during the 180 school days. If additional buses are needed or fewer buses are used, they shall be contracted or deducted for at the price per bus as stated in this contract.
14. Each bus shall not be less than a standard 71 passenger bus, constructed and equipped to meet "school bus" standards by Federal and Rhode Island State Laws, Rules and Regulations and/or the School Committee of the City of Newport.
15. Each bus for handicapped students shall be not be less than a standard 71 passenger bus unless it is cost effective to utilize a smaller bus, constructed and equipped to meet "school bus" standards by Federal and Rhode Island State Laws, Rules and Regulations and/or the School Committee of the City of Newport. At least two (2) of the buses must have hydraulic lifts to accommodate wheelchair students (refer to Appendix A - Special Education Vehicles – Required Specifications). All buses shall be equipped for air conditioning for the months of July and August. The contractor must provide evidence that additional buses with hydraulic lifts are maintained in the event of breakdowns with existing special education buses.
16. All buses, including the spares, shall be plainly and visibly marked with a black eight (8) inch number on the front, side and rear bus and have black, not less than six (6) inch lettering stating Newport on both sides. Buses shall not display any advertisement, political or otherwise, either inside or outside the vehicle unless approved by the Newport Public Schools and School Committee.
17. The contractor shall keep all buses specified and provided for in a safe and fully operational condition at all times, and furnish the Superintendent of Schools/designee with official copies of inspection of each bus in conformity with regulations for such inspections as required by the Rhode Island Registry of Motor Vehicles. In addition, the contractor shall maintain records received from the Department of Transportation on the following:
 - Records of Inspection
 - Notification that a bus was not made available for a scheduled inspection.
 - Suspension orders related to failure to make a bus available for inspection.
 - Notification of failure of the bus to pass inspection.

- Notification that a bus has passed inspection and has been reinstated.

These records shall be available for inspection by the administration.

18. School buses are to be kept at all times in a condition of cleanliness, inside and out, satisfactory to the School Committee or its designees.
19. Each bus must carry at all times the safety equipment specified by the State of Rhode Island. Each bus shall carry one set of reflectors; one set of wheel chocks and is equipped with rear snow tires from November 1st through April 15th. All buses shall be equipped with 8-way flashes, public address system/speaker and two-way low band FM radio communications with which to communicate with a base station and other buses. In addition, each bus must be equipped to provide for video surveillance if requested on all buses used for regular education transportation. Each bus for handicapped students shall be equipped with safety belts.
20. All equipment and buses shall be subject to inspection and examination by the School Committee, or its designated officers, at any and all times. Contractor shall furnish all facilities and give necessary assistance for inspections and examinations as the School Committee may direct or require. Buses rejected by the School Committee shall be promptly declared inoperable and shall not be allowed to transport school students. Any bus which is rejected by the School Committee shall be removed by the contractor and replaced within five (5) working days. If the contractor does not replace within said time period, the School Committee may terminate this contract according to the provisions of Paragraph 12 of this agreement. The contractor shall submit to the School Committee a preventative maintenance program that will ensure that each bus will have regularly scheduled maintenance. Such maintenance shall be recorded and submitted to the School Committee upon request. In addition, the contractor shall maintain a written record for all repairs conducted on each bus and shall retain the bus record for the life of each vehicle. These records shall be available for inspection by the administration.
21. At no time during this contract will any bus in excess of ten (10) years old for regular transportation, and any bus in excess of ten (10) years old for transporting handicapped students, be used for any transportation service required. Contractors shall submit with the bid a list of the equipment to be used. This list shall include make of bus, year, registration number, VIN, capacity, mileage and condition. However, the average age of the fleet will not exceed seven (7) years.
22. Each driver shall inspect his/her bus before each trip to determine that it has an adequate fuel supply and that brakes, steering apparatus, stop lights and all other equipment are in good condition. The Transportation Supervisor shall report all accidents and breakdowns, no matter how minor, involving students and/or vehicles involved under this contract via phone or radio to the Office of the Superintendent of Schools at once, with a detailed written report following within twenty-four (24) hours of the initial report.

Managers/Drivers/Aides/Dispatchers

23. Contractor shall maintain a local office staffed by full-time manager and part-time dispatcher (19.5 hours per week) that shall be available to School Department officials during the school day when school is in session and until the conclusion of the runs. The local office must be equipped with two telephones, one which is unlisted and used solely to communicate with school officials. The supervisor shall not be a regular scheduled driver and the dispatcher will not hold a RI School Bus Driver's license. In addition, the supervisor shall have the following duties and responsibilities:
- a) The supervisor shall handle all complaints regarding the transportation of pupils and shall establish procedures for handling complaints with respect to pupils both public and non-public; said established procedures are subject to approval of the Superintendent of Schools. An ongoing working relationship shall be established with the school principals. Such procedure shall be in writing and accessible by members of the Administration and/or School Committee.
 - b) The supervisor shall establish procedures to inform the Superintendent of Schools or his/her designee of violations of rules and regulations, accidents or any matter that should be brought to the attention of school officials. Such procedure shall be in writing and accessible by members of the Administration and/or School Committee. Calls will be made immediately to the Superintendent's cell phone or the office if any accident or emergency occurs involving bus transportation, accidents, or incidents require police presence. The supervisor shall be totally familiar with schedules and any requests for scheduling information will be referred to said supervisor.
 - c) The supervisor shall assist the Superintendent in any investigation and/or report relating to any complaint against any driver/aide or other employee of the transportation company serving Newport Public Schools.
 - d) The supervisor shall strictly supervise the bus drivers/aides enforcing all rules and regulations of the State of Rhode Island, the School Committee and the contractor; said rules and regulations to be mutually agreed upon prior to the beginning of each year.
 - e) The supervisor shall train and supervise the bus monitors enforcing all rules and regulations of the State of Rhode Island, the School Committee and the contractor; said rules and regulations to be mutually agreed upon prior to the beginning of each year.
 - f) The supervisor shall approve time cards for all bus monitors if hired by the Public Schools.
 - g) The supervisor shall call for substitute bus monitors.

24. The contractor shall give to the Superintendent of Schools, prior to the opening of schools in September of each year, a telephone number which the contractor may be reached 24 hours a day.
25. The contractor shall furnish careful and competent drivers who hold a Rhode Island School Bus Driver's license and otherwise meet the requirements of the Rhode Island Registry of Motor Vehicles. All school drivers shall be required to pass a BCI check. No bus will be operated by a person of whose character or habits the School Committee may disapprove. The contractor will use only careful and temperate drivers; that the speed and method of operation will at all times be such as will assure a high degree of safety for the pupils therein; and comply in every respect with the requirements of the State of Rhode Island statutes and rules and regulations of the Registry of Motor Vehicles and the wishes and direction of the School Committee.
26. Each bus used for transporting handicapped students shall have at least one monitor who shall be responsible for loading and unloading passengers and shall be responsible for the care, welfare and behavior of all passengers. All bus drivers and aides shall receive in-service training relative to the needs of handicapped students. Drivers assigned to special education buses shall be responsible for updating their rosters on a bi-weekly basis. Monitors must agree to be trained in the use of AED if necessary, to ensure student safety. AED will be provided by the bus company.
27. Contractor shall file by September 30th and April 30th of each year with the School Committee, or its designee, a list of regular and substitute drivers/aides for School Committee review and approval. If any new drivers/aides are hired during the course of the year, the School Committee shall be informed and the above requirement shall pertain. Included with the list of drivers/aides shall be an assurance that the contractors' drivers/aides have complied with all legal requirements for operating a school bus including proper physical examinations.
28. It is understood that the School Committee reserves the right to withdraw, with or without cause, at any time, their approval of any driver/aide. The contractor will immediately upon receipt thereof replace the driver/aide.
29. Each driver/aide shall be responsible for the maintenance of discipline on his/her bus and shall report to the appropriate school authority any case of improper student conduct. The school authorities will investigate all such cases reported and action deemed appropriate by the school principal/school designee shall be taken. Drivers/aides have no authority to put a student off the bus or deny him transportation for disciplinary reasons. This action is reserved to the school authorities. Nothing herein shall prevent a driver/aide from reprimanding a child for action who might cause harm to him or others. All reprimands should be reported to the building principal/school designee. All drivers/aides are expected to maintain discipline and to report all cases of disobedience to the school principal.

30. Driver training and instruction is the responsibility of the contractor who shall be expected to apply and enforce driver training, bus safety and instruction programs as required by Rhode Island State Regulations. In addition, the contractor must institute and maintain ongoing driver safety and instruction programs.
31. Smoking shall not be allowed on vehicles contracted to Newport Public Schools.
32. Drivers will not leave a school bus unsupervised when passengers are in or boarding the bus, except in dire necessity. In an emergency the driver's first concern must be for the safety of the passengers.
33. Drivers will keep all doors closed while the bus is in motion and shall require all handicapped students to use and have his/her body anchored by seat safety belts.
34. Drivers will not fuel their vehicle while any passengers are in the bus.
35. All drivers/aides must be prepared to assist the handicapped students to and from the doorway of the home and the vehicle and must assist the students in entering and leaving the vehicle. This means assisting by lifting legs, carrying books, or otherwise assisting handicapped pupils to enter and leave cars, station wagons, and the like. The Superintendent or his designee shall remove an aide unwilling or unable to assist students described. Additionally, drivers must be prepared to provide a certain amount of reasonable assistance as circumstances may require.
36. The contractor agrees to provide school bus safety instruction for all children in grades K-6 at least four (4) times per year – two of which will be held in September and October. The contractor will schedule the safety instruction sessions with the appropriate school building personnel.
37. The contractor is to administer pre-employment drug tests giving applicants prior written notice of the test. Testing will also be required when there is reasonable suspicion that a driver, involved in an accident, was under the influence of drugs or alcohol.

Insurance Bonds

38. Contractor shall secure and deliver to Newport Public Schools a full performance bond equal to 100% of the annual contract price on or before June 1, 2020. Said performance bond shall be written by a company licensed to do business in the State of Rhode Island and having a BEST rating of A or A+, with a guaranteed renewal for a period of three (3) years and shall be renewed on July 1 of each succeeding year.
39. Contractor shall provide and keep in full force and effect for the duration of this contract, from a carrier licensed in the State of Rhode Island having a BEST rating of A or A+, general and automobile liability and auto physical damage insurance to cover all transportation called for in the contract. General and auto liability and auto physical

damage insurance shall protect the contractor, the bus operators, aides and name the City of Newport (severally and individually) and all employees of the Newport Public Schools as an **“additional insured”** against claims for damages or personal injury, accidental death and for property damage; any or all of which may result from bus operations governed by this contract. The amounts of liability insurance shall be not less than one million (\$1,000,000) dollars for each person injured; one million and 00/100 (\$1,000,000) dollars for more than one person in each accident and fifty thousand and 00/100 (\$50,000) dollars medical payments per person injured. Property damage insurance shall be carried in an amount not less than one million and 00/100 (\$1,000,000) dollars. Certificate of Insurance shall be filed with the Office of Administration by June 1st of each of the school years covered by the contract. All policies will be written to assure that the Office of the Director of Administrative Services will be notified of cancellation or restrictive amendments at least thirty (30) days prior to the effective date of such cancellation of amendment.

40. The contractor shall be responsible for providing workers' compensation insurance for those employed to carry out the requirements of the contract.

Time Schedules

41. Drivers will adhere to the time schedule established for their bus routes as closely as is consistent with the safe operation of the vehicle. Drivers are not required to wait for pupils who are tardy in reaching the scheduled stops.
42. Drivers are to take on and discharge passengers only at the scheduled pick-up points. If conditions warrant adding, deleting or changing the location of one or more pick-up points, this information shall be conveyed to appropriate school authority for consideration and possible action.
43. Pupils are not to be allowed to leave any school bus, except at a regularly designated place, without specific permission from the parent and approval by the principals. A regularly designated place is: (a) the school, (b) the place of getting on in the morning and (c) a specified transfer point.
44. Contractor will deliver the school students to their designated schools no earlier than fifteen (15) minutes prior to school opening time unless directed otherwise by the Superintendent of Schools.
45. Throughout the school year, it may be necessary to dismiss school early. Early dismissal may be scheduled as in the case of exams or unscheduled as in the case of inclement weather. In these cases, contractors will be expected to have buses report to the designated schools at the assigned times. Contractor will stay in close contact with the School Superintendent when road or weather conditions are questionable. The decision for calling off school rests with the Superintendent.

46. Prior to the opening of schools in September of each year, the contractor must agree to advertise in the Newport Daily News, at their own cost, on a day designated by the Superintendent of Schools, a complete list of all bus routes and time schedules. The list shall be approved by the Superintendent of Schools/or his/her designee, and this service shall be provided at no cost to Newport Public Schools and published by August 31.

Computerized School Bus Routing, Scheduling Program and GPS System

47. The successful bidder will be required to provide hardware and software to implement a computer routing system which will meet the following minimum criteria. The system must:
- Optimize routes (based on client-designated parameters)
 - Schedule buses
 - List routes and stop times
 - Utilize Newport Public Schools' existing student data base
 - GPS system that is usable by the Newport School officials or designees
48. Contractor shall provide documentation of the routing system and GPS system with the bid package
49. The contractor will provide all labor and associated costs relating to data entry, mapping and any software or hardware to support GPS system for Newport Public Schools.
50. The contractor will allow access to the routing system to school administration or their designee to verify parameters and optimization of routes.

Section IV

**Proposal Form
RFP# NPS20-045
For Furnishing Bus Transportation to the Newport Public Schools
Newport, Rhode Island 02840**

Date _____

School Committee of the City of Newport:

We, the undersigned, doing business as _____ and hereinafter known as the bidder, hereby propose to furnish BUS TRANSPORTATION as specified to Newport Public Schools, Newport, Rhode Island. The proposed contract price for the service is,

Part I – A Daily Transportation – PK-12 Regular School Students:

Part I of this bid is for providing transportation to regular school students and others for approximately 180 days per school year. The average age of the fleet shall not exceed seven (7) years. An estimated 14 Regular Education buses will be required, although this number may be adjusted up or down as per the specifications and with the approval of the Newport School Committee. This estimate does not include the spare buses. The spare buses will be provided by the contractor at no charge to Newport Public Schools. **City will be providing the diesel fuel for use in this contract.**

	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	(Option years)	
				<u>2023-2024</u>	<u>2024-2025</u>
1. Cost Per Bus, Per Day	_____	_____	_____	_____	_____
2. School Bus Monitors, per hour (Actual hours)	_____	_____	_____	_____	_____
3. Pre-K Run, per bus, per day	_____	_____	_____	_____	_____
4. Late Run, per bus, per day	_____	_____	_____	_____	_____
5. Cost Per Bus, Per Day/PRIVATE	_____	_____	_____	_____	_____

Part I – B.

Daily Transportation – PK-12 Regular School Students:

Part I of this bid is for providing transportation to regular school students and others for approximately 180 days per school year. The average age of the fleet shall not exceed seven (7) years. An estimated 14 Regular Education buses will be required, although this number may be adjusted up or down as per the specifications and with the approval of the Newport School Committee. This estimate does not include the spare buses. The spare buses will be provided by the contractor at no charge to Newport Public Schools. **The vendor will be providing the diesel fuel for use in this contract.**

	(Option years)				
	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	<u>2024-2025</u>
1. Cost Per Bus, Per Day	_____	_____	_____	_____	_____
2. School Bus Monitors, per hour (Actual hours)	_____	_____	_____	_____	_____
3. Pre-K Run, per bus, per day	_____	_____	_____	_____	_____
4. Late Run, per bus, per day	_____	_____	_____	_____	_____
5. Cost Per Bus, Per Day/PRIVATE	_____	_____	_____	_____	_____

Optional PART II A Daily Transportation –Regular Students PK- 8 School Students:

Part II of this bid is for providing transportation to regular school students PK-8 and others of that grade level for approximately 180 days per school year. The average age of the fleet shall not exceed seven (7) years. An estimated 14 Regular Education buses will be required, although this number may be adjusted up or down as per the specifications per the approval of the Newport School Committee. This estimate does not include the spare buses. The spare buses will be provided by the contractor at no charge to Newport Public Schools. **City will be providing the diesel fuel for use in this contract.**

	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	(Option years)	
				<u>2023-2024</u>	<u>2024-2025</u>
1. Cost Per Bus, Per Day	_____	_____	_____	_____	_____
2. School Bus Monitors, per hour (Actual hours)	_____	_____	_____	_____	_____
3. Pre-K Run, per bus, per day	_____	_____	_____	_____	_____
4. Late Run, per bus, per day	_____	_____	_____	_____	_____
5. Cost Per Bus, Per Day/PRIVATE	_____	_____	_____	_____	_____

Optional PART II B Daily Transportation –Regular Students PK- 8 School Students:

Part II of this bid is for providing transportation to regular school students PK-8 and others of that grade level for approximately 180 days per school year. The average age of the fleet shall not exceed seven (7) years. An estimated 14 Regular Education buses will be required, although this number may be adjusted up or down as per the specifications per the approval of the Newport School Committee. This estimate does not include the spare buses. The spare buses will be provided by the contractor at no charge to Newport Public Schools. **The vendor will be providing the diesel fuel for use in this contract.**

	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	(Option years)	
				<u>2023-2024</u>	<u>2024-2025</u>
1. Cost Per Bus, Per Day	_____	_____	_____	_____	_____
2. School Bus Monitors, per hour (Actual hours)	_____	_____	_____	_____	_____
3. Pre-K Run, per bus, per day	_____	_____	_____	_____	_____
4. Late Run, per bus, per day	_____	_____	_____	_____	_____
5. Cost Per Bus, Per Day/PRIVATE	_____	_____	_____	_____	_____

Part III- A

Daily Transportation – Handicapped School Students:

An estimated three (3) buses will be required to provide transportation to handicapped school students and others for approximately 180 days per school year. The average age of the fleet shall not exceed seven (7) years. All buses shall be equipped for air conditioning for the months of July and August. In the event wheelchair services are needed, the successful bidder shall be required to provide buses equipped to accommodate a minimum of two (2) wheelchairs or more as required. **City will be providing the diesel fuel for use in this contract.**

	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	(Option years)	
				<u>2023-2024</u>	<u>2024-2025</u>
1. Cost Per Bus, Per Day	_____	_____	_____	_____	_____
2. School Bus Monitors, per hour (actual hours)	_____	_____	_____	_____	_____
3. Mid-Day Pre-School Runs, per bus, per day	_____	_____	_____	_____	_____

Part III- B

Daily Transportation – Handicapped School Students:

An estimated three (3) buses will be required to provide transportation to handicapped school students and others for approximately 180 days per school year. The average age of the fleet shall not exceed seven (7) years. All buses shall be equipped for air conditioning for the months of July and August. In the event wheelchair services are needed, the successful bidder shall be required to provide buses equipped to accommodate a minimum of two (2) wheelchairs or more as required. **Vendor will be providing the diesel fuel for use in this contract.**

	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	(Option years)	
				<u>2023-2024</u>	<u>2024-2025</u>
1. Cost Per Bus, Per Day	_____	_____	_____	_____	_____
2. School Bus Monitors, per hour (actual hours)	_____	_____	_____	_____	_____
3. Mid-Day Pre-School Runs, per bus, per day	_____	_____	_____	_____	_____

Part IV - A

Transportation to Other Events:

Part III of this bid is for providing transportation to students, staff and others at the direction of the Superintendent of Schools to extracurricular activities, athletic contests, special events, field trips, etc., as requested.

City will be providing the diesel fuel for use in this contract.

	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>(Option years)</u>	
				<u>2023-2024</u>	<u>2024- 2025</u>
Base Cost Per Bus	_____	_____	_____	_____	_____
Cost Per Mile, Per Trip	_____	_____	_____	_____	_____
Cost Per Hour, Per Trip	_____	_____	_____	_____	_____

Part IV- B

Transportation to Other Events:

Part III of this bid is for providing transportation to students, staff and others at the direction of the Superintendent of Schools to extracurricular activities, athletic contests, special events, field trips, etc., as requested.

Vendor will be providing the diesel fuel for use in this contract.

	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>(Option years)</u>	
				<u>2023-2024</u>	<u>2024- 2025</u>
Base Cost Per Bus	_____	_____	_____	_____	_____
Cost Per Mile, Per Trip	_____	_____	_____	_____	_____
Cost Per Hour, Per Trip	_____	_____	_____	_____	_____

Addendum number(s): _____ **received**

 Company Name Authorized Official (print) Title (print)

 Signature

Address _____

Telephone Number _____ Email Address _____

FACTORS FOR AWARD: Newport Public Schools will evaluate each written proposal, determine whether oral discussions are necessary, then based on the content of the written proposal and oral discussion, select the vendor best qualified for selection and which is most advantageous to the Newport Public School System, cost and all other factors considered.

Each proposal will be evaluated by Newport Public Schools and will include but will not be limited by the following criteria in order to select the best responsive and responsible Bidder:

- A. Demonstrated experience in the type of work required.
- B. Professional background, experience, and expertise of the principals and staff of the Bidder.
- C. Record of Bidder in accomplishing work on other, similar projects in required timeframe.
- D. Quality of work performed previously by the Bidder for the Newport Public School Department, if any.
- E. Recent experience showing accuracy of cost estimates.
- F. Community relations. Including evidence of sensitivity to citizen concerns.
- G. References provided by the Bidder will be reviewed and evaluated.
- H. Possible Personal Interview. If required, in a presentation interview, the proposed Bidder will provide specific plans for completion of the project. Information and results from existing projects may be used to illustrate the proposed plan.
- I. The price to be charged for the work.
- J. Newport Public Schools may reject any and/or all proposals and the right to waive any informalities relating to the bids if it is in the public interest to do so.
- K. Any award is subject to entering into a contract acceptable to the Newport Public Schools and its legal counsel.
- L. Said contract will be for a 3-year term with two renewal options at the option of the Newport School Committee of 1 year each.

Policies

Newport Public Schools Student Transportation – Bus Transportation

No. 8110

Page 22 of 1

In accordance with RI Gen. Laws § 16-21.1-1 et seq. the Newport school department shall provide reasonable free bus transportation to and from all public and independent schools within the relevant school bus region as established by RI Gen. Laws § 16-21.1-2 to those children who require it. Absent extraordinary circumstances, bus transportation shall be provided as follows:

- To children enrolled in PK/kindergarten living more than one-half of a walking mile from their school;
- To children enrolled in grades 1 through 4 living more than three-quarters of a walking mile from their school;
- To children enrolled in grades 5 through 8 living more than one walking mile from their school;
- To children enrolled in grades 9 through 12 living more than one and one-half walking miles from their school.

The most direct route from the front door of the school to the front door of the student's dwelling shall be used in computing the walking distance.

References

First Student Bus Contract (Bus Safety - History: EEAC)

Student Conduct on School Buses (History: JFCC (Also EEACC), in Appendix)

History: EEA, 1978; EEAA, 1978

Amended: First Reading 12/12/17, Second Reading & Adoption 1/9/18

Policies

Newport Public Schools

No. 8120

Student Transportation – Rules

For Student Riding School Buses **Page 1 of 1**

The Superintendent shall ensure that all students using Newport school bus transportation and their parents or guardians are advised of the following rules:

- Students who have to walk some distance along the highway to or from the bus loading zone shall walk on the sidewalk.
- Students shall not stand or lie in the roadway while waiting for the bus and should arrive at the bus stop before the bus is due to arrive.
- Students shall refrain from pushing and shoving others while boarding, riding or exiting the bus.
- Students shall obey all orders of the school bus operator and/or monitor.
- Students shall always cross streets or highways in front of the bus so that they remain in full view of the operator at all times.
- Students shall ride their regularly assigned bus at all times unless written notice has been given to the school by the student's parents or guardians in advance.
- Unless written notice has been given to the school by the student's parents or guardians in advance, students shall not be permitted to leave the bus except at their regular stop.
- Students shall remain seated while the bus is in motion.
- Students shall not extend any portion of their bodies out of the bus windows at any time.
- Students shall not litter their bus and shall refrain from throwing any item out of the bus windows.
- Students partaking of the Newport school department's transportation services shall at all times be subject to the Code of Student Conduct.
- Kindergarten and 1st Grade students must be met at the buses or they have to stay on the bus and the school and parents called.

History: EEACC (Also JFCC), 1978; Reviewed 7/2017.

Bid # NPS20-022

List the Officers of your Corporation or Principals of your LLC

Complete Company Name

Name

Title/Officer/Position

Name

Title/Officer/Position

Name

Title/Officer/Position

Name

Title/Officer/Position

Name

Title/Officer/Position

Name

Title/Officer/Position

Name

Title/Officer/Position

Name

Title/Officer/Position

Name

Title/Officer/Position

APPENDIX



Durham School Services

FEIN: 95-3320487

Invoice	Invoice Date
91763306	31-Oct-2019
Terms	Due Date
30 Net	30-Nov-2019
Purchase Order Number	Sales Order

Customer Number	Customer Location
146599	4111

Bill To:

Attn: Accounts Payable
 NEWPORT PUBLIC SCHOOLS [Newport, RI]
 109 OLD FORT RD
 NEWPORT, RI 02840

Remit To:

Durham School Services
 P. O. Box 415347
 BOSTON, MA 02241-5347

01-OCT-19 - 31-OCT-19 October 2019 Regular Ed

Line Description Num	Hours	Miles	Quantity	Unit Price	Amount
1 Regular Ed Buses: 13 Buses X 22 Days			286	313.52	89,666.72
2 Regular Ed Monitors: 13 Buses X 4 Hours X 22 Days			1008	22.72	22,901.76

Special Instructions

For questions regarding this invoice, please contact your local representative or email ARHelpdesk@nellc.com

Total	112,568.48
Amount Applied	0.00
Amount Credited	
Amount Adjusted	0.00
Payments and Credits	0.00
Outstanding balance as of 31-Oct-2019 in USD	112,568.48

PLEASE INCLUDE OUR INVOICE NUMBER AND REMIT DETAILS WITH YOUR PAYMENT

Durham School Services, 2601 Navistar Drive, Lisle IL 60532

**Newport Public Schools 2019-2020 Bus Schedules
Durham School Services (401) 846-1947**

All students should be at bus stops 10 minutes prior to scheduled pick-up times.

ALL SAINTS ACADEMY - AM BUS 2

8:24 am PELL ELEMENTARY SCHOOL
8:35 am ALL SAINTS ACADEMY

ALL SAINTS ACADEMY PM - BUS 12

3:30 pm ALL SAINTS ACADEMY
3:36 pm JOHN H CHAFEE BLVD @ MAPLE AV
3:40 pm ROLLING GREEN
3:44 pm VAN ZANDT AV @ THIRD ST
3:50 pm BEDLOW AV @ BROADWAY ST
3:54 pm BLISS RD @ CASWELL AV
3:56 pm BROADWAY ST @ SUMMER ST
4:01 pm BROADWAY ST @ MANN AV
4:07 pm BELLEVUE AV @ PROSPECT HILL
4:10 pm BELLEVUE AV @ PERRY ST
4:14 pm CARROLL AV @ ATLANTIC ST
4:16 pm CARROLL AV @ RUGGLES AV

PENNFIELD SCHOOL AM - BUS 13

7:13 am THAMES ST@WEBSTER ST
7:18 am SPRING ST @ PROSPECT HILL ST
7:21 am BROADWAY ST @ MANN AV
7:24 am BROADWAY ST @ SUMMER ST
7:26 am BROADWAY ST @ BEDLOW AV
7:32 am VAN ZANDT AV @ THIRD ST
7:55 am PENNFIELD SCHOOL

ST PHILOMENA AM - BUS 1

8:19 am PELL ELEMENTARY SCHOOL
8:45 am ST PHILOMENA

ST PHILOMENA AM - BUS 12

7:47 am SPRING ST@PROSPECT HILL ST
7:51 am POPLAR ST @ SECOND ST
7:56 am BROADWAY ST @ MANN AV
8:00 am BROADWAY ST @ SUMMER ST
8:02 am BLISS RD @ CASWELL AV
8:11 am VAN ZANDT AV @ THIRD ST
8:14 am ROLLING GREEN
8:18 am MAPLE AV @ JOHN H CHAFEE BLVD
8:25 am ALL SAINTS ACADEMY
8:45 am ST PHILOMENA

ST PHILOMENA/PENNFIELD PM - BUS 13

3:00 pm ST PHILOMENA
3:15 pm PENNFIELD SCHOOL
3:33 pm JOHN H CHAFEE BLVD @ MAPLE AV
3:40 pm SECOND ST @ POPLAR ST
3:49 pm BEDLOW AV @ BROADWAY ST
3:53 pm BLISS RD @ CASWELL AV
3:54 pm BROADWAY ST @ SUMMER ST
3:58 pm BROADWAY ST @ MANN AV
4:04 pm BELLEVUE AV @ PROSPECT HILL ST
4:06 pm BELLEVUE AV @ PERRY ST
4:09 pm THAMES ST @ WEBSTER ST
4:10 pm CARROLL AV @ ATLANTIC ST
4:12 pm CARROLL AV @ RUGGLES AV
4:14 pm BRENTON RD @ BEACON HILL RD

PELL ELEMENTARY SCHOOL**PELL ELEMENTARY SCHOOL AM - BUS 1**

7:38 am FT. ADAMS SHELTER 1
7:41 am FT ADAMS AT SHELTER #2
7:48 am BEACON HILL RD @ BRENTON RD
7:50 am RUGGLES AV @ CARROLL AV
7:53 am COGGESHALL AV @ CASEY CT
8:10 am PELL ELEMENTARY SCHOOL

PELL ELEMENTARY SCHOOL PM - BUS 1

3:08 pm PELL ELEMENTARY SCHOOL
3:23 pm COGGESHALL AV @ BANCROFT AV
3:25 pm RUGGLES AV @ CARROLL AV
3:32 pm FT ADAMS AT SHELTER #2
3:39 pm FT. ADAMS SHELTER 1
3:49 pm COGGESHALL AV @ CASEY CT

PELL ELEMENTARY SCHOOL PM - BUS 1F

2:50 pm PELL ELEMENTARY SCHOOL
 2:55 pm FESTIVAL FIELD
 3:08 pm 66 GIRARD AVE

PELL ELEMENTARY SCHOOL AM - BUS 2

7:40 am NEWPORT GREEN (OCEAN'S WAY) BUS SHELTER
 7:44 am HARRISON AV @ ROSENEATH AV
 7:46 am WELLINGTON AV @ HOUSTON AV
 7:48 am ATLANTIC ST @ CARROLL AV
 7:51 am THAMES ST @ WEBSTER ST
 7:54 am SPRING ST @ HAMMOND ST
 7:55 am SPRING ST @ PERRY ST
 7:58 am SPRING ST @ GOLDEN HILL ST
 8:00 am BELLEVUE AV @ PROSPECT HILL
 8:02 am BELLEVUE AVE@CHURCH ST
 8:03 am CHURCH ST @ BOYS & GIRLS CLUB
 8:15 am PELL ELEMENTARY SCHOOL

PELL ELEMENTARY SCHOOL PM - BUS 2

3:00 pm PELL ELEMENTARY SCHOOL
 3:08 pm BELLEVUE AV @ PROSPECT HILL
 3:14 pm THAMES ST @ WEBSTER ST
 3:16 pm CARROLL AV @ ATLANTIC ST
 3:19 pm NEWPORT GREEN (OCEAN'S WAY) BUS SHELTER
 3:24 pm HARRISON AV @ ROSENEATH AV
 3:28 pm WELLINGTON AV @ HOUSTON AV
 3:30 pm SPRING ST @ HAMMOND ST
 3:31 pm SPRING ST @ PERRY ST
 3:34 pm SPRING ST @ GOLDEN HILL ST

PELL ELEMENTARY SCHOOL AM - BUS 3

7:50 am MIDDLETON AV@E BOWERY ST
 7:53 am MIDDLETON AV @ MERTON RD
 7:56 am CHAPEL ST IN FRONT OF DONOVAN MANO
 7:59 am CHAPEL ST @ OLD BEACH RD
 8:02 am KAY ST@BRINLEY ST@BULL ST
 8:03 am KAY ST @ AYRAULT ST
 8:07 am CATHERINE ST @ EUSTIS AV
 8:15 am PELL ELEMENTARY SCHOOL

PELL ELEMENTARY SCHOOL PM - BUS 3

3:00 pm PELL ELEMENTARY SCHOOL
 3:06 pm EUSTIS AV @ CATHERINE ST
 3:09 pm AYRAULT ST @ KAY ST
 3:10 pm KAY ST@BRINLEY ST@BULL ST
 3:14 pm CHAPEL ST IN FRONT OF DONOVAN MANOR
 3:18 pm CHAPEL ST @ OLD BEACH RD
 3:22 pm MIDDLETON AV @ MERTON RD
 3:25 pm MIDDLETON AV @ E BOWERY ST

PELL ELEMENTARY SCHOOL AM - BUS 4

7:44 am BAYSIDE VILLAGE
 7:53 am NAVAL WAR COLLEGE MUSEUM-FOUNDERS HALL
 7:57 am 17 RESOLUTE RD
 8:01 am ROLLING GREEN FIRST CIRCLE 1st POINT
 8:10 am PELL ELEMENTARY SCHOOL

PELL ELEMENTARY SCHOOL AM - BUS 4F

8:20 am FESTIVAL FIELD
 8:30 am PELL ELEMENTARY SCHOOL

PELL ELEMENTARY SCHOOL PM - BUS 4

3:00 pm PELL ELEMENTARY SCHOOL
 3:06 pm ROLLING GREEN FIRST CIRCLE 1st POINT
 3:13 pm 17 RESOLUTE RD
 3:20 pm NAVAL WAR COLLEGE MUSEUM-FOUNDERS HALL
 3:24 pm BAYSIDE VILLAGE

PELL ELEMENTARY SCHOOL AM - BUS 5

7:55 am SECOND ST@POPLAR ST
 7:58 am THIRD ST @ VAN ZANDT AV
 8:00 am VAN ZANDT AV @ PRESCOTT HALL RD
 8:03 am VAN ZANDT AV @ HALL AV
 8:07 am MALBONE RD@MADELINE DR@ EVARTS ST
 8:10 am MALBONE RD @ SMITH AV
 8:15 am PELL ELEMENTARY SCHOOL

PELL ELEMENTARY SCHOOL PM - BUS 5

3:00 pm PELL ELEMENTARY SCHOOL
 3:04 pm MALBONE RD @ SMITH AV
 3:07 pm MALBONE RD@MADELINE DR@ EVARTS ST
 3:11 pm VAN ZANDT AV @ HALL AV
 3:16 pm VAN ZANDT AV @ PRESCOTT HALL RD
 3:20 pm VAN ZANDT AV @ THIRD ST
 3:24 pm SECOND ST @ POPLAR ST

PELL ELEMENTARY SCHOOL AM - BUS 6

7:58 am DR MARCUS F WHEATLAND BLVD @
KINGSTON AV
8:02 am TENDER CARE
8:04 am DR MARCUS F WHEATLAND BLVD @
EDWARD ST (MLK)
8:06 am BROADWAY ST @ MANN AV
8:15 am PELL ELEMENTARY SCHOOL

PELL ELEMENTARY SCHOOL PM - BUS 6

3:00 pm PELL ELEMENTARY SCHOOL
3:07 pm DR MARCUS F WHEATLAND BLVD @
KINGSTON AV
3:11 pm TENDER CARE
3:16 pm DR MARCUS F WHEATLAND BLVD @
EDWARD ST (MLK)
3:21 pm BROADWAY ST @ MANN AV

PELL ELEMENTARY SCHOOL AM - BUS 7

7:52 am MOTEL 6 IN WALMART PARKING LOT
7:54 am RELIANCE ROW 3-WAY INTERSECTION
7:55 am JOHN H CHAFEE BLVD @ 100' FROM
CODDINGTON
7:57 am JOHN H CHAFEE BLVD @ MAPLE AV
8:11 am 66 GIRARD AVE
8:15 am PELL ELEMENTARY SCHOOL

PELL ELEMENTARY SCHOOL PM - BUS 7

3:00 pm PELL ELEMENTARY SCHOOL
3:04 pm 66 GIRARD AVE
3:06 pm MAPLE AV @ JOHN H CHAFEE BLVD
3:26 pm JOHN H CHAFEE BLVD @ 100' FROM
CODDINGTON
3:27 pm RELIANCE ROW 3-WAY INTERSECTION
3:30 pm MOTEL 6 IN WALMART PARKING LOT

PELL ELEMENTARY SCHOOL AM - BUS 8

7:52 am RHODE ISLAND AV@TYLER ST
7:55 am RHODE ISLAND AV @ KAY ST
7:58 am KAY ST @ CHAMPLIN PL N
8:00 am KAY ST @ BRAGA PARK
8:06 am BLISS RD @ CASWELL AV
8:08 am BLISS RD @ KYLE TERR
8:15 am PELL ELEMENTARY SCHOOL

PELL ELEMENTARY SCHOOL PM - BUS 8

3:00 pm PELL ELEMENTARY SCHOOL
3:06 pm RHODE ISLAND AV @ TYLER ST
3:10 pm RHODE ISLAND AV @ KAY ST
3:14 pm KAY ST @ CHAMPLIN PL N
3:18 pm KAY ST @ BRAGA PARK
3:25 pm BLISS RD @ CASWELL AV
3:27 pm BLISS RD @ KYLE TERR

PELL ELEMENTARY SCHOOL AM - BUS 9

7:55 am BROADWAY ST@CRANSTON AV
8:01 am GIBBS AV @ BLISS RD
8:03 am BROADWAY ST @ BOUGHTON RD
8:06 am BROADWAY ST @ BEDLOW AV
8:15 am PELL ELEMENTARY SCHOOL

PELL ELEMENTARY SCHOOL PM - BUS 9

3:00 pm PELL ELEMENTARY SCHOOL
3:02 pm BROADWAY ST @ BEDLOW AV
3:10 pm BROADWAY ST @ BOUGHTON RD
3:13 pm GIBBS AV @ BLISS RD
3:19 pm BROADWAY ST @ CRANSTON AV

PELL ELEMENTARY SCHOOL AM - BUS 10

7:53 am WARNER ST@TILDEN AV
7:57 am WARNER ST @ GOULD ST
8:02 am WARNER ST @ DARTMOUTH ST
8:07 am BROADWAY ST @ SUMMER ST
8:15 am PELL ELEMENTARY SCHOOL

PELL ELEMENTARY SCHOOL PM - BUS 10

3:00 pm PELL ELEMENTARY SCHOOL
3:04 pm BROADWAY ST @ SUMMER ST
3:09 pm WARNER ST @ DARTMOUTH ST
3:16 pm WARNER ST @ GOULD ST
3:23 pm WARNER ST @ TILDEN AV

**PELL ELEMENTARY SCHOOL PM ONLY -
BUS 17**

3:00 pm PELL ELEMENTARY SCHOOL
3:07 pm DR MARCUS F WHEATLAND BLVD @
EDWARD ST (MLK)
3:08 pm DR MARCUS F WHEATLAND BLVD @
EDWARD ST (MLK)
3:15 pm MARLBOROUGH ST @ CHARLES ST
3:18 pm CHURCH ST @ BOYS & GIRLS CLUB

FRANK E. THOMPSON MIDDLE SCHOOL**FRANK E THOMPSON MIDDLE SCHOOL AM -
BUS 5**

7:21 am HILLSIDE AV@W EVANS ST
7:40 am FRANK E THOMPSON MIDDLE SCHOOL

**FRANK E THOMPSON MIDDLE SCHOOL PM -
BUS 5**

2:30 pm FRANK E THOMPSON MIDDLE SCHOOL
2:35 pm FRANK E THOMPSON MIDDLE SCHOOL
2:44 pm HILLSIDE AV @ W EVANS ST

**FRANK E THOMPSON MIDDLE SCHOOL AM
- BUS 6**

7:24 am PARK HOLM (Main Office)
7:40 am FRANK E THOMPSON MIDDLE SCHOOL

**FRANK E THOMPSON MIDDLE SCHOOL PM -
BUS 6**

2:30 pm FRANK E THOMPSON MIDDLE SCHOOL
2:35 pm FRANK E THOMPSON MIDDLE SCHOOL
2:42 pm PARK HOLM (Main Office)

**FRANK E THOMPSON MIDDLE SCHOOL AM
- BUS 7**

7:22 am RELIANCE ROW 3-WAY INTERSECTION
7:23 am GIRARD AV@WEST EVANS@LEAL TERR
7:27 am FESTIVAL FIELDS @ RIPTA STOP
7:40 am FRANK E THOMPSON MIDDLE SCHOOL

**FRANK E THOMPSON MIDDLE SCHOOL PM -
BUS 7**

2:30 pm FRANK E THOMPSON MIDDLE SCHOOL
2:35 pm FRANK E THOMPSON MIDDLE SCHOOL
2:42 pm FESTIVAL FIELDS @ RIPTA STOP
2:45 pm GIRARD AV@WEST EVANS@LEAL TERR
2:48 pm RELIANCE ROW 3-WAY INTERSECTION

**FRANK E THOMPSON MIDDLE SCHOOL AM
- BUS 8**

7:21 am MALBONE RD@MADELINE DR@ EVARTS ST
7:27 am BROADWAY ST @ BEDLOW AV
7:33 am BLISS RD @ CASWELL AV
7:35 am KAY ST @ BRAGA PARK
7:40 am FRANK E THOMPSON MIDDLE SCHOOL

**FRANK E THOMPSON MIDDLE SCHOOL PM -
BUS 8**

2:30 pm FRANK E THOMPSON MIDDLE SCHOOL
2:35 pm FRANK E THOMPSON MIDDLE SCHOOL
2:38 pm KAY ST @ BRAGA PARK
2:41 pm BLISS RD @ CASWELL AV
2:44 pm BROADWAY ST @ BEDLOW AV
2:53 pm MALBONE RD@MADELINE DR@ EVARTS ST

**FRANK E THOMPSON MIDDLE SCHOOL AM
- BUS 9**

7:16 am NEWPORT GREEN (OCEAN'S WAY) BUS
SHELTER
7:16 am CARROLL AV @ ATLANTIC ST
7:21 am HOUSTON AV @ WELLINGTON AV
7:24 am SPRING ST @ PERRY ST
7:29 am FREEBODY ST @ MERTON RD
7:35 am FRANK E THOMPSON MIDDLE SCHOOL

**FRANK E THOMPSON MIDDLE SCHOOL PM -
BUS 9**

2:28 pm TMS-Broadway
2:33 pm TMS-Broadway
2:37 pm FREEBODY ST @ MERTON RD
2:43 pm PERRY ST @ SPRING ST
2:47 pm ATLANTIC ST @ CARROLL AV
2:54 pm NEWPORT GREEN (OCEAN'S WAY) BUS
SHELTER

**FRANK E THOMPSON MIDDLE SCHOOL AM -
BUS 10**

6:55 am ADMIRAL KALBFUS BETWEEN ROLLING
GREEN AND 3RD
7:02 am NAVAL WAR COLLEGE MUSEUM-FOUNDERS
HALL
7:07 am BAYSIDE VILLAGE
7:15 am GOAT ISLAND GATE
7:19 am THIRD ST @ POPLAR ST
7:23 am THIRD ST @ VAN ZANDT AV
7:30 am FRANK E THOMPSON MIDDLE SCHOOL

FRANK E THOMPSON MIDDLE SCHOOL PM - BUS 10

2:27 pm TMS-Broadway
 2:32 pm TMS-Broadway
 2:37 pm GOAT ISLAND GATE
 2:46 pm POPLAR ST @ THIRD ST
 2:51 pm THIRD ST @ VAN ZANDT AV
 2:53 pm BAYSIDE VILLAGE
 3:00 pm NAVAL WAR COLLEGE MUSEUM-FOUNDERS HALL
 3:03 pm ADMIRAL KALBFUS BETWEEN ROLLING GREEN AND 3RD

FRANK E THOMPSON MIDDLE SCHOOL AM - BUS 12

7:05 am FT. ADAMS SHELTER 1
 7:14 am RUGGLES AV @ CARROLL AV
 7:30 am FRANK E THOMPSON MIDDLE SCHOOL

FRANK E THOMPSON MIDDLE SCHOOL PM - BUS 12

2:28 pm FRANK E THOMPSON MIDDLE SCHOOL
 2:33 pm FRANK E THOMPSON MIDDLE SCHOOL
 2:45 pm RUGGLES AV @ CARROLL AV
 2:53 pm FT. ADAMS SHELTER 1

WILLIAM S. ROGERS HIGH SCHOOL**William S. Rogers High School AM - BUS 1**

6:51 am GIRARD AV@WEST EVANS@LEAL TERR
 6:55 am FESTIVAL FIELDS @ RIPTA STOP
 7:15 am William S. Rogers High School

William S. Rogers High School PM - BUS 1

1:55 pm William S. Rogers High School
 2:05 pm William S. Rogers High School
 2:19 pm FESTIVAL FIELDS @ RIPTA STOP
 2:26 pm GIRARD AV@WEST EVANS@LEAL TERR

William S. Rogers High School AM - BUS 2

6:53 am PARK HOLM (Main Office)
 7:15 am William S. Rogers High School

William S. Rogers High School PM - BUS 2

1:55 pm William S. Rogers High School
 2:05 pm William S. Rogers High School
 2:19 pm PARK HOLM (Main Office)

William S. Rogers High School AM- BUS 3

6:45 am NAVAL WAR COLLEGE MUSEUM-FOUNDERS HALL
 6:48 am ADMIRAL KALBFUS BETWEEN ROLLING GREEN AND 3RD
 6:56 am BAYSIDE VILLAGE
 7:01 am SECOND ST @ CHERRY ST
 7:03 am SECOND ST @ POPLAR ST
 7:15 am William S. Rogers High School

William S. Rogers High School PM - BUS 3

1:55 pm William S. Rogers High School
 2:05 pm William S. Rogers High School
 2:14 pm THIRD ST @ POPLAR ST
 2:16 pm THIRD ST @ CHERRY ST
 2:19 pm BAYSIDE VILLAGE
 2:24 pm ADMIRAL KALBFUS BETWEEN ROLLING GREEN AND 3RD
 2:34 pm NAVAL WAR COLLEGE MUSEUM-FOUNDERS HALL

William S. Rogers High School AM - BUS 4

6:47 am MIDDLETON AV@E BOWERY ST
 6:56 am COGGESHALL AV @ OCEAN AV
 7:09 am FT. ADAMS SHELTER 1
 7:15 am William S. Rogers High School

William S. Rogers High School PM - BUS 4

1:55 pm William S. Rogers High School
 2:05 pm William S. Rogers High School
 2:09 pm FT. ADAMS SHELTER 1
 2:23 pm COGGESHALL AV @ OCEAN AV
 2:30 pm MIDDLETON AV @ E BOWERY ST

William S. Rogers High School AM - BUS 5

6:43 am BROADWAY ST@BEDLOW AV
 6:51 am BROADWAY ST @ BLISS RD
 6:59 am RHODE ISLAND AV @ KAY ST
 7:10 am William S. Rogers High School

William S. Rogers High School PM - BUS 5

1:55 pm William S. Rogers High School
2:05 pm William S. Rogers High School
2:14 pm KAY ST @ RHODE ISLAND AV
2:17 pm BROADWAY ST @ BLISS RD
2:27 pm BROADWAY ST @ BEDLOW AV

William S. Rogers High School AM - BUS 6

6:48 am MALBONE RD@SMITH AV
6:52 am MALBONE RD@ VAN ZANDT AVE @
SUMMER ST
6:53 am VAN ZANDT AV @ HALL AV
7:10 am William S. Rogers High School

William S. Rogers High School PM - BUS 6

1:55 pm William S. Rogers High School
2:05 pm William S. Rogers High School
2:16 pm VAN ZANDT AV @ HALL AV
2:22 pm MALBONE RD@ VAN ZANDT AVE @
SUMMER ST
2:24 pm MALBONE RD @ SMITH AV

William S. Rogers High School AM - BUS 7

6:50 am BROADWAY ST@RHODE ISLAND AV
6:55 am BROADWAY ST @ CALEB EARL ST
7:10 am William S. Rogers High School

William S. Rogers High School PM - BUS 7

1:55 pm William S. Rogers High School
2:05 pm William S. Rogers High School
2:15 pm RHODE ISLAND AV @ BROADWAY ST
2:20 pm BROADWAY ST @ CALEB EARL ST

William S. Rogers High School AM - BUS 8

6:51 am BLISS RD @ GIBSON PK PL @ KEEHER AV
6:54 am BLISS RD @ CASWELL AV
6:55 am EUSTIS AV @ KAY ST
7:03 am CHAPEL ST IN FRONT OF DONOVAN MANOR
7:15 am William S. Rogers High School

William S. Rogers High School PM - BUS 8

1:55 pm William S. Rogers High School
2:05 pm William S. Rogers High School
2:11 pm CHAPEL ST IN FRONT OF DONOVAN MANOR
2:23 pm EUSTIS AV @ KAY ST

William S. Rogers High School AM - BUS 11

6:48 am RELIANCE ROW 3-WAY INTERSECTION
6:50 am W EVANS ST @ HILLSIDE AV
7:15 am William S. Rogers High School

William S. Rogers High School PM - BUS 11

1:55 pm William S. Rogers High School
2:05 pm William S. Rogers High School
2:20 pm HILLSIDE AV @ W EVANS ST
2:33 pm RELIANCE ROW 3-WAY INTERSECTION
2:45 pm YMCA PARKING LOT



Safely Transporting Rhode Island's Future

January 14, 2020

City of Newport
Department of Finance- Purchasing Office, City Hall
ATTN: Purchasing Agent
43 Broadway
Newport, R.I. 02840

RE: "School Transportation Proposal"

On behalf of Ocean State Transit, I am pleased to submit our proposal in accordance with your "Request for Proposals"

We look forward to the opportunity to partnership with the Newport School Department. We are extremely confident in our ability to meet and exceed the transportation requirements of the District. By drawing upon our over 100 years of Rhode Island school bus knowledge and experience currently on staff. Also, as a resident in Middletown myself and with our years of experience as a contractor for the Middletown School Department I am confident we would exceed your expectations.

In addition to the historical experience we possess, our proposal provides key areas from which we can be easily separated from the competition.

- Brand new 2020 Conventional Diesel Fleet
- State of the art Synovia GPS on every vehicle
- Seon Camera system on every vehicle
- Established Rhode Island footprint
- Staffing levels that exceed industry average
- Computerized Maintenance system
- Computerized Routing System (Versa-Trans)
- Recognized as the Industry Leader in Safety and Training
- Driver credential system

From day one, our main priority is to bring a complete transportation solution to our customers.

Thank you again for affording us the opportunity to participate in the bidding process and we look forward to September 2020 with great anticipation.

WE AT OCEAN STATE TRANSIT WOULD LIKE TO BE YOUR TRANSPORTATION PARTNER

Most sincerely,

A handwritten signature in cursive script, appearing to read "Tony Murgio".

Tony Murgio

President

Ocean State Transit LLC

Section IV

**Proposal Form
RFP# NPS20-045
For Furnishing Bus Transportation to the Newport Public Schools
Newport, Rhode Island 02840**

Date 1-14-2020

School Committee of the City of Newport:

We, the undersigned, doing business as Ocean State Transit LLC
and hereinafter known as the bidder, hereby propose to furnish BUS TRANSPORTATION as specified to Newport Public Schools, Newport, Rhode Island. The proposed contract price for the service is,

Part I – A Daily Transportation – PK-12 Regular School Students:

Part I of this bid is for providing transportation to regular school students and others for approximately 180 days per school year. The average age of the fleet shall not exceed seven (7) years. An estimated 14 Regular Education buses will be required, although this number may be adjusted up or down as per the specifications and with the approval of the Newport School Committee. This estimate does not include the spare buses. The spare buses will be provided by the contractor at no charge to Newport Public Schools. **City will be providing the diesel fuel for use in this contract.**

	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	(Option years)	
				<u>2023-2024</u>	<u>2024-2025</u>
1. Cost Per Bus, Per Day	<u>369.95</u>	<u>381.05</u>	<u>392.48</u>	<u>404.25</u>	<u>416.38</u>
2. School Bus Monitors, per hour (Actual hours)	<u>26.80</u>	<u>27.60</u>	<u>28.43</u>	<u>29.29</u>	<u>30.16</u>
3. Pre-K Run, per bus, per day	<u>168.80</u>	<u>173.86</u>	<u>179.08</u>	<u>184.45</u>	<u>189.99</u>
4. Late Run, per bus, per day	<u>62.60</u>	<u>64.48</u>	<u>66.41</u>	<u>68.40</u>	<u>70.46</u>
5. Cost Per Bus, Per Day/PRIVATE	<u>369.95</u>	<u>381.05</u>	<u>392.48</u>	<u>404.25</u>	<u>416.38</u>

Part I – B.

Daily Transportation – PK-12 Regular School Students:

Part I of this bid is for providing transportation to regular school students and others for approximately 180 days per school year. The average age of the fleet shall not exceed seven (7) years. An estimated 14 Regular Education buses will be required, although this number may be adjusted up or down as per the specifications and with the approval of the Newport School Committee. This estimate does not include the spare buses. The spare buses will be provided by the contractor at no charge to Newport Public Schools. **The vendor will be providing the diesel fuel for use in this contract.**

	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>(Option years)</u>	
				<u>2023-2024</u>	<u>2024-2025</u>
1. Cost Per Bus, Per Day	<u>no</u>	<u>Bid</u>	_____	_____	_____
2. School Bus Monitors, per hour (Actual hours)	_____	_____	_____	_____	_____
3. Pre-K Run, per bus, per day	_____	_____	_____	_____	_____
4. Late Run, per bus, per day	_____	_____	_____	_____	_____
5. Cost Per Bus, Per Day/PRIVATE	_____	_____	_____	_____	_____

Optional PART II A Daily Transportation –Regular Students PK- 8 School Students:

Part II of this bid is for providing transportation to regular school students PK-8 and others of that grade level for approximately 180 days per school year. The average age of the fleet shall not exceed seven (7) years. An estimated 14 Regular Education buses will be required, although this number may be adjusted up or down as per the specifications per the approval of the Newport School Committee. This estimate does not include the spare buses. The spare buses will be provided by the contractor at no charge to Newport Public Schools. **City will be providing the diesel fuel for use in this contract.**

	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>(Option years)</u> <u>2023-2024</u> <u>2024-2025</u>	
1. Cost Per Bus, Per Day	<u>no</u>	<u>bid</u>	_____	_____	_____
2. School Bus Monitors, per hour (Actual hours)	_____	_____	_____	_____	_____
3. Pre-K Run, per bus, per day	_____	_____	_____	_____	_____
4. Late Run, per bus, per day	_____	_____	_____	_____	_____
5. Cost Per Bus, Per Day/PRIVATE	_____	_____	_____	_____	_____

Optional PART II B Daily Transportation –Regular Students PK- 8 School Students:-

Part II of this bid is for providing transportation to regular school students PK-8 and others of that grade level for approximately 180 days per school year. The average age of the fleet shall not exceed seven (7) years. An estimated 14 Regular Education buses will be required, although this number may be adjusted up or down as per the specifications per the approval of the Newport School Committee. This estimate does not include the spare buses. The spare buses will be provided by the contractor at no charge to Newport Public Schools. **The vendor will be providing the diesel fuel for use in this contract.**

	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>(Option years)</u> <u>2023-2024</u> <u>2024-2025</u>	
1. Cost Per Bus, Per Day	<u>no</u>	<u>bid</u>	_____	_____	_____
2. School Bus Monitors, per hour (Actual hours)	_____	_____	_____	_____	_____
3. Pre-K Run, per bus, per day	_____	_____	_____	_____	_____
4. Late Run, per bus, per day	_____	_____	_____	_____	_____
5. Cost Per Bus, Per Day/PRIVATE	_____	_____	_____	_____	_____

Part III- A

Daily Transportation – Handicapped School Students:

An estimated three (3) buses will be required to provide transportation to handicapped school students and others for approximately 180 days per school year. The average age of the fleet shall not exceed seven (7) years. All buses shall be equipped for air conditioning for the months of July and August. In the event wheelchair services are needed, the successful bidder shall be required to provide buses equipped to accommodate a minimum of two (2) wheelchairs or more as required. **City will be providing the diesel fuel for use in this contract.**

	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>(Option years)</u>	
				<u>2023-2024</u>	<u>2024-2025</u>
1. Cost Per Bus, Per Day	<u>369.95</u>	<u>381.05</u>	<u>392.48</u>	<u>404.25</u>	<u>416.38</u>
2. School Bus Monitors, per hour (Actual hours)	<u>26.80</u>	<u>27.60</u>	<u>28.43</u>	<u>29.29</u>	<u>30.16</u>
3. Mid-Day Pre-School Runs per bus, per day	<u>168.80</u>	<u>173.86</u>	<u>179.08</u>	<u>184.45</u>	<u>189.99</u>

Part III- B

Daily Transportation – Handicapped School Students:

An estimated three (3) buses will be required to provide transportation to handicapped school students and others for approximately 180 days per school year. The average age of the fleet shall not exceed seven (7) years. All buses shall be equipped for air conditioning for the months of July and August. In the event wheelchair services are needed, the successful bidder shall be required to provide buses equipped to accommodate a minimum of two (2) wheelchairs or more as required. **Vendor will be providing the diesel fuel for use in this contract.**

	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>(Option years)</u>	
				<u>2023-2024</u>	<u>2024-2025</u>
1. Cost Per Bus, Per Day	<u>no</u>	<u>Bid</u>	<u></u>	<u></u>	<u></u>
2. School Bus Monitors, per hour (actual hours)	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
3. Mid-Day Pre-School Runs, per bus, per day	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>

Part IV - A

Transportation to Other Events:

Part III of this bid is for providing transportation to students, staff and others at the direction of the Superintendent of Schools to extracurricular activities, athletic contests, special events, field trips, etc., as requested.

City will be providing the diesel fuel for use in this contract.

	(Option years)				
	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	<u>2024-2025</u>
Base Cost Per Bus	<u>100.00</u>	<u>103.00</u>	<u>106.09</u>	<u>109.27</u>	<u>112.55</u>
Cost Per Mile, Per Trip	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Cost Per Hour, Per Trip	<u>45.00</u>	<u>46.35</u>	<u>47.74</u>	<u>49.17</u>	<u>50.65</u>

Part IV- B

Transportation to Other Events:

Part III of this bid is for providing transportation to students, staff and others at the direction of the Superintendent of Schools to extracurricular activities, athletic contests, special events, field trips, etc., as requested.

Vendor will be providing the diesel fuel for use in this contract.

	(Option years)				
	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	<u>2024- 2025</u>
Base Cost Per Bus	<u>no</u>	<u>bid</u>	_____	_____	_____
Cost Per Mile, Per Trip	_____	_____	_____	_____	_____
Cost Per Hour, Per Trip	_____	_____	_____	_____	_____

Addendum number(s): 1 received

OceanStateTransit Tony Mungo
 Company Name Authorized Official (print)

President
 Title (print)

Tony Mungo
 Signature

Address 599 Arnold Rd. Coventry, RI 02816

Telephone Number (401) 862-5090

Email Address tmungo@rides.ta.com



Ronald Gonsalves <ronald.gonsalves@npsri.net>

FW: NPS20-022 RFP Clarifications

Mulligan, Erin <emulligan@cityofnewport.com>
To: Ronald Gonsalves <ronaldgonsalves@npsri.net>

Fri, Dec 27, 2019 at 11:43 AM

Hi Ronnie,

When you get a chance, can you reply in-text and I will put an Addendum together to post.

Thanks,

Erin

From: Monteiro, Francisco <fmonteiro@durhamschoolservices.com>
Sent: Friday, December 27, 2019 11:41 AM
To: Mulligan, Erin <emulligan@CityofNewport.com>
Subject: NPS20-022 RFP Clarifications

Page 7, Section III- 2

- Does the 14 regular education buses include the out of district Private & Parochial school (All Saints, St Filomena & Penfield)

Page 7, Section III- 5

- Typically the district does not perform their student roll over until late July or Mid-August.

Providing routes by July 30th will not be possible. Please Clarify?

Page 8, Section III- 8

- Will consideration be given to garaging buses in one of the neighboring cities if actual yard locations does not fit all vehicles needed for the contract.

Page 9, Section III – 15

- “Each bus for handicapped student shall not be less than a standard 71 passenger bus...”

The geographic layout of the city and door to door handicapped student pick up may not be feasible with full size buses, will the district allow pick up locations to be placed at the closest accessible location for a full size vehicle?

Will the district consider the use of smaller size vehicle such as type A buses or type C 35 passengers buses?

Page 11, Section III – 23

- Will the district reconsider the staffing needs as a part time dispatcher will not allow for sufficient coverage from the time the buses are in circulation (6:00 am to 9:00 am & 1:30pm to 6:30pm including late buses)

Page 11, Section III – 23e

- If the district were to hire the monitors, will the monitors training be provided by the contractor?
- If so will the contractor be compensated for providing the training?

Page 12, Section III – 26

- Are all handicapped vehicles expected to have AED unit onboard?
- Will the AED training provided by the district?

Regards,

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**NEWPORT PUBLIC SCHOOLS
NEWPORT, RHODE ISLAND**

School Transportation Services

RFP# NPS20-022

Addendum No. 1

Clarifications

Q1. Page 7, Section III- 2 - Does the 14 regular education buses include the out of district Private & Parochial school (All Saints, St Filomena & Penfield)?

A1. As indicated in Part I - A & B (page 16 &17), Newport Public School is asking for the proposed cost per bus, per day for regular ed. within item 1.) and private busing within item 5.). Currently our regular education buses DO include the out of district Private & Parochial schools.

Q2. Page 7, Section III- 5 - Typically the district does not perform their student roll over until late July or Mid-August. Providing routes by July 30th will not be possible. Please Clarify?

A2. Newport Public Schools would like preliminary bus routes established by July 30th, understanding that adjustments may be required based on student need. Newport Public Schools understands that modifications to July 30th bus routes "may" be necessary.

Q3. Page 8, Section III- 8 - Will consideration be given to garaging buses in one of the neighboring cities if actual yard locations does not fit all vehicles needed for the contract?

A3. Newport Public Schools will consider cost proposals for garaging buses within a neighboring city, however preference will be given to the cost proposals that are able and willing to garage buses within the City of Newport for utilization and tax purposes.

Q4. Page 9, Section III – 15 “Each bus for handicapped student shall not be less than a standard 71 passenger bus...” - The geographic layout of the city and door to door handicapped student pick up may not be feasible with full size buses, will the district allow pick up locations to be placed at the closest accessible location for a full size vehicle? Will

the district consider the use of smaller size vehicle such as type A buses or type C 35 passenger buses?

A4. As indicated within Section III - 15 page 9 - Each bus for handicapped student shall not be less than a standard 71 passenger bus ****unless it is cost effective to utilize a smaller bus, constructed and equipped to meet "school bus" standards by Federal and Rhode Island Laws.**

Q5. Page 11, Section III – 23 - Will the district reconsider the staffing needs as a part time dispatcher will not allow for sufficient coverage from the time the buses are in circulation (6:00 am to 9:00 am & 1:30pm to 6:30pm including late buses)?

A5. Newport Public Schools will consider cost proposals for reduced staffing (less the part time dispatcher), however preference will be given to the cost proposals that include the stated requirements on page 11 of the RFP contract which states “contractor shall maintain a local office staffed by full-time manager and part-time dispatcher (19.5 hours per week).”

Q6. Page 11, Section III – 23e - If the district were to hire the monitors, will the monitors training be provided by the contractor? If so will the contractor be compensated for providing the training?

A6. Monitors are required for certain buses by state law. The only time we would hire and/or train is if a student requires a 1:1 para educator or a nurse on the bus. All other bus monitor training would be provided by the contractor with Newport Bus School oversight and supervision, contractors would not be reimbursed for any costs for bus monitor training.

Q7. Page 12, Section III – 26 - Are all handicapped vehicles expected to have AED unit onboard? Will the AED training be provided by the district?

A7. All vehicles that transport students are expected to have an AED unit on board. The AED training will be provided by the Transportation Contract Vendor (Bus Company).

< end of addendum >

EXHIBIT B

Policies

Newport Public Schools

No. 2490

**Administration - Risk Management –
Anti-Idling**

Page 1 of 1

According to the Environmental Protection Agency, exposure to diesel exhaust, even at low levels, is a serious health hazard and can cause respiratory problems such as asthma and bronchitis. Asthma is currently the number one cause of missed school days for American children and asthma affects more than one in nine children in the Northeast. For these reasons, the Newport School Committee requires the following practices:

- School bus drivers will shut off bus engines upon reaching destination, and buses will not idle for more than five minutes while waiting for passengers. This rule applies to all bus use, including daily route travel, field trips, and transportation to and from athletic events. School buses will not be restarted until they are ready to depart and there is a clear path to exit the pick-up area.
- Prohibit idling of all vehicles for more than five minutes (including all passenger vehicles and delivery trucks) in the school zone. Appropriate signage must be posted.
- School bus companies and drivers will limit idling time during early morning warm-up to manufacturers' recommendations –generally five minutes in all but the coldest weather and for pre-trip safety inspections.
- Establish provision of indoor waiting space for drivers.
- Evaluate and shorten bus routes whenever possible, particularly for older buses with the least effusive emissions control.
- All bus drivers will receive a copy of the No Idling Policy and/or educational materials at the beginning of every school year.
- Exceptions to this policy are appropriate only to meet state regulations or when running an engine is necessary to operate required safety equipment or perform other functions that require engine-assisted power, e.g., waste-hauling vehicles, handicap accessible vehicles, etc.

History: Adopted: 12/08/2009

TITLE 23

Health and Safety

CHAPTER 23-23

Air Pollution

SECTION 23-23-29.2

§ 23-23-29.2. Diesel motor vehicle engine idling.

On or before July 1, 2007, the department shall adopt rules governing diesel engine idling to restrict the unnecessary operation of diesel motor vehicle engines. The rules shall be generally consistent with similar restrictions established by law or regulation in Massachusetts and Connecticut and shall provide that no person shall cause, allow or permit the unnecessary operation of the engine of a diesel motor vehicle while said vehicle is stopped for a period of time in excess of five (5) consecutive minutes in any sixty (60) minute period. Unnecessary operation of a diesel motor vehicle shall not include such periods and circumstances as the department, may determine as reasonably requiring that the engine remain idling, which periods may include, but not be limited to, periods when it is necessary for a vehicle to remain motionless due to traffic conditions or at the direction of a law enforcement official; when it is necessary to operate defrosting, heating, or cooling equipment to ensure the health or safety of the driver or passengers or to operate auxiliary equipment; when it is necessary to bring the engine to the manufacturer's recommended operating temperature or when the engine is undergoing maintenance or inspection. The requirements of this section shall not apply to police, fire, rescue, ambulance and other public safety vehicles, military vehicles, armored vehicles that are being loaded or unloaded or are waiting to be loaded or unloaded, non-road vehicles, including farm vehicles, locomotives, aircraft, marine vessels, stationary diesel engines or auxiliary power units, or vehicles making deliveries of fuel or energy products.

History of Section.
(P.L. 2006, ch. 557, § 1.)