

The St. Landry Parish School Board was called to order by the President and convened in regular session on, Thursday, July 11, 2019 at 5:06 p.m. at the St. Landry Parish School Board Resource Office, Opelousas, Louisiana.

A roll call was taken and in attendance were the following members: Mr. Perron, Mrs. Sias, Ms. Donatto, Mr. Hayes, Mr. Standberry, Mr. Cassimere, Mr. Wagley, Mr. Boss, Ms. Rose, Mrs. Haynes, Mr. Guillory, and Mr. Ambres. Mr. Courtney Joiner, attorney for the board was also in attendance. Mr. Boudreaux was not in attendance.

President Donatto offered a prayer and thereafter the Pledge of Allegiance was recited.

**Item #5:**

Upon motion of the entire membership of the Board, the following resolution of sympathies were adopted.

- Lawyer Marion Overton White, brother to Lavonia Thomas, retired teacher
- Mrs. Mary Jean Gauthier, retired teacher, Arnaudville Elementary
- Mr. Clarence Lalonde, former custodian at Arnaudville Elementary and father-in-law of Mrs. Charlotte Lalonde, secretary at Arnaudville Elementary
- Coach James Waguespack, former coach at Beau Chene High School
- Mrs. Donna Simmons, mother-in-law of Karen Simmons, secretary at Palmetto Elementary
- Mr. Joseph Stanley Boxie, brother of Marquet S. Rideau, principal of Sunset Elementary; son of Joseph Stanley Boxie, Sr., retired bus driver and Marie A. Boxie, retired teacher.

**Item #6:**

President Donatto addressed the board.

**Item #7: – Presentations and Recognitions:**

- **Advanced Placement scores of 3 or higher – Mrs. Angela Cassimere**

Opelousas High School	Eduardo Ramirez	Biology	4
Opelousas High School	Lydia Venable	Biology	3
Opelousas High School	Kylie Arnaud	English Language and Composition	3
Opelousas High School	Lydia Venable	English Language and Composition	3
Opelousas High School	Eduardo Ramirez	English Language and Composition	5
Opelousas High School	Eduardo Ramirez	U S History	4

**Item #8:**

Superintendent Jenkins addressed the board and audience.

**Item #9:**

Upon motion by Mrs. Haynes, seconded by Mr. Boss, the following meeting minutes were approved:

- a. Regular Board Meeting held on June 6, 2019
- b. Executive Committee Meeting held on June 24, 2019
- c. BLS Committee Meeting held on June 25, 2019
- d. Finance Committee Meeting held on June 24, 2019
- e. Academic Committee Meeting held on June 24, 2019
- f. Personnel Committee Meeting held on June 25, 2019
- g. Committee of the Whole Meeting held on June 13, 2019
- h. Committee of the Whole Meeting held on June 17, 2019

**Item #10:**

(i) **Executive Committee Recommendations:**

**\*Strategic Goal 7: Objective 7.2 District policies are routinely reviewed and updated.**

- a. Upon motion of Mr. Ambres, seconded by Mr. Cassimere, and carried with no objections the full board approved the following policies:
  - Employment of Personnel (GBD)
  - Sexual Harassment (GAEEA)
  - Student Assignment (JBCC)
  - Sick Leave (GBRIB)

(ii) **BLS Committee Recommendations:**

**\*Strategic Goal 4: Objective 4.1 Financial assets and liabilities are prudently managed.**

- a. Upon motion of Mrs. Sias, seconded by Mr. Boss, and carried with no objections the full board accepted the recommendation to increase the rates by \$1 per linear foot on the campsites at Bayou Cortableau beginning August 1, 2019.

(iii) **Finance Committee Recommendations:**

**\*Strategic Goal 4: Objective 4.1 Financial assets and liabilities are prudently managed.**

- a. Upon motion of Mr. Boss, seconded by Mr. Cassimere, and with one nay vote, the board approved the 2019-2020 Comprehensive Annual Operating Budget which includes the increase of travel to 46 cents per mile and employee Christmas Stipends in the amount of \$500.00 for full-time employees and \$200.00 for part-time employees.

A roll call vote was taken as follows:

<b>BOARD MEMBER</b>	<b>YEA</b>	<b>NAY</b>
MR. PERRON	X	
MRS. SIAS		X
MS. DONATTO	X	
MR. HAYES	X	
MR. STANDBERRY	X	
MR. CASSIMERE	X	
MR. WAGLEY	X	
MR. BOSS	X	
MS. ROSE	X	
MS. HAYNES	X	
MR. BOUDREAUX		
MR. GUILLORY	X	
MR. AMBRES	X	
<b>TALLY:</b>	<b>11</b>	

- b. Upon motion of Mrs. Rose, seconded by Mr. Perron, the board approved the engagement letter from Kolder, Slaven & Co for 6/30/19 audit.  
\*At the request of Mrs. Sias, it is noted that her opinion is that Kolder, Slaven & Co was not the lowest bid as per the bid sheet.

(iv.) **Academic Committee Recommendations:**

**\*Strategic Goal 1: Objective 1.5 High School students graduate on-time with an Industry Based Credential and are prepared to enter college or the workforce.**

- a. Upon motions of Mr. Hayes, seconded by Mr. Ambres, and carried with no objections the full board approved the 2019-2020 Pupil Progression Plan with changes to the criteria for ranking for senior students: Graduating with honors section on page 50.
- b. Upon motion of Mr. Standberry, seconded by Mr. Guillory, the full board approved the recommendation of Mr. Wayne Stewart regarding the following:
  - The training of staff and administrators in the development and implementation Individualized Education Plans (IEP).
  - Pupil Appraisal Center staff in conjunction with the school based site staff will develop and implement a self-monitoring process to facilitate compliance with special education requirements.

(v.) **Personnel Committee Recommendations:**

**\*Strategic Goal 4: Objective 4.1 Financial assets and liabilities are prudently managed.**

- a. Upon motion of Mr. Guillory, seconded by Mr. Hayes, and carried with no objections the full board approved the salary schedules and administrator indexes.
- b. Upon motion of Mr. Hayes, seconded by Mr. Standberry, and carried with no objections the full board approved the Personnel Evaluation Plans.

**\*Strategic Goal 3: Objective 3.1 Families are actively engaged in schools and in student learning and Development.**

- c. Upon motion by Mr. Cassimere, seconded by Mr. Boss, and carried with no objections the full board approved the recommendations regarding the changing of Arnaudville Elementary, Plaisance Elementary, and Sunset Elementary schools to middle school names:
  - Allow the school administrators to discuss and survey the community regarding the name change of their respective schools
  - In the event the community and the administration agree to the name change, the board will have granted prior approval for these changes.

**Item #12:**

With there being no further business, upon motion of Mr. Hayes, seconded by Mr. Ambres, and carried with no objections, the full board approved to adjourn at 7:22 pm.

ATTEST: Mr. Patrick D. Jenkins, Superintendent



*Patrick D. Jenkins*  
*Superintendent*

# St. Landry Parish School Board

1013 East Creswell Lane  
P.O. Box 310  
Opelousas, LA 70571

## **EXECUTIVE COMMITTEE REPORT**

**Mary Ellen Donatto, President**

**Donnie Perron, Vice President**

**Hazel Sias**

**Albert Hayes**

The Executive Committee of the St. Landry Parish School Board met on Monday, July 22, 2019 at 4:05 P.M. at the St. Landry Parish School Board Office, Opelousas, Louisiana.

In attendance were the following committee members: Ms. Mary Ellen Donatto, Ms. Hazel Sias, and Mr. Donnie Perron.

Absent was Mr. Albert Hayes

Additional Board Members in attendance were: Mr. Standberry, Mr. Cassimere, Ms. Haynes, Mr. Boudreaux, Mr. Guillory, and Mr. Boss

A prayer was offered and thereafter the Pledge of Allegiance was recited.

Mrs. Donatto then called the meeting to order.

Item #5: Mr. Robinson brought before the committee for review the following policies:

- Immunizations (JGCB)
- Professional Organizations (GBS)

Ms. Donatto gave out a revised copy of the policy for Professional Organizations (GBS) for review by the Board and Board Attorney.

Mr. Robinson brought before the committee for approval the following policies:

- Employment of Retired Personnel (GBDA)
- Maternity and Adoptive Leave (GBRIC)
- Recruitment (GBC)

Upon motion of Mr. Perron, seconded by Ms. Sias, and carried forward with no objection, the committee approved to bring the above policies before the full board.

Item #6: Upon motion of Ms. Sias, seconded by Mr. Perron, and carried forward with no objections, the committee approved to bring before the full board for approval the Head Start Act of Ground Lease between St. Landry Parish Government and St. Landry Parish School Board located at 910 West Martin Luther King Drive, Opelousas, Louisiana and identified by the St. Landry Parish Assessor as Parcel No. 9100009001.

Item #7: Upon motion of Ms. Sias, seconded by Mr. Perron, and carried forward with no objections, the committee approved to bring before the full board for approval the Cooperative Endeavor Agreement between the City of Opelousas and the St. Landry Parish School Board to provide a POST certified officer as School Resource Officer (SRO) for the schools located within the City of Opelousas.

Item # 8: Discussion regarding Organizational Chart

Item #9: Upon motion of Ms. Sias, seconded by Mr. Perron, and carried forward with no objections, the committee adjourned at 5:45 p.m.

Respectfully submitted,  
Mary Ellen Donatto, President  
Donnie Perron, Vice-President  
Hazel Sias, Member  
Albert Hayes, Member  
EXECUTIVE COMMITTEE

ATTEST: Patrick D. Jenkins, Secretary

TRANSCRIBED BY: Val Thierry-Tyler, Secretary to the SLPSB



*Patrick D. Jenkins*  
*Superintendent*

# St. Landry Parish School Board

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P.O. Box 310  
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Phone: 337-948-3657  
Website: [www.slp.k12.la.us](http://www.slp.k12.la.us)

## FINANCE COMMITTEE REPORT

A meeting of the Finance Committee was held on Monday, July 22, 2019 at 6:43 p.m. in the Office of the Board, 1013 Creswell Lane, Opelousas, LA.

Committee Members present were: Mr. Raymond Cassimere, Mr. Anthony Standberry, Mr. Myron Guillory, Mr. Josh Boudreaux, and Mr. Kyle Boss. Additional board members in attendance were, Mrs. Sias, Mr. Perron, Ms. Donatto, and Ms. Haynes.

The meeting was called to order by Mr. Cassimere.

**Item #3:** Presentation of Head Start June 2019 financial statements – Mrs. Tressa Miller

**Item #4:** Presentation of General Fund June 2019 financial statements and payroll report - Mrs. Tressa Miller

**Item #5:** Discussion of updated Sales Tax Commission contract – Mrs. Tressa Miller

**Item #6:** Upon motion of Mr. Boudreaux, seconded by Mr. Boss, and carried forward with no objections, the committee adjourned at 6:55 p.m.

Respectfully submitted,  
Raymond Cassimere, Chairman  
Anthony Standberry, Member  
Myron Guillory, Member  
Josh Boudreaux, Member  
Kyle Boss, Member  
FINANCE COMMITTEE

Attest: Patrick D. Jenkins, Secretary

TRANSCRIBED BY: Val Thierry-Tyler

*The mission of the St. Landry Parish School Board is to ensure high quality instruction while working collaboratively with families and communities to maximize every student's potential.*

*"An Equal Opportunity Employer"*



Patrick D. Jenkins  
Superintendent

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## BUILDINGS, LANDS & SITES COMMITTEE REPORT

Randy Wagley, Committee Chair  
Kyle Boss  
Albert Hayes  
Joyce Haynes  
Donnie Perron  
Myron Guillory

The Buildings, Lands and Sites Committee met on Monday, July 22, 2019 at 5:50 p.m. at the St. Landry Parish School Board Office, Opelousas, Louisiana.

In attendance were the following committee members: Mr. Kyle Boss, Ms. Joyce Haynes, Mr. Donnie Perron, and Mr. Myron Guillory. Additional board members in attendance were: Mrs. Sias, Ms. Donatto, Mr. Cassimere, Mr. Standberry, and Mr. Boudreaux. Absent was Mr. Albert Hayes and Mr. Randy Wagley.

The meeting was called to order by Mr. Boss.

- Upon Motion of Ms. Haynes, seconded by Mr. Perron, and carried forward with no objections the committee agreed to bring before the full board for approval the “Keeping Schools Safe” P3Ap as presented by Mr. Eddie Thibodeaux of St. Landry Parish Crime Stoppers.

**Item #3:** Update on Restroom Renovations – Claudia Blanchard

- Grolee Elementary
- Lawtell Elementary
- Northeast Elementary
- Opelousas Middle
- Park Vista Elementary

**Item #4:** Update on LED Lighting Project – Claudia Blanchard

- East Elementary
- Grolee Elementary
- Northeast Elementary
- Opelousas Middle

**Item #5:** With no further business pending before the Committee, the meeting was unanimously adjourned at 6:41 p.m. by motion of Mr. Boss and seconded by Mr. Hayes.

Respectfully submitted,  
Randy Wagley, Chairman  
Albert Hayes, Member  
Kyle Boss, Member  
Donnie Perron, Member  
Myron Guillory, Member  
BUILDINGS, LANDS & SITES COMMITTEE

ATTEST: Patrick D. Jenkins, Secretary

TRANSCRIBED BY: Val Thierry-Tyler

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## **ACADEMIC, INSTRUCTIONAL, AND FEDERAL PROGRAMS COMMITTEE REPORT**

The Academic, Instructional and Federal Programs Committee was held on Tuesday, July 23, 2019 at 4:08 P.M. at the St. Landry Parish School Board Office, Opelousas, Louisiana

In attendance were the following committee members: Ms. Hazel Sias, Ms. Joyce Haynes, Ms. Mary Ellen Donatto, Ms. Denise Rose, Mr. Anthony Standberry and Mr. Milton Ambres.

Additional board members in attendance were: Mr. Perron, Mr. Cassimere, Mr. Boudreaux, and Mr. Guillory.

Ms. Joyce Haynes called the meeting to order.

A prayer was given and thereafter the Pledge of Allegiance was recited.

**Item #5:** St. Landry Parish Head Start Update—June Inhern

**Item #6:** Discussion of St. Landry Parish Spring 2019 Assessment Data—Angela Cassimere

**Item #7:** Discussion of St. Landry Parish July/August Professional Development Schedule – Angela Cassimere

**Item #9:** With no further business before the Academic, Instructional and Federal Programs Committee, the meeting was adjourned at 5:10 p.m. by motion of Mr. Standberry and seconded by Mr. Ambres.

Respectfully submitted:

Mrs. Hazel Sias, Chairman  
Ms. Joyce Haynes, Member  
Ms. Mary Ellen Donatto, Member  
Ms. Denise Rose, Member  
Mr. Anthony Standberry, Member

ATTEST: Patrick D. Jenkins, Secretary

TRANSCRIBED BY: Val Thierry-Tyler



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Superintendent

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## PERSONNEL, EMPLOYEE BENEFITS, AND TRANSPORTATION COMMITTEE MINUTES

The Personnel, Employee Benefits, and Transportation Committee of the St. Landry Parish School Board met on **Tuesday, July 23, 2019, at 5:15 p.m.**, in the Office of the Board on Creswell Lane, Opelousas, Louisiana.

In attendance were committee members Mrs. Denise Rose, Mr. Milton Ambres, Mr. Joshua Boudreaux, and Mr. Raymond Cassimere. Absent was Mr. Randy Wagley. Also in attendance were board members, Ms. Mary Ellen Donatto, Mrs. Joyce Haynes, Mrs. Hazel Sias, Messrs. Myron Guillory, Donnie Perron, and Anthony Standberry. Staff members present included Superintendent Patrick Jenkins, Spencer Arnaud, Milton Batiste, Angela Cassimere, June Inhern, Tressa Miller, Helen Robinson, Jerome Robinson, Ramica Robinson, Matthew Scruggins, and Avado Willis. Mrs. Denise Rose called the meeting to order.

**ITEM NO. 1** Discussion and/or action to approve salary schedule for Occupational Therapist – it was moved by Mr. Boudreaux, seconded by Mr. Ambres, and carried with no objections, to bring the Occupational Salary Schedule before the full board for approval.

**ITEM NO. 2** Discussion on Administrative Indexes – after much discussion, a motion was made by Mr. Cassimere and seconded by Mrs. Rose, to have the Superintendent complete a feasibility study regarding indexes for administrators and coaches.

A roll call vote was taken:

Mrs. Rose	Yes
Mr. Ambres	No
Mr. Boudreaux	No
Mr. Cassimere	Yes
Tie Vote – Motion Failed	

**ITEM NO. 3** Discussion of IEP Facilitator Job Description

A motion was made by Mr. Boudreaux and seconded by Mr. Ambres, to add an item to the agenda for discussion only, that being to consider adding a Supervisor of Special Education at Pupil Appraisal.

A roll call vote was taken:

Mrs. Rose	Yes
Mr. Ambres	Yes
Mr. Boudreaux	Yes
Mr. Cassimere	Yes
Motion Passed	

A motion was made by Mr. Cassimere, seconded by Mr. Boudreaux, and carried with no objections, to give the board an opportunity to review the job description for a position before that position is advertised.

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A motion was made by Mr. Cassimere, seconded by Mr. Boudreaux, and carried with no objections, for the Superintendent to make certain that the job description for IEP Facilitator states that you must be certified in Special Education.

A motion was made by Mr. Boudreaux, seconded by Mr. Ambres, and carried with no objections, to create a job description for Supervisor of Special Education and bring it back before the Personnel Committee.

**ITEM NO. 4** Personnel Appointments, Transfers, Leaves, Resignations, Retirements, and/or Positions Available made by the Superintendent, pursuant to Act I of the 2012 Legislative Session, were presented to the committee. No action required.

With no further business for discussion, the meeting was unanimously adjourned at 6:50 p.m. upon motion of Mr. Boudreaux, seconded by Mr. Ambres.

Respectfully Submitted,  
Denise Rose, Chairman  
Milton Ambres  
Joshua Boudreaux  
Raymond Cassimere  
**PERSONNEL, EMPLOYEE BENEFITS,  
AND TRANSPORTATION COMMITTEE**

ATTEST: Patrick D. Jenkins, Secretary