

The St. Landry Parish School Board was called to order by the President and convened in regular session on, Thursday, March 9, 2017 at 4:00 p.m. in the Office of the Board, Supplementary Resource Center, Opelousas, Louisiana.

A roll call was taken and in attendance were the following members: Mrs. Hazel Sias, Ms. Mary Ellen Donatto, Mrs. Candy Gerace, Messrs. Anthony Standberry, Charles Ross, Milton Ambres, Donnie Perron, Kyle Boss, Randy Wagley, Roger Young, Albert Hayes, and Raymond Cassimere. Mr. Huey Wyble was absent. Mr. Courtney Joiner, attorney for the board was also in attendance.

Mr. Charles Ross offered a prayer and thereafter the Pledge of Allegiance was recited.

Item #5:

Upon motion of the entire membership of the Board, the following resolution of sympathies were adopted.

Dillard Deville, Retired Principal at Grand Prairie Elementary and Former St. Landry Parish School Board Member for District #4.

Gregory Aggison, Student at Opelousas Jr. High School.

William Montgomery, III, husband of Patrice Montgomery, 5th grade teacher at Port Barre Middle.

Doris Calcote, Retired Teacher, Morrow Elementary.

Martha Gail Smith Medus, Instructional Specialist, Pupil Appraisal Center.

Harley Albarado, Student at Beau Chene High School.

Myrtle Clemmens, Retiree, St. Landry Parish School System.

Item #6:

Superintendent Jenkins recognized the following schools, students, and individuals.

Schools named as a 2016 – 2017 National Beta School of Merit are Leonville Elementary, Sunset Elementary, and Opelousas High School.

2017 District Level LSBA Art Contest Winners:

Riley Hoyt of Krotz Springs Elementary - Elementary Level Winner

MaKayla Espree of MACA – Middle School Level Winner

Naomi Angelle of MACA – High School Level Winner

Mrs. Kat Guidroz recognized art students who placed or received honorable mention in the Soil & Water Conservation poster contest and in the Talented Art BETA competition.

Superintendent Jenkins presented Mrs. Pat Mason-Guillory and Mrs. Tricia Fontenot with Above and Beyond Awards.

Item #7:

President Wagley addressed the board and audience.

Item #8:

Superintendent Jenkins addressed the board and audience and reviewed his 100 day plan and stated that all of the goals in the plan have been met thus far which included (a copy of the plan is on file for public view at central office).

- Meetings with key leaders and stakeholders throughout St. Landry Parish. Superintendent Jenkins has met with several stakeholders in the parish as well as attended SLEIDD meetings, chamber meetings and has also been the keynote speaker at several business events throughout the parish. The superintendent has also established a positive work relationship with the news media and has done several interviews thus far promoting the parish.
- A superintendent weekly update was created which is posted on the website as well as sent to all employees and news media outlets. The purpose of the newsletter is to spread the word about the positive things taking place throughout our schools every week.
- Superintendent Jenkins has also visited every school in the parish and several schools he has visited more than once.

- A board retreat was held for the board members in which the fiscal budget and curriculum needs of the parish were discussed as well as plans on moving the parish forward in a positive direction.
- Superintendent Jenkins submitted a proposed vision, mission and core values statement for St. Landry Parish, in which these ideas were discussed at the board retreat and also through corresponding with all principals and central office staff members.
- Superintendent Jenkins has also reviewed the recruitment and hiring processes and is in the process of making significant changes and has already revised the central office organizational chart.

Superintendent Jenkins introduced Mr. Craig Stephens as the new Athletic Director for Port Barre High School.

Item #9:

Upon motion by Mr. Ambres, seconded by Mr. Perron and carried with no objections the following meeting minutes were approved.

- i. Regular board meeting held on February 2, 2017;
- ii. Special board meeting held on February 20, 2017
- iii. Executive committee meeting held on February 20, 2017;
- iv. Finance committee meeting held on February 20, 2017;
- v. Academic committee meeting held on February 21, 2017;
- vi. Personnel committee meeting held on February 21, 2017.

EXECUTIVE COMMITTEE REPORT

The Executive Committee of the St. Landry Parish School Board met on Monday, February 20, 2017 at 4:00 P.M. in the Office of the Board, 1013 Creswell Lane, Opelousas, Louisiana. In attendance were the following members: Mrs. Candy Gerace, Messrs. Huey Wyble, Kyle Boss, and Randy Wagley. Additional members in attendance were Ms. Mary Ellen Donatto, Messrs. Milton Ambres, Raymond Cassimere, Charles Ross, Anthony Standberry, Albert Hayes, Donnie Perron, and Roger Young. Staff members in attendance were Superintendent Patrick Jenkins, Assistant Superintendent Joseph Cassimere, Claudia Blanchard, Angela Cassimere, Therese Ellender, Mary Doucet, June Inhern, Pat Mason-Guillory, Tressa Miller, Jerome Robinson, Matthew Scruggins, and William Thibodeaux.

A prayer was offered and thereafter the Pledge of Allegiance was recited. Mr. Randy Wagley called the meeting to order.

Item #3: Mr. Jerome Robinson presented the following policies for review only:

- Dangerous Weapons (JCDAB)
- School Admission (JBC)
- Student Assignment (JBCC)

Item #4: It was moved by Mr. Boss, seconded by Mr. Wyble and carried with no objections to bring before the full Board for approval the proposed Vision, Mission, and Core Values for St. Landry Parish as presented by Superintendent Jenkins.

Item #5: It was moved by Mr. Boss, seconded by Mrs. Gerace, and carried with no objections to bring the bond proposal to increase millage rates before the full Board for approval.

Item #6: It was moved by Mr. Boss, seconded by Mrs. Gerace, and carried with no objections to table this item.

Item #7: There being no further business pending before the Executive Committee for discussion, the meeting was adjourned at 6:52 P.M. by motion of Mrs. Gerace and seconded by Mr. Boss.

Respectfully submitted,

Randy Wagley, President
Candy Gerace, Vice-President
Huey Wyble, Member
Kyle Boss, Member
EXECUTIVE COMMITTEE

ATTEST: Patrick D. Jenkins, Secretary

FINANCE COMMITTEE REPORT

A meeting of the Finance Committee was held on Monday, February 20, 2017 in the Office of the Board, 1013 Creswell Lane, Opelousas, LA. Committee Members present were Mrs. Candy Gerace, Messrs. Donnie Perron, Kyle Boss, Albert Hayes and Raymond Cassimere. Hazel Sias was absent. Additional board members in attendance were Ms. Mary Ellen Donatto, Messrs. Milton Ambres, Charles Ross, Kyle Boss, Huey Wyble, Raymond Cassimere, and Randy Wagley. Staff members in attendance were Superintendent Patrick Jenkins, Assistant Superintendent Joseph Cassimere, Claudia Blanchard, Angela Cassimere, Mary Doucet, Pat Mason-Guillory, June Inhern, Tressa Miller, William Thibodeaux, Spencer Arnaud, Jerome Robinson, and Matthew Scruggins.

The meeting was called to order by Mr. Raymond Cassimere.

Item #3: It was moved by Mr. Boss, seconded by Mr. Perron, and carried with no objections to pay substitute bus drivers \$79.00 per day, to be retroactive January 2017. This item will be brought before the full board for approval.

Item #4: It was moved by Mr. Perron, seconded by Mrs. Gerace, and carried with no objections to bring before the full Board for approval permission to advertise for and accept the lowest bid received for fuel purchases.

Item #5: Mrs. Tressa Miller reviewed the December 2016 financial statements and payroll report. This item was presented for informational purposes only.

Item #6: There being no further business before the Finance Committee for discussion, the meeting was unanimously adjourned at 7:15 P.M. by motion of Mrs. Gerace and seconded by Mr. Perron.

Respectfully submitted,
Raymond Cassimere, Chairman
Hazel Sias, Member
Donnie Perron, Member
Candy Gerace, Member
Albert Hayes, Member
Kyle Boss, Member
FINANCE COMMITTEE

Attest: Patrick D. Jenkins, Secretary

ACADEMIC, INSTRUCTIONAL, AND FEDERAL PROGRAMS COMMITTEE REPORT

The Academic, Instructional and Federal Programs Committee was held on Tuesday, January 24, 2017 at 4:00 P.M. Office of the Board, 1013 Creswell Lane, Opelousas, Louisiana. Ms. Donatto called the meeting to order. In attendance were the following committee members: Ms. Mary Ellen Donatto, Mr. Roger Young, and Milton Ambres. Hazel Sias and Charles Ross were absent. Additional board members in attendance were Donnie Perron, Kyle Boss, Albert Hayes, Anthony Standberry, Raymond Cassimere, and Randy Wagley. Staff members in attendance were Superintendent Patrick Jenkins, Assistant Superintendent Joseph Cassimere, Claudia Blanchard, Pat Mason-Guillory, Scott Moreau, June Inhern, Spencer Arnaud, Therese Ellender, Tressa Miller, Matthew Scruggins, Angela Cassimere, William Thibodeaux, Scott Champagne, and Jerome Robinson.

Mr. Wagley offered a prayer and thereafter the Pledge of Allegiance was recited.

Item #3: The following grant updates were given for informational purposes only

- Principal Fellowship Grant – Therese Ellender and Spencer Arnaud
- TAP Grant – Angela Cassimere
- School Redesign Grant – Angela Cassimere

Item #4: With no further business before the Academic, Instructional and Federal Programs Committee, the meeting was adjourned at 5:15 p.m. by motion of Mr. Ambres and seconded by Mr. Young.

Respectfully submitted:

/s/ Mrs. Hazel Sias, Chairman
/s/ Ms. Mary Ellen Donatto, Member

/s/ Mr. Milton Ambres, Member
/s/ Mr. Roger Young, Member
/s/ Ms. Charles Ross, Member

ATTEST: Patrick D. Jenkins, Secretary

**PERSONNEL, EMPLOYEE BENEFITS AND
TRANSPORTATION COMMITTEE REPORT**

The Personnel, Employee Benefits and Transportation Committee of the St. Landry Parish School Board met on **Tuesday, February 21, 2017**, at 5:20 p.m. in the office of the Board on Creswell Lane, Opelousas, LA.

Committee Members present were Messrs. Anthony Standberry, Milton Ambres, and Roger Young. Absent were Messrs. Albert Hayes, and Charles Ross. Other board members present were Ms. Mary Ellen Donatto, Messrs. Raymond Cassimere, Donnie Perron, and Randy Wagley. Staff members present included Superintendent Patrick Jenkins, Assistant Superintendent Joseph Cassimere, Spencer Arnaud, Claudia Blanchard, Angela Cassimere, Scott Champagne, Therese Ellender, June Inhern, Tressa Miller, Jerome Robinson, Matthew Scruggrins and William Thibodeaux.

Mr. Standberry called the meeting to order, followed by the Pledge of Allegiance.

ITEM NO. 1

Review and Approval of Job Descriptions:

Upon motion of Mr. Ambres, seconded by Mr. Young, and carried with no objections, the committee recommended approval of the following job descriptions including corrections as requested:

- Paraprofessional
- Mechanic
- Personnel and Recruitment Coordinator
- Supervisor of Computer Center

ITEM NO. 2

Personnel Appointments, Transfers, Leaves, Resignations, Retirements and/or Positions Available made by the Superintendent, pursuant to Act I of the 2012 Legislative Session, were presented to the committee. No action required.

ITEM NO. 3

Upon motion of Mr. Young, seconded by Mr. Ambres, and carried with no objections, the committee recommended approval to send Letters of Assurance to all employees for the 2017-2018 school session.

With no further business for discussion, the meeting was unanimously adjourned at 6:15 p.m. upon motion of Mr. Ambres, seconded by Mr. Young.

Respectfully Submitted,
/s/ Anthony Standberry
/s/ Milton Ambres
/s/ Roger Young

**PERSONNEL, EMPLOYEE BENEFITS
AND TRANSPORTATION COMMITTEE**

ATTEST:
Patrick D. Jenkins, Secretary

Item #10 - ACTION ITEMS:

Mrs. Elsie Semien addressed the board with regard to agenda item 10-a(i).

a. **Executive Committee Recommendations:**

- i. Upon motion by Mrs. Gerace, seconded by Mr. Perron, and carried with no objections, the Vision, Mission, and Core Values for St. Landry Parish were approved as follows.

Vision

St. Landry Parish School System will promote excellence in education for all citizens.

Mission

The mission of the St. Landry Parish School Board is to ensure high quality instruction while working collaboratively with families and communities to maximize every student's potential.

Core Values

Children First

Educate the whole child

Honesty

Integrity

Equity

Character

Community and Family Involvement

Safety

Accountability

No Political Agendas

Excellence

Mr. Ron Ceasar addressed the board with regard to agenda item 10-a(ii).

- ii. Upon motion by Mr. Ambres, seconded by Mr. Ross and carried with no objections, it was approved to begin the process for a bond proposal to increase millage rates.

Mr. Ron Ceasar addressed the board with regard to agenda item 10-b(i).

b. Finance Committee Recommendations:

- i. Upon motion by Mr. Hayes, seconded by Mrs. Gerace, and carried with no objections it was approved to pay substitute bus drivers \$79.00 per day, to be retroactive January 2017.
- ii. Upon motion by Mr. Standberry, seconded by Mr. Boss, and carried with no objections, it was approved to advertise for and accept the lowest bid received for fuel purchases.

Mrs. Elsie Semien addressed the board with regard to agenda item 10-c.

Mr. Ron Ceasar addressed the board with regard to agenda item 10-c(i).

c. Personnel Committee Recommendations:

- i. The following job descriptions were brought before the full board for approval (NOTE: job descriptions are on file in the personnel department at central office):

- A substitute motion was offered by Mr. Young to table the job description for Paraprofessional until the next personnel committee meeting. The substitute motion died for lack of a second.

A motion was then offered by Mr. Hayes, seconded by Mr. Ross and carried with no objections to approve the job description for Paraprofessional.

- Upon motion by Mr. Boss, seconded by Mr. Perron, and carried with no objections, the job description for Mechanic was approved.
- Upon motion by Mr. Young, seconded by Mr. Ambres, and carried with no objections, the job description for Personnel and Recruitment Coordinator was approved.
- Upon motion by Mr. Ambres, seconded by Mr. Young, and carried with no objections, the job description for Supervisor of Computer Center was approved.

- ii. Upon motion by Mr. Standberry, seconded by Mr. Young, and carried with no objections, permission was granted to send Letters of Assurance to all employees for the 2017 – 2018 school session.

Item #11:

With there being no further business pending before the board, the meeting was unanimously adjourned at 5:45 p.m. by motion of Mr. Ambres and seconded by Mr. Boss.

Mr. Randy Wagley, Board President

ATTEST: Patrick D. Jenkins, Superintendent

LISTED BELOW ARE PERSONNEL APPOINTMENTS, TRANSFERS, LEAVES, RESIGNATIONS, RETIREMENTS AND/OR POSITIONS AVAILABLE MADE BY THE SUPERINTENDENT PURSUANT TO ACT I OF THE 2012 LEGISLATIVE SESSION:

APPOINTMENTS (**Denotes New Employee*)

AMIOT, LAUREN – High School Teacher – Eunice High – effective February 6, 2017 *

LEDAY, ASHLEY – High School Teacher – Northwest High – effective February 2, 2017 *

FONTENOT, HARRIS, JR. – Maintenance Worker – Central Office – effective January 30, 2017 *

GRADNIGO, ELIZABETH – School Secretary – Sunset Elementary – effective February 14, 2017

SHIELDS, DELMONTRAE – Custodian – Beau Chene High – effective February 10, 2017 *

TERRY, NANCY – Custodian – Central Middle – effective January 24, 2017 *

VAUGHN, JUANITA – Custodian – Palmetto Elementary – effective February 10, 2017 *

LEAVES

Maternity Leaves

BALDRIDGE, KATIE – Teacher – Grolee Elementary – effective January 30, 2017

HOLLIER, JESSICA – Teacher – Port Barre Elementary – effective April 24, 2017

JENKINS, TONYA – Teacher – Northwest High – effective January 31, 2017

SONNIER, ALYSSA – Teacher – Leonville Elementary – effective December 21, 2016

RESIGNATIONS

CORMIER, SONDRRA – Teacher/Facilitator – Opelousas High (Magnet Academy of Biomedical Sciences) –
effective March 1, 2017

SERAILE, MYRETIA – Teacher – Grolee Elementary – effective February 18, 2017

POSITIONS AVAILABLE

Title 1 Paraprofessional – Grand Prairie Elementary

Title 1 Paraprofessional – Leonville Elementary