

The St. Landry Parish School Board was called to order by the President and convened in regular session on, Thursday, April 6, 2017 at 4:00 p.m. in the Office of the Board, Supplementary Resource Center, Opelousas, Louisiana.

A roll call was taken and in attendance were the following members: Mrs. Hazel Sias, Ms. Mary Ellen Donatto, Mrs. Candy Gerace, Messrs. Anthony Standberry, Charles Ross, Milton Ambres, Donnie Perron, Huey Wyble, Kyle Boss, Randy Wagley, Roger Young, Albert Hayes, and Raymond Cassimere. Mr. Courtney Joiner, attorney for the board was also in attendance.

Mr. Charles Ross offered a prayer and thereafter the Pledge of Allegiance was recited.

Item #5:

Upon motion of the entire membership of the Board, the following resolution of sympathies were adopted.

Rosea Patricia Prudhomme Joubert, Retired Teacher, Lawtell High School.

Della Young Dupre, Retired Bus Driver.

Ja'Qwanta Goodley, Student Opelousas Jr. High.

Ronnie James Rene', Student at North Central High School.

Item #6:

Superintendent Jenkins recognized the following schools, students, and individuals.

Elementary Principal of the Year

Kellie Rabalais - Palmetto Elementary

Middle School Principal of the Year

Ramica Robinson - Krotz Springs Elementary

High School Principal of the Year

Karen Olivier - Magnet Academy for Cultural Arts

Teachers of the Year:

Elementary Teacher of the Year

Breanna Prudhomme – Park Vista Elementary School

Middle School Teacher of the Year

Shonia Pipes – Park Vista Elementary School

High School Teacher of the Year

Kayla Bernard-Powell Opelousas Senior High School

Item #7:

President Wagley addressed the board and audience.

Item #8:

Superintendent Jenkins addressed the board and audience.

Item #9:

Volkert, Inc. addressed the audience with regard to facilities assessment.

Upon motion of Mr. Hayes, seconded by Mr. Ambres, and carried with no objections, the full Board approved to have Volkert, Inc. present at the April BLS Committee Meeting.

Item #10:

Upon motion by Mr. Hayes, seconded by Mr. Ambres and carried with no objections, the following meeting minutes were approved.

- i. Regular board meeting held on March 9, 2017
- ii. Executive committee meeting held on March 27, 2017
- iii. BLS committee meeting held on March 27, 2017
- iv. Finance committee meeting held on March 27, 2017
- v. Academic committee meeting held on March 28, 2017
- vi. Personnel committee meeting held on March 28, 2017

EXECUTIVE COMMITTEE REPORT

The Executive Committee of the St. Landry Parish School Board met on Monday, March 27, 2017 at 4:00 P.M. in the Office of the Board, 1013 Creswell Lane, Opelousas, Louisiana. In attendance were the following members: Mrs. Candy Gerace, Messrs. Huey Wyble, Kyle Boss, and Randy Wagley. Additional members in attendance were Ms. Mary Ellen Donatto, Mrs. Hazel Sias, Messrs. Milton Ambres, Raymond Cassimere, Anthony Standberry, Albert Hayes, Donnie Perron, and Roger Young. Staff members in attendance were Superintendent Patrick Jenkins, Assistant Superintendent Joseph Cassimere, Claudia Blanchard, Angela Cassimere, Mary Doucet, Tressa Miller, Jerome Robinson, Matthew Scruggins, and William Thibodeaux.

A prayer was offered by Mr. Wagley and thereafter the Pledge of Allegiance was recited. Mr. Wagley then called the meeting to order.

Item #5: Upon motion of Mrs. Gerace, seconded by Mr. Boss, and carried with no objections, it was approved to suspend Board practice/policy relative to policy adoption/change.

Item #6: Upon motion of Mrs. Gerace, seconded by Mr. Boss, and carried with no objections, the following policy will be brought before the full board for review and approval.

- Student Assignment, Transfer, and Withdrawal (JBCD)

Item #7: Upon motion of Mr. Wyble, seconded by Mr. Boss, and carried with no objections, the following policies will be brought before the full board for approval.

- Dangerous Weapons (JCDAB)
- School Admission (JBC)
- Student Assignment (JBCC)

Item #8: Mrs. Angela Cassimere gave a presentation and update regarding School Choice. This item was presented for informational purposes only.

Item #9: Mr. Jerome Robinson presented for informational purposes only a review and discussion of the St. Landry Parish Students Rights & Responsibilities Handbook for the 2017 – 2018 school year.

Item #10: Upon motion of Mr. Boss, seconded by Mrs. Gerace, and carried with no objections to bring before the request to move the Executive, BLS, and Finance Committee Meetings to Wednesday, April 26, 2017 will be brought before the full board for approval.

Item #11: Upon motion of Mr. Boss, seconded by Mr. Wyble, and carried with no objections, the request to schedule a Special Board meeting (in the event that one is needed) on Monday, May 22, 2017 at 4:00 p.m. regarding the charter school applications will be brought before the full board for approval.

Item #12: Upon motion of Mr. Wyble, seconded by Mr. Boss, and carried with no objections the request for the superintendent to advertise for the position of Construction Manager and negotiate the contract with the board attorney will be brought before the full board for approval.

Item #13: Upon motion of Mr. Wyble, seconded by Mrs. Gerace, and carried with no objections the request for the superintendent to advertise for the position of Communications Specialist and negotiate the contract with the board attorney will be brought before the full board for approval.

Added Item: Upon motion of Mr. Wyble, seconded by Mr. Boss, and carried with no objections, it was approved to add an item to the agenda which was the request for funds from the BCHS Agriscience FFA organization.

Upon motion of Mr. Boss, seconded by Mr. Wyble, and carried with no objections the request for funds in the amount of \$500 which was received from the Beau Chene Agriscience FFA organization to assist in traveling to Oklahoma City in May to compete in the International Land Judging Contest will be brought before the full board for approval.

Added Item: Upon motion by Mr. Boss, seconded by Mrs. Gerace, and carried with no objections, an item was added to the agenda regarding the zoning/boundary lines for SLP.

Upon motion by Mr. Boss, seconded by Mrs. Gerace, and carried with no objections, it was recommended by the committee for the superintendent to enter into preliminary discussions with demographer, Mike Heffner, regarding zoning/boundary lines for St. Landry Parish. This item will be brought before the full board for approval.

Item #14: With there being no further business pending before the executive committee, the meeting was unanimously adjourned at 6:10 p.m. by motion of Mr. Wyble and seconded by Mr. Boss.

Respectfully submitted,
Randy Wagley, President
Candy Gerace, Vice-President
Huey Wyble, Member
Kyle Boss, Member
EXECUTIVE COMMITTEE

ATTEST: Patrick D. Jenkins, Secretary

BUILDINGS, LANDS & SITES COMMITTEE REPORT

The Buildings, Lands and Sites Committee met on Monday, March 27, 2017 at 6:00 PM. in the office of the Board on Creswell Lane, Opelousas, Louisiana. In attendance were the following committee members, Mrs. Candy Gerace, Ms. Mary Ellen Donatto, Messrs. Anthony Standberry, Donnie Perron, and Raymond Cassimere. Additional Board Members in attendance were: Milton Ambres, Albert Hayes, Randy Wagley, Hazel Sias, and Roger Young. Staff members in attendance were Superintendent Patrick Jenkins, Assistant Superintendent Joseph Cassimere, Claudia Blanchard, Angela Cassimere, Scott Champagne, Mary Doucet, Tressa Miller, Jerome Robinson, Matthew Scruggins, and William Thibodeaux.

The meeting was called to order by Ms. Donatto.

Item #3: Mr. Greg Ortego with Star Service, Inc. gave a presentation to the committee and requested approval to install LED lighting in two classrooms, do a cost savings analysis of the LED lighting installed and thereafter present the information to the Board. Mr. Ortego stated that this would be no cost to the board and introduced Mr. Tom Vanzealand with R.A.I.S.E. who gave a presentation on the LED lights his company manufactures and sells. Mr. Ortego will speak with the superintendent to make a determination as to which schools will be used for the project.

Item #4: Upon motion of Mr. Standberry, seconded by Mr. Perron, and carried with no objections it was approved to accept the lowest bid received from First Planning Solutions, a division of First Student, Inc. in the amount of \$67,000 for bus routing development and route management. This item will be brought before the full board for approval.

Item #5: Upon motion of Mrs. Gerace, seconded by Mr. Perron, and carried with no objections, it was approved to accept the lowest bid received from Chatman Construction, LLC in the amount of \$278,500 for the roofing project at central office. This item will be brought before the full board for approval.

Item #6: Ms. Claudia Blanchard gave an update on the window replacement project at Grand Prairie Elementary. This item was presented for informational purposes only.

Item #7: Mr. Joseph Cassimere gave an update on the renovation project at Plaisance Elementary. This item was presented for informational purposes only.

Item #8: With no further business pending before the Committee, the meeting was unanimously adjourned at 6:40 p.m. by motion of Mr. Perron and seconded by Mr. Ambres.

Respectfully submitted,

Mary Ellen Donatto, Chairman
Anthony Standberry, Member
Candy Gerace, Member
Raymond Cassimere, Member
Donnie Perron, Member
BUILDINGS, LANDS & SITES COMMITTEE

ATTEST: Patrick D. Jenkins, Secretary

FINANCE COMMITTEE REPORT

A meeting of the Finance Committee was held on Monday, March 27, 2017 in the Office of the Board, 1013 Creswell Lane, Opelousas, LA. Committee Members present were Mrs. Candy Gerace, Messrs. Donnie Perron, Kyle Boss, Albert Hayes and Raymond Cassimere. Hazel Sias was absent. Additional board members in attendance were Ms. Mary Ellen Donatto, Messrs. Milton Ambres, Raymond Cassimere, and Randy Wagley. Staff members in attendance were Superintendent Patrick Jenkins, Assistant Superintendent Joseph Cassimere, Claudia Blanchard, Mary Doucet, Tressa Miller, William Thibodeaux, Jerome Robinson, and Matthew Scruggins.

The meeting was called to order by Mr. Raymond Cassimere.

Item #3: Mrs. Tressa Miller reviewed for informational purposes only, the Millage Resolution Levying 2017 Millage Rates which is to be approved by the board at the April board meeting.

Item #4: Upon motion of Mr. Perron, seconded by Mrs. Gerace, and carried with no objections, the request to approve the HB1 Supplement which is a one-time salary supplement in the amount of \$345.00 for all certificated classroom teachers will be brought before the full board for approval.

Item #5: Mrs. Tressa Miller reviewed the February 2017 financial statements and payroll report. This item was presented for informational purposes only.

Item #6: There being no further business before the Finance Committee for discussion, the meeting was unanimously adjourned at 7:00 P.M. by motion of Mr. Hayes and seconded by Mr. Perron.

Respectfully submitted,
Raymond Cassimere, Chairman
Hazel Sias, Member
Donnie Perron, Member
Candy Gerace, Member
Albert Hayes, Member
Kyle Boss, Member
FINANCE COMMITTEE

Attest: Patrick D. Jenkins, Secretary

ACADEMIC, INSTRUCTIONAL, AND FEDERAL PROGRAMS COMMITTEE REPORT

The Academic, Instructional and Federal Programs Committee was held on Tuesday, March 28, 2017 at 4:00 P.M. Office of the Board, 1013 Creswell Lane, Opelousas, Louisiana. Mrs. Sias called the meeting to order. In attendance were the following committee members: Ms. Mary Ellen Donatto, Mr. Roger Young, Milton Ambres, and Hazel Sias. Charles Ross was absent. Additional board members in attendance were Candy Gerace, Anthony Standberry, Raymond Cassimere, and Randy Wagley. Staff members in attendance were Superintendent Patrick Jenkins, Assistant Superintendent Joseph Cassimere, Claudia Blanchard, Angela Cassimere, Mary Doucet, June Inhern, Tressa Miller, Scott Moreau, Jerome Robinson, Matthew Scuggins, William Thibodeaux, and Martha Wilhite.

Mr. Cassimere offered a prayer and thereafter the Pledge of Allegiance was recited.

Item #5: Dr. Toby Daspit reviewed the charter school application process and the LDOE regulations and guidelines in which the board must follow. This item was presented for informational purposes only.

Item #6: Mrs. Angela Cassimere gave an overview of the testing schedule for spring 2017. This item was presented for informational purposes only.

Item #7: Upon motion of Mr. Ambres, seconded by Mr. Young, and carried with no objections, the request to move the fifth grade classes currently located at North Central High School to Palmetto Elementary effective for the 2017 – 2018 school year was approved to bring before the full board for approval.

Item #8: With no further business before the Academic, Instructional and Federal Programs Committee, the meeting was adjourned at 5:42 p.m. by motion of Mr. Ambres and seconded by Mr. Young.

Respectfully submitted:

/s/ Mrs. Hazel Sias, Chairman
/s/ Ms. Mary Ellen Donatto, Member
/s/ Mr. Milton Ambres, Member
/s/ Mr. Roger Young, Member
/s/ Ms. Charles Ross, Member

ATTEST: Patrick D. Jenkins, Secretary

**PERSONNEL, EMPLOYEE BENEFITS, AND
TRANSPORTATION COMMITTEE REPORT**

The Personnel, Employee Benefits, and Transportation Committee of the St. Landry Parish School Board met on **Tuesday, March 28, 2017**, at 5:49 p.m. in the office of the Board on Creswell Lane, Opelousas, LA.

Committee Members present were Messrs. Anthony Standberry, Milton Ambres, and Roger Young. Absent were Messrs. Albert Hayes, and Charles Ross. Other board members present were Ms. Mary Ellen Donatto, Mrs. Hazel Sias, Messrs. Raymond Cassimere and Randy Wagley. Staff members present included Superintendent Patrick Jenkins, Assistant Superintendent Joseph Cassimere, Claudia Blanchard, Angela Cassimere, Scott Champagne, June Inhern, Tressa Miller, Matthew Scuggins, William Thibodeaux and Martha Wilhite.

Mr. Standberry called the meeting to order.

ITEM NO. 1 **Review and Approval of Job Descriptions** (All approved Job Descriptions are on file in the Personnel Department):

- **Magnet Academy of Biomedical Sciences Teacher/Facilitator**
Upon motion of Mr. Ambres, seconded by Mr. Young, and carried with no objections, the committee recommended approval of this job description.
- **Supervisor of Instruction, School Choice, and School Improvement**
Upon motion of Mr. Young, seconded by Mr. Ambres, and carried with no objections, the committee recommended approval of this job description.
- **Elementary Guidance Counselor and Secondary Guidance Counselor**
Upon motion of Mr. Young, seconded by Mr. Ambres, and carried with no objections, the committee recommended approval of these job descriptions, including modifications as requested for the Secondary Guidance Counselor job description.
- **TAP Mentor Teacher**
Upon motion of Mr. Young, seconded by Mr. Ambres, and carried with no objections,
- **Paraprofessional**
Upon motion of Mr. Young, seconded by Mr. Ambres, and carried with no objections, the committee recommended approval of this job description.

ITEM NO. 2 **Personnel Appointments, Transfers, Leaves, Resignations, Retirements, and/or Positions Available** made by the Superintendent, pursuant to Act I of the 2012 Legislative Session, were presented to the committee. No action required.

With no further business for discussion, the meeting was unanimously adjourned at 7:20 p.m. upon motion of Mr. Young, seconded by Mr. Standberry.

Respectfully Submitted,
/s/ Anthony Standberry
/s/ Milton Ambres
/s/ Roger Young
**PERSONNEL, EMPLOYEE BENEFITS,
AND TRANSPORTATION COMMITTEE**

ATTEST: Patrick D. Jenkins, Secretary

Item #11 - ACTION ITEMS:

- a. Mr. Randy Wagley called for public comment with regard to the adoption of the Resolution to Levy 2017 Millage Rates. There was no public comment made.

Upon motion by Mr. Ross and seconded by Mr. Young, a roll call vote was taken to approve the Resolution to Levy 2017 Millage Rates:

RESOLUTION

BE IT RESOLVED, that the following millage(s) are hereby levied on the 2017 tax roll on all property subject to taxation by St. Landry Parish School Board:

	<u>MILLAGE</u>
<u>Salary Tax</u>	<u>11.78 mills</u>
<u>Constitution Tax</u>	<u>4.37 mills</u>
<u>Maintenance Tax</u>	<u>4.37 mills</u>

BE IT FURTHER RESOLVED that the proper administrative officials of the Parish of St. Landry, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said Parish for the year 2017, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

The foregoing resolution was read in full, the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

YEAS: Charles Ross, Milton Ambres, Candy Gerace, Donnie Perron, Huey Wyble, Kyle Boss, Randy Wagley, Hazel Sias, Roger Young, Albert Hayes, Mary Donatto, Raymond Cassimere

NAYS:

ABSENT: Anthony Standberry

b. Executive Committee Recommendations:

- i. Upon motion of Mr. Hayes, seconded by Mr. Boss and carried with no objections, Policy JBCD – Student Assignment, Transfer, and Withdrawal was approved by the full Board.
- ii. Upon motion of Mr. Cassimere, seconded by Mr. Perron, and carried with no objections, the following policies were approved by the full Board.
 - Dangerous Weapons(JCDAB)
 - School Admission (JBC)
 - Student Assignment (JBCC)
- iii. Upon motion of Ms. Donatto, seconded by Mr. Boss, and carried with no objections, it was approved by the full Board to move the Executive, BLS, and Finance Committee Meetings to Wednesday, April 26, 2017 due to the Easter/Spring Break.
- iv. Upon motion of Mr. Ambres, seconded by Mr. Perron, and carried with no objections, the full Board approved to schedule a special board meeting on May 22, 2017 at 4:00 p.m. with regard to the two charter school applications received.
- v. Upon motion of Mr. Hayes, seconded by Mr. Ross, and carried with no objections, the full Board approved to allow the Superintendent to advertise for a Construction Manager.
- vi. Upon motion of Mr. Hayes, seconded by Mr. Ross, and carried with no objections, the full Board approved to allow the Superintendent to advertise for a Communications Specialist.
- vii. Upon motion of Mr. Boss, seconded by Mr. Wyble, and carried with no objections, the full Board approved to assist the BCHS Agriscience FFA Chapter with \$500 for national competition.
- viii. Upon motion of Mr. Perron, seconded by Mrs. Gerace, and carried with no objections, the full Board approved the Superintendent's request to enter into preliminary discussions with demographer, Mike Heffner, regarding the zoning/boundary lines in St. Landry Parish.

- c. BLS Committee Recommendations:
- i. Upon motion of Ms. Donatto, seconded by Mr. Perron, with one objection by Mrs. Sias, it was approved to accept the lowest bid received from First Planning Solutions, a division of First Student, Inc. in the amount of \$67,000 for bus routing development and route management.
 - ii. Upon motion of Mr. Young, seconded by Mr. Hayes, and carried with no objections, it was approved by the full Board to approve the lowest bid received from Chatman Construction, LLC in the amount of \$278,500 for the roofing project at central office.
- d. Finance Committee Recommendations:
- i. Upon motion of Mrs. Gerace, seconded by Mr. Boss, and carried with no objections, the full Board approved the HB1 Supplement for certificated classroom teachers in the amount of \$345.00 to be disbursed in May.
- e. Academic Committee Recommendations:
- i. Upon motion of Mr. Ambres, seconded by Mr. Ross, and carried with no objections, it was approved by the full Board to move the fifth grade classes currently located at North Central High School to the Palmetto Elementary campus effective for the 2017 – 2018 school year.
- b. Personnel Committee Recommendations:
- i. Discussion and/or action to approve the following job descriptions:
 - Upon motion of Mr. Young, seconded by Mr. Hayes, and carried with no objections, the full Board voted to approve the job description for Supervisor of Instruction, School Choice and School Improvement
 - Upon motion of Mr. Ambres, seconded by Mr. Boss, and carried with no objections the full Board approved the job description for Elementary Guidance Counselor.
 - Upon motion of Mr. Hayes, seconded by Mr. Ambres, and carried with no objections, the full Board approved the job description for Secondary Guidance Counselor.
 - Upon motion of Mr. Cassimere, seconded by Mrs. Gerace, and carried with no objections, the full Board approved the job description for TAP Mentor Teacher.
 - Upon motion of Ms. Donatto, seconded by Mrs. Sias, and carried with no objections, the full Board approved the job description for Paraprofessional with the following changes to be included: job title to be named Instructional Paraprofessional and to attached the Revised Statute 17:436 to the job description.
 - ii. Upon motion of Ms. Donatto, seconded by Mrs. Sias, and carried with no objections, the job description for Migrant Recruiter/Advocate, and Foster Care Point of Contact was tabled until the next personnel committee meeting on April 26, 2017.

Item #11:

With there being no further business pending before the board, the meeting was unanimously adjourned at 7:00 p.m. by motion of Mrs. Gerace and seconded by Mr. Boss.

Mr. Randy Wagley, Board President

ATTEST: Patrick D. Jenkins, Superintendent

LISTED BELOW ARE PERSONNEL APPOINTMENTS, TRANSFERS, LEAVES, RESIGNATIONS, RETIREMENTS AND/OR POSITIONS AVAILABLE MADE BY THE SUPERINTENDENT PURSUANT TO ACT I OF THE 2012 LEGISLATIVE SESSION:

APPOINTMENTS (*Denotes New Employee)

ALEXANDER, KERRICK – Sp. Ed. Teacher – North Central High – effective March 15, 2017 *

KENNEDY, CHRISTOPHER – High School Teacher – Port Barre High – effective March 1, 2017 *

VEILLON-SKRMETTI, RAVEN – Teacher – Opelousas High – effective March 28, 2017 *

KITTLES, JOHN – Computer Repair Technician – Central Office – effective March 14, 2017 *

MILLER, DANA – Title 1 Paraprofessional – Leonville Elementary *

OBERSTE, ANDREW – Computer Repair Technician – Central Office – effective March 13, 2017*

PAPILLION, JOSEPH – Title 1 Paraprofessional – Grolee Elementary *

TRANSFERS

COLLINS, DWIGHT – Teacher – from Opelousas High to Cankton Elementary

JOHNSON, CHARLES – Guidance Counselor – from Opelousas Jr. High to Grolee Elementary

LEAVES

Maternity Leaves

ALLEN, KAITLYN – Teacher – Grolee Elementary – effective March 1, 2017

BROWN, BROOKE F. – KN Teacher – Eunice Elementary – effective February 19, 2017

CUNNINGHAM, CHRISTA – Teacher – MACA – effective February 18, 2017

DIESI, SAMANTHA – Teacher – Leonville Elementary – effective February 13, 2017

RIDEAU-CALLIHAN, FELISHA – Teacher – North Central High – effective March 5, 2017

VOSS, NICOLE – Teacher – Palmetto Elementary – effective February 13, 2017

RESIGNATIONS

BERGERON, MICHAEL – Teacher – Port Barre High – effective March 4, 2017

GUILLOTT, KRISTIE – KN Teacher – Port Barre Elementary – effective February 25, 2017

HALEY, SHELLY – Sp. Ed. Teacher – Eunice Jr. High – effective February 9, 2017

HYMEL, JOHNNA – Custodian – Opelousas High – effective March 2, 2017

THOMAS, ANGELA M. – Teacher – Northwest High – effective February 25, 2017

RETIREMENTS

DUPLECHIN, AMY – Teacher – Central Middle – effective January 4, 2017

RIEMER, SUSAN – Sp. Ed. Teacher – Palmetto Elementary – effective May 27, 2017

STAGG, ELLEN – School Nurse – Opelousas Jr. High – effective May 27, 2017

VIDRINE, PAULINE – Coordinator of Instruction – Central Office – effective July 2, 2017

POSITIONS AVAILABLE

Supervisor of Instruction, School Choice, and School Improvement

Principal – East Elementary

Principal – Plaisance Elementary

Principal – Port Barre High

Assistant Principal – Lawtell Elementary

TAP Master Teachers:

Opelousas Jr. High (2 positions)

South Street (2 positions)

Washington Elementary (1 position)

Custodians:

Grolee Elementary

Highland Elementary

Opelousas Jr. High