

Franklin Township Board of Education Minutes
Regular Meeting – October 5, 2021

TIME AND PLACE: The regular meeting of the Board of Education was held on October 5, 2021 by the Board of Education of the Franklin Township School District, Warren County, in the Franklin Township School all-purpose room, 52 Asbury-Broadway Road, Washington, NJ 07882.

CALL TO ORDER: Board President, Rudolph DiGilio, called the meeting to order at 7:00 p.m.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Franklin Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted at the Franklin Township Municipal Building, at the Franklin Township School, and on the Franklin Township School website and was published in the Express Times and the Star Gazette on January 14, 2021, inclusive of information on virtual attendance.

FLAG SALUTE: Pledge of Allegiance and a moment of silence.

ROLL CALL - Mr. Duryea conducted the Roll Call.

PRESENT: Rudolph DiGilio (Board President)
Elizabeth Ames
Jeannene Butler
Pamela Fitzsimmons
Scott Hansen
Renee Hart
Katherine Matlock
Donna Sbriscia

ABSENT: None

PRESENT: DISTRICT ADMINISTRATORS
Matthew Eagleburger, Chief School Administrator
Tim Duryea, School Business Administrator/Board Secretary

PUBLIC: John McGinnis, Christina Hitchcock

ELECTION OF VICE PRESIDENT:

NOMINATIONS FOR VICE PRESIDENT *Action 22-051 Motion*

Motion by P. Fitzsimmons, and seconded by R. Hart, to open the floor to nominations for the Office of Board Vice President.

This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain 0.

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E. Ames nominated Jeannene Butler. The nomination was seconded by P. Fitzsimmons.

CLOSING OF NOMINATIONS FOR VICE PRESIDENT *Action 22-053 Motion*

Motion by P. Fitzsimmons, and seconded by R. Hart, to close the floor to nominations for the Office of Board Vice President.

This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain 0.

Casting of votes for office of Vice President –

S. Hansen	Jeannene Butler
R. Hart	Jeannene Butler
E. Ames	Jeannene Butler
D. Sbriscia	Jeannene Butler
P. Fitzsimmons	Jeannene Butler
J. Butler	Jeannene Butler
K. Matlock	Jeannene Butler
R. DiGilio	Jeannene Butler

Jeannene Butler was unanimously approved as Vice President.

APPROVAL OF AUGUST 18, 2021 MINUTES *Action 22-053 Motion*

Motion by J. Butler, and seconded by S. Hansen, to approve the minutes of the Regular Meeting of August 18, 2021.

This motion was ADOPTED as follows: ayes, 5; nays, 0; abstain 1 (Ames).

APPROVAL OF SEPTEMBER 22, 2021 MINUTES *Action 22-054 Motion*

Motion by J. Butler, and seconded by D. Sbriscia, to approve the minutes of the Regular Meeting of September 22, 2021.

This motion was ADOPTED as follows: ayes, 6; nays, 0; abstain 2 (Fitzsimmons, Butler).

CORRESPONDENCE: None

PUBLIC INPUT PRIOR TO AGENDA ITEMS: None

INTERVIEW OF BOARD OF EDUCATION CANDIDATE:

The Board interviewed one candidate, John McGinnis, for the seat vacated by Mr. Klus.

APPOINTMENT OF BOARD MEMBER *Action 22-055 Motion*

Motion by R. Hart, and seconded by P. Fitzsimmons, to approve the appointment of John McGinnis to fill the Board of Education seat vacated by Kevin Klus, effective with the completion of necessary criminal history clearance, to serve through the end of Mr. Klus' term (December, 2022).

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

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WORK SESSION:

Informational updates were provided by the Administration on the following topics:

Finance:

- Approval of ARP IDEA Grant
- Health Insurance Refund
- 2022-2023 Budget Calendar, as required by the State of New Jersey

Program:

- After-school club approvals
- Final approval of Visual and Performing Arts Curriculum
- FYI – Science Curriculum

Policy:

- Reopening Policy

Facilities:

- Use of facilities by outside organizations
- Disposal of gas stove
- Disposal of school sign
- Disposal of commercial refrigerator

FINANCIAL REPORTS

LINE ITEM TRANSFERS AND RECLASSIFICATIONS – Action 22-056 *Motion*

Motion by J. Butler, and seconded by R. Hart, to approve the line item transfers and reclassifications, as recommended by the Chief School Administrator:

Reclassifications:

<u>Date</u>	<u>PO Number</u>	<u>Ordering Name</u>	<u>Amount</u>	<u>Reclassification Details and Comments</u>
08/23/21	P202200054	FRONTLINE TECHNOLOG	\$4,600.00	From 11-000-221-590-000-000 to 20-250-200-500-000-000
09/28/21	P202200066	Generation Genius	\$125.00	From 11-000-221-590-000-000 to 20-234-100-600-000-000 Title IV STEM Supplies

This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain 0.

PAYROLL AND PAYROLL AGENCY APPROVAL – Action 22-057 *Motion*

Motion by J. Butler, and seconded by R.Hart, to approve Payroll and Payroll Agency/FICA as follows:

September, 2021 Net Payroll	\$171,609.87
September, 2021 Agency and Board Share FICA	\$120,159.02
TOTAL PAYROLL September, 2021	\$291,768.89

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

PUBLIC INPUT PRIOR TO BOARD ACTION: None

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POLICY-RELATED ITEMS – Action 22-058 **Motion**

Motion by D. Sbriscia, and seconded by J. Butler, to approve the following block of policy-related items, as recommended by the Chief School Administrator:

- Approve the following policies for first reading:
 - 1648.11 The Road Forward Covid-19 – Health and Safety
 - 1648.13 School Employee Vaccination Requirements

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

PROGRAM, CURRICULUM, AND INSTRUCTION-RELATED ITEMS – Action 22-059 **Motion**

Motion by J. Butler, and seconded by R. Hart, to approve the following block of Program, Curriculum, and Instruction-related items, as recommended by the Chief School Administrator:

- Approve the October 5, 2021 Travel and Related Expense Reimbursement Report.
- Approve the district’s Visual and Performing Arts Curriculum for final reading.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

FINANCE-RELATED ITEMS – Action 22-060 **Motion**

Motion by R. Hart, and seconded by P. Fitzsimmons, to approve the following block of Finance-related items, as recommended by the Chief School Administrator:

- Approve the 2022-2023 Budget Calendar, as required by the State of New Jersey
- Approve application for and acceptance of the following 2021-2022 ARP ESSER Grant:
 - ESSER - \$155,320.00
 - Evidence Based Comprehensive Beyond the School Day - \$40,000.00
 - Evidence Based Summer Learning and Enrichment - \$40,000.00
 - Accelerated Learning Coach and Educator Support - \$50,000.00
 - NJTSS Mental Health Support Staffing - \$45,000.00
- Approve application for and acceptance of the following 2021-2022 ARP IDEA Grant funds:
 - Basic \$8,491.00
 - Preschool \$724.00

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

BUILDING & GROUNDS-RELATED ITEMS – Action 22-061 **Motion**

Motion by R. Hart, and seconded by P. Fitzsimmons, to approve the following block of Building & Grounds-related items, as recommended by the Chief School Administrator:

- Approve the disposal of the following pieces of equipment:

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- Vulcan Gas Stove/Kitchen – Replaced with smaller, energy-efficient model. Old unit cannot be sold to other potential user, due to age and new safety guidelines.
- True Commercial Refrigerator/Kitchen – Replaced with similar unit due to mechanical failure. Old unit cannot be sold to other potential user, due to potential fire risk.
- Lighted School Sign – Being replaced with new combination lighted/digital sign. Old unit cannot be sold, as it is a customized sign.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

EXECUTIVE SESSION:

Action 22-062 Motion

Motion by R. Hart, and seconded by D. Sbriscia, to enter Executive Session to discuss items related to negotiations matters, with information to be released at a date, not yet determined. (It is estimated that the Board will be in Executive Session for approximately 10 minutes.)

This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain 0.

The Board entered executive session at 7:49 pm.

Action 22-063 Motion

Motion by R. Hart, and seconded by K. Matlock, to reconvene Public Session.

This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain 0.

The Board reconvened public session at 8:01pm.

PERSONNEL-RELATED ITEMS – Action 22-064 Motion

Motion by J. Butler, and seconded by R. Hart, to approve the following block of Personnel-related items, as recommended by the Chief School Administrator:

- Approve the following individuals as volunteers in the district for the 2021-2022 school year:
 - Chalres Betancourt
 - Fatima Neves
 - Robyn Pullaro
 - Katelyn Rush
- Approve the following after-school clubs, instructors, and compensation for each:
 - Battle of the Minds (potentially virtual) – Pamela Fellner – 8 sessions at a rate of \$50/session for a total compensation of \$400.00.
 - Chess Club (potentially virtual) – Michael Micucci – 7 sessions at a rate of \$50/session for a total compensation of \$350.00.
 - Hydroponics (retro approval) – Deborah Beer/Pamela Fellner/Karen Kane – 3 sessions each at a rate of \$50/session for a total compensation of \$150.00 each.

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ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

BILL LIST – Action 22-065 ***Motion***

Motion by P. Fitzsimmons, and seconded by S. Hansen, to approve the October 5, 2021 bill list in the amount of \$84,454.37.

This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

ADJOURNMENT - Action 22-066 ***Motion***

Motion by K. Matlock, and seconded by J. Butler, to adjourn the meeting.

This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

Meeting adjourned at 8:02 p.m.

Respectfully submitted,

Tim Duryea
Board Secretary / School Business Administrator

Board President: _____
Rudolph DiGilio