

Franklin Township Board of Education Minutes
Regular Meeting – October 20, 2021

TIME AND PLACE: The regular meeting of the Board of Education was held on October 20, 2021 by the Board of Education of the Franklin Township School District, Warren County, in the Franklin Township School All Purpose Room, 52 Asbury-Broadway Road, Washington, NJ 07882.

CALL TO ORDER: Board Vice President, Jeannene Butler, called the meeting to order at 7:00 p.m.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Franklin Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted at the Franklin Township Municipal Building, at the Franklin Township School, and on the Franklin Township School website and was published in the Express Times and the Star Gazette on January 14, 2021, inclusive of information on virtual attendance.

FLAG SALUTE: Pledge of Allegiance and a moment of silence

ROLL CALL - Mr. Duryea conducted the Roll Call.

PRESENT: Jeannene Butler, Board Vice President
Elizabeth Ames
Pamela Fitzsimmons
Renee Hart
Katherine Matlock
John McGinnis (after being sworn in)

ABSENT: Rudolph DiGilio, Board President
Donna Sbriscia
Scott Hansen

PRESENT: DISTRICT ADMINISTRATORS
Matthew Eagleburger, Chief School Administrator
Tim Duryea, School Business Administrator/Board Secretary

PUBLIC: Deborah Mannon

OATH OF OFFICE - Mr. McGinnis was sworn in by Mr. Duryea

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APPROVAL OF OCTOBER 5, 2021 EXECUTIVE SESSION MINUTES

Action 22-067 Motion

Motion by R. Hart, and seconded by P. Fitzsimmons, to approve and make public the Executive Session minutes of the Regular Meeting of October 5, 2021.

This motion was ADOPTED as follows: ayes, 5; nays, 0; abstain 1 (McGinnis).

APPROVAL OF OCTOBER 5, 2021 BOARD MINUTES Action 22-068 Motion

Motion by R. Hart, and seconded by P. Fitzsimmons, to approve the minutes of the Regular Meeting of October 5, 2021..

This motion was ADOPTED as follows: ayes, 5; nays, 0; abstain 1 (McGinnis).

CORRESPONDENCE:

- Elizabeth Christian – Letter of resignation

PUBLIC INPUT PRIOR TO AGENDA ITEMS: none

CSA REPORT

Mr. Eagleburger presented the CSA Report, inclusive of information on the following:

- Remote Learning Plan
- Road Forward Policy
- COVID Update
- Kindness Week
- Week of Respect
- Fire Prevention Week
- Halloween Program
- Assessments
- G&T Program
- Website
- Ad Hoc Curriculum Committee (Kathy Matlock, Renne Hart, Pam Fitzsimmons, and John McGinnis volunteered to serve on the committee.)

LEGISLATION AND POLICY:

Policy Committee Rep. – E. Ames:

- Two policy approvals on the current agenda

Franklin Township Committee – J. Butler

- No report

Franklin Township PTA Rep – (Mrs. Mannon presented)

- Full panel of officers

NJSBA Delegate/Legislative Rep. – R. DiGilio

- Delegate Assembly – Nov. 20, 2021 (no resolutions)
- NJSBA Annual Workshop 10/26-28/21

NJASA Rep – Mr. Eagleburger – no report

WCSBA Rep – R. DiGilio and D. Sbriscia

- Upcoming county meeting 11/2/21

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FINANCIAL REPORTS

TRANSFERS AND RECLASSIFICATIONS – Action 22-069 **Motion**

Motion by R. Hart, and seconded by P. Fitzsimmons, to approve the line item transfers and reclassifications as recommended by the Chief School Administrator:

Transfers:

<u>Date</u>	<u>Source Account/Title</u>	<u>Target Account/Title</u>	<u>Comments</u>	<u>Amount</u>
10/13/21	11-000-230-895-000-000 BOE MEMBERSHIP & DUES	11-000-230-800-000-000 CSA - WKSHPs/Mmbrshps	BOE Membership to CSA Membership	1,000.00

This motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 0.

BOARD SECRETARY AND RECONCILIATION REPORT- August, 2021

Action 22-070 **Motion**

Motion by R. Hart, and seconded by P. Fitzsimmons, to approve the Board Secretary and Reconciliation Report - August, 2021.

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

*BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Franklin Township Board of Education accept the monthly financial reports of the Secretary and the Reconciliation for the Month of **August, 2021**; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of*

Education Certifies that no major account has been over expended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 0.

PUBLIC INPUT PRIOR TO BOARD ACTION: none

POLICY-RELATED ITEMS – Action 22-071 **Motion**

Motion by R. Hart, and seconded by P. Fitzsimmons, to approve the following block of Policy-related items, as recommended by the Chief School Administrator:

- Approve the following policies for final reading:
 - 1648.11 The Road Forward Covid-19 – Health and Safety
 - 1648.13 School Employee Vaccination Requirements

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 5; nays, 0; abstain, 1 (McGinnis).

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PROGRAM, CURRICULUM, AND INSTRUCTION-RELATED ITEMS – Action 22-072 *Motion*

Motion by R. Hart, and seconded by P. Fitzsimmons, to approve the following block of Program, Curriculum, and Instruction-related items, as recommended by the Chief School Administrator:

- Approve the October 20, 2021 Travel and Related Expense Reimbursement Form.
- Approve the district’s Emergency Virtual/Remote Instruction Plan for 2021-2022.
- Approve the district’s Science Curriculum for first reading.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 0.

FINANCE-RELATED ITEMS – Action 22-073 *Motion*

Motion by R. Hart, and seconded by P. Fitzsimmons, to approve the following block of Finance-related items, as recommended by the Chief School Administrator:

- Approve joining a class action settlement group against Blue Cross/Blue Shield for the period 2/7/08 through 10/16/20, via the Blue Cross Blue Shield Antitrust Litigation MDL 2406, N.D. Ala. Master File No. 2:13-cv-20000-RDP and to accept any and all proceeds that the district is eligible for, as a result of this litigation.
- Approve the application for and acceptance of the 2019-2020 School Security Grant, in the amount of \$20,000.00. (This motion was previously approved by the Board, but the State required a secondary approval of the grant, subsequent to the State’s eventual approval of the application.)
- Approve authorizing the Chief School Administrator and School Business Administrator to establish a date for the public audit hearing of the 2020-2021 district financial audit and to advertise the same, pending details from the State of New Jersey on the provision of pension information from the Department of the Treasury.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 0.

TRANSPORTATION-RELATED ITEMS – Action 22-074 *Motion*

Motion by R. Hart, and seconded by P. Fitzsimmons, to approve the following block of Transportation-related items, as recommended by the Chief School Administrator:

- Approve an additional Yellow Route bus stop for the 2021-2022 school year at the Asbury Fire House on Main Street, Asbury.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 0.

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EXECUTIVE SESSION:

EXECUTIVE SESSION – Action 22-075 ***Motion***

Motion by R. Hart, and seconded by P. Fitzsimmons, to enter Executive Session to discuss items related to negotiations matters, with information to be released at a date, not yet determined. (It is estimated that the Board will be in Executive Session for approximately 15 minutes.)

This motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 0.

The Board entered Executive Session at 7:53pm.

RECONVENE PUBLIC SESSION – Action 22-076 ***Motion***

Motion by R. Hart, and seconded by P. Fitzsimmons, to reconvene public session.

This motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 0.

The Board reconvened Public Session at 8:07pm.

PERSONNEL-RELATED ITEMS – Action 22-078 ***Motion***

Motion by R. Hart, and seconded by P. Fitzsimmons, to approve the following block of Personnel-related items, as recommended by the Chief School Administrator:

- Authorize the Chief School Administrator to make a tentative employment offer for the recently-posted teacher position to the candidate of his choice, to avoid delays in the filling of this position, related to the absence of a Board meeting in the first week in November. Formal approval will follow at a subsequent Board meeting.
- Approve accepting the letter of resignation from Elizabeth Christian, effective December 23, 2021, with regret. (Candidate list from recent employment advertisement, per Ms. Alchermes' resignation, will be utilized for this resignation, as well.)
- Approve Claudia Izeppi as a substitute teacher for the 2021-2022 school year.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 0.

BILL LIST – Action 22-079 ***Motion***

Motion by R. Hart, and seconded by P. Fitzsimmons, to approve the October 20, 2021 bill list in the amount of \$375,566.59* and the following non-checks.

*The Department of Agriculture mistakenly issued a wire transfer to us in the amount of \$295,225.99 for emergency funding for our school lunch program. The transfer should have been sent to the Franklin Township in Somerset. The current bill list is substantially higher than is typical for our monthly payments, due to the need to return these funds to the State Treasurer.

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9/2/2021	N0929	Horizon Healthcare Ins. Agency	Flex Admin	\$36.00	11-000-230-590
9/3/2021	N0932	Horizon Healthcare Ins. Agency	Flex Admin	\$36.00	11-000-230-590

This motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 0.

ADJOURNMENT - Action 22-080

Motion

Motion by R. Hart, and seconded by P. Fitzsimmons, to adjourn the meeting.

This motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 0.

Meeting adjourned at 8:12 p.m.

Respectfully submitted,

Tim Duryea
Board Secretary/School Business Administrator

Jeannene Butler, Board Vice President