

**Richmond R-XVI School District's**  
**Safe Return to In-Person Instruction and Continuity of Services**

**Table of Contents**

Mitigation Strategy Policies	2
Universal and Correct Wearing of Masks	2
Physical Distancing	2
Handwashing and Respiratory Etiquette	3
Cleaning and Maintaining Healthy Facilities	3
Contact Tracing	4
Diagnostic and Screening Testing	4
Vaccination Efforts	4
Accommodations for Students and Disabilities	4
Continuity of Services	4
Academic Needs	5
Social Emotional and Mental Health Needs	5
Nutritional and Health Needs	6
Periodic Revision	6
Understandable Language	6



# **Safe Return to In-Person Instruction and Continuity of Services**

## **Mitigation Strategy Policies**

The following Safe Return to In-Person Instruction and Continuity of Services Plan (SRCSP) outlines the Richmond R-XVI School District's response to the ongoing COVID-19 pandemic. This plan will outline how the school will ensure continued safe operations to maintain the health and safety of students and staff while meeting the academic needs of all students.

## **Universal and Correct Wearing of Masks**

For the 2021-2022 school year, the Richmond R-XVI School District will adopt the following policies on mask wearing (subject to change if local conditions warrant):

- Masks or face coverings will be highly encouraged, but not required, for all students
- Masks are optional for staff who are vaccinated and recommended for staff who are not vaccinated and unable to social distance.
- Signs will be posted throughout the school encouraging mask wearing to prevent the spread of COVID-19

## **Physical Distancing**

Recommendations regarding physical distancing will be consistent with recommendations from the CDC as well as the Ray County Health Department. For the 2021-2022 school year, the following policies regarding physical distancing will be implemented:

- Students will be spaced the recommended distance consistent with the CDC, and/or dividers will be utilized when proper physical distancing is not possible.
- Seating charts will be kept at all times, grades PK-12.
- Seating charts and/or video surveillance will be maintained in the lunchroom and on district transportation

## **Handwashing and Respiratory Etiquette**

Policies regarding handwashing and respiratory etiquette will be maintained consistent with recommendations from the CDC and Ray County Health Department. The following policies will be implemented for the 2021-2022 school year:

- Proper handwashing will be taught to all students by the Richmond R-XVI School District's full-time nurse at the beginning of the school year.
- Proper handwashing will be reinforced by school staff every day.
- Proper respiratory etiquette will be taught to all students by the school nurse at the beginning of the school year and reinforced every day by school staff.
- Hand sanitizer will be provided in every classroom and common rooms throughout the school, and proper usage will be taught to all students by district staff

## **Cleaning and Maintaining Healthy Facilities**

The Richmond R-XVI School District has adopted the following policies for the 2021-2022 school year around cleaning and maintaining healthy facilities. All policies are consistent with recommendations from the CDC and Ray County Health Department.

- Increased cleaning of high traffic areas, including restrooms, handrails, door handles, etc.
- Additional staff may be hired to clean facilities more frequently, especially high traffic areas.
- Alternating lunch tables to ensure proper cleaning between lunch periods.
- Improving ventilation in common areas.
- Other heating/air systems will be assessed to determine if improvements need to be made to improve air quality and ventilation capabilities throughout the school building
- Instrument cover for students in band (potential of airborne spread in this course)

### **Contact Tracing**

Contact tracing will be conducted by the Ray County Health Department with assistance from the Richmond R-XVI School District. Isolation and quarantine policies will be consistent with recommendations by the CDC and/or state/local agencies.

### **Diagnostic and Screening Testing**

Testing will not be provided onsite by the Richmond R-XVI School District. Information regarding local testing sites will be communicated to parents when necessary.

### **Vaccination Efforts**

During the 2020-2021 the Richmond R-XVI School District provided two days for staff members to receive vaccinations at a local health facility. The district will continue to encourage any staff members to receive the COVID-19 vaccine who have not done so. Information regarding vaccination events will be shared with staff members as it becomes available.

### **Accommodations for Students with Disabilities**

Accommodations for students with disabilities will be made as necessary and in accordance with the students' Individual Education Plan as mandated by law.

### **Continuity of Services**

This portion of the Safe Return to In-Person Instruction and Continuity of Services Plan (SRCSP) will address how the Richmond R-XVI School District will provide for the academic needs of students during any interruptions of in-person instruction. Further, this section will address how the Richmond R-XVI School District will continue to provide for the social, emotional, and mental health needs of students and staff during in-person instruction and during any interruptions of in-person instruction, including how the district will continue to provide nutritional and health services.

## **Academic Needs**

In the event that COVID-19 creates interruptions to in-person instruction in the Richmond R-XVI School District, the following protocols are in place to meet the academic needs of students. These policies and procedures will require further expenditures by the district to provide the technology necessary to ensure the success of these policies for both staff and students.

- Students will be provided with a device to ensure learning can occur from home, with Chrome Touch for students in K-1st grade, and Chromebooks for students in grades 2-12.
- Students will be trained in utilizing Google Classroom, which is the mode in which virtual instruction will be delivered from Richmond teachers should an interruption occur in in-person instruction.
- Teachers will be provided resources and training on using Google classroom to ensure it can be successfully implemented for virtual instruction if necessary
- Tutoring will be accessible for students throughout the entire 2021-2022 school year. In the event in-person instruction is interrupted, tutoring will provide an important opportunity for students to address learning gaps that may occur
- Interventions will be provided for students in all grade levels in both mathematics and reading instruction. These interventions will be an opportunity to address lost instructional time from the 2020-2021 school year as well as any potential lost instructional time if interruptions occur to in-person instruction during the 2021-2022 school year.
- Diagnostic, benchmark, and/or formative assessments tools will be utilized by the district to assess and address learning gaps

## **Social, Emotional, and Mental Health Needs**

The social, emotional, and mental health needs of staff and students is an essential area to address in response to the COVID-19 pandemic. For students, the district has a full-time school counselor in each building. The counselors will regularly meet with all grade levels throughout the year to teach lessons to help meet the social, emotional, and mental health needs of students. Students will have other classroom lessons and

activities to meet these needs as well, implemented by their classroom teachers. Staff members will also have access to district counseling resources, and information about other social, emotional, and mental health resources in the community will be shared with staff as necessary.

### **Nutritional and Health Services**

Meals will be available to all students even during interruptions to in-person instruction. Staff members will be available to distribute breakfasts and lunches to all students throughout the duration of any building closure due to COVID-19.

### **Periodic Revision**

The Richmond R-XVI School District will review and revise the plan by students, parents, teachers, administration and BOE quarterly. This review will take place on a quarterly basis in a district, Board of Education, community meeting(s) during the 2021-2022 school year. All stakeholders are invited to provide input via an online survey's regarding the SRCSP. <https://forms.gle/xFDTiTTCHwYrTZfG9>

### **Understandable Language**

The Richmond R-XVI School District's SRCSP is available on the district website, linked on the district Facebook page, and physical copies will be provided at the central office. This plan may be translated to other languages or provided orally as requested. Questions regarding translation of the district's SRCSP need to be directed to Superintendent Greg Darling by phone at 816-776-6912 or by email at [gdarling@richmondspartans.org](mailto:gdarling@richmondspartans.org).

\*\*Adapted from Glenwood R-8 School District