

Lincoln Lutheran School Association Board of Directors
MEETING Minutes
Monday - November 22, 2021 – 6:00

Opening Devotion and Prayer – **Pastor Dietrich lead the opening Devotion and Prayer.**

1. Recording of Members Present / Recognition of Guests
Present: Chris Schaedel, Scott Ernstmeyer, Fran Benne, Tina Barrett, Joel Rodencal, Amy Jurgens, Samith Kollipara, Pastor Dietrich, Lori Lane, Michael McClellan, Matt Heibel
Absent: None
2. Agenda Review - **Motion to Approve: Michael McClellan 2nd: Tina Barrett. Motion Carried**
3. Consent Agenda - **Motion to Approve: Michael McClellan 2nd: Tina Barrett. Motion Carried**
 - a. Approval of Prior Meeting's Minutes – October 2021 – Doc 2
 - b. Approval of Financial Reports
 - October Month End Account Balances – Doc 3a
 - October Month End Balance Sheet – Doc 3b
 - October Month End Operational Budget and Treasurer's Report – Doc 3c
 - c. Advancement Report – Doc 4
 - d. Principal Report – Doc 5
 - e. Executive Director Report – Doc 6
 - f. Acceptance of Congregational Reports (Calvary, Holy Savior, Immanuel and Redeemer) – Doc 8
 - g. Board Policy Approval
 - Board Policy Manual - Section 4 – Doc 9
 - 5.5 – Enrollment Policy – Doc 10
4. Board Education
 - a. Board Practices "Transparency and Integrity" – Doc 11
The Board reviewed the two practices of good boards and spent some time discussing what we do well and what might need to strengthen.
 - b. Board Policy Review
 - 5.6 - Financial Payment Policy - Member Congregations – Doc 12
 - 5.9 - Major Gifts Policy – Doc 13**No changes recommended to policy 5.6 at this time. It may need another review after the Funding Model group finishes its work. Policy 5.9 isn't used as much any more with the current campaign structure in place. It was recommended to add some wording that directs undesignated gifts to the campaign and that this policy will be implemented if utilizing a gift to benefit the current campaign doesn't make sense (campaign has reached its goal or a surprise need has arisen).**
5. Reports
 - a. Executive Director
 - Strategic Planning
 - Committee Updates - Logistics - Site ID - **School Funding****Scott updated the Board on the work of each committee. Reminder that feedback is requested by November 29 in relation to the school funding recommendations.**
 - December Board Meeting Date – December 20
 - All Boards Retreat – January 8 @ 8:30 am
 - LLSA Delegate Assembly Meeting – January 13 @ 6:30 pm
 - b. Principal

- Covid Update – **School rates are still very low and we will be down to 1 quarantine as of tomorrow.**
 - Status of DHM – **The Board spent time discussing the masking DHM and whether that still fits for Lincoln Lutheran. There was also a discussion about the roll of masks after January 1.**
 - 2022-2023 School Year Calendar – Doc 14
The Board reviewed the options that exist within the calendar. No changes were made to the proposal.
- c. Treasurer – 2020-21 Audited Financials – Doc 15
The Audit was clean and the Finance Committee has brought forward the report for Board approval.
6. Action Items
- a. December 20 Board Meeting Date Change- **Motion to Approve: Tina Barrett, 2nd: Michael McClellan. Motion Carried**
 - b. January 13 Delegate Assembly Meeting- **Motion to Approve: Lori Lane 2nd: Tina Barrett. Motion Carried**
 - c. 2022-2023 School Year Calendar- **Motion to Accept Michael McClellan 2nd: Amy Jurgens. Motion Carried**
 - d. Acceptance of 2020-21 Audit -**Motion to Accept Joel Rodencal, 2nd: Samith Kollipara. Motion Carried**
7. Discussion Agenda
- a. Engagement – Next Steps w/ Delegates
If board members have not done so or do not have a current process, they are encouraged to work on a reaffirmation of delegates as well as engaging in a process to fill vacancies. The goal is to fill the vacancies with individuals committed by the January meeting.
8. Closing & Adjournment - **Motion to Adjourn: Michael McClellan 2nd: Amy Jurgens. Motion Carried**
Pastor Dietrich closed the meeting with the Lord’s Prayer.

Next Meeting – December 20, 2021 @ 6:00 pm