SUMMERS COUNTY BOARD OF EDUCATION POLICY

Reference: Board Minutes Code: V-I-3

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Supplemental Programs in Schools

Any person wishing to come into Summers County Schools for the purpose of providing a supplemental program will abide by the following procedures:

- 1. If the person is requested by a teacher for the purpose of supplementing the teacher's delivery of the content standards, all of the following must be true:
 - a. The teacher must include the presentation in his/her lesson plans.
 - b. The teacher must have the approval of the principal prior to the activity.
 - c. The students must be under the direct supervision of the teacher at all times.
- 2. If the person is proposing to bring a supplemental program into the school, all of the following must be true:
 - a. The program must meet the West Virginia content standards.
 - b. The program must have the approval of the teacher, principal, curriculum director, superintendent, and the Summers County Board of Education.
 - c. The person delivering the program must have appropriate West Virginia certification or work directly under a certified person.
 - d. The students must be under the direct supervision of the teacher employed by the Summers County Board of Education.
 - e. Any person coming into the school to conduct a supplemental program is required to have the same background check and sign the same "Drug Free" forms that are required for employees of the Summers County Board of Education.
 - f. Any student participating in a supplemental program will have written permission from his/her parent or guardian.

Any person desiring to bring a supplemental program into Summers County Schools must apply in writing to the teacher or principal of the school(s) involved.