

Summers County Board of Education
Regular Meeting Minutes
YouTube <https://tinyurl.com/SCS-youtube>
Summers County Comprehensive High School Auditorium
October 28, 2021 ~ 6:00 p.m.

1. Roll Call

The Summers County Board of Education met in a regular meeting on October 28, 2021 in the SCCHS Auditorium and on YouTube. Board President, Mr. Stanley Duncan, attended via telephone. Mrs. Jackie Farley presided over the meeting with the following board members present: Mr. Gregory Angell, Mr. Kenneth Brogan, and Mr. Jay McBride. Other staff members present: Mr. David Warvel, Superintendent; Mrs. Renae Jones, Director; Dr. Linda Knott, Director; Mrs. Lauren Crook, Business Manager; Mr. Adam Coon, Director; Mr. Chad Meador, Director; Mr. Trey Morrone, attorney.

2. Invocation/Pledge of Allegiance

The Invocation was given by Mr. Angell, followed by the Pledge of Allegiance.

3. Approval of Agenda/Adjustments

Mr. Duncan made a motion, seconded by Mr. McBride, and by unanimous vote approved to pull James and Law from the bills. Mr. Brogan made a motion, seconded by Mr. McBride, and by unanimous vote approved to pull RT Rogers from the bills. Mr. Angell made a motion, seconded by Mr. McBride, and by unanimous vote approved to combine items 11-C and 11-G under New Business. Mrs. Farley made a motion, seconded by Mr. Angell, and by unanimous vote to approve the agenda with adjustments.

4. Pause for Applause

A. Student Success Stories

1. Misty Richmond, an 8th grade student in Mrs. Tina Hannah and Mrs. Carolyn Johnson's class, told the board members about a program purchased for the Special Education program called Bitty and Beaus. It is a coffee cart that also has food items, and the classroom sells the items to faculty and staff. They put the money back into the cart to buy products to sell, and they use the profit for trips for the classroom.

B. Instructional Initiatives

2. Jessie Rodes, Amanda Wheeler, and Kristin Richmond from Talcott Elementary presented information about their new reading program to build early literacy skills.

C. Community Volunteerism

3. Bo Donahoe, Galen Cole, and Matt Hinton donated their time and equipment to leveling off the area where the sawmill and FFA barn will be located (just past the high school baseball field). The project took about 4 or 5 days, and the Board of Education appreciates their hard work and dedication to the students of Summers County.

5. Presentations

Mr. Trey Morrone gave a presentation about possible revisions that could be made to the policy regarding delegations at board meetings and dress code for employees and students.

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6. Public Comment

Mr. Tom Sears and Mr. Kenneth Lester

7. Approval of Minutes

- October 14, 2021
- October 19, 2021

Upon a motion made by Mr. Brogan, and seconded by Mrs. Farley, a unanimous vote approved these minutes.

8. Approval of Bills

Upon a motion made by Mrs. Farley, and seconded by Mr. McBride, a 4-0 vote approved to pay James and Law with Mr. Duncan abstaining. Upon a motion made by Mrs. Farley, and seconded by Mr. McBride, a 4-0 vote approved to pay RT Rogers with Mr. Brogan abstaining. Upon a motion made by Mrs. Farley, seconded by Mr. Angell and by unanimous vote approved to pay the remaining bills.

9. Approve Transfers and Supplements

NONE

10. Old Business

- A. Discussion/Possible Action Regarding Donation of the Summers Middle School to the City of Hinton
No Action Taken.
- B. ZMM and Bus Garage Renovation – Enclosed in folders you will find a letter to terminate the agreement between SCBOE and ZMM.
Upon a motion made by Mr. Duncan, and seconded by Mr. McBride, a unanimous vote approved the termination of the agreement.
- C. Discussion/Possible Action Regarding Bus Garage Renovation
No Action Taken.
- D. Policies to Remain on Public Comment
 - VIII-F-1 Cash in School Buildings
 - VIII-G-3 Travel Policies and Procedures
 - VIII-G-04 Summers County BOE P-Card Procedures
 - VIII-H Individual School Funds
 - VIII-I School Properties Disposal Procedure
 - VIII-N Purchasing Procedures
 - VIII-N-01 Vendor Issued Credit Cards
 - VIII-N-03 Requisitioning Procedures
 - IV-J-14 Personal Leave – Incentive Policy
 - IV-A-1 Professional Code of Ethics
 - IV-B-1 Advertising Vacancies
 - IV-B-2 Filling of Vacancies
 - IV-B-3 Extra Duty Extracurricular Bus Transportation Policy
 - IV-C-2 Award of Gratitude

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IV-C-3	Teacher of the Year
IV-C-5	Evaluation of All Personnel
IV-D-1	Beginning Principal Internship Program Overview
IV-D-2	Beginning Educator Internship Program
IV-D-3	Summers County Service Personnel Staff Development Council
IV-E	Access to Personnel Records
IV-G-1	Substitutes in Areas of Critical Need and Shortage
IV-G-2	Bus Drivers
IV-G-3	Equal Opportunity
IV-G-4	Criminal Record Check
IV-G-5	Part Time Workers
IV-H-5	Transfers

Upon a Motion made by Mr. Angell, and seconded by Mr. Duncan, a unanimous vote approved keeping these policies on public comment.

11. New Business

A. Approve Purchases over \$20,000

Upon a motion made by Mr. Duncan, and seconded by Mr. McBride, a unanimous vote approved the purchase of a new driver's education vehicle. Upon a motion made by Mrs. Farley, and seconded by Mr. Angell, a 4-0 vote approved the purchase of textbooks from McGraw-Hill with Mr. Duncan abstaining. Upon a motion made by Mrs. Farley, and seconded by Mr. McBride, a unanimous vote approved the purchase of Chromebooks for students.

B. Discussion/Possible Action Regarding Meeting Dates in the months of November and December.

Upon a motion made by Mr. Duncan, and seconded by Mrs. Farley, a unanimous vote approved the meeting dates and times as follows:

- November 9, 2021 – 6:00 p.m.
- November 30, 2021 – 6:00 p.m.
- December 9, 2021 – 6:00 p.m.
- December 23, 2021 – 8:30 a.m.

~~C. Discussion/Possible Action Regarding Limitation for Public Comment.~~

Under Adjustments the Board approved striking this item and combining it with item G.

D. Policy IV-C-1 – Employee/Student Dress Code

Mr. Duncan made a motion, and seconded by Mr. McBride, a unanimous vote approved to direct the superintendent to work with Mr. Morrone to update the policy. Mr. Warvel will get input from staff and students.

E. Discussion/Possible Action to Hire McKinley and Associates to Oversee Bus Garage Renovations

Mr. Duncan made a motion, and seconded by Mrs. Farley, a unanimous vote approved hiring McKinley and Associates.

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F. Discussion/Possible Action for Consideration of Special Meeting for Approving Bus Garage Renovations

A Special Meeting was scheduled for Monday, November 15, 2021 at 4:30 p.m.

G. Discussion/Possible Action Regarding Public Comment and Delegation Policy

This item was combined with Item C. Mr. Duncan made a motion, and seconded by Mrs.

Farley, a unanimous vote approved directing the superintendent to work with Mr. Morrone.

12. Personnel Items

Employment-Service

The Superintendent recommends the following:

Name	Position/Location	Effective	Notes
Teresa Workman	Itinerant Sp. Educ. Aide Talcott/SCCHS	November 01, 2021	Currently a substitute aide

Employment- Substitute Teacher

The Superintendent recommends the following:

Name	Valid Credential	Effective
Mary Kate Elkins	Elementary Education PK-06	November 15, 2021

Employment-Substitute Service

The Superintendent recommends the following:

Name	Position	Effective
Timothy Adkins	Substitute Custodian	November 8, 2021

Employment- Professional Extra Curricular

The Superintendent recommends the following:

Name	Position	Location	Effective Date
Amy Wykle	Virtual Facilitator High School	Summers County Comprehensive High School	2021- 2022 basketball season
Leon Franklin	Asst. Head Boys Basketball Coach	Summers County Comprehensive High School- Middle School Team	2021- 2022 basketball season
Jason Brown	Asst. Boys Basketball Coach	Summers County Comprehensive High School- Middle School Team	2021- 2022 basketball season
Erica Merrill	Asst. Girls Basketball Coach	Summers County Comprehensive High School- Middle School Team	2021- 2022 basketball season

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13. Superintendent's Report

The directors met with 30 young adults in the student teaching program at Concord University on October 27, 2021 in hopes of obtaining teachers to fill the empty positions. Students Jacob and Emily Smith, Marlee Meador, and Lawson Jones went and spoke as well.

14. Discussion of Next Agenda

Travel Reimbursement

15. Adjourn

Mrs. Farley adjourned the meeting at 8:24 p.m.