

**Board of Education, Regular Meeting**  
**Thursday, November 18, 2021**

**CALL TO ORDER:**

A regular meeting of the Board of Education was held in the High School Library and was called to order by President Hannah Murray at 6:30 p.m., with the following additional board members present: Brent Doane, Raymond Parmarter, Michael Blake, Josh Soper, Nate Brace, and Kate Davenport, as well as Superintendent Brent Suddaby.

**ADJOURN TO EXECUTIVE SESSION:**

At 6:31 p.m., a motion was made by Raymond Parmarter, seconded by Nate Brace to adjourn to executive session to discuss a particular personnel matter. All board members listed above were present, as well as Superintendent Suddaby.

**RETURN TO REGULAR SESSION:**

At 7:05 p.m., Nate Brace made a motion, seconded by Josh Soper, to return to regular session. The motion carried unanimously. All board members listed above were present, as well as Superintendent Brent Suddaby, Jr/Sr High School Principal Wayne Aman, Elementary School Principal Katie Volpicelli, Director of Curriculum and Instruction Kimberleigh Nichols, Asst. Elementary Principal/Athletic Director Peter Ahart, School Business Official Sydney Wade, and Board Clerk Kathlyn Hinkle.

The Pledge of Allegiance was said to begin the regular session.

**CSE/CPSE REPORT APPROVED:**

A motion was made by Michael Blake, seconded by Josh Soper, to approve the CSE/CPSE report, as presented. The motion carried unanimously.

**MINUTES APPROVED:**

A motion was made by Raymond Parmarter, seconded by Michael Blake, to approve the minutes of the Regular Meeting held on October 21, 2021, as presented. The motion carried unanimously.

**School Business Official Sydney Wade presented her report to the Board.**

Mrs. Wade stated that this month's packet includes the October budget transfers and the expenditure reports for October.

Mrs. Wade updated the Board on the grants she has been working on. She stated that the District was allocated two new grants under the American Rescue Plan specifically for Special Ed K-12 and Pre K. The allocation for IDEA 611 ARP is \$40,455, and for IDEA 619 is \$4,505. Funds can be used similarly to the regular IDEA grants. The period of performance is 7/1/21 through 9/30/23.

The application for the Pre K grant for \$233,246 has been submitted, and she is awaiting approval.

The Title Funds grant allocations for 2021-2022 are as follows: \$164,892 for Title IA (almost a \$30k decrease from 20-21), \$21,247 for Title IIA (about \$9k less than 20-21), and \$14,285 for Title IV (about \$1k less than 20-21). Applications have been submitted, and Mrs. Wade is waiting for approval

The allocations for the ARPA Funds are as follows: 90% ESSER Allocation is \$1,427,529.00, the Learning Loss is \$1,041,893.00, the Summer Enrichment is \$208,385.00, and the After School is \$208,385.00, for a total of \$2,886,192.00. Mrs. Wade is still waiting for approval of the 90% ESSER Allocation grant.

Mrs. Wade stated that she will be putting information on the school website detailing what the District will be using these funds for.

Mrs. Wade informed the Board that she will be putting together a Capital Projects Planning Committee. The District recognizes that there is a need for a mid-size capital project in the near future to address issues that will be identified in the Building Condition Survey (ie, the Elementary roofs). Also, in the immediate future, the District has budgeted for a \$100k Capital Outlay Project in the 2021-2022 school year. Mrs. Wade is looking to put together a committee to identify and help plan capital projects.

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Superintendent Brent Suddaby and Mrs. Wade think that the committee should include them, as well as building Principals (or designees), Buildings and Grounds supervisors, one teacher or employee from each building, a student representative, and one or two board members.

Mrs. Wade gave a brief update on the Buildings and Grounds. She stated that Lonny Seeley, the Building and Grounds Supervisor, and TST BOCES, just completed the annual fire inspections. The Elementary School passed; the High School was re-inspected on 11/15/21 due to the need to address the cafeteria table arrangements (spacing issues with COVID social distancing). Mr. Seeley has met with the inspector from the District's insurance company (NYSIR) to look at any liability risks throughout the buildings and grounds. The inspection went well, and there will be a follow-up on some repairs to the playground equipment and the removal of a large tree near the playground.

**TREASURER'S REPORT ACCEPTED:**

A motion was made by Nate Brace, seconded by Kate Davenport, to accept the Treasurer's Report for October 2021, as presented. The motion carried unanimously.

**APPROPRIATION STATUS REPORT ACCEPTED:**

A motion was made by Raymond Parmarter, seconded by Josh Soper, to accept the Appropriation Status Reports for October 2021, as presented. The motion carried unanimously.

**WARRANTS ACCEPTED:**

A motion was made by Josh Soper, seconded by Kate Davenport, to accept the following Warrants for October 2021, as presented: General Fund #20, Federal Fund #9, and School Lunch Fund #10. The motion carried unanimously.

**RECOGNITION OF VISITORS:**

President Hannah Murray recognized the visitors present at this time, Neil Farley, Sara Loomis, and Ben Taylor. No comments were made at this time.

**CONSENT AGENDA:**

Upon the recommendation of Superintendent Suddaby, a motion was made by Brent Doane, seconded by Raymond Parmarter, to approve the following personnel items, pending fingerprint-supported criminal history background checks, where applicable\*:

**Resignations:**

Accepted the resignation of ***Phebe Jackson***, as a Part-Time Custodial Worker, effective November 4, 2021, with regret.

Accepted the retirement of ***Gail Darrow***, as a Full-Time Bus Driver, effective January 1, 2022, with regret.

**Recommended Appointments:**

Approved the appointment of *Extra-Curricular Activities* for the 2021-2022 school year, with salaries in accordance with the 2021-2022 Extra-Curricular Activities Pay Schedule:

1. ***Laura Wayson*** - Envirothon Advisor

Approved the appointment of *Non-Instructional Substitutes* for the 2021-2022 school year, with salaries in accordance with the current Non-Instructional Pay Schedule:

1. ***W. Randy Murray*** - Bus Driver

Approved the appointment of ***Rita Hollenbeck***\* as Full-Time Food Service Worker, effective November 29, 2021, with salary at \$14.95 per hour (not taking Health Insurance) and benefits in accordance with the current Candor Employees Unit Contract.

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**2022-2023 Unit Cost Methodology for TST BOCES:**

Approved the TST BOCES Unit Cost Methodology for 2022-2023, as presented.

**Tax Collector Report 2021-2022:**

Upon the recommendation of Superintendent Suddaby, the Board accepted the 2021-2022 Candor Central School Tax Collector's Report, as submitted by Julie Kephart of TST BOCES, Tax Collector.

**Commencement 2022 Approved:**

Upon the recommendation of Superintendent Suddaby, approved the date and time for Commencement 2022 to be held on Friday, June 24, 2022, at 7:30 p.m.

**Bond Anticipation Note Resolution for Buses:**

Approved the following resolution authorizing general obligation bonds to finance the acquisition of school buses, as presented.

"BOND RESOLUTION DATED NOVEMBER 18, 2021 OF THE BOARD OF EDUCATION OF THE CANDOR CENTRAL SCHOOL DISTRICT AUTHORIZING GENERAL OBLIGATION BONDS TO FINANCE THE ACQUISITION OF SCHOOL BUSES, AUTHORIZING BOND ANTICIPATION NOTES IN CONTEMPLATION THEREOF, THE LEVY OF TAXES IN ANNUAL INSTALLMENTS IN PAYMENT THEREOF, THE EXPENDITURE OF SUCH SUMS FOR SUCH PURPOSE, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the qualified voters of the Candor Central School District, New York, at the annual meeting of such voters duly held on May 17, 2021, duly approved a proposition authorizing the levy of taxes to be collected in installments, in the manner provided by the Education Law, for the specific object or purpose hereinafter described; now therefore

BE IT RESOLVED BY THIS BOARD OF EDUCATION AS FOLLOWS:

**Section 1.** The Candor Central School District has undertaken or shall undertake certain capital expenditures, as more particularly described in Section 3 hereof.

**Section 2.** The Candor Central School District is hereby authorized to issue its General Obligation Serial Bonds in the aggregate principal amount of not to exceed \$262,000, pursuant to the Local Finance Law of New York, in order to finance the specific object or purpose described herein, and such amount is hereby appropriated therefor.

**Section 3.** The specific object or purpose to be financed pursuant to this resolution (hereinafter referred to as "purpose") is the acquisition of one (1) sixty-five passenger school bus and one (1) forty-two-passenger school bus.

**Section 4.** It is hereby determined and declared that (a) the maximum aggregate cost of said purpose, as estimated by the Board of Education, is \$262,000, (b) the Candor Central School District plans to finance the cost of said purpose entirely from funds raised by the issuance of said Bonds and the Bond Anticipation Notes hereinafter referred to, and (c) no money has heretofore been authorized to be applied to the payment of the cost of said purpose.

**Section 5.** It is hereby determined that the purpose is one of the class of objects or purposes described in Subdivision 29 of Paragraph a of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is five (5) years.

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**Section 6.** The Candor Central School District is hereby authorized to issue its Bond Anticipation Notes in the aggregate principal amount of not to exceed \$262,000, and is hereby authorized to issue renewals thereof, pursuant to the Local Finance Law of New York in order to finance the purpose in anticipation of the issuance of the above described Bonds.

**Section 7.** It is hereby determined and declared that (a) there are presently no outstanding Bond Anticipation Notes issued in anticipating of the sale of said Bonds, (b) the Bond Anticipation Notes authorized hereby are not issued in anticipation for Bonds for an assessable improvement.

**Section 8.** It is hereby determined and declared that the Candor Central School District reasonably expects to reimburse the general fund, or such other fund utilized, not to exceed the maximum amount authorized herein, from the proceeds of the obligations authorized hereby for expenditures, if any, from such fund that may be made for the purpose prior to the date of issuance of such obligations. This is a declaration of official intent under Treasury Regulation §1.150-2.

**Section 9.** The faith and credit of the Candor Central School District, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such Bonds and Bond Anticipation Notes as the same respectively become due and payable. And annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall annually be levied on all taxable real property of said School District, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

**Section 10.** The power to further authorize the issuance of said Bonds and Bond Anticipation Notes and to prescribe the terms, form and contents of said Bonds and Bond Anticipation Notes, subject to the provisions of this resolution and the Local Finance Law of New York, including without limitation, the consolidation with other issues, the determination to issue Bonds with substantially level or declining annual debt service, whether to authorize the receipt of bids in an electronic format, and to sell and deliver said Bonds and Bond Anticipation Notes, is hereby delegated to the President of the Board of Education or to the Vice President of the Board in the event of the absence or unavailability of the President. The President of the Board of Education and the District Clerk are hereby authorized to sign by manual or facsimile signature any Bonds and Bond Anticipation Notes issued pursuant to this resolution, and are hereby authorized to affix to such Bonds and Bond Anticipation Notes the corporate seal of the School District and to attest the same.

**Section 11.** This resolution, or a summary hereof, shall be published in full by the District Clerk of the School District together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the School District. The validity of said Bonds and Bond Anticipation Notes may be contested only if such obligations are authorized for an object or purpose for which said School District is not authorized to expend money, or the provisions of law which should be complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

**Section 12.** This resolution shall take effect immediately upon its adoption."

**Public School Fire Safety Reports:**

Accepted the Public-School Fire Safety Reports for 2021-2022, as presented.

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### **Donation**

Accepted the donation of three new CNC Machine Tools (TRAK-K3 Mills with ProtoTRAK KMX Controls) to the Technology Department from **Southwestern Industries, Inc** located in Rancho Dominguez, CA. The value of this donation is \$74,250.00 (\$24,750.00 each).

The motion carried unanimously for all consent agenda items.

### **ADMINISTRATORS REPORTS:**

#### **Jr/Sr High School Principal Wayne Aman summarized his report to the Board.**

Mr. Aman shared results from the 2021 Math proficiency exams. He stated that although the New York State Education Department stated that districts should not use the results from the assessment for comparative purposes, it is certainly hard for him not to do so since he feels there is potentially useful information to glean from the results. In looking at the results, it appears proficiency levels in ELA are similar to comparable districts. However, it seems students in grades 7 & 8 performed lower in Math than comparable districts overall. Math 8 results were particularly troubling since there was not one student test within the proficiency range. (South Seneca CSD had 1, Newfield CSD had 3, and Groton CSD had 8). Mr. Aman stated that it seems evident that there is a high probability of multiple learning gaps that need to be addressed. Mr. Aman and Kimberleigh Nichols have met with Amy Snell, Math Department Chair, to develop an action plan for remediation. i-Ready will be used as a tool to assess student comprehension and then provide targeted, individualized instruction using i-Ready lessons for remediation purposes. They will meet with the Math Department to discuss and implement the plan and follow up routinely to see how students are progressing. Mr. Aman is optimistic this plan will head the High School in the right direction.

Mr. Aman informed the Board that on October 22, he and Superintendent Brent Suddaby visited Hilltop Community Farm, a 107-acre farm on Cass Hill in Candor. This farm was recently purchased by Cornell Cooperative Extension (CCE) to be a center for beginning farmers, youth, and adults to connect with agriculture and nature. Youth will be able to visit the farm, participate in 4H, learn about nature and ecology, and enjoy the great outdoors. CCE will be offering hands-on classes on engine repair and maintenance, farming techniques, and more. Mr. Aman and Mr. Suddaby plan to meet with Extension leaders to discuss ways the Candor High School can partner with CCE to develop students' programs.

#### **Elementary Principal Katie Volpicelli summarized her report to the Board.**

Mrs. Volpicelli stated that the Elementary team is looking forward to reintroducing field trips. This year, they will run field trips and extension opportunities through the Arts in Education Coser through CiTi BOCES. Teachers are able to explore a greater variety of options for students as there is a larger region of artists, performers, venues, and authors to consider. As long as one other school is providing the same programming, they are able to receive 80% aid. All field trips will directly align to grade-level content and standards. Mrs. Volpicelli added that the 3<sup>rd</sup> Grade is scheduled to visit the Roberson Museum in Binghamton, and the 6<sup>th</sup> Grade is scheduled to visit WonderWorks in Syracuse.

Mrs. Volpicelli informed the Board that the ELA committee met to discuss what was going well along with the challenges pertaining to the new ELA curriculums. The level of engagement with both programs is very high, and students are enthusiastic about what they are reading. Teachers also shared an appreciation for the structure, organization, and explicit teaching of skills. They are pleased with the growth students have shown in such a short period of time.

Mrs. Volpicelli spoke of the Superkids (K-2) program. She stated that Superkids is a comprehensive program that includes highly effective instruction in reading and writing. The program includes consistent assessments to assist instructional teams when analyzing data and monitoring student progress. It is challenging to find enough time to implement the program entirely. At times teachers use Science and Social Studies instructional blocks to complete lessons. The Enrichment teachers are collaborating with primary grades to teach Science kits. Primary teachers are also finding that students are struggling to access the grade-level independent texts. As a result, teachers are providing lower-level texts for fluency practice in hopes that as the year goes on, students will gain all the skills needed to be successful with the grade-level texts included in the program.

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Mrs. Volpicelli spoke of the Side By Side (3-6) program. She stated that intermediate teachers are impressed with the explicit vocabulary instruction that is embedded in the read-aloud. The structure and routines embedded in the program guide students to a thorough understanding of what they are reading. Teachers shared with Mrs. Volpicelli that Side By Side lacks structured assessment materials. It is challenging for teachers to gather observational data to assess how well students comprehend what they read. They are working on creating or finding formative assessments to measure student progress with specific standards and skills.

Mrs. Volpicelli gave the Board an overview of iReady. iReady is an assessment tool that also offers instructional resources and gives a brief description of each tool. The Diagnostic is an overall reading and math universal screener. Growth Monitoring is a test to evaluate and report on projected student growth between Diagnostics.

Standards Mastery is a targeted assessment to determine how students are doing on reading and math standards. Personalized instruction provides individualized online learning for students. Instructional Groupings provides suggested lessons based on levels. Mrs. Volpicelli stated that the grade level and instructional teams continue to explore iReady as an assessment tool and an instructional resource.

#### **Assistant Elementary Principal/Athletic Director Peter Ahart summarized his report to the Board.**

Mr. Ahart updated the Board on the Coaching Mentor Program. He stated that in discussion with Jason Banks and Pam Quinlan, a few items of focus that will be part of the coaching mentor program are establishing a coaching philosophy consistent with the District's athletic mission statement, building commitment and buy-in, growing participation numbers/sustaining a program, and organizational aspects of coaching (practice plans, communication with families, service, etc.). This list is subject to change after further discussion with the coaches.

Mr. Ahart stated that the winter coaches' night took place on November 8. Out of the seven teams that hosted meet the coaches night, 25 families attended. Winter meet the coaches night tends to have fewer attendees than the fall season. Coaches covered items such as practice/game schedules, playing time expectations, modes of communication, tryouts, attendance requirements, etc.

Mr. Ahart stated that as the District moves into the winter season, the athletic department has been discussing options for spectators as far as attendance. They have decided that they do need to limit spectators in some capacity. They will be asking spectators to follow the Winter 2021 Candor Spectator Protocols. The no food or drink request was recommended by Section IV, each school in the IAC is adhering to that request; it is hoped that spectators will not have an opportunity to circumvent the mask requirement with this request. The department is hoping to get back to normalcy with the spectators this winter; however, they have an obligation to host games and feel these recommendations support that responsibly. The department will reevaluate the recommendations as needed. Currently, seven out of the nineteen schools in the league are limiting spectator attendance. Spectators will be notified of each school's restrictions via the website, Schedule Galaxy, and communication directly from the coaches to the players and their families.

#### **Director of Special Educational Angela Holmes's report to the Board.**

Mrs. Holmes was not present for the meeting. A summary of her written report to the Board is as follows.

Mrs. Holmes stated that she and the new special education teachers will be attending a full day of IEP development training in Auburn on November 22, 2021. Jennifer Oakes is off and running as the new special education administrative assistant. There are many pieces to this job, and she is doing an excellent job.

Mrs. Holmes informed the Board that the annual review CSE meetings began Tuesday, November 16, and will run weekly until the end of the school year.

#### **Director of Curriculum and Instruction Kimberleigh Nichols presented her report to the Board.**

Mrs. Nichols spoke of Professional Learning and the November Early Release Day. She stated that faculty and staff are picking up where they left off during the 2019-2020 school year and refocusing efforts on supporting literacy instruction in all content areas. During the November Early Release Day, Elementary grade level teachers continued reviewing new curriculum materials, completed a brief standards alignment activity, and created common pacing guides and lesson plans. Elementary special area teachers (i.e. PE, art, music, library,

enrichment) and Jr/Sr High teachers met in interdisciplinary teams to answer and discuss the following question: What literacy skills (reading and writing) should all of my students acquire as a result of my class? At the elementary school, they also met with ELA, math and social studies, and science curriculum committees.

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Mrs. Nichols facilitated the social studies and science group. They decided to develop a social studies and science topic checklist that teachers can use to track potential connections between the reading program and grade-level standards.

Mrs. Nichols informed the Board that on Friday, November 5, she and Katie Volpicelli presented an introductory overview of the new Enrichment Program to the TST School Boards Association. Highlights from the presentation included:

- Why did we create the Enrichment Program? What need was it meant to address?
- How will the Enrichment Program and Team Time address social, emotional, and academic needs exacerbated by the COVID-19 pandemic?
- What have we accomplished so far? What are our goals for 2021-2022 and 2022-2023?

### **Director of Technology Instruction Matt Gelder's report to the Board.**

Mr. Gelder was not present for the meeting. A summary of his written report to the Board is as follows.

Mr. Gelder stated that the District has selected Apptegy as the company that will be designing the new website and improving the mass communication systems. Apptegy won out on a number of fronts because it was the most reasonably priced in terms of initial designs and yearly contract pricing for the services offered. Ben Taylor, Kate Atkins, and Mr. Gelder met with the onboarding team last week to convey the feedback received from the parent/community group as a starting point for an initial mockup of the website. Once they have this mockup, it will be shared with the committee to get more specific feedback. Concurrent with this feedback collection is a plan to enlist the Student Council to get suggestions from the student body as well as share the mockup with faculty/staff. Mr. Gelder hopes to share the website with the Board before the December meeting and present it to the public during that meeting. This plan may change slightly after consulting with Apptegy's design team on the roll-out strategy. The District continues to collect information from students, staff, and the community related to the communication strategy. Participation by students and staff has given some insight as to the method and content desired by the people in the buildings. Mr. Gelder will meet with Sue Heavenrich for an article about the website redesign on November 22.

Mr. Gelder informed the Board that the New York State Computer and Technology in Education (NYSCATE) conference is taking place in person this year. The District has six teachers attending the first two days of the conference on November 20<sup>th</sup> and 22<sup>nd</sup>. Many districts are having difficulty finding substitutes for teachers, so NYSCATE responded by concentrating many of the workshops on these two days. A great example of something that teachers learn and bring back to their classrooms from NYSCATE is a unit on the War of the Worlds that Amy Monahan's 7<sup>th</sup> Grade English class will be starting next month. Students will analyze real versus fake news by using Edpuzzle to listen to War of the Worlds and analyze historical documents. They look at how there was "hysteria" following the War of the Worlds but then find out that that, too, is exaggerated. They utilize two websites to determine if the stories are real or fake and then create fake news themselves to learn how internet trolls are born. NYSCATE is a great opportunity to learn from other teachers around the state and reflect on how to integrate technology in the classrooms.

### **Director of Transportation Holly Carling's her report to the Board.**

Mrs. Carling was not present for the meeting. A summary of her written report to the Board is as follows.

Mrs. Carling informed the Board that on Friday, November 5, the transportation department was down five drivers. Luckily they had a BOCES trip with only one student, so that parent agreed to take her student so we were able to get everything covered. Mrs. Carling was very grateful. The department is working out details to plan double trips if needed but hopes it will not come to that.

Mrs. Carling stated that she has been told that the new buses will arrive at the end of the month.

Mrs. Carling informed the Board that she and Katie Anderson and have completed three out of five days of the School Bus Driver Instructor Training (SBDI). They are both grateful for this opportunity. They will have a post assignment to complete and, after that will, hopefully, be certified to do all of the bus driver training. In January, they will take the 19A course to be fully certified.

Mrs. Carling stated that Gail Darrow has turned in her letter to retire, effective January 1. Mrs. Darrow has been a sub for the department and recently requested a full-time run. She has had a full-time run since September and will need to be replaced.

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Mrs. Carling informed the Board that there is a drive to recruit new bus drivers. With that, the state is implementing a new process starting in February that will require Entry Level Driver Training before a driver can get their CDL permit. There are at least 30 topics to be covered, along with a written test. Topics include everything for CDL A (tractor-trailer drivers), including jackknifing. Mrs. Carling stated that folks in the transportation world are scratching their heads and wondering how this will help recruit new drivers.

Network Administrator's Log for October 2021 was submitted.

Superintendent Brent Suddaby summarized his report to the Board.

Mr. Suddaby stated that the District can now offer free diagnostic COVID testing for symptomatic students and staff. Mr. Suddaby would like to recognize the work and persistence of the District's High School Nurse Annie Kolmel, and High School Principal Wayne Aman. They worked with the Tioga County Health Department, the School Physician Dr. Caruso, and the Wadsworth Center of New York State Department of Health to get certification as a Limited Service Laboratory. This certification allows the District (Mrs. Kolmel) to administer and read the results of the Abbot BinaxNow test for COVID-19. As of November 10, if a student or staff member has symptoms at school, Mrs. Kolmel can administer the "rapid test" and let the staff member or student's parents know if the symptoms are just because the individual has a cold or has tested positive for COVID. Mr. Suddaby added that Colby Westervelt, Kristen Myers, and Jackie Winnick are also trained to administer the testing.

Mr. Suddaby informed the Board that the task of updating the Candor Central School District Policy Manual is ready for the Board to review. All policies in the old manual were carefully compared to New York State Education Laws and Regulations. The updating process was done with support and advice from the law firm Ferrara-Fiorenza, PC, to ensure that the updated Policy Manual is completed and all required school policies are included in the District Manual. District Clerk Kathlyn Hinkle went through each policy and made grammatical and writing-mechanic edits.

Mr. Suddaby asked that the Board accept the updated Draft Candor Central School District Policy manual for a first reading and then bring acceptance of the Policy Manual to a vote at the December meeting.

1<sup>st</sup> Draft of the District Policy Manual accepted.

Raymond Parmarter made a motion, seconded by Michael Blake, to accept the 1<sup>st</sup> Draft of the Candor Central School District Policy Manual. The motion carried unanimously.

### **BOARD COMMENTS:**

Michael Blake commented that everyone is doing a fantastic job. He is pleased with the fact that the faculty and staff are addressing the students' learning issues.

Brent Doane commented that he hopes everyone enjoys their time off for Thanksgiving break.

### **RECOGNITION OF VISITORS:**

President Hannah Murray recognized the visitors present at this time, Neil Farley, Sara Loomis, and Ben Taylor. No comments were made at this time.

### **ADJOURNMENT:**

President Murray announced the meeting adjourned at 8:06 p.m. All Board Members and Superintendent Brent Suddaby adjourned to executive session at this time.

Respectfully submitted,

Kathlyn M. Hinkle, Clerk of the Board