

SCHOOL BOARD MINUTES
WATERTOWN SCHOOL DISTRICT NO. 14-4
CODINGTON COUNTY, SOUTH DAKOTA
(Pending School Board Approval)

The School Board of the Watertown School District No. 14-4 of Codington County, South Dakota convened pursuant to due notice at 5:00 p.m., Monday, December 13, 2021 in regular session. The following members were in attendance: Chairman Tammy Rieber, Stuart Stein, Jean Moulton, and Jon Iverson. Kari Lohr attended via teleconference. Also in attendance were staff, administration, and representatives of the news media.

EXECUTIVE SESSION

Jean Moulton moved that the Board go into executive session for a personnel matter pursuant to SDCL 1-25-2(1) at 5:00 p.m. Jon Iverson seconded. Five votes yes. Motion carried.

The Board recessed at 5:19 p.m. until the start of the regular meeting at 5:30 p.m.

REGULAR MEETING

Chairman Tammy Rieber convened the Board for its regular session by leading the Pledge to the Flag.

CONFLICTS OF INTEREST

Chairman Rieber asked if any School Board member or administrator needed to disclose a conflict of interest on any agenda or non-agenda item. No conflicts were disclosed.

AGENDA REVIEW/APPROVAL

Jean Moulton moved that the agenda be approved as presented. Stuart Stein seconded. Five votes yes. Motion carried.

ACTION 22089

Jean Moulton moved that the resignation received from Lakeya Maddox, Nutrition Services Director, be approved as presented for the 2021-2022 school year pursuant to the Settlement Agreement signed by Ms. Maddox on December 10, 2021. Jon Iverson seconded. Five votes yes. Motion carried.

MINUTES

Stuart Stein moved that the November 8, 2021 meeting be approved as presented. Jon Iverson seconded. Five votes yes. Motion carried.

FINANCIAL REPORT

The Business Manager presented a financial report of receipts, disbursements and cash balances for the month of November, 2021 as listed below:

Receipts: Taxes, \$7,262,753.16; Tuition, \$75,411.58; County Sources, \$32,416.30; State Aid, \$1,179,298.00; Other State Sources; \$19,182.29; Federal Sources, \$334,047.47; Sales, \$194,465.86; Interest on Investment, \$4,972.98; Misc., \$263,916.02; Sales Tax, \$9,677.62.

Expenditures: Verified Claims & Expenditures, \$3,197,670.44; Salaries, \$3,472,855.70.

Cash Balances, November 30, 2021: General Fund \$10,187,204.08; Capital Outlay, \$10,284,219.19; Special Education, \$1,191,741.49; Lake Area Technical College, \$10,940,447.06; K-12 Nutrition Services, \$796,326.29; LATC Bookstore Services, \$1,553,929.65; LATC Nutrition Services, \$243,792.53; LATC Day Care Center, \$203,785.05; Concessions, \$17,964.80; Drivers Education, \$1,273.03; Pre-School Services, \$23,190.35.

Custodial Funds: Clubs and Scholarships – Receipts, \$28,247.92; Expenditures, \$44,900.86; Balance, \$368,908.18.

Special Revenue/Internal Service Funds: LATC Financial Aid – Receipts, \$115,706.44; Expenditures, \$143,745.88; Balance, \$132,569.09. Employee Benefit Trust – Receipts, \$1,268.06; Expenditures, \$455,598.37; Balance, \$6,628,813.62.

STUDENT/STAFF RECOGNITION

The Watertown School Board recognized the following for their various achievements:

AA All-State Football Team – Ben Althoff, Cole Holden, and Paden Johnson

Academic All-State Football Team – Ben Althoff, Collin, Dingsor, Evan Hamre, Cole Holden, Gavin Mooney, Drew Norberg, Reese Stark, and Spencer Stock

All-State Honorable Mention Football Team – Drew Norberg and Hunter Wientjes

LATC DISCUSSION ITEM

Legislative Update - Mike Cartney, LATC President, noted potential legislation for fiscal year 2023 in that a 6% increase to the per student allocation and instructor salary support payment has been written into the Governor's Budget. Maintenance and Repair to be supported by an increase in funding as well as support of the Archway Complex in the amount of \$7,500,000.00. Priorities include continued support for instructor salary funding and one time funding for equipment to be matched by local and private dollars.

ACTION 22090

Stuart Stein moved that the resignation received from Caleb Campbell, Computer Information Systems Instructor, be approved as presented with contract penalty assessed. Kari Lohr seconded. Five votes yes. Motion carried.

ACTION 22091

Mike Cartney, LATC President, presented the following contract recommendations/addendums and asked for their approval.

LATC CONTRACT RECOMMENDATIONS/ADDENDUMS:

Jeff Moes – Snow Removal Supervisor - \$27.00/hr, as needed hours

Hawa Kamara – Childcare Worker III - \$13.50/hr, 8 hrs/day

Stephanie Traversie – Student Support and Equity Coordinator - \$32,500.00

Amalia Barrientos – Additional hours to complete Spanish voice translation for CDL Online - \$300.00

Nicki Yackley-Franken – Position Modification, Increase 20 days & Supervisory Duties -190 day contract prorated to \$32,500.00

Adjunct Instructor

Tim Moes – EST246 – 3 credits @ \$1,000.00/credit - \$3,000.00

Heather Pagel – PSYC100 – 18 credits @ \$124.00/credit - \$2,232.00

Levi Olson – I'm IN Capital Campaign Video Development - \$500.00

Roger Solum – Electronics/Robotics Lab Aide – 40 hrs max @ \$26.00/hr - \$1,040.00

Blake Wirtjes – CPR Training - \$200.00/4 hour class; \$125.00/2 hour class as assigned

Tony Wiegman – FAA Certification Proctor - \$700.00 per proctor sessions (3 tests), as assigned

Temporary Part-Time

Dalton Axelsen – CPR Training - \$200.00/4 hour class; \$125.00/2 hour class

Dalton Axelsen – Big Stone Hazwoper Refresher Training - \$550.00/class, up to 7 classes

Dalton Axelsen – Pro Board Firefighting Test Evaluator - \$41.00/hr, up to 6 sessions

Nicole Pahl – Nitrous Course Instructor - \$750.00/course, up to 2 courses

Nicole Pahl – Dental Workshop - \$750.00/workshop, up to 2 workshops

Amalia Barrientos – Spanish voice translation for CDL Online, Microsoft Basic Excel, Microsoft Advanced Excel and Microsoft Teams Courses - \$150.00/course

Benjamin Beyer – Pro Board Firefighting Test Evaluator - \$41.00/hr, up to 6 sessions

Troy Breitag – Pro Board Firefighting Test Administrator - \$50.00/hr, up to 10 sessions

Tyler Gorrell – Pro Board Firefighting Test Evaluator - \$41.00/hr, up to 6 sessions

Isaiah Hall – Pro Board Firefighting Test Evaluator - \$41.00/hr, up to 6 sessions

Tristan Dehne – Childcare Worker I - \$11.15/hr, up to 30 hours/week

Carolina Spielman – Childcare Worker I - \$12.85/hr, up to 30 hours/week

Iver Paul – Student Custodial Helper - \$11.15/hr, up to 20 hours/week

Stuart Stein moved that the contract recommendations/addendums be approved as presented.

Kari Lohr seconded. Five votes yes. Motion carried.

ACTION 22092

Mike Cartney, LATC President, presented for Board approval the authority to hire an Aviation Unmanned Aerial Vehicle Instructor and a Commercial Driver's License Instructor. Stuart Stein moved the approval of the authorities to hire as presented. Kari Lohr seconded. Five votes yes. Motion carried.

ACTION 22093

Mike Cartney, LATC President, presented for Board consideration the sole bid received from Gray Construction for the Diesel Expansion project in a base bid amount of \$7,772,000.00 with a Construction Contingency of \$388,600.00, for a total construction cost of \$8,160,600.00. The bid to include notation that \$6.6M is to accommodate the building addition and the remaining allocation in support of renovations of existing areas of the Diesel Program. Jon Iverson moved the approval of the bid as presented. Jean Moulton seconded. Five votes yes. Motion carried.

ACTION 22094

Mike Cartney, LATC President, presented for Board consideration the sole bid received from Productivity, Inc. to purchase six (6) Manual Mills and six (6) Manual Lathes in the bid amount of \$176,478.00 without the additional labor warranty. Jean Moulton moved the approval of the bid as presented. Jon Iverson seconded. Five votes yes. Motion carried.

ACTION 22095

Mike Cartney, LATC President, presented for Board consideration the sealed bids received from Darrel Grohs and ET Monson Machining for each of the five (5) Surplus Precision Machines in the bid amount of \$19,550.00. Jon Iverson moved the approval of the bids as presented. Jean Moulton seconded. Five votes yes. Motion carried.

ACTION 22096

Mike Cartney, LATC President, presented for Board consideration the authority to purchase a Nursing Mannequin. Jon Iverson moved the approval of the authority to bid as presented. Jean Moulton seconded. Five votes yes. Motion carried.

ACTION 22097

Mike Cartney, LATC President, presented for Board consideration the authority to bid a welding simulator for the Welding Program and electric vehicles for the new AAS Degree option in Automotive Technology. Jon Iverson moved the approval of the authority to bid as presented. Jean Moulton seconded. Five votes yes. Motion carried.

ACTION 22098

Mike Cartney, LATC President, presented for Board consideration Equipment Lease Agreements in relation to the Diesel Technology and Heavy Equipment Operator programs and asked for Board approval. Jean Moulton moved that the following leases be approved as presented:

Kubota Wheel Loader – Eastside Equipment – 6 months – No Cost Lease
Volvo Wheel Loader – TranSource – 7 months – \$1,000.00/month

Jon Iverson seconded. Five votes yes. Motion carried. (A complete copy of these Lease Agreements can be viewed in the office of the LATC President.)

K-12 DISCUSSION ITEMS

Northeast Technical High School Board Report – Superintendent Dr. Jeff Danielsen noted that the Board of Superintendents did not meet in December. The full Board will meet on Wednesday, December 15th at 5:45 p.m.

Alt Ed Update – Dr. Jennifer Heath, Director of Special Services, provided an update to the review and indicators of the Alternative Education Program in exploring ways to improve services for at-risk K-12 students. Dr. Heath shared the members of the committee and that the goals of the committee include to review and define K-12 Alternative Education services, qualifications, and procedures. Further goals to include exploring Alternative Education models at each level, assessing staff and support needs for services, reviewing and standardizing data collection, as well as the expansion of services to assist all staff as they address needs of at-risk students.

American Rescue Plan – Heidi Clausen, Business Manager, reviewed the American Rescue Plan (ARP) Elementary and Secondary School Emergency Relief (ESSER) Fund which was established in response to the immense challenges facing students, educators, staff, schools, and districts in preparing for and responding to COVID-19. Clausen noted that Watertown School District is to receive \$4,679,132.00 in funds to be used for a wide array of activities to address

diverse needs arising from or exacerbated by the pandemic, or to emerge stronger post-pandemic. The plan is subject to be reviewed by the School Board and with the public every six months. The District approved the plan at the August 9th board meeting and the plan was submitted and approved by the South Dakota Department of Education on October 7th. The full plan is available under COVID Resources on the District's website.

Safe Return Plan – Superintendent Dr. Jeff Danielsen provided a review of the Safe Return Plan and noted no adjustments have been made to the plan.

Policy GBEC - Superintendent Dr. Jeff Danielsen presented for its first reading Policy GBEC – Use of Alcohol and Other Drugs By Employees. Dr. Danielsen noted this policy is in conjunction with the new law that went into effect July 1, 2021.

ACTION 22099

Stuart Stein moved the approval of the verified claims and salaries for the month of November, 2021 as presented. Jean Moulton seconded. Five votes yes. Motion carried.

ACTION 22100

Heidi Clausen, Business Manager, presented for Board approval the authority to hire an Assistant Nutrition Services Director with a salary range of \$45,000.00 to \$50,000.00 in support of the District's Nutrition Service Program. Stuart Stein moved the approval of the authority to hire as presented. Kari Lohr seconded. Five votes yes. Motion carried.

ACTION 22101

Darrell Stacey, Assistant Superintendent, presented for Board approval the following resignations.

Chad Rohde – Assistant Cross Country Coach
Austin Johnson – Paraprofessional, Roosevelt
Alyssa Kaiser – 1:1 Special Education Paraprofessional, Middle School
Megan Baumeister – Paraprofessional, Mellette
Caitlyn Anderson – Food Service, High School
Cindy Reichling – Nurse, Garfield
Maizee Nelson – Paraprofessional, Roosevelt

Stuart Stein moved the approval of the resignations as presented noting penalty waived for Cindy Reichling. Kari Lohr seconded. Five votes yes. Motion carried.

ACTION 22102

Darrell Stacey, Assistant Superintendent, presented the following contract recommendations/addendums and asked for their approval.

K-12 CONTRACT RECOMMENDATIONS/ADDENDUMS:

Autumn Gaylean – Paraprofessional, Roosevelt – 7 hrs/day, \$12.85/hr
Caryl Bunkowske – ACT Prep – 12 hrs @ \$32.00/hr - \$384.00
Dawn Florey – ACT Prep – 16 hrs @ \$32.00/hr - \$512.00
Jensi Andrus – ACT Prep – 12 hrs @ \$32.00/hr - \$384.00
Stacy Hendricks – Sophomore Girls Basketball Coach - \$3,548.00

Kirsten Titze – Add Middle School Boys Tennis Coach, \$1,613.00 – \$50,946.00
Margo Spiering – Administrative Assistant, Lincoln – 8 hrs/day, \$13.95/hr
Gabrielle Englund – RTI Paraprofessional, Mellette – 7.5 hrs/day, \$12.85/hr
Michelle Levasseur – Nutrition Services, High School – 8 hrs/day, \$12.85/hr
Brenda Teske – Lane change from MA to MA+16 prorated to \$1,042.09 – \$61,487.00
Talya Aasen – School Psychologist for 2022-2023 school year - \$53,825.00
Lisa McIntire – Computer Lab Paraprofessional, Intermediate School – 7.5 hrs/day, \$12.85/hr
Theresa Freidel – Alternative Education Paraprofessional, Intermediate School – 7.5 hrs/day, \$12.85/hr
Stephen Heidenreich – Special Education Paraprofessional, Roosevelt – 7.5 hrs/day, \$12.85/hr

Stuart Stein moved the approval of the contract recommendations/addendums as presented. Kari Lohr seconded. Five votes yes. Motion carried.

ACTION 22103

Darrell Stacey, Assistant Superintendent, presented for Board approval the terminations of Kasey Hein, Alt Ed Paraprofessional; and Laura Williams, School to Home Liaison. Stuart Stein moved the approval of the terminations as presented. Kari Lohr seconded. Five votes yes. Motion carried.

ACTION 22104

Heidi Clausen, Business Manager, presented for Board consideration the 2021-2022 COVID-19 Employee Leave Procedure, which is to encompass the 2021-2022 school year and to include retroactive leave reinstatement for active employees who were out on COVID leave for personal, confirmed cases dated July 1, 2021 to present. Employees covered under the Master and Classified Master Contracts shall be allowed up to ten days (*FTE Equivalent of 80 hours*) of COVID Leave to be used in support of a personal positive and confirmed diagnosis of COVID-19. This leave designation is only to be used in support of the employees confirmed case and is subject to documentation from a healthcare provider confirming the diagnosis. The leave procedure includes a statement that if quarantine time is lifted or minimized, the leave procedure will be updated to follow current guidelines. Jean Moulton moved the approval of the 2021-2022 COVID-19 Employee Leave Procedure. Jon Iverson seconded. Five votes yes. Motion carried.

ACTION 22105

Heidi Clausen, Business Manager, presented for Board consideration the amendment of the American Rescue Plan, which is required to be reviewed, available for public comment, and amended if necessary every six months. Amendments to the plan include financial impacts of an increase to technology supports for enhancement of learning in the amount of \$95,000.00 to accommodate the full accommodation to the elementary buildings with interactive panels and a decrease of \$95,000.00 to opportunities for extended learning in the category of early learning initiatives leaving the accommodation at \$138,942.00 to address any initiatives in support of the early learning program, yet to be determined. Jon Iverson moved the approval of the amendment of the American Rescue Plan. Jean Moulton seconded. Five votes yes. Motion carried.

ACTION 22106

Superintendent Dr. Jeff Danielsen presented and reviewed the proposed 2022-23 School Calendar which noted the first day of school being August 25, 2022 and the last day of school being May 24, 2023 pending any snow makeup days. Jean Moulton moved that the 2022-23

calendar be approved as presented. Kari Lohr seconded. Five votes yes. Motion carried. (A complete copy of the calendar can be obtained from the office of the Superintendent.)

ACTION 22107

Heidi Clausen, Business Manager, presented for Board consideration the 2021-22 Supplemental Budget. Clausen noted the budget provides modifications to accommodate increased revenue allocations and offset expenditures. Jon Iverson moved the approval of the 2021-22 Supplemental Budget modifications as presented.

2021-22 Supplemental Budget

WHEREAS, the District will incur costs that were not anticipated during the development of the budget, AND WHEREAS, the Watertown School District has received additional revenue or has identified the use of available cash reserves. BE IT RESOLVED, that the following supplemental budget modifications be incorporated into the District's 2021-22 operating budget:

General Fund		
	Revenue: ESSER III	\$650,700.00
	Operating Transfer In	-\$650,700.00
	Use of Cash on Hand	\$293,395.00
		\$293,395.00
Expenditures:	Salary & Benefits - Colony Teacher - Authority to Hire	\$49,760.00
	Salary & Benefits - Colony Paraprofessional - Authority to Hire	\$20,405.00
	Salary & Benefits - December Employee Bonus Payment	\$223,230.00
		\$293,395.00
Capital Outlay		
	Revenue: ESSER II	\$24,610.00
	ESSER III	\$500,000.00
	Scoreboard Sponsorship Agreements	\$54,000.00
	Use of Cash on Hand	\$82,410.00
		\$661,020.00
Expenditures:	Technology Equipment - Interactive Panels - High School	\$81,235.00
	Technology Equipment - Interactive Panels - Elementary	\$250,000.00
	Technology Equipment - I-Pads - Intermediate	\$250,000.00
	Building Project - Automatic Door Lock System	\$12,785.00
	Building Project - Digital Phone Line - McKinley Elementary	\$22,000.00
	Building Project - Digital Scoreboard Installation	\$35,000.00
	Software - Transportation	\$10,000.00
		\$661,020.00
Special Education		
	Revenue: Use of Cash on Hand	\$155,155.00
		\$155,155.00
Expenditures:	Salary & Benefits - Mellette Paraprofessional - Authority to Hire	\$26,885.00
	Salary & Benefits - McKinley Paraprofessional - Authority to Hire	\$26,885.00
	Salary & Benefits - Jefferson Paraprofessional - Authority to Hire	\$26,885.00

Salary & Benefits - December Employee Bonus Payment	\$74,500.00
	<hr/> \$155,155.00

Food Service

Revenue:	USDA Emergency Operating Funds	\$28,990.00
	Use of Cash on Hand	\$51,835.00
		<hr/> \$80,825.00
Expenditures:	Salary & Benefits - Food Service Bonus Payment	\$22,000.00
	Salary & Benefits - December Employee Bonus Payment	\$23,565.00
	Salary & Benefits - Noon Duty	\$35,260.00
		<hr/> \$80,825.00

Lake Area Technical College

Revenue:	Community Health Grant	\$32,740.00
	HEERF III	\$2,108,700.00
	Upskill Grant	\$33,080.00
	Services - Pilot Program	\$10,000.00
	Use of Cash on Hand	\$899,905.00
		<hr/> \$3,084,425.00
Expenditures:	Salary & Benefits - Community Health Inst - Authority to Hire	\$32,740.00
	Salary & Benefits - Precision Machining Inst - Authority to Hire	\$33,080.00
	Salary & Benefits - Professional Pilot/Drone Inst - Authority to Hire	\$32,565.00
	Salary & Benefits - Corporate Ed, CDL Inst - Authority to Hire	\$32,565.00
	Salary & Benefits - Aviation Adjunct	\$10,765.00
	Salary & Benefits - December Employee Bonus Payment	\$119,335.00
	Facility Construction	\$500,000.00
	Equipment - Aviation Program	\$2,000.00
	Equipment - Law Enforcement Program	\$1,100.00
	Equipment - Dental Assisting Program	-\$323,000.00
	Equipment - Nursing Program	\$15,000.00
	Equipment - Med Fire Rescue	\$150,000.00
	Equipment - Precision Machining Program	-\$84,300.00
	Equipment - Welding Program	\$125,125.00
	Equipment - Automotive Program	\$50,000.00
	Equipment - HEO Equipment	\$33,500.00
	Equipment - Professional Pilot Program	\$135,000.00
	Equipment - Furniture - Admissions - III	\$705,000.00
	Equipment - Technology - III	\$96,200.00
	Equipment - Agriculture Program - III	\$33,000.00
	Equipment - Precision Machining Program - III	\$144,000.00
	Equipment - Professional Pilot Program - III	\$75,000.00
	Equipment - Nursing Program - III	\$120,000.00
	Leased Land	\$7,000.00
	Professional Services - Community Health Program	\$10,000.00
	Professional Services - Professional Pilot Program	\$75,000.00

Professional Services - Academics Programming	\$7,000.00
Professional Services - Physical Therapy Assistant Program	\$1,600.00
Professional Services - Building - III	\$100,000.00
Professional Services - Technology - III	\$400,000.00
Professional Services - Student Engagement - III	\$46,000.00
Professional Services - Registrar - III	\$320,000.00
Supplies - Law Enforcement Program	\$5,000.00
Supplies - Vehicle Service	\$4,650.00
Supplies - Welding Program - III	\$50,000.00
Supplies - Nursing Program - III	\$19,500.00
	<hr/>
	\$3,084,425.00

LATC Educare

Revenue: Child Care Stabilization Funding	\$12,200.00
	<hr/>
	\$12,200.00
Expenditures: Salary & Benefits - Educare Payroll Supplement	\$12,200.00
	<hr/>
	\$12,200.00

Jean Moulton seconded. Five votes yes. Motion carried.

ACTION 22108

Stuart Stein moved the approval of the student assignment requests pursuant to SDCL 13-28-10 involving two (2) students as presented. Jean Moulton seconded. Five votes yes. Motion carried.

COMMUNICATIONS

Superintendent Dr. Jeff Danielsen presented the School Board with an Enrollment Report, Nutrition Report and the Grapevine. Dr. Danielsen also shared that the Governor proposed a 6% increase for K-12 schools, to be invested in teachers and other district staff. The 2022 legislative session begins January 11th.

Heidi Clausen, Business Manager, shared on the passing of long time bus driver, Don Harrington.

**WATERTOWN SCHOOL DISTRICT
BULK FUEL QUOTES**

November 8, 2021

<u>Company Name</u>	<u>No. 2 Diesel Price Per Gallon</u>	<u>Regular Fuel with Ethanol Price Per Gallon</u>
Sioux Valley Coop	\$2.8661	\$2.9584
Moe Oil Company	\$2.945	No Bid

Sioux Valley Coop provided the lowest price per gallon at \$2.8661 for No. 2 Diesel and \$2.9584 for Regular Fuel with Ethanol.

ADJOURNMENT

Jean Moulton moved that the Watertown School Board adjourn its regular meeting at 6:37 p.m.
Jon Iverson seconded. Five votes yes. Motion carried.

By: Heidi Clausen, Business Manager