

BUTTONWILLOW UNION SCHOOL DISTRICT
42600 Highway 58
Buttonwillow, CA 93206
Regular Board Meeting
Minutes

DATE: December 13, 2021
TIME: 6:00 PM
PLACE: Board Room, James D. Murphy Learning Center

1.0 Convene Open Session

- 1.1 Meeting will be called to order by Regina Houchin at 6:01 PM.
- 1.2 Flag Salute will be led by: Maria DeLa Rosa.
- 1.3 Board Member Attendance:
 - P Regina Houchin, Board President
 - P Richard Garcia, Board Clerk
 - P Marie Parsons, Board Trustee
 - P Megan Lucas, Board Trustee
 - P Maria DeLa Rosa, Board Trustee

Administrative Attendance:

- P Stuart Packard, Superintendent
- P Hiedi Witcher, Assistant Superintendent/Principal

2.0 Annual Organizational Meeting

- 2.1 Elect President and Clerk of the Board
 - Regina Houchin as President and Richard Garcia as clerk of the board.
 - Motion: Maria DeLa Rosa Second: Marie Parsons Ayes: 5 Noes: 0
- 2.2 Select Representative to the County Committee on School District Organization and Alternate.
 - Marie Parsons as Representative to the County Committee and Megan Lucas as alternate.
 - Motion: Maria DeLa Rosa Second: Marie Parsons Ayes: 5 Noes: 0

- 2.3 Complete signature card for KCSOS. **Pg. 1**

3.0 Courtesy to Visitors

- 3.1 Members of the audience may address the Board regarding non-agenda items. Comments and presentations shall be limited to three (3) minutes per person per topic. A maximum of thirty (30) minutes shall be allocated to this agenda topic.

Juan and Cheryl Gracia – Discussion of fence at 168 Dunford.

4.0 Consent Items

- 4.1 Approval of Minutes for Regular Board Meeting held on November 8, 2021. **Pg. 2-3**
- 4.2 Approve Bill Warrants for November, 2021 in the amount of \$175,4468.53. **Pg. 4-17**
- 4.3 Approve Payroll for November, 2021 in the amount of \$245,928.24.

Motion: Maria DeLa Rosa Second: Richard Garcia Ayes: 5 Noes: 0

5.0 Communications

- 5.1 Upcoming calendar events

5.1.1 Winter Break

5.1.2 Basketball starting after the beginning of the year.

6.0 Reports

- 6.1 Superintendent: J. Stuart Packard – Solar December 21, Project Update, School Facilities Organization, Fence Request, TK discussion, COVID update.
- 6.2 Assistant Superintendent/Principal: Hiedi Witcher – AVID conference and discussion Adoption of Educator Effectiveness Funds
- 6.3 Maintenance and Operations: CHP Inspection with minor corrections, cameras.
- 6.4 Trustees:

7.0 Discussion/Action

- 7.1 Items pulled from the Consent Agenda.
- 7.2 Discuss First Interim Report and make Positive Certification that projections indicate the district's ability to meet its financial obligations for the current year and two subsequent years.

Motion: Megan Lucas Second: Maria DeLa Rosa Ayes: 5 Noes: 0

- 7.3 Governing board to approve J. Stuart Packard as the continued signer and oversight for the Buttonwillow Preschool Program for 2022-2023.

Motion: Megan Lucas Second: Maria DeLa Rosa Ayes: 5 Noes: 0

- 7.4 Governing board to approve the contract with University of California San Francisco to work together on a study that may develop an assessment capable of detecting learning disabilities. **Pg. 18-22**

Motion: Megan Lucas Second: Maria DeLa Rosa Ayes: 5 Noes: 0

- 7.5 Governing board to approve to move forward with infrastructure upgrades that include rewiring and will be paid for from multiple accounts. **Pg. 23-25**

Motion: Maria DeLa Rosa Second: Megan Lucas Ayes: 5 Noes: 0

- 7.6 Governing board to acknowledge receipt of the letter from KCSOS regarding their approval of our plan for the use of ESSER III funding in the district. **Pg. 26-27**

- 7.7 Governing board to adopt the Educator Effectiveness Funds plan as required by the CDE to receive funding.

Motion: Megan Lucas Second: Maria DeLa Rosa Ayes: 5 Noes: 0

8.0 Adjournment

After no further business, Regina Houchin will call the meeting to adjourn at: 7:45 PM.

The next regularly scheduled Board Meeting will be held on
January 10, 2022 at 6:00 PM.

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours:

42600 Highway 58, Buttonwillow, CA 93206.

For information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation to participate in the public meeting, please contact the Superintendent at least two days before the meeting date.