1.0 Purpose

The primary responsibility of the SMHS Board of Directors is the development of the policies necessary for the governance of the school. The purpose of SMHS policy development is to ensure that school operations are aligned with the mission and the strategic plan. A policy is a guide for discretionary action, which clearly and simply states an expectation but not how it is to be achieved. Policies serve as the governing voice of the board and provide the foundation for the president’s and school’s evaluation and assessment. Determining how policy is to be implemented is the responsibility of the SMHS administration.

2.0 Policy Scope

SMHS policies provide the board’s direction for school operations and serve as a record of current and past board guidance.

SMHS’s governance policies and supporting procedures are binding once ratified by the Board. They establish expected behaviors of the board, administrative staff, students, and parents. The SMHS policies are categorized by key functions using a serial numbering system. The categories/series are:

- 1000 Series – Board Governance
- 2000 Series – Human Resources Programs
- 3000 Series – Marketing, Enrollment and Development Programs
- 4000 Series – Academic and Extracurricular Programs
- 5000 Series – Finance and Facility Programs

3.0 Related Policies

This policy guides the board in developing SMHS policies and procedures.
## 4.0 Policy Changes

<table>
<thead>
<tr>
<th>Version</th>
<th>Date</th>
<th>Summary of Changes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Initial</td>
<td></td>
<td>Initial policy adoption</td>
</tr>
<tr>
<td>Version 1</td>
<td>Nov 2021</td>
<td>Administrative changes; Updated the committee titles to align with Bylaw updates</td>
</tr>
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