



District/LEA: 004-106 COMMUNITY R-VI **Year:** 2021-2022

Funding Application: Plan - School Level - 4020 COMMUNITY ELEM. **Version:** Initial **Status:** Approved

All check boxes and/or radio buttons marked in this plan and policies indicate an assurance on the part of the LEA and school.

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4020 COMMUNITY ELEM.

SCHOOL, PARENT AND FAMILY ENGAGEMENT POLICY

All check boxes marked in this policy indicate an assurance on the part of the school.

Type of Title I.A program

- ☒ Schoolwide
☐ Targeted

- ☒ This school parent and family engagement policy is developed jointly with, distributed to, and agreed on with parents of participating children, including parents of migrant and EL children. *Section 1116 (b)(1)*

Describe how the school seeks and obtains the agreement of parents to the parent and family engagement policy.

The LEA collaborates with parents, guardians and teachers several times throughout the year regarding the Parent and Family Engagement Policy. As the dynamics of the school change, so do the needs of the school which is why the plan is visited often. Parents, guardians and teachers are given the opportunity to review and revise the plan. Focus of the plan review is the success of the parent involvement opportunities and the attendance percentage from the previous year.

- ☒ Parents are notified of the policy in an understandable and uniform format. *Section 1116(b)(1)*
- ☒ The school parent and family engagement policy is provided in a language the parents can understand. *Section 1116(b)(1)*

POLICY INVOLVEMENT

- ☒ At the beginning of the school year, the school convenes an annual meeting, at a convenient time, to which all parents of participating children are invited and encouraged to attend. *Section 1116 (c)(1)*
- ☒ The agenda reflects that the purpose of the meeting is
- ☒ To inform parents of their school's participation in the Title I.A program
 - ☒ To explain the requirements of Title I.A
 - ☒ To explain the right of parents to be involved.
- Section 1116 (c)(1)*

☒ The school offers a flexible number of meetings. *Section 1116 (c)(2)*

☒ Using Title I.A funds, to promote parental involvement the school provides (check all that apply)

☐ Transportation

☐ Child care

☐ Home visits

☒ Funds will not be utilized for these purposes

Section 1116 (c)(2)

The school involves parents in an organized, ongoing, and timely way:

☒ In the planning, review, and improvement of the Title I.A program and if applicable Schoolwide program plan in the school. *Section 1116 (c)(3)*

Describe how parents are involved in the planning, review, and improvement of the Title I.A program and if applicable Schoolwide program plan in the school.

The LEA requires a planning meeting at the beginning of the school year. Parents and teachers are invited and involved in the meeting. Reading and math data from the previous year is shared and discussed. The Title I teacher identifies any trends that are in the data. The researched based programs used for classroom and Title I instruction are introduced to the parents. The plan for improving the scores according to the data presented is also shared with the parents. Parents are given a survey at the end of the year to give feedback regarding the progress of their student. As a district with a Schoolwide program, the parents of all students are invited to participate in the planning meetings.

☒ In the planning, review, and improvement of the school parent and family engagement policy. *Section 1116 (c)(3)*

Describe how parents are involved in the planning, review, and improvement of the school parent and family engagement policy.

The LEA involves parents through creating a committee of parents, guardians and teachers that will collaborate to complete the task of creating the Community R-VI Parent and Family Engagement Policy. Committee responsibilities are shared among the members including secretary, time keeper, recorder and scheduler. The secretary takes notes throughout the meetings and a working draft of the plan. The recorder is responsible for displaying all ideas and thoughts during the document planning. The time keeper makes sure the meetings begin and end on time and the scheduler ensures the dates are workable for future meetings and sends a reminder of those dates.

The school provides parents of participating children:

☒ Timely information about the Title I.A programs. *Section 1116 (c)(4)(A)*

Describe plans to provide information about the Title I.A programs.

Information about the Title I program is distributed to all students at the beginning of the year using several formats. A hard copy describing both our math and reading Title I programs is sent home at our Meet The Teacher night in August. Our annual meeting is held at the beginning of the year as well. This meeting is the opportunity to introduce the Title I staff and give an overview of its purpose. Title I program information is also available on the district website and the elementary website.

- ☒ A description and explanation of the curriculum in use at the school, the forms of academic assessments that are used to measure progress, and the achievement levels of the MAP assessment.

Section 1116 (c)(4)(B)

Describe methods and plans to provide a description and explanation of the curriculum, academic assessments, and MAP achievement levels.

The LEA offers a description of the curriculum, academic assessments, and MAP achievement levels at the annual meeting on our Meet the Teacher Night. These items are also explained at the Title I meetings designed to review student data. Teachers provide a description of the district curriculum and assessments in their classroom newsletters at the beginning of the school year. The same description is available on the elementary website. The curriculum is all posted on the elementary website.

- ☒ Opportunities, as appropriate, to participate in decisions relating to the education of their children. *Section 1116 (c)(4)(C)*

- ☒ Responses to their suggestions as soon as possible. *Section 1116 (c)(4)(C)*

SHARED RESPONSIBILITY FOR HIGH STUDENT ACHIEVEMENT

School-Parent Compact

The School-Parent Compact outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high standards. *Section 1116 (d)*

- ☒ The school jointly develops with parents of Title I.A served children the school-parent compact.

The school-parent compact will

- ☒ Describe the ways in which all parents will be responsible for supporting their children's learning. *Section 1116 (d)(1)*

The parents are responsible for calling the teachers if there is a concern or problem, encourage their child to do their best in school, support the school and its rules, expectations and goals, provide a quiet place and scheduled time to read and do school work, attend conferences and meetings, take time to talk to your child and listen to your child, ensure that their child maintains regular and punctual attendance and encourage their child to do their best in school.

- ☒ Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment. *Section 1116 (d)(1)*

The school is responsible for providing high quality curriculum and instruction, teach all levels of abilities, encourage all students to do their best in school, support the school and its rules, expectations, and goals, encourage and facilitate parent conferences and participation in class/school activities, keep parents informed of their child's progress on a regular basis, treat all students with fairness and respect, emphasize positive attitudes, take time to talk to and listen to the students and provide a safe and caring environment for all students.

☒ Addresses the importance of communication between teachers and parents on an ongoing basis through, at a minimum

- ☒ Conducting parent-teacher conferences at least annually, during which the compact shall be discussed
 - ☒ Issuing frequent reports to parents on their children's progress
 - ☒ Providing reasonable access to staff, opportunities to volunteer, and observation of classroom activities
 - ☒ Ensuring regular two-way, meaningful communication between family members and school staff, and, in a language that family members can understand
- Section 1116 (d)(2)(A) (B),(C),(D)*

BUILDING CAPACITY FOR INVOLVEMENT

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, the school

- ☒ Provides assistance to parents, as appropriate, in understanding
- o the Missouri Learning Standards,
 - o the Missouri Assessment Program,
 - o local assessments,
 - o how to monitor a child's progress, and
 - o how to work with educators to improve the achievement of their children.
- Section 1116 (e)(1)*

Describe plans to provide assistance.

The LEA uses parent teacher conferences and Meet the Teacher night as a platform to explain the Missouri Learning Standards and the Missouri Assessment Program. The LEA provides the funds to purchased individualized student reports from the MAP test. These reports are reviewed in detail at parent teacher conferences. Achievement levels are explained and what their child's strengths and weaknesses are according to the report. The Missouri Learning Standards are linked to the district and building websites. Students in grades K-5 are required to keep a data notebook for the entire school year that tracks their progress in reading, writing and math. The progress is monitored by local, teacher created assessments. Students are taught to enter their scores on the tracking forms in their binders and practice sharing that information. The data notebooks go home monthly and include a communication log for parents to express concerns or celebrate progress.

- ☒ Provides materials and training to help parents work with their children to improve achievement. *Section 1116 (e)(2)*

Describe plans to provide materials and training.

The LEA provides training and materials at parent activity night and by parent request. At Title I reading and math events, the purpose of the night is to model for parents how concepts are taught. Then, the parents are given the resources needed to assist their child at home and reinforce the skills learned at school. Parents are supplied with resources to help at home; for example: You Read, I Read books, sight words flashcards, I Spy letter recognition games, math card games, measuring tools to reinforce length and capacity, and a variety of other supplies. At our parent involvement nights, students demonstrate for their parents the apps used on the iPads for reading and math. The parents are given a list of the apps to use at home. Many of the apps and websites that are used are linked on the classroom pages or readily available through email.

- ☒ Educates teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school. *Section 1116 (e)(3)*

Describe plans to educate school personnel regarding working with parents.

The LEA will provide staff and educator personnel with resources needed to be successful in communication with parents at monthly professional development meetings. Parents will be surveyed to find which type of communication is most effective and what is ineffective. The survey results will be discussed with staff and addressed effectively. Administrator will encourage teachers to utilize all means of open communication with the parents.

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, the school

- ☒ To the extent feasible and appropriate, coordinates and integrates parent involvement programs and activities with other Federal, State, and local programs, including public preschool programs, and conducts other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children. *Section 1116 (e)(4)*

Describe plans to coordinate and integrate.

The LEA includes Parents as Teachers, Bright Futures, Head Start and local parent organizations in school activities. Parents are notified of the Parental Information and Resource Centers and how they are available to assist parents with resources.

- ☒ Ensures that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, in a language the parents can understand. *Section 1116 (e)(5)*
- ☒ Provides reasonable support for parental involvement activities under this section as parents may request. *Section 1116 (e)(14)*

Optional additional assurances

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, the school: (optional; check if applicable)

- ☒ Involves parents in the development of training for teachers, principals, and other educators to improve the effectiveness of parent involvement training. *Section 1116 (e)(6)*

Provides necessary literacy training from Title I funds if the local educational agency has exhausted all other

- ☒ reasonably available sources of funding for literacy training. *Section 1116 (e)(7)*
- ☒ Pays reasonable and necessary expenses associated with local parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions. *Section 1116 (e)(8)*
- ☒ Trains parents to enhance the involvement of other parents. *Section 1116 (e)(9)*
- ☒ Arranges school meetings at a variety of times, or conducts in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend conferences at school, in order to maximize parental involvement and participation. Adopts and implements model approaches to improving parental involvement. *Section 1116 (e)(10)*
- ☒ May adopt and implement model approaches to improving parental involvement. *Section 1116 (e)(11)*
- ☒ Establishes a districtwide parent advisory council to provide advice on all matters related to parental involvement in Title I programs. *Section 1116 (e)(12)*
- ☒ May develop appropriate roles for community-based organizations and businesses in parent involvement activities. *Section 1116 (e)(13)*

ACCESSIBILITY

In carrying out the parent and family engagement requirements of the Title I program, the school, to the extent practicable,

- ☒ Provides opportunities for the informed participation of parents and family members, including:
 - ☒ Parent and family members who have limited English proficiency.
 - ☒ Parent and family members with disabilities.
 - ☒ Parent and family members of migratory children.
- ☒ Provides information and school reports in a format and, in a language parents understand. *Section 1116 (f)*



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