MINUTES OF THE BOARD OF EDUCATION MEETING
NOVEMBER 8, 2021
5:30 P.M.

The Board of Education of Unified School District 234, Fort Scott, Kansas, met in regular session at the Fort Scott Middle School Commons at 5:30 p.m.

PRESENT: Jamie Armstrong, Kellye Barrows, Gary Billionis, Danny Brown, Lynette Jackson, James Wood

ABSENT: David Stewart

ALSO PRESENT: Martin Altieri, David Brown, Superintendent Ted Hessong, Scott Kimble, Yasmina Query, Board Clerk Gina Shelton, Andrea Scott

OTHERS PRESENT: See list.

BOARD MEETING SIGN-IN SHEET

Date 11-8-21

Please **print** your name below for being in attendance at the board meeting. Thank you!

1. David Brown
2. Danny Brown
3. Bert Lewis
4. Dan Koppa
5. Jason Silvers
6. Brenda Hill
7. [illegible] CPA
8. Martin Altieri
9. [illegible]
10. [illegible]
11. Dalaina Smith
12. Connie Billionis
13. Stephen Mitchell
14. Bryce Daly
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OPEN THE MEETING – 5:30 P.M.

President Wood opened the meeting at 5:30 p.m.

FLAG SALUTE

CONSIDER OFFICIAL AGENDA

It was moved by Mrs. Barrows, seconded by Mr. Brown, and carried by unanimous vote that the board approve the official agenda.

CONSIDER CONSENT AGENDA

It was moved by Mrs. Armstrong, seconded by Mrs. Barrows, and carried by unanimous vote that the board approve the consent agenda as follows:

a. Minutes
b. Bills and Claims
c. Payroll – October 20, 2021 - $1,447,671.65
d. Financial Report
e. Activity Fund Accounts
f. FFA Extended Trip Application
g. Parent/Teacher Conference Statistics

USD 234 Statement of Cash & Investments
For The One Month Ending 9/30/21 for Fiscal Year 2020-2021

Bank Statement Reconciliation

Self Funded Health Account UMB ******1627	$	1,296,903.34
Payroll Landmark **026		20,000.00
Dollar Maker Landmark ***2189		8,163,990.41
Total Cash in Bank as of 9/30/21	$	9,480,893.75
Less Outstanding Checks AP & Payroll	$	(110,192.34)
Outstanding JEs		785.48
Total Cash in Bank after adjustments 9/30/21	$	9,371,486.89

Certificates of Deposit Investment (Fund 99)

Landmark (Maturity 6/13/2023 - .45%)	$	5,772.05
LSA - Bennett Memorial (Maturity 4/12/2022 - .40%)		42,396.54
Total Certificate of Deposits 9/30/21	$	48,168.59
Total Cash in Bank and Certificate of Deposits 9/30/21	$	9,419,655.48

Rhonda Dawson on 10/27/21

Signature of Treasurer — Date

do hereby certify that the above statement is correct.

Cash Flow Report USD 234

Fund Number		Beginning Cash	Revenues	Expenses	Payables Change	Ending Cash	Encumbrances
06	GENERAL FUND	895,516.04	914,071.43	(582,175.03)	(17,422.87)	1,209,989.57	119,039.75
08	SUPPLEMENTAL	0.00	216,080.65	(147,105.17)	0.00	68,975.48	0.00
11	PRESCHOOL-AGED AT-RISK	273,567.34	5,416.00	(44,944.77)	(88.91)	233,949.66	19,821.44
13	AT RISK K-12	364,792.38	100,201.56	(434,993.94)	(7,500.00)	22,500.00	0.00
14	BILINGUAL EDUCATION	3,830.77	0.00	(1,070.58)	0.00	2,760.19	0.00
15	VIRTUAL EDUCATION	11,161.56	0.00	(743.91)	0.00	10,417.65	0.00
16	CAPITAL OUTLAY	1,254,556.10	99,684.08	(50,018.70)	(10,675.20)	1,293,546.28	2,650.00
18	DRIVER TRAINING	12,044.94	0.00	0.00	0.00	12,044.94	0.00
24	FOOD SERVICE	238,593.10	64,429.65	(95,396.70)	(456.96)	207,169.09	10,014.86
26	PROFESSIONAL DEVELOPMENT	11,713.90	0.00	0.00	0.00	11,713.90	0.00
28	PARENT EDUCATION	3,000.00	0.00	0.00	0.00	3,000.00	0.00
29	JUMP START	3,472.18	0.00	(2,512.22)	0.00	959.96	0.00
30	SPECIAL EDUCATION	698,775.33	3,054.88	(244,941.47)	(893.18)	455,995.56	169.77
31	SPECIAL EDUCATION - CRSSA	(32,318.59)	0.00	(2,531.38)	0.00	(34,849.97)	0.00
32	SPECIAL EDUCATION IDEA ARP	0.00	0.00	(106.99)	0.00	(106.99)	2,282.87
34	CAREER & POSTSECONDARY EDUCATION	260,682.79	0.00	(49,475.80)	0.00	211,206.99	1,897.34
35	GIFTS & GRANTS	167,782.97	(3,565.04)	(13,079.19)	(4,277.43)	146,861.31	5,930.87
51	KPERS	0.00	0.00	0.00	0.00	0.00	0.00
53	CONTINGENCY RESERVE	991,387.70	0.00	0.00	0.00	991,387.70	0.00
55	TEXTBOOK	628,655.20	4,126.31	(3,923.86)	(2,774.40)	626,083.25	0.00
62	BOND & INTEREST	2,419,794.62	195,754.91	0.00	0.00	2,615,549.53	659,973.75
81	ECBG	(4,424.27)	3,416.00	(2,425.03)	0.00	(3,433.30)	192.73
82	REVOLVING BENEFITS	1,781.35	1,275.39	(1,168.44)	0.00	1,888.30	0.00
84	RECREATION	86,398.79	41,756.62	(17,940.11)	(58.10)	110,157.20	0.00
85	SALES TAX	(1,228.29)	21.91	0.00	0.00	(1,206.38)	0.00
86	EMPLOYEE BENEFIT FUND	34,716.58	6,550.05	(2,589.75)	0.00	38,676.88	0.00
88	SELF FUNDED HEALTH	1,272,847.62	246,537.43	(222,481.71)	0.00	1,296,903.34	0.00
89	CRSSA (ESSER II)	(991,998.87)	988,589.00	(32,799.22)	0.00	(36,209.09)	38,927.65
90	TITLE I-LOW INCOME	(1,452.26)	0.00	(48,828.17)	0.00	(50,280.43)	2,773.26
91	TITLE IVA-ST SUPP & ACADEMIC ENRICHMENT	(8,173.80)	0.00	(236.66)	0.00	(8,410.46)	0.00
92	TITLE VIB-RURAL & LOW INCOME	0.00	0.00	0.00	0.00	0.00	0.00
94	TITLE IIA-TEACHER QUALITY	10,051.50	0.00	(5,799.32)	(21,406.43)	(17,154.25)	18,699.00
95	CARL PERKINS-SECONDARY PROGRAM IMPROV.	0.00	0.00	0.00	0.00	0.00	930.11
96	KS PRESCHOOL PILOT	4,067.30	0.00	(4,512.09)	0.00	(444.79)	19,551.00
99	INVESTMENTS	(55,396.26)	7,242.03	0.00	0.00	(48,154.23)	0.00
Grand Total:		8,554,197.72	2,894,642.86	(2,011,800.21)	(65,553.48)	9,371,486.89	902,854.40

Payee Type: Vendor | Check Type: Automatic Payment | Checking Account ID: 1

Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Check Amount
10721	10/07/2021	X			REVTRAK	RevTrak	156.53
2272571	10/12/2021	X			AMAZON	Amazon Credit	17,626.65
2272572	10/14/2021	X			LANDMARK	Landmark National Bank	33.00
2272593	10/25/2021	X			KSDEPTRE	Kansas Department of Revenue	865.15
2272594	10/27/2021	X			AMAZON	Amazon Credit	94.76
2272595	10/29/2021	X			LANDMARK	Landmark National Bank	73.62
2272596	10/15/2021	X			KPERSBLANK	Kansas Public Employees Retirement System Blank	448,998.07
2272597	11/03/2021				WALMART	Wal-Mart Super Center	2,274.53

Checking Account ID: 1 — Void Total: 0.00 — Total without Voids: 470,122.31

Check Type Total: Automatic Payment — Void Total: 0.00 — Total without Voids: 470,122.31

Payee Type: Vendor | Check Type: Check | Checking Account ID: 1

Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Check Amount
95434	10/05/2021	X			AMAZONINV	Amazon Capital Services	8,985.00
95435	10/05/2021	X			ARMSTPRESS	Jeff Armstrong	350.00
95436	10/05/2021	X			BATTMART	Battery Mart of Winchester, Inc.	600.47
95437	10/05/2021	X			COTTVIRG	Virginia Cotter	3.58
95438	10/05/2021	X			CRAWKAN	Craw-Kan	5,680.08
95439	10/05/2021	X			ESGI	ESGI	1,491.00
95440	10/05/2021	X			FIVECOR2	Five Corners LLC	7,211.76
95441	10/05/2021	X			FRANKPLAN	Franklin Planner Corporation	53.27
95442	10/05/2021	X			FREEMHEAL	Freeman Health System	10,000.00
95443	10/05/2021	X			GWFOODS	G & W Foods	69.87
95444	10/05/2021				GENENANC	Nancy Geneva	17.92
95445	10/05/2021				HOMANTRAC	Tracy Homan	18.82
95446	10/05/2021	X			HUESTGING	Ginger Hueston	2.24
95447	10/05/2021	X			KSDRUG	Kansas Drug Testing	150.00
95448	10/05/2021	X			KSHISTSOC	Kansas Historical Society	30.00
95449	10/05/2021	X	X	10/06/2021	KASB	KASB	450.00
95450	10/05/2021	X			KIRKLAND	Kirkland Welding Supplies,inc	397.62
95451	10/05/2021	X			KONEELEV	KONE Elevator	1,138.02
95452	10/05/2021	X			LIBRSTOR	The Library Store	223.28
95453	10/05/2021	X			LOCKMOTO	Lockwood Motor Supply	358.35
95454	10/05/2021	X			MCCOYMADE	Madeline McCoy	17.70
95455	10/05/2021	X			NATSB	National Screening Bureau	63.50
95456	10/05/2021	X			NUTRISLIC	Nutrislice, Inc	2,263.20
95457	10/05/2021	X			OREILLY	Oreilly Auto Parts	131.30
95458	10/05/2021	X			PHILL66	Phillips 66 Fleet Services	172.80
95459	10/05/2021	X			POPPDANE	Danette Popp	44.03
95460	10/05/2021	X			ROBINJUST	Justin Robinson	14.78
95461	10/05/2021	X			SCHOOSPEC	School Specialty, LLC	98.30
95462	10/05/2021	X			SUTHERLAND	Sutherlands HomeBase Nevada	173.94
95463	10/05/2021	X			USD234	USD 234	180.92
95464	10/05/2021	X			USD234S	USD 234 Stockroom	242.92
95466	10/07/2021	X			FSTRIBUNE	Fort Scott Tribune	21.25
95467	10/07/2021	X			FOURSTAT	Four States	7,884.15
95468	10/07/2021	X			GRAVMENU	Graves Menu Maker Foods, Inc.	1,834.04
95469	10/07/2021	X			HEINEMANN	HEINEMANN	990.00
95470	10/07/2021	X			HILAND	Hiland Dairy Company	9,830.66
95471	10/07/2021	X			JWPEPP	J. W. Pepper & Sons Inc.	1,557.86
95472	10/07/2021	X			KKAUTOP	K & K Auto Parts Inc.	521.95
95473	10/07/2021	X			KANSTRUC	Kansas Truck Equipment Company	293.55
95474	10/07/2021	X			MIDWTRA	Midwest Transit Equipment	620.91
95475	10/07/2021	X			SAGEMORG	Morgan Sage	25.38
95476	10/07/2021	X			SEKEDSER	SEK Education Service Center	4,617.50
95477	10/07/2021	X			SHERWILL	Sherwin Williams	129.24
95478	10/07/2021	X			SHOWMECABL	Show Me Cables	1,101.80
95479	10/07/2021	X			SIGNWA	SIGNWarehouse, Inc.	499.99

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Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Check Amount
95480	10/07/2021	X			SUMMTRU	Summit Truck Group	57.15
95481	10/07/2021	X			TEACSYNE	Teacher Synergy, LLC	141.72
95486	10/08/2021	X			BOURTREA	Bourbon County Treasurer	38.00
95488	10/13/2021	X			4STATESANI	4 State Sanitation, LLC	1,695.37
95489	10/13/2021	X			AMERELE2	American Electric	184.00
95490	10/13/2021	X			CARDSERV	Card Services	2,587.20
95491	10/13/2021	X			ENCORE	Encore Energy Services, Inc.	485.83
95492	10/13/2021	X			GIBBSSMITH	Gibbs Smith Education	5,845.50
95493	10/13/2021	X			HALLDAKO	Dakota Hall	12.00
95494	10/13/2021				HALLKATH	Kathi Hall	6.00
95495	10/13/2021	X			INTRAINTE	Intrado Interactive Services Corp.	7,218.75
95496	10/13/2021	X			MEYEMUSI	Meyer Music	40.00
95497	10/13/2021	X			MODERCOPY	Galen Bigelow Jr. Jr	263.79
95498	10/13/2021				MUSICSPOKE	MusicSpoke, Inc	12.00
95499	10/13/2021	X			NATISPEECH	National Speech & Debate Assoc.	14.00
95500	10/13/2021	X			PEARCLIN	Pearson Clinical Assessment	172.00
95501	10/13/2021	X			POMPSTIRES	Pomp's Tire Service, Inc.	1,842.30
95502	10/13/2021				SCHOOSPEC	School Specialty, LLC	5,741.87
95503	10/13/2021				SKITHAUL	Kevin Allen	900.00
95504	10/13/2021	X			SOLUTTREE	Solution Tree Inc.	680.61
95505	10/13/2021	X			TEACSYNE	Teacher Synergy, LLC	57.99
95506	10/13/2021				TUCKEKELL	Kelley Tucker	15.06
95507	10/13/2021	X			WASHBUNIV	Washburn University Leadership Institute	525.00
95508	10/14/2021	X			EVERGY	Evergy	42.03
95509	10/14/2021	X			FIVECOR2	Five Corners LLC	329.73
95510	10/14/2021	X			FTSCBROAD	Fort Scott Broadcasting Company, Inc.	40.00
95511	10/14/2021	X			FSTRIBUNE	Fort Scott Tribune	61.00
95512	10/14/2021	X			JWSPORTS	J & W Sports	4,151.75
95513	10/14/2021	X			MODERCOPY	Galen Bigelow Jr. Jr	458.00
95514	10/14/2021				PHILLLAWN	Randy Phillips	180.00
95515	10/14/2021	X			VERIWIRE	Verizon Wireless	370.59
95516	10/14/2021	X			VISA	Visa	98.13
95517	10/14/2021	X			ALIGNSERV	Alignment Services	97.50
95518	10/14/2021	X			ARKTHERA	ARK Therapeutic Services, Inc.	68.91
95519	10/14/2021	X			DJGLASS	Daniel Bowman	2,591.81
95520	10/14/2021				FIELKIND	Field Kindley High School	36.00
95521	10/14/2021	X			FORMONE	Forms One	160.08
95522	10/14/2021	X			KANREN	KanREN	2,254.80
95523	10/14/2021	X			KMEASED	KMEA Southeast District	340.00
95524	10/14/2021	X			KTKELECT	Kent Hardesty	3,252.40
95525	10/14/2021	X			MARSGREA	Marsha's Great Plains Deli	118.00
95526	10/14/2021				NOLIMITSRE	No Limits Rehabilitation Inc.	3,751.50
95527	10/14/2021				PARTSTOWN	Parts Town, LLC	115.43
95528	10/14/2021	X			PIPEHIGH	Piper High School	30.00
95529	10/14/2021	X			TEACSYNE	Teacher Synergy, LLC	141.29
95548	10/20/2021	X			AMAZON	Amazon Credit	1,797.00
95549	10/20/2021				BLUECHIP	Blue Chip Athletic, Inc.	265.00
95550	10/20/2021	X			BUILDCONT	Building Control Services	4,955.02
95551	10/20/2021				BUNTATHER	Theresa Buntain	14.78
95552	10/20/2021	X	X	10/20/2021	DJGLASS	Daniel Bowman	80.00
95553	10/20/2021	X			DEPCO	Depco, Inc.	11,947.27
95554	10/20/2021	X			FIVECOR2	Five Corners LLC	6,607.43
95555	10/20/2021	X			HOMEDEPOT	The Home Depot	590.64
95556	10/20/2021	X			KSGASSE	Kansas Gas Service	736.53
95557	10/20/2021				LEARNTREE	Learning Tree Institute	217.65
95558	10/20/2021	X			MCNEIDANI	Danica Krieger	269.36
95559	10/20/2021	X			MFAOIL	MFA Oil Company	1,504.49
95560	10/20/2021	X			MODERCOPY	Galen Bigelow Jr. Jr	5,171.00
95561	10/20/2021	X			NATIFFA	National FFA Organization	1,350.00

Payee Type: Vendor | Check Type: Check | Checking Account ID: 1

Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Check Amount
95562	10/20/2021	X			REGANJOSH	Joshua Regan	174.72
95563	10/20/2021				SCHOOSPEC	School Specialty, LLC	857.96
95564	10/20/2021	X	X	10/20/2021	SMITHDALA	Dalaina Smith	54.09
95565	10/20/2021	X			TEACSYNE	Teacher Synergy, LLC	140.46
95566	10/20/2021				DJGLASS	Daniel Bowman	40.00
95568	10/27/2021				ALLSYSTE	All Systems Designed Solutions	140.00
95569	10/27/2021				AMERELE2	American Electric	280.00
95570	10/27/2021	X			CITYUTIL	City Of Fort Scott Utilities	5,044.86
95571	10/27/2021				CLEAVJESS	Jessica Cleaver	30.10
95572	10/27/2021				COLOSTATE	Colorado State University	1,600.00
95573	10/27/2021				DESIGEDGE	Darren Crays	300.00
95574	10/27/2021				DIEHBANW	Diehl, Banwart, Bolton CPA PA	12,860.00
95575	10/27/2021				DUROTIRE	Irvin Durossette	104.00
95576	10/27/2021				FORMONE	Forms One	479.68
95577	10/27/2021				GLOVECARO	Carol Glover	15.00
95578	10/27/2021				GREATMIND	Great Minds PBC	1,520.00
95579	10/27/2021				HEATOIL	Heathwood Oil Co	576.10
95580	10/27/2021				HEIDTRUE	Heidrick True Value	163.00
95581	10/27/2021				HENRKRAF	Henry Kraft, Inc.	95.80
95582	10/27/2021				JWPEPP	J. W. Pepper & Sons Inc.	45.00
95583	10/27/2021				KSHSAA	KSHSAA	92.00
95584	10/27/2021				LAKELEAR	Lakeshore Learning Materials	417.82
95585	10/27/2021				MIDCONTRES	Mid-Continental Restoration Co	19,393.00
95586	10/27/2021				MODERCOPY	Galen Bigelow Jr. Jr	1,250.00
95587	10/27/2021				NATISCHOOL	National School Forms	386.07
95588	10/27/2021				PARKCATAL	The Park Catalog	4,045.38
95589	10/27/2021				POPCOSUPP	Popcorn Supply Company	1,351.95
95590	10/27/2021				RELIPEST	Reliable Pest Control, Inc.	255.00
95591	10/27/2021				SCHOCLASS	Scholastic Classroom Magazines	2,519.84
95592	10/27/2021				SCHOOSPEC	School Specialty, LLC	525.40
95593	10/27/2021				SEATSACK	Seat Sack, Inc.	259.00
95594	10/27/2021				SEKEDSER	SEK Education Service Center	11,941.00
95595	10/27/2021				STERILASER	Sterilaser LLC	3,950.00
95596	10/27/2021				STEVEMICH	Michelle Stevenson	176.40
95597	10/27/2021				USD234	USD 234	555.00
95598	10/27/2021				USD234S	USD 234 Stockroom	321.88
95599	10/29/2021				FSHSCHEER	FSHS Cheer	441.00
95600	10/29/2021				HEIDTRUE	Heidrick True Value	212.49
95601	10/29/2021				MODERCOPY	Galen Bigelow Jr. Jr	159.74
95602	11/02/2021				ALIGNSERV	Alignment Services	256.00
95603	11/02/2021				AMAZON	Amazon Credit	53.98
95604	11/02/2021				BACKTOHEAL	Back To Health Wellness Center, Inc.	50.00
95605	11/02/2021				BUILDCONT	Building Control Services	763.84
95606	11/02/2021				BUNTATHER	Theresa Buntain	8.74
95607	11/02/2021				CAMPBERIN	Erin Campbell	14.11
95608	11/02/2021				CARNSUSA	Susan Carnes	31.08
95609	11/02/2021				CEWATE	CE Water Management, Inc.	149.80
95610	11/02/2021				CEVMULTI	CEV Multimedia, Ltd	750.00
95611	11/02/2021				CIMC	CIMC	362.00
95612	11/02/2021				CONCOTHEA	Concord Theatricals Corp	117.55
95613	11/02/2021				COTTVIRG	Virginia Cotter	3.58
95614	11/02/2021				EVCOWHOL	Evco Wholesale Food Corp	34,200.45
95615	11/02/2021				EVERGY	Evergy	47,563.37
95616	11/02/2021				FIVECOR2	Five Corners LLC	6,526.22
95617	11/02/2021				FLOWLEA	Flowers By Leanna	68.00
95618	11/02/2021				GENENANC	Nancy Geneva	15.23
95619	11/02/2021				GRAVMENU	Graves Menu Maker Foods, Inc.	5,767.07
95620	11/02/2021				HALLDAKO	Dakota Hall	6.00
95621	11/02/2021				HEATHJU	Julie Heatherly	36.00

Payee Type: Vendor | Check Type: Check | Checking Account ID: 1

Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Check Amount
95622	11/02/2021				JWPEPP	J. W. Pepper & Sons Inc.	505.99
95623	11/02/2021				JUDYIRON	Judy's Iron & Metal Inc	42.51
95624	11/02/2021				KKAUTOP	K & K Auto Parts Inc.	356.68
95625	11/02/2021				KARLELEC	Lawrence Karleskint	258.45
95626	11/02/2021				KSHSAA	KSHSAA	16.00
95627	11/02/2021				LEARNTREE	Learning Tree Institute	335.23
95628	11/02/2021				MAKEMUSIC	Make Music Inc.	350.00
95629	11/02/2021				MAYCOACE	Mayco Ace Hardware	242.25
95630	11/02/2021				MCCOYMADE	Madeline McCoy	21.39
95631	11/02/2021				MODERCOPY	Galen Bigelow Jr. Jr	520.00
95632	11/02/2021				NATSB	National Screening Bureau	154.50
95633	11/02/2021				OLATHEAST	Olathe East High School	40.00
95634	11/02/2021				PEARCLIN	Pearson Clinical Assessment	527.24
95635	11/02/2021				PHILL66	Phillips 66 Fleet Services	535.83
95636	11/02/2021				REGANJOSH	Joshua Regan	57.12
95637	11/02/2021				SCHOOSPEC	School Specialty, LLC	165.39
95638	11/02/2021				SEESAWLEA	Seesaw Learning, Inc.	1,425.00
95639	11/02/2021				SEKEDSER	SEK Education Service Center	300.00
95640	11/02/2021				SIGNWAREHO	SIGNWarehouse, Inc.	1,667.91
95641	11/02/2021				STOUGHTON	Stoughton, Inc.	507.56
95642	11/02/2021				SUMMTRU	Summit Truck Group	226.46
95643	11/02/2021				TEACDIRE	Teacher Direct	99.74
95644	11/02/2021				USD234S	USD 234 Stockroom	157.92
95645	11/04/2021				4STATESANI	4 State Sanitation, LLC	1,695.37
95646	11/04/2021				CLIALABO	CLIA Laboratory Program	180.00
95647	11/04/2021				FOURSTAT	Four States	1,681.80
95648	11/04/2021				GWFOODS	G & W Foods	4.29
95649	11/04/2021				HILAND	Hiland Dairy Company	10,224.43
95650	11/04/2021				LOCKMOTO	Lockwood Motor Supply	464.46
95651	11/04/2021				ORIENTAL	OTC Brands, Inc	52.85
95652	11/04/2021				USD234	USD 234	157.38

Checking Account ID:	1	Void Total:	584.09	Total without Voids:	345,200.63
Check Type Total:	Check	Void Total:	584.09	Total without Voids:	345,200.63
Payee Type Total:	Vendor	Void Total:	584.09	Total without Voids:	815,322.94
	Grand Total:	Void Total:	584.09	Total without Voids:	815,322.94

FSRC - Bills & Claims – November 3, 2021

Organization	Amount	Description
	Early Bills	
Evergy	$ 76.89	Service @ Cullor
J & W Sports Shop	$4151.75	Athletic Supplies
Verizon	$ 370.59	Staff Cell Phones
5 Corners Mini Mart, LLC	$ 329.73	Fuel for Vehicles
Modern Copy Systems	$ 458.00	Office Supplies
Fort Scott Tribune	$ 61.00	Annual Subscription
Fort Scott Broadcasting Company	$ 40.00	Buck Run 411
Visa	$ 254.72	Fuel, Staff Mtg. and Tags for new truck
Phillips Lawn Care, LLC	$ 180.00	Fall Herbicide @ Hewett
	Monthly Bills	
FSHS Cheer	$ 441.00	Cheer Kids Fall
Modern Copy Systems	$ 159.74	Monthly Contract
Heidrick's True Value	$ 212.49	Parks Maintenance
Total Bills & Claims	**$6735.91**	

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 09/01/2021 to 09/30/2021.

Site ID / Group ID	Site Name / Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
FSHS	Fort Scott High School							
A	BOE ACCOUNTS							
		1103	MS PE t-shirts	0.00	0.00	0.00	0.00	0.00
		1107	Food Service	0.00	0.00	0.00	0.00	0.00
		1108	ASCC	0.00	0.00	0.00	0.00	0.00
		1109	Sales Tax	0.00	1,647.16	0.00	0.00	1,647.16
		1116	FSMS Lab Fees	60.00	20.00	60.00	0.00	20.00
		1117	Technology Fees	840.00	127.40	840.00	0.00	127.40
		195	LaRoche Complex	1,318.60	0.00	0.00	0.00	1,318.60
		2500	FSHS Athletics	38,254.51	14,366.51	20,264.71	910.89	33,267.20
		2505	Book Rental	1,287.50	140.00	1,287.50	0.00	140.00
		2507	Culinary Fees	20.00	0.00	20.00	0.00	0.00
		2510	Personal Copies	0.00	0.00	0.00	0.00	0.00
		2515	Driver Ed	4.00	0.00	0.00	0.00	4.00
		2520	Interest	32.09	0.00	32.09	14.93	14.93
		3132	MS Activity Fee/Project Art	0.00	0.00	0.00	0.00	0.00
			A Totals:	41,816.70	16,301.07	22,504.30	925.82	36,539.29
B	GIFTS							
		2203	Indigent Student (fees)	0.00	0.00	0.00	0.00	0.00
		2212	Math Department	2,672.92	0.00	0.00	0.00	2,672.92
			B Totals:	2,672.92	0.00	0.00	0.00	2,672.92
C	CLASSES							
		117	Business Management	250.00	0.00	0.00	0.00	250.00
		520	Class of 2023	0.00	0.00	0.00	0.00	0.00
		525	Class of 2022	2,461.28	0.00	0.00	0.00	2,461.28
		530	Class of 2021	1,121.97	0.00	0.00	0.00	1,121.97
		535	Class of 2020	1,660.83	0.00	0.00	0.00	1,660.83
		540	Class of 2019	0.00	0.00	0.00	0.00	0.00
		545	Class of 2018	0.00	0.00	0.00	0.00	0.00
		550	Class of 2017	0.00	0.00	0.00	0.00	0.00
		555	Class of 2016	0.00	0.00	0.00	0.00	0.00
		560	Class of 2015	0.00	0.00	0.00	0.00	0.00
		565	Class of 2014	0.00	0.00	0.00	0.00	0.00
		570	Class of 2010	0.00	0.00	0.00	0.00	0.00
		575	Class of 2011	0.00	0.00	0.00	0.00	0.00
		580	Class of 2012	0.00	0.00	0.00	0.00	0.00
		585	Class of 2013	0.00	0.00	0.00	0.00	0.00
			C Totals:	5,494.08	0.00	0.00	0.00	5,494.08

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 09/01/2021 to 09/30/2021.

Site ID / Group ID	Site Name / Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
D	HIGH SCHOOL							
		1500	Boys Basketball	2,276.27	0.00	0.00	0.00	2,276.27
		1505	Baseball Team	9,596.52	0.00	0.00	0.00	9,596.52
		1510	Football Team	15,385.18	0.00	206.01	0.00	15,179.17
		1515	Boys Golf Team	4,068.16	50.00	0.00	0.00	4,118.16
		1520	Softball Team	12,551.09	0.00	0.00	0.00	12,551.09
		1525	Girls' Tennis Team	1,770.98	0.00	0.00	0.00	1,770.98
		1526	Boys' Tennis Team	434.08	0.00	0.00	0.00	434.08
		1530	Track Team	10,223.09	251.97	95.84	0.00	10,379.22
		1535	Volleyball Team	6,402.07	86.25	48.34	0.00	6,439.98
		1540	Wrestling Team	1,631.17	0.00	0.00	0.00	1,631.17
		1545	Weight Training	371.47	10.00	0.00	0.00	381.47
		1550	Girls Golf	733.01	0.00	0.00	0.00	733.01
		1555	Soccer Team	6,730.66	0.00	0.00	0.00	6,730.66
		1560	Girls Basketball	15,297.24	0.00	0.00	0.00	15,297.24
		1565	Swimming	696.00	373.40	0.00	-173.21	896.19
			D Totals:	88,166.99	771.62	350.19	-173.21	88,415.21
E	CLUBS							
		100	Art Club	1,047.98	0.00	179.91	0.00	868.07
		105	Strategic Games	536.35	0.00	0.00	0.00	536.35
		110	Drama Club	331.23	1,037.00	0.00	0.00	1,368.23
		115	FBLA	960.53	441.62	108.00	0.00	1,294.15
		120	FCA	1,440.18	0.00	0.00	0.00	1,440.18
		125	Education Rising	995.50	0.00	0.00	0.00	995.50
		130	Automotive Technology	2,540.94	524.08	214.30	0.00	2,850.72
		135	FFA	29,038.97	1,292.00	1,712.50	0.00	28,618.47
		140	FCCLA	3,455.26	464.81	278.02	-209.92	3,432.13
		142	Skills USA	140.00	200.00	0.00	-42.00	298.00
		145	Global Cultural & Diversity Club	1,217.94	0.00	0.00	0.00	1,217.94
		150	Tiger Construction	10,914.33	70.00	485.00	0.00	10,499.33
		155	Honor Society	1,613.18	0.00	0.00	0.00	1,613.18
		160	Key Club	673.18	0.00	0.00	0.00	673.18
		165	J.Sinn Debate Fund	1,760.00	0.00	0.00	0.00	1,760.00
		170	Math/Physics Club	712.53	0.00	0.00	0.00	712.53
		175	SpEd Dept	280.71	0.00	82.22	0.00	198.49
		180	NSDA	15,572.85	507.86	0.00	-252.66	15,828.05
		185	Thespians Club	7,944.35	2,081.58	52.31	-744.43	9,229.19
		190	Pride	920.72	0.00	0.00	0.00	920.72
		200	Science Club	717.17	0.00	0.00	0.00	717.17
		205	School Store	3,014.67	158.00	603.94	1,382.88	3,951.61
		210	Student Council	3,728.85	495.74	280.00	0.00	3,944.59
		215	Interact Club	554.72	0.00	0.00	0.00	554.72
		220	FSHS Clothes Closet	1,235.58	0.00	0.00	0.00	1,235.58
			E Totals:	91 347.72	7,272.69	3,996.20	133.87	94,758.08

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID
From 09/01/2021 to 09/30/2021

Site ID / Group ID	Site Name / Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
F	MUSIC, DRAMA, PUBLICATIONS							
		1000	Band Boosters	13,386.65	1,420.74	1,093.15	0.00	13,714.24
		1005	Choir Fund	2,007.73	2,320.84	0.00	-811.43	3,517.14
		1010	Orchestra Fund	2,994.38	361.00	0.00	0.00	3,355.38
		1015	Cheerleaders	1,868.46	3,557.00	1,149.20	0.00	4,276.26
		1020	Dance Team	1,949.17	742.79	30.75	0.00	2,661.21
		1025	Spirit Club	60.25	0.00	0.00	0.00	60.25
		1030	Drama Plays	13,838.76	631.00	314.19	0.00	14,155.57
		1035	Crimson	9,029.46	1,905.00	7,169.33	-527.00	3,238.13
		1040	Tiger Times	781.63	0.00	0.00	0.00	781.63
		1045	Academic Team	669.87	513.94	23.34	-231.27	929.20
			F Totals:	46,586.36	11,452.31	9,779.96	-1,569.70	46,689.01
H	SUPPORT							
		2000	Academic Achievement	2,304.54	166.00	188.00	0.00	2,282.54
		2005	Classes Past	6,062.71	0.00	0.00	0.00	6,062.71
		2010	Madison Memorial Scholarship Fund	0.00	0.00	0.00	0.00	0.00
		2011	Regan Memorial Scholarship Fund	390.35	0.00	0.00	0.00	390.35
		2015	Faculty Needs Fund	836.70	0.00	0.00	0.00	836.70
		2020	Alumni Assistance Fund	3,014.46	0.00	0.00	0.00	3,014.46
		2030	Scholarship Fund	30,174.00	0.00	-900.00	0.00	31,074.00
		2035	Activities Fund	2,841.56	0.00	107.67	0.00	2,733.89
		2040	Learning Center	341.58	0.00	0.00	0.00	341.58
		2045	Daily Needs Fund	233.42	0.00	0.00	0.00	233.42
		2050	Student Pantry	4,412.12	50.00	427.42	0.00	4,034.70
		2055	Parking Fund	1,505.77	0.00	0.00	0.00	1,505.77
		2060	Contingency Fund	4,917.43	0.00	377.72	0.00	4,539.71
		2065	Concession Fund	3,200.14	0.00	2,728.34	2,422.92	2,894.72
		2070	Technology Fund	4,485.11	0.00	0.00	0.00	4,485.11
		2075	Student Agendas	153.66	0.00	0.00	0.00	153.66
		2080	General Fund	2,275.54	0.00	0.00	0.00	2,275.54
		2085	Alumni Gift Fund	48.00	0.00	0.00	0.00	48.00
		2206	Kiwanis Student Needs Fund	35.12	0.00	0.00	0.00	35.12
		2525	ID Card Fund	1,634.00	122.00	0.00	0.00	1,756.00
		2535	Schools in Community	4,249.79	0.00	0.00	0.00	4,249.79
		2540	Photography	0.00	0.00	0.00	0.00	0.00
		2560	Cap & Gown Fund	135.74	0.00	0.00	0.00	135.74
			H Totals:	73,251.74	338.00	2,929.15	2,422.92	73,083.51
			FSHS Activity Totals:	349,336.51	36,135.69	39,559.80	1,739.70	347,652.10

	Begin Balance	Transfers	Receipts	Disbursements	Adjustments	End Balance
FSHS Checking:			36,135.69	39,559.80		
FSHS Investment:						
FSHS Bank Balances:	349,336.51		135.69	39,559.80	1,739.70	347,652.10

Report Activity Totals:	349,336.51	36,135.69	39,559.80	1,739.70	347,652.10

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 09/01/2021 to 09/30/2021.

Site ID / Group ID	Site Name / Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
FSMS	Fort Scott Middle School							
A	BOE ACCOUNTS							
		1100	Lost Library Books	0.00	16.45	0.00	0.00	16.45
		1101	Faxes	0.00	0.00	0.00	0.00	0.00
		1102	Copies	0.00	0.00	0.00	0.00	0.00
		1103	MS PE t-shirts	233.09	509.14	233.09	0.00	509.14
		1104	Textbook Rental	612.50	140.00	462.50	0.00	290.00
		1105	Lost Textbooks	0.00	0.00	0.00	0.00	0.00
		1106	Interest	3.29	3.28	3.29	0.00	3.28
		1107	Food Service	0.00	0.00	0.00	0.00	0.00
		1108	ASCC	0.00	0.00	0.00	0.00	0.00
		1109	Sales Tax	21.91	424.37	21.91	0.00	424.37
		1111	Restroom Vending Machines	0.00	0.00	0.00	0.00	0.00
		1113	Delinquent Fees	0.00	0.00	0.00	0.00	0.00
		1114	Athletics	3,186.12	2,690.47	2,433.88	-23.41	3,419.30
		1115	Agendas	0.00	0.00	0.00	0.00	0.00
		1116	FSMS Lab Fees	55.00	60.00	55.00	0.00	60.00
		1117	Technology Fees	450.00	200.00	450.00	0.00	200.00
		2500	FSHS Athletics	0.00	0.00	0.00	0.00	0.00
		2507	Culinary Fees	0.00	0.00	0.00	0.00	0.00
		3132	MS Activity Fee/Project Art	40.00	120.00	40.00	0.00	120.00
		4100	HS Activity Cards	2.00	0.00	2.00	0.00	0.00
			A Totals:	4,603.91	4,163.71	3,701.67	-23.41	5,042.54
B	GIFTS							
		2115	Intramural Sponsors	7.35	0.00	0.00	0.00	7.35
		2202	Indigent Student (lunch money)	463.84	0.00	0.00	0.00	463.84
		2203	Indigent Student (fees)	3.75	0.00	0.00	0.00	3.75
			B Totals:	474.94	0.00	0.00	0.00	474.94
C	CLASSES							
		3101	Home Economics	0.92	0.00	0.00	0.00	0.92
		3112	Book Fair	350.53	0.00	0.00	0.00	350.53
		3113	Technology	1,369.56	22.62	0.00	0.00	1,392.18
		3114	I.I. Class	1,127.84	0.00	0.00	0.00	1,127.84
		3116	6th Grade school store	0.00	0.00	0.00	0.00	0.00
		3117	Tiger Day	92.20	0.00	0.00	0.00	92.20
		3123	Hoops for Heart	0.00	0.00	0.00	0.00	0.00
		3124	Academic Pep Rally	0.00	0.00	0.00	0.00	0.00
		3125	Cosmosphere Trip	250.00	0.00	0.00	0.00	250.00
		3127	Student Incentive Program	0.00	0.00	0.00	0.00	0.00
		3128	Healthy Snacks	652.32	0.00	0.00	0.00	652.32
		3143	Recycling	3,101.32	0.00	0.00	0.00	3,101.32
			C Totals:	6,944.69	22.62	0.00	0.00	6,967.31

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 09/01/2021 to 09/30/2021.

Site ID / Group ID	Site Name / Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
E	CLUBS							
		120	FCA	2,904.54	0.00	0.00	0.00	2,904.54
		190	Pride	31.65	0.00	0.00	0.00	31.65
			E Totals:	2,936.19	0.00	0.00	0.00	2,936.19
F	MUSIC, DRAMA, PUBLICATIONS							
		1000	Band Boosters	32.20	0.00	0.00	0.00	32.20
		1001	Orchestra Boosters	115.78	0.00	0.00	0.00	115.78
		1041	Football Boosters -MS	1,788.14	0.00	107.00	0.00	1,681.14
			F Totals:	1,936.12	0.00	107.00	0.00	1,829.12
H	SUPPORT							
		2055	Parking Fund	0.00	0.00	0.00	0.00	0.00
		2065	Concession Fund	20,268.42	1,715.95	0.00	0.00	21,984.37
		2116	Turkey Fund	1,127.70	0.00	0.00	0.00	1,127.70
		3108	Student Beverage	68.72	0.00	0.00	0.00	68.72
		3126	FSMS Wellness Committee	262.33	0.00	0.00	0.00	262.33
		3134	Paper/Pencil Sale	551.24	0.00	130.00	0.00	421.24
		3136	Special Activities	95.61	0.00	0.00	0.00	95.61
		3137	Memory Book	9.43	0.00	0.00	0.00	9.43
			H Totals:	22,383.45	1,715.95	130.00	0.00	23,969.40
			FSMS Activity Totals:	39,279.30	5,902.28	3,938.67	-23.41	41,219.50

	Begin Balance	Transfers	Receipts	Disbursements	Adjustments	End Balance
FSMS Checking:			5,902.28	3,938.67		
FSMS Investment:						
FSMS Bank Balances:	39,279.30		5,902.28	3,938.67	-23.41	41,219.50

Report Activity Totals:	39,279.30	5,902.28	3,938.67	-23.41	41,219.50

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 09/01/2021 to 09/30/2021.

Site ID / Group ID	Site Name / Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
WSE	Winfield Scott Elementary							
A	BOE ACCOUNTS							
		1100	Lost Library Books	0.00	0.00	0.00	0.00	0.00
		1101	Faxes	0.00	0.00	0.00	0.00	0.00
		1102	Copies	0.00	0.00	0.00	0.00	0.00
		1103	MS PE t-shirts	0.00	0.00	0.00	0.00	0.00
		1104	Textbook Rental	70.00	122.50	70.00	0.00	122.50
		1105	Lost Textbooks	0.00	0.00	0.00	0.00	0.00
		1106	Interest	2.16	1.12	2.16	0.00	1.12
		1107	Food Service	0.00	0.00	0.00	0.00	0.00
		1108	ASCC	206.00	727.00	206.00	0.00	727.00
		1109	Sales Tax	0.00	0.00	0.00	0.00	0.00
		1116	FSMS Lab Fees	0.00	0.00	0.00	0.00	0.00
		1117	Technology Fees	0.00	0.00	0.00	0.00	0.00
		2500	FSHS Athletics	0.00	0.00	0.00	0.00	0.00
		3132	MS Activity Fee/Project Art	0.00	0.00	0.00	0.00	0.00
		4100	HS Activity Cards	0.00	40.00	0.00	0.00	40.00
			A Totals:	278.16	890.62	278.16	0.00	890.62
B	GIFTS							
		2101	Accelerated Reader	0.00	0.00	0.00	0.00	0.00
		2110	Presbyterian Women	0.00	0.00	0.00	0.00	0.00
		2113	Progressive Mother's	0.00	0.00	0.00	0.00	0.00
		2114	Bourbon County Medical Auxilary	0.00	0.00	0.00	0.00	0.00
		2117	Wal-Mart	0.00	0.00	0.00	0.00	0.00
		2120	Target	0.00	0.00	0.00	0.00	0.00
		2200	Indigent Fund	68.93	0.00	0.00	0.00	68.93
		2207	Kiwanis	0.00	0.00	0.00	0.00	0.00
		2209	Social Committee	-11.78	410.00	45.15	0.00	353.07
		2211	Pioneer Kiwanis	0.00	0.00	0.00	0.00	0.00
			B Totals:	57.15	410.00	45.15	0.00	422.00

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 09/01/2021 to 09/30/2021.

Site ID / Group ID	Site Name / Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
C	CLASSES							
		3102	Music Club	75.00	0.00	0.00	0.00	75.00
		3106	Field Trips	0.00	0.00	0.00	0.00	0.00
		3129	Leadership	6,357.22	133.00	446.66	0.00	6,043.56
		3131	Physical Education Patrol Club.	199.76	0.00	16.94	0.00	182.82
		3133	First Grade Best Choice and Recycle	0.00	0.00	0.00	0.00	0.00
		3135	Beverage Machine	0.00	0.00	0.00	0.00	0.00
		3138	Snacks	0.00	0.00	0.00	0.00	0.00
		3139	School Store	0.00	0.00	0.00	0.00	0.00
		3140	Kindergarten	0.00	0.00	0.00	0.00	0.00
		3141	Second	0.00	0.00	0.00	0.00	0.00
		3142	Cafeteria	0.00	0.00	0.00	0.00	0.00
		3145	Adult Leadership Club	2,268.96	679.92	0.00	0.00	2,948.88
		3146	Media Center	987.62	0.00	0.00	0.00	987.62
			C Totals:	9,888.56	812.92	463.60	0.00	10,237.88
E	CLUBS							
		210	Student Council	47.92	0.00	0.00	0.00	47.92
			E Totals:	47.92	0.00	0.00	0.00	47.92
			WSE Activity Totals:	10,271.79	2,113.54	786.91	0.00	11,598.42

	Begin Balance	Transfers	Receipts	Disbursements	Adjustments	End Balance
WSE Checking:			2,113.54	786.91		
WSE Investment:						
WSE Bank Balances:	10,271.79		2,113.54	786.91	0.00	11,598.42

Report Activity Totals:	10,271.79	2,113.54	786.91	0.00	11,598.42

Missy Mull

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 09/01/2021 to 09/30/2021.

Site ID / Group ID	Site Name / Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
EWE	Eugene Ware Elementary							
A	BOE ACCOUNTS							
		1100	Lost Library Books	0.00	0.00	0.00	0.00	0.00
		1101	Faxes	0.00	0.00	0.00	0.00	0.00
		1102	Copies	0.00	0.00	0.00	0.00	0.00
		1103	MS PE t-shirts	0.00	0.00	0.00	0.00	0.00
		1104	Textbook Rental	175.00	175.00	175.00	-175.00	0.00
		1105	Lost Textbooks	0.00	0.00	0.00	0.00	0.00
		1106	Interest	1.31	1.28	1.31	0.00	1.28
		1107	Food Service	0.00	0.00	0.00	0.00	0.00
		1108	ASCC	0.00	0.00	0.00	0.00	0.00
		1109	Sales Tax	0.00	0.00	0.00	0.00	0.00
		1116	FSMS Lab Fees	0.00	0.00	0.00	0.00	0.00
		1117	Technology Fees	0.00	0.00	0.00	0.00	0.00
		2500	FSHS Athletics	0.00	0.00	0.00	0.00	0.00
		3132	MS Activity Fee/Project Art	0.00	0.00	0.00	0.00	0.00
		4100	HS Activity Cards	0.00	0.00	0.00	0.00	0.00
			A Totals:	176.31	176.28	176.31	-175.00	1.28
B	GIFTS							
		2100	I.I. Projects	150.00	0.00	0.00	0.00	150.00
		2101	Accelerated Reader	0.00	0.00	0.00	0.00	0.00
		2102	Rotary	0.00	0.00	0.00	0.00	0.00
		2103	Indigent Funds	595.95	0.00	0.00	0.00	595.95
		2104	VFW Assembly	0.00	0.00	0.00	0.00	0.00
		2105	Class of 1949 /1948 reunion	0.00	0.00	0.00	0.00	0.00
		2106	Family and Comunity Education	14.73	0.00	0.00	0.00	14.73
		2107	Coins For Caring	204.19	0.00	0.00	0.00	204.19
		2108	Library	0.00	0.00	0.00	0.00	0.00
		2109	Music Donations	0.00	0.00	0.00	0.00	0.00
		2110	Presbyterian Women	0.00	0.00	0.00	0.00	0.00
		2111	Fourth Grade	0.00	0.00	0.00	0.00	0.00
		2112	Art	0.00	0.00	0.00	0.00	0.00
		2208	Lady Kiwanis	0.00	0.00	0.00	0.00	0.00
		2210	Men's Kiwanis	0.76	0.00	0.00	0.00	0.76
			B Totals:	965.63	0.00	0.00	0.00	965.63

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 09/01/2021 to 09/30/2021.

Site ID / Group ID	Site Name / Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
C	CLASSES							
		3100	Student Leadership	3,161.17	0.00	20.00	0.00	3,141.17
		3102	Music Club	1,801.04	0.00	0.00	0.00	1,801.04
		3103	Best Box Label Club	0.00	0.00	0.00	0.00	0.00
		3104	Box Tops	1,844.86	0.00	0.00	0.00	1,844.86
		3105	Eugene Ware Book Club	12.01	0.00	0.00	0.00	12.01
		3106	Field Trips	486.00	0.00	0.00	0.00	486.00
		3107	Snack Machine	0.00	0.00	0.00	0.00	0.00
		3109	Fifth Grade Transportation Club	2,995.43	0.00	0.00	0.00	2,995.43
		3110	Wellness	0.00	0.00	0.00	0.00	0.00
		3111	Other Funds	32.00	0.00	0.00	0.00	32.00
		3130	Tiger Pride Club	1,613.76	0.00	0.00	0.00	1,613.76
			C Totals:	11,946.27	0.00	20.00	0.00	11,926.27
			EWE Activity Totals:	13,088.21	176.28	196.31	-175.00	12,893.18

	Begin Balance	Transfers	Receipts	Disbursements	Adjustments	End Balance
EWE Checking:			176.28	196.31		
EWE Investment:						
EWE Bank Balances:	13,088.21		176.28	196.31	-175.00	12,893.18

Report Activity Totals:	13,088.21	176.28	196.31	-175.00	12,893.18

2021-22
EXTENDED TRIP APPLICATION

Teacher making request Trent Johnson

Nature of trip Livestock judging trip

Rationale for extended trip National Livestock Judging contest

Student organization involved FFA

Dates of trip Jan 5-8, 2022

Number of students involved 7 Grade Levels 10-12 Boys 3 Girls 4

Destination Denver Colorado

Total Distance 1300 miles

Means of Travel transit van

Estimated Total Cost $2320 registration cost Cost per Student $330/student traveling or $580/student competing

Cost to USD 234 School District not determined at this time as to how much school will cover

Sponsors Trent Johnson

Provisions taken for liability waivers signed

Fund Raising Plans

Administrator's Approval [signature] Date 10/27/21

Board of Education Approval Date

Board of Education Not Approved Date

WINFIELD SCOTT PRESENTATION

The board viewed a video presentation of students from Winfield Scott presenting the morning announcements using technology.

AUDIT REPORT

Terry Sercer, CPA, with Diehl, Banwart, Bolton CPAs presented the annual audit report for 2020-21.

PUBLIC FORUM

No patrons addressed the board.

FORT SCOTT KNEA REPORT

Brenda Hill, President of FSKNEA, presented a report.

ADMINISTRATORS' REPORTS

Written reports were shared with board members and are included:

USD 234 School Board Meeting
Building Reports
Fort Scott Preschool Center

Academic:

- This fall, we will be making adjustments to our progress report cards. Our goal is to align quarterly progress reports to the Early Learning Standards and Kindergarten Readiness Standards. This is something that has been needed for quite some time, so we are looking forward to making this change in order to better align with essential skills for preschool-aged students.

- We had great success with P/T conferences last month with an 87% attendance rate.

- In recent PLC's this past week, the educational team met to discuss MTSS as well as progress monitoring. As stated in previous reports, we have made some adjustments to the progress report/grade card. Our goal is to follow state competencies and essential skills. These objectives will be reviewed frequently. In the spring semester, we plan to share this data with the Winfield Scott team.

- Winter Assessment will begin November 15th. We are excited to see the progress our students have made this far.

Activities:

- SEK-Mental Health recently received a large grant to focus on mental health support for early childhood and the elderly community. Our new case manager began observing students in the classroom last week. Additionally, the school therapist, Janderon, has already received a few family referrals as well. Our preschool team is excited about the opportunity to serve students within this capacity. For a few years now, we have observed an increase in mental health needs in our students. I truly believe that this will be a great service to our students we have the privilege to serve.

- On Thursday, Oct 28, FSPC held a Early Childhood Trick or Treat Night. We invited community partners. We want to send a special thank you to SEK Mental Health, Fire Scott Fire Department, Fort Scott Police Department, SEK-Cap Headstart, SEK Community Health Department, USD 234 Board Member Lynette Jackson, Fort Scott Early Childhood Program, USD 234 staff and faculty, and Parents as Teachers for providing treats to our students and families. We had roughly 200 students trick or treat our event. We believe this was a great success. Community partners were also able to hand out contact information, brochures, and additional resources to families.

- Kindness rewards are given out daily to our students and shared on Facebook as well. The Kindness rewards promote positive learning and social/emotional growth.

USD 234 School Board Meeting
Building Reports
Fort Scott Preschool Center

Staff:

- Staff are busy beginning the school year on a positive note. The preschool educational team is also motivated to continue our early learning efforts despite the hardships the pandemic has placed on our students and families.

Miscellaneous:

- Last spring, the Fort Scott Preschool Center joined the Greenbush Early Childhood Consortium. Greenbush will provide various consultative administrative services as well as many opportunities for collaboration with other Early Childhood providers across the state.

USD 234 School Board Meeting
Building Reports
"Winfield Scott, November"

Academic:

- We are in the process of reorganizing our MTSS (WIN) groups after our first 6-8 data points.
- In PLC all grade levels have been digging into their Eureka Curriculum, discussing grade card realignment as this resource teaches standards in a different order than previous resources. Discussions are ongoing about reworking grade cards to be more reflective of the Kansas Standards.

Activities:

- The Halloween parade was a success on Friday, October 29th. We posted a video on our facebook site for parents to enjoy.
- 2nd grade students went to Peerless to parade for Halloween.
- Kindergarten went to the pumpkin patch and first grade will go on Thursday, November 4th.
- 2nd grade will give a Veteran's Day performance on our front lawn. It will be videotaped and sent out to families.
- October Tiger Pride Assembly was held on November 5th. We honored veterans, celebrated our tiger award students, and a certified and classified staff member for going above and beyond at school.

Student:

- 28 students were recognized in the month of October for amazing behavior or showing kindness, safety, or respect.
- The Leadership team in 2nd grade has been preparing announcements for our school once a week. The kiddos are loving being involved and learning about producing videos.

Staff:

- Two special education teachers have stepped up to help with our Intensive Skills classroom to make sure that the students in the classroom are receiving instruction at their levels.
- Chris Sather and Ashley Wilcox partnered together to offer our students a haunted gym during specials the last two weeks of October. Students enjoyed participating and exploring using their bodies on balance beams, crawling through the haunted tent, and many other activities.

Miscellaneous:

- We have added a "Math Family Game Night" to our calendar for December 3rd. We will invite families in to learn more about fun math games involving dice and decks of cards that will help students learn their math facts.

USD 234 School Board Meeting
Building Reports
Eugene Ware

Academic:

- MTSS groups are going strong, and teachers have been using the data to fill in the missing reading gaps for our students.
- The Social-Emotional screener data has been collected, and we will be using that data to guide how we help our students to be successful.
- Teachers have been creating or improving project-based learning in their curriculum.
- MTSS enrichment students have been working on stop motion videos with legos to go along with their student-created storyboards.

Activities:

- Eugene Ware Youth Choir will be singing for Veteran's Day on November 8th. The performance will be recorded and sent out.
- The Scholastic Book Fair will be November 15th-23rd.

Student:

- A student from each class was given the Safety Award for October.
- The word for next month's award is Courage.
- Many students have earned 10 Tiger tickets and received a prize for good behavior.
- The leadership club is collecting money for Wreaths Across America.
- Student Ambassadors have been helping make the morning videos.

Staff:

- Title has stepped in to lead the way with FastBridge and MTSS data.
- We are having monthly treat days again to build morale.
- The health committee met, and we came up with some ideas for fun days for the staff.

Miscellaneous:

- PTO fundraiser wraps up on November 5th.

USD 234 School Board Meeting
Building Reports
FSMS
11/08/21

Activities:

- Athletics
  - Girls Basketball - smaller numbers this year, and we will likely not field a "C" team and only sometimes have a "B" team
  - Boys and Girls Wrestling - over 50 students participating
    - We hosted our first annual dual with Pittsburg MS on Tues. Nov. 2nd
    - We have titled the event "The Fight Along The Frisco" in homage to both communitiy ties to the historic rail line that served our communities for years.
- Fine Arts Fall concerts
  - Orchestra Concert -Oct 28th FSMS hosted combined MS and HS fall concert with a large attendance. Mr. Felt and his students put on an excellent show.
  - MS Choir Concert is scheduled for Nov. 29th and will be held in the HS auditorium.
- Intramurals
  - This program continues to reach 20 to 30 students daily and provides activities that are competitive and engaging.
- SEL
  - SEL team of instructors have organized the effort to recognize local veterans as well as communicate to veterans currently receiving services at the Topeka Veterans Hospital. Students will use some of their Tiger Den SEL time to prepare cards that will be delivered to these selfless Americans who served us all.

Staff:

- Bridging to Resilience Conference Nov. 11 and 12
  - We will be sending a few instructors to this conference.
    - *Bridging to Resilience is about coming together with educators, social workers, health care professionals, religious communities, and other helping professionals to share conversation, ideas, strategies, tools, and connections to help build resilience and heal trauma in our own communities.*

  Popular sessions include:

  Student behavior
  Trauma informed care
  Restorative justice for discipline
  Working with At-Risk students

USD 234 School Board Meeting
Building Reports
FSMS
11/08/21

Academic:

- Parent Teacher Conferences
  - We felt we had a reasonable turnout for our Fall Parent Teacher Conferences.
  - We would like our numbers to increase with face-to-face meetings as we think that is our most effective avenue to have meaningful conversations and dialogue with parents.
  - The percentages below represent the percent of the student body where communication to parents or guardians took place. In-person meetings and meetings conducted electronically via email conversations, phone conversations, or Zoom meetings have been included in this total.
    - 6th Grade = 74%
    - 7th Grade = 71%
    - 8th Grade = 72%

- Student Support Center
  - Our Student Support Center currently has 5 full-time students. Through evaluation of the student's academic performance and in cooperation with the parents, these students are working in a modified schedule to best meet their academic needs. The students attend this alternative classroom in an abbreviated schedule under the supervision of John Metcalf who supervises their assigned curriculum using our Edgenuity Program. Four of the five students have been working under this new schedule for three weeks and early indications are that we are seeing improvement in their learning.

- Project Art
  - 8th Grade Auschwitz Exhibition at Union Station - November 16

    In connection with the current curriculum, we are fortunate to have the opportunity to send our 8th grade class to Union Station to view the exhibit Auschwitz - Not long ago; Not far away. A grant was provided as part of this exhibition that allows schools such as ours to attend free of charge.
  - 7th Grade - The Christmas Carol - Dec. 7
    - At this time the 7th grade is still scheduled to attend the annual performance
  - 6th Grade - The Nutcracker - CANCELED
    - We are trying to figure out how to provide some cultural field trip that would fulfill the purpose of Project Art.

USD 234 School Board Meeting
Building Reports
FSMS
11/08/21

Miscellaneous:

- First annual Staff Hot Dog Eating Contest
    - Thanks to Nancy Geneva and Stacy Brown who came up with an opportunity to celebrate with the students in a fun way. We hope to continue the tradition
- Staff Morale Calendar
    - Mr. Hessong shared an example of a school who used the month of November to provide staff an opportunity to elevate their spirits. We have taken the example and modified it to fit our staff and building. I have provided you a copy so you can play along if you choose.

USD 234 School Board Meeting
Building Reports
FSMS
11/08/21

NOVEMBER

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
1 **Make a difference Monday**	2 **T-Shirt Tuesday** Wear your favorite school appropriate T-Shirt	3 **Polk-a-Dot & Plaid** Wear your favorite as separates or together. Fashion Rules DO NOT APPLY	4 **Thankful Thursday** Hand write a note to TWO people in the building that you appreciate and tell them why	5 **Treat a Neighbo** Take a treat to a neighboring teach
8 Find a hidden ***TURKEY*** in the building. Bring it to the office for a prize	9 **Take 2-Tuesday** Take a selfie with a person at school and take a 2nd with a different person. Send it 2 each and include 2 words to describe them	10 **Hoodie Day** Basically dress like a teenager. Maybe we should have our hoods up all day	11 **Thankful Thursday** Call or email 2 parents and tell them why you are grateful for their student.	12 **Be a Friend Friday** Talk to 4 students who you do not know their name f at least 2 min abo anything but scho
15 Hand write 4 positive notes to students and mail them **TODAY**. Their household should get them before Thanksgiving	16 **Thankful Tuesday** Call or email 2 parents and tell them why you are grateful for their student.	17 **What's on the Menu** Bring your favorite recipe and we will make a staff cookbook	18 **Thankful Thursday** Text any 4 people you know and tell them why you are thankful for them	19 ***POPCORN FRIDA***
22 Find a hidden ***TURKEY*** in the building. Bring it to the office for a prize	23 **Thankful Tuesday** Call or email 2 parents and tell them why you are grateful for their student.	24 ***NO SCHOOL***	25 *Thanksgiving*	26 **BLACK FRIDAY** Happy Shopping

USD 234 School Board Meeting
Building Reports
"High School"

Academic:

- Shekhar Gugnani and Alexa Bukowski were awarded the school winners of the Heisman High School Scholarships.
- National Honor Society inductions will be held on November 18th.
- Mr. Messer continues to build student I.P.S through activity period and our career program Xello.
- Administration, along with team leaders and counselors, have begun discussions on class offerings and allowing student interest needs to drive our schedule.
- AP testing order will be submitted November 15th. Numbers may be down this year due to the increase in dual credit history classes being offered.
- Teachers continue to do amazing work engaging students in learning. As we are out in classrooms, it is awesome to see great learning taking place.
- Math students have attended two different math competitions. One was Fort Scott Community College, and the other was Emporia State University.

Activities:

- State Tennis - Emma Daly and Jenny Heckman qualified in the singles. Amanda Emerson and Lanie Krokroskia qualified in doubles. Congratulations to all four of our Tiger ladies for representing FSHS.
- State Golf - Karlie Chipman, Ryann Thurston, Ellie Smith, and Delani Weddle qualified as a team. Karlie Chipman was a state medalist, placing 4th.
- State Cross County - FSHS had two qualifiers, Dryden Cosens and Trevin Worthing. Dryden finished 15th and medaled. C ongratulations to both of our Tigers for an outstanding season.
- Soccer - Finished the season with a 7 - 10 record, losing to Bishop Miege in the first round of regionals.
- Volleyball - Finished the season 28 - 10 record, 2nd in the SEK, earning the 3rd seed in the sub-state allowing us to host a sub-state. The Tigers defeated Holton in the first round before falling to Ottawa in the sub-state championship match. Ottawa was the eventual state runner-up losing to Andale in the championship match.
- Football - Finished their season 1 - 8, and played the 3rd seed Atchinson. The Tigers competed well and lost 6 - 14 in a hard fought game.
- Musical - "Ranked" November 9th & 11th will be performed at 7:00 pm. The November 13th performance will be held at 2:00 p.m. and 7:00 p.m.
- Scholars Bowl is off to a great start winning their first tournament in Girard.
- Winter sports start November 15th.

Students:

- 65 students have applied for National Honor Society.
- Students in both the Vocal and Orchestra Fall concerts gave outstanding performances.
- Spanish and FACS students came together to celebrate "Dia de los muertos." Spanish students planned the activities, and the FACS students provided the customary bread.

USD 234 School Board Meeting
Building Reports
"High School"

Staff:

- Ms. Chesney conducted an outstanding Fall Vocal Concert.
- Mr. Felt's Fall 6-12 Orchestra Concert was awesome.
- We have created a weekly schedule so departments have time to meet once a week during the activity period. This time has been used to collaborate on curriculum, common assessments, and other items administration sends out for feedback.
- Faculty review of NHS applications have begun.
- November 5th, four teachers attended the Four-State Technical Convention at Pittsburg State University. These four career and technical educators will gain new ideas and practices for classroom instruction as well as ways to continue growth within our CTE programs and increase opportunities for students.
- Ms. Gage and Mr. Specht took 14 business students to the Sporting KC Facility to observe the accounting department. This opportunity allowed students to learn about career opportunities.

Miscellaneous:

- Administration is finishing up on teacher evaluations.
- November 11th and 12th, four teachers and Mr. Specht will be attending the "Bridging to Resilience" Conference. Mr. Specht and a group of staff have been working to create an I.S.S and S.S.C into a Trauma Responsive & Restorative Culture environment. The goal is to create an environment that allows students to obtain methods to handle stress and anxiety in a more positive way as well as utilize restorative practices to repair harmed relationships and change inherited behaviors.
- Two staff members have begun a book study with Mr. Kimble and Mr. Specht on the book "Getting Started, Reculturing Schools to Become Professional Learning Communities."

DIRECTOR OF ACADEMICS' REPORT

Dalaina Smith, Director of Academics, shared a written report with board members, and it is included:

FastBridge Assessments

aReading –

aReading is a simple and efficient procedure for screening K-12 students' broad reading abilities. The assessment is based on research and each question is aligned with the National Common Core State Standards (2010). aReading is a computer-adaptive test and students respond to between 30 and 60 questions on each testing occasion.

AutoReading –

AUTOreading is an assessment of a student's automaticity with select reading skills, including recognizing letter names and sounds, decoding words, identifying the correct spelling of words, word synonyms, and detecting differences in word meanings. AUTOreading is a computer-based test and can be used with students in grades K-12. There are nine AUTOreading subtests. One of these is a warm-up activity where students learn how to complete the assessment by selecting the correct picture of a named item. When used for screening, students complete 2, 3, or 4 subtests (depending on their grade level), and the subtest scores are combined to create a Composite score.

earlyReading –

The earlyReading English assessment suite allows you to screen and monitor a student's progress in developing reading skills. Teachers work with a student individually to complete four assessment. These measures are designed for students in the early primary grades and are typically used in kindergarten and first grade.

earlyReading English performance is an indicator, or "thermometer," of student reading development. It is designed to assess reading skills that predict successful reading of connected text. Although there are 13 total earlyReading English subtests, not all of them are used at once. For screening, selected subtests are organized to be given together to generate a Composite score for each student. We recognize that students' skills change over each school year, and even within a school year. To adjust for natural changes in the skills of kindergarten and first grade students, the FastBridge earlyReading English - Composite score includes different subtests depending on the grade level and screening period. A Composite is one score combined from multiple subtests, and it is the best estimate of your students' early literacy skills. For each screening period, there are four subtests included in the Composite.

aMath –

aMath is a simple and efficient procedure for screening students' broad math abilities. The assessment is based on expert recommendations and each question is aligned with the National Common Core State Standards (2010). aMath is a computer-adaptive test and students respond to between 30 and 60 questions on each testing occasion.

CBM Reading –

Curriculum Based Measurement for Reading (CBMreading) is an efficient and effective way to screen and monitor student reading progress. A teacher listens to a student read aloud from a grade-level passage for 1 minute while recording student errors. Passages are available for grades 1-8.

We recommend that teachers administer CBMreading as a screener for reading problems up to three times per year for all students in grades 2-8. CBMreading is administered individually with each student reading from a paper form and the teacher recording errors as the student reads.

mySAEBRS –

The Social, Academic, and Emotional Behavior Risk Screener (mySAEBRS) is a 20 item rating scale that students complete about their social, academic, and emotional behaviors. It is grounded in a conceptual model which states that school success is predicated not just upon academic achievement, but also success within multiple inter-related behavioral domains. The mySAEBRSassessment is designed to evaluate student functioning in terms of overall general behavior (Total Behavior; 20 items), as well as Social Behavior (7 items), Academic Behavior (6 items), and Emotional Behavior (7 items).

mySAEBRS is designed for screening all students in grades 2-12 three times a year.

SAEBRS –

The Social, Academic, and Emotional Behavior Risk Screener (SAEBRS) is a 19 item rating scale that teachers complete about their students' social, academic, and emotional behaviors. SAEBRS is designed for use across grades K-12. It is grounded in a conceptual model, which specifies that school success is predicated not just upon academic achievement, but also success within multiple inter-related behavioral domains. SAEBRS evaluates student functioning in terms of overall general behavior (Total Behavior; 19 items), as well as Social Behavior (6 items), Academic Behavior (6 items), and Emotional Behavior (7 items).

SAEBRS is designed for screening all students in grades K-12 three times a year. It is not available for progress monitoring. Only one teacher can complete the SAEBRS for each student during a screening period.

SUPERINTENDENT'S REPORT

Superintendent Ted Hessong presented a report.

BUSINESS MANAGER'S REPORT

Gina Shelton, Business Manager/Board Clerk, presented a report.

ESSER FUNDS UPDATE AND APPROVAL OF ESSER II

Superintendent Hessong and Gina Shelton, Business Manager/Board Clerk, presented information regarding ESSER funds.

> It was moved by Mrs. Armstrong, seconded by Mrs. Barrows, and carried by unanimous vote that the board approve the submission of the remaining ESSER II application to KSDE. Once approved, the application will be posted to the district website.

REVIEW AND UPDATE USD 234 AREAS OF FOCUS

> There was discussion. It was moved by Mrs. Armstrong, seconded by Mr. Brown, and carried by unanimous vote that the board approve the changes to the board Areas of Focus:

USD 234 Areas of Focus
2019 - 2024

Focus Area: Curriculum/Instruction/Assessments

Board Goal: USD 234 will have a fully aligned PreK - 12 curriculum that includes a scope and sequence of content being taught, standards which drive teacher instruction, and a summative assessment system to validate learning.

SMART Goal: By 2024, USD 234 will have a guaranteed and viable curriculum that will provide the opportunity for students to learn the implemented curriculum.

- Identify and communicate the content considered essential for all students versus that considered supplemental or necessary only for those seeking postsecondary education.
- Ensure the essential content can be addressed in the amount of time available for instruction.
- Sequence and organize the essential content in such a way that students have ample opportunity to learn it.
- Ensure that teachers address the essential content.
- Protect the instructional time that is available.

Focus Area: College and Career Ready (IPS)

Board Goal: USD 234 will establish a district-wide Individual Plan of Study (IPS) Program to create a robust, individualized curriculum.

SMART Goal: By 2024, 100% of students in grades 8 - 12 will have a formalized Individual Plan of Study and a fully implemented K-7 IPS introductory program.

- Maintain and increase opportunities for areas beyond core academics (Vocational, Fine Arts, Technology).
- Establish an 8th-12th grade IPS system to address College and Career Readiness.
- Establish a PreK-7th grade career-based curriculum to increase awareness of possible career options.
- Establish a K-12 social and emotional learning curriculum to address non-academic skills needed to be successful upon graduating from USD 234.

Focus Area: Recruitment, Hiring, and Retaining Staff

Board Goal: USD 234 is committed to recruiting, hiring, and retaining highly qualified staff who meet the needs of USD 234 students.

SMART Goal: By 2024, USD 234 will be in the top three districts in Southeast Kansas in all areas of the teacher salary schedule and offer a competitive wage and benefits for classified staff.

- Establish a recruitment plan for potential USD 234 employees.
- Establish a hiring process plan for potential USD 234 employees.
- Evaluate the salary schedule to ensure a competitive schedule to attract and retain highly qualified, effective staff.
- Provide effective and relevant professional development to promote continuous learning of USD 234 staff.

USD 234 Areas of Focus
2019 - 2024

Focus Area: Communication

Board Goal: USD 234 will improve internal and external communication to ensure students, staff, parents, and community are aware of current district initiatives, programs, and opportunities that support student personal growth and academic achievement.

SMART Goal: By 2024, USD 234 will have developed a comprehensive communication plan with a focus on internal and external communication to maximize the impact of USD 234's Strategic Plan.

- Develop and maintain positive, collaborative relationships with all stakeholders to strengthen support for USD 234.
- Utilize a variety of media to maximize awareness and support of the district's mission, vision, goals, objectives, and programs.
- Establish an effective communication plan to improve internal communication and employee engagement.
- Achieve coordinated communications, both internally and externally, regarding safety issues and crisis management.
- Maintain a proactive media relations program to enhance the district's image locally and at the state level.

Focus Area: Culture

Board Goal: USD 234 will be committed to the mission of the school district, the vision of an exemplary education, the values of our communities, and the established goals of the district and buildings.

SMART Goal: By 2024, USD 234 will support a school culture that will focus on learning for students and staff in a collaborative environment and provide the opportunities to focus on results of our students and staff.

- The district will provide opportunities for interdependence among grade levels, content areas, buildings, and across the district.
- The school district will have a language of commitment to the mission, vision, values, and goals of the school district and the community.
- The district will focus on short-term goals, monitor those goals on a regular basis, and relentlessly pursue a solution.
- The district will provide frequent, specific recognition and celebrate when the mission is explicitly followed, the vision is met, the values are demonstrated, or when goals are attained.

CONSIDER ROOF CONSULTING PROPOSAL FROM BENCHMARK, INC

It was moved by Mr. Brown, seconded by Mr. Wood, and carried by unanimous vote that the board approve the following proposal from Benchmark, Inc:

SERVICE AGREEMENT

CLIENT:	USD 234 Fort Scott Kansas	**DATE:**	October 15, 2021
ATTN:	Gina Shelton	**PROPOSAL NO.:**	1260213
ADDRESS:	424 South Main Fort Scott, KS 66701		
PHONE:	620.223.0800		
E-MAIL:	gshelton@usd234.org		

PROJECT IDENTIFICATION AND PROPOSED SERVICE

Roof Replacement Specification, Design Review Summary (DRS), and Bid Services for the following roof sections:

Fort Scott Eugene Ware Elementary School
Roof Section F –1,481 Square Feet
Roof Section J – 4,695 Square Feet
Roof Section M –1,481 Square Feet
(Approximately 7,657 Total Square Feet)

Fort Scott High School
Roof Section C - 14,481 Square Feet
Roof Section E - 922 Square Feet
Roof Section F - 2,015 Square Feet
(Approximately 17,424 Total Square Feet)

GENERAL ASSUMPTIONS

Benchmark, Inc., (Benchmark) consulting services presented herein are offered under the assumption that USD 234 Fort Scott Kansas (Client) will participate in the process as follows:

- Benchmark will provide all labor, materials, tools, and equipment necessary to gather roof construction information in preparation for the development of a roof replacement specification.

- If available, Client will furnish necessary and pertinent history, and relevant documents and drawings (examples listed below), and will assemble the information in advance and provide to Benchmark at the outset of the survey:

    - Copies of any active roof warranties.
    - Copies of applicable roof drawings that are currently maintained on file.
    - A building floor plan marked with reported leak locations.

6065 Huntington Court NE | Cedar Rapids IA 52402 | 319.393.9100 | 319.393.3994 fax
2110 Pewaukee Road, Suite D | Waukesha, WI 53188 | 319.393.9100 | 262.549.1308 fax
benchmark-inc.com

- Client will provide safe access to all roof levels to be evaluated and make Benchmark aware of any site-specific safety and security requirements. *(If equipment rental, such as ladders or man-lifts, is required for access, Client will provide both equipment and operator.)*

SCOPE OF SERVICES

For the fees herein established, Benchmark will provide roof management and consulting services as set forth below, provided that Client authorizes work to commence within **30** days from the date of this proposal. Please note any modifications/exclusions and initial.

I. ROOF SYSTEM REPLACEMENT SPECIFICATION

Benchmark will provide the following services upon request:

A. Conduct a field evaluation to obtain roof construction information, details, etc., for use in identifying roof system design criteria and developing roof specifications and drawings.

B. Evaluate project-specific design criteria for development and recommendation of viable roof system options. Benchmark will prepare a Design Review Summary (DRS) report. Benchmark will review DRS with the Client, including the merits and shortcomings of each option or product presented.

C. Engage in collaboration process with Client via teleconference call to discuss final scope, material selection, bidding strategy.

D. Following Client approval of the DRS and selection of reroofing option(s), Benchmark will prepare specifications, detail drawings and roof plan(s) based on the selected roof systems. The drawings will be produced using AutoCAD 2020.

E. Assemble instructions to bidders, proposal forms, forms of contract, general and special conditions, technical specifications, roof plan(s) and details for use as bid documents.

F. Send preliminary bid documents to the Client and selected roofing manufacturers for review. Benchmark will gain approval from the selected roof membrane manufacturer(s), assuring that Benchmark's specification of the roofing system will qualify for the manufacturer's warranty. Benchmark will also submit a specification to Client's insurance carrier to ensure the roofing system is approved or accepted.

G. Following receipt of comments from Client and manufacturers, Benchmark will make necessary revisions, and issue final bid documents to Client and manufacturers.

II. BID SERVICES

Benchmark will provide the following services upon request:

A. Forward potential Bidder information to the Client for consideration and approval.

B. Issue bid documents to Bidders approved by Client.

C. Schedule and conduct a pre-bid conference to familiarize Bidders with bidding documents and with any special systems, materials, methods, site or work restrictions. Benchmark will respond to questions from Bidders and issue meeting minutes and addendum, if necessary.

D. Review and analyze bids received by Client, develop a bid summary, and make a written recommendation to Client as to the most favorable proposal.

E. If requested, conduct post-bid teleconference review meetings with Bidders being considered for award. Attendees will include the Client's representative(s), Bidders' representative(s), and other stakeholders invited by Client. Discussions will emphasize the following:

- Confirm Bidders' comprehensive understanding of the project scope.
- Hear Bidders' proposed strategies to meet the project's technical requirements while maintaining the Bidders' proposed construction schedules.
- Receive commitments regarding staffing, and use of compliant, trained, and qualified employees.
- Hear Bidders' approaches for minimizing disruptions to facility operations, and coordinating the interior protection, demolition, and new work scopes accordingly.
- Confirm Bidders' understanding of site requirements including roof access, safety, site logistics, and risk management.

FEE SCHEDULE

Under this agreement, Client will compensate Benchmark for services rendered as follows:

I. - II. Roof System Replacement Specification and Bid Services..... $31,100.00*
Lump Sum

*Notes:

1. Structural Engineering Services are not included in this Service Agreement. If Benchmark observes conditions during our site review that require further review by a Structural Engineer, Benchmark will inform Client.

2. *Force Majeure*. Notwithstanding any provision to the contrary, neither Party will be liable for delay in the performance of its obligations, to the extent that such Party is prevented or delayed from complying with its obligations hereunder by a Force Majeure event. Any Party failing or delaying in the performance of its obligations hereunder due to any Force Majeure event must, as soon as reasonably practicable, give the other Party written notice of such cause and the consequences, including a reasonable estimate of the anticipated delay in performance, and it will use, to the best of its ability, reasonable efforts to remedy the same. If performance of obligations is disrupted or made more difficult because of a Force Majeure event, and such disruption or difficulty could be remedied with an additional cost, the affected Party shall give notice of such Force Majeure event and estimated additional cost, and if the other Party requests that the more costly remedial action be implemented, the Parties shall negotiate a change to the Agreement concerning the remedial action and payment of the additional cost to be incurred. Force Majeure includes, specifically, but not exclusively, the following: earthquakes, tidal waves, floods, fire, hurricanes, blizzards, quarantine, blockade, governmental acts, war (declared or not), rebellion, terrorism (foreign and domestic), epidemic, pandemic, disease, or regional or national strikes or labor disputes (including walkouts, work stoppages or slowdowns).

AUTHORIZATION TO PROCEED

Benchmark, Inc., is hereby authorized to proceed with services described in this proposal subject to the attached Terms and Conditions, Exhibit A, of this Services Agreement.

USD 234 Fort Scott Kansas Client	Benchmark, Inc.	
	Signature	Norman O. Francis
Signature	Name	Norm Francis, RRO
Name	Title	Senior Consultant
Title	Date	October 15, 2021
Date	Reviewed by	Charles Shellhart

bns/eg

EXHIBIT A
ROOF CONSULTING TERMS AND CONDITIONS

This AGREEMENT (which includes the attached Services Agreement and these Terms and Conditions) represents the entire and integrated AGREEMENT between the CLIENT and the CONSULTANT and supersedes all prior written or oral negotiations, representations, or AGREEMENTS. This AGREEMENT may be amended only by written instrument signed by both the CLIENT and the CONSULTANT.

1. Benchmark, Inc. (CONSULTANT) will be provided immediate access to the building, roof area, and other areas within the scope of the work, for inspection at all times during regular business hours.
2. CONSULTANT represents, and CLIENT agrees, that:
   a. CONSULTANT intends to render services under this AGREEMENT in accordance with the generally accepted roof consulting practices, for the intended use of the PROJECT. CONSULTANT will not be a guarantor of the project to which its services are directed, and its responsibility shall be limited to work specifically performed by CONSULTANT for the CLIENT. CONSULTANT shall not be responsible for acts or omissions of the CLIENT, Contractors, subcontractors, or other third parties;
   b. CONSULTANT's Investigative and Roof Survey Reports will be suitable to provide CLIENT with accurate information as to the existing make-up and condition of the present roof system;
   c. CONSULTANT's recommendations and specifications for repair of an existing roof system will be in accordance with the current "state-of-the-art" standards. No representation is made as to the efficacy or duration of repairs to existing roofing systems;
   d. CONSULTANT's roofing system recommendations and specifications are based upon current published standards and practices accepted in the trade, or published standards and practices of roofing system manufacturers, and are subject to final confirmation by the manufacturer of the roofing system selected, as to unpublished or new specifications or requirements; and assume installation by an experienced, licensed contractor in strict accordance with the specifications of CONSULTANT and the manufacturer's specifications;
   e. Any opinion of the construction cost prepared by the CONSULTANT represents CONSULTANT's judgment and is supplied for the general guidance of the CLIENT. It is recognized that the CONSULTANT has no control over the cost of labor and material or over competitive bidding or market conditions, and the CONSULTANT does not guarantee the accuracy of such opinions as compared to contractor bids or actual cost to the CLIENT;
   f. If in the event that any on-site observation of Contractors' work shall be included as a part of the work under the AGREEMENT and a specific schedule of observations is agreed to, then the CONSULTANT shall comply with the schedule. If on-site observation of Contractors' work is included as a part of the work under the AGREEMENT but no specific schedule is agreed to, then the CONSULTANT shall visit the site at intervals appropriate to the stage of Contractor's progress on the PROJECT. However, CONSULTANT shall not be required to make exhaustive or continuous on-site observations to check the quality or quantity of the work. CONSULTANT shall neither have control over or charge of, nor be responsible for, the construction means, methods, techniques, sequences, or procedures, or for safety precautions and programs in connection with the work since these are solely the Contractor's rights and responsibilities. CONSULTANT does not guarantee or warrant the performance of the Contractor, subcontractors, or other third parties;
   g. CONSULTANT shall have no responsibility for unauthorized changes in the work or design by the contractor or CLIENT, unless notification of proposed changes is given to and approved in writing by CONSULTANT, prior to the changes being made;
   h. CONSULTANT makes no representations as to the structural adequacy of the building to support the roofing repairs or replacement recommended except upon the basis of written opinion of an independent structural engineer, provided by the CLIENT;
   i. No other representations or warranties, expressed or implied, are given. No action arising from this AGREEMENT or the services performed thereunder, including those based on latent defects, may be maintained by either party unless commenced within one year from the date of substantial completion of services rendered by CONSULTANT under this AGREEMENT;
   j. CONSULTANT and CLIENT waive consequential damages for claims, disputes, or other matters arising out of or relating to this AGREEMENT, or termination of this AGREEMENT.
3. The CLIENT agrees to limit the CONSULTANT's liability to the CLIENT for each Project, and to limit CONSULTANT's liability by appropriate written agreement to all Contractors and Subcontractors on each project, due to the CONSULTANT's professional negligent acts, errors, or omissions, such that the total aggregate liability of the CONSULTANT to all those named shall not exceed $25,000.00 for each Project.
4. The CLIENT shall require any Contractor or Subcontractor performing work in connection with drawings and specifications produced under this AGREEMENT to hold harmless, indemnify and defend the CLIENT and the CONSULTANT and each of their officers, agents and employees from any and all liability claims, losses, or damage arising out of or alleged to arise from the contractor's (or subcontractor's or other third party's) negligence in the performance of the work described in the construction contract documents, but not

including liability that is due to the sole negligence of the CLIENT, the CONSULTANT, or their officers, agents and employees.

5. All drawings, specifications and other work product of the CONSULTANT for this project are instruments of service for this project only, and the CONSULTANT shall retain ownership and property interest therein whether the project is completed or not. Reuse of any of the instruments of service of the CONSULTANT by the CLIENT on extensions of this project or on any other project without the written permission of the CONSULTANT shall be at the CLIENT's risk, and the CLIENT agrees to defend, indemnify and hold harmless the CONSULTANT from all claims, damages, and expenses including attorney's fees arising out of such unauthorized reuse of the CONSULTANT's instruments of service by the CLIENT or by others acting through the CLIENT.
6. Copies of documents that may be relied upon by CLIENT are limited to the printed copies (also known as hard copies) that are signed by CONSULTANT, files in electronic media format or text, data, graphic or other types that are furnished by CONSULTANT to CLIENT are only for convenience of CLIENT. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk. When transferring documents in electronic media format, CONSULTANT makes no representations as to long-term compatibility, usability, or readability of documents resulting from the use of software application packages, operating systems or computer hardware differing from those in use by CONSULTANT at the beginning of this assignment.
7. Neither the CLIENT nor the CONSULTANT shall delegate, assign, or otherwise transfer his duties under this AGREEMENT without the written consent of the other. In the event any provisions of this AGREEMENT shall be held to be invalid and unenforceable, the remaining provisions shall be valid and binding upon the parties.
8. Execution of this AGREEMENT by CLIENT, or issuance of a purchase order by CLIENT, will constitute acceptance of each and every term and condition of this AGREEMENT. Any additional terms or conditions stated in CLIENT's purchase order, or other written communication accepting this AGREEMENT, or contained in any general or special conditions issued by CLIENT, or by alteration by CLIENT of this contract form, shall not be valid under any circumstances unless specifically adopted or approved by written response of CONSULTANT. Failure to respond by CONSULTANT shall be deemed a denial of any additional terms or conditions stated in CLIENT's acceptance or counter-proposal of CLIENT.
9. One or more waivers by either party of any provision, term, condition or covenant shall not be construed by the other party as a waiver of a subsequent breach of the same by the other party.
10. Neither party shall hold the other responsible for damages or delay in performance caused by acts of God, strikes, walkouts, accidents, government acts, or other events beyond the control of the other or the other's employees and agents.
11. CLIENT agrees that the balance of all sums due under this AGREEMENT shall be immediately due and payable for services completed by CONSULTANT. CONSULTANT may charge interest at the rate of 1% per month, or the legal rate (whichever is higher) upon any sum due under this AGREEMENT, which is not paid within 30 days of its due date. CLIENT agrees to pay CONSULTANT's reasonable attorney fees and costs incurred in collecting overdue accounts or incurred otherwise enforcing the terms of this AGREEMENT. If CLIENT fails to make payments to CONSULTANT in accordance with this AGREEMENT such failure shall be considered substantial nonperformance and cause for termination or suspension of services under this AGREEMENT.
12. The CONSULTANT shall have no responsibility for the discovery, presence, handling, removal, or disposal of or exposure of persons to hazardous materials or toxic substances, including but not limited to asbestos or asbestos products, in any form.
13. Nothing contained in this AGREEMENT shall create a contractual relationship with or a cause of action in favor of a third party against either the CLIENT or CONSULTANT.
14. The duties and obligations imposed upon the parties under this AGREEMENT, and the rights and remedies available hereunder are specific, and are limited to the duties, obligations and remedies specifically set forth in this AGREEMENT. The parties hereto do not intend to create any duties, obligations or remedies not specifically set forth herein.
15. Unless otherwise specified within this AGREEMENT, this AGREEMENT shall be governed by the laws of the State of Iowa.
16. Any claim, dispute or other matter in question arising out of or relating to this AGREEMENT shall be subject to arbitration pursuant to the Construction Industry Arbitration Rules of the American Arbitration Association. Prior to arbitration, the parties shall endeavor to resolve disputes by mediation. The award rendered by the arbitrator or arbitrators shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

Exhibit B

Benchmark, Inc. 2021 Fee Schedule

Consulting Services	**Rate**
Senior Consultant	$200.00/Hour
Staff Consultant	$150.00/Hour
Safety Director	$150.00/Hour
Field Consultant	$130.00/Hour

Support Staff Services	
IT Consultant	$115.00/Hour
Drafting Technician	$95.00/Hour
Account Manager	$95.00/Hour
Administrative Assistant	$85.00/Hour

Expert Witness Service	
Preparing for or providing expert witness testimony	$350.00/Hour

Reimbursable Expenses	
Reimbursement to Benchmark, Inc. of reasonable travel expenses shall include the cost of transportation and lodging expenses, job supplies, document reproduction, shipping costs, equipment rental, etc., as incurred in the direct performance of services authorized by the Client.	At Cost
Meals	Benchmark's employee per diem not-to-exceed allowable federal standard rate
Benchmark, Inc. Owned Vehicle Fee	$65.00/Day
Subcontracted Services	At Cost, Plus 10%

Effective: January 1, 2021

CONSIDER RESOLUTION 21-09 FOR WITHDRAWAL FROM KANSAS EDUCATIONAL RISK MANAGEMENT POOL

It was moved by Mrs. Armstrong, seconded by Mrs. Jackson, and carried by unanimous vote that the board approve the following resolution:

Unified School District 234

424 South Main
Fort Scott, KS 66701-2697
www.usd234.org
620-223-0800 Fax 620-223-2760

TED HESSONG
Superintendent

RESOLUTION 21-09
FOR WITHDRAWAL FROM KANAS EDUCATIONAL RISK MANANGEMENT POOL

WHEREAS, the Board of Education of Unified School District No. 234, Bourbon County, Kansas, wishes to quote insurance for property.

WHEREAS, the Board of Education of Unified School District No. 234, is currently a member of the Kansas Educational Risk Management Pool (KERMP), LLC and has met the minimum requirement to maintain coverage for a period of two (2) consecutive years.

WHEREAS, the Operating Agreement, governing membership in Kansas Educational Risk Management Pool (KERMP), requires under Article X: Withdrawal of a Member certain requirements.

BE IT RESOLVED, in compliance with the Operating Agreement governing the district's membership in KERMP, the district (member) hereby continues the below process:

a) allow this and the accompanying, Notice of Withdrawal signed by the Board President and the KERMP designee as written notice to the Administrator of the Pool,
b) the Notice of Withdrawal and a copy of this resolution will be emailed after approval of the resolution, but no later than December 31, 2021 by the KERMP designee.

By: _____
Member

By: _____
Member

By: _____
Member

By: _____
Member

By: _____
Member

By: _____
Member

By: _____
Member

CERTIFICATE

This is to certify that the above resolution was duly adopted by the Board of Education of Unified School District No. 234, Bourbon County, Kansas, on the eighth day of November 2021.

_____
Clerk of the Board of Education

CONSIDER RPS BROKER AGREEMENT

It was moved by Mrs. Armstrong, seconded by Mrs. Barrows, and carried by unanimous vote that the board approve the agreement:

RPS Benefits By Design, Inc.
Consulting Agreement

This Consulting Agreement, hereinafter (along with all exhibits) referred to as "Agreement" is between USD #234 Fort Scott, hereinafter referred to as "Client" and RPS Benefits By Design, Inc. hereinafter referred to as "Consultant."

WHEREAS, Client wishes to obtain the assistance of Consultant with strategic benefit planning, design, funding, administration, and communication with respect to its employee benefit programs;

WHEREAS, the parties wish to set forth their respective expectations; the parties hereby agree as follows:

1. **Scope of Services to be Provided by Consultant**

   Consultant will provide Client with Consulting, Market Evaluation, and Brokerage Services for any/all the following benefit programs listed below:

   - Group & Individual Medical and Prescription Drugs
     - Direct contact for escalated issues.
     - Annual peer to peer underwriting review.
     - Quarterly utilization and claims reporting review, typically for groups over 100 participants only.
   - Flexible Spending Accounts
   - Health Savings Accounts
   - Health Reimbursement Accounts
   - Dental
   - Vision
   - EAP
   - Telemedicine
   - Life and Disability
   - Long-Term Care
   - International Plans
   - Benchmarking Plan Data
   - Employee Benefits Communications / Surveys
   - Worksite Benefits
   - COBRA, FMLA and Other HR/Legal Administration Services
   - Medicare Solutions
   - HR Services & Support
   - Wellness Program Resources
   - Technology Platforms and online tools

   For purposes of this Agreement, Consulting Services are as described on Exhibit 1, attached hereto and incorporated herein.

2. **Term & Renewal**

   A. **Term.** This initial term of this Agreement (for the purposes of tracking against the agreed upon annual limit) shall be January 1, 2022 and ending December 31, 2022 ("Initial Term"). Thereafter, this Agreement will automatically, terminate, unless it is renewed for subsequent terms of one year each (January 1 - December 31), until terminated as -50- ribed below.

a) **Renewal & Termination.** The parties may renew this agreement each year by executing a renewal not less than thirty (30) days before it's expiration. This Agreement may be terminated by either party effective upon thirty (30) days advance written notice to the other party given with or without reason; provided such notice is given after the Initial Term.

b) **Commissions on Termination.** Commissions are subject to carrier and the Department of Insurance notification requirements (typically first of the month following 30 days).

c) **Rebating.** Since commissions may not be refunded to a client, any revenue received which was paid by a carrier and attributable to the period covered prior to termination will be retained by Consultant. No additional fees beyond the termination date will be due from Client. Fees will be determined on a pro rata basis through the end of the month in which termination of services occurred.

3. **Client's Responsibilities**

Client will make available such reasonable information as required for Consultant to conduct its services. Such data will be made available as promptly as possible. It is understood by Consultant that the time of Client's personnel is limited, and judicious use of that time is a requirement of this Agreement. Timely payments (within 30 days) of the service fees are expected as set forth in Exhibit 1. Client will bring Consultant into the decision making process early, respond to consultant's requests promptly, and give consultant's feedback regarding whether or not Consultant is meeting your expectations.

4. **Records and Information**

Consultant understands and agrees to limit its use and disclosure of protected health information as outlined by HIPAA. Client and Consultant have entered into a Business Associate Agreement.

5. **Independent Contractor.** It is understood and agreed that Consultant is engaged by Client to perform services under this Agreement as an independent contractor.

6. **Fiduciary Responsibility.**

Client acknowledges that: (i) Consultant shall have no discretionary authority or discretionary control respecting the management of any of the employee benefit plans; (ii) Consultant shall exercise no authority or control with respect to management or disposition of the assets of Client's employee benefit plans; and (iii) Consultant shall perform services pursuant to this Agreement in a non-fiduciary capacity. The parties expressly agree that the Consultant is not a fiduciary for purposes of the Employee Retirement Income Security Act of 1974, as amended ("ERISA") or any other federal or state law.

7. **Restrictions on the Disclosure of Proprietary Information.**

a) **Proprietary Information.** For purposes of this Agreement, "Proprietary Information" means all proprietary or confidential knowledge and information which relating to the services by the Consultant contemplated herein, including without limitation, benefits analysis, marketing reports, product designs, trade secrets, competitive business information, patents, patent rights, inventions, technology, copyrights, software (including, without limitation, source code, object code and firmware), improvements, applications, processes, services, cost and pricing policies, client lists and contact lists. Notwithstanding the foregoing sentence, such Proprietary Information does not include information (1) which is or becomes part of the public domain through no fault of the Client or (2) which was lawfully acquired by the Client from a source other than the Consultant, which source acquired such information directly from the Consultant without a breach of any confidentiality obligation between such source and the Consultant.

b) **Nondisclosure and Non-Use Obligation.** The Client agrees that it will not, and that its employees or representatives will not, at any time, e[illegible] during or after any termination of this Agreement,

divulge or disclose to anyone outside the Client, or use or permit any third party to use, any such Proprietary Information.

8. **Entire Agreement**

This constitutes the entire Agreement between the parties, and any other warranties or agreements are hereby superseded. This agreement shall be governed in accordance with the laws of the State of Kansas applicable to agreements executed and to be performed within Kansas without regard to its conflicts of law provisions.

Subsequent amendments to this Agreement shall only be in writing signed by both parties.

Business Associate:	**Client:**
RPS Benefits By Design, Inc.	**USD #234**
Signature: _____	**Signature:** _____
By: _____	**By:** _____
Title _____	**Title** _____
Date: _____	**Date:** _____

RPS Benefits is pleased that you have chosen us to represent your company and your benefit plans. We look forward to a long term mutually beneficial relationship.

Exhibit 1

Consulting Services

For purposes of this Agreement, Consulting Services include strategic planning, requests for proposals, analysis of proposals, recommendations, market leverage, claims forecasting and reporting, funding analysis, other possible coverages, and analysis of wellness provisions, as described herein.

A. **Strategic Benefit Planning.** Consultant will provide assistance in developing overall medical plan benchmarks and targets to ensure that the plan meets the objectives of Client.

B. **Benefit Design.** Consultant will help to ensure that benefit designs are consistent with the targets set forth in the strategic benefit planning process.

C. **Administration.** Consultant will identify core administrative services, assess vendor performance, and manage vendor relationships to provide appropriate program administration.

D. **Funding.** Consultant will analyze and make recommendations regarding program funding alternatives, including review of employee contribution rates and monitoring of program costs against expectations.

E. **Communication.** Consultant will assist in drafting and reviewing employee communications regarding benefit program performance and changes and assist in the review of plan documents and insurance certificates during the planning and enrollment process.

F. **Compliance Tools & Legislative Information.** Consultant will provide informational materials on legislative developments impacting employee benefit plans, including topics such as COBRA, HIPAA, HIPAA Privacy, Section 125, and FMLA.

G. **Meetings with Client and Vendors.** Services will include attendance at and facilitation of regular meetings with Client and vendors as needed to facilitate program management including day-to-day operations and planning program changes.

- Consultant shall meet with Client on a quarterly basis to discuss financial performance of benefit plans as well as business concerns.
- Consultant shall meet with Client semi-annually to discuss review of the program, state of the marketplace, progress made toward strategic plan, and developments within Client's organization.
- Consultant shall meet with Client annually to review the preceding year, outline the goals and objectives for the upcoming year, and agree upon Consultant's fees for the next twelve month period.
- Consultant shall meet with Client on an as needed basis for ongoing issues.

H. **Day-to-Day Administrative Issues.** Consultant shall provide assistance in the daily administration of programs, including resolution of vendor service issues and addressing questions and concerns raised by Client's employees and management.

Exhibit 2

Compensation

Current	Fee (Per Enrolled Plan Per Month)
2022	$15.26

Standard Commissions not to exceed the annual fee above, excluding worksite products commissions.

Note that above charges do not include actuarial services, to the extent Client utilizes them. In addition, the above fees do not contemplate any special projects that would be billed incrementally to the annual retainer fee (i.e. administration of employee cafeteria plans).

In the event that there is a significant change in your operations (greater than 20% increase in medical plan participation), and/or the scope and nature of your benefits program (e.g. any mergers or acquisitions, company splits), both Client and Consultant agree to negotiate in good faith to revise the compensation upward or downward as appropriate.

In the event of termination under a commission arrangement, annual compensation is deemed to be earned based on revenue received through the end of the month in which termination of services occurred. This is due to the Department of Insurance restrictions on rebating.

In the event of termination under a fee based arrangement, annual compensation is deemed to be earned on a pro rata basis through the end of the month in which termination of services occurred.

Business Associate:	**Client:**
RPS Benefits	**USD #234**
Signature: _____	**Signature:** _____
By: _____	**By:** _____
Title _____	**Title** _____
Date: _____	**Date:** _____

CONSIDER BENEFITS COMMITTEE RECOMMENDATION – HEALTH INSURANCE

It was moved by Mrs. Armstrong, seconded by Mrs. Barrows, and carried by unanimous vote that the board approve the following recommendation for health insurance and other benefits for the calendar year 2022:

Unified School District 234

424 South Main
Fort Scott, KS 66701-2697
www.usd234.org
620-223-0800 Fax 620-223-2760

TED HESSONG
Superintendent

November 4, 2021

To: Board of Education USD 234 & Superintendent

From: Gina Shelton, Business Manager on behalf of the Benefits Committee

Re: Benefit Committee Recommendations for 2022

The Benefits Committee would like to unanimously recommend the following items to the board for consideration:

- The District remain a fully insured plan, with changes to the rates and benefits for the calendar year 2022 per the following sheet.
  - Summary of Changes:
    - Plan A & B
      - Reduction in premiums following the attached schedule.
    - Plan C – High-Deductible Plan
      - Reduce deductible to $4,000 deductible versus a $5,000.
      - Reduction in premiums following the attached schedule.
      - For those on an employee-only plan, the district would contribute $31.72 per month to employee's HSA bank account.
- Waivers continue to be put into the insurance account at $476.96, This is already budgeted in the 2021-22 budget.
- Continue the annual budget for wellness incentives be $10,000 for 2022.
- Continue $250 per employee stipend for wellness for the 2022 year.
- Expand Teladoc coverage to all employees of the district, not just those on the district health insurance.

Through SEK Financial

- Change from Ameritas to MetLife for vision insurance per the following sheet.
- Remain with Delta Dental for dental insurance per the following sheet.

The balance in the insurance bank account is $1,296,903.34 as of 09/30/21.

Unified School District 234

424 South Main
Fort Scott, KS 66701-2697
www.usd234.org
620-223-0800 Fax 620-223-2760

TED HESSONG
Superintendent

Benefits Committee Members 2021-2022

Board of Education

Ted Hessong

Robin Button

Shawn O'Brien

Gina Shelton

Fort Scott High School

Bert Lewis

Fort Scott Middle School

Jannah Farrington

Kathi Hall

Eugene Ware

Joyce Flanner

Tabitha Hardesty

Marci Mix

Winfield Scott

Stacy Sauerwein

Becky Tinker

FSPC

Andı ɔtt

USD #234 Overview of Health Insurance Options
Effective: January 1, 2022

2022 Plan Design Options

	Plan A BCBS	Plan B BCBS	Plan C - HSA BCBS
	In-network	In-network	In-network
	Deductible		
Single / Family	$1,500 / $3,000	$2,500 / $5,000	$4,000 / $8,000
Coinsurance	80%	80%	100%
	Deductible & Coinsurance Max		
Single / Family	$2,500 / $5,000	$3,500 / $7,000	$4,000 / $8,000
	Max Out of Pocket		
Single / Family	$5,000 / $10,000	$5,000 / $10,000	$6,350 / $12,700
Hospitalization	Deductible + 20%	Deductible + 20%	Deductible + 0%
Physician Office Visit	$25 Copay	$25 Copay	Deductible + 0%
Specialist Office Visit	$50 Copay	$50 Copay	Deductible + 0%
Emergency Room	$250 then Ded + 20%	$250 then Ded + 20%	Deductible + 0%
Urgent Care	$25 or $100 then Ded + 20%	$25 or $100 then Ded + 20%	Deductible + 0%
Preventive Care	100%	100%	100%
Prescription Drugs	$15 / $50 / $75 / $150 / 20%	$15 / $50 / $75 / $150 / 20%	Ded then $15 / $50 / $75 / $150
Accident Benefit	Deductible + 20%	Deductible + 20%	Deductible + Coinsurance

Teladoc

All employees, regardless of which health plan, will have 24/7 access to a doctor wherever you are in the country by phone for consultation. Teladoc can call in a prescription for most common medications without a trip to the doctors' office, saving members time and money.

2022 Health Insurance Rate Tiers

	Plan A	Plan B	Plan C - HSA
Single Coverage	$551.81	$528.83	$475.24
Absorbed by Fund	$30.00	$30.00	$30.00
BOE CONTRIBUTION	$476.96	$476.96	$476.96
Employee Cost (Before pre-tax)	**$44.85**	**$21.87**	**-$31.72**
Employee/Spouse	$1,167.64	$1,118.23	$1,003.03
Absorbed by Fund	$30.00	$30.00	$125.00
BOE CONTRIBUTION	$476.96	$476.96	$476.96
Employee Cost (Before pre-tax)	**$660.68**	**$611.27**	**$401.07**
Employee/Child(ren)	$1,101.40	$1,054.84	$946.26
Absorbed by Fund	$30.00	$30.00	$125.00
BOE CONTRIBUTION	$476.96	$476.96	$476.96
Employee Cost (Before pre-tax)	**$594.44**	**$547.88**	**$344.30**
Family Coverage	$1,717.24	$1,644.24	$1,474.04
Absorbed by Fund	$215.00	$215.00	$395.00
BOE CONTRIBUTION	$476.96	$476.96	$476.96
Employee Cost (Before pre-tax)	**$1,025.28**	**$952.28**	**$602.08**

MetLife

Vision Plan Summary – HIGH PLAN

Metropolitan Life Insurance Company

Monthly Rates	
Employee Only	$11.85
Employee + Spouse	$23.75
Employee + Child(ren)	$20.12
Employee + Family	$33.17

With your Vision Preferred Provider Organization Plan, you can:

- Go to any licensed vision specialist and receive coverage. Just remember your benefit dollars go further when you stay in network.
- Choose from a large network of ophthalmologists, optometrists and opticians, from private practices to retailers like Costco® Optical, Walmart, Sam's Club and Visionworks.

In-network value added features:

Additional lens enhancements: In addition to standard lens enhancements, enjoy an average 20-25% savings on all other lens enhancements.[1]

Savings on glasses and sunglasses: Get 20% savings on additional pairs of prescription glasses and non-prescription sunglasses, including lens enhancements. At times, other promotional offers may also be available.[1]

Laser vision correction:[2] Savings averaging 15% off the regular price or 5% off a promotional offer for laser surgery including PRK, LASIK and Custom LASIK. This offer is only available at MetLife participating locations.

In-network benefits

There are no claims for you to file when you go to a participating vision specialist. Simply pay your copay and, if applicable, any amount over your allowance at the time of service.

Frequency

Eye exam — Once every 12 months

- Eye health exam, dilation, prescription and refraction for glasses: Covered in full after a $10 copay.
- Retinal imaging: Up to a $39 copay on routine retinal screening when performed by a private practice provider.

Frame — Once every 12 months

- Allowance: $130 after $25 eyewear copay.
- Costco, Walmart and Sam's Club: $70 allowance after $25 eyewear copay. You will receive an additional 20% savings on the amount that you pay over your allowance. This offer is available from all participating locations except Costco, Walmart and Sam's Club.

Standard corrective lenses — Once every 12 months

- Single vision, lined bifocal, lined trifocal, lenticular: Covered in full after $25 eyewear copay.

Standard lens enhancements[1] — Once every 12 months

- Polycarbonate (child up to age 18), Ultraviolet (UV) coating and Progressive Standard: Covered in full after $25 eyewear copay.
- Progressive Premium/Custom, Polycarbonate (adult), Photochromic, Anti-reflective, Scratch-resistant coatings and Tints: Your cost will be limited to a copay that MetLife has negotiated for you. These copays can be viewed after enrollment at www.metlife.com/mybenefits.

Contact lenses — Once every 12 months

- Contact fitting and evaluation: Covered in full with a maximum copay of $60.
- Elective lenses: $130 allowance.
- Necessary lenses: Covered in full after eyewear copay.

We're here to help

Find a Vision provider at
www.metlife.com/vision

Download a claim form at
www.metlife.com/mybenefits

For general questions go to
www.metlife.com/mybenefits
or call 1-855-MET-EYE1
(1-855-638-3931)

200 Park Ave., New York, NY 10166
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Second Pair

This benefit gives you additional eyewear coverage. You can get:

- Two pairs of prescription eyeglasses, or
- One pair of prescription eyeglasses and an allowance toward contact lenses, or
- Double your contact lens allowance

Out-of-network reimbursement

You pay for services and then submit a claim for reimbursement. The same benefit frequencies for **In-network benefits** apply. Once you enroll, visit www.metlife.com/mybenefits for detailed out-of-network benefits information.

- Eye exam: up to **$45**
- Frames: up to **$70**
- Contact lenses:
  - Elective up to **$105**
  - Necessary up to **$210**
- Single vision lenses: up to **$30**
- Lined bifocal lenses: up to **$50**
- Lined trifocal lenses: up to **$65**
- Lenticular lenses: up to **$100**
- Progressive lenses: up to **$50**

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Exclusions and Limitations of Benefits

This plan does not cover the following services, materials and treatments:

Services and Eyewear

- Services and/or materials not specifically included in the Vision Plan Benefits Overview (Schedule of Benefits).
- Any portion of a charge above the Maximum Benefit Allowance or reimbursement indicated in the Schedule of Benefits.
- Any eye examination or corrective eyewear required as a condition of employment.
- Services and supplies received by you or your Dependent before the Vision Insurance starts.
- Missed appointments.
- Services or materials resulting from or in the course of a Covered Person's regular occupation for pay or profit for which the Covered Person is entitled to benefits under any Workers' Compensation Law, Employer's Liability Law or similar law. You must promptly claim and notify the Company of all such benefits.
- Local, state and/or federal taxes, except where MetLife is required by law to pay.
- Services or materials received as a result of disease, defect, or injury due to war or an act of war (declared or undeclared), taking part in a riot or insurrection, or committing or attempting to commit a felony.
- Services and materials obtained while outside the United States, except for emergency vision care.
- Services, procedures, or materials for which a charge would not have been made in the absence of insurance.
- Services: (a) for which the employer of the person receiving such services is not required to pay; or (b) received at a facility maintained by the Employer, labor union, mutual benefit association, or VA hospital.
- Services, to the extent such services, or benefits for such services, are available under a Government Plan. This exclusion will apply whether or not the person receiving the services is enrolled for the Government Plan. We will not exclude payment of benefits for such services if the Government Plan requires that Vision Insurance under the Group Policy be paid first. Government Plan means any plan, program, or coverage which is established under the laws or regulations of any government. The term does not include any plan, program, or coverage provided by a government as an employer or Medicare.
- Plano lenses (lenses with refractive correction of less than ± .50 diopter).
- Two pairs of glasses instead of bifocals.
- Replacement of lenses, frames and/or contact lenses, furnished under this Plan which are lost, stolen, or damaged, except at the normal intervals when Plan Benefits are otherwise available.
- Contact lens insurance policies and service agreements.
- Refitting of contact lenses after the initial (90 day) fitting period.
- Contact lens modification, polishing, and cleaning.

Treatments

- Orthoptics or vision training and any associated supplemental testing.
- Medical and surgical treatment of the eye(s).

Medications

- Prescription and non-prescription medication

[1] All lens enhancements are available at participating private practices. Maximum copays and pricing are subject to change without notice. Please check with your provider for details and copays applicable to your lens choice. Please contact your local Costco, Walmart and Sam's Club to confirm availability of lens enhancements and pricing prior to receiving services. Additional discounts may not be available in certain states.

[2] Custom LASIK coverage only available using wavefront technology with the microkeratome surgical device. Other LASIK procedures may be performed at an additional cost to the member. Additional savings on laser vision care is only available at participating locations.

Important: If you or your family members are covered by more than one health care plan, you may not be able to collect benefits from both plans. Each plan may require you to follow its rules or use specific doctors and hospitals, and it may be impossible to comply with both plans at the same time. Before you enroll in this plan, read all of the rules very carefully and compare them with the rules of any other plan that covers you or your family.

M130A-10/25-C/P

MetLife Vision benefits are underwritten by Metropolitan Life Insurance Company, New York, NY. Certain claims and network administration services are provided through Vision Service Plan (VSP), Rancho Cordova, CA. VSP is not affiliated with Metropolitan Life Insurance Company or its affiliates.

Like most group benefit programs, benefit programs offered by MetLife and its affiliates contain certain exclusions, exceptions, reductions, limitations, waiting periods, and terms for keeping them in force. Please contact MetLife or your plan administrator for costs and complete details.

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Summary of Dental Plan Benefits

USD #234 - Fort Scott - Low Option

Group #52698-000-00001-00000

Effective for January 1, 2022

MAXIMUM BENEFIT(S) PER PERSON:
The Maximum Benefit for all Covered Services for each Enrollee in any one Calendar Year is One Thousand Dollars ($1,000.00).

DEDUCTIBLE LIMITATIONS:
Coverage for Diagnostic and Preventive Services are not subject to the Deductible. For all other Covered Services, the Calendar Year Deductible is: $50x3.

RIGHT START 4 KIDS℠ (RS4K):
Children age 12 and under receive their Claims paid at 100% for all Covered Services. Deductibles will not apply, but the annual maximum, frequencies, and limitations will apply. Orthodontic Services (Braces) will not change. If a Child visits an Out-of-Network Dentist, normal waiting periods, Deductibles, and Coinsurance will apply.

ELIGIBLE CHILDREN AGES:
Children are eligible for coverage to age 26.

MONTHLY RATES:

nployee:	$25.00
nployee + Spouse:	$48.44
nployee + Child(ren):	$59.49
amily:	$93.68

Benefit % Paid				
Delta Dental PPO	Delta Dental Premier	Out-of-Network		
			DIAGNOSTIC & PREVENTIVE (Not Subject to Deductible)	
100%	100%	100%	Diagnostic:	Includes the following procedures necessary to evaluate existing dental conditions and the dental care required: • Oral evaluations - 2 times each Calendar Year. • Bitewing x-rays - bitewings 2 times each Calendar Year for Dependents under age 18 and once each 12 months for adults age 18 and over. • Full mouth or panoramic x-rays - once each 5 years.
100%	100%	100%	Preventive:	Provides for the following: • Routine Cleanings - unlimited. • Topical Fluoride - 2 times each Calendar Year for Dependent Children under age 16. • Sealants - once each tooth every 3 years for Dependent Children under age 16 when applied only to adult molars with no decay or fillings on the chewing surface and intact.
			BASIC (Subject to Deductible)	
50%	50%	50%	Space Maintainers	For Dependent Children under age 14 and only for early loss of baby molars.
50%	50%	50%	Ancillary:	Provides for one emergency/limited exam per Calendar Year by the Dentist for the relief of pain.
50%	50%	50%	Oral Surgery:	Provides for simple extractions only.
50%	50%	50%	Regular Restorative:	Provides silver fillings; resin (white) fillings on all teeth; and stainless-steel crowns for Dependents under age 12.
50%	50%	50%	Periodontics:	Includes procedures for the treatment of diseases of the gums and bones. Periodontal cleaning is unlimited if diagnosed with periodontal treatment history.
			MAJOR (Subject to Deductible)	
0%	0%	0%	Endodontics:	Includes root canal treatments. When covered, payment for the initial root canal therapy is limited to one per lifetime, per tooth; payment for the retreatment of a root canal is limited to once per 24 months, per tooth.
0%	0%	0%	Periodontics:	Surgical periodontal procedures.
0%	0%	0%	Oral Surgery:	Provides for complex removal of teeth and all other oral surgery including pre and post-operative care.
0%	0%	0%	Special Restorative:	When teeth cannot be restored with a filling, provides for individual crowns.
0%	0%	0%	Prosthodontics:	a. Includes bridges, partial and complete dentures.
0%	0%	0%		b. Repairs and adjustments of bridges and dentures.
			ORTHODONTICS (Subject to Deductible)	
0%	0%	0%	Orthodontics (Braces):	Orthodontic appliances and treatment.

'his is a summary of benefits only and does not bind Delta Dental of Kansas to any coverage. Subscribers are encouraged to familiarize themselves with the details of heir individual plan benefits. Subscribers are responsible for any required copayments, deductibles, or fees for services not covered by their plan at the time services ıre performed. Please refer to the Description of Dental Care Coverage ("Benefits Booklet") for complete coverage information, including but not limited to any ıpplicable exclusions and limitations. Coverage as described in the employer group's dental benefits contract with Delta Dental of Kansas is binding on all parties and ·upersedes all other written or oral communications.

Summary of Dental Plan Benefits

USD #234 - Fort Scott - High Option

Group #52697-000-00001-00000

Effective for January 1, 2022

MAXIMUM BENEFIT(S) PER PERSON:
The Maximum Benefit for all Covered Services for each Enrollee in any one Calendar Year is **One Thousand Dollars ($1,000.00).**

The Maximum Benefit for covered orthodontics procedures for each Enrollee is **One Thousand Dollars ($1,000.00)** during such Enrollee's lifetime. Payment for Orthodontic Services shall not be included in determining the Maximum Benefit for each Calendar Year.

DEDUCTIBLE LIMITATIONS:
Coverage for Diagnostic and Preventive Services are not subject to the Deductible. For all other Covered Services, the Calendar Year Deductible is: **$50x3.**

RIGHT START 4 KIDS℠ (RS4K):
Children age 12 and under receive their Claims paid at 100% for all Covered Services. Deductibles will not apply, but the annual maximum, frequencies, and limitations will apply. Orthodontic Services (Braces) will not change. If a Child visits an Out-of-Network Dentist, normal waiting periods, Deductibles, and Coinsurance will apply.

ELIGIBLE CHILDREN AGES:
Children are eligible for coverage to age **26.**

MONTHLY RATES:

Employee:	$41.70
Employee + Spouse:	$83.82
Employee + Child(ren):	$88.60
Family:	$145.41

Benefit % Paid				
Delta Dental PPO	Delta Dental Premier	Out-of-Network		
			DIAGNOSTIC & PREVENTIVE (Not Subject to Deductible)	
			Diagnostic:	Includes the following procedures necessary to evaluate existing dental conditions and the dental care required:
100%	100%	100%		• Oral evaluations - 2 times each Calendar Year.
100%	100%	100%		• Bitewing x-rays - bitewings 2 times each Calendar Year for Dependents under age 18 and once each 12 months for adults age 18 and over.
100%	100%	100%		• Full mouth or panoramic x-rays - once each 5 years.
			Preventive:	Provides for the following:
100%	100%	100%		• Routine Cleanings - unlimited.
100%	100%	100%		• Topical Fluoride - 2 times each Calendar Year for Dependent Children under age 16.
100%	100%	100%		• Sealants - once each tooth every 3 years for Dependent Children under age 16 when applied only to adult molars with no decay or fillings on the chewing surface and intact.
			BASIC (Subject to Deductible)	
50%	50%	50%	Space Maintainers:	For Dependent Children under age 16 and only for early loss of baby molars.
50%	50%	50%	Ancillary:	Provides for one emergency/limited exam per Calendar Year by the Dentist for the relief of pain.
50%	50%	50%	Oral Surgery:	Provides for removal of teeth including pre and post-operative care, preparation of the mouth for dentures, removal of the vertical band of thin tissue that connects the tongue to the bottom of the mouth, removal of the tissue that attaches the lips to the gum above the top front two teeth, removal of tissue that connects the gums to the insides of the cheeks, and removal of a piece of tissue from a lesion and sent to the lab for testing.
50%	50%	50%	Regular Restorative:	Provides silver fillings; resin (white) fillings on all teeth; and stainless-steel crowns for Dependents under age 12.
50%	50%	50%	Endodontics:	Includes root canal treatments. When covered, payment for the initial root canal therapy is limited to one per lifetime, per tooth; payment for the retreatment of a root canal is limited to once per 24 months, per tooth.
50%	50%	50%	Periodontics:	a. Includes procedures for the treatment of diseases of the gums and bones. Periodontal cleaning is unlimited if diagnosed with periodontal treatment history.
50%	50%	50%		b. Surgical periodontal procedures.
			MAJOR (Subject to Deductible)	
50%	50%	50%	Special Restorative:	When teeth cannot be restored with a filling, provides for individual crowns.
50%	50%	50%	Prosthodontics:	a. Includes bridges, partial and complete dentures.
50%	50%	50%		b. Repairs and adjustments of bridges and dentures.
			ORTHODONTICS (Subject to Deductible)	
50%	50%	50%	Orthodontics (Braces):	Includes orthodontic appliances and treatment, interceptive and corrective, for Dependent Children under age 18.

This is a summary of benefits only and does not bind Delta Dental of Kansas to any coverage. Subscribers are encouraged to familiarize themselves with the details of their individual plan benefits. Subscribers are responsible for any required copayments, deductibles, or fees for services not covered by their plan at the time services are performed. Please refer to the Description of Dental Care Coverage ("Benefits Booklet") for complete coverage information, including but not limited to any applicable exclusions and limitations. Coverage as described in the employer group's dental benefits contract with Delta Dental of Kansas is binding on all parties and supersedes all other written or oral communications.

CONSIDER ERATE APPLICATION FUNDING YEAR 2022

It was moved by Mr. Wood, seconded by Mrs. Armstrong, and carried by unanimous vote that the board approve the following contract for services:

November 1, 2021

Chief School Administrators
Technology Directors
Business Managers
Board Clerks

ERATE APPLICATION, Funding Year 2022 (July 1, 2022-June 30, 2023)

It is time to begin preparing your Erate information for Funding Year 2022. While the official opening date of the Erate Window has not been announced, it is always imperative to begin planning early. ***As you may know, with the inception of the 2021 Erate funding year, the Category 2 budget cycle began anew. As in the past, it is a 5 year cycle and still follows the same 'rules' as in the past...you have a finite amount of $ to spend on Category 2 items over the period of 5 years....you may spend it all in one year or spread it out over the 5 year period. In most instances, the dollar amount allocated per district will be your enrollment multiplied by $167.00.***

We are partnering again this year with EdTech Strategies, LLC, to assist us during the entire Erate process. EdTech Strategies is working with Greenbush to provide a number of Erate services ranging from hands-on Erate assistance to training to policy assistance. As in years' past, it is our belief that we can provide a comprehensive, thorough service to your district. ***However, as the applicant in this process, you are solely responsible for ensuring the accuracy of all information submitted and statements made on your behalf. Greenbush and EdTech Strategies, LLC, will provide you with best effort service, but are not liable for any mistakes, omissions, or other errors.***

Please note the responsibilities of Greenbush and those of your district, as outlined below.

Greenbush Responsibilities for Category One and Category Two Filings

Offer assistance in drafting the applications and throughout the entire Erate process:

- Assist you in registering for and updating the information in the USAC Erate Productivity Center (EPC) portal for your district and schools and designate Greenbush as your consultant and the Greenbush consulting staff (Denise Grasso and/or Melanie Johnson) as authorized users with full rights
- Preparing and assisting with the filing of the Form 470
- Preparing and assisting with the filing of the Form 471
- Serve as your liaison and partner during interactions with Schools and Libraries during the review process
- Preparing and assisting with the filing of the Form 486
- Preparing and assisting with the submitting of a district's Form 472 (BEAR Form) and Form 498 if you choose to get your Erate discounts in the form of reimbursement
- Assist you in understanding the requirements of the Erate program, including changes to the program rules and alert you to the effective date of such changes
- Inform you of approaching deadlines and assist you in meeting those deadlines
- Assist in the preparation of any appeals
- Assist in the preparation of any SPIN changes or service substitutions
- Help you with any audit review you may 'draw'
    - We will be onsite at your district during the audit
    - We will assist you in compiling information for the audit

- Provide general oversight of the district's application process
- ***As has been the policy in years' past, Greenbush <u>will not</u> solicit bids on your behalf nor award bids on behalf of your school district. In addition, Greenbush <u>will not</u> write your RFP for you – we have samples that we will gladly share, but again, we will not be writing the document. We can provide guidance on program rules as you proceed with the RFP and bid evaluation processes, but because of potential conflicts of interest that could jeopardize your entire funding commitment, we neither solicit nor award bids on the school district's behalf.***

School District Responsibilities for Category One and Category Two Filings

Provide the following information to assist in the preparation and completion of the Erate application process:

- Fill out completely and return the attached **Letter of Agency and information form** no later than **December 1, 2021**, and any subsequent information we may ask for and need by the specified date.
    - **Failure to fill out and complete the form in its entirety may result in your application not being filed**

- Register for and update the information in the USAC Erate Productivity Center (EPC) for your district and schools and designate Greenbush as your consultant and the Greenbush consulting staff (Denise Grasso and Melanie Johnson) as authorized users with full rights
- Provide any information requested by Greenbush in a timely fashion in order to assist in the drafting of Forms, review responses, and other documents
- Evaluate the bids you receive in response to your Form 470, select the winning vendor(s), and sign contract(s) as necessary prior to the filing of the Form 471
- Document compliance with Erate program requirements, including the bid evaluation and vendor selection process to prove compliance with FCC requirements that you select the most cost effective provider using price as the primary factor
- Provide complete copies of bills and/or other billing information as requested
- Assign someone at the district level to be 100% responsible for checking bills on a monthly basis to ensure bills are accurate and (if applicable) discounts are being applied
- Pay either the discounted (if receiving discounted bills) or full cost of the service on a timely basis
- Retain all documentation for a minimum of 10 years after the last date to receive service
- Comply with all applicable USAC and FCC rules for the Schools and Libraries Erate program
- Comply with all state and local procurement requirements

Cost for this service is:

Preparation and Assistance through the Erate Application Process	
Category One Filing only	**$1,850.00**
Category Two Filing	**$ 975.00**

Please note your district will not be invoiced for this service until after you are notified of your funding. Please fill out all enclosed forms if you wish us to prepare your district's Erate application and return to us no later than December 1, 2021.

Each school district is responsible for compliance with all certifications and program rules, as in the past. Do not hesitate to give us a call at (620)724-6281 or drop us an email at denise.grasso@greenbush.org OR Melanie.johnson@greenbush.org if you have any questions.

Funding Year 2022 Erate LOA (Letter of Agency)

We have retained the Southeast Kansas Education Service Center (Greenbush) under contract as an independent consultant to serve as our agent for working with Erate issues for Funding Year 2022 in all areas of telecommunications, internet services, internal connections, basic maintenance and managed internal broadband services. They will be assisting us in compliance issues and forms preparation. Their contact information is shown below:

Southeast Kansas Education Service Center (Greenbush)
947 West 47 Highway
Girard, KS 66743
Phone: (620)724-6281

Please accept their comments, statements and signature on our behalf .

Signature of District Authority

_____

Date

_____

Printed Name:

_____

Title:

_____

School District Name:

_____

Billed Entity Number:

_____

CONSIDER EMPLOYEE SAFETY MANUAL

It was moved by Mr. Brown, seconded by Mrs. Armstrong, and carried by unanimous vote that the board approve the Employee Safety Manual.

CONSIDER MEMORANDUM OF UNDERSTANDING WITH CHC FOR COVID-19 TESTING

It was moved by Mr. Billionis, seconded by Mr. Wood, and carried by unanimous vote that the board approve the following memorandum of understanding:

Third (3rd) Amendment to Memorandum of Understanding between Community Health Center of Southeast Kansas, Inc. and Unified School District 234

This Third (3rd) Amendment to that certain Memorandum of Understanding, hereinafter referred to as "MOU", entered into, by and between Unified School District 234, hereinafter referred to as "USD 234" and Community Health Center of Southeast Kansas, Inc., hereinafter referred to as "CHC/SEK," on or about November 1, 2021.

WITNESSETH, whereas the parties entered into a certain MOU as set forth above, and desire to amend the MOU to reflect new/additional terms agreed to by the parties regarding school-based health services to be provided by CHC/SEK under the terms of the MOU.

NOW, therefore, in consideration of the premises and the mutual covenants and promises contained in the MOU and hereinafter set forth, there parties hereto agree as follows:

ARTICLE 2. CONTRACT FOR SCHOOL NURSING FUNCTIONS – GENERAL TERMS AND CONDITIONS

Section 2: Responsibilities of CHC/SEK. In specific regards to Article 2, CHC/SEK shall:

6. Provide, hire, and supervise two (2) School-Based COVID-19 School Health Assistants to be located at, and rotate among, USD 234 school facilities; staffing shall cover the "school day", as outlined in the USD curriculum or as otherwise provided by USD 234 administration. Recruitment, orientation, and credentialing, depending upon staff member in question, of additional school health staff shall require a minimum of sixty (60) days from date of written request for additional staff by USD 234.

The remaining items in Article 2, Section 2 shall not be considered as changed, altered, amended, or modified in any other way.

ARTICLE 5. CHC/SEK COMPENSATION.

Section 2. Compensation Due to CHC/SEK – School-Based COVID-19 School Health Assistants

1. CHC/SEK and USD 234 agree to an annual compensation of no more than Seventy Thousand Dollars and 00/100 Cents ($70,000.00) for the services provided by the two (2) COVID-19 School Health Assistants, with an additional Seven Thousand, Four Hundred Forty-Six Dollars and 00/100 Cents ($7,446.00) to be allotted for overtime pay, for a total of up to Seventy-Seven Thousand Four Hundred Forty-Six Dollars and 00/100 Cents ($77,446.00), for two (2) COVID-19 School Health Assistants, to be paid in four (4) quarterly payments, as stated under Article 5, Section 2, Paragraph 2 of the original MOU.

The remainder of Article 5 shall not be considered as changed, altered, amended, or modified in any other way.

IN WITNESS WHEREOF, on or about the date Third written above, the parties hereto have caused this Addendum to the Memorandum of Understanding to be executed.

FOR UNIFIED SCHOOL DISTRICT 234, FORT SCOTT PUBLIC SCHOOLS (USD 234):

Ted Hessong, Superintendent

FOR COMMUNITY HEALTH CENTER OF SOUTHEAST KANSAS, INC. (CHC/SEK):

Jason Wesco, President

CONSIDER MEMORANDUM OF UNDERSTANDING WITH FORT SCOTT KNEA

It was moved by Mr. Brown, seconded by Mrs. Barrows, and carried by unanimous vote that the board approve the following memorandum of understanding to include a $500 premium pay for those full-time employees starting before 10/14/2021 who meet defined criteria:

MEMORANDUM OF UNDERSTANDING
between
Unified School District 234 Board of Education
AND
Fort Scott Kansas National Education Association

The Unified School District 234 Board of Education (the "Board") and the Fort Scott Kansas National Education Association (the "Association") hereby enter the following Memorandum of Understanding due to COVID-19:

1. The operational plans approved by the board will be put in place for the 2021-2022 school year.

2. The Fort Scott KNEA negotiating committee, along with the board, will address issues related to this Memorandum of Understanding as the need arises.

3. This Memorandum of Understanding shall expire upon completion of the 2021-2022 school year.

4. This Memorandum of Understanding shall not be used as precedent or cited as practice by either the Board or the Association in any proceeding whatsoever except to enforce the terms of this Memorandum of Understanding.

5. Work Responsibilities
   a) Faculty will perform their work responsibilities in the building, unless there is an agreement set forth through the accommodations process under the American Disability Act between the Board and the member.
   b) Staff will be provided premium pay compensation for the supervision of students outside of the contracted time during a school day.

6. Compensation
   a) Pay will be paid based on premium rate schedule
   b) Bargaining unit members shall be compensated their full salaries in accordance with the provisions of the collective bargaining agreement between the Board and the Association, provided their leave has not been depleted.
   c) Bargaining unit members who coach or supervise extra-curricular activities shall be paid their full stipends in accordance with the collective bargaining agreement between the Board and the Association with the additional expectations and understandings:
      a. In the event federal, state, or local authorities deem it necessary to delay, shorten, postpone, or cancel the activity for which the contract covers, coaches/sponsors who are members of the bargaining unit will receive their full supplemental pay for the sport/activity provided they fulfill other student-centered duties needed by the district. These duties will occur

outside of the normal duty day and the hours will not exceed the normal hours of the sport/activity. Duties could include but are not limited to tutoring; Zoom office hours; supervising students before and after school; assisting with food service distribution in the event of school closure; supervising intramural activities, student conditioning programs, sport-specific educational activities, and/or other supervision of after-school activities.

7. Absences and Leave

   a) Employee Self-Reporting: Employees shall be required to notify the district in the event they have been diagnosed with COVID-19 or are experiencing symptoms consistent with COVID-19. The district shall establish confidential methods for doing so and shall inform employees of such methods. Adhered to the recommendations and orders of the Southeast Kansas Multi-County Health Department or adhered to the recommendations and orders of the Kansas Department of Health and Environment.

   b) The faculty member will be allowed to take available leave provided to them under the regular leave provisions including:
      1. Any accumulated sick leave
      2. 10 days of discretionary
      3. Leave provided as a part of the Sick Leave Bank
      4. After all leave is exhausted, the employee will be docked for those hours not worked.

To ensure continuity of operations of essential functions, CDC advises that critical infrastructure workers may be permitted to continue work following potential exposure to COVID-19, provided they remain asymptomatic and additional precautions are implemented to protect them and the community.

Ted Hessong, Lead Negotiator Unified School District 234	Roberta Lewis, Lead Negotiator Fort Scott KNEA
James Wood, President USD 234 Board of Education	Brenda Hill, President Fort Scott KNEA

COVID 19 Stipend Criteria

- Eligible Employees
  - Those currently employed.
  - Those hired by 10/14/21
  - F/T Employees - Amount to Receive –
    - Full Amount - $500
    - Days Worked 2021-22 School Term
      - 41-55 – 50% - $250
      - 56-70 – 75% - $375
      - 71-80 – 100% - $500
  - Substitutes
    - Substitute 10 times or more between 08/19 & 12/16
    - Still Active on Sub List
    - Amount to Receive - $100
- Reasoning
  - To retain and recruit employees in light of competition with other industries and for additional duties due to COVID 19 above typical job duties. This assists in one of USD 234's Areas of Focus which is Recruitment, Hiring, and Retaining of Staff.

FORT SCOTT MIDDLE SCHOOL VIP FALL EXTRAVAGANZA – NOVEMBER 22, 2021 – 5:00 TO 8:00 P.M.

Information was shared by President Wood regarding the upcoming Fort Scott Middle School fundraising event.

BOARD MEMBER COMMENTS

Board members shared comments.

EXECUTIVE SESSION – 7:46 P.M.

It was moved by Mr. Wood, seconded by Mrs. Barrows, and carried by unanimous vote that the board go into executive session in the Fort Scott Middle School Library to discuss the employment of personnel for the 2021-22 school year pursuant to the non-elected personnel exception under KOMA and for the open meeting to resume in the Fort Scott Middle School Commons at 8:06 p.m.

The executive session was required to protect the privacy rights of an identifiable individual.

The board invited Superintendent Hessong; Dalaina Smith, Director of Academics; and Gina Shelton, Business Manager/Board Clerk, to attend the executive session.

OPEN SESSION – 8:06 P.M.

CONSIDER EMPLOYMENT

It was moved by Mrs. Armstrong, seconded by Mr. Billionis, and carried by unanimous vote that the board approve the following employment items:

A. Retirement of Fredina Gonzales, bus driver, effective December 1, 2021
B. Resignation of Robert Jackson, Eugene Ware/Fort Scott Preschool Center custodian, effective Novembe4 5, 2021
C. Resignation of Mary Watson, middle school paraprofessional, effective October 29, 2021
D. Leave of absence for Brent Cavin, middle school social studies teacher
E. Employment of Kaytelynd Keller as a Winfield Scott paraprofessional for the remainder of the 2021-22 school year
F. Employment of Akasha Clements as a middle school paraprofessional for the remainder of the 2021-22 school year
G. Employment of Jonny Larsen as a 12-month, 8-hour Eugene Ware/Fort Scott Preschool Center custodian for the remainder of the 2021-22 school year
H. Resignation of Amy Keeton, Eugene Ware paraprofessional, effective Nov. 7, 2021
I. Employment of Jade Johnson as a high school assistant softball coach for the 2021-22 school year; Employment of Tom Robertson as high school head boys' golf coach for the 2021-22 school year
J. Addition of a high school paraprofessional position for the 2021-22 school year.

ADJOURN – 8:08 P.M.

ATTEST:

Board President

Board Clerk