

Teacher Job Description

Reports To: Principal

Length of Assignment: 9 months

Tour of Duty: 7:30 a.m. – 4:00 p.m., Monday through Friday, except Legal Discontinuance days as designated on the school calendar and approved by the School Board of Isna Wica Owayawa/Loneman School. Tour of duty begins and ends as stated on teacher contracts.

Employment Status: Salary/Exempt

Primary purpose:

To create a flexible elementary/middle school grade program and a class environment favorable to learning and personal growth; to establish effective rapport with students; to motivate students to develop skills, attitudes and knowledge needed to provide a good foundation for upper and lower grade education in accordance with each student's ability; to establish good relationships with parents and other staff members.

Responsibilities:

Duties of this job include, but are not limited to:

1. Submits weekly lesson plans on Friday of each week
2. Teaches reading, language arts, social studies, mathematics, science, art, health, physical education and music to students in a classroom, utilizing course of study adopted by the School Board and other appropriate learning activities.
3. Will utilize a 90 minute Reading/Literacy block **AND** a 60 minute Math block instituted by Isna Wica Owayawa/Loneman School.
4. Required to attend all cultural presentations offered by the school.
5. Will submit lesson plans on Friday of each week. Isna Wica Owayawa/Loneman Schools performance based lesson plan format will be used and must include the standard/skill(s), activity(ies), assessment, evaluation/rubrics and resources for individual and groups of students.
6. Uses a variety of instruction strategies, such as inquiry, group discussion, lecture, differentiated instruction, etc.
7. Establishes and maintains standards of student behavior needed to achieve a functional learning atmosphere in the classroom.
8. Evaluates students' academic and social growth, keeps appropriate records, and prepares progress reports.
9. Communicates with parents through conferences and other means on a weekly and monthly basis, to discuss students' progress and interpret the school program.
10. Identifies student needs and cooperates with other professional staff members in assessing and helping students solve health, attitude, and learning problems.
11. Creates an effective environment for learning through functional and attractive displays, bulletin boards, and interest centers.

12. Maintains professional competence through in-service education activities provided by professional growth activities.
13. Participates cooperatively with the appropriate administrator to develop the method by which the teacher will be evaluated in conformance with guidelines.
14. Selects and requisitions books and instructional aids; maintains required inventory records.
15. Supervises students in out-of-classroom activities during the school day.
16. Participates in curriculum development programs as required.
17. Performs other related duties, as assigned, for the purpose of ensuring the professional and implementation of the schools mission.
18. Participates in faculty committees and the sponsorship of student activities.
19. Will attend and be an integral part of the Individual Education Plan and attend all meetings for their respective students.
20. Will maintain open communication with the Special Education Department to establish and meet the needs, goals and objectives of the Special Education Students.
21. Shall maintain a positive level of attitude and rapport with all personnel and community members.
22. Demonstrates regular attendance and punctuality.
23. Emphasis Lakota Language with all staff and students school wide.
24. Teachers will be evaluated two (2) times a year by an immediate supervisor. These evaluates will become part of the permanent school file.

Qualifications:

- Bachelor of Science Degree in Education and be certified in the area they are teaching by the state of South Dakota.
- Knowledge of Native American culture or experience teaching Native American children is preferred
- Must possess/obtain and maintain a legal driver's license.
- Must take and pass a Drug/Alcohol test, Background Check and Fingerprinting
- Will participate in Isna Wica Owayawa/Loneman School activities that include the community.