

Physical Education Job Description (with AD Duties)

Reports To: Principal

Length of Assignment: 9 months

Tour of Duty: 7:30 a.m. – 4:00 p.m., Monday through Friday, except Legal Discontinuance days as designated on the school calendar and approved by the School Board of Isna Wica Owayawa/Loneman School. Tour of duty begins and ends as stated on teacher contracts.

Employment Status: Salary/Exempt

Primary purpose:

Position is responsible for creating a learning environment that fosters, promotes and develops an understanding of the relationship of healthy body function and exercise; that motivates each student to cultivate physical fitness and appropriate social and emotional adjustment; that discovers and develop talents of students in physical achievement; and that develop strength, skill, agility, poise and coordination in individual, dual and team physical activities and sports, in accordance with each students ability.

Responsibilities:

Duties of this job include, but are not limited to:

1. Submits weekly lesson plans on Friday of each week
2. Teaches knowledge and skills in physical fitness, health education (when applicable), rhythms and dance, individual, dual or team sports, utilizing course of study adopted by the Board of Education, and other appropriate learning activities.
3. Establishes and maintains stands of student behavior to provide an orderly, productive environment in the physical education areas.
4. Provides appropriate safely instruction and makes safely checks on equipment and field areas to ensure the overall safety of students.
5. Evaluates academic and social growth of students, prepares report cards and keeps appropriate records to include attendance reports, checklists, census forms and other recordkeeping activities as necessary.
6. Maintains control of storage and use of school property.
7. Evaluates each student's growth in physical skills, knowledge and contribution in team sports.
8. Required to attend all cultural presentations offered by the school.
9. Will submit lesson plans on Friday of each week. Isna Wica Owayawa/Loneman Schools performance based lesson plan format will be used and must include the standard/skill(s), activity(ies), assessment, evaluation/rubrics and resources for individual and groups of students.
10. Uses a variety of instruction strategies, such as inquiry, group discussion, lecture, differentiated instruction, etc.
11. Establishes and maintains standards of student behavior needed to achieve a functional learning atmosphere in the classroom.

12. Evaluates students' academic and social growth, keeps appropriate records, and prepares progress reports.
13. Communicates with parents through conferences and other means on a monthly basis, to discuss students' progress and interpret the school program.
14. Identifies student needs and cooperates with other professional staff members in assessing and helping students solve health, attitude, and learning problems.
15. Creates an effective environment for learning through functional and attractive displays, bulletin boards, and interest centers.
16. Maintains professional competence through in-service education activities provided by professional growth activities.
17. Participates cooperatively with the appropriate administrator to develop the method by which the teacher will be evaluated in conformance with guidelines.
18. Selects and requisitions books and instructional aids; maintains required inventory records.
19. Supervises students in out-of-classroom activities during the school day.
20. Participates in curriculum development programs as required.
21. Participates in faculty committees and the sponsorship of student activities.
22. Will attend and be an integral part of the Individual Education Plan and attend all meetings for their respective students.
23. Will maintain open communication with the Special Education Department to establish and meet the needs, goals and objectives of the Special Education Students.
24. Shall maintain a positive level of attitude and rapport with all personnel and community members.
25. Performs other related duties, as assigned, for the purpose of ensuring the professional and implementation of the schools mission.
26. Demonstrates regular attendance and punctuality.
27. Other duties as assigned: Keeping classroom area/gym clean and orderly, cleaning bleachers
28. Emphasis Lakota Language with all staff and students school wide.
29. Teachers will be evaluated two (2) times a year by an immediate supervisor. These evaluations will become part of the permanent school file.

Qualifications:

- Bachelor of Science Degree in Education or a related field and meet the South Dakota Department of Education licensure eligibility requirement to teach physical education.
- Knowledge of Native American culture or experience teaching Native American children is preferred
- Must possess and maintain obtain a legal driver's license.
- Must take and pass a Drug/Alcohol test, Background Check and Fingerprinting
- Will participate in Isna Wica Owayawa/Loneman School activities that include the community.