

Stilwell Public Schools

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Board of Education:

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Office of Superintendent

Thank you for visiting our website to learn more about our student transfer policy. We appreciate your interest in Stilwell Public Schools, where every student is known, valued and inspired to be a Stilwell Indian! We do our best to welcome additional students to our district whenever it is possible.

Stilwell Public Schools makes decisions about student transfers in accordance with district policy and state law. You can download our comprehensive district policy below; however, we are providing the following information for your convenience:

The State Department of Education requires that the following form be completed to apply for a transfer: <https://www.stilwellk12.org/page/student-transfers>

- Parents who need access to technology to print or complete the form can visit any Stilwell Public Schools site to print. Paper copies of the form can also be picked up at any Stilwell School site.
- Decisions about transfers for the 2022 school year will be made by July 10, 2022. We will contact parents directly about the approval status of their child's transfer.
- Mid-year transfer requests will be considered within 5 days of the district receiving the application.
- New transfers are accepted on a first-come, first-served basis. Students who attended the district on a transfer during the 2021-22 school year will be automatically accepted pending approval from the district. The law also gives preference to children of active-duty military personnel.
- To accept a transfer, enrollment in the grade the parent requests must be under the district-established capacity. The district's capacity and vacancy numbers for each grade and school can be found in the Transfer Policy labeled FE.
- Transfers may be denied based on capacity, attendance and discipline issues.
- Transfers for siblings must be considered separately.

- If the grade a student requests is over capacity, he/she will be offered the opportunity to be placed on a waiting list.
- Transfer students must abide by eligibility requirements established by the Oklahoma Secondary Schools Activities Association (OSSAA) for OSSAA-sanctioned activities.
- Transfer decisions may be appealed. The appeal process is outlined in SPS Policy FE that is linked below.

If you have any questions about the transfer process, please contact Geri Gilstrap, Superintendent at 918 696-7001.

Board Policy FE:

[Link to Transfer Form & Policy](#)

[Student Transfers Policy](#)

[Parents Guide to School Open Transfers & Form](#)

<https://www.stilwellk12.org/page/student-transfers>

Capacity and building information are included in Policy FE