



Dear Parents and Guardians:

We wanted to let you and your family know of an exciting opportunity for you. The Texas Education Agency (TEA) has created a program called Supplemental Special Education Services (SSES). This program is designed to help families throughout the COVID pandemic. Students who are currently enrolled in a Texas public school *and* who are served by special education qualify. **We have determined that your student/family will likely qualify for the SSES Program.**

SSES provides **\$1,500 per eligible student**. If awarded an account, families of eligible students can use these on-line accounts to **obtain special educational materials and resources, such as:**

- Tutoring for all subjects
- Educationally related services (such as occupational therapy (OT), physical therapy (PT), speech services, or applied behavior analysis (ABA))
- Textbooks, curriculum, or other instructional materials
- Computer hardware, software, or other technological devices that are used for educational needs

This is a first-come first-served one-time \$1,500 grant and spaces are limited, apply today. If you have already applied or received an SSES grant, you will not be able to apply again.

To apply for this program, follow these steps below:

Step 1: Visit this site: SSES.tea.texas.gov and click on "Apply Today".

Step 2: Complete the short application. Be sure to follow the instructions carefully to find your student's UID.

Step 3: You will receive an immediate notice that your application was received. The SSES team will then process your application and send your notice of award approval – this can take up to 30-days. If you are approved for an SSES account, you will receive instructions on setting up and using your account through the ClassWallet marketplace.

After you have been awarded an SSES account:

- You will be able to access the SSES Marketplace to purchase educational resources or services for your student.
- You must complete the account activation requirement within the first 30 days. This includes logging into your account and signing the parental affidavit. If you do not do these two things your account could be reclaimed.
- Families must begin spending these funds within the first 6-months of getting an account or the risk losing their account and the funds.

Thank you for your time,

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For additional information you can email SSESHelp@region10.org or visit SSES.TEA.Texas.gov.

How to purchase goods and services for your child, once approved for SSES.



Login

Login - Once the account management website is live, visit the website and provide your login information.

From the dashboard, for purchase, you will have two options to choose from.

you can...

Select and Pay for Eligible Services

Select Vendor

1. Search and click on who you want to pay (only approved vendors will appear here).

Browse

2. Upload all the support documents (receipts) here; these can also be invoices, forms, etc.

Next

\$251.26

Next

3. Type in the amount you want to pay this vendor.



Next

4. Select the expense category (if the vendor requires this). You can select more than one category if needed. You can also add comments here.

Submitted!

Close

5. Once you see the screen for "Submitted", this completes your payment.

Buy School Supplies for your Student

Start Shopping

1. Click "Start Shopping" from the home screen.

Shop

2. Select which store you would like to shop from.



3. After you have selected a store, build your cart with items that you would like to purchase.

Checkout

4. Once you have all of the items you need in your cart, click "checkout".

Checkout

5. Once back on the site, click "checkout".

\$57.92

Close

6. Here you will see a space to enter the payment from the online account. Enter the amount of the order.