West Shore Educational Service District
Board of Education
Minutes of Regular Meeting
October 12, 2021
West Shore ESD

I. Call to Order

The meeting was called to order by President Greiner at 5:04 p.m.

Members Present: Vincent Greiner, James Dittmer, Shirley Chancellor, Ellen Kerans, Catherine Becker, Mark Forner, Irma Hinojosa

Members Absent: None

II. Pledge of Allegiance

III. Welcome and Introductions of Guests

Board President Greiner conducted the introduction of Board Members, Administrators, and Guests

Administrators: Jason Jeffrey, Kerri Harrie, Kim Maue, Amy Taranko, Jamie Bandstra, Tracy Lilje

IV. Approval of Agenda

Motion by Becker, support by Dittmer, that the October 12, 2021 Agenda be approved as printed. Motion carried 7-0, 0 absent.

V. Consent Agenda

Motion by Chancellor, support by Kerans, that the Consent Agenda be approved as presented. Motion carried 7-0, 0 absent.

A. Payment of Bills for October 12, 2021 - $274,851.26
B. Minutes of the regular and closed meetings on September 14, 2021
C. Resignation of David Forrester, Amber Shereda, and Emily Riopelle

VI. Superintendent's Informational Report

A. Audit Report – Paul Gilbert of Brickley Delong presented the audit report to the board.
B. Extended COVID-19 Learning Goals – Dr. Jeffrey provided an overview of the required school learning goals for WSESD. He also recognized October as Principals Month and thanked Jamie Bandstra, Mike Jeruzal, April Beckman, Dr. Forner along with area the principals for their leadership in our schools.

VII. Communication to the Board

A. Written Communication
A thank you note from Gateway to Success Academy for the adaptive drivers training program was circulated.
B. Comments and Concerns of Citizens Present
None

VIII. Board of Education Reports and/or Action

A. Educational Services Update
Instructional Services – Amy Taranko's report highlighted professional learning opportunities and early childhood initiatives. She also recommended salary adjustments for GSRP staffing and the employment of a GSRP Associate Teacher.

Special Education – Kim Maue provided a Special Education report that included a recommendation to approve Special Education Parent Advisory Committee nominees, staffing updates and the cash match agreement with Michigan Rehabilitation Services (MRS).

Motion by Kerans, support by Chancellor, that the WSESD Board approve the 2021-2022 Parent Advisory Committee (PAC) appointees as presented.

Motion carried 7-0.

Motion by Dittmer, support by Forner, for the West Shore ESD Board to approve the contract with Michigan Rehabilitation Services for $22,000 as presented.

Motion carried 7-0.

Career and Technical Education – Jamie Bandstra provided a CTE report including program activities and an upcoming FFA Convention & Expo to Indianapolis, IN.

B. Business Office Update – Kerri Harrie updated the board on building and grounds projects and recommended accepting the FY21 financial audit. A technology update was also included.

Motion by Forner, support by Becker that the WSESD Board accept the 2020-2021 West Shore ESD Audit Report as presented.

Motion carried 7-0.

Board member Hinojosa exited the meeting at 5:45.

C. Human Resources Update – A Human Resources report included job postings, new hires, resignations, and employment contracts.

D. Principals' Month

Motion by Chancellor, support by Kerans that the Board recognizes October as Principals' Month in Michigan as presented.

Motion carried 6-0, 1 absent.

IX. Recommendations of the Superintendent

A. Personnel

New Hires

Motion by Becker, support by Dittmer, that the WSESD Board approve the employment of Amy Cole and Karen Gajewski as Special Education Paraprofessionals as presented.

Motion carried 6-0.

Motion by Chancellor, support by Kerans, that the WSESD Board approve the employment of Alecia England as Great Start Readiness Program Associate Teacher as presented.

Motion carried 6-0.

Motion by Chancellor, support by Dittmer, for the WSESD Board to approve the employment of Barb Wilson as Secretarial Substitute as presented.

Motion carried 6-0.

Motion by Forner, support by Kerans, for the WSESD Board to approve the employment or independent contract with Gregory Warsen for Human Resource Department analysis as presented.

Motion carried 6-0.

Motion by Chancellor, support by Becker, for the WSESD Board to approve the employment of Tammy Savage for Human Resources services as presented.

Motion carried 6-0.

Salary Schedule Adjustments

Motion by Kerans, support by Chancellor, for the West Shore ESD board to approve the Great Start Readiness Program pay scale adjustments for the GSRP On-site Program Coordinator and GSRP classroom staff effective beginning the 2021 school year as presented.

Motion carried 6-0.

Motion by Becker, support by Dittmer, for the West Shore ESD board to approve the increase in contractual work days for the Great Start Readiness Program On-site Program Coordinator to be 220 days as presented.

Motion carried 6-0.

Motion by Chancellor, support by Kerans, for the West Shore ESD board to approve pay scale adjustments for the Consortium Transportation Director, the Supervisor of Safety and Transportation, and the Behavior Management/ Health and Safety Coordinator effective October 1, 2021 as presented.

Motion carried 6-0.

X. Other Matters for Possible Action

A. Suggested Meeting Guide

B. Adjournment

With no further business before the board, the October 12, 2021 Regular Board of Education meeting adjourned at 6:03 p.m.

Respectfully submitted,

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Shirley Chancellor, Secretary	Tracy Lilje
West Shore ESD Board of Education	Recording Secretary