

**Randolph Central School Corporation**  
**Board of School Trustees**  
**Meeting Agenda**

**REGULAR SESSION**

Tuesday, December 14, 2021, immediately following Public Hearing

**MEETING LOCATION**

**Winchester Community High School/Driver Middle School Library**  
**700 Union Street**  
**Winchester, IN 47394**

- A. Welcome/Call to Order**
  - 1. Pledge of Allegiance/Moment of Silence.**
- B. Approval of Agenda**

Board Members and Mr. Abraham may ask for items to be added to or deleted from the agenda.
- C. Citizen Comments**

Members of the public may make comments or ask questions about agenda items.
- D. Consent Agenda**
  - 1. Claims/Finance**

Claims numbered 1947 through 2156 dated December 14, 2021.
  - 2. Minutes**
    - a. Regular Session--Tuesday, November 9, 2021
    - d. Executive Session-- Tuesday, November 9, 2021
  - 3. Substitute Teacher**
    - a. Mr. Abraham will recommend that the Board approve Sandy Henchon as a substitute teacher for Deerfield Elementary School.
    - b. Mr. Abraham will recommend that the Board approve Jamie Jester as a substitute teacher for all buildings.
    - c. Updated Substitute Teacher list.
  - 4. Fund Report and Monthly Appropriation Recap**
  - 5. Athletic Balances**
  - 6. Personnel**
    - a. Certified Personnel**
      - 1. Notice of Resignation**
        - a. Mr. Abraham will recommend that the Board accept the resignation of Heather King as a welding instructor at Winchester Community High School effective November 5, 2021.

**2. Leave of Absence Request**

- a. Mr. Abraham will recommend that the Board extend the leave of absence for Darby Osgood from December 6, 2021 to January 3, 2022.
- b. Mr. Abraham will recommend that the Board grant the leave of absence for Erin Frazier from March 13, 2022 to May 27, 2022.

**b. Non-Certified Personnel**

**1. Notice of Resignation**

- a. Mr. Abraham will recommend that the Board accept the resignation of Natasha Cook as a paraprofessional at Winchester Community High School. Her last day will be November 19, 2021.
- b. Mr. Abraham will recommend that the Board accept the resignation of Sarah Graft as a paraprofessional at Deerfield Elementary. Her last day will be December 17, 2021.
- c. Mr. Abraham will recommend that the Board accept the resignation of Joe Stuckey as a corporation bus driver effective November 23, 2021.

**2. Recommendation for Employment**

- a. Mr. Abraham will recommend that the Board hire Katrina Harris as a special education paraprofessional at Winchester Community High School.
- b. Mr. Abraham will recommend that the Board hire David Reed as a substitute custodian for Randolph Central buildings.
- c. Mr. Abraham will recommend the Board approve an increase of hours for Bryce Unger from 5.75 to 8.0 hours per day for all student attendance days plus seven additional days. These additional hours will be used to support Chromebook repair and maintenance.
- d. Mr. Abraham will recommend that the Board approve additional hours of employment for Beth Farmer to work as a temporary custodian.
- e. Mr. Abraham will recommend that the Board approve additional hours of employment for two weeks for Kalista Holt and Greg Neville to work as temporary custodians

**c. Extra-Curricular Personnel**

**1. Notice of Resignation**

- a. Mr. Abraham will recommend that the Board accept the resignation of Jacob Sofronko from his position as an assistant football coach at Winchester Community High School.
- b. Mr. Abraham will recommend that the Board accept the resignation of Holly Gutierrez as the head girls' track coach at Driver Middle School.
- c. Mr. Abraham will recommend that the Board accept the resignation of Andrew Lovern as the head girls' tennis coach at Winchester Community High School.
- d. Mr. Abraham will recommend that the Board accept the resignation of Derek Baker from his position of head boys' track coach at Driver Middle School pending the hiring as the head girls' tennis coach at Winchester Community High School.

**2. Recommendation for Employment**

- a. Mr. Abraham will recommend that the Board hire Derek Baker as the head girls' tennis coach at Winchester Community High School.
- b. Mr. Abraham will recommend that the Board hire Matt Curts as the summer volleyball coach at Winchester Community High School. This would be retro to include the summer of 2021.
- c. Mr. Abraham will recommend that the Board hire Brad Moore as the eSports Director at Winchester Community High School.
- d. Mr. Abraham will recommend that the Board hire Josek Albertson as the assistant eSports coach Winchester Community High School.
- e. Mr. Abraham will recommend that the Board hire Raven Moore as the head girls' track coach at Driver Middle School.
- f. Mr. Abraham will recommend that the Board hire Rebecca Cloud as the assistant band director at Winchester Community High School.

**3. Recommendation of Volunteer Coach/Sponsor**

- a. Mr. Abraham will recommend that the Board approve the request by Kyle Wilson to be a Randolph Central FFA volunteer.

**E. Reports**

**1. Summer School 2021**

Mrs. Northcutt will report to the board the final allocation received for Summer School 2021. The amount requested was \$41, 906 and the amount received was \$29, 380.32. That is approximately 70% of what was originally requested. The remaining cost of \$12,525.68, for Summer School, was paid for out of the Education Fund. During Summer School, 69 students attended an ELA course, 54 students attended a Math course, and 237 students participated in "Other Courses", such as Ag, P.E., and Band.

**2. WCHS/DMS HVAC PROJECT**

Craig Martin and Scott Brown from Johnson Melloh Solutions/Veregy will present the proposed scope of the WCHS/DMS project to the Board.

**F. Unfinished Business**

**1. BOARD POLICY UPDATES**

Mr. Abraham will present for second reading the policies listed in the document titled, "Randolph Central Board Policy Updates, NEOLA Volume 33 No 2, First Reading November 9, 2021." After the second reading Mr. Abraham will recommend the Board adopt the policies as submitted.

**G. New Business**

**1. WEIGHT ROOM FLOOR**

Mr. Abraham will recommend the Board approve the quote from Pro Industries in the amount of \$31,501.00 for the purchase and installation of a new floor in the weight room. The funds will come from appropriations in three different equipment accounts in the 2022 budget and a donation from the Winchester Athletic Boosters.

**2. Title II-A Grant**

Mrs. Northcutt will request the board's approval to accept the Title II-A Grant if funded. Funds will be used for professional development stipends, professional development services, teacher mentor stipends, and Teacher Credentialing tuition reimbursement and course completion stipends. The total amount of the grant is \$50,487.47

**3. Title IV Grant**

Mrs. Northcutt will request the board's approval to accept the Title IV grant if funded. Funds will be used to pay the salary for the Driver Middle School Regulation Room paraprofessional, ALICE Active Shooter Annual Training, and instructional programs that focus on core subject areas and careers. The total amount of the grant is \$28,140.92.

**4. EARN Indiana Grant**

Mrs. Northcutt will request the board's approval to accept the EARN Indiana Grant if funded. Funds from this grant will be used to set up and revamp our current internship program. The amount of the grant is \$25,000. In addition, up to 50% of the student's wage could be reimbursed to participating companies that hire our students who qualify for free & reduced lunch and meet the EARN Indiana internship requirements.

**5. ARP (Americans Rescue Plan) Grant**

Mrs. Northcutt will request the board's approval to accept the ARP, Americans Rescue Plan Grant if funded. Funds will be used to provide access to educational and other services for homeless children and youth so they have the opportunity to meet the same challenging state performance standards to which all students are held. The total amount of the grant is \$6,777.36.

**6. RETURN TO IN-PERSON INSTRUCTION PLAN (ESSER III)**

Mr. Abraham will recommend the Board re-approve the RETURN TO IN-PERSON INSTRUCTION PLAN as submitted. It is a requirement of ESSER III that this plan be reapproved and available for public comment every six months.

**7. BAKER WINDOW PROJECT**

Mr. Abraham will recommend the Board approve the quote from Catron's Glass Inc. in the amount of \$998.00 to install a new window in the Baker foyer counseling room. This project will be funded from the 2022 Operation Fund.

**8. HOUSING TIF RESOLUTION**

Mr. Abraham will discuss the RESOLUTION APPROVING A RESIDENTIAL HOUSING DEVELOPMENT PROGRAM with the Board and the implications for the school district. The Board will take action on the proposed resolution.

**9. BUILDING CORPORATION APPOINTMENT**

Mr. Abraham will recommend the Board approve Dean Edwards as a member of the Randolph Central Building Corporation effective January 1, 2022.

**10. SICK DAY TRANSFER**

Mr. Abraham will recommend the Board approve the transfer in of 25 of Jennifer Whitesel's sick days from her previous employer. The remaining sick days will be transferred at a rate of three per year.

**11. DONATION**

Mr. Abraham will recommend the Board approve the following donations:

1. The donations submitted for the RCSC Administrator's Scholarship Fund totaling \$645.00.
  2. The WCHS/DMS donation list for November 2021 totaling \$2,705.00.
  3. The donation of \$200.00 from United Steel, Paper & Forestry, Rubber, MFG, Energy, Allied Industrial Service Workers INT'L Union AFL-CIO-CLC (USW) Local No 65M (AKA Ardaugh) for Communities in Schools.
  4. The donation of \$3,000.00 from the Greg Sickels Family for Communities in Schools.
- 
12. **2022-2023 CORPORATION CALENDAR**  
Mr. Abraham will recommend the Board approve the 2022-2023 Corporation Calendar as submitted.
  13. **RE-CERTIFICATION OF VOTING DISTRICTS**  
Mr. Abraham will recommend the Board adopt the RESOLUTION FOR RE-CERTIFICATION OF CURRENT VOTING DISTRICTS as submitted.
  14. **NEW WELDING INSTRUCTOR**  
Mr. Abraham will recommend the Board hire Ryan Farling as a welding instructor at WCHS and approve his regular teaching and supplemental contracts as submitted.
  15. **HALLWAY WALL TILES**  
Mr. Abraham will recommend the Board approve the quote in the amount of \$7,690.00 from Midwest Floor Restore to repair and paint all of the remaining ½ inch tiles in lower A, the C hallway, and the E wing. This is the same process and company that was used for upper A last year.
  16. **CLASSIFIED STAFF PAY INCREASES**  
Mr. Abraham will recommend the Board approve the new hourly rates and bus driver daily rate as submitted. This represents an across the board pay increase of 5%.
  17. **SOFT DRINK CONTRACT**  
Mr. Abraham will recommend the Board approve the soft drink proposal and contract with PEPSICO Foodservice as submitted.
  18. **RAINY DAY TRANSFER**  
Mr. Abraham will recommend the Board re-approve the transfer from the Operation Fund to the Rainy Day Fund in the amount of \$85,000.00. The Board adopted a transfer resolution in this same amount during the budget process on September 14, 2021. The end of year balance in the Operation Fund is sufficient to make the transfer and begin the next year.
  19. **JMS/VEREGY CONTRACT**  
Mr. Abraham will recommend the Board approve the contract with Johnson Melloh Solutions/Veregy as the Indiana Qualified Energy Services Provider to complete the WCHS/DMS HVAC project.
  20. **SUPERINTENDENT'S CONTRACT**  
The Board will vote on the approval of the Superintendent's Contract and Addendum for July 1, 2021 through June 30, 2026 as submitted.

**21. CORPORATION TREASURER**

Mr. Abraham will recommend the Board approve the transfer of Stephanie Baldwin from the WCHS/DMS Treasurer's position to the Corporation Treasurer's position effective June 1, 2022. Linda Dodd will continue serving as the official Corporation Treasurer during the transition until Stephanie Baldwin is sworn in at the Board meeting on July 12, 2022.

**22. ATHLETIC FIELD GROOMER**

Mr. Abraham will recommend the Board approve the purchase of reconditioned John Deere 1200A w/front blade, center scarifier, and new rear ball field drag from Southeast Turf Equipment, Inc. in the amount of \$9,100.00 including shipping. This purchase will be funded from the 2022 Operation Fund, more specifically the Corporation equipment appropriation.

**23. C-WING HALLWAY WINDOW REPLACEMENT**

Mr. Abraham will recommend the Board approve the quote from Whisenhunt Construction Inc. in the amount of \$66,837.00 for the demolition of existing windows and construction of the new wall and windows in the C-Wing hallway that includes FACS and Special Education classrooms.

**24. FIXED ASSET INVENTORY & DEPRECIATION**

Mr. Abraham will recommend the Board approve the proposal by Duff & Phelps to facilitate a Fixed Asset Inventory for GASB34 Reporting. The cost is \$8,500 initially with recurring costs of \$6,600 every two years. This will meet the new State Board of Accounts requirements.

**H. Future Meeting**

January 11, 2022 at 6:00 p.m., Regular Session

**I. Comments/Correspondence**

**J. Adjournment**

**This meeting is a meeting of the School Board in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be time for public participation as indicated by the agenda.**

**Upon timely request to the Superintendent, the Corporation shall make reasonable accommodation for a disabled person to be able to participate in this activity.**

**The members of Randolph Central School Board of Trustees are regularly updated by the Superintendent and other administrators about happenings in the district. They receive a large packet of information prior to every meeting. They are diligent in reading this information and staying updated on a variety of topics. The Randolph Central Board of School Trustees is committed to the "Best Practices" of the Indiana School Boards Association in that any questions are asked of the Superintendent prior to the meeting, and they come prepared to vote on issues at hand. While it might appear at times that the Board has not given careful consideration to matters on which they vote, they are, in fact, all fully prepared to cast their votes based on the information that is received prior to the meeting.**