

### PROCEEDINGS OF REGULAR / ORGANIZATIONAL MEETING

The Delwood Board of Education met for a regular / organizational meeting on Monday, December 6, 2021 in the Cafeteria of the Delwood School, Delmar, Iowa. Board Secretary Swanson called the meeting to order at 5:30 PM. Directors Meyer, Kilburg, Hackman and Eberhart answered roll call. Also present were Superintendent Fee, School Business Official Adam Crigger, Board Secretary Swanson, and teacher Jess Durkop. Director Filloon was absent.

Board Secretary Swanson asked for nominations for President. Director Meyer nominated Director Eberhart for President. No other nominations, Director Eberhart was voted unanimously for President. President Eberhart then asked for nominations for Vice-President. Director Meyer nominated Director Kilburg for Vice-President. No other nominations, Director Kilburg was voted unanimously for Vice-President.

Director Kilburg moved and Director Meyer seconded the Delwood School Board meet on the 3<sup>rd</sup> Monday of the month at 5:30 PM using Robert's Rules of Order. 4/0, motion approved.

Director Kilburg moved and Director Hackman seconded the committee assignments be accepted as follows: Negotiations – Lyndsey Eberhart and Bree Kilburg, IASB Legislative Network – Ryan Hackman, Wendel Scholarship – Bree Kilburg and Ron Filloon, Clinton County Conference Board – Ron Filloon. All Board members will serve on the Whole Grade Share Committee and the Facility Improvement Committee. 4/0, motion approved.

Director Hackman moved and Director Meyer seconded to approve the list of bank institutions as presented (Clinton National Bank, Fidelity Bank & Trust, Maquoketa State Bank, DeWitt Bank & Trust, Citizens State Bank, First Central State Bank, Iowa Schools Joint Investment Trust) with a \$3,000,000 maximum, also allowing Business Manager Crigger to close the Iowa Schools Joint Investment Trust account and transfer the balance to Clinton National Bank. Delwood would also continue our checking account with Clinton National Bank. 4/0, motion approved.

Director Kilburg moved and Director Hackman seconded to appoint the Ahlers Law firm as the board's legal counsel and allow the superintendent to work with another law firm as directed by the school board. 4/0, motion approved.

At 5:53 PM President Eberhart adjourned the Organizational meeting, and called the regular meeting to order. Directors Meyer, Kilburg, Hackman and Eberhart answered roll call. Also present were Superintendent Fee, School Business Official Adam Crigger, Board Secretary Swanson, Principal Marty Marshall, and teacher Jess Durkop. Director Filloon was absent.

**Administrator's report:** Principal Marshall noted Jackson County Conservation will be in the building on Tuesday and Wednesday of this week. He also shared the music program will be held Thursday, with a matinee at 2:00 PM and the evening performance at 6:30 PM. DARE graduation date has changed, it will now be held on December 16<sup>th</sup> at 1:30 PM in the school gym. On December 17<sup>th</sup>, 4-6 grade students will be singing outside of nursing homes, while the younger students may do the same outside of homes in our area. That afternoon, staff and students will be attending Disney's "Encanto" at the DeWitt Operahouse, an event sponsored by Student Council. Winter FAST assessment will commence on January 10<sup>th</sup>. Work is continuing to get the storage room heat in the Preschool area regulated. Superintendent Fee is looking forward to joining the Delmar Lions for an informal meeting during the first week of January.

The superintendent also noted he will be attending a DALI Conference supported by the AEA from December 14-17 in Naples, Florida.

**Board Reports:** Next board meeting will be held January 17<sup>th</sup> at 5:30 PM.

There were no board requests.

**General Business of the Board**

5.1 Director Kilburg moved and Director Hackman seconded to approve the consent items as follows: agenda; minutes from November 15<sup>th</sup>; claims totaling \$24,674.00; open enrollments in for Alayna and Gabriel Morrow from Maquoketa; and November financials. 4/0, motion approved.

5.2 Superintendent Fee shared further discussion on the epoxy flooring. CGI will be doing a walk-through Tuesday to finalize areas to replace flooring later this summer.

5.3 Director Kilburg moved and Director Hackman seconded to approve the request for allowable growth and supplemental aid for FY 2022 due to open enrollment changes in the amount of \$28,192.00. 4/0, motion approved.

5.4 Director Meyer moved and Director Kilburg seconded to approve the update to the staff handbook, requiring applicable paid leave to be used prior to approving unpaid leave. 4/0, motion approved.

5.5-5.6 Director Hackman moved and Director Meyer seconded to approve the payment of bills due prior to the January board meeting, as well as issuing a check on demand for admission to the DeWitt Operahouse for staff and students on December 17<sup>th</sup>. 4/0, motion approved.

5.7 Director Hackman moved and Director Meyer seconded to approve the bid for Vinton Tuck Pointing to complete the recommended work on the 1889 addition, the gym addition walls, and bricking in some windows currently covered in plywood, in the amount of \$58,083.00. 4/0, motion approved.

5.8 Director Kilburg moved and Director Hackman seconded to approve the bid from AAA Budget Environmental in the amount of \$4,997.00 for asbestos abatement in the carpeted stairs and landings, as well as the 'trophy case' hall, pending no further concerns of the inspector. 4/0, motion approved.

5.9 Business Manager Crigger gave the board an overview of the district's financials, and opened the lines of communication regarding setting goals and identifying wants and needs. Further discussion will take place once these issues and concerns are brought forth.

**Correspondence:** There was no correspondence.

**Audience requests/comments on preceding items:** There were not audience requests or comments.

At 7:14 PM President Eberhart adjourned the meeting.

Submitted by Denise Swanson, Board Secretary