CRESSKILL BOARD OF EDUCATION Regular Meeting, July 27, 2020 Cresskill Borough Hall, 7:00 PM

CALL TO ORDER

The Regular Meeting of the Cresskill Board of Education was held on Monday, July 27, 2020 at Cresskill Borough Hall. The meeting was called to order by President Villani at 7:00 p.m.

President Villani led those present in the Pledge of Allegiance.

ROLL CALL

- PRESENT:Trustee Sally Cummings
Trustee Amy Cusick (attended via telephone)
Trustee Michael DePalo
Trustee Eugene Gorfin
Trustee Dionna Griffin
Trustee Mary Klein
Trustee Raffi Odabashian
President Denise Villani
- ABSENT: Vice President Stephen Moldt

ALSO PRESENT: Michael Burke, Superintendent of Schools/Interim Board Secretary

READING OF THE OPEN PUBLIC MEETING STATEMENT

"The New Jersey Open Public meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the act, The Cresskill Board of Education has caused notice of this meeting taking place in the Cresskill Borough Hall be published by having date, time and place thereof posted in the Cresskill Board of Education office, sent to the Cresskill Library and Cresskill Borough Hall."

INFORMATION ITEMS

August 24 - CBOE Regular Meeting, Cresskill Borough Hall, 7:00 PM September 1 & 2 - Professional Development Days for Staff ONLY September 14 - CBOE Regular Meeting, Cresskill Borough Hall, 7:00 PM September 29 - CBOE Regular Meeting, Cresskill Borough Hall, 7:00 PM

PRESENTATION

Matthew Lee, NJSBA, Annual Board Training

A. Motion to Introduce Consent Agenda

On a motion by Trustee Klein, seconded by Trustee Cusick and carried, the Board introduced the Consent Agenda.

Minutes:	1
Personnel:	1 - 7
Educational Planning	1 - 23
Finance:	1 - 16
Policy:	1

B. Discussion - any item on Consent Agenda - Board of Education Only

Members of the Board discussed various Agenda items.

C. Open floor to public comment on Consent Agenda only Citizens may address the Board of Education on any item listed on the agenda. Citizens will give their name and address when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.

There was no comment from the public.

- D. Close public participation
- E. ROLL CALL VOTE CONSENT AGENDA

				ROLL CALL VOTE
	YES	NO	ABSTAIN	ABSENT
Trustee Cummings	1			
Trustee Cusick	1			
Trustee DePalo	1			
Trustee Gorfin	1			
Trustee Griffin	1			
Trustee Klein	1			

Vice President Moldt			1
Trustee Odabashian	1		
President Villani	1		

BOARD PRESIDENT'S REPORT

President Villani reviewed the upcoming Board Meeting dates and thanked Mr. Lee for his time and his presentation to the Board.

SUPERINTENDENT'S REPORT

Mr. Burke reiterated his commitment to having school open for a full day in September, stating that he continues to be in constant contact with the county and the state.

PUBLIC COMMENT - ANY SUBJECT

Citizens may address the Board of Education on any item not listed on the agenda. Citizens will give their names and addresses when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.

Residents asked about any updates from the state and the county regarding the re-opening of school full time in September. Residents are concerned with mask wearing, air purification, lunch room issues.

TRUSTEE COMMENT

Members of the Board discussed the appointments of Kevin Quinn, Dean of Students, and Paul Wyka, Principal, EHB. Board members also discussed issues related to opening school in September including mask wearing, air purification and the mental health and wellness of students.

MOTION TO ADJOURN

Hearing no further business, the meeting is adjourned on the motion of Trustee Klein, seconded by Trustee Cusick, and approved by unanimous voice vote.

Respectfully submitted,

Michael Burke

Michael Burke Superintendent/Interim Board Secretary

CRESSKILL BOARD OF EDUCATION

CRESSKILL, NEW JERSEY

CONSENT AGENDA

REGULAR MEETING July 27, 2020

MINUTES

1. Approval - June 29, 2020 Regular Meeting Minutes June 29, 2020 Closed Meeting Minutes

PERSONNEL

- 1. Approval Deduction in compensation for Sean Franco, Night Custodian, EHB, \$467.20, for 06/29/2020 and 06/30/2020
- 2. Approval Clinical Practice I and II for Victoria Walkie, Caldwell University Student, with Kacey Terzini, MMS, Fall 2020 and Spring 2021
- 3. Approval Honorarium payment of \$250 each to Kiel McGee, Jonathan DiTore and Jeremy Connelly
- 4. Approval Compensation for Anthony DeMarco, Athletic Trainer, \$50/hour, for preparation, administration and maintenance of requirements for Phase I Return to Play effective 07/13/20 07/31/2020
- 5. Approval Contract for Deborah Trainor, Interim Business Administrator, \$650/day, effective 07/01/2020 12/31/2020
- 6. Approval Appointment of Kevin Quinn, Dean of Students (.6), \$10,000, CMS/CHS, 2020-2021
- 7. Approval Appointment of Paul Wyka, Principal of Edward H. Bryan School, \$120,000/year (pro-rated), effective January 1, 2021, 2020-2021

EDUCATIONAL PLANNING

- 1. Approval Conferences/Workshops/Travel
- 2. Approval Comprehensive Equity Plan Statement of Assurance for 2020-2021
- Approval Words of Literacy consultants for literacy staff development for grades K to 8 for 24 days total, \$1,750/day, totaling \$42,000, the majority to be funded by ESSA grant
- 4. Approval In-state approved private school, Banyan School, 202 days, \$314.25/day, totaling \$63,478.50, for the 2020-2021 school year
- 5. Approval In-state approved private school, Phoenix Center, 180 days, \$379.29/day, totaling \$68,272.20, for the 2020-2021 school year
- 6. Approval In-state approved private school, Chapel Hill Academy, 210 days, \$352/day, totaling \$73,920, for the 2020-2021 school year
- 7. Approval In-state approved private school, Paradigm Therapeutic Day School, 180 days, \$395.20/day, for the 2020-2021 school year
- 8. Approval In-state approved private school Reed Academy, 210 days, \$557.05/day, totaling \$116,980.50,for the 2020-2021 school year

9.	Approval -	In-state approved private school, EPIC, 210 days, \$543.83/day, totaling \$114,204.30, for the 2020-2021 school year
10.	Approval - totaling	In-state approved private school, Felician School, 205 days, \$324.02/day, \$66,424.10, for the 2020-2021 school year
11.	Approval -	In-state approved private school, Benway School, 214 days, \$394.45/day, totaling \$84,412.30, for the 2020-2021 school year
12.	Approval -	In-state approved private school, Barnstable Academy, \$48,750, for the 2020-2021 school year.
13.	Approval -	In-state approved private school, Fusion Academy, \$60,590, for the 2020-2021 school year
14.	Approval -	In-state approved private school, Forum School, 201 days, \$405.99/day, totaling \$81,603.99, for the 2020-2021 school year
15.	Approval -	In-state approved private school, Holmstead School, 180 days, #328.10/day, totaling \$59.058, for the 2020-2021 school year
16.	Approval -	In-state approved private school, Holmstead School, 180 days, \$328.10/day, totaling \$59,058, for the 2020-2021 school year
17.	Approval -	In-state approved private school, Sage Day M.S.,180 days, \$359/day, totaling \$64,620, for the 2020-2021 school year
18.	Approval -	In-state approved private school, Barnstable Academy, \$48,750, for the 2020-2021 school year
19.	Approval -	Georgette Dickman, reading specialist, 2x/week, 60 minutes/session, 10 sessions, \$140/hour, totaling \$1,400, effective 07/06/20 through 08/06/20
20.	. Approval - for	Remote learning field trip to Tenafly Nature Center, "Creature Double Feature" Kristyn Verderese's extended year program students, \$60 on 07/09/20
21.	Approval -	Remote learning field trip to Shua Life Skills - Yogarate Program, 3 classes at \$100/class, totaling \$300, for Kristyn Verderese's extended year program students, on 07/16, 07/23, and 07/30/2020
22.	Approval -	Remote learning field trip to Tenafly Nature Center, "Have to Have a Habitat" for Kristyn Verderese's extended year program students, \$60 on 08/06/20
23	. Approval -	Advancement to Phase 2 Return to Play effective August 10, 2020

FINANCE

- 1. Approval Bills for July 2020
- 2. Approval Additional Bills for June 2020
- 3. Approval Board Secretary's Report forJune 2020
- 4. Approval Monthly Reconciliation for June 2020
- 5. Approval Transfer Report for June 2020
- 6. Approval Payment of bills for August 2020
- 7. Approval Award gas supply to Plymouth Rock Energy
- 8. Approval Payment of Request #1 (\$12,727.62) from Salazar & Associates
- 9. Approval Revised Application and Agreement for Use of Public School Facilities (COVID 19)
- 10. Approval KCB Payroll Consulting
- 11. Approval Renewal of Dual Use application for EHB Media Center
- 12. Approval Renewal of Dual Use application for Merritt Media Center
- 13. Approval Renewal of Dual Use application for Merritt Kindergarten wing

- 14. Approval Stop payments on old outstanding checks
- 15. Approval Accept \$1,000 donation from staff member Jonathan Lee and wife Hyunsoom Im
- 16. Approval Revised NJ State Aid resulting in a decrease of \$134,649, to be appropriated from General Fund surplus for the 2020-2021 school year

POLICY

1. Approval - First Reading of 5200 Attendance, Regulation (Revised)

July 27, 2020 Regular Meeting MINUTES **MINUTES**:

1. Resolved, that the Board of Education, upon recommendation of the Superintendent, approve the minutes of:

June 29, 2020 - Regular Meeting Minutes June 29, 2020 - Closed Meeting Minutes

PERSONNEL:

- 1. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the deduction in compensation for **Sean Franco**, Night Custodian, Edward H. Bryan School, \$467.20 for June 29, 2020 and June 30, 2020
- Resolved, that the Board of Education, upon recommendation of the Superintendent, approve Clinical Practice I and II for Victoria Walkie, Caldwell University Student, with Kacey Terzini, MMS, Fall 2020 and Spring 2021
- Resolved, that the Board of Education, upon recommendation of the Superintendent, approve the honorarium payment of \$250 each to Kiel McGee, Jonathan DiTore and Jeremy Connelly, for their custodial services in Cresskill Middle/High School from July 15, 2020 through July 20, 2020.
- **4. Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve compensation for **Anthony DeMarco**, Athletic Trainer, \$50/hour, for preparation, administration and maintenance of requirements for Phase I Return to Play effective July 13, 2020 through July 31, 2020.
- **5. Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the contract of **Deborah Trainor**, Interim Business Administrator, \$650/day, effective July 1, 2020 through December 31, 2020.
- **6. Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **Kevin Quinn**, Dean of Students (.6 position), Cresskill Middle/High School, \$10,000, for the 2020-2021 school year.
- **7. Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve **Paul Wyka**, Principal of Edward H. Bryan School, \$120,000/year (pro-rated), effective January 1, 2021, for the 2020-2021 school year.

EDUCATIONAL PLANNING:

1. BE IT RESOLVED, that, subject to the applicable restrictions and requirements set forth in the New Jersey travel payment guidelines as established by the Department of the Treasury, as well as those guidelines established by the Office of Management and Budget, except to the extent that said guidelines conflict with the provisions of Title 18A of the New Jersey Statutes, the Board upon the recommendation of the Superintendent, hereby approves travel related to attendance, as well as the payment and/or reimbursement for the allowable costs and expenses

associated with the attendance at the conferences or workshops for the professional staff as noted, so long as said costs and/or expenses are consistent with the provisions of N.J.S.A. 18A:12-11.

Name:	Zoheab Quraishi
Date(s):	July 27, 2020 - July 31, 2020
Conference:	AP Summer Institute through Rice University for
	AP Physics
Location:	online
Fee:	\$645
Mileage:	N/A

- 2. Resolved, that the Board of Education, upon recommendation of the Superintendent, approve the Comprehensive Equity Plan Statement of Assurance for the 2020-2021 school year.
- **3. Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the contracts from **Words of Advice Literacy Consultants** (WOA) to provide Cresskill School District with literacy staff development during the 2020-2021 school year at a cost of \$1,750 per day, the majority of which will be funded by the ESSA grant:

Grade	Number of Days	Cost
K - 2	11	\$19,250
3 - 8	8	\$14,000
6 - 8	5	\$8,750

- 4. Resolved, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2020-2021 school year approve the following service for student #1051653629, In-state approved private school, Banyan School, 202 days, \$314.25/day, totaling \$63,478.50, effective July 1, 2020 through June 21, 2021.
- Resolved, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2020-2021 school year approve the following service for student #1916644851, In-state approved private school, Phoenix Center, 180 days, \$379.29/day, totaling \$68,272.20, effective July 6, 2020 through June 23, 2021.
- Resolved, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2020-2021 school year approve the following service for student #4308293714, In-state approved private school, Chapel Hill Academy, 210 days, \$352/day, totaling \$73,920, effective July 6, 2020 through June 18, 2021.
- Resolved, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2020-2021 school year approve the following service for student #2573176170, In-state approved private school, Paradigm Therapeutic Day School, 180 days, \$395.20/day, effective September 8, 2020 - June 2021.

- Resolved, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2020-2021 school year approve the following service for student #2847974857, In-state approved private school Reed Academy, 210 days, \$557.05, totaling \$116,980.50, effective July 2020 through June 2021.
- Resolved, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2020-2021 school year approve the following service for student #9052726103, In-state approved private school, EPIC, 210 days, \$543.83/day, totaling \$114,204.30, effective July 2020 through June 2021.
- Resolved, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2020-2021 school year approve the following service for student #3258610630, In-state approved private school, Felician School, 205 days, \$324.02/day, totaling \$66,424.10, effective July 1, 2020 through June 15, 2021.
- Resolved, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2020-2021 school year approve the following service for student #4793581259, In-state approved private school, Benway School, 214 days, \$394.45/day, totaling \$84,412.30, effective September 8, 2020 through June 2021.
- 12. Resolved, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2020-2021 school year approve the following service for student #3971135007, In-state approved private school Barnstable Academy, \$48,750, effective for the 2020-2021 school year.
- Resolved, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2020-2021 school year approve the following service for student #1103438562, In-state approved private school, Fusion Academy, \$60,590, effective for the 2020-2021 school year.
- 14. Resolved, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2020-2021 school year approve the following service for student #2091100987, In-state approved private school, Forum School, 201 days, \$405.99/day, totaling \$81,603.99, for the 2020-2021 school year.
- Resolved, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2020-2021 school year approve the following service for student #1879340183, In-state approved private school, Holmstead School, 180 days, #328.10/day, totaling \$59,058, for the 2020-2021 school year.
- 16. Resolved, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2020-2021 school year approve the following service for student #6714092822, In-state approved private school, Holmstead School, 180 days, \$328.10/day, totaling \$59,058, for the 2020-2021 school year.
- Resolved, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2020-2021 school year approve the following service for student #8233866903, In-state approved private school, Sage Day M.S.,180 days, \$359/day, totaling \$64,620, for the 2020-2021 school year.
- Resolved, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2020-2021 school year approve the following service for student #3289478147, In-state approved private school, Barnstable Academy, \$48,750, for the 2020-2021 school year.

- Resolved, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2020-2021 school year approve the following service for student #3320625486, Georgette Dickman, reading specialist, 2x/week, 60 minutes/session, 10 sessions, \$140/hour, totaling \$1,400, effective July 6, 2020 through August 6, 2020.
- 20. Resolved, that the Board of Education, upon recommendation of the Superintendent, approve remote learning field trip to Tenafly Nature Center, "Creature Double Feature" for Kristyn Verderese's extended year program students, \$60 on July 9, 2020.
- **21. Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve remote learning field trip to **Shua Life Skills Yogarate Program**, 3 classes at \$100/class, totaling \$300, for Kristyn Verderese's extended year program students, on July 16, 23, and 30, 2020.
- **22. Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve remote learning field trip to Tenafly Nature Center, "**Have to Have a Habitat**" for Kristyn Verderese's extended year program students, \$60 on August 6, 2020.
- **23. Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the advancement to **Phase 2 Return to Play** effective August 10, 2020.

FINANCE:

1.	Resolved , that the Board of Education, upon the recommendation of the Superintendent,
	approve the Bill List July 2020. (Attachment F-1A)

Fund 10	General Fund	\$3	45,248.50
Fund 20	Special Revenue	\$	0.00
Fund 30	Capital Projects	\$	0.00
Fund 40	Debt Service	\$	0.00
Fund 60	Cafeteria Account	\$	100.00
Total		\$3	45,348.50

2. Resolved, that the Board of Education, upon the recommendation of the Superintendent, approve the additional Bill List June 2020. (Attachment F-1B)

Fund 10	General Fund	\$1,166,659.00	
Fund 20	Special Revenue	\$	10,815.60
Fund 30	Capital Projects	\$	76,188.61

Fund 40	Debt Service	\$	0.00
Fund 60	Cafeteria Account	\$	0.00
Total		\$1,253,0	663.21

Void Checks

Fund 10

\$99.98

- **3. Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the Board Secretary's Report for the month ending June 30, 2020 and certify that no major account has been over expended in violation of NJAC 6A:23-2.11(c) 3K, and that, pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1 sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Attachment F-2)
- Resolved, that the Board of Education, upon the recommendation of the Superintendent, approve the Monthly Reconciliation Report for the month ending June 30, 2020. (Attachment F-3)
- **5. Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the budget transfers for the month of June 2020. (Attachment F-4)
- **6. Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the Business Administrator to pay August 2020 bills.
- 7. WHEREAS, on June 30, 2020 the Cresskill Board of Education conducted an EMEX Reverse Auction in order to procure natural gas for Cresskill Board of Education; and which yielded the Pricing Summary as seen in attachment "EMEX Pricing Summary",

AND WHEREAS, the lowest responsible bidder was Indra Energy,

AND WHEREAS, IndraEnergy was not awarded the bid because its bandwidth tolerance was 25% and it would not consider revising the bandwidth tolerance to 100%,

AND WHEREAS, Cresskill Board of Education has determined to move forward with the second lowest bidder which revised its bid to reflect 100% bandwidth tolerance,

AND WHEREAS, in accordance with the provisions of the Public Schools Contract Law, N.J.S.A. 18A:18A-1 et seq;

NOW, THEREFORE BE IT RESOLVED, that the Cresskill Board of Education award the contract for the gas supply to the next lowest responsible bidder, **Plymouth Rock Energy**, who will supply gas, effective August 1, 2020, at a fixed rate of \$0.48490/therm for a term of 36 months with a bandwidth tolerance of 100%.

 Resolved, that the Board of Education, upon the recommendation of the Superintendent and district architect, DiCara Rubino Architects, approve Payment of Request #1 from Salazar & Associates in the amount of \$12,727.62 for work completed to date on Project 3680-Change in

Use for OT/PT and SGI at Edward H. Bryan School.

- 9. Resolved, that the Board of Education, upon the recommendation of the Superintendent, approve the use of the Revised Application and Agreement for Use of Public School Facilities (COVID 19).
- **10. Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the agreement with **KCB Payroll Consulting**, **LLC**, as a professional service for the 2020/2021 school year.
- **11. Resolved,** that the Board of Education, upon recommendation of the Superintendent, approve the **renewal of the Dual Use Application for Edward H. Bryan Elementary School**, for the 2020-2021 school year. The district is requesting dual use for Basic Skills and Resource Room in the Media Center.
- **12. Resolved,** that the Board of Education, upon recommendation of the Superintendent, approve the **renewal of the Dual Use Application for Merritt Memorial Elementary School**, for the 2020-2021 school year. The district is requesting dual use for Basic Skills and Resource Room in the Media Center.
- **13. Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the **renewal of the Dual Use Application for Merritt Memorial Elementary School**, for the 2020-2021 school year. The district is requesting dual use for Basic Skills and Resource Room in the common area in the Kindergarten wing.
- **14. Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the following stop payment(s) on check(s) believed to be lost:

Check #	Amount	Date
44986	1,934.24	11/22/2017
44937	212.00	11/8/2017
44394	75.00	8/21/2017
44000	65.00	5/18/2017
43822	150.00	4/5/2017
46429	125.00	9/17/2018

General Account - 7047885307

45424	123.31	2/23/2018
45125	623.43	2/18/2018

Scholarship Account: 7047885331

Check #	Amount	Date
1835	300.00	06/10/2019
1851	250.00	06/10/2019
1996	500.00	06/11/2020

Middle/High School Student Activity Fund - 704 78 85404

Check #	Amount	Date
12498	81.00	01/23/2018
12556	243.00	02/15/2018
12688	982.58	04/11/2018
12666	250.00	04/11/2018
12736	225.00	04/11/2018
12793	225.00	04/13/2018
13106	85.00	08/13/2018
13246	1,260.00	10/10/2018
13366	200.00	12/17/2018
13479	90.00	02/06/2019

13480	81.00	02/06/2019
13747	97.00	06/06/2019
13802	282.00	09/03/2019

- **15. Resolved,** that the Board of Education, upon recommendation of the Superintendent, approve and accept the donation of \$1,000 from staff member Jonathan Lee and his wife Hyunsoom Im.
- **16. Resolved,** that the Board of Education, upon recommendation of the Superintendent, approve the revised state aid.

Whereas, on July 10, 2020 the New Jersey Department of Education (NJDOE) posted revised state aid notices for districts which indicated a decrease in state aid compared to the district's February 27, 2020 state aid notice; and

Whereas, districts may increase the amount of unassigned general fund surplus budgeted in the original budget certified for taxes to provide the resources necessary to address the reduction to 2020-2021 state aid; and

Whereas, NJDOE grants this permission pursuant to N.J.S.A. 18A:22-8.1 and N.J.A.C. 6A:23A-13.3 (b) and (c);

NOW THEREFORE BE IT RESOLVED that the Cresskill Board of Education appropriate \$134,649 from general fund surplus into the 2020-2021 budget.

POLICY:

1. First Reading of the following Regulation

5200 - Attendance, Regulation (Revised)