

**SCHUYLKILL HAVEN AREA SCHOOL DISTRICT
MINUTES OF THE REGULAR BOARD MEETING**
December 7, 2016

The Board of School Directors of the Schuylkill Haven Area School District met in regular monthly session in the Hale Board Room on the above date beginning at 7:15 pm. President Jacoby took roll call and the following members of the Board responded:

- Mr. Scott Jacoby
- Mr. Eric Felty
- Mrs. Diana McGoey
- Mr. Kevin Weiser
- Mrs. Melissa Strauch
- Mrs. Hess
- Mrs. Becky Ulsh
- Absent for personal reasons:
 - Mrs. Crystal McGarry
 - Mrs. Jennifer Stoyer
- Student presenters:
 - Eve Hasenauer
 - Erika Hoffman
 - Olivia Lang
 - Martina McAfee
 - Lindsey McAllister
- Administrators listed below:
 - Mr. Matt Buletza
 - Mr. Matthew Horoschak
 - Mrs. Rene' Reese
 - Mr. Dennis Siket
 - Mrs. Sarah Yoder
- Business Manager Mrs. Kim Umphrey
- Solicitor Attorney James Caravan
- Superintendent Mrs. Lorraine Felker
- Visitors & Guests:
 - Mr. Jordan Fees
 - Mrs. Melissa Hoffman
 - Ms. Tara Lang
 - Mr. Jay Newswanger
 - Ms. Shea Singley

Secretary Felty proceeded with the reading of the Regular Board Meeting minutes held November 18, 2016. Mr. Felty moved to dispense with further reading of the minutes and to approve the minutes as recorded, all members having received copies of the same. Mrs. Hess seconded the motion, which carried unanimously.

The Treasurer's Report and Depository Report for December is not included this month. Mrs. Umphrey informed the board due to December's early board meeting all bank statements were not received. December's report will be presented for approval at the January, 2017 Board Meeting.

President Jacoby asked for any Secretary report. Mr. Felty did not have anything to report.

President Jacoby then called for public comments and received none.

Matt Buletza introduced 7th grade students who presented Planet Walk. Under artist-in-residence Jordan Fees, the students explained the project initiative. A walkable scale model of the solar system, both planet size and distances between them, will be constructed and located in Schuylkill Haven. The walk begins with the Sun located at the Little League field and concludes at the Walk In Art Center. Area businesses along with NASA have agreed to support their project effort.

The following **REPORT OF THE STUDENT ACTIVITIES COMMITTEE** was presented by Mrs. Hess:

The Student Activities Committee met December 7, 2016. In attendance was Director:

- Mrs. Melissa Strauch
- Mr. Kevin Weiser

Also present were:

- Visitors:
 - Mr. Chuck Grabusky
 - Mr. Jay Newswanger
 - Ms. Shea Singley
- Administrators listed below:
 - Mr. Matt Buletzka
 - Mr. Matt Horoschak
 - Dr. Susan Morgan
 - Mrs. René Reese
 - Mr. Dennis Siket
 - Mrs. Sarah Yoder
- Athletic Director Mr. Scott Buffington
- Solicitor Attorney James Caravan
- Business Manager Mrs. Kim Umphrey
- Superintendent Mrs. Lorraine Felker

The following are the minutes of the meeting together with any recommendations for Board consideration:

1. The facilities requests as presented are recommended for approval.

The School Board, on motion of Mrs. Hess, seconded by Mrs. Ulsh, approved the facilities requests as presented. Motion carried unanimously.

2. The Committee recommends the appointment of Ms. Caitlin McGarry as Winter Youth Swim Team Head Coach at the contracted rate effective with completion of any required paperwork.

The School Board, on motion of Mrs. Hess, seconded by Mrs. Ulsh, approved recommends the appointment of Ms. Caitlin McGarry as Winter Youth Swim Team Head Coach at the contracted rate. Roll call vote: All voted aye.

3. The appointment of Mrs. Rebecca Netznik as Volunteer Winter Youth and Varsity Swim Coach for the 2016-17 season is recommended.

The School Board, on motion of Mrs. Hess, seconded by Mrs. McGoey, approved the appointment of Mrs. Rebecca Netznik as Volunteer Winter Youth and Varsity Swim Coach for the 2016-17 season. Motion carried unanimously.

4. Upon the recommendation of Athletic Director Mr. Buffington, the Committee recommends suspending the Middle School Wrestling Program for the 2016-17 season.

The School Board, on motion of Mrs. Hess, seconded by Mrs. McGoey, approved suspending the Middle School Wrestling Program for the 2016-17 season. Roll call vote: All voted aye.

5. The Committee recommends the appointment of Mr. Brandon Costenbader and Mr. Corey Gipe as Volunteer Wrestling Coaches for the 2016-17 season.

The School Board, on motion of Mrs. Hess, seconded by Ulsh, approved the appointments of Mr. Brandon Costenbader and Mr. Corey Gipe as Volunteer Wrestling Coaches for the 2016-17 season. Motion carried unanimously.

6. Athletic Director Mr. Buffington informed the Committee with the winter sports student signup numbers:

Boys Basketball: 18	Girls Basketball: 11
Boys Jr. High Basketball: 7 th grade-7	Swimming: 11 female/6 male
8 th grade-9	Wrestling: 11

The following **REPORT OF THE SCHOOL PLANT COMMITTEE** was presented by Mrs. McGoey:

The School Plant Committee met December 7, 2016. In attendance were Directors:

- Mrs. Diana McGoey
- Mr. Kevin Weiser

Also present were:

➤ Visitors:	➤ Administrators listed below:
Mr. Chuck Grabusky	Mr. Matt Buletza
Mr. Jay Newswanger	Mr. Matt Horoschak
Ms. Shea Singley	Dr. Susan Morgan
	Mrs. René Reese
	Mr. Dennis Siket
	Mrs. Sarah Yoder
	➤ Building & Grounds Supervisor Mr. Ken Albitz
	➤ Solicitor Attorney James Caravan
	➤ Business Manager Mrs. Kim Umphrey
	➤ Superintendent Mrs. Lorraine Felker

The following are the minutes of the meeting together with any recommendations for Board consideration:

1. The Committee recommends the transfer of Mrs. Barbara Moyer from Elementary Cafeteria Head Cook to High School Cafeteria Aide effective November 17, 2016.

The School Board, on motion of Mrs. McGoey, seconded by Mrs. Ulsh, approved the transfer of Mrs. Barbara Moyer from Elementary Cafeteria Head Cook to High School Cafeteria Aide effective November 17, 2016. Roll call vote: All voted aye.

2. Acceptance of Mr. George Lesko's resignation as Technology Technician effective December 16, 2016, is recommended.

The School Board, on motion of Mrs. McGoey, seconded by Mr. Weiser, approved Mr. George Lesko's resignation as Technology Technician effective December 16, 2016. Motion carried unanimously.

3. The Committee recommends denying the grievance of employee #39343.

The School Board, on motion of Mrs. McGoey, seconded by Mrs. Strauch, approved denying the grievance of employee #39343. Motion carried unanimously.

An executive entered into an executive session for student discipline and personnel reasons. Included were the Board, Mr. Jacoby and Mrs. Felker. In addition, Mrs. Yoder and Mr. Siket were included in the 1st part of the session, and Mr. Buletza and Mrs. Reese in the 2nd part of the session.

The following **REPORT OF THE EDUCATION COMMITTEE** was presented by Mr. Felty:

The Education Committee met on December 7, 2016. In attendance were Directors:

- Mr. Eric Felty
- Mrs. Diana McGoey
- Mrs. Melissa Strauch
- Mrs. Rebecca Sterner Ulsh

Also present were:

➤ Visitors:	➤ Administrators listed below:
Mr. Chuck Grabusky	Mr. Matt Buletza
Mr. Jay Newswanger	Mr. Matt Horoschak
Ms. Shea Singley	Dr. Susan Morgan
	Mrs. René Reese
	Mr. Dennis Siket
	Mrs. Sarah Yoder
	➤ Solicitor Attorney James Caravan
	➤ Business Manager Mrs. Kim Umphrey
	➤ Superintendent Mrs. Lorraine Felker

The following are the minutes of the meeting together with any recommendations for Board consideration:

1. The 2017-2018 SHASD Calendar is recommended for adoption as presented.

The School Board, on motion of Mr. Felty, seconded by Mrs. Hess, approved the 2017-2018 SHASD Calendar. Motion carried unanimously.

**Schuylkill Haven Area School Calendar
2017-2018 School Year**

July 4, 2017	Tuesday, Independence Day Holiday – Schools Closed
August 22, 2017	Tuesday, Inservice Day – Teachers Only – 8:00 AM-1:00 PM
August 23 and 24, 2017	Wednesday and Thursday, Act 80 Days – Teachers Only – 8:00 AM-1:00 PM
August 28, 2017	Monday, First Day of School
September 1, 2017	Friday, Students Early Dismissal - 1:00 PM
September 4, 2017	Monday, Labor Day – Schools Closed
October 9, 2017	Monday, Inservice Day – Teachers Only – 8:00 AM-1:00 PM
October 27, 2017	Friday, Students Early Dismissal - 12:00 PM, Act 80 ½ Day
November 21, 2017	Tuesday, Students Early Dismissal - 1:00 PM
November 22, 2017	Wednesday, Early Dismissal – 1:00 PM
November 23, 24 and 27, 2017	Thursday, Friday, Monday – Schools Closed – Thanksgiving Recess
December 22, 2017	Friday, 1:00 Early Dismissal
December 25, 2017 through January 2, 2018	Winter Holiday Recess – Schools Closed (January 2 – Snow Make-Up Day)
January 3, 2018	Wednesday, Schools Reopen
January 15, 2018	Monday, Inservice Day – Teachers Only – 8:00 AM-1:00 PM, (Snow Make-Up Day)
January 17, 2018	90 th Day of School
February 19, 2018	Monday, Presidents Day – Schools Closed (Snow Make-Up Day)
March 30, 2018	Good Friday – Schools Closed
March 28, 29, April 2, 3, 2018	Easter Recess/Snow Make-Up Days
April 20, 2018	Friday, Students Early Dismissal - 12:00 PM, Act 80 ½ Day
May 28, 2018	Monday, Memorial Day – Schools Closed
May 31, 2018	Thursday, 1:00 Students Early Dismissal
June 1, 2018	Friday, 10:30 Early Dismissal Last Day of School for Students
June 4, 2018	Monday, Inservice Day – Teachers Only – 8:00 AM-1:00 PM
June 5, 2018	Tuesday, Inservice Day – Teachers Only – 8:00 AM-1:00 PM

Month	Inservice	Teaching Days	Pupil Days	Total Teachers	Total Pupils
July	0	0	0	0	0
August	1	6	4	7	4
September	0	20	20	27	24
October	1	21	21	49	45
November	0	19	19	68	64
December	0	16	16	84	80
January	1	20	20	105	100
February	0	19	19	124	119
March	0	19	19	143	138
April	0	19	19	162	157
May	0	22	22	184	179
June	2	1	1	187	180
Total Days	5	182	180	187	180

Weather Emergency Make-Up Days – Scheduled as follows:

1. Tuesday, January 2, 2018
2. Monday, January 15, 2018
3. Monday, February 19, 2018
4. Wednesday, March 28, 2018
5. Tuesday, April 3, 2018
6. Thursday, March 29, 2018
7. Monday, April 2, 2018

Additional weather emergency days may be made up by extending the school calendar the required number of days in June, 2018.

Adopted: December 7, 2016

2. Acceptance of Mrs. Heather Wojciechowsky's resignation as Speech & Language Therapist effective November 30, 2016, is recommended.

The School Board, on motion of Mr. Felty, seconded by Mrs. McGoey, approved Mrs. Heather Wojciechowsky's resignation as Speech & Language Therapist effective November 30, 2016. Motion carried unanimously.

3. High School Principal presented proposals for changes to the 2017-18 course catalog. No action is needed at this time.
4. The Committee recommends approval of discipline agreements for Student #5414 and Student #10844 as presented.

The School Board, on motion of Mr. Felty, seconded by Mrs. McGoey, approved discipline agreements for Student #5414 and Student #10844. Roll call vote: All voted aye.

5. Adoption of the Foster Care Transportation Procedures is recommended.

The School Board, on motion of Mr. Felty, seconded by Mr. Weiser, approved adoption of the Foster Care Transportation Procedures. Roll call vote: All voted aye.

6. The unpaid leave request of Mrs. Patricia O'Brien from December 6 through December 9 is recommended.

The School Board, on motion of Mr. Felty, seconded by Mrs. McGoey, approved the unpaid leave request of Mrs. Patricia O'Brien from December 6 through December 9. Motion carried unanimously.

7. The FMLA leave of Mrs. Justina Colella from on or about February 28, 2017, through the remainder of the 2016-17 school year is recommended.

The School Board, on motion of Mr. Felty, seconded by Mrs. Ulsch, approved the FMLA leave of Mrs. Justina Colella from on or about February 28, 2017, through the remainder of the 2016-17 school year. Motion carried unanimously.

8. The FMLA leave request of Mrs. Elizabeth Good from on or about June 2, 2017, through January 2, 2018, is recommended.

The School Board, on motion of Mr. Felty, seconded by Mr. Weiser, approved the FMLA leave request of Mrs. Elizabeth Good from on or about June 2, 2017, through January 2, 2018. Motion carried unanimously.

9. The Committee authorizes the Middle School to proceed with the Planet Walk Project.

The School Board, on motion of Mr. Felty, seconded by Mrs. Strauch, approved the Middle School to proceed with the Planet Walk Project. Roll call vote: All voted aye.

The following **REPORT OF THE FINANCE COMMITTEE** was presented by Mr. Felty:

The Finance Committee met December 7, 2016. In attendance was Director:

➤ Mr. Eric Felty

Also present were:

- Visitors:
 - Mr. Chuck Grabusky
 - Mr. Jay Newswanger
 - Ms. Shea Singley
- Administrators listed below:
 - Mr. Matt Buletza
 - Mr. Matt Horoschak
 - Dr. Susan Morgan
 - Mrs. René Reese
 - Mr. Dennis Siket
 - Mrs. Sarah Yoder
- Solicitor Attorney James Caravan
- Business Manager Mrs. Kim Umphrey
- Superintendent Mrs. Lorraine Felker

The following are the minutes of the meeting together with any recommendations for Board consideration:

1. The Committee recommends approval of the Sterling Act Tax Credit as presented.

The School Board, on motion of Mr. Felty, seconded by Mr. Weiser, approved the Sterling Act Tax Credit. Motion carried unanimously.

2. Business Manager Mrs. Kimberly Umphrey presented the Committee with several possible scenarios based on potential Act 1 limits.
3. The Committee recommends authorizing Business Manager Mrs. Kim Umphrey to release the single audit prior to approval to all agencies requiring such release.

The School Board, on motion of Mr. Felty, seconded by Mrs. McGoey, approved Business Manager Mrs. Kim Umphrey to release the single audit prior to approval to all agencies requiring such release. Motion carried unanimously.

4. The bills for the month of December are presented and recommended for payment. The Committee recommends authorization to pay incoming December invoices with ratification at the January meeting.

The School Board, on motion of Mr. Felty, seconded by Mrs. Hess, approved payment of December bill and payment of incoming December invoices with ratification at the January meeting. Roll call vote: All voted aye.

The following **REPORT AND MEMORANDUM OF THE SUPERINTENDENT** was presented by Mrs. Felker:

The Winter break begins with an early dismissal on the 23rd and ends with the start of classes on January 3, 2017.

On behalf of SHASD, we wish everyone a safe and wonderful Christmas holiday!

Statistical information, activities accounts and administration reports were included with the Superintendent's Report.

Meeting adjourned with motion by Mrs. McGoey and seconded by Mrs. Ulsh at 7:27 pm.

Respectively submitted,

Eric R. Felty
School Board Secretary

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