



REGULAR BOARD MEETING - REVISED

Keene-Riverview Elementary, MPR, 832 Park Avenue

Tuesday, June 7, 2016 07:00 PM

I. 6:00 p.m. - Call to Order

II. 6:00 - 7:00 p.m. - Executive Session: To discuss potential litigation with legal counsel RCW 42.30.110 (1) (i)

III. 7:00 p.m. - Resume Regular Board Meeting

a. Pledge of Allegiance

b. Approval of Agenda

c. Communications

[Key Leader Luncheon \(p. 4\)](#)

d. Recognition:

- FBLA - State Winners to Attend National Leadership Conference
- Prosser Mustang CIA Coalition - State Winners of Professionalism and Presentation Style
- Prosser FFA Novice Parliamentary Procedure Team State Winners to Attend National Convention
- Tye Taylor - Elected 2016/17 Washington State FFA Vice-President
- Prosser School District Retirees
- Student Representatives to the Board of Directors

IV. Information Items:

V. Protocol for Addressing Board:

[Welcome to the Board Meeting \(p. 5\)](#)

VI. Hearing of Visitors:

VII. Reports:

a. Assistant Superintendent's Report

b. Business Manager's Report

c. Superintendent's Report

d. Board Members' Reports

e. Student Representatives' Reports

VIII. Consent Items:

a. Certificated Personnel

[Cert - June 7, 2016 \(p. 6\)](#)

b. Classified Personnel

[Class - June 7, 2016 \(p. 7\)](#)

c. Approval of Minutes

[Regular Board Meeting - May 24, 2016 \(p. 8\)](#)

d. Contracts and Personal Service Agreements

[Contracts and Agreements \(p. 19\)](#)

e. Volunteer Coaches

IX. Old Business:

X. Action Items: REVISED

a. 2016 PHS Summer Programs/Risk Management

[PHS Summer Programs \(p. 20\)](#)

b. Vouchers

[Payable June 10, 2016 \(p. 25\)](#)

c. Football Coaches' League Training

[FB Coaches' Training \(p. 46\)](#)

d. Resolution No. 03-16: Delegating Authority to WIAA

[Resolution No. 03-16 \(p. 48\)](#)

e. Donation from Fraternal Order of Eagles #2647 to WOOSH Club

[Eagles Donation \(p. 50\)](#)

f. Amendment to Policy No. 1400: Meeting Conduct, Order of Business and Quorum - FIRST READING

[Policy 1400 Amendment \(p. 51\)](#)

g. Out-of-State Travel: Prosser FFA Students to National Convention - Indianapolis, IN

[FFA National Convention \(p. 54\)](#)

h. Approval of Consultant Services Contract for Mathematics Curriculum Training

[Mathematics Curriculum Contract \(p. 55\)](#)

i. Approval of Consultant Services Contract for English Language Arts Curriculum Training

[English Language Arts Curriculum Contract \(p. 56\)](#)

j. Donation from Patsy Mercer to WOOSH Club - REVISED

[Mercer Donation \(p. 57\)](#)

k. Resignation of Board Member - REVISED

[Resignation \(p. 58\)](#)

XI. Discussion Items: REVISED

a. Policy No. 3210: Nondiscrimination

[Policy 3210 \(p. 59\)](#)

b. Using School District Facilities for Funerals - REVISED

XII. Adjournment:

XIII. Future Meetings:

Special Board Meeting to Evaluate the Superintendent, June 13, 2016, Staff Development Room, 6:00 p.m.
Regular Board Meeting, June 21, 2016, Keene-Riverview Elementary MPR, 7:00 p.m.



**YOU'RE
INVITED!**

*Annual Key leader & Coalition
Recognition Luncheon
June 16th from noon-1:30pm
PUD Conference Room*

**Plan to come and join the discussion
and celebration of this years
program successes and
the presentation of next year's plan.**

**Please RSVP by June 12th
for no cost luncheon event!**

*To RSVP and for more information
contact Jennifer Dorsett at 509-851-1348 or
Email: Jennifer.dorsett.sac@gmail.com*

SCHOOL BOARD MEETINGS

Prosser School District No. 116 * 1126 Meade Avenue, Suite A * Prosser, WA 99350

Welcome to a meeting of Prosser School District Board of Directors!

Your views and interest in education are important to us and to your schools. Whether your visit is for the purpose of bringing information to the board's attention, solving a problem, or simply to see what's going on, we hope you'll feel welcome and comfortable at this meeting. We also hope that you will leave with a better understanding of your school district and its board of directors.

How the Board Operates

As the board meeting progresses, you may notice that there is quick action on some items. This is because the board generally considers an issue for several meetings before taking action, and also because background materials on the various items are sent to members for their careful study prior to the meeting. Sometimes the board will approve a motion that encompasses many items. These items, grouped under the "consent" portion of the agenda, are considered routine. You'll be able to follow the action more carefully if you pick up a copy of the agenda that is available.

Board members are: Bill Jenkin, President; Dr. Warren Barmore, Vice-President; Bruce Matsumura, Peggy Douglas and Andy Howe, WIAA representative. Student representatives: Tye Taylor, Taylor Beightol, Zebbie Castilleja & Juan Guerra

About Board Meetings

Business meetings are held twice each month, usually on the 1st and 3rd Tuesdays. The first meeting of the month is also a time for the various educational programs of the district to provide an educational presentation to the Board. These meetings begin at 7:00 p.m.

The board encourages input on all issues under discussion at the business meetings.

About Executive Sessions

The board may occasionally go into executive session, thus excluding the public and the news media from witnessing the discussion. You should know though, that the board will only discuss issues in executive session. It must, by law, take all actions in an open meeting. The law also limits what the board can legally discuss in executive session. These closed discussions may only concern litigation, personnel selection or evaluation, negotiations, complaints against an officer or staff member or real estate transactions where public disclosure would be damaging to individuals or the general welfare of the district. Before going into executive session, the board president must estimate the time the board will return to open session.

Study Sessions

Board Study Sessions are held by the board to address specific issues and to give the board an opportunity to have staff make presentations regarding specific areas of instruction or operation. Study sessions are open meetings and offer the community an opportunity to hear the issues being discussed. Study sessions follow the same protocols as regular board meetings for addressing the board with questions or concerns.

Addressing the Board

You may present a concern to the board during the time reserved for hearing public comment. If this is the case we ask that you:

- Prior to the start of the meeting, sign in, noting the topic you intend to address to the board.
- Come to the microphone and state your name.
- Do not reflect adversely on the political or economic view, ethnic background, character or motives of any individual.
- Do keep your comments concise, non-emotional and brief.

The board is interested in hearing your concerns and your compliments too. It's best to call the superintendent's office a

couple of days before the meeting. If this isn't possible, you can ask the board president to recognize you during the hearing section.

Board Hearings

The school board can be compared to a "court of last resort." If a concern cannot be solved by first talking with the teacher, principal, or appropriate district personnel, it may be forwarded to the board for hearing. Sometimes this hearing may be conducted in "executive session," meaning the public and the media are not in attendance.

About Your Board

Public schools are especially close to the communities they serve because they are governed by men and women selected from the community. These men and women - your school board; are volunteers who spend a great deal of time on the many details involved in providing quality education.

Board members serve four-year terms. They are required to file financial disclosure statements with the Washington State Public Disclosure Commission and must be registered voters of the school district

School board members attend meetings, keep communications open with other members of the community and represent the needs of the district before local, state and national representatives. They make critical decisions that have a direct impact on what children learn and how they learn it. However, a school board is a legal body and can only make decisions as a body.

You may notice that many of the decisions the board must make are not directly related to instruction. School board members are also responsible for keeping the buildings and grounds in good shape, balancing the budget, protecting the district's legal interests, and providing for long-range planning.

BOARD PACKET

TO: Board of Directors
SUBJECT: **Certificated Personnel**
AGENDA: **Consent**
DATE: June 7, 2016
PREPARED BY: Dr. Ray Tolcacher, *Superintendent*

Certificated Employees

Gwen Pennington has submitted a letter of resignation from her position as an English language arts teacher at Prosser High School, effective the end of the 2015/16 school year.

Julee Hawks has submitted a letter of resignation from her position as a kindergarten teacher at Keene-Riverview Elementary, effective the end of the 2015/16 school year.

Megan Conrad has submitted a letter of resignation from her position as a fourth grade teacher at Whitstran Elementary, effective the end of the 2015/16 school year.

Sarah Davis has submitted a letter of resignation from her position as a special education teacher at Housel Middle School, effective the end of the 2015/16 school year.

Ronda Penwell has submitted a letter of resignation from her position as an English Language Arts teacher at Housel Middle School, effective the end of the 2015/16 school year.

Terri Beale has been recommended as a third grade teacher at Prosser Heights Elementary for the 2016/17 school year.

BOARD PACKET

TO: Board of Directors
SUBJECT: **Classified Personnel**
AGENDA: **Consent**
DATE: June 7, 2016
PREPARED BY: Craig Reynolds, *Business Manager*

CLASSIFIED EMPLOYEES

John Bell has resigned his position as a .5 assistant football coach at Prosser High School.

Sheila Dunnington has notified the District of her intention to retire from her position as a bus driver at the end of the 2015/16 school year.

Board Meeting May 24, 2016

The Regular Meeting of the Board of Directors of Prosser School District was called to order at 7:05 p.m. by Bill Jenkin, President. Other board members present included Dr. Warren Barmore, Peggy Douglas and Andy Howe. Also present were Dr. Ray Tolcacher, Superintendent; Craig Reynolds, Business Manager; Deanna Flores, Assistant Superintendent; Julie Hyatt, Secretary and an audience representing school staff, media and community members. Student Representatives Zebbie Castilleja and Taylor Beightol were also in attendance. Board member Bruce Matsumura and Student Representatives Juan Guerra and Tye Taylor were excused from the meeting.

APPROVAL OF AGENDA:

Motion by Warren Barmore, seconded by Peggy Douglas and motion carried to approve the revised agenda. Revisions included additions to Information Items, the Consent Agenda and Action Items.

COMMUNICATIONS:

A communication from Network for Excellence in Washington Schools (NEWS) was included in the board packet.

RECOGNITION:

Why HMS Students Need AVID

Connie Hachtel, AVID advisor and sixteen AVID elective students were in attendance at the Board meeting. Mrs. Hachtel said the students were presenting at the meeting tonight, as the board members were not able to attend the recent luncheon featuring AVID students. Each student in attendance read a statement about the important role AVID plays in their decision to succeed and go to college. One student read a paper she wrote on what AVID has meant to her personally. Mrs. Hachtel distributed an informational packet on the AVID program.

INFORMATION ITEMS:

Summer School Calendar Draft

Gear Up

Dr. Tolcacher announced that Gear Up students are going on a trip in June, to visit colleges in the Seattle area. AVID program assistant, Diana Wilson addressed the Board, saying that 24 students will be visiting colleges and universities. The colleges they will visit all have STEM-related courses. Additionally, during Washington Business Week, 15 Gear Up students will visit Gonzaga University.

PTA Update

Jani Andrews, Vice-President provided a PTA update. The May meeting took place at Whitstran Elementary. Shellie Hatch was the guest speaker. The new programs PTA is hoping to implement next school year are a Read-a-thon fundraiser and a root beer float social. The PTA website is updated and they are getting ready to launch it in the fall. Board positions will be voted on at the June 6 meeting at 7:00 p.m. at PHE. The Dust Devils fundraising event is June 22. One dollar of every ticket sale comes back to our District.

PROTOCOL FOR ADDRESSING BOARD:

Dr. Tolcacher read the Protocol for addressing the Board.

Board Meeting May 24, 2016

HEARING OF VISITORS:

RJ Blahut, President of the Lower Valley Assembly (an unincorporated political body which believes in limited federal government and increased state rights), addressed the Board on the DOJ Directive of May 13, 2016. Mr. Blahut's written statement to the Board is attached at the end of the May 24, 2016 Final Minutes.

Bill Jenkin would like this topic added to the next board meeting as a Discussion item. Dr. Tolcacher will present to the Board our current policy as well as how it is different than the federal mandate.

Assistant Superintendent's Report

Deanna Flores reported that as school year is ending, we are beginning to gear up for next year. Ms. Flores announced that she will be gone on Friday, to watch her son compete in state track competition.

Business Manager's Report

- May 2016 Enrollment
- April 2016 Financials

Superintendent's Report

Dr. Tolcacher reported that he has been meeting recently with the new city manager, David Stockdale. They had a good conversation on a number of issues. One topic was the agreement with the city relative to facility use. There had been some issues with our schools using parks for some of their activities. There are reciprocal agreements which have been rekindled, as the city uses our facilities as well. We are on the same page with the city now. Another issue discussed was the street outside KRV and the associated property, which we own. Mr. Stockdale is interested in talking with us about making some changes, possibly making that whole area straight with increased parking.

Emergency preparedness was another topic discussed that day. Dr. Tolcacher said there haven't been a whole lot of discussions with the city about emergency preparedness. Dr. Tolcacher said they both agreed that the partnership between the school district and the city on this topic needs to be back on the front burner. They have agreed to meet monthly to further our partnership with them on this important issue.

Lastly, we have been as concerned as other school districts around the country about phoned-in bomb threats. These calls need to be taken seriously. Keith Merritt will be addressing the Ad Team tomorrow morning about the use of Bethel Church as the reunification site, in the event of an emergency.

Peggy Douglas and Bill Jenkin will be attending the ESD Awards Banquet. If any other Board members wish to attend, please let Dr. Tolcacher know.

Board Members' Reports

Warren Barmore – attended the Night of the History Stars last week and really appreciated the wonderful performances of the students.

Andy Howe - Bruce Matsumura and Andy had their second "coffee shop" meeting and it

Board Meeting May 24, 2016

went very well. Three ladies stopped by and thanked them for putting time in on the Board.

Bill Jenkin – attended the last Study and Survey meeting last week. Several board members attended. He thought it went very well.

Peggy Douglas – felt the PHE meeting went very well, as they addressed some of the questions which had been brought up at PHS. There was a very good turnout. Ms. Douglas asked if the community input will be posted online as the staff input has been. Dr. Tolcacher said he assumes it will be, but the committee will decide that. Peggy was also glad a Spanish translator was available.

Mrs. Douglas attended the FFA banquet before the Board meeting tonight. She is really proud of all the kids, and Tye Taylor was elected as state vice-president for next year, which is a huge honor. This position will postpone college for Tye for one year.

Peggy also mentioned there are lots of athletic activities to attend.

Bruce Matsumura – Not in attendance

Student Representatives' Reports

Zebbie Castilleja – last week the Mustang CIA Coalition went to the Great Wolf Lodge to the Youth Forum, which is a prevention summit. Zebbie said he had started working on a campaign called “Let’s Draw the Line” back in December. He wanted to address marijuana use, suicide, vaping, bullying and self-harm prevention. He partnered with the CIA Coalition. There will be many posters around town, with each one being different. Each poster will have something inspirational on it, with a hotline number. Another project related to this, was the coalition partnering with English classes at the high school and allowing students to write an essay on subjects they were passionate about, and why they wanted to “draw the line”. A book of these essays will be created to put around town for all kids to hopefully find inspiration from the stories. This project was presented at the Youth Forum last week and won the Professionalism Award”.

Tye Taylor – Not in attendance

Taylor Beightol – The Drive 1 4 UR School happened a few weeks ago. It was a very successful fundraiser for the 11 groups who will receive the proceeds. Tomorrow night, there is a theatre arts showcase at the high school. The students have worked very hard on their presentations.

Next Tuesday is the athletic banquet at PHS. It starts at 7:00 p.m.

Juan Guerra – not in attendance

CONSENT ITEMS:

Motion by Andy Howe, seconded by Warren Barmore and motion carried to approve the Consent Agenda as presented.

Certificated Personnel

Board Meeting May 24, 2016

Carol Rivera and Sue Severson Bray were recommended as arts academy teachers for Migrant Summer School.

Kipp Campbell, Carla Wyatt, Michelle Kenney, Cheriese Rhode, Brittney Staudenmaier, Jodi Sabin, Amanda Williams, Stefanie Heintz, Wendy Meirndorf, Fred Bray, Heidi Fassler, Linda Barnes, Taylor Flores and Grayden Howard were recommended as migrant summer school teachers.

Ann Sipe and Joann Schnellbach were recommended as summer school certificated support.

Sarah Davis was recommended as the Extended School Year (Special Education) Director.

Kristal Cole was recommended as the assistant principal for Housel Middle School and Prosser Heights Elementary for the 2016/17 school year.

Kristin Walker submitted a letter of resignation from her 7th/8th grade ELA and 7th/8th grade AVID election teaching position, effective the end of the 2015/16 school year.

Mark Little, Jessica Huntington, Wendy Rodriguez, Ryan Russell and Dawn Fitzgerald were recommended as summer school teachers at Housel Middle School.

Diane Fortune submitted a letter of resignation from her position as a kindergarten teacher at Whitstran Elementary School, effective the end of the 2015/16 school year.

Classified Personnel

Carol Swails was hired as the summer school secretary.

Jeanne Borden was hired as the summer school health room assistant and records clerk.

Maresa Fajardo, Jessica Ibarra, Kasandra Trejo and Elizabeth Vigil were hired as migrant summer school paraeducators.

Cierra Mendoza was hired as the arts academy chaperone for migrant summer school.

Martha Reyes, Elvia Villanueva and Rosie Brown were hired as a summer school paraeducators at Housel Middle School.

Heather Hancock was hired as a paraeducator at Housel Middle School.

Charles Stepps resigned his position as a custodian effective May 20, 2016.

Aimee Hultberg and Kaelene Ransier were hired as one-to-one paraeducators.

Approval of Minutes

Minutes from the May 10, 2016 regular board meeting were presented.

Contracts and Personal Service Agreements:

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None

Volunteer Coaches

None

OLD BUSINESS:

None

ACTION ITEMS:

Resolution #02-16: Declaring Surplus Equipment and Supplies

Craig Reynolds reported there was an enclosed packet of surplus equipment and supplies included in the Board packet. These items were either obsolete or surplus to the needs of the Prosser School District. District personnel have had an opportunity to review these items for possible use in their building or departments. A surplus letter will be sent out to private and other public schools in our area notifying them of our surplus. In accordance with RCWs, textbooks will be offered to students first. The method of disposal will be a public sale in June.

Motion by Andy Howe, seconded by Peggy Douglas and motion carried to adopt Resolution No. 02-16: Declaring Surplus Equipment and Supplies, in accordance with RCW 28A.335.180 for the disposal of surplus equipment and supplies.

ROLL CALL: All Board members voted yes.

Vouchers and Payroll

“The following vouchers as audited and certified by the auditing officers, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll warrants in the amount of \$2,173,903.72 are also approved.

General Fund Voucher warrants 188595 through 188752 totaling \$286,796.73
Associated Student Body Voucher warrants 184327 through 184352 totaling \$27,073.33
Payroll warrant numbers 48650 through 48762 totaling \$2,173,903.72.”

Motion by Peggy Douglas, seconded by Andy Howe and motion carried to approve the accounts payable vouchers and payroll, payable May 31, 2016.

Approval of Anime Club

The Anime Club has followed the PHS ASB procedures for becoming a recognized club. They have provided the necessary info for the ASB including constitution and club organization. In addition they presented to the school board on May 10. They have secured an advisor and are ready to move forward.

Motion by Warren Barmore, seconded by Andy Howe and motion carried to recognize the PHS Anime Club as an ASB club.

Out-of-State Travel: Boys' Basketball to Oregon

Boys Basketball is requesting to attend a Summer Team Camp in Seaside, Oregon this year. The camp will be from June 26 through June 29. The cost of the camp will be paid by PHS

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Basketball, lodging will be split among the players. Coach Allen will be supervising players for the duration of the camp. Transportation will be provided through carpools, following District procedures.

Motion by Warren Barmore, seconded by Peggy Douglas and motion carried to approve the out-of-state travel for the boys' basketball team to travel to Seaside, Oregon.

Summer Migrant Academies

Prosser School District Migrant Program is participating in Migrant Summer Academies for secondary migrant students as in past years. Students are invited to three Academies in June 2016. Prosser School District will also send two teachers and one para chaperone to the Migrant Arts Academy. Expenses not covered by the state Migrant Education Program will be paid with District migrant funds. A list was attached showing the upcoming academies.

Motion by Andy Howe, seconded by Peggy Douglas and motion carried to approve Migrant Student Summer Academies.

Donation from John and Kay Myers to WOOSH

PHS WOOSH (Washington Organization of Student Historians) Club has received a donation of \$1,000 from John and Kay Myers. The donation will be deposited into the ASB account for District National History Day. We greatly appreciate the help and support from the Myers' for our PHS WOOSH students.

Motion carried to accept the \$1,000 donation and it be deposited into the ASB WOOSH account.

2015/16 Superintendent Salary Increase

It is proposed to increase the Superintendent's salary for the 2015/16 school year in the same percentage that other administrative staff received, which is 5.75%.

Motion by Warren Barmore, seconded by Andy Howe and motion carried to approve the salary increase for the Superintendent.

Water Sampling

Dr. Tolcacher reported that in school year 2004, the Prosser School District performed water testing for lead and copper content at all school sites. The laboratory analysis revealed metal concentrations in all drinking water at various sites to be below the EPA threshold in lead and copper. The report also contended that no further water sampling was recommended at that time.

Since the November 2004 testing results, no significant construction has been done to add new pipes or fittings except for the replacement of drinking water or sink faucets as needed. To ensure that the water levels continue to meet EPA standards of safety, it is proposed that the Board approve updated testing. Because Whitstran is on a well, regular testing is required and performed per EPA requirements.

Motion by Peggy Douglas, seconded by Andy Howe and motion carried to approve the agreement with PBS Engineering and Environmental for \$8,800 to test water samples.

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2016 PSD Summer School Programs/Risk Management

This year's summer schools will be held at Keene-Riverview Elementary, Prosser Heights Elementary, Housel Middle School, Prosser High School and Prosser Falls.

Special Ed Summer School: will commence July 11th to July 29th, Monday through Thursday, 9:00 a.m. to 12:00 p.m. grades K–12.

- Exhibit A - Housel Middle School: Special Services will hold their special ed extended school year classes at HMS, under the direction of Sarah Davis. Along with the Director, there will be 2 special ed teachers, 4 special ed paraeducators and 1-1 paraeducators as needed supervising students.

Migrant Summer School: will commence June 20th through July 8th (Keene Riverview Elementary); hours are from 8:30 a.m. to 1:30 p.m. Staff will be present from 8:00 a.m. to 3:00 p.m.

- Exhibit B - Keene-Riverview Elementary: Migrant summer school will occupy 8 classrooms, computer lab, library and use of the playground area under the direction of Migrant Summer School Director, Gale Wright. Students will be supervised at arrival, during class time, outdoors and departure time by 14 teachers and 6 paraeducators. Students to be served are pre-k through 5th grade migrant students. They will receive academic English language acquisition, with an emphasis on math and science.

Intensive Reading Intervention Summer School: will commence June 20th through August 11th (Prosser Heights Elementary); hours are from 9:30 a.m. to 11:30 a.m. on Tuesdays, Wednesdays and Thursdays and 5:30 p.m. to 7:30 p.m. on Tuesdays only. Staff will be present from 9:00 a.m. to 12:00 p.m. on Tuesdays, Wednesdays and Thursdays and 5:00 p.m. to 8:00 p.m. on Tuesdays only.

- Exhibit C – Prosser Heights Elementary: The intensive reading intervention summer school will occupy the computer lab. Students will be supervised at arrival, during class time, outdoors and departure time by 1 to 2 teachers' and 1 to 2 paraeducators. Students to be served are those in 3rd and 4th grade who have not met their grade level in reading. Online classes for home computer use (internet access required) are Monday through Sunday.

Housel Middle School Summer School: will commence June 20th through July 7th; hours are from 8:30 a.m. to 1:00 p.m. Staff will be present from 8:00 a.m. to 2:00 p.m.

- Exhibit D – AVID Summer Bridge: AVID algebra readiness will occupy one classroom, summer bridge math will occupy one classroom and summer bridge mission possible science will occupy one classroom and use the outdoor area under the direction of Housel Summer School Director, Connie Hachtel. Students will be supervised at arrival, during class time, outdoors and departure time by 3 teachers and 3 paraeducators. Students to be served are those needing help with mathematics and science.

Exhibit E – AVID EXCEL: Summer school will occupy two classrooms under the direction of the Summer School Director, Connie Hachtel. Students will be supervised at arrival and during class time and departure time by 2 teachers and 2 paraeducators. Students to be served are those in the AVID Bilingual Program. The emphasis with AVID EXCEL will be mathematics, heavy reading, writing and vocabulary.

High School Summer Schools: will commence at Prosser High School from June 20th through

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July 15th. Staff will be present at Prosser High School from 8:30 a.m. to 12:30 p.m. Monday through Friday. APEX summer school will commence at Prosser Falls High School from June 20th through August 19th. Staff will be present at Prosser Falls on Tuesdays from 10:00 a.m. to 2:00 p.m.

- Exhibit F - Prosser High School: Washington state history summer school and summer school academy will occupy one classroom (library) under the direction of the Summer School Director, Kevin Lusk. Students will be supervised at arrival and during class time and departure time by 1 certified teacher. Students to be served are those in need of credit retrieval and incoming freshmen.
- Exhibit G - Prosser Falls High School: Prosser Falls APEX summer school will occupy one classroom under the direction of Dr. Synthia Parish-Duehn, Dean of Students at Prosser Falls High School. Students will be supervised at arrival and during class time and departure time by 1 teacher and 1 paraeducator. Students to be served are in need of credit retrieval for grades 9–12. Online classes are Monday through Sunday.

Motion by Andy Howe, seconded by Warren Barmore and motion carried to approve the 2016 summer school programs providing the establishment of reasonable measures to provide safeguards to students.

DISCUSSION ITEMS:

Special Education Funding

Dr. Tolcacher requested to table this discussion until later when Board member Matsumura will be in attendance.

The Board members agreed to table this discussion.

Board Meeting Dates

Dr. Tolcacher said that Board member Douglas had requested the Board review the District's regularly scheduled board meeting calendar. Currently, unless changed for special consideration, the Board, by policy, meets on the first and third Tuesday of each month. Current Board policy No. 1400 was included in the board packet.

Discussion

Almost every month, a special meeting is required to approve vouchers and payroll, as the information is not ready by the 3rd Tuesday of the month. Peggy Douglas suggested the Board meetings be moved to the 2nd and 4th Tuesdays of each month, which would eliminate the need for these special meetings. She understands that one of the reasons the District went to 1st and 3rd Tuesdays is because city council meetings are held on 2nd and 4th Tuesdays.

Warren Barmore has no problem with 2nd and 4th Tuesdays.

Dr. Tolcacher said he will bring a revised policy to the next meeting, changing the dates.

Dr. Tolcacher proposed his evaluation be scheduled for Monday, June 13 at 6:00 p.m.

The Board agreed to that date. This evaluation will be in the same format, but for next year, it can be changed to another tool if the Board desires. Dinner will be provided.

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Dr. Tolcacher will follow up on the student representative applicants for next year.

ADJOURNMENT:

The Board meeting was adjourned at 8:19 p.m.

FUTURE MEETINGS:

Regular Board Meeting, June 7, 2016, Keene-Riverview MPR, 7:00 p.m.

Special Board Meeting to Evaluate the Superintendent, June 13, 2016, Staff Development Room, 6:00 p.m.

Regular Board Meeting, June 21, 2016, Keene-Riverview MPR, 7:00 p.m.

Clerk to the Board

Board President

Secretary to the Clerk of the Board

STATEMENT TO THE PROSSER SCHOOL BOARD, May 24, 2016

Presented by: Robert (RJ) Blahut, President, Lower Valley Assembly

My name is Robert J Blahut, and I am the President of the Lower Valley Assembly, which is based in the Prosser area.

On May 13 the US Department of Justice issued a directive regarding the accommodation of transgender students and others in public school restrooms and other facilities segregated by gender. I am here this evening, on behalf of the Assembly, to strongly urge the Prosser School Board to reject the 'guidance' put forth by this directive.

The language in this directive not only subjects children and young adults to uncomfortable exposure to individuals of the opposite biological sex; it opens the door to physical abuse by others with criminal intent.

The DOJ's extreme interpretation of the protections of Title IX, and the extreme requirements it imposes on school districts under threat of withholding education funds for non-compliance, are an example of federal government overreach, and the continued attack on the autonomy of school boards across the country.

This is a common sense issue that strikes to the core of our humanity. It is impossible to fully accommodate 100% of the population on anything. There are always going to be people that, for one reason or another, are considered to be 'different.' Gays, trans-genders, vegans, people with significant disabilities, etc., have historically adapted their situation to the norms of societal living. Increased awareness and accommodation is fine to the point where it becomes unreasonably costly, counter-productive, or unsafe. Transsexuals have always used whatever restroom they wished based on how they presented themselves. They had no desire to call attention to themselves. And our objection to this directive is not about them; it's about those pretending to be them.

What the DOJ is doing here is creating an accommodation for less than one half of one percent of the population that has been successfully using restroom facilities forever, while awakening the criminal element to new opportunities. I believe that you would be hard pressed to find any meaningful support from the residents of this district for adopting the DOJ's position. And I believe any support would come from those who fear the loss of federal funds more than their fear for the loss of children's safety and security.

Representative Steve King of Iowa is calling for “civil disobedience” to oppose this directive which he, and we, believe is beyond the authority of the federal government. I can see where this issue will motivate parents, grandparents and other family members of students to do just that.

I predict if this directive is adopted, the federal funds you enjoy receiving will be significantly offset by the loss of enrollment to homeschool parents; the pending bond for new schools goes down in flames, again; and the next four years will see a completely new school board. And any of you that seek, or are seeking, other elected positions will have an extremely difficult time winning the support of the residents of this district.

Again, these are just predictions of the kind of civil disobedience you can expect.

However, we will stand with you if you do the right thing and reject the DOJ’s guidance on this issue. And we strongly urge you to do so, for the good of the community you serve.

Prosser School District No. 116
Contracts and Personal Service Agreements
Consent
June 7, 2016

CONTRACTS/AGREEMENTS:

1. State of Washington Work Study Program Agreement:

As a part of our AVID requirements, we must provide college-age tutors to all of our AVID elective classes at Housel Middle School and Prosser High School. This is our second year partnering with the State Work Study Program. The tutorial process is essential for helping students work through challenging courses. As a work study site, our district would have 60-70% of the wages covered by the State Work Study program. Being an approved site does not require our district to post positions or hire students but allows us to do so if we choose to.

2. 2016-2017 Missoula Children's Theatre Agreement (MCT):

Missoula Children's Theatre has contracted with the Prosser School District for the past several years. Each year students from Prosser School District are given the opportunity to perform in front of a live audience. Deposit and Touring Contract fees for 2016-2017 school year are \$3,050 per performance and will be funded through the General Fund. There will be two (2) performances, one in the fall and one in the spring.

3. ESD 123 Memorandum of Agreement for Special Education Consortium for the 2016-2017 School Year:

ESD 123 will provide Special Education services in the following areas: Occupational Therapy (\$70,035), Speech Language Pathology (\$82,041), Visually Impaired/Orientation and Mobility (\$48,024), and School Psychologists (\$155,563). The total cost is \$355,663, with funding through the Special Education Budget.

AMENDMENT TO CONTRACT:

1. WA State Health Care Authority (HCA)- Special Services:

Our current agreement with HCA ends on June 30, 2019. The reason for this amendment is to establish an Intergovernmental Transfer framework for HCA to reimburse Prosser School District for providing Medicaid covered services to students with an Individualized Education Program.

PERSONAL SERVICE AGREEMENTS:

RECOMMENDATION:

It is recommended that the Board of Directors approve the above Contracts/Agreements.

BOARD PACKET

TO: Board of Directors
SUBJECT: 2016 PHS Summer Programs/Risk Management
AGENDA: Action
DATE: June 7, 2016
PREPARED BY: Travis DeVore, CTE Director
Anna Fazzari, Athletic Director

Background:

Attached are copies of confirmed and tentative events and camps for this summer.

Attachment A:

Prosser High School FFA members (grades 9-12) will be participating in fairs, leadership camps and career development events during the 2016 summer. Required parent permission forms have been completed and on file. Events will take place in Grandview and Kennewick. Students will have 24 hours supervision by Vocational Director, PHS Staff and Advisors.

Attachment B:

Week long camps for youth grades 7-12 will be held on Prosser School District Facilities. Students will participate in a variety of camps. Students will be supervised at all times by PHS Coaches and other Assistant Coaches.

Attachment C:

Students in grades 9-12 will be participating in a week long off campus camp in a variety of sports. These activities will take place at the different Universities, Colleges, and other schools. Students will be supervised by University, College, PHS Coaches and other Assistant Coaches.

Attachment D:

List of confirmed and tentative summer camps and activities, fees, procedures, and payments.

Recommendation:

It is recommended that the board of directors approve the above summer programs.

**UNITED SCHOOLS INSURANCE PROGRAM
SUMMER PROGRAMS
RISK MANAGEMENT ANALYSIS FOR
VOC STUDENTS**

*Please use the backside of this application form if insufficient space is provided for your response.
Feel free to photocopy this form if additional forms are needed.*

School District: Prosser Phone No: 509-786-1224

Contact Person: Travis DeVore

Name of Activity: Summer Livestock Shows

Describe the activities schedule/routine: FFA members exhibit livestock projects at the Yakima Valley Fair in Grandview, and the Benton Franklin Fair in Kennewick both held in August.

Facilities to be used: Fairgrounds in Grandview and Kennewick

Grade level of students to be served: 9th-12th

Identify the supervisor(s) and appropriate background information: Denine Trump, Steve Hayter, Tracy Pearson, and Travis DeVore. All are FFA Advisors and PSD employees

At least one staff member first aid and CPR trained: YES NO

All advisors have current CPR, First Aid, and AED cards.

Emergency response plan in place: Parental Assumption of Responsibility Forms/Insurance


All staff and user groups are trained in required concussion awareness guidelines: YES NO

Student medical Insurance: On File at PHS Parent Permission: On File at PHS

Emergency Medical Release: On File at PHS Medical Exam: On File at PHS

Have participants been made aware of Inherent Dangers for this activity: Students are taught animal behavior signs, and warned that livestock can be unpredictable.

School Board action for approval: YES X NO

Supervisor's/District Superintendent's signature: 

***See attached transportation guidelines for activities off school grounds.**

Please return the completed application to Canfiels as soon as possible.

ATTACHMENT A

SUMMER PROGRAMS RISK MANAGEMENT ANALYSIS FOR ATHLETICS

Please fill out this form electronically and e-mail it back to our office. We will review the form and contact you if we have any questions or concerns.

School District: Prosser School District

Phone number: 509 786-1224 _____

Contact person: Anna Fazzari _____

Name of activity: Youth Camps-Soccer, Wretling, Volleyball, Cheer, XC, Basketball, Football

Date of activity: May 31-July 31

Describe the activity: Week long camps, skills, drills

School facilities to be used: Prosser School District Facilities

Grade level of students to be served: 7-12

Identify the supervisor(s) and appropriate background information: PHS Head Coaches and other assistant coaches within the Prosser School District

At least one coach is first aid and CPR trained: Yes No

Emergency response plan in place: Yes No


Coaches and youth athletics are trained in required concussion awareness guidelines: Yes No

Student Medical Insurance: Yes No Parent Permission: Yes No

Emergency Medical Release: Yes No Medical Exam: Yes No

Have participants been made aware of Inherent Dangers for this activity: Yes No

School Board action for approval: Yes No

Supervisor's/District Superintendent's signature: 

Please review attached guidelines on best practices for summer programs. Please e-mail the completed application to asheneman@chooseclear.com, by **May 15, 2016**.

SUMMER PROGRAMS RISK MANAGEMENT ANALYSIS FOR ATHLETICS

Please fill out this form electronically and e-mail it back to our office. We will review the form and contact you if we have any questions or concerns.

School District: Prosser School District

Phone number: 509 786-1224

Contact person: Anna Fazzari

Name of activity: Off Campus Camps

Date of activity: May 31-July 31

Describe the activity: Week long camps, skills, drills

School facilities to be used: Prosser School District Facilities

Grade level of students to be served: 9-12

Identify the supervisor(s) and appropriate background information: University, college coaches, Prosser School District Coaches

At least one coach is first aid and CPR trained: Yes No

Emergency response plan in place: Yes No


Coaches and youth athletics are trained in required concussion awareness guidelines: Yes No

Student Medical Insurance: Yes No Parent Permission: Yes No

Emergency Medical Release: Yes No Medical Exam: Yes No

Have participants been made aware of Inherent Dangers for this activity: Yes No

School Board action for approval: Yes No

Supervisor's/District Superintendent's signature: 

Please review attached guidelines on best practices for summer programs. Please e-mail the completed application to asheneman@chooseclear.com, by **May 15, 2016**.



Summer Camps and Activities

1. Summer Camps - Off Campus

a. Confirmed Summer Camps

- i. Boys Basketball
- ii. Girls Basketball
- iii. Cheerleading
- iv. Leadership
- v. Football
- vi. Volleyball

b. Tentative

- i. Baseball
- ii. Soccer, Boys & Girls
- iii. Wrestling
- iv. Softball

c. All monies are deposited into ASB - Camp Accounts, Colleges, Universities, or Booster Club

d. Purchase Orders processed for payment from ASB account

2. Summer Camps or Clinics - On Site

a. Tentative

- i. Baseball
- ii. Soccer
- iii. Basketball
- iv. Volleyball
- v. Wrestling
- vi. Football

b. Almost all require a small or no fee

c. Fees are deposited into ASB

Attachment D

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of June 7, 2016, the board, by a _____ vote, approves payments, totaling \$145,339.73. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS PAYABLE:
Warrant Numbers 188753 through 188838, totaling \$145,339.73

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
188753	APOLLO	06/10/2016	1,341.21
188754	ARD, STEPHANIE A	06/10/2016	56.17
188755	AVID CENTER	06/10/2016	347.60
188756	BAKER, VALERIE L	06/10/2016	22.31
188757	BANK, U S	06/10/2016	8,722.49
188758	BARNES, LINDA S	06/10/2016	350.00
188759	BARNES & NOBLE	06/10/2016	335.30
188760	BENTON FRANKLIN TRANSIT	06/10/2016	950.00
188761	BROWN'S TIRE CO	06/10/2016	747.09
188762	BURNETT, NORMA V.	06/10/2016	23.45
188763	Vendor Continued Check	06/10/2016	0.00
188764	CAMPBELL OFFICE SUPPLY/YAKIMA	06/10/2016	1,047.69
188765	CASCADE NATURAL GAS CO	06/10/2016	2,155.51
188766	CENGAGE LEARNING	06/10/2016	15,774.16
188767	CENTER FOR EDUCATIONAL EFFECTI	06/10/2016	1,791.90
188768	CHAPMAN, JOHN JAY	06/10/2016	2,700.00
188769	CHARTER COMMUNICATIONS	06/10/2016	8,818.17
188770	CITY OF PROSSER	06/10/2016	16,765.30
188771	CLASS 5	06/10/2016	1,684.81
188772	COLVIG, JESSICA I	06/10/2016	485.00
188773	COMM/TECH	06/10/2016	165.07
188774	DURA-SHINE CLEAN LLC	06/10/2016	350.00
188775	ESD #105	06/10/2016	9,468.65
188776	ESD #113	06/10/2016	274.50
188777	ESD #123	06/10/2016	28,431.94
188778	FOOD DEPOT	06/10/2016	349.40
188779	FRED PRYOR SEMINARS	06/10/2016	79.00
188780	GASTON, ROBERT B	06/10/2016	57.17
188781	GREGORY, LARRY F	06/10/2016	485.70
188782	HAAN CRAFTS	06/10/2016	165.60
188783	HACHTEL, CONNIE F	06/10/2016	35.64
188784	COOK'S ACE HARDWARE	06/10/2016	231.79
188785	HATCH, SHELLIE M.	06/10/2016	191.02

Check Nbr	Vendor Name	Check Date	Check Amount
188786	HENDRICKS, ANGELA K	06/10/2016	102.60
188787	INTEGRATED REGISTER SYSTEMS	06/10/2016	1,267.37
188788	IPEVO	06/10/2016	94.05
188789	JENNINGS, VIVIAN E	06/10/2016	141.18
188790	JOSTENS	06/10/2016	86.53
188791	JOSTENS	06/10/2016	30.08
188792	K C D A	06/10/2016	2,017.36
188793	LINDSAY DYE COUNSELING, LLC	06/10/2016	1,050.00
188794	LINK, CENTURY	06/10/2016	100.52
188795	LOURDES	06/10/2016	713.00
188796	LUSK, KEVIN DUANE	06/10/2016	236.80
188797	MALDONADO, GUADALUPE	06/10/2016	8.10
188798	MCGRAW HILL SCHOOL EDUCATION	06/10/2016	2,437.27
188799	MOON SECURITY SERVICES INC	06/10/2016	289.79
188800	MUSIC IN MOTION	06/10/2016	294.80
188801	NASP INC	06/10/2016	754.00
188802	Vendor Continued Check	06/10/2016	0.00
188803	Vendor Continued Check	06/10/2016	0.00
188804	OFFICE DEPOT INC	06/10/2016	6,578.81
188805	OXARC INC	06/10/2016	206.92
188806	PACIFIC OFFICE AUTOMATION	06/10/2016	258.46
188807	PINNACLE INVESTIGATION CORP	06/10/2016	72.00
188808	PRONTO PROCESS SERVICE, INC	06/10/2016	58.50
188809	PROSSER RECORD BULLETIN	06/10/2016	31.67
188810	Vendor Continued Check	06/10/2016	0.00
188811	RAINWATER INC	06/10/2016	309.18
188812	REALLY GOOD STUFF, INC	06/10/2016	209.32
188813	REMEDIA PUBLICATIONS	06/10/2016	67.99
188814	REYES, MARTHA	06/10/2016	155.00
188815	RIVERA FINANCE	06/10/2016	9,073.60
188816	RODRIGUEZ, GWENDOLYN I	06/10/2016	110.36
188817	RUSSELL, RYAN A	06/10/2016	62.10
188818	SCHOOL DIST #116 REVOLV FUND	06/10/2016	559.93
188819	SCHOOL KIDS HEALTHCARE	06/10/2016	76.20
188820	SMITH, MICHELE	06/10/2016	5.00
188821	SNA	06/10/2016	117.50
188822	TAYLOR, CONNIE S	06/10/2016	10.00
188823	THE PRINT GUYS	06/10/2016	24.44
188824	TRACY MULLEN, MS	06/10/2016	1,500.00
188825	VALLEY SPRAY	06/10/2016	271.50
188826	VALLEY WATER SERVICES	06/10/2016	187.50
188827	WA-ACTE	06/10/2016	3,180.00
188828	WAAE	06/10/2016	2,015.00
188829	WABE	06/10/2016	1,375.00
188830	WAL-MART COMMUNITY	06/10/2016	151.54
188831	WALKER, KRISTIN E	06/10/2016	48.76
188832	WASTE MANAGEMENT OF KENNEWICK	06/10/2016	588.62
188833	WEVIDEO	06/10/2016	249.00
188834	WOIS/THE CARREER INFO SYSTEM	06/10/2016	1,910.00
188835	WSU CROP AND SOIL SCIENCES	06/10/2016	250.00

Check Nbr	Vendor Name	Check Date	Check Amount
188836	WYATT, CARLA M	06/10/2016	18.45
188837	YAKIMA HERALD-REPUBLIC	06/10/2016	1,558.76
188838	ZEPEDA, MARIA	06/10/2016	21.53
86	Computer	Check(s) For a Total of	145,339.73

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
188753	APOLLO	06/10/2016	42476-163133	2015-16 Annual contract for HVAC services	7401500004	1,341.21	1,341.21
10 E 530 9700 64 7950 074 0000 0000				General Fund/Expenditures/District-Wide Support		1,341.21	
188754	ARD, STEPHANIE A	06/10/2016	BATTERIES		0	41.14	56.17
10 E 530 0100 27 5000 240 0000 0000				General Fund/Expenditures/Basic Education		41.14	
10 E 530 0100 27 5000 240 0000 0000				NAILS & WIRE General Fund/Expenditures/Basic Education	0	15.03	
188755	AVID CENTER	06/10/2016	06744	AVID Elementary Foundations: Implemenation Resource	6001500098	347.60	347.60
10 E 530 5100 27 5070 110 0000 0000				General Fund/Expenditures/Title I Part A		173.80	
10 E 530 5100 27 5070 120 0000 0000				General Fund/Expenditures/Title I Part A		173.80	
188756	BAKER, VALERIE L	06/10/2016	paint & supplies		0	22.31	22.31
10 E 530 3165 27 5000 450 0000 0000				General Fund/Expenditures/Home/Family		22.31	
188757	BANK, U S	06/10/2016	7506 GF 1ST RUN JUNE		0	8,722.49	8,722.49
10 E 530 0100 27 5030 130 0000 0000				General Fund/Expenditures/Basic Education		32.57	
10 E 530 3161 27 7000 450 0000 0000				General Fund/Expenditures/Business		680.00	
10 E 530 9700 13 8030 072 0000 0000				General Fund/Expenditures/District-Wide Support		643.20	
10 E 530 9700 75 5900 073 0000 0000				General Fund/Expenditures/District-Wide Support		15.04	
10 E 530 9800 42 5430 075 0000 0000				General Fund/Expenditures/Food Service		27.81	
10 E 530 5102 31 8030 450 0000 0000				General Fund/Expenditures/Title I -Staff Dev		705.20	
10 E 530 0154 27 5070 110 0000 0000				General Fund/Expenditures/Curriculum Committees		4.07	
10 E 530 5500 33 5000 110 0000 0000				General Fund/Expenditures/State Learning Assistance		1,629.00	
10 E 530 0194 28 8030 450 0000 0000				General Fund/Expenditures/Student Competitions		4,985.60	
188758	BARNES, LINDA S	06/10/2016	SP. ED. BOOT CAMP		0	350.00	350.00
10 E 530 0151 31 7000 130 0000 0000				General Fund/Expenditures/Staff Dev-PEA Allocation		270.00	
10 E 530 0151 31 8030 130 0000 0000				General Fund/Expenditures/Staff Dev-PEA Allocation		80.00	
188759	BARNES & NOBLE	06/10/2016	3257051	Books for Late Exit Bilingual Classes	6001500096	40.34	335.30
10 E 530 6500 27 5000 110 0000 0000				General Fund/Expenditures/State Trans Bilingual		20.17	
10 E 530 6500 27 5000 120 0000 0000				General Fund/Expenditures/State Trans Bilingual		20.17	
10 E 530 5100 27 5000 240 0000 0000				3257052 10 Books for ELA Math REF Quote # 304644 General Fund/Expenditures/Title I Part A	6001500069	294.96	
188760	BENTON FRANKLIN TRANSIT	06/10/2016	4/14/2016	bus tickets for after school bilingual program	6001500058	950.00	950.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				at Whitstran			
10 E 530 6500 27 5000 110 0000 0000				General Fund/Expenditures/State Trans Bilingual		950.00	
188761 BROWN'S TIRE CO		06/10/2016	74300090514		0	747.09	747.09
10 E 530 9900 53 5950 073 0000 0000				General Fund/Expenditures/Pupil Transportation		747.09	
188762 BURNETT, NORMA V.		06/10/2016	DVD'S		0	23.45	23.45
10 E 530 0100 27 5070 240 0000 0000				General Fund/Expenditures/Basic Education		23.45	
188763 Vendor Continued Void		06/10/2016					0.00
188764 CAMPBELL OFFICE SUPPLY/YAKIMA		06/10/2016	232117-0	Annual Purchases for Technology/Migrant /Curriculum Offices for Supplies 2015-2016	6001500038	86.86	1,047.69
10 E 530 5320 24 5000 060 0000 0000				General Fund/Expenditures/Migrant Ed		86.86	
			232173-0	2015-2016 OPEN PO FOR: BUSINESS AND SUPERINTENDENT'S OFFICE	7201500019	122.89	
10 E 530 9700 12 5000 071 0000 0000				General Fund/Expenditures/District-Wide Support		57.35	
10 E 530 9700 13 5000 072 0000 0000				General Fund/Expenditures/District-Wide Support		65.54	
			232579-0	Annual Purchases for Technology/Migrant /Curriculum Offices for Supplies 2015-2016	6001500038	409.04	
10 E 530 0100 21 5000 060 0000 0000				General Fund/Expenditures/Basic Education		324.67	
10 E 530 5320 24 5000 060 0000 0000				General Fund/Expenditures/Migrant Ed		80.36	
10 E 530 9730 72 5000 076 0000 0000				General Fund/Expenditures/Tech Coordinator - Office		4.01	
			232581-0	2015-2016 OPEN PO FOR: BUSINESS AND SUPERINTENDENT'S OFFICE	7201500019	287.55	
10 E 530 9700 12 5000 071 0000 0000				General Fund/Expenditures/District-Wide Support		134.19	
10 E 530 9700 13 5000 072 0000 0000				General Fund/Expenditures/District-Wide Support		153.36	
			232700-0	Annual Purchases for Technology/Migrant /Curriculum Offices for Supplies	6001500038	56.90	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				2015-2016			
10 E 530 0187 27 5000 060 0000 0000				General Fund/Expenditures/Text Adoption		56.90	
			232840-0	2015-2016 OPEN PO FOR: BUSINESS AND SUPERINTENDENT'S OFFICE	7201500019	5.96	
10 E 530 9700 12 5000 071 0000 0000				General Fund/Expenditures/District-Wide Support		2.78	
10 E 530 9700 13 5000 072 0000 0000				General Fund/Expenditures/District-Wide Support		3.18	
			233064-0	2015-2016 OPEN PO FOR: BUSINESS AND SUPERINTENDENT'S OFFICE	7201500019	78.49	
10 E 530 9700 12 5000 071 0000 0000				General Fund/Expenditures/District-Wide Support		36.63	
10 E 530 9700 13 5000 072 0000 0000				General Fund/Expenditures/District-Wide Support		41.86	
188765	CASCADE NATURAL GAS CO	06/10/2016	MAY 31, 2016		0	2,155.51	2,155.51
10 E 530 9700 65 7840 450 0000 0000				General Fund/Expenditures/District-Wide Support		1,132.22	
10 E 530 9700 65 7840 450 0000 0000				General Fund/Expenditures/District-Wide Support		50.27	
10 E 530 9700 65 7840 073 0000 0000				General Fund/Expenditures/District-Wide Support		45.20	
10 E 530 9700 65 7840 450 0000 0000				General Fund/Expenditures/District-Wide Support		13.13	
10 E 530 9700 65 7840 450 0000 0000				General Fund/Expenditures/District-Wide Support		10.60	
10 E 530 9700 65 7840 120 0000 0000				General Fund/Expenditures/District-Wide Support		279.83	
10 E 530 9700 65 7840 240 0000 0000				General Fund/Expenditures/District-Wide Support		438.48	
10 E 530 9700 65 7840 130 0000 0000				General Fund/Expenditures/District-Wide Support		173.49	
10 E 530 9700 65 7840 450 0000 0000				General Fund/Expenditures/District-Wide Support		12.29	
188766	CENGAGE LEARNING	06/10/2016	NO. 58024893	Replacement Accounting books	4561500049	4,870.72	15,774.16
10 E 530 3161 27 5070 450 0000 0000				General Fund/Expenditures/Business		4,870.72	
			NO. 58089175	Replacement Business English Books	4561500057	5,962.14	
10 E 530 3161 27 5070 450 0000 0000				General Fund/Expenditures/Business		5,962.14	
			NO. 58100527	Consumer Economics Replacement Textbooks	4561500058	4,941.30	
10 E 530 3161 27 5070 450 0000 0000				General Fund/Expenditures/Business		4,941.30	
188767	CENTER FOR EDUCATIONAL EFFECTI	06/10/2016	4067		0	1,791.90	1,791.90
10 E 530 5101 27 7000 060 0000 0000				General Fund/Expenditures/Title I -Parent Inv.		1,791.90	
188768	CHAPMAN, JOHN JAY	06/10/2016	JUNE 2016	2015/2016 DISTRICT OFFICE LEASE	7201500002	2,700.00	2,700.00
10 E 530 9700 63 7000 072 0000 0000				General Fund/Expenditures/District-Wide Support		2,700.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
188769	CHARTER COMMUNICATIONS	06/10/2016	MAY 10, 2016 HMS	Cable Service	2401500085	48.87	8,818.17
10 E 530 0100 23 7000 240 0000 0000				General Fund/Expenditures/Basic Education		48.87	
			MAY 21, 2016	Metro Ehternet	7201500030	8,769.30	
				Year 2 of 5			
10 E 530 9731 72 7890 076 0000 0000				General Fund/Expenditures/Erate		8,769.30	
188770	CITY OF PROSSER	06/10/2016	5/23/2016		0	16,765.30	16,765.30
10 E 530 9700 65 7850 482 0000 0000				General Fund/Expenditures/District-Wide Support		28.17	
10 E 530 9700 65 7860 482 0000 0000				General Fund/Expenditures/District-Wide Support		177.60	
10 E 530 9700 65 7870 482 0000 0000				General Fund/Expenditures/District-Wide Support		45.72	
10 E 530 9700 65 7880 482 0000 0000				General Fund/Expenditures/District-Wide Support		40.81	
10 E 530 9700 65 7850 450 0000 0000				General Fund/Expenditures/District-Wide Support		752.43	
10 E 530 9700 65 7860 450 0000 0000				General Fund/Expenditures/District-Wide Support		1,126.40	
10 E 530 9700 65 7870 450 0000 0000				General Fund/Expenditures/District-Wide Support		1,096.53	
10 E 530 9700 65 7880 450 0000 0000				General Fund/Expenditures/District-Wide Support		19.62	
10 E 530 9700 65 7850 450 0000 0000				General Fund/Expenditures/District-Wide Support		386.91	
10 E 530 9700 65 7870 450 0000 0000				General Fund/Expenditures/District-Wide Support		555.99	
10 E 530 9700 65 7880 450 0000 0000				General Fund/Expenditures/District-Wide Support		36.44	
10 E 530 9700 65 7850 450 0000 0000				General Fund/Expenditures/District-Wide Support		246.63	
10 E 530 9700 65 7870 450 0000 0000				General Fund/Expenditures/District-Wide Support		348.54	
10 E 530 9700 65 7850 450 0000 0000				General Fund/Expenditures/District-Wide Support		28.92	
10 E 530 9700 65 7850 450 0000 0000				General Fund/Expenditures/District-Wide Support		58.19	
10 E 530 9700 65 7860 450 0000 0000				General Fund/Expenditures/District-Wide Support		18.53	
10 E 530 9700 65 7870 450 0000 0000				General Fund/Expenditures/District-Wide Support		90.10	
10 E 530 9700 65 7880 450 0000 0000				General Fund/Expenditures/District-Wide Support		30.61	
10 E 530 9700 65 7880 055 0000 0000				General Fund/Expenditures/District-Wide Support		35.55	
10 E 530 9700 65 7850 055 0000 0000				General Fund/Expenditures/District-Wide Support		34.86	
10 E 530 9700 65 7880 055 0000 0000				General Fund/Expenditures/District-Wide Support		28.03	
10 E 530 9700 65 7850 063 0000 0000				General Fund/Expenditures/District-Wide Support		24.51	
10 E 530 9700 65 7860 063 0000 0000				General Fund/Expenditures/District-Wide Support		89.32	
10 E 530 9700 65 7870 063 0000 0000				General Fund/Expenditures/District-Wide Support		40.30	
10 E 530 9700 65 7880 063 0000 0000				General Fund/Expenditures/District-Wide Support		0.63	
10 E 530 9700 65 7850 120 0000 0000				General Fund/Expenditures/District-Wide Support		476.01	
10 E 530 9700 65 7860 120 0000 0000				General Fund/Expenditures/District-Wide Support		639.69	
10 E 530 9700 65 7870 120 0000 0000				General Fund/Expenditures/District-Wide Support		687.75	
10 E 530 9700 65 7880 120 0000 0000				General Fund/Expenditures/District-Wide Support		102.78	
10 E 530 9700 65 7850 073 0000 0000				General Fund/Expenditures/District-Wide Support		57.42	
10 E 530 9700 65 7860 073 0000 0000				General Fund/Expenditures/District-Wide Support		181.59	
10 E 530 9700 65 7870 073 0000 0000				General Fund/Expenditures/District-Wide Support		100.31	
10 E 530 9700 65 7850 055 0000 0000				General Fund/Expenditures/District-Wide Support		1,077.21	
10 E 530 9700 65 7870 055 0000 0000				General Fund/Expenditures/District-Wide Support		1,569.07	
10 E 530 9700 65 7850 240 0000 0000				General Fund/Expenditures/District-Wide Support		870.31	
10 E 530 9700 65 7860 240 0000 0000				General Fund/Expenditures/District-Wide Support		738.54	
10 E 530 9700 65 7870 240 0000 0000				General Fund/Expenditures/District-Wide Support		757.67	
10 E 530 9700 65 7880 240 0000 0000				General Fund/Expenditures/District-Wide Support		40.27	
10 E 530 9700 65 7880 240 0000 0000				General Fund/Expenditures/District-Wide Support		889.65	
10 E 530 9700 65 7850 074 0000 0000				General Fund/Expenditures/District-Wide Support		44.07	
10 E 530 9700 65 7860 074 0000 0000				General Fund/Expenditures/District-Wide Support		219.49	
10 E 530 9700 65 7870 074 0000 0000				General Fund/Expenditures/District-Wide Support		80.57	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 9700 65 7880 055 0000 0000				General Fund/Expenditures/District-Wide Support		287.78	
10 E 530 9700 65 7880 055 0000 0000				General Fund/Expenditures/District-Wide Support		2.06	
10 E 530 9700 65 7880 055 0000 0000				General Fund/Expenditures/District-Wide Support		56.06	
10 E 530 9700 65 7880 055 0000 0000				General Fund/Expenditures/District-Wide Support		3.22	
10 E 530 9700 65 7880 055 0000 0000				General Fund/Expenditures/District-Wide Support		29.90	
10 E 530 9700 65 7850 130 0000 0000				General Fund/Expenditures/District-Wide Support		694.82	
10 E 530 9700 65 7860 130 0000 0000				General Fund/Expenditures/District-Wide Support		377.45	
10 E 530 9700 65 7870 130 0000 0000				General Fund/Expenditures/District-Wide Support		1,011.32	
10 E 530 9700 65 7880 130 0000 0000				General Fund/Expenditures/District-Wide Support		8.93	
10 E 530 9700 65 7850 130 0000 0000				General Fund/Expenditures/District-Wide Support		69.17	
10 E 530 9700 65 7870 130 0000 0000				General Fund/Expenditures/District-Wide Support		117.68	
10 E 530 9700 65 7880 130 0000 0000				General Fund/Expenditures/District-Wide Support		121.47	
10 E 530 9700 65 7880 093 0000 0000				General Fund/Expenditures/District-Wide Support		50.37	
10 E 530 9700 65 7880 093 0000 0000				General Fund/Expenditures/District-Wide Support		3.60	
10 E 530 9700 65 7880 093 0000 0000				General Fund/Expenditures/District-Wide Support		8.50	
10 E 530 9700 65 7850 055 0000 0000				General Fund/Expenditures/District-Wide Support		49.23	
188771 CLASS 5		06/10/2016	26329	2015-2016 12 MONTH CONTRACT	7201500008	1,684.81	1,684.81
10 E 530 9700 65 7810 072 0000 0000				General Fund/Expenditures/District-Wide Support		1,684.81	
188772 COLVIG, JESSICA I		06/10/2016	CAMP WOOTEN		0	135.00	485.00
10 E 530 0170 27 8030 110 0000 0000				General Fund/Expenditures/Camp Wooten		135.00	
				TUITION	0	350.00	
10 E 530 0151 31 7000 130 0000 0000				General Fund/Expenditures/Staff Dev-PEA Allocation		350.00	
188773 COMM/TECH		06/10/2016	09-3013		0	76.02	165.07
10 E 530 0100 27 5000 130 0000 0000				General Fund/Expenditures/Basic Education		76.02	
		5/10/2016		Walkie Talkie batteries	2401500078	89.05	
10 E 530 0100 23 5000 240 0000 0000				General Fund/Expenditures/Basic Education		89.05	
188774 DURA-SHINE CLEAN LLC		06/10/2016	5/27/2016	Carpet Cleaning at KRV	7401500002	350.00	350.00
10 E 530 9700 64 7000 120 0000 0000				General Fund/Expenditures/District-Wide Support		350.00	
188775 ESD #105		06/10/2016	49717	2015/2016 Data Processing Agreement	7201500032	9,468.65	9,468.65
10 E 530 9700 72 7500 076 0000 0000				General Fund/Expenditures/District-Wide Support		8,071.81	
10 E 530 9700 72 7490 076 0000 0000				General Fund/Expenditures/District-Wide Support		1,396.84	
188776 ESD #113		06/10/2016	32601	2015-2016 FINGERPRINT PROCESSING AGREEMENT	7201500017	274.50	274.50
10 E 530 9700 14 7960 072 0000 0000				General Fund/Expenditures/District-Wide Support		274.50	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
188777	ESD #123	06/10/2016	24757		0	28,341.94	28,431.94
10 E 530 2100 26 7000 063 0000 0000				General Fund/Expenditures/Spec Ed - State		28,341.94	
			24775	Drug and Alcohol testing for 2015-16	7301500003	90.00	
10 E 530 9900 52 7960 073 0000 0000				General Fund/Expenditures/Pupil Transportation		90.00	
188778	FOOD DEPOT	06/10/2016	164501		1129	12.87	349.40
10 E 530 3160 27 5000 450 0000 0000				General Fund/Expenditures/Agriculture		12.87	
			164505		1210	42.95	
10 E 530 9800 42 5430 075 0000 0000				General Fund/Expenditures/Food Service		42.95	
			164511		1422	22.58	
10 E 530 3165 27 5000 450 0000 0000				General Fund/Expenditures/Home/Family		22.58	
			164562		1417	99.85	
10 E 530 3165 27 5000 450 0000 0000				General Fund/Expenditures/Home/Family		99.85	
			164568		1420	29.84	
10 E 530 3160 27 5000 450 0000 0000				General Fund/Expenditures/Agriculture		29.84	
			164572		1418	64.99	
10 E 530 3165 27 5000 450 0000 0000				General Fund/Expenditures/Home/Family		64.99	
			164579		7535	29.95	
10 E 530 0100 23 5000 120 0000 0000				General Fund/Expenditures/Basic Education		29.95	
			164581		1006	35.99	
10 E 530 0100 23 5000 110 0000 0000				General Fund/Expenditures/Basic Education		35.99	
			164587		1423	10.38	
10 E 530 3165 27 5000 450 0000 0000				General Fund/Expenditures/Home/Family		10.38	
188779	FRED PRYOR SEMINARS	06/10/2016	19821575	Excel Training for Lupe Maldonado in Kennewick	7201500044	79.00	79.00
10 E 530 9700 13 7000 072 0000 0000				General Fund/Expenditures/District-Wide Support		79.00	
188780	GASTON, ROBERT B	06/10/2016	SUPPLIES 5/19/2016		0	57.17	57.17
10 E 530 0100 27 5000 240 0000 0000				General Fund/Expenditures/Basic Education		57.17	
188781	GREGORY, LARRY F	06/10/2016	296		0	485.70	485.70
10 E 530 9700 12 7010 071 0000 0000				General Fund/Expenditures/District-Wide Support		485.70	
188782	HAAN CRAFTS	06/10/2016	0218187	FACSE Supplies	4561500050	165.60	165.60
10 E 530 3165 27 5000 450 0000 0000				General Fund/Expenditures/Home/Family		179.84	
10 L 601 0000 00 0000 000 0000 0000				General Fund/Accounts Payable		-14.24	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
188783	HACHTEL, CONNIE F	06/10/2016	FEEDBACK PROCESS		0	35.64	35.64
10 E 530 5210 31 5000 240 0000 0000			General Fund/Expenditures/Title II TQ - Part A			35.64	
188784	COOK'S ACE HARDWARE	06/10/2016	A357689	Open PO for PHS CTE Supplies	4561500000	19.31	231.79
10 E 530 3160 27 5000 450 0000 0000			General Fund/Expenditures/Agriculture			4.83	
10 E 530 3161 27 5000 450 0000 0000			General Fund/Expenditures/Business			4.83	
10 E 530 3165 27 5000 450 0000 0000			General Fund/Expenditures/Home/Family			4.83	
10 E 530 3167 27 5000 450 0000 0000			General Fund/Expenditures/Technology Education			4.82	
			B343947	Open PO for PHS CTE Supplies	4561500000	7.25	
10 E 530 3160 27 5000 450 0000 0000			General Fund/Expenditures/Agriculture			1.81	
10 E 530 3161 27 5000 450 0000 0000			General Fund/Expenditures/Business			1.81	
10 E 530 3165 27 5000 450 0000 0000			General Fund/Expenditures/Home/Family			1.81	
10 E 530 3167 27 5000 450 0000 0000			General Fund/Expenditures/Technology Education			1.82	
			B344250	Open PO for PHS CTE Supplies	4561500000	39.61	
10 E 530 3160 27 5000 450 0000 0000			General Fund/Expenditures/Agriculture			9.90	
10 E 530 3161 27 5000 450 0000 0000			General Fund/Expenditures/Business			9.90	
10 E 530 3165 27 5000 450 0000 0000			General Fund/Expenditures/Home/Family			9.90	
10 E 530 3167 27 5000 450 0000 0000			General Fund/Expenditures/Technology Education			9.91	
			B344547	Open PO for PHS CTE Supplies	4561500000	41.26	
10 E 530 3160 27 5000 450 0000 0000			General Fund/Expenditures/Agriculture			10.32	
10 E 530 3161 27 5000 450 0000 0000			General Fund/Expenditures/Business			10.32	
10 E 530 3165 27 5000 450 0000 0000			General Fund/Expenditures/Home/Family			10.32	
10 E 530 3167 27 5000 450 0000 0000			General Fund/Expenditures/Technology Education			10.30	
			B344758	Open PO for PHS CTE Supplies	4561500000	64.81	
10 E 530 3160 27 5000 450 0000 0000			General Fund/Expenditures/Agriculture			16.20	
10 E 530 3161 27 5000 450 0000 0000			General Fund/Expenditures/Business			16.20	
10 E 530 3165 27 5000 450 0000 0000			General Fund/Expenditures/Home/Family			16.20	
10 E 530 3167 27 5000 450 0000 0000			General Fund/Expenditures/Technology Education			16.21	
			B344844	Open PO for PHS CTE Supplies	4561500000	44.16	
10 E 530 3160 27 5000 450 0000 0000			General Fund/Expenditures/Agriculture			11.04	
10 E 530 3161 27 5000 450 0000 0000			General Fund/Expenditures/Business			11.04	
10 E 530 3165 27 5000 450 0000 0000			General Fund/Expenditures/Home/Family			11.04	
10 E 530 3167 27 5000 450 0000 0000			General Fund/Expenditures/Technology Education			11.04	
			b345315	Open PO for PHS CTE Supplies	4561500000	15.39	
10 E 530 3160 27 5000 450 0000 0000			General Fund/Expenditures/Agriculture			3.85	
10 E 530 3161 27 5000 450 0000 0000			General Fund/Expenditures/Business			3.85	
10 E 530 3165 27 5000 450 0000 0000			General Fund/Expenditures/Home/Family			3.85	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 3167 27 5000 450 0000 0000				General Fund/Expenditures/Technology Education		3.84	
188785	HATCH, SHELLIE M.	06/10/2016	GOOD-BYE BOOK		0	18.45	191.02
10 E 530 0100 23 5000 110 0000 0000				General Fund/Expenditures/Basic Education		18.45	
			PLANTS 5/13/2016		0	78.68	
10 E 530 0100 27 5000 110 0000 0000				General Fund/Expenditures/Basic Education		78.68	
			STAFF LOUNGE SUPPLY		0	17.54	
10 E 530 0100 23 5000 110 0000 0000				General Fund/Expenditures/Basic Education		17.54	
			WALK TO READ REWARDS		0	76.35	
10 E 530 0100 27 5000 110 0000 0000				General Fund/Expenditures/Basic Education		76.35	
188786	HENDRICKS, ANGELA K	06/10/2016	TRAVEL		0	102.60	102.60
10 E 530 9700 13 8010 072 0000 0000				General Fund/Expenditures/District-Wide Support		48.60	
10 E 530 9700 13 8030 072 0000 0000				General Fund/Expenditures/District-Wide Support		54.00	
188787	INTEGRATED REGISTER SYSTEMS	06/10/2016	ORD14993	Intouch	7601500160	1,267.37	1,267.37
10 E 530 9700 72 5030 076 0000 0000				General Fund/Expenditures/District-Wide Support		1,033.24	
10 E 530 9700 72 5320 076 0000 0000				General Fund/Expenditures/District-Wide Support		234.13	
188788	IPEVO	06/10/2016	00220160500000527	Document Camera for Verkist	7601500157	94.05	94.05
10 L 601 0000 00 0000 000 0000 0000				General Fund/Accounts Payable		-8.09	
10 E 530 9700 72 5330 450 0000 0000				General Fund/Expenditures/District-Wide Support		102.14	
188789	JENNINGS, VIVIAN E	06/10/2016	BOOKS 5/19/2016		0	69.50	141.18
10 E 530 0100 22 5060 060 0000 0000				General Fund/Expenditures/Basic Education		69.50	
			BOOKS FOR LIB.		0	71.68	
10 E 530 0100 22 5060 060 0000 0000				General Fund/Expenditures/Basic Education		71.68	
188790	JOSTENS	06/10/2016	1281	Grad supplies	4501500070	86.53	86.53
10 E 530 0100 23 5200 450 0000 0000				General Fund/Expenditures/Basic Education		86.53	
188791	JOSTENS	06/10/2016	18883843	Replacement Diplomas	4501500047	30.08	30.08
10 R 960 0000 29 2900 450 0000 0000				General Fund/Revenues/Program 00		30.08	
188792	K C D A	06/10/2016	300025824	OFFICE/SCHILPEROOR T	1201500052	676.87	2,017.36
10 E 530 0100 24 5000 120 0000 0000				General Fund/Expenditures/Basic Education		20.65	
10 E 530 0100 27 5000 120 0000 0000				General Fund/Expenditures/Basic Education		656.22	
			300035254	Composition Notebooks for 4th & 5th grade Math	1101500052	169.18	
10 E 530 0100 27 5000 110 0000 0000				General Fund/Expenditures/Basic Education		169.18	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			300035552	CHILDERS CLASSROOM	1201500078	89.94	
10 E 530 0114 27 5000 120 0000 0000				General Fund/Expenditures/Kindergarten		89.94	
			300035554	COFFMAN CLASSROOM	1201500077	149.26	
10 E 530 0115 27 5000 120 0000 0000				General Fund/Expenditures/1st Grade		149.26	
			300035555	LEGARD CLASSROOM	1201500079	65.75	
10 E 530 0112 27 5000 120 0000 0000				General Fund/Expenditures/Specialist		65.75	
			300035556	HOFSTAD CLASSROOM	1201500080	188.94	
10 E 530 0115 27 5000 120 0000 0000				General Fund/Expenditures/1st Grade		188.94	
			300035557	BORT CLASSROOM	1201500081	171.91	
10 E 530 0115 27 5000 120 0000 0000				General Fund/Expenditures/1st Grade		171.91	
			300035558	WHITE CLASSROOM	1201500095	135.93	
10 E 530 0115 27 5000 120 0000 0000				General Fund/Expenditures/1st Grade		135.93	
			300036528	Art Class Materials Art Dept	2401500083	290.16	
10 E 530 0100 27 5000 240 0000 0000				General Fund/Expenditures/Basic Education		290.16	
			300036529	Social Studies Materials Social Studies Dept	2401500082	26.95	
10 E 530 0100 27 5000 240 0000 0000				General Fund/Expenditures/Basic Education		26.95	
			300036725	Social Studies Materials Social Studies Dept	2401500082	52.47	
10 E 530 0100 27 5000 240 0000 0000				General Fund/Expenditures/Basic Education		52.47	
188793	LINDSAY DYE COUNSELING, LLC	06/10/2016	6/2/2016		0	1,050.00	1,050.00
10 E 530 0109 27 7000 071 0000 0000				General Fund/Expenditures/Substance Abuse Prevention		1,050.00	
188794	LINK, CENTURY	06/10/2016	313804811	5/11/16	0	100.52	100.52
10 E 530 9700 65 7810 110 0000 0000				General Fund/Expenditures/District-Wide Support		100.52	
188795	LOURDES	06/10/2016	5/10/2016		0	713.00	713.00
10 E 530 2100 27 7000 063 0000 0000				General Fund/Expenditures/Spec Ed - State		713.00	
188796	LUSK, KEVIN DUANE	06/10/2016	STATE TRACK		0	236.80	236.80
10 E 530 0100 28 8030 450 0000 0000				General Fund/Expenditures/Basic Education		236.80	
188797	MALDONADO, GUADALUPE	06/10/2016	TRAVEL	5/19/2016	0	8.10	8.10
10 E 530 9700 12 8010 071 0000 0000				General Fund/Expenditures/District-Wide Support		8.10	
188798	MCGRAW HILL SCHOOL EDUCATION	06/10/2016	92009339001	Books for Late	6001500068	2,437.27	2,437.27

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				Exit Bilingual Classes			
10 E 530 5500 27 5000 120 0000 0000				General Fund/Expenditures/State Learning Assistance		2,437.27	
188799	MOON SECURITY SERVICES INC	06/10/2016	821685	2015/2016 ANNUAL CONTRACT	7201500006	249.06	289.79
10 E 530 9700 64 7910 450 0000 0000				General Fund/Expenditures/District-Wide Support		249.06	
			823847	2015/2016 ANNUAL CONTRACT	7201500006	40.73	
10 E 530 9700 64 7910 450 0000 0000				General Fund/Expenditures/District-Wide Support		40.73	
188800	MUSIC IN MOTION	06/10/2016	00522708	BRAY CLASSROOM	1201500091	294.80	294.80
10 E 530 0112 27 5000 120 0000 0000				General Fund/Expenditures/Specialist		320.15	
10 L 601 0000 00 0000 000 0000 0000				General Fund/Accounts Payable		-25.35	
188801	NASP INC	06/10/2016	S226017	Archery Supplies	1101500031	754.00	754.00
10 L 601 0000 00 0000 000 0000 0000				General Fund/Accounts Payable		-64.84	
10 E 530 0100 28 5000 110 0000 0000				General Fund/Expenditures/Basic Education		818.84	
188802	Vendor Continued Void	06/10/2016					0.00
188803	Vendor Continued Void	06/10/2016					0.00
188804	OFFICE DEPOT INC	06/10/2016	835410249001	OFFICE	1201500073	69.91	6,578.81
10 E 530 0100 27 5000 120 0000 0000				General Fund/Expenditures/Basic Education		69.91	
			835410326001	OFFICE	1201500073	6.48	
10 E 530 0100 27 5000 120 0000 0000				General Fund/Expenditures/Basic Education		6.48	
			838146434001	Printer for the Nurse Office	7601500151	134.11	
10 E 530 0113 27 5320 450 0000 0000				General Fund/Expenditures/Computer/Technology		134.11	
			838414842001	Office supplies	2401500071	565.09	
10 E 530 0100 27 5000 240 0000 0000				General Fund/Expenditures/Basic Education		565.09	
			838870056001	Office supplies	2401500071	-13.12	
10 E 530 0100 27 5000 240 0000 0000				General Fund/Expenditures/Basic Education		-13.12	
			838870057001	Office supplies	2401500071	13.12	
10 E 530 0100 27 5000 240 0000 0000				General Fund/Expenditures/Basic Education		13.12	
			839172431001	Printer for KRV Library	7601500152	247.05	
10 E 530 9700 72 5320 076 0000 0000				General Fund/Expenditures/District-Wide Support		247.05	
			839172448001	Supplies	7601500153	54.51	
10 E 530 9700 72 5000 076 0000 0000				General Fund/Expenditures/District-Wide Support		54.51	
			839172453001	printer for Claudia	7601500156	494.11	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 6400 27 5320 060 0000 0000				General Fund/Expenditures/Limited English Proficien		494.11	
			839338345001	BISHOP CLASSROOM	1201500068	85.11	
10 E 530 0116 27 5000 120 0000 0000				General Fund/Expenditures/2nd Grade		85.11	
			839338345002	BISHOP CLASSROOM	1201500068	1.84	
10 E 530 0116 27 5000 120 0000 0000				General Fund/Expenditures/2nd Grade		1.84	
			839343168001	AULD CLASSROOM	1201500063	120.39	
10 E 530 0112 27 5000 120 0000 0000				General Fund/Expenditures/Specialist		120.39	
			839343385001	AULD CLASSROOM	1201500063	27.36	
10 E 530 0112 27 5000 120 0000 0000				General Fund/Expenditures/Specialist		27.36	
			839346235001	STAUDENMAIER CLASROOM	1201500062	47.64	
10 E 530 0114 27 5000 120 0000 0000				General Fund/Expenditures/Kindergarten		47.64	
			839346511001	STAUDENMAIER CLASROOM	1201500062	28.54	
10 E 530 0114 27 5000 120 0000 0000				General Fund/Expenditures/Kindergarten		28.54	
			839357401001	STAUDENMAIER/TREAT /RHODE CLASSROOM	1201500067	46.05	
10 E 530 0114 27 5000 120 0000 0000				General Fund/Expenditures/Kindergarten		19.85	
10 E 530 0115 27 5000 120 0000 0000				General Fund/Expenditures/1st Grade		26.20	
			839357401002	STAUDENMAIER/TREAT /RHODE CLASSROOM	1201500067	60.79	
10 E 530 0114 27 5000 120 0000 0000				General Fund/Expenditures/Kindergarten		26.20	
10 E 530 0115 27 5000 120 0000 0000				General Fund/Expenditures/1st Grade		34.59	
			839359046001	KENNEY CLASSROOM	1201500066	284.05	
10 E 530 0115 27 5000 120 0000 0000				General Fund/Expenditures/1st Grade		284.05	
			839361008001	SHENYER CLASSROOM	1201500065	162.65	
10 E 530 0112 27 5000 120 0000 0000				General Fund/Expenditures/Specialist		162.65	
			839361088001	SHENYER CLASSROOM	1201500065	16.49	
10 E 530 0112 27 5000 120 0000 0000				General Fund/Expenditures/Specialist		16.49	
			839362595001	BEIGHTOL CLASSROOM	1201500064	149.30	
10 E 530 0114 27 5000 120 0000 0000				General Fund/Expenditures/Kindergarten		149.30	
			839362734001	BEIGHTOL CLASSROOM	1201500064	7.16	
10 E 530 0114 27 5000 120 0000 0000				General Fund/Expenditures/Kindergarten		7.16	
			839364286001	LEGARD -	1201500059	160.52	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				CLASSROOM BUDGET			
10 E 530 0112 27 5000 120 0000 0000				General Fund/Expenditures/Specialist		160.52	
			839364734001	LEGARD -	1201500059	24.96	
				CLASSROOM BUDGET			
10 E 530 0112 27 5000 120 0000 0000				General Fund/Expenditures/Specialist		24.96	
			839383523001	MERRICK CLASSROOM	1201500060	173.73	
10 E 530 0114 27 5000 120 0000 0000				General Fund/Expenditures/Kindergarten		173.73	
			839383523002	MERRICK CLASSROOM	1201500060	53.45	
10 E 530 0114 27 5000 120 0000 0000				General Fund/Expenditures/Kindergarten		53.45	
			839383671001	MERRICK CLASSROOM	1201500060	53.06	
10 E 530 0114 27 5000 120 0000 0000				General Fund/Expenditures/Kindergarten		53.06	
			839608371001	HEINTZ CLASSROOM	1201500069	92.24	
10 E 530 0116 27 5000 120 0000 0000				General Fund/Expenditures/2nd Grade		92.24	
			839608518001	HEINTZ CLASSROOM	1201500069	63.84	
10 E 530 0116 27 5000 120 0000 0000				General Fund/Expenditures/2nd Grade		63.84	
			839613466001	WILEY CLASSROOM	1201500070	83.99	
10 E 530 0112 27 5000 120 0000 0000				General Fund/Expenditures/Specialist		83.99	
			840162666001	SMITH CLASSROOM	1201500071	106.25	
10 E 530 0116 27 5000 120 0000 0000				General Fund/Expenditures/2nd Grade		106.25	
			840163109001	SMITH CLASSROOM	1201500071	158.59	
10 E 530 0116 27 5000 120 0000 0000				General Fund/Expenditures/2nd Grade		158.59	
			840204560001	LEGARD -	1201500072	98.44	
				CLASSROOM			
10 E 530 0112 27 5000 120 0000 0000				General Fund/Expenditures/Specialist		98.44	
			840204753001	LEGARD -	1201500072	10.39	
				CLASSROOM			
10 E 530 0112 27 5000 120 0000 0000				General Fund/Expenditures/Specialist		10.39	
			840995086001	MUNOZ/OFFICE	1201500097	193.56	
10 E 530 0100 27 5000 120 0000 0000				General Fund/Expenditures/Basic Education		132.37	
10 E 530 0116 27 5000 120 0000 0000				General Fund/Expenditures/2nd Grade		61.19	
			840995195001	MUNOZ/OFFICE	1201500097	10.31	
10 E 530 0100 27 5000 120 0000 0000				General Fund/Expenditures/Basic Education		7.05	
10 E 530 0116 27 5000 120 0000 0000				General Fund/Expenditures/2nd Grade		3.26	
			841066967001	Color Printer for Jennifer Dorsett	7601500162	247.05	
10 E 530 9700 72 5320 076 0000 0000				General Fund/Expenditures/District-Wide Support		247.05	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 0100 23 5000 120 0000 0000			841463815001	OFFICE	1201500101	56.33	
			General Fund/Expenditures/Basic Education			56.33	
10 E 530 0100 23 5000 120 0000 0000			841464180001	OFFICE	1201500101	14.39	
			General Fund/Expenditures/Basic Education			14.39	
10 E 530 0100 27 5000 120 0000 0000			841527311001	MUNOZ/FLORES/LEGAR D	1201500102	714.00	
			General Fund/Expenditures/Basic Education			714.00	
10 E 530 0100 27 5000 120 0000 0000			841530017001	MUNOZ/FLORES/LEGAR D	1201500102	217.18	
			General Fund/Expenditures/Basic Education			217.18	
10 E 530 0100 27 5000 120 0000 0000			841803679001	2ND GRADE AVID	1201500105	602.83	
			General Fund/Expenditures/Basic Education			602.83	
10 E 530 0100 27 5000 120 0000 0000			841808066001	KINDER AVID	1201500103	556.03	
			General Fund/Expenditures/Basic Education			556.03	
10 E 530 0100 27 5000 120 0000 0000			841808166001	KINDER AVID	1201500103	97.69	
			General Fund/Expenditures/Basic Education			97.69	
10 E 530 9700 72 5000 076 0000 0000			842200555001	Supplies	7601500167	181.35	
			General Fund/Expenditures/District-Wide Support			181.35	
188805 OXARC INC		06/10/2016	nya9618	Open PO for Metal Shop Supplies	4561500001	117.62	206.92
10 E 530 3160 27 5000 450 0000 0000			General Fund/Expenditures/Agriculture			117.62	
10 E 530 3160 27 5000 450 0000 0000			SYA9915	Open PO for Metal Shop Supplies	4561500001	89.30	
			General Fund/Expenditures/Agriculture			89.30	
188806 PACIFIC OFFICE AUTOMATION		06/10/2016	119607	COPIER	1201500075	129.23	258.46
10 E 530 0100 27 5000 120 0000 0000			General Fund/Expenditures/Basic Education			129.23	
10 E 530 0100 23 5000 240 0000 0000			148812	Staples for copier	2401500081	129.23	
			General Fund/Expenditures/Basic Education			129.23	
188807 PINNACLE INVESTIGATION CORP		06/10/2016	51699	2015-2016 OPEN PO CLIENT SERVICE AGREEMENT	7201500014	72.00	72.00
10 E 530 9700 14 7000 072 0000 0000			General Fund/Expenditures/District-Wide Support			72.00	
188808 PRONTO PROCESS SERVICE, INC		06/10/2016	S.C.		0	58.50	58.50
10 E 530 9700 12 7000 071 0000 0000			General Fund/Expenditures/District-Wide Support			58.50	
188809 PROSSER RECORD BULLETIN		06/10/2016	5/31/2016	2015-2016 OPEN PO	7201500013	31.67	31.67

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				FOR JOB POSTINGS			
10 E 530 9700 14 7050 072 0000 0000				General Fund/Expenditures/District-Wide Support		31.67	
188810	Vendor Continued Void	06/10/2016					0.00
188811	RAINWATER INC	06/10/2016	206315	Rainwater Dispenser and Water Yearly Fee	4821500011	6.00	309.18
10 E 530 0135 23 7000 482 0000 0000				General Fund/Expenditures/Alt High School		6.00	
			207257	2015-2016 Annual Contract Renewal fo Heights Elementary School - Jonathan Youngs Classroom	6001500033	6.00	
10 E 530 6400 27 7000 060 0000 0000				General Fund/Expenditures/Limited English Proficien		6.00	
			209743	Rainwater Dispenser and Water Yearly Fee	4821500011	6.00	
10 E 530 0135 23 7000 482 0000 0000				General Fund/Expenditures/Alt High School		6.00	
			209870	Rainwater Dispenser and Water Yearly Fee	4821500011	6.00	
10 E 530 0135 23 7000 482 0000 0000				General Fund/Expenditures/Alt High School		6.00	
			210053	2015-2016 Contract Renewal for Curriculum/Technol ogy/Migrant Offices	6001500032	12.00	
10 E 530 0100 21 7000 060 0000 0000				General Fund/Expenditures/Basic Education		4.00	
10 E 530 5320 24 7000 060 0000 0000				General Fund/Expenditures/Migrant Ed		4.00	
10 E 530 9730 72 7000 076 0000 0000				General Fund/Expenditures/Tech Coordinator - Office		4.00	
			210136	Rainwater Dispenser and Water Yearly Fee	4821500011	12.00	
10 E 530 0135 23 7000 482 0000 0000				General Fund/Expenditures/Alt High School		12.00	
			210192	2015-2016 Annual Contract Renewal fo Heights Elementary School - Jonathan Youngs Classroom	6001500033	34.52	
10 E 530 6400 27 7000 060 0000 0000				General Fund/Expenditures/Limited English Proficien		34.52	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			216633	2015-2016 Annual Contract Renewal fo Heights Elementary School - Jonathan Youngs Classroom	6001500033	18.00	
10 E 530 6400 27 7000 060 0000 0000				General Fund/Expenditures/Limited English Proficien		18.00	
			RENT 727	2015-2016 Annual Contract Renewal fo Heights Elementary School - Jonathan Youngs Classroom	6001500033	4.32	
10 E 530 6400 27 7000 060 0000 0000				General Fund/Expenditures/Limited English Proficien		4.32	
			RENT 798	2015-2016 Contract Renewal for Curriculum/Technol ogy/Migrant Offices	6001500032	4.32	
10 E 530 0100 21 7000 060 0000 0000				General Fund/Expenditures/Basic Education		1.44	
10 E 530 5320 24 7000 060 0000 0000				General Fund/Expenditures/Migrant Ed		1.44	
10 E 530 9730 72 7000 076 0000 0000				General Fund/Expenditures/Tech Coordinator - Office		1.44	
			RENT 817	Yearly Purchase order for Water softener for Food Service	7501500000	195.70	
10 E 530 9800 42 7000 075 0000 0000				General Fund/Expenditures/Food Service		195.70	
			RENT 818	Rainwater Dispenser and Water Yearly Fee	4821500011	4.32	
10 E 530 0135 23 7000 482 0000 0000				General Fund/Expenditures/Alt High School		4.32	
188812 REALLY GOOD STUFF, INC		06/10/2016	5521075	Carla Wyatt Classroom Supplies	1101500051	209.32	209.32
10 E 530 0114 27 5000 110 0000 0000				General Fund/Expenditures/Kindergarten		209.32	
188813 REMEDIA PUBLICATIONS		06/10/2016	463812	Math Curriculum for PHS - Dot Starkey	6301500078	67.99	67.99
10 E 530 2100 27 5070 450 0000 0000				General Fund/Expenditures/Spec Ed - State		73.84	
10 L 601 0000 00 0000 000 0000 0000				General Fund/Accounts Payable		-5.85	
188814 REYES, MARTHA		06/10/2016	ALTERNATE ROUTE		0	155.00	155.00
10 E 530 0100 31 7000 060 0000 0000				General Fund/Expenditures/Basic Education		155.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
188815	RIVERA FINANCE	06/10/2016	9047	Guided Reading & DRA For late Exit Bilingual Classes	6001500063	9,073.60	9,073.60
	10 E 530 6500 27 5000 110 0000 0000			General Fund/Expenditures/State Trans Bilingual		4,926.96	
	10 E 530 6500 27 5000 120 0000 0000			General Fund/Expenditures/State Trans Bilingual		4,926.97	
	10 L 601 0000 00 0000 000 0000 0000			General Fund/Accounts Payable		-780.33	
188816	RODRIGUEZ, GWENDOLYN I	06/10/2016	TEACHING ACTIVITIES		0	110.36	110.36
	10 E 530 0100 27 5040 240 0000 0000			General Fund/Expenditures/Basic Education		110.36	
188817	RUSSELL, RYAN A	06/10/2016	ESD 105		0	62.10	62.10
	10 E 530 0100 27 8030 240 0000 0000			General Fund/Expenditures/Basic Education		62.10	
188818	SCHOOL DIST #116 REVOLV FUND	06/10/2016	4450		0	559.93	559.93
	10 E 530 9700 13 7290 072 0000 0000			General Fund/Expenditures/District-Wide Support		559.93	
188819	SCHOOL KIDS HEALTHCARE	06/10/2016	1825491	SWAT TOURNIQUET FOR SCHOOLS	6401500020	76.20	76.20
	10 E 530 0100 26 5000 064 0000 0000			General Fund/Expenditures/Basic Education		82.75	
	10 L 601 0000 00 0000 000 0000 0000			General Fund/Accounts Payable		-6.55	
188820	SMITH, MICHELE	06/10/2016	CLASS REFUND		0	5.00	5.00
	10 R 960 0000 21 2100 240 0000 0000			General Fund/Revenues/Program 00		5.00	
188821	SNA	06/10/2016	175521 dues	School Nutrition Association Dues for Colleen Little	1209	117.50	117.50
	10 E 530 9800 41 7390 075 0000 0000			General Fund/Expenditures/Food Service		117.50	
188822	TAYLOR, CONNIE S	06/10/2016	FOOD CARD		0	10.00	10.00
	10 E 530 9800 44 7000 075 0000 0000			General Fund/Expenditures/Food Service		10.00	
188823	THE PRINT GUYS	06/10/2016	103732		9479	24.44	24.44
	10 E 530 0187 27 5000 110 0000 0000			General Fund/Expenditures/Text Adoption		24.44	
188824	TRACY MULLEN, MS	06/10/2016	2016 MAY 31, 2016		0	1,500.00	1,500.00
	10 E 530 0109 27 7000 071 0000 0000			General Fund/Expenditures/Substance Abuse Prevention		1,500.00	
188825	VALLEY SPRAY	06/10/2016	7188		0	271.50	271.50
	10 E 530 3160 27 7000 450 0000 0000			General Fund/Expenditures/Agriculture		271.50	
188826	VALLEY WATER SERVICES	06/10/2016	10879		0	187.50	187.50
	10 E 530 9700 64 7000 110 0000 0000			General Fund/Expenditures/District-Wide Support		187.50	
188827	WA-ACTE	06/10/2016	8961		0	3,180.00	3,180.00
	10 E 530 3151 21 7000 450 0000 0000			General Fund/Expenditures/Voc Director		530.00	
	10 E 530 3161 27 7000 450 0000 0000			General Fund/Expenditures/Business		1,450.00	
	10 E 530 3165 27 7000 450 0000 0000			General Fund/Expenditures/Home/Family		545.00	
	10 E 530 3167 27 7000 450 0000 0000			General Fund/Expenditures/Technology Education		655.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
188828	WAAE	06/10/2016	5/09/16	WAAE Summer Conference Registration	4561500054	2,015.00	2,015.00
10 E 530 3160 27 7000 450 0000 0000				General Fund/Expenditures/Agriculture		2,015.00	
188829	WABE	06/10/2016	77	WABE registrations	6001500045	1,375.00	1,375.00
10 E 530 6400 31 7000 060 0000 0000				General Fund/Expenditures/Limited English Proficien		1,375.00	
188830	WAL-MART COMMUNITY	06/10/2016	05973		0	101.71	151.54
10 E 530 5320 27 5000 450 0000 0000				General Fund/Expenditures/Migrant Ed		101.71	
			07711	Open PO for Family and Consumer Science Classes	2401500058	49.83	
10 R 960 0000 21 2100 240 0000 0000				General Fund/Revenues/Program 00		49.83	
188831	WALKER, KRISTIN E	06/10/2016	SUPPLIES 5/24/2016		0	48.76	48.76
10 E 530 0100 27 5000 240 0000 0000				General Fund/Expenditures/Basic Education		48.76	
188832	WASTE MANAGEMENT OF KENNEWICK	06/10/2016	1696191-1819-6	2015-2016 ANNUAL CONTRACT	7201500007	588.62	588.62
10 E 530 9700 65 7860 110 0000 0000				General Fund/Expenditures/District-Wide Support		588.62	
188833	WEVIDEO	06/10/2016	INV0780	WE Video for Dean Smith	7601500166	249.00	249.00
10 E 530 9700 72 5030 240 0000 0000				General Fund/Expenditures/District-Wide Support		249.00	
188834	WOIS/THE CARREER INFO SYSTEM	06/10/2016	21643	Student Career Portfolio Subscription	4561500056	1,910.00	1,910.00
10 E 530 3151 21 7000 450 0000 0000				General Fund/Expenditures/Voc Director		173.76	
10 E 530 3860 24 7000 450 0000 0000				General Fund/Expenditures/Vocational-Federal		1,900.50	
10 L 601 0000 00 0000 000 0000 0000				General Fund/Accounts Payable		-164.26	
188835	WSU CROP AND SOIL SCIENCES	06/10/2016	18	Welding In-Service	4561500051	250.00	250.00
10 E 530 3160 27 7000 450 0000 0000				General Fund/Expenditures/Agriculture		250.00	
188836	WYATT, CARLA M	06/10/2016	BOOK		0	18.45	18.45
10 E 530 0100 27 5000 110 0000 0000				General Fund/Expenditures/Basic Education		18.45	
188837	YAKIMA HERALD-REPUBLIC	06/10/2016	644593	2015-2016 OPEN PO FOR CLASSIFIED AND CERTIFIED POSITIONS	7201500011	459.32	1,558.76
10 E 530 9700 14 7050 072 0000 0000				General Fund/Expenditures/District-Wide Support		459.32	
			645185	2015-2016 OPEN PO	7201500011	354.76	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 9700 14 7050 072 0000 0000				FOR CLASSIFIED AND CERTIFIED POSITIONS General Fund/Expenditures/District-Wide Support		354.76	
			645800	2015-2016 OPEN PO FOR CLASSIFIED AND CERTIFIED POSITIONS	7201500011	412.04	
10 E 530 9700 14 7050 072 0000 0000				General Fund/Expenditures/District-Wide Support		412.04	
			648230	2015-2016 OPEN PO FOR CLASSIFIED AND CERTIFIED POSITIONS	7201500011	332.64	
10 E 530 9700 14 7050 072 0000 0000				General Fund/Expenditures/District-Wide Support		332.64	
188838	ZEPEDA, MARIA	06/10/2016		lunch refund	0	21.53	21.53
10 R 960 9800 22 2298 450 0000 0000				General Fund/Revenues/Food Services		21.53	
			86	Computer	Check(s) For a Total of		145,339.73

To: Board of Directors
Subject: Football Coaches' League Training
Agenda: Action
Date: June 7, 2016
Prepared by: Anna Fazzari, *Prosser High School Athletic Director*

Background:

According to WIAA, all middle school and high school football coaches must complete school district approved technique specific safety training similar to "Heads Up Football" The training must include, but is not limited to; Safer tackling techniques and drills, helmet and shoulder pad fitting, concussion management with return-to-play protocols following a concussion, heat and hydration training and sudden cardiac arrest training. The CWAC league has proposed an annual training for all CWAC football coaches to attend every pre-season in order to meet the requirements set forth by WIAA. The proposal is attached.

Recommendation:

It is recommended the Board of Directors approve this football coaches' training and for it to become the Prosser School District's approved training.

CWAC FOOTBALL COACHES TRAINING PROPOSAL



Execution Plan:

Coaches will meet yearly, prior to the start of football season, to revisit these concepts. Though WIAA only requires these trainings every three years, the CWAC recommends school boards require a yearly training opportunity that offers multiple valuable benefits: 1) Coaches can meet their required coaching hours; 2) Coaches who are absent can be trained by a Player Safety Coach, NFHS Learn training materials and online WIAA clinics; 3) Coaches will have time to meet and discuss any pressing issues prior to the start of the season. **NOTE: IF COACHES DO NOT ATTEND THIS TRAINING, THEY WILL BE RESPONSIBLE FOR MEETING EACH STANDARD OF THE 5 COMPONENTS THROUGH NFHS LEARN AND HANDS ON TRAINING, ON A YEARLY BASIS.**

COMPONENT	TRAINER	TIME
1) Helmet and Pad Fitting	Lynn Langum, Riddell Schutt Rep TBD	45 Min
Description: Riddell football representative Lynn Langum will demonstrate proper fitting techniques for helmets and shoulder pads, as well as provide an opportunity for coaches to practice those techniques on each other.		
2) Safer Tackling Techniques and Drills & Heads up Blocking	Randy Affholter & Roger Hoell	45 Min
Description: Longtime head coaches Randy Affholter (Ellensburg HS) and Roger Hoell (Othello HS) will discuss and demonstrate the importance and techniques of eliminating the head from tackling through use of both the Seahawks tackling fundamentals as well as "Heads Up" football concepts.		
3) Concussion Mgmt/Return to Play	Ken Kladnik, ATC & Kevin Martin, M.D.	45 Min
Description: Certified Trainer Ken Kladnik will discuss and provide resources about concussion signs, symptoms, and treatment as well as return-to-play protocol for an athlete who has sustained a concussion.		
4) Heat & Hydration	Ken Kladnik, ATC & Kevin Martin, M.D.	45 Min
Description: Certified Trainer Ken Kladnik will discuss and provide resources about practicing in high heat and the proper hydration strategies relating to practicing in high temperatures. Additionally, as a group, coaches will watch and work through the NFHS video on heat illness prevention.		
5) Sudden Cardiac Arrest	Ken Kladnik, ATC & Kevin Martin, M.D.	45 Min
Description: Certified Trainer Ken Kladnik will discuss and provide resources about sudden cardiac arrest signs and symptoms as well as response to a potential SCA incident. Additionally, as a group, coaches will watch and work through the NFHS video on sudden cardiac arrest. Included AED locations		
6) WIAA Rules Clinics	Coaches Complete individually	TBD
Description: Coaches will have an opportunity to complete their football rules and general rules clinics as part of the training.		

BOARD PACKET

To: Board of Directors
Subject: Resolution No. 03-16: Delegating Authority to WIAA
Agenda: Action
Date: June 7, 2016
Prepared by: Anna Fazzari, *Prosser High School Athletic Director*

By action of the 1976 Legislature, each school district Board of Directors may delegate control, supervision, and regulation of any extracurricular activity to the WIAA and compensate such entity for services provided.

The local SCHOOL BOARD PRESIDENT and SUPERINTENDENT must sign this enrollment form to indicate that the School Board has approved the District's or school's membership in the Association and as members, these schools will follow the WIAA Rules and Regulations.

Recommendation:

It is recommended the Board approve Resolution No. 03-16: Delegating Authority to WIAA for 2016-17 membership of Prosser High School and Housel Middle School. The form is submitted electronically to WIAA.



**PROSSER SCHOOL DISTRICT #116
BOARD RESOLUTION NO. 03-16: DELEGATING AUTHORITY TO WIAA**

WHEREAS Chapter 32, Laws of 1975-76, 2nd Ex. Sess. grants authority to each school district board of directors to control, supervise and regulate the conduct of interschool athletic activities and other interschool extracurricular activities of an athletic, cultural, social, or recreational nature for students in the district.

WHEREAS Chapter 32, Laws of 1975-76, 2nd Ex. Sess. authorizes school district boards of directors to delegate control, supervision and regulation of any of the aforesaid activities to any voluntary, nonprofit entity and to compensate any such entity for services provided subject to the satisfaction of certain conditions and approval by the State Board Of Education.

WHEREAS the Washington Interscholastic Activities Association is a voluntary, nonprofit entity which has satisfied the conditions, expressly set forth in Chapter 32, Laws of 1975-76, 2nd Ex. Sess. and has further been approved by the State Board of Education in action taken on August 17, 1977.

WHEREAS the Board of Directors of the following school district or school being otherwise fully informed of the rules and regulations of the Washington Interscholastic Activities Association as approved by the State Board of Education and recognizing that said rules and regulations provide for private sponsorship of post-season tournaments for extracurricular activities by WIAA, consent to abide by such rules and regulations.

NOW THEREFORE, the Board of Directors of the following school district or school hereby delegates to the Washington Interscholastic Activities Association the authority to control, supervise and regulate interschool activities consistent with the rules and regulations of WIAA. The Board of Directors retains the right to establish eligibility standards that meet or exceed the rules and regulations of WIAA.

INTERSCHOLASTIC OFFICIALS L&I COVERAGE STATEWIDE

Beginning July 1, 1988, interscholastic sports officials were covered by Washington State Labor and Industries via a common rate and payment system that eliminated game-by-game calculations and record keeping by school and/or district business offices. WIAA will guarantee payment of L&I premiums for WOA registered officials for all interscholastic activities under WIAA's jurisdiction and will assess WIAA member schools via classification rates at the same time service fees are billed. Officials L&I coverage is only in effect for activities authorized and offered by School Board approval and listed on the school's WIAA membership form.

By signing below the School Board President and School District Superintendent affirm that the information above is accurate for the school district or private school listed.

To: Board of Directors
Subject: Donation from Fraternal Order of Eagles #2647
to WOOSH Club
Agenda: Action
Date: June 7, 2016
Prepared by: Kevin Lusk, *Prosser High School Principal*

Background:

PHS WOOSH (Washington Organization of Student Historians) Club has received a donation of \$3635.50 from the Fraternal Order of Eagles #2647. The donation will be deposited into the ASB account for District National History Day. We greatly appreciate the help and support from the Fraternal Order of Eagles #2647 for our PHS WOOSH students.

Recommendation:

It is recommended that the Board of Directors accept the \$3635.50 donation from the Fraternal Order of Eagles and it be deposited into the ASB WOOSH account.

Board Packet

To: Board of Directors
Subject: Amendment to Policy No. 1400: Meeting Conduct, Order of Business and Quorum – FIRST READING
Agenda: Action
Date: June 7, 2016
Prepared By: Dr. Ray Tolcacher, *Superintendent*

Background

As a result of a Discussion Item at their May 24, 2016 regular board meeting, the Board requested an amendment to Policy No. 1400 to change regular board meeting dates from the first and third Tuesdays of each month to the 2nd and 4th Tuesdays of each month. In prior years, the school board attempted to not be in conflict with the City of Prosser's meetings normally set on the 2nd and 4th Tuesdays. In the discussion it was felt that having the school district board meetings on the same Tuesdays would not be an issue for the Board.

Recommendation

It is recommended that the Board of Directors consider approval of Amended Policy No. 1400 for First Reading, which states: "Regular meetings shall be held at 7:00 p.m. on the second and fourth Tuesday of each month". It is also recommended the Board consider waiving the First Reading and adopting the amended policy for final action as Second Reading.

MEETING CONDUCT, ORDER OF BUSINESS AND QUORUM

Board meetings will be scheduled in compliance with the law and as deemed by the Board to be in the best interests of the District and community. The Board will function through (1) regular meetings, (2) special meetings, and (3) emergency meetings.

Regular Meetings

Regular meetings shall be held at 7:00 p.m. on the ~~first and third~~ **second and fourth** Tuesday of each month in the school district board room or at other times and places as determined by the presiding officer or by majority vote of the Board. If regular meetings are to be held at places other than the board room or are adjourned to times other than a regular meeting time, notice of the meeting shall be made in the same manner as provided for special meetings. All regular meetings of the Board shall be held within the District boundaries. When a regular meeting date falls on a legal holiday, the meeting shall be rescheduled by action of the Board.

Special Meetings

Special meetings may be called by the President or on a petition of a majority of the Board members. A written notice of a special meeting, stating the purpose of the meeting, shall be delivered to each Board member not less than twenty-four (24) hours prior to the time of the meeting. Written notice shall also be sent not less than twenty-four (24) hours prior to the meeting to each newspaper and radio or television station that has filed a written request for such notices. Written notice may be delivered personally or by mail, facsimile or electronic mail. Final disposition shall not be taken on any matter other than those items stated in the meeting notice.

Emergency Meetings

In the event of an emergency involving fire, flood, earthquake, possible personal injury or property damage, the Board may meet immediately and take official action without prior notification.

Public Notice

Public notice shall be properly given for any special meeting; whenever a regular meeting is adjourned to another time; or, when a regular meeting is to be held at a place other than the Board room.

All meetings shall be open to the public with the exception of executive sessions authorized by law. Final action resulting from executive session discussions will be taken during a meeting open to the public as required by law.

Individuals with disabilities who may need a modification to participate in a meeting should contact the Superintendent's office no later than three days before a regular meeting and as soon as possible in advance of a special meeting so that special arrangements can be made.

During the interim between meetings, the office of the Superintendent, as Board secretary, shall be the office of the Board. The District's public records shall be open for inspection in the manner provided by and subject to the limitation of the law.

Quorum

Three Board members shall be considered as constituting a quorum for the transaction of business.

Meeting Conduct and Order Of Business

All Board meetings will be conducted in an orderly and business-like manner using Roberts Rules of Order (Revised) as a guide, except when such rules are superseded by Board bylaws or policies. The order of business will be that indicated in the agenda. Any additions or changes in the prepared agenda may be requested by the Superintendent or a Board member and must be approved by majority vote of the Board members present.

The Board shall establish its regular order of business, but may elect to change the order by a majority vote of the members.

All votes on motions and resolutions shall be by “voice” vote unless an oral roll call vote is requested by a member of the Board. No action shall be taken by secret ballot at any meeting required to be open to the public.

An oral roll call vote of all the members of the Board is required for the election of Board officers, filling a vacancy on the Board, or for the selection of the school district Superintendent, and a majority vote of all the members of the Board is required for any person to be elected or selected for such positions.

Cross Reference:	Board Policy 1220	Board Officers and Duties of Board Members
	Board Policy 1410	Executive or Closed Sessions
Legal References:	RCW 28A.330.020	Certain Board elections, manner and vote required
	RCW 28A.320.040	Directors — Bylaws
	RCW 28A.330.070	Office of Board — Records available for public inspection
	RCW 28A.343.370	Directors — Filling vacancies
	RCW 28A.343.380	Directors — Meetings
	RCW 28A.343.390	Directors — Quorum — Failure to attend meetings may result in vacation of office
	RCW 42.30	Open Public Meetings Act
	RCW 42.30.060	Open Public Meetings — Voting by secret ballot prohibited
	Ch.42 U.S.C. §§ 12101-12213,	Americans with Disabilities Act
Management Resources:	Policy News, June 2005	Special Meeting Notice Requirements

Adoption Date: August 15, 2000
Amended Date: January 8, 2008

BOARD PACKET

TO: Board of Directors
SUBJECT: Out-of-State Travel: Prosser FFA Students to National Convention – Indianapolis, IN
AGENDA: Action
DATE: June 7, 2016
PREPARED BY: Steve Hayter *Prosser FFA Advisor*

Background:

Prosser FFA students will be traveling to the National FFA Convention to compete in the Novice Parliamentary Procedure Career Development Event, which is held in Indianapolis Indiana. The convention takes place during the week of October 16 – 22, 2016. The students competing in this contest are Tessa Taylor, Robyn Denny, Kelli Munn, Eva Aarstad, Layne Padelford, Gennica Frank, and Katelyn Greene. These students will be supervised by Prosser FFA advisors Steve Hayter, Travis Devore and Denine Trump. The FFA group is seeking donations from the community and Ag businesses as well as the Prosser FFA Alumni, to fund the trip.

Recommendation:

It is recommended the Board of Directors approve the out-of-state travel request for Prosser FFA students and advisors to travel to Indianapolis, Indiana in October 2016 to compete in the national competition.

BOARD PACKET

TO: Board of Directors
SUBJECT: Approval of Consultant Services Contract for Mathematics Curriculum Training
AGENDA: Action
DATE: June 7, 2016
PREPARED BY: Deanna Flores, *Assistant Superintendent*

Background:

The current Prosser School District's adopted mathematic curriculum in grades 6-12, do not meet the current Washington State Learning Standards. Significant changes have been made to the standards over the last few years and teachers must supplement our current math curriculum by finding and/or creating many of their own materials to teach the new standards. This will not adequately cover the necessary learning students need and does not provide consistency from grade to grade or building to building.

Prosser School District would like to contract with Kris Lindeblad, who has over 30 years of experience as a teacher, coach and professional developer. She is a state-trained instructor and will provide training beginning August 19, 2016 with all secondary math teachers. The learning will focus on student-centered instruction, increasing student discourse, aligning courses to the Common Core State Standards for mathematics, formative assessment and the implementation of the National Council of Teachers of Mathematics teaching practices. She would work with the staff for approximately 30 days at a rate of \$1,000 a day plus travel expenses from August 2016 through June 2017. Cost of consulting services is \$30,000 plus estimated travel expenses of \$7,500. Funding will be provided through basic education curriculum adoption funds.

Recommendation:

It is recommended the Board of Directors approve the consultant services contract with Kris Lindeblad.

BOARD PACKET

TO: Board of Directors

SUBJECT: Approval of Consultant Services Contract for English Language Arts Curriculum Training

AGENDA: Action

DATE: June 7, 2016

PREPARED BY: Deanna Flores, *Assistant Superintendent*

Background:

Prosser School District is implementing English Language Arts curriculum that meets the current Washington State Learning Standards. Significant changes have been made to the standards over the last few years and we purchased curriculum and materials for teachers to instruct students in grades 3-11. This is the second of a two year process. Last year our District worked on implementing consistent writing instruction and this year, we will focus on reading instruction.

Prosser School District would like to contract with Katy Karschney, who comes highly recommended with many of her clients including school districts across Washington State. Katy is a K-12 practitioner, teaching over fifteen years in diverse classrooms; a researcher, publishing in the areas of student voice, teaching and learning; a school and district coach, serving as a reflective partner for teachers, leaders and administrators and a professional developer, offering interactive workshops in teaching and learning and leadership. She holds her doctorate in leadership studies and serves as an adjunct professor at Gonzaga University, teaching master's classes in curriculum development, advanced learning strategies and professional development.

Katy will work with the staff for up to 35 days at a rate of \$1,300 a day which includes all travel expenses, from June 17, 2016 through June 2017. Cost of consulting services is \$45,500. Funding will be provided through basic education curriculum adoption funds.

Recommendation:

Approval of the Consultant Services Contract with Katy Karschney is recommended.

To: Board of Directors
Subject: Donation from Patsy Mercer to WOOSH Club -
REVISED
Agenda: Action
Date: June 7, 2016
Prepared by: Kevin Lusk, *Prosser High School Principal*

Background:

PHS WOOSH Club has received a donation of \$5000.00 from Patsy Mercer! The donation will be deposited into the ASB account for District National History Day. We greatly appreciate the help and support from Patsy Mercer for our PHS WOOSH students.

Recommendation:

It is recommended that we accept the \$5000.00 donation from Patsy Mercer and it be deposited into the ASB WOOSH account.

To: Board of Directors
Subject: Resignation of Board Member - **REVISED**
Agenda: Action
Date: June 7, 2016
Prepared by: Dr. Ray Tolcacher, *Superintendent*

Background:

On June 7, the District received the resignation of Board member Bruce Matsumura, effective June 12, 2016. As required in District policy No. 1114: “Upon receipt of a Director’s written resignation the Board shall consider the resignation at its next regularly scheduled meeting. The Board shall then accept the resignation by formal action and declare the Board position vacant unless the resignation is withdrawn any time prior to the Board’s action.”

Recommendation:

It is recommended to accept Board member Bruce Matsumura’s resignation, effective June 12, 2016 and pursuant to Policy No. 1114; declare the Board position open as prescribed by law.

BOARD PACKET

TO: Board of Directors
SUBJECT: Policy No. 3210: Nondiscrimination
AGENDA: DISCUSSION
DATE: June 7, 2016
PREPARED BY: Dr. Ray Tolcacher, *Superintendent*

Background:

At the May 24, 2016, regular school board meeting the Board requested to review our current policy No. 3210: Nondiscrimination. The policy in place was amended on February 18, 2014, to comply with state and federal requirements. In the current policy, issues related to “gender expression or identity” are covered as required. The Washington State School Directors Association, (WSSDA), developed a policy for school district use focusing specifically on the issue related to “transgender students”. That specific policy, although not suggested to be mandatory or required for every school district, is used throughout the state by many districts to comply with State of Washington RCWs and WACs.

Different from most other states, Washington does in fact have specific RCWs (laws) which focus on how school districts in Washington State address the issues of nondiscrimination, including the use of bathrooms and locker rooms. To that end, OSPI has set the WACs or regulations on the specific actions, requirements and penalties for addressing issues related to nondiscrimination including “gender identification”. More specifically, RCW 49.60.030, the general discrimination law, prohibits discrimination on the basis of gender identity. RCW 28A.642 prohibits discrimination for the same reason. WAC 162-32-060, adopted by Washington Human Rights Commission specifically addresses facilities such as bathrooms.

It is against the laws of the state of Washington to discriminate on the basis of gender identity, inclusive of use of facilities such as bathrooms. Also, the constitution of the State of Washington, Article IX, Section 1, provides that all children be provided education without distinction of preference on account of cast or sex. See also Article XXXI - Sex Equality – Rights and Responsibility shall not be denied or abridged on account of sex. The board member oath of office includes support of the federal and state constitution. RCW 28A.343.360.

Therefore, in addition to any federal sanctions that may arise, a school district in the state of Washington that discriminates on the basis of gender identity could be subject to potential litigation, damages and attorney’s fees. Independent of such a claim, OSPI could withhold state apportionment funds. WAC 392-190-080 and WAC 392-190-081.

I have tried to gather and summarize state law addressing sex discrimination and gender identity as set forth above.

NONDISCRIMINATION

The district will provide equal educational opportunity and treatment for all students in all aspects of the academic and activities program without regard to race, religion, creed, color, national origin, age, honorably-discharged veteran or military status, sex, sexual orientation (including gender expression or identity), marital status, the presence of any sensory mental or physical disability, participation in the Boy Scouts of America or the use of a trained dog guide or service animal by a person with a disability. District programs will be free from sexual harassment.

The Superintendent will provide for annual evaluations, periodic surveys, annual notice and complaint procedures as required by law to ensure that there is in fact equal opportunity for all students in the district.

The board will designate a staff member to serve as the compliance officer for this policy.

Cross References:	Policy 2020	Curriculum Development and Adoption of Instructional Materials
	Policy 2030	Service Animals in Schools
	Policy 2140	Guidance and Counseling
	Policy 2150	Co-Curricular Program
	Policy 4260	Use of School Facilities
Legal References:	RCW 28A.640	Sexual Equality
	RCW 28A.642	Discrimination prohibition
	RCW 49.60	Discrimination – Human Rights Commission
	WAC 392-190	Equal Educational Opportunity – Unlawful Discrimination Prohibited
	WAC 392-400-215	Student Rights
	20 U.S.C. § 7905	Boy Scouts of America Equal Access Act
	42 U.S.C. §§ 12101-12213	Americans with Disabilities Act
Management Resources:	<i>Policy News</i> , June 2011	Washington’s Laws on Discrimination
	<i>Policy News</i> , August 2007	Washington’s Law Against Discrimination

Adoption Date: October 2, 2001
Amended Date: February 18, 2014

Nondiscrimination

Students, and/or parents, staff or other individuals acting on behalf of students of the district are eligible to participate in this complaint procedure. This complaint procedure is designed to assure that the resolution of real or alleged violations shall be directed toward a just solution that is satisfactory to the complainant, the administration and the board of directors. This grievance procedure shall apply to the general conditions of nondiscrimination policy (Policy No. 3210) and more particularly to policies dealing with guidance and counseling (Policy No. 2140) co-curricular program (Policy No. 2150), and curriculum development and instructional materials (Policy No. 2020). As used in this procedure,

"Grievance" shall mean a complaint which has been filed by a complainant (a student, an employee, a parent or guardian) relating to alleged violations of any anti-discrimination law including Title IX regulations and Washington Administrative Code (WAC) 392-190 or Section 504 of the Rehabilitation Act of 1973, or Title VII of the Civil Rights Act of 1964.

A complaint shall mean a charge alleging specific acts, conditions or circumstances, which are in violation of the anti-discrimination laws. A respondent shall mean the person alleged to be responsible or who may be responsible for the violation alleged in the complaint.

The primary purpose of this procedure is to secure an equitable solution to a justifiable complaint. To this end, specific steps shall be taken:

Level One

Prior to the filing of a written complaint, the complainant or affirmative action officer may request a meeting with the respondent alleged to be directly responsible for the violation and/or person with the immediate supervisor who is related to the complaint. These persons shall make reasonable efforts to meet with any student, or student representative, and the Title IX officer to discuss the issues that the student, or student representative, may wish to bring to their attention. Such a meeting shall be at the option of the complainant. If unable to resolve this issue at this meeting, the complainant may submit a written complaint to the Title IX officer.

Level Two

The complaint must be signed by the complaining party and set forth the specific acts, conditions, or circumstances alleged to be in violation. The officer shall investigate the allegations set forth within 30 calendar days of the filing of the charge. The officer shall provide the superintendent with a full written report of the complaint and the results of the investigation. The superintendent shall respond in writing to the complainant as expeditiously as possible, but in no event later than 30 calendar days following receipt of the written complaint. The superintendent shall state that the district either:

- A. Denies the allegations contained in the written complaint received by the district; or
- B. Shall implement reasonable measures to eliminate any such act, condition or circumstance.

Such corrective measures deemed necessary shall be instituted as expeditiously as possible, but in no event later than 30 calendar days following the superintendent's mailing of a written response to the complaining party.

Level Three

If a complainant remains aggrieved as a result of the action or inaction of the superintendent in resolving a complaint, the complainant may appeal to the board of the district by filing a written notice of appeal with the secretary of the board by the 10th calendar day following:

- A. The date upon which the complainant received the superintendent's response, or
- B. The expiration of the 30-calendar day response period stated in Level Two, whichever occurs first.

The board shall schedule a hearing to commence by the 20th calendar day following the filing of the written notice of appeal. Both parties shall be allowed to present such witnesses and testimony as the board deems relevant and material. The board shall render a written decision by the 10th calendar day following the termination of the hearing and shall provide a copy to the complainant.

Level Four

In the event a complainant remains aggrieved with the decision of the board, the complainant may appeal the decision to any federal or state agency empowered with the authority to resolve such complaint.

Preservation of Records.

The files containing copies of all correspondence relative to each complaint communicated to the district and the disposition, including any corrective measures instituted by the district, shall be retained in the office of the Title IX compliance officer for a period of 5 years.

Transgender Students

The board believes in fostering an educational environment that is safe and free of discrimination for all students, regardless of sex, sexual orientation, gender identity or gender expression. To that end, the board recognizes the importance of an inclusive approach toward transgender students with regard to official records, confidential health and education information, communication, restroom and locker room accessibility, sports and physical education, dress codes and other school activities, in order to provide these students with an equal opportunity for learning and achievement. This policy and its procedure will support that effort by facilitating district compliance with local, state and federal laws concerning harassment, intimidation, bullying and discrimination.

Cross References: 2145 - Suicide Prevention
 3207 - Prohibition of Harassment, Intimidation and Bullying
 3210 - Nondiscrimination
 3231 - Student Records

Legal References: RCW 28A.642 Discrimination Prohibition
 20 U.S.C. 1232g, 34 C.F.R., Part 99 - Family Education Rights
 and Privacy Act

Management Resources: 2014 - December Issue
 2013 - December Issue
 Prohibiting Discrimination in Washington Public Schools - OSPI
 Guidelines for school districts to implement Chapters 28A.640
 and 28A.642 RCW and Chapter 392-190 WAC (February
 2012)

Adoption Date:
Classification: **Discretionary**
Revised Dates: **12.13; 12.14**

Procedure Transgender Students

The principal or building administrator is encouraged to request a meeting with a transgender student and their parent/guardian upon the student's enrollment in the district or in response to a currently enrolled student's change of gender expression or identity.

The goals of the meeting are to:

- develop understanding of that student's individual needs with respect to their gender expression or identity, including any accommodations that the student is requesting or that the district will provide according to Policy 3211 and this procedure and under state and federal law; and
- develop a shared understanding of the student's day-to-day routine within the school so as to foster a relationship and help alleviate any apprehensions the student may have with regard to their attendance at school.

The school may not require the student to attend a meeting as condition of providing them with the protection to which they are entitled under Policy 3211, this procedure and state and federal law regarding gender expression or identity.

Definitions/Terms

- **Gender Expression** is how a person expresses their gender, often through behavior, emotional expression, mannerisms, dress, grooming, interests, and activities.
- **Gender Identity** refers to one's deeply felt internal sense of being female, or male, or both, or neither, regardless of their gender assigned at birth.
- **Gender Nonconforming** describes a person whose gender expression differs from stereotypical expectations about how they should look or act based on the gender they were assigned at birth. This includes people who identify outside traditional gender categories or identify as both genders, or as gender neutral.
- **Biological Sex/Sex** refers to a person's internal and external anatomy, chromosomes, and hormones.
- **Transgender** is a general term often used to describe a person whose gender identity and/or expression is different from that traditionally associated with the person's gender assigned at birth.
- **Transitioning** refers to the process in which a person goes from living and identifying as one gender to living and identifying as another.

Official Records

The District is required to maintain a permanent student record which includes the student's legal name and the student's gender. The District will change a student's official records to reflect a change in legal name upon receipt of:

1. Documentation that the student's legal name or gender has been changed pursuant to a court order or through amendment of state or federally-issued identification; or
2. A written, signed statement explaining that the student has exercised a common-law name change and has changed their name for all intents and purposes and that the change has not been made for fraudulent reasons.

Schools may change a student's official gender designation upon parent or student request pursuant to the Office of the Superintendent of Public Instruction's (OSPI's) process found at <http://www.k12.wa.us/CEDARS/ReportingGuidance.aspx>.

To the extent that the District is not legally required to use a student's legal name and biological sex on school records or documents, the District should use the name and gender by which the student identifies. In situations where school employees are required by law to use or report a student's legal name or gender, such as for standardized testing, school staff should adopt practices to avoid the inadvertent disclosure of the student's transgender or gender nonconforming status.

Confidential Health or Educational Information

Information about a student's gender status, legal name, or gender assigned at birth may constitute confidential medical or educational information. Disclosing this information to other students, their parents, or other third parties may violate privacy laws, such as the federal Family Education Rights and Privacy Act (FERPA) (20 U.S.C. §1232; 34 C.F.R. Part 99). Therefore, to ensure the safety and well-being of the student, school employees should not disclose a student's transgender or gender nonconforming status to others, including the student's parents and/or other school personnel, unless the school is (1) legally required to do so or (2) the student has authorized such disclosure.

Communication and Use of Names and Pronouns

An appropriate school employee will privately ask known transgender or gender nonconforming students how they would like to be addressed in class, in correspondence to the home, and at conferences with the student's parent/guardian. That information will be included in the electronic student record system along with the student's legal name in order to inform teachers and staff of the name and pronoun by which to address the student. When appropriate or necessary, this information will be communicated directly with staff to facilitate the use of proper names and pronouns. A student is not required to change their official records or obtain a court-ordered name and/or gender change as a prerequisite to being addressed by the name and pronoun that corresponds to their gender identity.

When communicating with transgender or gender nonconforming students regarding particular issues such as conduct, discipline, grades, attendance or health, school employees will focus on the conduct or particular issues rather than making assumptions regarding the student's actual or perceived gender identity. When communicating with parents of transgender or gender nonconforming students, school employees will refrain from the use of gender pronouns and refer to the student by name whenever practicable. The district will not condone the intentional and persistent refusal to respect a student's gender identity, or inappropriate release of information regarding a student's transgender status.

Restroom Accessibility

Students will be allowed to use the restroom that corresponds to the gender identity they assert at school. No student will be required to use a restroom that conflicts with his or her gender identity.

Locker Room Accessibility

Use of locker rooms by transgender or gender nonconforming students will be assessed on a case-by-case basis, with the goal of maximizing transgender or gender nonconforming student social integration, providing an equal opportunity to participate in physical education classes and athletic opportunities and ensuring the student's safety. In most cases, the district should provide the student access to the locker room that corresponds to the gender identity they assert at school. Reasonable alternatives to locker room conditions include, but are not limited to:

- use of a private area (e.g., nearby restroom stall with a door, an area separated by a curtain, an office in the locker room, or a nearby health office restroom);
- a separate changing schedule (i.e., utilizing the locker room before or after the other students).

Any alternative to locker room conditions will be provided in a manner that allows the student to keep his or her transgender or gender nonconforming status private. No student, however, will be required to use a locker room that conflicts with his or her gender identity.

Sports and Physical Education Classes

The District will provide all students, including transgender students, the opportunity to participate in

physical education and athletic programs/opportunities in a manner that is consistent with their gender identity.

A student may seek review of his or her eligibility for participation in interscholastic athletics by working through the Gender Identity Participation procedure set forth by the Washington Interscholastic Activities Association (WIAA).

Dress Codes

The District will allow students to dress in a manner that is consistent with their gender identity and/or gender expression within the constraints of the dress codes adopted at their school site and within the constraints of the District guidelines for dress as they relate to health and safety issues (e.g., prohibitions on wearing gang-related apparel). School dress codes will be gender-neutral and will not restrict a student's clothing choices on the basis of gender.

Other School Activities

In any school activity or other circumstance involving separation by gender (i.e., class discussions, field trips), students will be permitted to participate in accordance with the gender identity they assert at school. Teachers and other school employees will make every effort to separate students based on factors other than gender where practicable.

Training and Professional Development

When possible, the District will conduct staff training and ongoing professional development in an effort to build the skills of all staff members to prevent, identify and respond to harassment and discrimination. The content of such professional development should include, but not be limited to:

- Terms and concepts related to gender identity, gender expression, and gender diversity in children and adolescents;
- Appropriate strategies for communicating with students and parents about issues related to gender identity and gender expression, while protecting student privacy;
- Strategies for preventing and intervening in incidents of harassment and discrimination, including cyber-bullying;
- District and staff responsibilities under applicable laws and district policies regarding harassment, discrimination, and gender identity and expression issues.

Discrimination and Harassment Complaints

Discrimination and harassment on the basis of sex, sexual orientation, or gender identity or expression are prohibited within the district. It is the responsibility of each school, the District and all staff to ensure that all students, including transgender and gender non-conforming students, have a safe school environment. The scope of this responsibility includes ensuring that any incident of discrimination or harassment is given immediate attention and/or reported to the district's Civil Rights Compliance Coordinator.

Complaints alleging discrimination or harassment based on a person's actual or perceived gender identity or expression are to be taken seriously and handled in the same manner as other discrimination and/or harassment complaints. This includes investigating the incident and taking age and developmentally-appropriate corrective action. Anyone may file a complaint alleging a violation of this policy using the complaint process outlined in the district's Nondiscrimination Procedure 3210P.

Adoption Date:

Classification:

Revised Dates: **12.13; 02.14; 06.14**

RCW 49.60.030**Freedom from discrimination—Declaration of civil rights.**

(1) The right to be free from discrimination because of race, creed, color, national origin, sex, honorably discharged veteran or military status, sexual orientation, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability is recognized as and declared to be a civil right. This right shall include, but not be limited to:

- (a) The right to obtain and hold employment without discrimination;
- (b) The right to the full enjoyment of any of the accommodations, advantages, facilities, or privileges of any place of public resort, accommodation, assemblage, or amusement;
- (c) The right to engage in real estate transactions without discrimination, including discrimination against families with children;
- (d) The right to engage in credit transactions without discrimination;
- (e) The right to engage in insurance transactions or transactions with health maintenance organizations without discrimination: PROVIDED, That a practice which is not unlawful under RCW **48.30.300**, **48.44.220**, or **48.46.370** does not constitute an unfair practice for the purposes of this subparagraph;
- (f) The right to engage in commerce free from any discriminatory boycotts or blacklists. Discriminatory boycotts or blacklists for purposes of this section shall be defined as the formation or execution of any express or implied agreement, understanding, policy or contractual arrangement for economic benefit between any persons which is not specifically authorized by the laws of the United States and which is required or imposed, either directly or indirectly, overtly or covertly, by a foreign government or foreign person in order to restrict, condition, prohibit, or interfere with or in order to exclude any person or persons from any business relationship on the basis of race, color, creed, religion, sex, honorably discharged veteran or military status, sexual orientation, the presence of any sensory, mental, or physical disability, or the use of a trained dog guide or service animal by a person with a disability, or national origin or lawful business relationship: PROVIDED HOWEVER, That nothing herein contained shall prohibit the use of boycotts as authorized by law pertaining to labor disputes and unfair labor practices; and
- (g) The right of a mother to breastfeed her child in any place of public resort, accommodation, assemblage, or amusement.

(2) Any person deeming himself or herself injured by any act in violation of this chapter shall have a civil action in a court of competent jurisdiction to enjoin further violations, or to recover the actual damages sustained by the person, or both, together with the cost of suit including reasonable attorneys' fees or any other appropriate remedy authorized by this chapter or the United States Civil Rights Act of 1964 as amended, or the Federal Fair Housing Amendments Act of 1988 (42 U.S.C. Sec. 3601 et seq.).

(3) Except for any unfair practice committed by an employer against an employee or a prospective employee, or any unfair practice in a real estate transaction which is the basis for relief specified in the amendments to RCW **49.60.225** contained in chapter 69, Laws of 1993, any unfair practice prohibited by this chapter which is committed in the course of trade or commerce as defined in the Consumer Protection Act, chapter **19.86** RCW, is, for the purpose of applying that chapter, a matter affecting the public interest, is not reasonable in relation to the development and preservation of business, and is an unfair or deceptive act in trade or commerce.

[2009 c 164 § 1; 2007 c 187 § 3; 2006 c 4 § 3; 1997 c 271 § 2; 1995 c 135 § 3. Prior: 1993 c 510 § 3; 1993 c 69 § 1; 1984 c 32 § 2; 1979 c 127 § 2; 1977 ex.s. c 192 § 1; 1974 ex.s. c 32 § 1;

1973 1st ex.s. c 214 § 3; 1973 c 141 § 3; 1969 ex.s. c 167 § 2; 1957 c 37 § 3; 1949 c 183 § 2;
Rem. Supp. 1949 § 7614-21.]

NOTES:

Intent—1995 c 135: See note following RCW 29A.08.760.

Severability—1993 c 510: See note following RCW 49.60.010.

Severability—1993 c 69: "If any provision of this act or its application to any person or circumstance is held invalid, the remainder of the act or the application of the provision to other persons or circumstances is not affected." [1993 c 69 § 17.]

Severability—1969 ex.s. c 167: See note following RCW 49.60.010.

Severability—1957 c 37: See note following RCW 49.60.010.

Severability—1949 c 183: See note following RCW 49.60.010.

RCW 28A.642.005**Findings.**

The legislature finds that in 1975 legislation was adopted, codified as chapter **28A.640** RCW, recognizing the deleterious effect of discrimination on the basis of sex, specifically prohibiting such discrimination in Washington public schools, and requiring the office of the superintendent of public instruction to monitor and enforce compliance. The legislature further finds that, while numerous state and federal laws prohibit discrimination on other bases in addition to sex, the common school provisions in Title **28A** RCW do not include specific acknowledgment of the right to be free from discrimination because of race, creed, color, national origin, honorably discharged veteran or military status, sexual orientation, the presence of any sensory, mental, or physical disability, or the use of a trained dog guide or service animal by a person with a disability, nor do any common school provisions specifically direct the office of the superintendent of public instruction to monitor and enforce compliance with these laws. The legislature finds that one of the recommendations made to the legislature by the *achievement gap oversight and accountability committee created in chapter 468, Laws of 2009, was that the office of the superintendent of public instruction should be specifically authorized to take affirmative steps to ensure that school districts comply with all civil rights laws, similar to what has already been authorized in chapter **28A.640** RCW with respect to discrimination on the basis of sex.

[2010 c 240 § 1.]

NOTES:

***Reviser's note:** The "achievement gap oversight and accountability committee" was renamed the "educational opportunity gap oversight and accountability committee" by 2011 1st sp.s. c 21 § 33.

RCW 28A.642.010**Discrimination prohibited—Definitions.**

Discrimination in Washington public schools on the basis of race, creed, religion, color, national origin, honorably discharged veteran or military status, sexual orientation including gender expression or identity, the presence of any sensory, mental, or physical disability, or the use of a trained dog guide or service animal by a person with a disability is prohibited. The definitions given these terms in chapter **49.60** RCW apply throughout this chapter unless the context clearly requires otherwise.

[2010 c 240 § 2.]

RCW 28A.642.020**Rules and guidelines.**

The superintendent of public instruction shall develop rules and guidelines to eliminate discrimination prohibited in RCW **28A.642.010** as it applies to public school employment, counseling and guidance services to students, recreational and athletic activities for students, access to course offerings, and in textbooks and instructional materials used by students.

[2010 c 240 § 3.]

RCW 28A.642.030**Compliance—Monitoring—Compliance enforcement.**

The office of the superintendent of public instruction shall monitor local school districts' compliance with this chapter, and shall establish a compliance timetable, rules, and guidelines for enforcement of this chapter.

[2010 c 240 § 4.]

RCW 28A.642.040

Individual right of action.

Any person aggrieved by a violation of this chapter, or aggrieved by the violation of any rule or guideline adopted under this chapter, has a right of action in superior court for civil damages and such equitable relief as the court determines.

[2010 c 240 § 5.]

RCW 28A.642.050**Authority of superintendent of public instruction—Administrative orders.**

The superintendent of public instruction has the power to enforce and obtain compliance with the provisions of this chapter and the rules and guidelines adopted under this chapter, by appropriate order made pursuant to chapter **34.05** RCW. The order may include, but is not limited to, termination of all or part of state apportionment or categorical moneys to the offending school district, termination of specified programs in which violations may be flagrant within the offending school district, institution of corrective action, and the placement of the offending school district on probation with appropriate sanctions until compliance is achieved.

[2010 c 240 § 6.]

RCW 28A.642.060

Chapter supplementary.

This chapter is supplementary to, and does not supersede, existing law and procedures and future amendments to those laws and procedures relating to unlawful discrimination.

[2010 c 240 § 7.]

RCW 28A.642.070**Schools established under state-tribal education compacts.**

Nothing in this chapter prohibits schools established under chapter **28A.715** RCW from:

- (1) Implementing a policy of Indian preference in employment; or
- (2) Prioritizing the admission of tribal members where capacity of the school's programs or facilities is not as large as demand.

[2013 c 242 § 6.]

WAC 162-32-060

Gender-segregated facilities.

(1) **Facility use.** All covered entities shall allow individuals the use of gender-segregated facilities, such as restrooms, locker rooms, dressing rooms, and homeless or emergency shelters, that are consistent with that individual's gender expression or gender identity.

In such facilities where undressing in the presence of others occurs, covered entities shall allow access to and use of a facility consistent with that individual's gender expression or gender identity.

(2) **Cannot require use inconsistent with gender expression or gender identity.** A covered entity shall not request or require an individual to use a gender-segregated facility that is inconsistent with that individual's gender expression or gender identity, or request or require an individual to use a separate or gender-neutral facility.

(a) If another person expresses concern or discomfort about a person who uses a facility that is consistent with the person's gender expression or gender identity, the person expressing discomfort should be directed to a separate or gender-neutral facility, if available.

(b) Any action taken against a person who is using a restroom or other gender-segregated facility, such as removing a person, should be taken due to that person's actions or behavior while in the facility, and must be unrelated to gender expression or gender identity. The same standards of conduct and behavior must be consistently applied to all facility users, regardless of gender expression or gender identity.

(3) **Provision of options encouraged.** Whenever feasible, covered entities are encouraged to provide options for privacy, such as single-use gender-neutral bathrooms or private changing areas, that are available to any individual desiring privacy.

[Statutory Authority: RCW 49.60.120(3). WSR 15-24-071, § 162-32-060, filed 11/25/15, effective 12/26/15.]

RCW 28A.343.360**Oath of office.**

Every person elected or appointed to the office of school director, before entering upon the discharge of the duties thereof, shall take an oath or affirmation to support the Constitution of the United States and the state of Washington and to faithfully discharge the duties of the office according to the best of his or her ability. In case any official has a written appointment or commission, the official's oath or affirmation shall be endorsed thereon and sworn to before any officer authorized to administer oaths. School officials are hereby authorized to administer all oaths or affirmations pertaining to their respective offices without charge or fee. All oaths of office, when properly made, shall be filed with the county auditor. Every person elected to the office of school director shall begin his or her term of office at the first official meeting of the board of directors following certification of the election results.

[1990 c 33 § 314; 1988 c 187 § 1; 1986 c 167 § 16; 1969 ex.s. c 223 § 28A.57.322. Prior: 1909 c 97 p 288 § 11; RRS § 4786; prior: 1897 c 118 § 61; 1890 p 380 § 70. Formerly RCW 28A.315.500, 28A.57.322, 28.58.095, 28.63.015, 28.63.017, 42.04.030.]

NOTES:

Severability—1986 c 167: See note following RCW 29A.16.040.

WAC 392-190-080

Violations—Permissible sanctions.

In the event a school district or public charter school is found to be in violation of the requirements of this chapter, the superintendent of public instruction may, by appropriate order pursuant to chapter **34.05** RCW, impose an appropriate sanction or institute appropriate corrective measures including, but not limited to:

(1) The termination of all or part of state apportionment or categorical moneys to the offending school district or public charter school;

(2) The termination of specified programs wherein the violation or violations are found to be flagrant in nature;

(3) The institution of a mandatory affirmative action program within the offending school district or public charter school; and

(4) The placement of the offending school district or public charter school on probation with appropriate sanctions until such time as compliance is achieved or is assured, whichever is deemed appropriate in the particular case by the superintendent of public instruction.

[Statutory Authority: RCW **28A.640.020** and **28A.642.020**. WSR 14-23-072, § 392-190-080, filed 11/18/14, effective 12/19/14; WSR 11-09-024, § 392-190-080, filed 4/13/11, effective 5/14/11.

Statutory Authority: RCW **34.05.220** [(1)](a). WSR 89-23-001 (Order 15), § 392-190-080, filed 11/2/89, effective 12/3/89; Order 6-76, § 392-190-080, filed 5/17/76.]

WAC 392-190-081

Concurrent claims and remedies.

(1) Except as provided in subsections (2) and (3) of this section, nothing in this chapter is intended to deny an aggrieved person from simultaneously pursuing other available administrative, civil, or criminal remedies for an alleged violation of the law.

(2) A complaint made under WAC **392-190-065** through **392-190-075** may be held in abeyance pending the outcome of any proceeding in state or federal court or before a local, state or federal agency in which the same claim or claims are at issue, whether under RCW **28A.640.040**, **28A.642.040**, or any other law.

(3) Where the complainant elects to pursue simultaneous claims in more than one forum, the factual and legal determinations issued by the first tribunal to rule on the claims may, in some circumstances, be binding on all or portions of the claims pending before other tribunals.

[Statutory Authority: RCW **28A.640.020** and **28A.642.020**. WSR 14-23-072, § 392-190-081, filed 11/18/14, effective 12/19/14; WSR 11-09-024, § 392-190-081, filed 4/13/11, effective 5/14/11.]