



REGULAR BOARD MEETING

Keene-Riverview Elementary, MPR, 832 Park Avenue

Tuesday, March 8, 2016 07:00 PM

- I. 6:00 p.m. - Call to Order
- II. 6:00 - 6:30 p.m. - Study Session: PHS Honors English
- III. 6:30 - 7:00 p.m. - Study Session: PHS/Falls Credit Retrieval Plan
- IV. 7:00 p.m. - Resume Regular Board Meeting:
 - a. Pledge of Allegiance
 - b. Approval of Agenda
 - c. Communications
 - d. Proclamation: School Retirees Appreciation Week
[School Retirees \(p. 3\)](#)
 - e. Proclamation: Classified Public School Employee Week
[Classified Employees \(p. 4\)](#)
- V. Information Items:
- VI. Protocol for Addressing Board:
[Welcome to the Board Meeting \(p. 5\)](#)
- VII. Hearing of Visitors:
- VIII. Reports:
 - a. Assistant Superintendent's Report
 - b. Business Manager's Report
[January 2016 Financial Reports \(p. 6\)](#)
 - c. Superintendent's Report
 - d. Board Members' Reports
 - e. Student Representatives' Reports
- IX. Consent Items:

a. Contracts and Agreements

[Contracts and Agreements \(p. 20\)](#)

b. Certificated Personnel

[Cert - March 8, 2016 \(p. 22\)](#)

c. Classified Personnel

[Class - March 8, 2016 \(p. 23\)](#)

d. Approval of Minutes

[Final -Regular Board Meeting - February 16, 2016 \(p. 24\)](#)

[Final - Special Board Meeting - February 26, 2016 \(p. 31\)](#)

e. Volunteer Coaches

[Vol Coaches \(p. 32\)](#)

X. Old Business:

XI. Action Items:

a. Approval of June 13 and 14, 2016 as Additional Snow Make-Up Days

[Snow Make-Up Days \(p. 33\)](#)

b. Vouchers

[Payable March 11, 2016 \(p. 34\)](#)

c. Prosser High School Speech and Debate Club

[Speech and Debate \(p. 51\)](#)

d. Application Hosting Agreement with ESD 105 for SafePointe Application

[ESD 105 Hosting Agreement \(p. 52\)](#)

e. Out-of-State Travel: Summer Training for Advancement Via Individual Determination (AVID)

[Out-of-State Travel - AVID Summer Training \(p. 58\)](#)

XII. Discussion Items:

a. Use of District Facilities for Funerals

XIII. Adjournment:

XIV. Future Meetings:

Regular Board Meeting, March 22, 2016, Keene-Riverview Elementary MPR, 7:00 p.m.

Regular Board Meeting, April 5, 2016, Keene-Riverview Elementary MPR, 7:00 p.m.

The State of Washington



Proclamation

WHEREAS, the Washington State School Retirees' Association (WSSRA) recognizes all retired school employees; and

WHEREAS, the WSSRA educates and assists retirees in meeting the special challenges retirement brings, and works to improve their general welfare; and

WHEREAS, the WSSRA aids in advancing education by supporting high educational standards; and

WHEREAS, the WSSRA promotes group and individual involvement in charitable projects and activities, sponsors scholarships, and maintains interest and participates in educational and community activities; and

WHEREAS, the WSSRA supports and encourages retired educators to remain active in the education profession through volunteer activities associated with learning;

NOW, THEREFORE, I, Jay Inslee, Governor of the state of Washington, do hereby proclaim March 14-20, 2016 as

School Retirees Appreciation Week

in Washington, and I urge all people in our state to join me in this special observance.

Signed this 5th day of January, 2016

Governor Jay Inslee



The State of Washington



Proclamation

WHEREAS, classified school employees are involved in nearly every aspect of education – maintaining buildings and grounds, preparing and serving meals, keeping school facilities clean and orderly, assisting in the classroom, performing and conducting research activities, providing information technology and media services, administrative support functions, safe transportation, a secure and healthy environment, and many other specialized services; and

WHEREAS, these dedicated individuals deserve recognition and thanks for the outstanding work they are doing for this state, their communities, and the students enrolled in Washington's public schools and universities; and

WHEREAS, there are nearly 50,000 classified school employees working with and helping students in Washington's universities and public schools; and

WHEREAS, classified school employees are instrumental in the state's responsibility to educate all students; and

WHEREAS, by supporting the learning environment, classified school employees are crucial partners with professors, teachers, parents, administrators, and school boards in our education system;

NOW THEREFORE, I, Jay Inslee, Governor of the state of Washington, do hereby proclaim March 14-18, 2016 as

Classified Public School Employee Week

in Washington, and I urge all people in our state to join me in this special observance.

Signed this 18th day of February, 2016

A handwritten signature in blue ink, appearing to read "Jay Inslee".

Governor Jay Inslee



SCHOOL BOARD MEETINGS

Prosser School District No. 116 * 1126 Meade Avenue, Suite A * Prosser, WA 99350

Welcome to a meeting of Prosser School District Board of Directors!

Your views and interest in education are important to us and to your schools. Whether your visit is for the purpose of bringing information to the board's attention, solving a problem, or simply to see what's going on, we hope you'll feel welcome and comfortable at this meeting. We also hope that you will leave with a better understanding of your school district and its board of directors.

How the Board Operates

As the board meeting progresses, you may notice that there is quick action on some items. This is because the board generally considers an issue for several meetings before taking action, and also because background materials on the various items are sent to members for their careful study prior to the meeting. Sometimes the board will approve a motion that encompasses many items. These items, grouped under the "consent" portion of the agenda, are considered routine. You'll be able to follow the action more carefully if you pick up a copy of the agenda that is available.

Board members are: Bill Jenkin, President; Dr. Warren Barmore, Vice-President; Bruce Matsumura, Peggy Douglas and Andy Howe, WIAA representative. Student representatives: Tye Taylor, Taylor Beightol, Zebbie Castilleja & Juan Guerra

About Board Meetings

Business meetings are held twice each month, usually on the 1st and 3rd Tuesdays. The first meeting of the month is also a time for the various educational programs of the district to provide an educational presentation to the Board. These meetings begin at 7:00 p.m.

The board encourages input on all issues under discussion at the business meetings.

About Executive Sessions

The board may occasionally go into executive session, thus excluding the public and the news media from witnessing the discussion. You should know though, that the board will only discuss issues in executive session. It must, by law, take all actions in an open meeting. The law also limits what the board can legally discuss in executive session. These closed discussions may only concern litigation, personnel selection or evaluation, negotiations, complaints against an officer or staff member or real estate transactions where public disclosure would be damaging to individuals or the general welfare of the district. Before going into executive session, the board president must estimate the time the board will return to open session.

Study Sessions

Board Study Sessions are held by the board to address specific issues and to give the board an opportunity to have staff make presentations regarding specific areas of instruction or operation. Study sessions are open meetings and offer the community an opportunity to hear the issues being discussed. Study sessions follow the same protocols as regular board meetings for addressing the board with questions or concerns.

Addressing the Board

You may present a concern to the board during the time reserved for hearing public comment. If this is the case we ask that you:

- Prior to the start of the meeting, sign in, noting the topic you intend to address to the board.
- Come to the microphone and state your name.
- Do not reflect adversely on the political or economic view, ethnic background, character or motives of any individual.
- Do keep your comments concise, non-emotional and brief.

The board is interested in hearing your concerns and your compliments too. It's best to call the superintendent's office a

couple of days before the meeting. If this isn't possible, you can ask the board president to recognize you during the hearing section.

Board Hearings

The school board can be compared to a "court of last resort." If a concern cannot be solved by first talking with the teacher, principal, or appropriate district personnel, it may be forwarded to the board for hearing. Sometimes this hearing may be conducted in "executive session," meaning the public and the media are not in attendance.

About Your Board

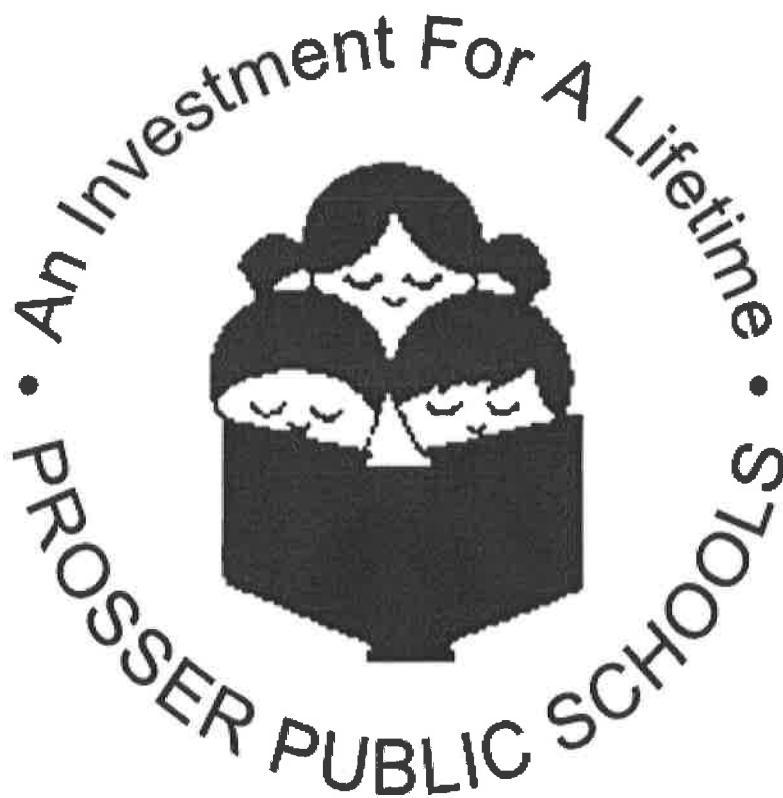
Public schools are especially close to the communities they serve because they are governed by men and women selected from the community. These men and women - your school board; are volunteers who spend a great deal of time on the many details involved in providing quality education.

Board members serve four-year terms. They are required to file financial disclosure statements with the Washington State Public Disclosure Commission and must be registered voters of the school district

School board members attend meetings, keep communications open with other members of the community and represent the needs of the district before local, state and national representatives. They make critical decisions that have a direct impact on what children learn and how they learn it. However, a school board is a legal body and can only make decisions as a body.

You may notice that many of the decisions the board must make are not directly related to instruction. School board members are also responsible for keeping the buildings and grounds in good shape, balancing the budget, protecting the district's legal interests, and providing for long-range planning.

January 2016 Financial Reports



FROSSER SCHOOL DISTRICT NO.116

2015-2016 Budget Status Report

10--General Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Original -- BUDGET-STATUS-REPORT

Fiscal Year 2015 (September 1, 2015 - August 31, 2016)

For the FROSSER SCHOOL DISTRICT NO.116 School District for the Month of January, 2016

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 LOCAL TAXES	3,866,060	13,864.92	1,710,112.53		2,155,947.47	44.23
2000 LOCAL SUPPORT NONTAX	360,212	23,685.83	290,658.39		69,553.61	80.69
3000 STATE, GENERAL PURPOSE	19,657,042	1,586,904.96	7,867,966.77		11,789,075.23	40.03
4000 STATE, SPECIAL PURPOSE	5,972,926	439,479.55	2,121,107.83		3,851,818.17	35.51
5000 FEDERAL, GENERAL PURPOSE	61,000	26,648.16	46,097.53		14,902.47	75.57
6000 FEDERAL, SPECIAL PURPOSE	2,772,120	188,294.02	981,371.95		1,790,748.05	35.40
7000 REVENUES FR OTH SCH DIST	20,000	.00	23,710.80		3,710.80	118.55
8000 OTHER AGENCIES AND ASSOCIATES	0	.00	.00		.00	0.00
9000 OTHER FINANCING SOURCES	0	.00	.00		.00	0.00
Total REVENUES/OTHER FIN. SOURCES	32,709,360	2,278,877.44	13,041,025.80		19,668,334.20	39.87
B. EXPENDITURES						
00 Regular Instruction	17,637,714	1,378,222.64	7,381,873.23	8,229,479.83	2,026,360.94	88.51
10 Federal Stimulus	0	.00	.00	0.00	.00	0.00
20 Special Ed Instruction	3,378,250	308,133.65	1,378,538.31	1,570,980.60	428,731.09	87.31
30 Voc. Ed Instruction	1,116,660	81,914.83	436,084.85	504,520.33	176,054.82	84.23
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	3,393,667	186,576.48	986,076.02	1,191,870.39	1,215,720.59	64.18
70 Other Instructional Pgms	84,065	5,864.30	30,187.68	30,064.81	23,812.51	71.67
80 Community Services	86,759	.00	.00	0.00	86,759.00	0.00
90 Support Services	7,311,503	534,942.86	3,000,106.81	2,459,755.97	1,851,640.22	74.67
Total EXPENDITURES	33,008,618	2,495,654.76	13,212,866.90	13,986,671.93	5,809,079.17	82.40
C. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN. SOURCES						
OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)	299,258-	216,777.32-	171,841.10-		127,416.90	42.58-
F. TOTAL BEGINNING FUND BALANCE	2,702,982		3,112,195.90			
G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE	2,403,724		2,940,354.80	(E+F + OR - G)		
I. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted For Other Items	90,000		.00			
G/L 815 Restric Unequalized Deduct Rev	0		.00			
G/L 821 Restrictd for Carryover	105,000		78,659.01			
G/L 825 Restricted for Skills Center	0		.00			
G/L 828 Restricted for C/O of FS Rev	0		.00			
G/L 830 RESERVE FOR DEBT	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 840 Nonspnd FB - Invent/Prepd Itms	100,000		112,112.95			
G/L 845 Restricted for Self-Insurance	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 872 Committd to Econmc Stabilizatr	0		.00			
G/L 875 Assigned Contingencies	0		.00			
G/L 884 Assigned to Other Cap Projects	0		.00			
G/L 888 Assigned to Other Purposes	0		.00			
G/L 890 Unassigned Fund Balance	2,108,724		2,749,582.84			
G/L 891 Unassigned Min Fnd Bal Policy	0		.00			
TOTAL	2,403,724		2,940,354.80			

PROSSER SCHOOL DISTRICT NO.116
Balance Sheet
General Fund (10)
January 31, 2016

<u>GL</u>	<u>Description</u>	<u>Balance</u>
200	Imprest Cash	10,000.00
230	Cash on Hand	0.00
240	Cash on Deposit with County	1,150,748.78
241	Warrants Outstanding	-1,146,589.28
310	Taxes Receivable	92,752.92
320	Due from Other Funds	1,330.40
330	Due from Other Govt Units	121,425.88
340	Accounts Receivable	13,078.85
420	Inventory-Lunchrooms	16,962.09
430	Prepaid Items	0.00
450	Investments	2,773,603.00
---	Asset	3,033,312.64
601	Accounts Payable	-204.92
605	Accrued Salaries	0.00
610	Payroll Ded and Taxes Payable	0.00
630	Due to Other Govt Units	0.00
750	Unavailable Revenue	0.00
760	Unavailable Taxes Receivable	-92,752.92
---	Liability	-92,957.84
821	Restricted for C/O Revenues	-78,659.01
840	Nonspendable Fund Balance	-112,112.95
890	Unassigned Fund Balance	-2,749,582.84
---	Equity	-2,940,354.80
---	General Fund	0.00

PROSSER SCHOOL DISTRICT NO. 116
Expenditures by Object - Comparative
January 2016

		2014-15			2015-16			
		January	Y.E.	YTD	January	Budget	YTD	
		YTD	Actual	Expend as a % of Y.E.	YTD		Expend as a % of Bud	
0	Debit Transfer	\$50,688	\$156,518	32.38%	\$49,409	\$170,586	28.96%	
1	Credit Transfer	(50,688)	(156,518)	32.38%	(49,409)	(170,586)	28.96%	
2	Salaries - Certificated	5,291,984	12,768,353	41.45%	5,559,207	13,223,483	42.04%	
3	Salaries - Classified	2,233,718	5,318,085	42.00%	2,278,904	5,520,263	41.28%	
4	Employee Benefits	2,987,026	7,146,218	41.80%	3,245,824	7,991,744	40.61%	
5	Supplies	845,583	2,093,803	40.39%	889,847	2,891,642	30.77%	
7	Contract Services	1,147,740	2,616,510	43.87%	1,177,377	3,226,111	36.50%	*
8	Travel	36,945	112,714	32.78%	26,912	55,375	48.60%	
9	Capital Outlay	18,772	179,119	10.48%	34,795	100,000	34.79%	
		<u>\$12,561,767</u>	<u>\$30,234,802</u>	<u>41.55%</u>	<u>\$13,212,867</u>	<u>\$33,008,618</u>	<u>40.03%</u>	

* Object 7 Contract Services - Budget includes Grant Reserve of \$600,000
Without these reserves the YTD % would be 44.83%

PROSSER SCHOOL DISTRICT NO. 116
Expenditures by Program - Comparative
January 2016

	2014-15			2015-16			
	January YTD	Y.E. Actual	YTD Expend as a % of Y.E.	January YTD	Budget	YTD Expend as a % of Bud	
01 Basic Education	\$6,765,555	\$15,945,010	42.43%	\$7,381,873	\$17,637,714	41.85%	
21 Special Ed, State	1,127,251	2,634,264	42.79%	1,145,072	2,801,364	40.88%	
22 Special Ed. Infants & Tdlrs	41,103	82,336	49.92%	42,303	90,057	46.97%	
24 Special Ed, Fed	218,395	505,396	43.21%	191,163	486,809	39.27%	
31 Vocational, State	414,115	1,088,706	38.04%	436,085	1,097,886	39.72%	
38 Vocational, Fed	0	18,797	0.00%	0	18,774	0.00%	
51 Title I Part A	212,311	655,189	32.40%	200,472	594,715	33.71%	
52 Sch Im Fed	59,902	141,069	42.46%	28,894	90,616	31.89%	
53 Migrant, Fed	107,669	381,619	28.21%	121,834	356,822	34.14%	
55 Learning Assistance	295,318	766,241	38.54%	355,502	898,234	39.58%	
58 Special & Pilot Prgm	105,120	264,578	39.73%	5,699	168,760	3.38%	TPEP, National Cert Bonus
58 Grant Contingency	0	0	0.00%	0	600,000	0.00%	
64 Ltd English Proficiency	40,629	79,741	50.95%	41,774	88,402	47.26%	
65 Transit. Biling., State	218,366	575,603	37.94%	231,901	596,118	38.90%	
71 Traffic Safety	17,826	47,993	37.14%	17,590	55,134	31.90%	
74 Highly Capable	10,474	23,180	45.18%	11,801	23,931	49.31%	
79 Other Instuct.	1,144	3,360	0.00%	796	5,000	15.92%	GEARUP (all reimbursed)
89 Other Community Service	0	48,619	0.00%	0	86,759	0.00%	Summer Food Service Program, Year End Transportation Adjustment
97 District-Wide Support	1,932,551	4,648,074	41.58%	1,986,742	4,778,747	41.57%	
98 Food Service	486,808	1,182,262	41.18%	496,732	1,276,303	38.92%	
99 Pupil Transportation	507,230	1,142,764	44.39%	516,633	1,256,453	41.12%	
	<u>\$12,561,767</u>	<u>\$30,234,802</u>	<u>41.55%</u>	<u>\$13,212,867</u>	<u>\$33,008,618</u>	<u>40.03%</u>	

PROSSER SCHOOL DISTRICT NO. 116
Expenditures by Activity - Comparative
January 2016

	2014-15		YTD	2015-16		YTD	
	January YTD	Y.E. Actual	Expend as a % of Y.E.	January YTD	Budget	Expend as a % of Bud	
11 Board - Supplies	\$75	\$1,552	4.85%	\$34	\$750	4.59%	
11 Board - Legal fees	23,848	77,362	30.83%	56,046	75,000	74.73%	
11 Board - Audit, bargaining, elections, etc.	12,955	27,485	47.13%	9,732	46,700	20.84%	WASA Dues \$1,987, Bargaining \$4,000, WSSDA Conf \$2,670, LEG Conf \$1,075
11 Board - Travel	1,771	2,828	100.00%	2,242	2,800	80.05%	
12 Superintendent's Office	134,562	332,855	40.43%	134,946	346,013	39.00%	
13 Business Office	218,756	555,567	39.38%	230,085	573,227	40.14%	
14 Human Resources	30,176	79,140	38.13%	25,012	69,890	35.79%	
15 Communications Consultant	2,083	5,000	41.67%	2,083	5,000	41.67%	
21 Supervision	305,027	770,852	39.57%	305,283	816,228	37.40%	
22 Learning Resources	122,194	272,520	44.84%	118,622	299,804	39.57%	
23 Principal	902,211	2,145,693	42.05%	927,542	2,214,214	41.89%	
24 Guidance & Counseling	334,856	787,713	42.51%	339,228	836,320	40.56%	
25 Pupil Management/Safety	152,692	322,940	47.28%	109,146	273,591	39.89%	
26 Health Services	416,094	991,133	41.98%	489,597	1,110,617	44.08%	
27 Teaching	6,711,098	16,420,213	40.87%	7,191,521	18,106,695	39.72%	Budget includes \$600,000 grant reserve
28 Extracurricular	233,387	480,693	48.55%	261,178	599,543	43.56%	
31 Professional Development	416,720	972,863	42.83%	448,489	991,013	45.26%	
32 Instructional Technology	33,268	16,605	200.35%	17,429	17,008	102.48%	Technology Resource Teachers
33 Curriculum	9,365	48,250	0.00%	4,724	381,500	1.24%	
41 Food Service Supervision	25,527	61,527	41.40%	26,649	63,788	41.78%	
42 Food	209,288	561,821	37.25%	206,845	631,500	32.75%	
44 Food Service Operations	252,958	636,251	39.76%	263,239	697,910	37.72%	
49 Food Service Transfers	(965)	(41,449)	2.33%	0	(61,136)	0.00%	
51 Transportation Supervision	55,891	139,249	40.14%	60,563	137,867	43.93%	
52 Operating Buses	367,835	842,058	43.68%	352,050	952,984	36.94%	
53 Maintenance of Buses	95,565	233,950	40.85%	113,471	227,877	49.79%	
56 Transportation Insurance	35,499	38,499	92.21%	39,284	42,000	93.53%	
59 Transportation Transfers	(49,291)	(114,320)	43.12%	(48,734)	(109,450)	44.53%	
61 Maintenance Supervision	46,627	111,685	41.75%	48,681	114,175	42.64%	
62 Maintenance-Grounds	96,870	243,222	39.83%	106,161	246,002	43.15%	
63 Plant Operations-Custodial	430,521	1,065,861	40.39%	438,832	1,107,568	39.62%	
64 Maint Plant/Equipment	127,661	496,011	25.74%	150,392	461,349	32.60%	
65 Utilities	300,690	764,960	39.31%	245,499	777,249	31.59%	
68 Insurance	175,819	175,819	100.00%	195,974	190,000	103.14%	
72 Technology - Salary/Benefits	98,265	237,250	41.42%	107,162	261,233	41.03%	
72 Technology - Supplies	149,840	243,281	61.59%	109,613	197,800	55.42%	
72 Technology - Contract Services	54,416	135,430	40.18%	56,913	149,100	38.17%	
72 Technology - Travel	443	3,138	14.12%	1,702	4,000	42.56%	
72 Technology - Capital Outlay	0	0	0.00%	0	0	0.00%	
72 Technology - ERATE	7,681	25,219	30.46%	35,077	107,391	32.66%	
73 Printing	8,216	43,835	18.74%	26,385	30,000	87.95%	
75 District Motor Pool	11,275	20,426	55.20%	4,171	13,500	30.90%	
	<u>\$12,561,767</u>	<u>\$30,234,802</u>	<u>41.55%</u>	<u>\$13,212,867</u>	<u>\$33,008,618</u>	<u>40.03%</u>	

PROSSER SCHOOL DISTRICT NO.116

2015-2016 Budget Status Report

20--Capital Projects-- FUND BALANCE -- AGENCY ACCOUNTS -- Original -- BUDGET-STATUS-REPORT

Fiscal Year 2015 (September 1, 2015 - August 31, 2016)

For the PROSSER SCHOOL DISTRICT NO.116 School District for the Month of January, 2016

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Support Nontax	13,000	401.04	5,506.11		7,493.89	42.35
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	13,000	401.04	5,506.11		7,493.89	42.35
B. EXPENDITURES						
10 Sites	0	.00	.00	0.00	.00	0.00
20 Buildings	0	.00	.00	0.00	.00	0.00
30 Equipment	13,000	.00	.00	0.00	13,000.00	0.00
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	0	.00	.00	0.00	.00	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	13,000	.00	.00	0.00	13,000.00	0.00
C. OTHER FIN. USES TRANS. OUT (GL 536)						
	0	.00	.00			
D. OTHER FINANCING USES (GL 535)						
	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN. SOURCES						
<u>OVER(UNDER)EXP/OTH FIN USES (A-B-C-D)</u>	0	401.04	5,506.11		5,506.11	0.00
F. TOTAL BEGINNING FUND BALANCE						
	36		37.65			
G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)						
	XXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE						
	36		5,543.76	<u>(E+F + OR - G)</u>		
I. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted For Other Items	0		.00			
G/L 825 Restricted for Skills Center	0		.00			
G/L 830 Restricted for Debt Service	0		.00			
G/L 835 Restricted For Arbitrage Rebate	0		.00			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 861 Restricted from Bond Proceeds	0		.00			
G/L 862 Committed from Levy Proceeds	0		.00			
G/L 863 Restricted from State Proceeds	0		.00			
G/L 864 Restricted from Fed Proceeds	0		.00			
G/L 865 Restricted from Other Proceeds	0		37.65			
G/L 866 Restricted from Impact Proceeds	0		.00			
G/L 867 Restricted from Mitigation Fees	0		.00			
G/L 869 Restricted fr Undistr Proceeds	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	36		5,506.11			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	36		5,543.76			

PROSSER SCHOOL DISTRICT NO.116
Balance Sheet
Capital Projects Fund (20)
January 31, 2016

<u>GL</u>	<u>Description</u>	<u>Balance</u>
230	Cash on Hand	0.00
240	Cash on Deposit with County	1.46
241	Warrants Outstanding	0.00
450	Investments	5,767.00
---	Asset	5,768.46
601	Accounts Payable	-224.70
640	Due To Other Funds	0.00
---	Liability	-224.70
865	Restricted from Other Proceeds	-37.65
889	Assigned to Fund Purposes	-5,506.11
---	Equity	-5,543.76
---	Capital Projects	0.00

PROSSER SCHOOL DISTRICT NO.116
2015-2016 Budget Status Report
30--Debt Service Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Original -- BUDGET-STATUS-REPORT
Fiscal Year 2015 (September 1, 2015 - August 31, 2016)

For the PROSSER SCHOOL DISTRICT NO.116 School District for the Month of January, 2016

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 Local Taxes	0	10.55	62.82		62.82-	0.00
2000 Local Support Nontax	1,000	191.88	685.12		314.88	68.51
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
Total REVENUES/OTHER FIN. SOURCES	1,000	202.43	747.94		252.06	74.79
B. EXPENDITURES						
Matured Bond Expenditures	0	.00	.00	0.00	.00	0.00
Interest On Bonds	0	.00	.00	0.00	.00	0.00
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	0	.00	.00	0.00	.00	0.00
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
Total EXPENDITURES	0	.00	.00	0.00	.00	0.00
C. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
D. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
E. <u>EXCESS OF REVENUES/OTHER FIN. SOURCES</u> <u>OVER (UNDER) EXPENDITURES (A-B-C-D)</u>	1,000	202.43	747.94		252.06-	25.21-
F. <u>TOTAL BEGINNING FUND BALANCE</u>	919,910		919,904.66			
G. <u>G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXXX		.00			
H. <u>TOTAL ENDING FUND BALANCE</u>	920,910		920,652.60			<u>(E+F + OR - G)</u>
I. <u>ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	920,910		920,652.60			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
TOTAL	920,910		920,652.60			

PROSSER SCHOOL DISTRICT NO.116
Balance Sheet
Debt Service Fund (30)
January 31, 2016

<u>GL</u>	<u>Description</u>	<u>Balance</u>
240	Cash on Deposit with County	2.60
310	Taxes Receivable	6,139.89
450	Investments	920,650.00
---	Asset	926,792.49
760	Unavailable Taxes Receivable	-6,139.89
---	Liability	-6,139.89
830	Restricted for Debt Service	-920,652.60
---	Equity	-920,652.60
---	Debt Service Fund	0.00

PROSSER SCHOOL DISTRICT NO.116

2015-2016 Budget Status Report

40--Associated Student Body Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Original -- BUDGET-STATUS-REPORT

Fiscal Year 2015 (September 1, 2015 - August 31, 2016)

For the PROSSER SCHOOL DISTRICT NO.116 School District for the Month of January, 2016

A. REVENUES	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 General Student Body	122,330	4,641.15	72,869.30		49,460.70	59.57
2000 Athletics	196,955	13,638.36	86,206.21		110,748.79	43.77
3000 Classes	22,838	40.00	9,326.97		13,511.03	40.84
4000 Clubs	216,755	12,760.55	71,583.52		145,171.48	33.03
6000 Private Moneys	19,050	.00	9,609.28		9,440.72	50.44
<u>Total REVENUES</u>	577,928	31,080.06	249,595.28		328,332.72	43.19
B. EXPENDITURES						
1000 General Student Body	104,186	13,961.02	54,367.04	10,340.71	39,478.25	62.11
2000 Athletics	177,176	15,285.04	96,445.81	23,374.49	57,355.70	67.63
3000 Classes	29,350	81.66	7,208.06	2,385.79	19,756.15	32.69
4000 Clubs	236,439	5,303.72	61,330.78	32,513.30	142,594.92	39.69
6000 Private Moneys	20,600	.00	6,370.09	0.00	14,229.91	30.92
<u>Total EXPENDITURES</u>	567,751	34,631.44	225,721.78	68,614.29	273,414.93	51.84
C. EXCESS OF REVENUES						
<u>OVER (UNDER) EXPENDITURES</u>	<u>(A-B)</u>	10,177	3,551.38-	23,873.50	13,696.50	134.58
D. TOTAL BEGINNING FUND BALANCE	328,272		342,810.00			
E. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)	XXXXXXXXXX		.00			
F. TOTAL ENDING FUND BALANCE	338,449		366,683.50	<u>C+D + OR - E)</u>		
G. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	338,449		366,683.50			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	338,449		366,683.50			

PROSSER SCHOOL DISTRICT NO.116
Balance Sheet
Associated Student Body Fund (40)
January 31, 2016

<u>GL</u>	<u>Description</u>	<u>Balance</u>
200	Imprest Cash	32,000.00
230	Cash on Hand	0.00
240	Cash on Deposit with County	32,296.59
241	Warrants Outstanding	-32,293.23
430	Prepaid Items	0.00
450	Investments	336,159.00
---	Asset	368,162.36
601	Accounts Payable	-148.46
640	Due To Other Funds	-1,330.40
750	Unavailable Revenue	0.00
---	Liability	-1,478.86
819	Restricted for Fund Purposes	-366,683.50
840	Nonspendable Fund Balance	0.00
---	Equity	-366,683.50
---	Associated Student Body Fund	0.00

FROSSER SCHOOL DISTRICT NO.116

2015-2016 Budget Status Report

90--Transportation Vehicle Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Original -- BUDGET-STATUS-REPORT

Fiscal Year 2015 (September 1, 2015 - August 31, 2016)

For the PROSSER SCHOOL DISTRICT NO.116 School District for the Month of January, 2016

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	175	79.29	250.63		75.63-	143.22
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	175,000	.00	.00		175,000.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>A. TOTAL REV/OTHER FIN.SRCS (LESS TRANS)</u>	<u>175,175</u>	<u>79.29</u>	<u>250.63</u>		<u>174,924.37</u>	<u>0.14</u>
<u>B. 9900 TRANSFERS IN FROM GF</u>	<u>0</u>	<u>.00</u>	<u>.00</u>		<u>.00</u>	<u>0.00</u>
<u>C. Total REV./OTHER FIN. SOURCES</u>	<u>175,175</u>	<u>79.29</u>	<u>250.63</u>		<u>174,924.37</u>	<u>0.14</u>
<u>D. EXPENDITURES</u>						
Type 30 Equipment	330,000	235,946.98	235,946.98	73,637.74	20,415.28	93.81
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	<u>330,000</u>	<u>235,946.98</u>	<u>235,946.98</u>	<u>73,637.74</u>	<u>20,415.28</u>	<u>93.81</u>
<u>E. OTHER FIN. USES TRANS. OUT (GL 536)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>F. OTHER FINANCING USES (GL 535)</u>	<u>0</u>	<u>.00</u>	<u>.00</u>			
<u>G. EXCESS OF REVENUES/OTHER FIN SOURCES OVER (UNDER) EXP/OTH FIN USES (C-D-E-F)</u>	<u>154,825-</u>	<u>235,867.69-</u>	<u>235,696.35-</u>		<u>80,871.35-</u>	<u>52.23</u>
<u>H. TOTAL BEGINNING FUND BALANCE</u>	<u>380,000</u>		<u>380,156.02</u>			
<u>I. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	<u>XXXXXXXX</u>		<u>.00</u>			
<u>J. TOTAL ENDING FUND BALANCE</u>	<u>225,175</u>		<u>144,459.67</u>			<u>(G+H + OR - I)</u>
<u>K. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted For Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	225,175		144,459.67			
G/L 830 Restricted for Debt Service	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	<u>225,175</u>		<u>144,459.67</u>			

PROSSER SCHOOL DISTRICT NO.116
 Balance Sheet
 Transportation Vehicle Fund (90)
 January 31, 2016

<u>GL</u>	<u>Description</u>	<u>Balance</u>
240	Cash on Deposit with County	0.67
241	Warrants Outstanding	0.00
450	Investments	144,459.00
---	Asset	144,459.67
601	Accounts Payable	0.00
---	Liability	0.00
819	Restricted for Fund Purposes	-144,459.67
---	Equity	-144,459.67
---	Transportation Vehicle Fund	0.00

Prosser School District No. 116
Contracts and Personal Service Agreements
Consent
March 8, 2016

CONTRACTS/AGREEMENTS:

1. **2016-2017 Agreement for Achievement Via Individual Determination (AVID) Excel Bilingual Program:**
AVID Excel program will be used for bilingual students at middle school level in our district. This program is designed specifically for middle school students who have not exited the bilingual program. It helps to accelerate the acquisition of academic vocabulary. In addition the Excel program supports students to prepare for high school level courses. The goal is to help more students become proficient enough to exit the bilingual program before high school. AVID Excel incorporates teacher trainings and student materials with a cost of approximately \$850. Transitional Bilingual funds will be used to cover the costs of the AVID Excel contract.
2. **2016-2017 Achievement Via Individual Determination (AVID) Agreement:**
AVID is a college and career readiness system designed to increase the number of students who enroll in college and are prepared for careers. The AVID membership fees allow us to access exceptional online and face to face training for our teachers to support students who struggle to succeed academically. Students are given group and individualized support to achieve success. AVID Weekly, and the site fee total for Prosser High School, Housel Middle School, Heights Elementary, Whitstran Elementary and Keene-Riverview Elementary is \$16,588.00 with funding provided through Title I, Title II and LAP program budgets.
3. **Contract for Achievement Via Individual Determination (AVID) Math Summer Bridge Program Agreement:**
AVID Math and Science Summer Bridge Program is designed specifically to increase students' math and science knowledge and skills, specifically targeted towards those students who need more support and intervention. It will provide a means for students to have greater access to and success in seventh and eighth grade Algebra I and to enhance students' critical thinking, problem solving skills, and integration of math skills. AVID Math and Science Summer Bridge Program provides student materials with a cost of approximately \$4,900. LAP funding will be used to cover the costs of the AVID Summer Bridge program agreement.

AMENDMENT TO CONTRACT:

1. **Amend Interlocal Agreement Between Prosser and Grandview School District- Regarding Transportation of Students:**
We have an Interlocal Agreement with Grandview School District to transport up to five of their students to Lourdes in Richland. Grandview is requesting to amend the agreement to extend it for the 2015-2016 school year. There is no additional cost to the district to provide this service.

PERSONAL SERVICE AGREEMENTS:

1. Tears of Joy Service Agreement:

Tears of Joy will be performing "Jungle Book" at Whitstran Elementary, Prosser Heights Elementary, and a double performance at Keene-Riverview Elementary. This play is performed with the use of hand puppets and encourages performing arts, music, and reading. The cost for the performance at Whitstran Elementary is \$700; \$750 at Heights and \$900 at Keene-Riverview Elementary. Each building will pay for the performances out of their ASB Fund.

2. Buck & Elizabeth Service Agreement:

Buck & Elizabeth are singers/ songwriters that provide creative writing projects for 1st grade students. Buck & Elizabeth will provide 4 song writing workshops, 4 recordings, school assembly for all students, an evening performance at Housel Middle School, and 25 CDs to all 1st grade teachers. This project will take place March 7-10, 2016 with a total cost of \$1,700.

3. Whitney Appelgate-Picture This Photography Service Agreement:

Whitney Appelgate from Picture This Photography will be taking pictures during Prosser High School Prom. There is no fee for this service; students may purchase their own photographs.

4. Missoula Children's Theatre (MCT):

MCT is performing Rapunzel May 13 and May 14 at the Princess Theatre. PSD students grades K-8 are given the opportunity to try out and perform in the play. The fee for rehearsal, performance, and workshops is \$2,900 with a deposit of \$500. Fees will be paid out of Missoula Children's Theatre Budget.

RECOMMENDATION:

It is recommended that the Board of Directors approve the above Contracts/Agreements.

BOARD PACKET

TO: Board of Directors
SUBJECT: **Certificated Personnel**
AGENDA: **Consent**
DATE: March 8, 2016
PREPARED BY: Dr. Ray Tolcacher, Superintendent

Certificated Employees

Mary Ruth Edwards has been recommended as an after-school intervention teacher at Whitstran Elementary for the remainder of the 2015/16 school year.

Dot Starkey has been recommended as a special education resource room (math) teacher for the 2016/17 school year.

Carol Marx has submitted a letter of retirement from her position as a foreign language teacher at Prosser High School, effective the end of the 2015/16 school year.

Jeanice Schmick has submitted a letter of retirement from her position as a math and Spanish teacher at Prosser High School, effective the end of the 2015/16 school year.

Fran Rose has submitted a letter of retirement from her position as a fourth grade teacher at Prosser Heights Elementary, effective the end of the 2015/16 school year.

Sara Rodgers has submitted a letter of resignation from her position as a special education teacher at Prosser Heights Elementary, effective the end of the 2015/16 school year.

Grayden Howard has submitted a letter of resignation from his position as a 5th grade teacher at Whitstran Elementary, effective the end of the 2015/16 school year.

BOARD PACKET

TO: Board of Directors
SUBJECT: **Classified Personnel**
AGENDA: **Consent**
DATE: March 8, 2016
PREPARED BY: Craig Reynolds, *Business Manager*

CLASSIFIED EMPLOYEES

Glenda Fewkes has resigned her position as a paraeducator at Housel Middle School. Her last day of work was February 19, 2016.

Melissa Walker has resigned her position as the associated student body/athletic secretary at Prosser High School. Her last day of work is March 4, 2016.

Lander Grow has been hired as the head girls' soccer coach at Housel Middle School.

Leslie Tiemersma has been hired as a noon duty supervisor at Housel Middle School.

Sara Salgado has been hired as an after-school reading intervention paraeducator at Whitstran Elementary School.

Eugenia Trujillo has been hired as an after-school paraeducator at Whitstran Elementary School.

The following have been hired as after-school paraeducators at Housel Middle School: **Annette Gooldy, Norma Burnett, Elvia Villeneuve, Dora Cervantes** and **Rosie Brown**

Board Meeting February 16, 2016

An Executive Session of the Board of Directors of the Prosser School District was called to order at 6:15 p.m. by Bill Jenkin, President. Other board members present included Dr. Warren Barmore, Peggy Douglas, Bruce Matsumura and Andy Howe. Also present were Dr. Ray Tolcacher, Superintendent; Deanna Flores, Assistant Superintendent and Craig Reynolds, Business Manager. The purpose of the Executive Session was for the Board to receive an update on negotiations. The Executive Session was expected to last 45 minutes.

The Executive Session ended at 6:53 p.m.

The Regular Meeting of the Board of Directors of the Prosser School District was called to order at 7:00 p.m. by Bill Jenkin, President. Other board members present included Dr. Warren Barmore, Peggy Douglas, Bruce Matsumura and Andy Howe. Also present were Dr. Ray Tolcacher, Superintendent; Deanna Flores, Assistant Superintendent; Craig Reynolds, Business Manager; Julie Hyatt, Secretary and an audience representing school staff and community members. Student Representatives Zebbie Castilleja, Tye Taylor, Juan Guerra and Taylor Beightol were also in attendance.

APPROVAL OF AGENDA:

Motion by Andy Howe, seconded by Peggy Douglas and motion carried to approve the revised agenda. The revision included a change in Classified Personnel.

COMMUNICATIONS:

None

INFORMATION ITEMS:

- Mustang Youth Coalition Washington D.C. Trip Update
Jennifer Dorsett thanked the Board for allowing the students to attend the national coalition meeting in Washington D. C. The seniors who attended the conference were Zebbie Castilleja, Cesar Solis, Emma Brown and Sawyer Stearns. Ms. Dorsett provided a power point presentation, showing slides of their exciting and interesting days. Caesar and Sawyer provided the board with a review of some of their activities on the trip and also thanked the Board for allowing them to go. Our students had the opportunity to meet with our area legislators. Our group was even selected to speak at the national conference which is a big honor. There was an opportunity to do some sightseeing too. The group had a wonderful time, and they learned a lot on this trip.
- Network for Excellence in Washington Schools
Dr. Tolcacher said that as the result of a brief discussion at the February 2, 2106 regular board meeting, the Board requested information as to the support our District has provided the NEWS organization. The information is below.

In October 2010, the Prosser School District Board of Directors became a member of the NEWS organization with a donation of \$5000. The donation was made to support the legal work required to address the ongoing court costs for dealing with the McCleary case. As a result of the work of the NEWS organization, the Washington State Supreme Court, in January 2012, found that *“the state failed in fulfilling to live up to its paramount duty to amply fund the education of all K-12 students.”*

Board Meeting February 16, 2016

Discussion

Dr. Tolcacher said he thinks the NEWS organization is even more active than it was when it was first organized several years ago.

- PTA Update

Gwen Hoheisel, PTA board member provided an update on their activities. Ms. Hoheisel listed the recent mini-grant recipients. To support the book fair, the PTA handed out \$5.00 coupons for students to buy books. March 2 is Dr. Seuss Night, which involves a lot of activities and pizza for the kids. The largest fundraiser occurs in March, which is their plant sale. The PTA will distribute forms to each building, to buy plants in the near future. There is a new board which has a lot of energy and good ideas.

The Board members would like Dr. Tolcacher to get forms for them when they become available, so they can also order plants.

PROTOCOL FOR ADDRESSING BOARD:

Dr. Tolcacher read the protocol for addressing the Board.

HEARING OF VISITORS:

Nanette Stark – Secretaries – Ms. Stark, a counselor at the high school addressed the Board on behalf of the counseling department at PHS. She said that Linda Ledesma, secretary for the counselors, does a great job in keeping things running smoothly. She manages the diverse personalities of the counselors and contributes well-thought ideas to the department. She is an integral part of creating the master schedule. The students are the greatest benefit from Ms. Ledesma being the secretary. Ms. Stark wanted to make sure the Board knew the important role Linda Ledesma plays at the high school.

Linda Ledesma – Letters to Board – Ms. Ledesma spoke on behalf of the PAOEP (Prosser Association of Educational Office Professionals). The secretaries have been working without a contract since August and they are very disappointed that even with mediation, they have not been able to settle their contract. She said there were several letters she wanted to distribute to the Board members, from colleagues and community members, stating the important work the secretaries do in the schools. She hopes the Board will consider these letters and work with them to settle on a fair contract.

Fred Bray – Support of PAOEP – The PEA President asked the Board to treat the secretaries fairly and equitably. Mr. Bray then made several statements about the job duties of the secretaries, listing many of their various responsibilities. He also said the District's negotiator made rude statements, and listed some of their poor working conditions. He said they receive 20% less pay and less benefits than the District Office staff, even though they perform many of the same duties. He believes there is enough money to pay the secretaries the salaries they are requesting, and listed several other areas where the District has spent money. He asked the Board to end the mediation and give the secretaries the salaries and benefits they deserve. Mr. Bray provided his comments in written form for the official board file.

Assistant Superintendent's Report

Deanna Flores reported that we have been working with WSU Tri-Cities on an alternative certification grant for paraprofessionals who hold at least an AA degree. We currently have

Board Meeting February 16, 2016

one person taking advantage of this grant, which is for paraprofessionals who want to become teachers.

Deanna then distributed a sample of common 5th grade report cards from PHE and Whitstran and briefly explained the cards, which are largely the same.

Dr. Tolcacher said we'll be doing more to align instruction from grade to grade and school to school in the next few months.

The Board asked Deanna questions about the report cards. Sally Juzeler also addressed the Board on this topic.

Business Manager's Report

- February 2016 Enrollment

Superintendent's Report

Dr. Tolcacher reported that he, Deanna, Kevin Lusk and Dr. Duehn have been working on a plan which they hope to bring to the Board in mid-March on early identification for kids coming from the middle school to the high school, regarding earning enough credits to graduate. They are hoping to catch kids earlier than has been done in the past, in the hope of providing interventions earlier to help more students graduate.

Dr. Tolcacher listed some of the topics the ESD 105 Safety Cooperative has been dealing with and addressing, such as the issue of school threats and threatening "robo" calls. He also said Keith Merritt will be meeting with our principals on threat assessment.

The Study and Survey Task Force has begun meeting with PSD staff, by building.

Dr. Tolcacher and Craig Reynolds will begin putting together a budget for next year, even though there are many unknowns such as what the legislature will do and whether there will be levy equalization.

Board Members' Reports

Dr. Warren Barmore attended History Night at Housel and really enjoyed it. He listened to two very informative presentations.

Bill Jenkin met with Kris Moore recently and she gave him a tour of KRV during class time, which was very enlightening.

Student Representatives' Reports

Zebbie Castilleja attended Gap training at Bethel yesterday. He found it very beneficial. He also said that as a student he would feel much safer in a classroom if his teacher had attended the training.

Tye Taylor attended the Gap training yesterday and got so much out of it. He encouraged the Board members to attend the next training if they can.

Juan Guerra wanted to recognize the secretaries and all of the work they do and say thank

Board Meeting February 16, 2016

you. He also reported that one swimmer is going to state competition.

Taylor Beightol reported that Wish Week ended up going very well. There were many needs and wants granted. Last week, a group of over 50 students attended a Leadership Conference in Yakima, and won the Spirit award. The newly-formed Speech and Debate Club will be on the next board agenda for approval. Taylor will be recruiting for a replacement for her *Unleashed* spot for next year.

Dr. Tolcacher said Taylor has been doing an exceptional job as an *Unleashed* reporter.

CONSENT ITEMS:

Motion by Warren Barmore, seconded by Andy Howe and motion carried to approve the Consent Agenda as presented.

Certificated Personnel

Wendy Russell submitted a letter of resignation from her position as a 3rd grade teacher at Prosser Heights Elementary, effective the end of the 2015/16 school year.

Michelle Lowry submitted a letter of resignation from her position as a speech-language pathologist, effective the end of the 2015/16 school year.

Joanne Pffifner submitted a letter of retirement from her position as a special education teacher at Keene-Riverview Elementary, effective the end of the 2015/16 school year.

Megan Conrad requested a leave of absence for the remainder of the 2015/16 school year from her position as a 4th grade teacher at Whitstran Elementary.

Classified Personnel

Khalid Bin Daar was hired as a one-to-one paraeducator.

Approval of Minutes

Minutes from the February 2, 2016 regular board meeting and the February 4, 2016 special board meeting were presented.

Contracts and Personal Service Agreements:

1. Support Advocacy & Resource Center (SARC) Memorandum of Understanding: SARC is a non-profit agency that serves Benton and Franklin Counties, providing crisis and prevention services. The MOU is not a contract but a formalized recognition for the services provided by SARC. Currently there are no expenses incurred. Funds for this type of service would be provided through the Employee Assistance Program Budget.

2. 2015/2016 Center for Educational Effectiveness:

We have worked with CEE for the last several school years to provide data on each school for the District Improvement Plan and Federal/State Program requirements. The estimated cost is \$2,500. Funding will be provided from general and grant funds.

Volunteer Coaches

Kennen Alan Pilot completed the paperwork to be a volunteer track coach for Prosser High

Board Meeting February 16, 2016

School.

Robert Serrano completed the paperwork to be a volunteer baseball coach for Prosser High School.

OLD BUSINESS:

None

ACTION ITEMS:

3-Year Contract Ratification with the Public School Employees of Washington Prosser Chapter (PSE)

On January 21, 2016, the District and PSE completed negotiations with a tentative agreement. The District was notified that PSE ratified the contract on February 8, 2016. Some of the main provisions that have been agreed to are listed below:

1. Regular part-time employees will be formally evaluated by June 1, and regular full-time employees will be evaluated by August 1. After three (3) years of employment, if the evaluation is satisfactory or above, evaluations will be done every other year, except the District can evaluate an employee exhibiting performance deficiencies every year.
2. Crisis Prevention Intervention training will be offered to all bus drivers and bus monitors.
3. Paraeducators and food service employees will report to work one (1) day prior to the start of school; Library assistants will work two (2) days prior to the start of school and two (2) days after the end of school.
4. Maintenance employees will receive an additional two dollars (\$2.00) per hour when requested in writing to fill the position of Maintenance Supervisor.
5. The District will pay the monthly contribution to the State Health Care Authority, and contribute \$10,000 to the insurance pool for the 2015-16 and 2016-17 school years.
6. For the 2015-16 school year, the home visitor and bus mechanic positions will receive \$2.00 an hour increase; the assistant mechanic position will receive \$1.00 an hour increase; all other employees will receive a 4% increase. For 2016-17, the home visitor position will receive \$1.00 an hour increase; all other employees will receive a 2% increase.
7. The agreement is for three (3) years, beginning September 1, 2015 through August 31, 2018, with openers for salary and insurance for the third year.

Motion by Andy Howe, seconded by Bruce Matsumura and motion carried to ratify the 3-year agreement from September 1, 2015 to August 31, 2018 between the Prosser School District and the Public School Employees of Washington Prosser Chapter.

Out-of-State Travel: Training for Imagine Learning in Provo, Utah

Last June, Prosser School District piloted with Imagine Learning during our summer school. Imagine Learning is an ELA computer-based intervention with Spanish support. After our initial implementation we have now also used it widely in our school district with

Board Meeting February 16, 2016

demonstrated success. Recently we have been invited as guests by Imagine Learning to attend their April Forum at their corporate headquarters in Provo, Utah. All expenses paid. This K – 5 training will give us further knowledge on effective implementation and bring us up to date so that we may optimize student achievement. Those attending will be: One administrator, one program coordinator and one elementary principal. They will be traveling to Provo, UT on the following dates: April 18, 2016 – April 20, 2016.

Motion by Andy Howe, seconded by Warren Barmore and motion carried to approve the out-of-state travel for one administrator, one principal and the district bilingual coordinator to travel to Provo, Utah.

Insight School of Washington Assessment Agreement

Deanna Flores explained that the Prosser School District agreed to provide online students from Insight School of Washington access to state assessments here at Prosser School District. The purpose of this Agreement is to provide an opportunity for the online/nonresident district students' access to MSP, HSPE, EOC, WAAS DAPE and any other state assessments provided by law to its nonresident students. Under this Agreement, the resident district will provide assessment testing to the online/nonresident district's eligible nonresident students. The Agreement was included in the board packet.

Motion by Peggy Douglas, seconded by Warren Barmore and motion carried to approve the agreement with Insight School of Washington for online/nonresident students' access to the HSPE assessment provided by Prosser School District.

Out-of-State Travel: National Migrant Education Conference, San Diego, CA

Prosser School District is home to approximately 700 migrant students. At last year's National Migrant Education Conference in Seattle, our migrant summer school director Gale Wright gave a well-received presentation on Prosser's PreK-5 Migrant Summer School. She has been asked to present again, along with instructional coach Ann Sipe. Migrant Program district coordinator Claudia Olmstead has also been asked to present on the development and activities of our Migrant Parent Advisory Council, assisted by two district Migrant Parent Advisory Council members. Further, the conference will bring district staff and parents in attendance up to date with current resources, strategies and requirements of the Migrant Education Program, to better aid the academic success of our migrant students. Those attending will be: One program coordinator, one summer school director, one instructional coach, and two parent advisory council members. Funding for travel will be provided by Title I, C Migrant. They will be traveling to San Diego, CA on the following dates: April 23, 2016 – April 27, 2016.

Motion by Warren Barmore, seconded by Bruce Matsumura and motion carried to approve the out-of-state travel request for one coordinator, one summer school director, one instructional coach and two district parent advisory council members to travel to San Diego, CA.

Out-of-State Travel: PHS Life Skills Class to Hayden, ID

The Life Skills class is planning a field trip to Triple Play in Hayden, Idaho on April 28, 2016. The purpose of the one-day trip is to allow students to utilize the skills they have gained in a "real life" environment and situation. The one-day trip will include 18 students and 6 staff

Board Meeting February 16, 2016

members from PHS. The students will be transported by a district school bus. A well-developed itinerary including approved activities has been discussed and reviewed for risk by our insurance company. Funding for the life skills field trip will come from ASB and fundraising activities.

Randy Walker, life skills teacher at PHS explained why his students want to go Triple Play.

Motion by Andy Howe, seconded by Peggy Douglas and motion carried to approve the out-of-state travel for the PHS life skills class to travel to Triple Play, in Hayden, ID on April 28, 2016.

DISCUSSION ITEMS:

Bruce Matsumura would like to discuss the use of district facilities for funerals.

It was agreed that the Special Board Meeting to approve accounts payable vouchers and payroll will be held on February 26, 2016 at 8:30 a.m.

ADJOURNMENT:

The board meeting was adjourned at 8:13 p.m.

FUTURE MEETINGS:

Special Board Meeting to approve accounts payable vouchers and payroll, February 26, 2016, District Office, 8:30 a.m.

Regular Board Meeting, March 8, 2016, Keene-Riverview Elementary MPR, 7:00 p.m.

Clerk to the Board

Board President

Secretary to the Clerk of the Board

Special Board Meeting February 26, 2016

A Special Meeting of the Board of Directors of the Prosser School District was called to order at 8:30 a.m. by Dr. Warren Barmore, Vice-President. Other board members present included Bruce Matsumura and Peggy Douglas. Also present were Craig Reynolds, Business Manager and Julie Hyatt, Secretary. The Special Board Meeting was held at the District Administration Office, 1126 Meade Avenue, Suite A. The purpose of the Special Meeting was to approve accounts payable vouchers and payroll.

APPROVAL OF AGENDA:

Motion by Bruce Matsumura, seconded by Peggy Douglas and motion carried to approve the agenda.

ACTION ITEM:

Accounts Payable Vouchers and Payroll

Motion by Peggy Douglas, seconded by Bruce Matsumura and motion carried to approve the accounts payable vouchers and payroll, payable February 29, 2016.

ADJOURNMENT:

The Special Meeting was adjourned at 8:32 a.m.

FUTURE MEETING:

Regular Board Meeting, March 8, 2016, Keene-Riverview Elementary, MPR, 7:00 p.m.

Regular Board Meeting, March 22, 2016, Keene-Riverview Elementary, MPR, 7:00 p.m.

Clerk to the Board

Board Vice-President

Secretary to the Clerk of the Board

BOARD PACKET

TO: Board of Directors
SUBJECT: **Volunteer Coaches**
AGENDA: **Consent**
DATE: March 8, 2016
PREPARED BY: Craig Reynolds, *Business Manager*

VOLUNTEERS

Jaime Enrique Malave and **Ivan Campo** have completed the paperwork to be volunteer baseball coaches at Prosser High School.

BOARD PACKET

TO: Board of Directors

SUBJECT: Approval of June 13 and 14, 2016 as Additional Snow Make-Up Days

AGENDA: ACTION

DATE: March 8, 2016

PREPARED BY: Dr. Ray Tolcacher, *Superintendent*

Background

Because of dangerous road conditions in our school district and surrounding areas on November 24 and December 3, 2015 and January 6, 2016, school was cancelled for the safety of students and staff. The approved school calendar for the 2015-2016 school year reserved May 27 as a snow make-up day. Since the calendar only had one (1) day designated as a make-up day, two (2) additional days have been set for Monday, June 13, 2016 and Tuesday, June 14, 2016 to make up for the second and third days missed.

Recommendation

It is recommended that the Board of Directors approve June 13 and June 14, 2016 as additional snow make-up days for the 2015-2016 school year.

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 8, 2016, the board, by a _____ vote, approves payments, totaling \$78,055.67. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS PAYABLE:
Warrant Numbers 188042 through 188098, totaling \$78,055.67

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
188042	ADVANCE EDUCATION INC	03/11/2016	25.00
188043	ALL SPORTS SCHOOL	03/11/2016	695.00
188044	ANTHIS, CHRISTOPHER SCOTT	03/11/2016	16.00
188045	BENTON REA	03/11/2016	150.00
188046	BER	03/11/2016	239.00
188047	BIBBY FINANCIAL	03/11/2016	499.50
188048	BIGGER FASTER STRONGER	03/11/2016	441.62
188049	BINDARA, ANNE	03/11/2016	41.30
188050	BLEYHL FARM SERVICE	03/11/2016	9,526.03
188051	CALCULUS IN MOTION	03/11/2016	314.00
188052	CAMPBELL OFFICE SUPPLY/YAKIMA	03/11/2016	243.53
188053	CASH & CARRY	03/11/2016	77.88
188054	CHAPMAN, JOHN JAY	03/11/2016	2,700.00
188055	CHARTER COMMUNICATIONS	03/11/2016	8,769.30
188056	CLASS 5	03/11/2016	1,685.61
188057	CODEWORK INC	03/11/2016	796.00
188058	COFFMAN, MARCIE R	03/11/2016	118.93
188059	CON-WAY FREIGHT INC	03/11/2016	657.77
188060	DELL	03/11/2016	179.17
188061	DEMCO	03/11/2016	320.57
188062	ESD #105	03/11/2016	21,950.81
188063	FAZZARI, ANNA L	03/11/2016	62.10
188064	FOOD DEPOT	03/11/2016	298.93
188065	GOODBOE, PAULA A	03/11/2016	37.50
188066	GREGORY, LARRY F	03/11/2016	260.70
188067	COOK'S ACE HARDWARE	03/11/2016	187.96
188068	HEALTH CARE AUTHORITY	03/11/2016	37.96
188069	HEATHMAN LODGE	03/11/2016	337.40
188070	HYATT, JULIE A	03/11/2016	240.91
188071	JW PEPPER & SON INC	03/11/2016	196.56
188072	K C D A	03/11/2016	151.68
188073	KIMMEL ATHLETIC SUPPLY	03/11/2016	49.97
188074	LEARNING ZONE XPRESS	03/11/2016	580.40

Check Nbr	Vendor Name	Check Date	Check Amount
188075	MICRO	03/11/2016	17,826.25
188076	MONOPRICE	03/11/2016	101.04
188077	NASP INC	03/11/2016	754.00
188078	OFFICE DEPOT INC	03/11/2016	1,460.03
188079	OXARC INC	03/11/2016	364.99
188080	PACIFIC OFFICE AUTOMATION	03/11/2016	1,073.01
188081	PC & MAC EXCHANGE	03/11/2016	353.00
188082	PINNACLE INVESTIGATION CORP	03/11/2016	138.50
188083	POSTMASTER	03/11/2016	225.00
188084	PROSSER RECORD BULLETIN	03/11/2016	40.00
188085	PROSSER RENTALS	03/11/2016	59.73
188086	Vendor Continued Check	03/11/2016	0.00
188087	RAINWATER INC	03/11/2016	196.44
188088	READ SIDE BY SIDE	03/11/2016	350.83
188089	SALYERS-SMITH, KILA M.	03/11/2016	14.96
188090	SCHOOL DIST #116 REVOLV FUND	03/11/2016	483.28
188091	SMITH, DEAN DONALD	03/11/2016	60.06
188092	THE PRINT GUYS	03/11/2016	70.48
188093	TINSLEY, KARLENE	03/11/2016	64.00
188094	TRACY MULLEN, MS	03/11/2016	900.00
188095	TREAT, LACEY S	03/11/2016	27.27
188096	USIP	03/11/2016	765.13
188097	VALLEY SPRAY	03/11/2016	271.50
188098	WARDS	03/11/2016	567.08

57 Computer Check(s) For a Total of 78,055.67

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
188042	ADVANCE EDUCATION INC	03/11/2016	49111	2015-16 eProve Maint. Fee Customer #230748	4501500107	25.00	25.00
10 E 530 0100 27 7390 450 0000 0000				General Fund/Expenditures/Basic Education		25.00	
188043	ALL SPORTS SCHOOL	03/11/2016	198	Coaches Clinic	4501500095	695.00	695.00
10 E 530 0100 28 7070 450 0000 0000				General Fund/Expenditures/Basic Education		695.00	
188044	ANTHIS, CHRISTOPHER SCOTT	03/11/2016	BOOK REFUND		0	16.00	16.00
10 R 960 0000 26 2600 120 0000 0000				General Fund/Revenues/Program 00		16.00	
188045	BENTON REA	03/11/2016	107036	2015-2016 POWERNET TECH ADMIN FEE ACCT# 701 POLE LEASE FOR WIRELESS LINK FROM WHITS TO HMS	7201500022	150.00	150.00
10 E 530 9700 65 5000 076 0000 0000				General Fund/Expenditures/District-Wide Support		150.00	
188046	BER	03/11/2016	4657257	AULD STAFF DEVELOPMENT	1251500006	239.00	239.00
10 E 530 0151 31 7000 120 0000 0000				General Fund/Expenditures/Staff Dev-PEA Allocation		239.00	
188047	BIBBY FINANCIAL	03/11/2016	LLC030		0	499.50	499.50
10 E 530 5105 27 7000 060 0000 0000				General Fund/Expenditures/Title I-SES		499.50	
188048	BIGGER FASTER STRONGER	03/11/2016	346150	supplies	4501500089	441.62	441.62
10 E 530 0100 27 5000 450 0000 0000				General Fund/Expenditures/Basic Education		441.62	
188049	BINDARA, ANNE	03/11/2016	lunch refund		0	41.30	41.30
10 R 960 9800 22 2298 450 0000 0000				General Fund/Revenues/Food Services		41.30	
188050	BLEYHL FARM SERVICE	03/11/2016	02/29/2016		0	9,526.03	9,526.03
10 E 530 3160 27 5900 450 0000 0000				General Fund/Expenditures/Agriculture		23.06	
10 E 530 7100 27 5900 450 0000 0000				General Fund/Expenditures/Traffic Safety		74.81	
10 E 530 9700 12 5900 071 0000 0000				General Fund/Expenditures/District-Wide Support		71.41	
10 E 530 9700 61 5900 074 0000 0000				General Fund/Expenditures/District-Wide Support		87.90	
10 E 530 9700 62 5900 074 0000 0000				General Fund/Expenditures/District-Wide Support		159.47	
10 E 530 9700 64 5900 074 0000 0000				General Fund/Expenditures/District-Wide Support		333.07	
10 E 530 9700 75 5900 073 0000 0000				General Fund/Expenditures/District-Wide Support		71.72	
10 E 530 9800 44 5900 075 0000 0000				General Fund/Expenditures/Food Service		75.23	
10 E 530 9900 51 5900 073 0000 0000				General Fund/Expenditures/Pupil Transportation		56.28	
10 E 530 9900 52 5900 073 0000 0000				General Fund/Expenditures/Pupil Transportation		8,559.54	
10 E 530 5320 27 5900 060 0000 0000				General Fund/Expenditures/Migrant Ed		13.54	
188051	CALCULUS IN MOTION	03/11/2016	12/10/2015	Teacher supplies	4501500078	314.00	314.00
10 E 530 0100 27 5000 450 0000 0000				General Fund/Expenditures/Basic Education		341.00	
10 L 601 0000 00 0000 000 0000 0000				General Fund/Accounts Payable		-27.00	
188052	CAMPBELL OFFICE SUPPLY/YAKIMA	03/11/2016	227003-0	Annual Purchases	6001500038	-65.09	243.53

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				for Technology/Migrant /Curriculum Offices for Supplies 2015-2016			
10 E 530 0100 21 5000 060 0000 0000				General Fund/Expenditures/Basic Education		-35.02	
10 E 530 5320 24 5000 060 0000 0000				General Fund/Expenditures/Migrant Ed		-30.07	
			227063-0	Annual Purchases for Technology/Migrant /Curriculum Offices for Supplies 2015-2016	6001500038	44.30	
10 E 530 0173 27 5000 060 0000 0000				General Fund/Expenditures/WASL Testing Costs		44.30	
			227130-0	2015-2016 OPEN PO FOR: BUSINESS AND SUPERINTENDENT'S OFFICE	7201500019	43.55	
10 E 530 9700 12 5000 071 0000 0000				General Fund/Expenditures/District-Wide Support		20.32	
10 E 530 9700 13 5000 072 0000 0000				General Fund/Expenditures/District-Wide Support		23.23	
			227149-0	Annual Purchases for Technology/Migrant /Curriculum Offices for Supplies 2015-2016	6001500038	26.39	
10 E 530 0100 21 5000 060 0000 0000				General Fund/Expenditures/Basic Education		26.39	
			227450-0	2015-2016 OPEN PO FOR: BUSINESS AND SUPERINTENDENT'S OFFICE	7201500019	194.38	
10 E 530 9700 12 5000 071 0000 0000				General Fund/Expenditures/District-Wide Support		90.71	
10 E 530 9700 13 5000 072 0000 0000				General Fund/Expenditures/District-Wide Support		103.67	
188053 CASH & CARRY		03/11/2016	127397		1197	77.88	77.88
10 E 530 9800 42 5430 075 0000 0000				General Fund/Expenditures/Food Service		77.88	
188054 CHAPMAN, JOHN JAY		03/11/2016	MARCH 2016	2015/2016 DISTRICT OFFICE LEASE	7201500002	2,700.00	2,700.00
10 E 530 9700 63 7000 072 0000 0000				General Fund/Expenditures/District-Wide Support		2,700.00	
188055 CHARTER COMMUNICATIONS		03/11/2016	2/21/2016	Metro Ehternet	7201500030	8,769.30	8,769.30

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				Year 2 of 5			
10 E 530 9731 72 7890 076 0000 0000				General Fund/Expenditures/Erate		8,769.30	
188056	CLASS 5	03/11/2016	23498	2015-2016 12 MONTH CONTRACT	7201500008	1,685.61	1,685.61
10 E 530 9700 65 7810 072 0000 0000				General Fund/Expenditures/District-Wide Support		1,685.61	
188057	CODEWORK INC	03/11/2016	1610227	Software Maintenance Renewal	4561500032	796.00	796.00
10 E 530 3161 27 7000 450 0000 0000				General Fund/Expenditures/Business		648.35	
10 E 530 3167 27 7000 450 0000 0000				General Fund/Expenditures/Technology Education		216.11	
10 L 601 0000 00 0000 000 0000 0000				General Fund/Accounts Payable		-68.46	
188058	COFFMAN, MARCIE R	03/11/2016	FRAME SETS		0	118.93	118.93
10 E 530 0115 27 5000 120 0000 0000				General Fund/Expenditures/1st Grade		118.93	
188059	CON-WAY FREIGHT INC	03/11/2016	432-971114		0	657.77	657.77
10 E 530 0199 28 5010 450 0000 0000				General Fund/Expenditures/Reserve		657.77	
188060	DELL	03/11/2016	XJWM7KT74	Monitor for Transportation	7601500110	179.17	179.17
10 E 530 9900 53 5000 073 0000 0000				General Fund/Expenditures/Pupil Transportation		179.17	
188061	DEMCO	03/11/2016	5800271	supplies	4501500100	105.12	320.57
10 E 530 0100 22 5000 450 0000 0000				General Fund/Expenditures/Basic Education		105.12	
			5804003	supplies	4501500104	215.45	
10 E 530 0100 22 5000 450 0000 0000				General Fund/Expenditures/Basic Education		215.45	
188062	ESD #105	03/11/2016	49083		0	5,797.16	21,950.81
10 E 530 9700 12 7000 071 0000 0000				General Fund/Expenditures/District-Wide Support		5,797.16	
			49132	Science Leadership Network Registrations for 2015-2016	6001500028	250.00	
10 E 530 0186 31 7000 450 0000 0000				General Fund/Expenditures/Science Kits		150.00	
10 E 530 0186 31 7000 240 0000 0000				General Fund/Expenditures/Science Kits		100.00	
			49171	2015/2016 Data Processing Agreement	7201500032	9,468.65	
10 E 530 9700 72 7500 076 0000 0000				General Fund/Expenditures/District-Wide Support		8,071.81	
10 E 530 9700 72 7490 076 0000 0000				General Fund/Expenditures/District-Wide Support		1,396.84	
			49240		0	6,435.00	
10 E 530 2100 26 7000 063 0000 0000				General Fund/Expenditures/Spec Ed - State		6,435.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
188063	FAZZARI, ANNA L	03/11/2016	SELAH 2/10/16		0	62.10	62.10
10 E 530 0100 28 8030 450 0000 0000				General Fund/Expenditures/Basic Education		62.10	
188064	FOOD DEPOT	03/11/2016	159852		1116	27.58	298.93
10 E 530 3165 27 5000 450 0000 0000				General Fund/Expenditures/Home/Family		27.58	
			159854		1117	70.05	
10 E 530 3165 27 5000 450 0000 0000				General Fund/Expenditures/Home/Family		70.05	
			159857		1010	50.00	
10 E 530 6500 27 5000 110 0000 0000				General Fund/Expenditures/State Trans Bilingual		50.00	
			159872		1118	77.33	
10 E 530 3165 27 5000 450 0000 0000				General Fund/Expenditures/Home/Family		77.33	
			159877		1123	5.26	
10 E 530 3160 27 5000 450 0000 0000				General Fund/Expenditures/Agriculture		5.26	
			162441		1115	52.34	
10 E 530 3165 27 5000 450 0000 0000				General Fund/Expenditures/Home/Family		52.34	
			166352		1119	16.37	
10 E 530 3165 27 5000 450 0000 0000				General Fund/Expenditures/Home/Family		16.37	
188065	GOODBOE, PAULA A	03/11/2016	MEMBERSHIP		0	37.50	37.50
10 E 530 9800 44 7390 075 0000 0000				General Fund/Expenditures/Food Service		37.50	
188066	GREGORY, LARRY F	03/11/2016	289		0	260.70	260.70
10 E 530 9700 12 7010 071 0000 0000				General Fund/Expenditures/District-Wide Support		260.70	
188067	COOK'S ACE HARDWARE	03/11/2016	A346307		1196	24.93	187.96
10 E 530 9800 44 5000 075 0000 0000				General Fund/Expenditures/Food Service		24.93	
			A347171	Open PO for PHS CTE Supplies	4561500000	40.39	
10 E 530 3160 27 5000 450 0000 0000				General Fund/Expenditures/Agriculture		10.10	
10 E 530 3161 27 5000 450 0000 0000				General Fund/Expenditures/Business		10.10	
10 E 530 3165 27 5000 450 0000 0000				General Fund/Expenditures/Home/Family		10.10	
10 E 530 3167 27 5000 450 0000 0000				General Fund/Expenditures/Technology Education		10.09	
			B334070	Open PO for PHS CTE Supplies	4561500000	83.57	
10 E 530 3160 27 5000 450 0000 0000				General Fund/Expenditures/Agriculture		20.89	
10 E 530 3161 27 5000 450 0000 0000				General Fund/Expenditures/Business		20.89	
10 E 530 3165 27 5000 450 0000 0000				General Fund/Expenditures/Home/Family		20.89	
10 E 530 3167 27 5000 450 0000 0000				General Fund/Expenditures/Technology Education		20.90	
			B334508	Open PO for PHS CTE Supplies	4561500000	39.07	
10 E 530 3160 27 5000 450 0000 0000				General Fund/Expenditures/Agriculture		9.77	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 3161 27 5000 450 0000 0000				General Fund/Expenditures/Business		9.77	
10 E 530 3165 27 5000 450 0000 0000				General Fund/Expenditures/Home/Family		9.77	
10 E 530 3167 27 5000 450 0000 0000				General Fund/Expenditures/Technology Education		9.76	
188068	HEALTH CARE AUTHORITY	03/11/2016	HCASBH0746		0	37.96	37.96
10 A 330 0000 00 0000 000 0000 0000				General Fund/Due from Other Govt Units		37.96	
188069	HEATHMAN LODGE	03/11/2016	31608	Room for Spring WAVA Conference	4561500031	337.40	337.40
10 E 530 3151 21 8030 450 0000 0000				General Fund/Expenditures/Voc Director		337.40	
188070	HYATT, JULIE A	03/11/2016	WSPA 2016		0	240.91	240.91
10 E 530 9700 12 8030 071 0000 0000				General Fund/Expenditures/District-Wide Support		240.91	
188071	JW PEPPER & SON INC	03/11/2016	14605042	music	4501500094	144.43	196.56
10 E 530 0100 27 5000 450 0000 0000				General Fund/Expenditures/Basic Education		144.43	
			14607601	Open PO for Spring Festival Music WILL PHONE ORDER	2401500041	52.13	
10 E 530 0100 27 5000 240 0000 0000				General Fund/Expenditures/Basic Education		52.13	
188072	K C D A	03/11/2016	300006711	Copier paper	2401500042	151.68	151.68
10 E 530 0100 27 5000 240 0000 0000				General Fund/Expenditures/Basic Education		40.54	
10 E 530 0100 27 5020 240 0000 0000				General Fund/Expenditures/Basic Education		111.14	
188073	KIMMEL ATHLETIC SUPPLY	03/11/2016	0517828-IN	Womens wrestling singlet Confirming PO	2401500047	49.97	49.97
10 E 530 0100 28 5000 240 0000 0000				General Fund/Expenditures/Basic Education		49.97	
188074	LEARNING ZONE XPRESS	03/11/2016	331785	FACSE Materials	4561500029	580.40	580.40
10 E 530 3161 27 5000 450 0000 0000				General Fund/Expenditures/Business		630.31	
10 L 601 0000 00 0000 000 0000 0000				General Fund/Accounts Payable		-49.91	
188075	MICRO	03/11/2016	0465990-IN	cart for quote	7601500103	1,573.61	17,826.25
10 E 530 9700 72 5310 240 0000 0000				General Fund/Expenditures/District-Wide Support		1,573.61	
			0466027-IN	Chromebooks and License for Housel	7601500101	14,733.33	
10 E 530 9700 72 5030 240 0000 0000				General Fund/Expenditures/District-Wide Support		1,896.16	
10 E 530 9700 72 5310 240 0000 0000				General Fund/Expenditures/District-Wide Support		12,837.17	
			0466117-CM	Chromebooks	7601500084	-8,112.42	
10 E 530 9730 72 5310 076 0000 0000				General Fund/Expenditures/Tech Coordinator - Office		-8,112.42	
			465392-IN	Chromebooks	7601500084	1,519.31	
10 E 530 9730 72 5310 076 0000 0000				General Fund/Expenditures/Tech Coordinator - Office		1,519.31	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			465720-IN	Chromebooks	7601500084	8,112.42	
10 E 530 9730 72 5310 076 0000 0000			General Fund/Expenditures/Tech Coordinator - Office			8,112.42	
188076	MONOPRICE	03/11/2016	13880037	supplies	7601500105	101.04	101.04
10 E 530 9700 72 5000 076 0000 0000			General Fund/Expenditures/District-Wide Support			109.73	
10 L 601 0000 00 0000 000 0000 0000			General Fund/Accounts Payable			-8.69	
188077	NASP INC	03/11/2016	225617	Archery Supplies	1101500031	754.00	754.00
10 L 601 0000 00 0000 000 0000 0000			General Fund/Accounts Payable			-64.84	
10 E 530 0100 28 5000 110 0000 0000			General Fund/Expenditures/Basic Education			818.84	
188078	OFFICE DEPOT INC	03/11/2016	823400902001	Office supplies	2401500048	396.29	1,460.03
10 E 530 0100 27 5000 240 0000 0000			General Fund/Expenditures/Basic Education			396.29	
			824569285001	Toner	7601500107	889.35	
10 E 530 9700 72 5000 076 0000 0000			General Fund/Expenditures/District-Wide Support			889.35	
			825106683001	Office Supplies	2401500049	144.43	
10 E 530 0100 27 5000 240 0000 0000			General Fund/Expenditures/Basic Education			144.43	
			825106854001	Office Supplies	2401500049	29.96	
10 E 530 0100 27 5000 240 0000 0000			General Fund/Expenditures/Basic Education			29.96	
188079	OXARC INC	03/11/2016	SYA5603	Open PO for Metal Shop Supplies	4561500001	91.07	364.99
10 E 530 3160 27 5000 450 0000 0000			General Fund/Expenditures/Agriculture			91.07	
			SYA6097	Open PO for Metal Shop Supplies	4561500001	273.92	
10 E 530 3160 27 5000 450 0000 0000			General Fund/Expenditures/Agriculture			273.92	
188080	PACIFIC OFFICE AUTOMATION	03/11/2016	018192		0	1,073.01	1,073.01
10 E 530 0100 21 5000 060 0000 0000			General Fund/Expenditures/Basic Education			350.00	
10 E 530 0100 27 5000 240 0000 0000			General Fund/Expenditures/Basic Education			1.35	
10 E 530 5320 24 5000 060 0000 0000			General Fund/Expenditures/Migrant Ed			462.78	
10 E 530 5500 27 5000 110 0000 0000			General Fund/Expenditures/State Learning Assistance			3.40	
10 E 530 9730 72 5000 076 0000 0000			General Fund/Expenditures/Tech Coordinator - Office			156.93	
10 E 530 0100 31 5000 110 0000 0000			General Fund/Expenditures/Basic Education			7.95	
10 E 530 0187 31 5000 120 0000 0000			General Fund/Expenditures/Text Adoption			89.55	
10 E 530 0199 14 5000 072 0000 0000			General Fund/Expenditures/Reserve			1.00	
10 E 530 5105 27 5000 130 0000 0000			General Fund/Expenditures/Title I-SES			0.05	
188081	PC & MAC EXCHANGE	03/11/2016	99553	Headset for Bill Peterson	7601500112	34.00	353.00
10 E 530 9900 51 5000 073 0000 0000			General Fund/Expenditures/Pupil Transportation			36.92	
10 L 601 0000 00 0000 000 0000 0000			General Fund/Accounts Payable			-2.92	
			99554	Headphones for HMS	7601500111	148.00	
10 E 530 5500 27 5000 240 0000 0000			General Fund/Expenditures/State Learning Assistance			160.73	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 L 601 0000 00 0000 000 0000 0000				General Fund/Accounts Payable		-12.73	
			99639	Headsets for KRV	7601500114	171.00	
10 E 530 9700 72 5000 076 0000 0000				General Fund/Expenditures/District-Wide Support		185.71	
10 L 601 0000 00 0000 000 0000 0000				General Fund/Accounts Payable		-14.71	
188082	PINNACLE INVESTIGATION CORP	03/11/2016	50642	2015-2016 OPEN PO CLIENT SERVICE AGREEMENT	7201500014	138.50	138.50
10 E 530 9700 14 7000 072 0000 0000				General Fund/Expenditures/District-Wide Support		138.50	
188083	POSTMASTER	03/11/2016	PERMIT 39 2016		0	225.00	225.00
10 E 530 9700 13 5010 072 0000 0000				General Fund/Expenditures/District-Wide Support		225.00	
188084	PROSSER RECORD BULLETIN	03/11/2016	DO SUB. 2016		0	40.00	40.00
10 E 530 9700 13 5050 072 0000 0000				General Fund/Expenditures/District-Wide Support		40.00	
188085	PROSSER RENTALS	03/11/2016	SOD CUTTER		292	59.73	59.73
10 E 530 0100 28 7000 240 0000 0000				General Fund/Expenditures/Basic Education		59.73	
188086	Vendor Continued Void	03/11/2016					0.00
188087	RAINWATER INC	03/11/2016	208133	Rainwater Dispenser and Water Yearly Fee	4821500011	12.00	196.44
10 E 530 0135 23 7000 482 0000 0000				General Fund/Expenditures/Alt High School		12.00	
			208263	Rainwater Dispenser and Water Yearly Fee	4821500011	6.00	
10 E 530 0135 23 7000 482 0000 0000				General Fund/Expenditures/Alt High School		6.00	
			208400	Rainwater Dispenser and Water Yearly Fee	4821500011	12.00	
10 E 530 0135 23 7000 482 0000 0000				General Fund/Expenditures/Alt High School		12.00	
			208507	Rainwater Dispenser and Water Yearly Fee	4821500011	6.00	
10 E 530 0135 23 7000 482 0000 0000				General Fund/Expenditures/Alt High School		6.00	
			208553	2015-2016 Annual Contract Renewal fo Heights Elementary School - Jonathan Youngs Classroom	6001500033	6.00	
10 E 530 6400 27 7000 060 0000 0000				General Fund/Expenditures/Limited English Proficien		6.00	
			208555	2015-2016	6001500032	12.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				Contract Renewal for Curriculum/Technology/Migrant Offices			
10 E 530 0100 21 7000 060 0000 0000				General Fund/Expenditures/Basic Education		4.00	
10 E 530 5320 24 7000 060 0000 0000				General Fund/Expenditures/Migrant Ed		4.00	
10 E 530 9730 72 7000 076 0000 0000				General Fund/Expenditures/Tech Coordinator - Office		4.00	
			RENT 420	2015-2016 Annual Contract Renewal fo Heights Elementary School - Jonathan Youngs Classroom	6001500033	4.32	
10 E 530 6400 27 7000 060 0000 0000				General Fund/Expenditures/Limited English Proficien		4.32	
			RENT 490	2015-2016 Contract Renewal for Curriculum/Technology/Migrant Offices	6001500032	4.32	
10 E 530 0100 21 7000 060 0000 0000				General Fund/Expenditures/Basic Education		1.44	
10 E 530 5320 24 7000 060 0000 0000				General Fund/Expenditures/Migrant Ed		1.44	
10 E 530 9730 72 7000 076 0000 0000				General Fund/Expenditures/Tech Coordinator - Office		1.44	
			RENT 508	Yearly Purchase order for Water softener for Food Service	7501500000	129.48	
10 E 530 9800 42 7000 075 0000 0000				General Fund/Expenditures/Food Service		129.48	
			RENT 509	Rainwater Dispenser and Water Yearly Fee	4821500011	4.32	
10 E 530 0135 23 7000 482 0000 0000				General Fund/Expenditures/Alt High School		4.32	
188088 READ SIDE BY SIDE		03/11/2016	823	Start up 3rd grade/CIA Books/Read Side by Side	1301500001	350.83	350.83
10 E 530 0149 27 5000 130 0000 0000				General Fund/Expenditures/Start-Up		350.83	
188089 SALYERS-SMITH, KILA M.		03/11/2016	VAL. SUPPLIES		0	14.96	14.96
10 E 530 0100 27 5000 450 0000 0000				General Fund/Expenditures/Basic Education		14.96	
188090 SCHOOL DIST #116 REVOLV FUND		03/11/2016	4435		0	483.28	483.28
10 E 530 9700 12 5000 071 0000 0000				General Fund/Expenditures/District-Wide Support		483.28	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
188091	SMITH, DEAN DONALD	03/11/2016	LABELS		0	25.51	60.06
10 E 530 0100 27 5000 240 0000 0000			General Fund/Expenditures/Basic Education			25.51	
			SATA DRIVE		0	34.55	
10 E 530 0151 31 5070 240 0000 0000			General Fund/Expenditures/Staff Dev-PEA Allocation			4.00	
10 E 530 0151 31 5000 240 0000 0000			General Fund/Expenditures/Staff Dev-PEA Allocation			30.55	
188092	THE PRINT GUYS	03/11/2016	100827	envelopes	4501500105	70.48	70.48
10 E 530 0100 23 5000 450 0000 0000			General Fund/Expenditures/Basic Education			70.48	
188093	TINSLEY, KARLENE	03/11/2016	BOOKS 2/23/2016		0	64.00	64.00
10 R 960 0000 26 2600 450 0000 0000			General Fund/Revenues/Program 00			64.00	
188094	TRACY MULLEN, MS	03/11/2016	FEB. 25, 2016		0	900.00	900.00
10 E 530 0109 27 7000 071 0000 0000			General Fund/Expenditures/Substance Abuse Prevention			900.00	
188095	TREAT, LACEY S	03/11/2016	SUPPLIES 2/19/2016		0	27.27	27.27
10 E 530 0114 27 5000 120 0000 0000			General Fund/Expenditures/Kindergarten			27.27	
188096	USIP	03/11/2016	7545		0	765.13	765.13
10 E 530 9900 56 7000 073 0000 0000			General Fund/Expenditures/Pupil Transportation			765.13	
188097	VALLEY SPRAY	03/11/2016	5587		0	271.50	271.50
10 E 530 3160 27 7000 450 0000 0000			General Fund/Expenditures/Agriculture			271.50	
188098	WARDS	03/11/2016	8018343875	Open PO for	4561500006	567.08	567.08
				C.A.S.E.supplies			
10 E 530 3160 27 5000 450 0000 0000			General Fund/Expenditures/Agriculture			567.08	
			57 Computer	Check(s) For a Total of			78,055.67

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 8, 2016, the board, by a _____ vote, approves payments, totaling \$14,327.04. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS PAYABLE:

Warrant Numbers 6267 through 6291, totaling \$14,327.04

Secretary _____ Board Member _____
 Board Member _____ Board Member _____
 Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
6267	PGC/GLAZIER BASKETBALL CLINICS	03/11/2016	199.00
6268	AMERICAN HEART ASSOCIATION	03/11/2016	4,407.70
6269	ARES SPORTSWEAR	03/11/2016	470.38
6270	BAREFOOT	03/11/2016	1,037.40
6271	BENTON FRANKLIN HEALTH DEPT	03/11/2016	100.00
6272	BLACK ROCK CREEK	03/11/2016	884.78
6273	CAPITOL THEATRE	03/11/2016	875.00
6274	COSTCO	03/11/2016	343.43
6275	DAVY'S BURGER RANCH	03/11/2016	88.00
6276	DEVORE, TRAVIS C	03/11/2016	229.90
6277	DOUBLE D TROPHIES	03/11/2016	21.72
6278	FOOD DEPOT	03/11/2016	9.96
6279	GREAT AMERICAN SAVINGS	03/11/2016	400.00
6280	HORTICULTURAL SERVICES INC	03/11/2016	238.75
6281	HOUSEL MIDDLE SCHOOL IMPREST	03/11/2016	15.31
6282	KIMMEL ATHLETIC SUPPLY	03/11/2016	2,194.77
6283	MUNOZ, KIMBERLY	03/11/2016	75.00
6284	OWENS, HELEN P	03/11/2016	33.22
6285	QUALITY INN VALLEY SUITES	03/11/2016	180.96
6286	SALYERS-SMITH, KILA M.	03/11/2016	56.02
6287	TC SPAN AMERICA LLC	03/11/2016	1,430.05
6288	TEAM EXPRESS	03/11/2016	220.00
6289	URM CASH & CARRY	03/11/2016	389.69
6290	USA FOOTBALL	03/11/2016	200.00
6291	WHITSTRAN ELEM IMPREST FUND	03/11/2016	226.00

25 Computer Check(s) For a Total of 14,327.04

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
6267	PGC/GLAZIER BASKETBALL CLINICS	03/11/2016	1614011-IN	Basketball Coaches Clinic	4501500108	199.00	199.00
10 E 530 0100 28 7070 450 0000 0000				General Fund/Expenditures/Basic Education		199.00	
6268	AMERICAN HEART ASSOCIATION	03/11/2016	JUMP ROPE FOR HEART		1163	4,407.70	4,407.70
40 E 530 6010 03 0000 000 0000 0000				Associated Student Body Fund/Expenditures/CHARITABLE		4,407.70	
6269	ARES SPORTSWEAR	03/11/2016	396131	gear	4521500210	470.38	470.38
40 E 530 2230 05 0000 000 0000 0000				Associated Student Body Fund/Expenditures/SOFTBALL		510.83	
40 L 601 0000 00 0000 000 0000 0000				Associated Student Body Fund/Accounts Payable		-40.45	
6270	BAREFOOT	03/11/2016	113836	t shirt orders	4521500207	1,037.40	1,037.40
40 E 530 4150 05 0000 000 0000 0000				Associated Student Body Fund/Expenditures/FFA		1,126.62	
40 L 601 0000 00 0000 000 0000 0000				Associated Student Body Fund/Accounts Payable		-89.22	
6271	BENTON FRANKLIN HEALTH DEPT	03/11/2016	0315-2032 2/1/2016	concession stand permit	4521500208	100.00	100.00
40 E 530 2100 05 0000 000 0000 0000				Associated Student Body Fund/Expenditures/BASEBALL		100.00	
6272	BLACK ROCK CREEK	03/11/2016	2015	2016 golf season fee	4521500222	884.78	884.78
40 E 530 2004 05 0000 000 0000 0000				Associated Student Body Fund/Expenditures/ATHLETIC GENE		884.78	
6273	CAPITOL THEATRE	03/11/2016	LET'S GO SCIENCE		2598	875.00	875.00
40 E 530 1040 02 0000 000 0000 0000				Associated Student Body Fund/Expenditures/GENERAL		875.00	
6274	COSTCO	03/11/2016	2/17/2016	Tennis Balls	4521500218	343.43	343.43
40 E 530 2160 05 0000 000 0000 0000				Associated Student Body Fund/Expenditures/TENNIS-BOYS		343.43	
6275	DAVY'S BURGER RANCH	03/11/2016	4.0 STUDENTS		4052	88.00	88.00
40 E 530 1040 04 0000 000 0000 0000				Associated Student Body Fund/Expenditures/GENERAL		88.00	
6276	DEVORE, TRAVIS C	03/11/2016	FOOD FFA WEEK		0	229.90	229.90
40 E 530 4150 05 0000 000 0000 0000				Associated Student Body Fund/Expenditures/FFA		229.90	
6277	DOUBLE D TROPHIES	03/11/2016	2578		4054	21.72	21.72
40 E 530 4645 04 0000 000 0000 0000				Associated Student Body Fund/Expenditures/HISTORY CLUB		21.72	
6278	FOOD DEPOT	03/11/2016	159863	Student Store Supplies	4521500024	4.98	9.96
40 E 530 4190 05 0000 000 0000 0000				Associated Student Body Fund/Expenditures/SCHOOL STORE		4.98	
			159874	Student Store Supplies	4521500024	4.98	
40 E 530 4190 05 0000 000 0000 0000				Associated Student Body Fund/Expenditures/SCHOOL STORE		4.98	
6279	GREAT AMERICAN SAVINGS	03/11/2016	912542570		4053	400.00	400.00
40 E 530 1040 04 0000 000 0000 0000				Associated Student Body Fund/Expenditures/GENERAL		434.40	
40 L 601 0000 00 0000 000 0000 0000				Associated Student Body Fund/Accounts Payable		-34.40	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
6280	HORTICULTURAL SERVICES INC	03/11/2016	1008704	green house supplies	4521500120	238.75	238.75
40 E 530 4150 05 0000 000 0000 0000				Associated Student Body Fund/Expenditures/PFA		238.75	
6281	HOUSEL MIDDLE SCHOOL IMPREST	03/11/2016	1707+		0	10.00	15.31
40 E 530 6100 04 0000 000 0000 0000				Associated Student Body Fund/Expenditures/SAUL HAAS		10.00	
			1709		0	5.31	
40 E 530 4645 04 0000 000 0000 0000				Associated Student Body Fund/Expenditures/HISTORY CLUB		5.31	
6282	KIMMEL ATHLETIC SUPPLY	03/11/2016	0508391-IN	track uniforms	4521500063	1,096.98	2,194.77
40 E 530 2150 05 0000 000 0000 0000				Associated Student Body Fund/Expenditures/TRACK		1,096.98	
			0508392-IN	track uniforms	4521500063	1,097.79	
40 E 530 2150 05 0000 000 0000 0000				Associated Student Body Fund/Expenditures/TRACK		1,097.79	
6283	MUNOZ, KIMBERLY	03/11/2016	SOCKS		0	75.00	75.00
40 E 530 2210 05 0000 000 0000 0000				Associated Student Body Fund/Expenditures/BASKETBALL GI		75.00	
6284	OWENS, HELEN P	03/11/2016	MATERIAL		0	33.22	33.22
40 E 530 4665 05 0000 000 0000 0000				Associated Student Body Fund/Expenditures/CHAMPS		33.22	
6285	QUALITY INN VALLEY SUITES	03/11/2016	29251006	state wrestlers	4521500159	180.96	180.96
40 E 530 2040 05 0000 000 0000 0000				Associated Student Body Fund/Expenditures/ATHLETIC TRAV		180.96	
6286	SALYERS-SMITH, KILA M.	03/11/2016	HISTORY NIGHT		0	56.02	56.02
40 E 530 4645 05 0000 000 0000 0000				Associated Student Body Fund/Expenditures/HISTORY CLUB		56.02	
6287	TC SPAN AMERICA LLC	03/11/2016	72980		4051	1,430.05	1,430.05
40 E 530 2210 04 0000 000 0000 0000				Associated Student Body Fund/Expenditures/BASKETBALL GI		1,430.05	
6288	TEAM EXPRESS	03/11/2016	INV000105988		15427	220.00	220.00
40 E 530 2230 05 0000 000 0000 0000				Associated Student Body Fund/Expenditures/SOFTBALL		238.92	
40 L 601 0000 00 0000 000 0000 0000				Associated Student Body Fund/Accounts Payable		-18.92	
6289	URM CASH & CARRY	03/11/2016	C31021552	AAU Concessions	4521500192	38.81	389.69
40 E 530 3017 05 0000 000 0000 0000				Associated Student Body Fund/Expenditures/CLASS OF 2017		38.81	
			C31023498	AAU Concessions	4521500192	209.42	
40 E 530 3017 05 0000 000 0000 0000				Associated Student Body Fund/Expenditures/CLASS OF 2017		209.42	
			C31023947	Supplies for Student Store	4521500202	141.46	
40 E 530 4190 05 0000 000 0000 0000				Associated Student Body Fund/Expenditures/SCHOOL STORE		141.46	
6290	USA FOOTBALL	03/11/2016	INV-201511-5281	Coaches Clinic	4521500231	200.00	200.00
40 E 530 2004 05 0000 000 0000 0000				Associated Student Body Fund/Expenditures/ATHLETIC GENE		200.00	
6291	WHITSTRAN ELEM IMPREST FUND	03/11/2016	1128		0	194.00	226.00
40 E 530 1060 01 0000 000 0000 0000				Associated Student Body Fund/Expenditures/BOOK CLUBS		194.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			1129		0	32.00	
40 E 530 1060 01 0000 000 0000 0000				Associated Student Body Fund/Expenditures/BOOK CLUBS		32.00	
				25 Computer	Check(s) For a Total of		14,327.04

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 8, 2016, the board, by a _____ vote, approves payments, totaling \$73,637.74. The payments are further identified in this document.

Total by Payment Type for Cash Account, TVF WARRANTS PAYABLE:
Warrant Numbers 2004 through 2004, totaling \$73,637.74

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
	2004 BRYSON SALES & SERVICE	03/11/2016	73,637.74
1	Computer	Check(s) For a Total of	73,637.74

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
2004	BRYSON SALES & SERVICE	03/11/2016	2527	One Micro-Bird Lift bus 12 + 2 passenger	7301500000	73,637.74	73,637.74
90 E 530 0000 33 0000 000 0000 0000				Transportation Vehicle Fund/Expenditures/Unassigned		73,637.74	
				1 Computer	Check(s) For a Total of		73,637.74

BOARD PACKET

TO: Board of Directors
SUBJECT: Prosser High School Speech and Debate Club
AGENDA: ACTION
DATE: March 8, 2016
PREPARED BY: Kevin Lusk, *Principal*

Background

Speech and Debate is a WIAA recognized club for Washington schools. PHS staff and students have completed the prerequisites for becoming a club; including constitution, student interest, staff support, ASB approval, etc.

For the duration of the 2015/16 school year, students and staff will be familiarizing themselves with the categories and competition expectations. Student interest currently includes students in grades 9-12.

For the 2016/17 school year, PHS plans to begin scrimmaging other local clubs along with potential involvement in the Spring WIAA Speech and Debate Competition.

By the 2017/18 school year, the Speech and Debate team hopes for full participation and competitions sponsored by both regional teams and state association. Mrs. Gwen Pennington has provided the leadership and supervision of the students who have shown interest in the program.

Recommendation

It is recommended that the Board of Directors approve the PHS Speech and Debate team as a recognized PHS club.

BOARD PACKET

TO: Board of Directors
SUBJECT: Application Hosting Agreement with ESD 105 for SafePointe Application
AGENDA: Action
DATE: March 8, 2016
PREPARED BY: Brenda Graham, *Technology/Data Coordinator*

Background

As the District moves ahead with the SafePointe application installation with 4Qtrs Holdings at Housel Middle School and Prosser High School, ESD 105 will provide on-site hosting services for users of this application. ESD 105 will provide safe, secure and reliable hosting, daily system checks, system updates and user management under this agreement. This eliminates the need to manage and monitor these needs from within the District.

Payment to ESD 105 for hosting services is equal to \$2.10 per full-time equivalent student at Housel Middle School and Prosser High School based on totals from the school year ending 2015:

Housel Middle School – 623
Prosser High School – 884

Payment for the hosting services will come out of the technology software budget.

Recommendation:

It is recommended that the Board of Directors approve the application hosting agreement with Educational Service District 105

APPLICATION HOSTING AGREEMENT

THIS AGREEMENT is made and entered into between EDUCATIONAL SERVICE DISTRICT 105, hereinafter referred to as "ESD 105", and PROSSER SCHOOL DIST NO. 116 hereinafter referred to as "District." PROSSER SCHOOL DIST NO. 116 and ESD 105 are sometimes referred to herein jointly as the "Parties".

WHEREAS, ESD 105, under RCW 28A.310.200 provides services to school districts;

WHEREAS, the District and ESD 105 under RCW 28A.320.080, RCW 28A.310.200, and RCW 39.34.080 are empowered to enter into agreements for interlocal agreements and cooperative service programs;

WHEREAS, the District desires to enter into an interlocal agreement with ESD 105;

IT IS HEREBY AGREED that ESD 105 shall receive funds from the District and shall expend such funds to provide application hosting services in accordance with the terms and conditions set forth herein:

1. **Term of Agreement.** This Agreement shall be effective on the date signed by both parties and shall continue in full force and effect for a period of three (3) school years ending on August 31, 2018. This Agreement shall automatically renew for successive one (1) year terms after the initial three (3) school year term. After year one (1), but not prior to end of year one (1), either Party may terminate this Agreement by giving sixty (60) calendar days written notice to the other Party.
2. **Services Provided.** ESD 105 will provide the following services:
 - 2.1 ESD 105 will provide District remote access to the computer hardware servers controlled and owned by ESD 105 (the "ESD 105 Servers") on which fully operational and stable versions of the following software (collectively the "Software") is installed:
 - (a) SafePointe
 - 2.2 ESD 105 will provide District additional services as requested by District on terms and conditions mutually agreed upon by the Parties,
 - 2.3 ESD 105 will provide District with certain hardware and software support services, for the Software ("Support Services") as set forth in Section 3 hereunder.
3. **Access to ESD 105 Servers.**
 - 3.1 ESD 105 will provide District with the ability to remotely access and use the Software that is hosted on ESD 105 Servers ("ESD 105 Service") as of the date that installation is completed (the "Completion Date"). As of the Completion Date, the ESD 105 Service will be available to District for 99.5% of all Scheduled Available Time as it relates solely to ESD 105's network and host internet access. ESD 105 does not guarantee accessibility as it relates to hardware and connectivity located at the District's site and outside of ESD 105's direct control.
 - 3.2 "Scheduled Available Time" shall be defined as twenty-four hours-a-day, seven days-a-week, excluding (1) scheduled maintenance downtime of two (2) hours per week, which shall only be scheduled on Saturday and Sunday; (2) maintenance downtime for specific critical Software issues. ESD 105 shall contact District at least 24 hours in advance of the need for such downtime, to schedule a mutually agreeable time to perform such maintenance; and (3) any downtime due to Software defects, or caused by other forces beyond the immediate control of ESD 105.
 - 3.3 ESD 105 will track the Scheduled Available Time for each calendar month and in the event that ESD 105 Service is not available for two or more hours of the 99.5% Scheduled Available

Time during the Term of this Agreement and any applicable Renewal Period, then ESD 105 will issue a credit to District in an amount equal to 50% of one day of ESD 105's subscription service fee for each increment of two hours of such unavailable time in that month.

- 3.4 ESD 105 will provide District with its regular maintenance downtime schedule seven days in advance.

4. **Support Services.**

4.1 **Services.** ESD 105 will maintain a hosting facility where the ESD 105 Servers and the Software are located. ESD 105 will use commercially reasonable efforts to provide performance analysis and tuning services, hardware preventative maintenance, and regular back-up services. With respect to the Software, ESD 105 will be responsible for installing and configuring the Software on the ESD 105 Servers. ESD 105 will answer technical questions by District concerning application functionality of the Software within the scope of this Schedule.

4.2 **Updates.** "Update" shall mean a release or version of the Software containing new features, functional enhancements, extensions, error corrections or fixes, which are indicated by a change in the numeric identifier for the Software in the digit either to the right or left of the decimal. ESD 105 will install into production Updates once they have been certified by ESD 105 as being production-worthy. ESD 105 and District will collaborate concerning the impact of Updates on District's business processes.

4.3 **Application Support.** During the term of this Agreement, ESD 105 will provide support personnel that will be available during ESD 105 Business Days. ESD 105 Business Days Except for designated holidays, standard support hours are Monday through Friday (excluding Holidays), 7:30 a.m. to 4:30 p.m. pacific time. District can communicate with ESD 105's Service team in any or all of the following ways:

Phone: 1-509-575-2885 Email: support@ESD 105.com

ESD 105 will inform District in writing of any changes to this information.

5. **Software Access.**

5.1 **Ownership.** This Agreement is not a sale and does not convey any rights of ownership in or to the Software. ESD 105 is not granting District any rights whatsoever in the Software source code. All right, title, and interest in the Software and any updates, upgrades or modifications thereof, or in any ideas, know-how, and programs developed by ESD 105 or its licensors during the course of this Agreement will remain the property of ESD 105 or its licensors. All right, title, and interest in District's data will remain the property of District.

5.2 **Access.** Subject to the terms and conditions of this Agreement, and for the term of this Agreement, ESD 105 grants District non-exclusive, non-transferable rights to use and access the Software for District's business purposes.

6. **Security.** The following will apply in regards to Security:

6.1 **Application Security** - ESD 105 will take all reasonable measures to ensure that only District authorized users and authorized District agents will be provided access to the Software.

6.2 **Physical Security** - ESD 105 will act diligently to ensure that only District authorized users and District authorized agents are provided access to the Software;

6.3 ESD 105 recognizes that its ability to maintain the foregoing security levels is a material inducement for District to enter into this Agreement and any failure on the part of ESD 105 to maintain said security will be a material breach of this Agreement upon which District may terminate this Agreement without prior notice to ESD 105.

8. **Duties of ESD 105.** The duties of ESD 105 under this Agreement are as follows:
7.1 ESD 105 shall keep the District apprised of issues affecting this agreement.
9. **Responsibilities of the District.** The duties of the District under this Agreement are as follows:
8.1 The District agrees to select and support a district contact for two-way communication between ESD 105 and the District.
8.2 The District agrees select a single point of contact to create, maintain and manage District user accounts.
10. **Cost and Payment.**
9.1 ESD 105 will bill the District the rate shown on Exhibit A as attached or as hereafter amended. ESD will bill the District and payment will be due at the beginning of the school year.
10. **Confidentiality and Access to Public Records.**
10.1 All materials furnished to the ESD 105 by the District pursuant to this agreement shall remain the property of the District and shall not be disclosed to third parties except by written consent of the District.
10.2 No record of the District shall be made available for public inspection or copying by ESD 105 without the express written authorization of the District. Requests pursuant to RCW 42.17 for inspection or copying of public records of the District, held or maintained by the ESD shall be referred to the District.
11. **Disputes.** Any dispute, claim or grievance arising out of or relating to the interpretation or application of this agreement shall be resolved between the Superintendent of the member District and the ESD 105 Superintendent. If this process fails to settle the situation, the dispute, claim or grievance shall be submitted to the ESD 105 Board of Directors for final determination.
12. **Termination for Breach.** If either party fails to comply with the terms and conditions of this agreement, the other party, upon thirty (30) days prior written notice to the breaching party may terminate this agreement.
13. **Interlocal Agreement.** This agreement shall be in addition to the authority vested in the parties pursuant to RCW 28A.310.180 and RCW 28A.225.250, be deemed to be in satisfaction of the provisions of RCW 30.34, and that this agreement shall be deemed a pact pursuant to RCW 39.34.080.
14. **Assignment.** This agreement may not be assigned by either party without written consent of the parties.
15. **Non-Discrimination by Either Party.** No person shall, on the grounds of race, creed, color, national origin, sex, sexual orientation, marital status, military status or disability be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under activities performed pursuant to this Contract.
16. **Suspension and Debarment.** ESD 105 certifies that persons responsible for this agreement are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this program by any federal department or agency.

17. Waiver and Severability.

- 17.1 No provision of this agreement, or the right to receive reasonable performance of any act called for by its terms, shall be deemed waived by a breach thereof as to a particular transaction or occurrence.
- 17.2 If any term or condition of this agreement or application thereof to any person or circumstance is held invalid, such invalidity shall not affect other terms, conditions or applications, of the agreement which can be given effect without the invalid term, condition of application; to this end the terms and conditions of this agreement are declared severable.
- 17.3 The parties acknowledge that they have read and understood this agreement, including any supplements or attachments hereto, and do agree thereto in every particular. The parties further agree that this agreement, together with all appendices, constitutes the entire agreement between the parties and supersedes all communications, written or oral, heretofore related to the subject matter of this agreement. The agreement may be modified or amended with the mutual consent of the parties.

18. Force Majeure.

- 18.1 Neither Party shall be liable to the other for any delay or failure to perform due to causes beyond its reasonable control. Performance times shall be considered extended for a period of time equivalent to the time lost because of any such delay.

EDUCATIONAL SERVICE DISTRICT 105

BY _____

TITLE Superintendent

DATE 2/14/16

PROSSER SCHOOL DIST NO. 116

BY _____

TITLE _____

DATE _____

ATTACHMENT A

**APPLICATION HOSTING AGREEMENT
2015-2016 RATES**

Payment to the ESD will be a sum equal to two dollars and ten cents (\$2.10) per full-time equivalent student in Housel Middle School and Prosser High School, as recorded on Report 1251, Summary of Full-Time Equivalent Enrollment as reported on form P-223 for school year ending 2015. This fee is subject to a minimum fee of two hundred ten (\$210.00) and a maximum fee of six thousand three hundred (\$6,300.00) will be assessed.

BOARD PACKET

TO: Board of Directors

SUBJECT: Out-of-State Travel: Summer Training for Advancement Via Individual Determination (AVID)

AGENDA: Action

DATE: March 8, 2016

PREPARED BY: Deanna Flores, *Assistant Superintendent*

Background

AVID (Advancement Via Individual Determination) is a college and career readiness system designed to increase the number of students who enroll in college and are prepared for careers. Although AVID serves all students, it focuses on the least served students in the academic middle. AVID raises expectations for students and puts in place a support system to help them rise to the challenge. Students are given group and individualized support to achieve success. Each year the Board of Directors has approved an AVID contract that provides staff from Housel Middle School and Prosser High School to receive AVID training. As part of that original contract, the District committed to the continuation of training and ongoing implementation of the program.

Prosser School District started hosting AVID Path Training two years ago where the bulk of our AVID training takes place. However, there are several training options that are not offered. This is why we will be sending staff from Housel Middle School and Prosser High School to AVID Summer Institute, which requires out-of-state travel approval. The training will be held in San Diego, California from June 21 – June 23, 2016 and August 1 – August 3, 2016. The cost of this training will be funded by the following: Title I, II and III. This expense has already been approved in the 2015/2016 budget. This request is for approval of out-of-state travel only.

Recommendation:

Recommend the Board of Directors approve out-of-state travel for AVID training.