



REGULAR BOARD MEETING - REVISED

Prosser High School Library, 1203 Prosser Avenue

Wednesday, November 13, 2019 06:00 PM

I. 6:00 p.m. - Call To Order

1. Pledge of Allegiance
2. Approval of Agenda
3. Communications

II. Information Items:

1. HMS and PHS Music Program Update

III. Protocol for Addressing Board:

[Welcome to the Board Meeting \(p. 3\)](#)

IV. Hearing of Visitors:

V. Reports:

1. Assistant Superintendent's Report - Curriculum and Instruction
2. Assistant Superintendent's Report - Business and Operations
3. Superintendent's Report
4. Board Members' Reports
5. Student Representatives' Reports

VI. Consent Items:

1. Certificated Personnel

[Cert - November 13, 2019 \(p. 4\)](#)

2. Classified Personnel

[Class - November 13, 2019 \(p. 5\)](#)

3. Approval of Minutes

[Regular Board Meeting - October 23, 2019 \(p. 6\)](#)

[Special Board Meeting - October 24, 2019 \(p. 14\)](#)

4. Contracts and Personal Service Agreements

[Master Schedule Consultants' Contract \(p. 19\)](#)

[HVAC Contract for 2019-22 School Years with Apollo Sheet Metal, Inc. \(p. 20\)](#)

5. Volunteer Coaches

6. Vouchers

Payable November 15, 2019 (p. 21)

VII. Old Business:

VIII. Action Items: REVISED

1. Out-of-State Travel: Prosser Thrive to CADCA National Leadership Forum

CADCA (p. 61)

2. Amend Policy No. 3210: Nondiscrimination - FIRST READING - REVISED

Policy No. 3210 (p. 62)

3. Amend Policy No. 5010: Nondiscrimination and Affirmative Action - FIRST READING - REVISED

Policy No. 5010 (p. 67)

4. Amend Policy No. 5011: Sexual Harassment of District Staff Prohibited - FIRST READING - REVISED

Policy No. 5011 (p. 74)

IX. Discussion Items:

1. Student Parking Permits

Parking Permits (p. 81)

2. Long-Range Facilities Planning

3. Construction Update

4. Safety and Security Update

5. Roles of the Board and the Superintendent - Climate

Climate (p. 83)

X. Future Meetings:

- *Special Board Meeting, Safety and Security, November 21, 2019, PHS Library, 6:30 p.m.*
- *Value Engineering Meeting for Elementary Schools, Date and Time TBD*
- *Regular Board Meeting in November, Date and Time TBD*

XI. Adjournment:

XII. Negotiations Update

SCHOOL BOARD MEETINGS

Prosser School District No. 116, 1500 Grant Avenue, Prosser, WA 99350

Welcome to a meeting of Prosser School District Board of Directors!

Your views and interest in education are important to us and to your schools. Whether your visit is for the purpose of bringing information to the Board's attention, solving a problem, or simply to see what's going on, we hope you'll feel welcome and comfortable at this meeting. We also hope that you will leave with a better understanding of your school district and its Board of Directors.

How the Board Operates

As the Board meeting progresses, you may notice that there is quick action on some items. This is because the Board generally considers an issue for several meetings before taking action, and also because background materials on the various items are sent to members for their careful study prior to the meeting. Sometimes the Board will approve a motion that encompasses many items. These items, grouped under the "consent" portion of the agenda, are considered routine.

Board members are: Scotty Hunt, President; Jesalyn Cole, Vice-President; Andy Howe, Peggy S. Douglas and Scott Coleman. Student representatives are: Rebekah Bestebreuer, Cacia Roy, Martha Akinbade and Zane Castilleja.

About Board Meetings

Business meetings are held twice each month, on the 2nd and 4th Wednesday. The first meeting of the month is also a time for the various educational programs of the District to provide an educational presentation to the Board. These meetings begin at 6:00 p.m.

The Board encourages input on all issues under discussion at the business meetings.

About Executive Sessions

The Board may occasionally go into executive session, thus excluding the public and the news media from witnessing the discussion. You should know though, that the Board will only discuss issues in executive session. It must, by law, take all actions in an

open meeting. The law also limits what the Board can legally discuss in executive session. These closed discussions may only concern litigation, personnel selection or evaluation, negotiations, complaints against an officer or staff member or real estate transactions where public disclosure would be damaging to individuals or the general welfare of the District. Before going into executive session, the Board president must estimate the time the Board will return to open session.

Study Sessions

Board Study Sessions are held by the Board to address specific issues and to give the Board an opportunity to have staff make presentations regarding specific areas of instruction or operation. Study sessions are open meetings and offer the community an opportunity to hear the issues being discussed. Study sessions follow the same protocols as regular Board meetings for addressing the Board with questions or concerns.

Addressing the Board

You may present a concern to the Board during the time reserved for hearing public comment. If this is the case we ask that you:

- Prior to the start of the meeting, sign in, noting the topic you intend to address to the Board.
- Come to the microphone and state your name.
- Do not reflect adversely on the political or economic view, ethnic background, character or motives of any individual.
- Do keep your comments concise, non-emotional and brief.

The Board is interested in hearing your concerns and your compliments too. It's best to call the Superintendent's office a couple of days before the meeting. If this isn't possible, you can ask the Board president to recognize you during the hearing section.

Board Hearings

The school Board can be compared to a "court of last resort." If a concern cannot be solved by first talking with

the teacher, principal, or appropriate District personnel, it may be forwarded to the Board for hearing. Sometimes this hearing may be conducted in "executive session," meaning the public and the media are not in attendance.

About Your Board

Public schools are especially close to the communities they serve because they are governed by men and women selected from the community. These men and women - your school Board; are volunteers who spend a great deal of time on the many details involved in providing quality education.

Board members serve four-year terms. They are required to file financial disclosure statements with the Washington State Public Disclosure Commission and must be registered voters of the school district.

School Board members attend meetings, keep communications open with other members of the community and represent the needs of the District before local, state and national representatives. They make critical decisions that have a direct impact on what children learn and how they learn it. However, a school Board is a legal body and can only make decisions as a body.

You may notice that many of the decisions the Board must make are not directly related to instruction. School Board members are also responsible for keeping the buildings and grounds in good shape, balancing the budget, protecting the District's legal interests, and providing for long-range planning.

BOARD PACKET

TO: Board of Directors
SUBJECT: Certificated Personnel
AGENDA: Consent
DATE: November 13, 2019
PREPARED BY: Mr. Matthew Ellis, *Superintendent*

Certificated Employees

There are no recommendations at this time.

BOARD PACKET

TO: Board of Directors
SUBJECT: Classified Personnel
AGENDA: Consent
DATE: November 13, 2019
PREPARED BY: Craig Reynolds, *Assistant Superintendent*

CLASSIFIED EMPLOYEES

Kristen Dennis has been hired as an office assistant at Prosser Heights Elementary School.

Juan Hurtado has resigned his position as the head boys' wrestling coach at Prosser High School.

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REGULAR BOARD MEETING:

CALL TO ORDER

The regular meeting of the Board of Directors of Prosser School District was called to order at 6:00 p.m. by Mr. Scotty Hunt, President. Other Board members present included Mr. Andy Howe, Mrs. Peggy S. Douglas and Mrs. Jesalyn Cole. Student representatives Rebekah Bestebreuer and Zane Castilleja were also in attendance. Also present were Mr. Matt Ellis, Superintendent; Mrs. Deanna Flores and Mr. Craig Reynolds, Assistant Superintendents and Julie Hyatt, Secretary. Representatives from Architects West and CSG were also present. There was also an audience of District staff and visitors. Board member Scott Coleman and student representatives Martha Akinbade and Cacia Roy were excused from the meeting.

The Board meeting was held in the Prosser High School Library, 1203 Prosser Avenue. Minutes from the October 9, 2019 regular Board meeting were presented and approved.

APPROVAL OF AGENDA:

Motion by Andy Howe, seconded by Jesalyn Cole and motion carried unanimously to approve the revised agenda. Revisions included the addition of attachments to Information Items and three Action Items.

COMMUNICATIONS:

None

INFORMATION ITEMS:

PTA Update – Jani Andrews

Ms. Andrews reported that Prosser PTA needs to dissolve as there was not enough interest from members to assume the role of the executive board officers. There will be one last large distribution of mini-grant funds, to put money back into the schools.

Mr. Hunt thanked Ms. Andrews for her work with the PTA.

Special Services Update

Dr. Syndi Duehn provided the Board with an update of work taking place in the special education department. This information was also included in the Board packet.

Technology Department Update

Shawn Shultz, Technology Director, provided the Board with an update of what is happening in the Technology Department and work priorities for her staff. This information was also included in the Board packet.

Transportation Department Update

Amiee Cooke, Transportation Director, provided the Board with an update of what is happening in the Transportation Department regarding bus routes, training and staffing. This information was also included in the Board packet.

Mr. Ellis reported on a parent concern regarding the Horse Heaven Hills bus route. The parent did not like that the route was made longer last year as well Hwy 221 not being a safe road.

In an effort to increase our pool of bus drivers, there was discussion about the possibility of

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the District paying some of the employments fees for new drivers or reimbursing them after they had worked a committed amount of time.

President Hunt mentioned that it is National School Bus Safety Week. He plans to ride a school bus route tomorrow morning.

HMS and PHS Athletic/Activity Update

Kristal Cole and Bryan Bailey, Athletic Directors at HMS and PHS provided the Board with an update on student participation in the drug testing and education policy program, which was adopted last year. Ms. Cole and Mr. Bailey provide statistics for total amount of students involved in athletics and activities and the number and percentage of “opt-ins” for random drug testing at each of their schools. A schedule of the drug education meetings was also reported. The principals provided the Board with hard copies of their report. Ms. Cole also announced a change was made at HMS for student sign-ups for this program, they are now using Skyward.

Parent/Teacher Conferences Report

Principals at each building provided the Board with the numbers and percentages of parents who attended parent/teacher conferences at their school. Principal Sally Juzeler was not in attendance, so Kris Moore reported on the numbers from Prosser Heights. The principals also reported on their efforts to connect with parents who did not attend conferences.

PROTOCOL FOR ADDRESSING BOARD:

Mr. Ellis did not read the protocol for addressing the Board.

HEARING OF VISITORS:

None

REPORTS:

Assistant Superintendent’s Report – Curriculum and Instruction

- College and Career Fair will be held at PHS on November 14.
- Announced that our ECEAP program may expand next year with additional students.
- We recently received a \$30,000 grant to study the implementation of dual language instruction our school district.

Assistant Superintendent’s Report – Business and Operations

Food Service Program Report

Mr. Reynolds provided the Board with a hard copy of his update on our Food Service Department, including the balance of unpaid meal charges, by building.

Darlene Morrow, Food Service Supervisor, reported on the department’s efforts to collect unpaid meal charges. The Food Service Department follows up by sending applications home to parents. There are currently sixty-six applications “pending”, which have been sent out.

Discussion ensued about ways to increase the percentage of families completing the free and reduced forms. This is important, as we are attempting to achieve Level 2 status, which would enable us to provide meals for all students at no charge.

Kevin Gilman said that parents who have not completed all necessary forms, including the

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free and reduced meal form, are contacted to fill out the form, either online or by hand. Help is provided to parents to complete the forms.

Mrs. Flores said she recently discovered ten high school students who are involved in College in the High School courses. Those ten students were contacted and six have turned in their forms.

The principals should notify Mr. Ellis of those parents who have not returned their forms. Increasing the return rate, to achieve a higher percentage than the 70's, will be discussed at an Ad Team meeting.

Mrs. Morrow thanked everyone for participating in National School Lunch Week.

October 2019 Student Enrollment

The enrollment report was included in the Board packet.

Additional Reported Items

- Reported on the switch to SEBB (School Employees Benefit Board) insurance coverage for all school district employees, which will begin January 1, 2020.
- We currently have a contract with Pepsi which ends on June 22, 2051. They would be happy to provide a soccer scoreboard and extend our contract for seven more years.

Superintendent's Report

- Professional development is continuing with Wilma as well as within the District. Deanna and Mr. Ellis both participated in professional development recently.
- WASA came out with their legislative positions and Mr. Ellis will get them to the Board.
- Participated in the All-Community Spelling Bee last weekend as a judge. It was well attended and it was great to watch our students challenging themselves.

Board Members' Reports

Andy Howe

- Attended a CTE conference at YV Tech recently. It was geared to FFA and CTE staff. Mr. Howe was the only representative from Prosser. It is hoped there will be more of an effort made to have our CTE staff participate in the future.

Jesalyn Cole

- Thanked the staff at Housel, Heights and PHS for all of their work during conferences.

Peggy S. Douglas

- Recently participated in the National School Lunch event at KRV and thanked Darlene for her efforts. Mrs. Douglas was able to meet several staff members and interact with students.

Scotty Hunt

- Attended a life skills/Ag class cider press party and really enjoyed it. He really enjoyed seeing the two groups work together. Mr. Hunt would like to see more collaboration between general ed and special ed.
- Participated in National School Lunch Week by handing out lunches.
- Will ride a bus route early tomorrow morning in recognition of School Bus Safety Week.

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Student Representatives

Zane Castilleja

- Reported on homecoming activities from a few weeks ago.
- Reported on fundraising efforts for Mrs. Gorman during Pink Week.
- Senior Nights are coming up this week.

Rebekah Bestebreur

- Reported on parent teacher conferences activities.
- Freshmen are visiting CBC soon.
- This Saturday is Safe Medication Disposal Day at the hospital and Thrive will be helping.

CONSENT ITEMS:

Motion by Andy Howe, seconded by Peggy S. Douglas and motion carried unanimously to approve the Consent Agenda as presented.

Certificated Personnel

There were no recommendations.

Classified Personnel

Jennifer Maarhuis was hired as a special education paraeducator at Prosser Heights Elementary.

Mayra Mejia was hired as a secretary at Prosser Heights Elementary School.

Tamara Jones and Stormee Van Belle were hired as assistant girls' basketball coaches at Prosser High School.

Approval of Minutes

Minutes from the October 9, 2019 regular Board meeting were presented.

Contracts and Personal Service Agreements:

Kevin Concienne will provide DJ Services for the Prosser High School Halloween Dance, which will be held November 1, 2019. The cost for this service is a one-time fee of \$350.00. This will be funded through the Dance Team.

Volunteer Coaches

None

Vouchers and Payroll

RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll warrants in the amount of \$2,577,514.96 were also approved.

*General Fund Voucher numbers 900079 through 900089 totaling \$22,274.69
General Fund Voucher numbers 900090 through 900222 totaling \$323,287.94
Capital Projects Voucher numbers 200000163 through 200000164 totaling \$2,091,583.84
Associated Student Body Fund Voucher number 186526 through 186537 totaling \$6,668.30
Payroll Warrant numbers 300400 through 300438 totaling \$2,577,514.96”.*

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Old Business

None

ACTION ITEMS:

Mr. Hunt announced that prior to the Board taking action on the elementary construction schematic design drawing packages, there would be discussion first, with the architects presenting the plans to the Board. The designs were viewed on a smart board.

Ed Champagne, Architects West, said that schematic design is the first phase of three developmental phases. Mr. Champagne then briefly discussed the process of getting to this stage. He said schematic design is a basic design, it does not show great detail. Some things may change as the projects are further defined.

Whitstran Elementary

Mark Puddy, Architects West, presented the site plan design for Whitstran Elementary. This included bus and parent driving routes, parking and fire department access.

Robert Schmidt, Architects West, presented the floor plan design for Whitstran and noted recent changes.

Mr. Hunt said that all twelve portables at Whitstran will be removed with the current design. He hopes all portables in the District can be eliminated.

Prosser Heights Elementary

Mark Puddy presented the site plan for Prosser Heights Elementary. This included discussion about storm water draining, parking, bus routing and pedestrian access.

Robert Schmidt presented the floor plan design for Prosser Heights Elementary and noted the new additions to the building, location of restrooms, kitchen, etc.

Keene-Riverview Elementary

Mark Puddy presented the site plan for Keene-Riverview Elementary. This included fire department access, bus access and parent parking. He showed changes to parking and parent drop-off lanes. He also discussed the vacation of Kinney Way by the city.

Robert Schmidt presented the floor plan design for Keene-Riverview Elementary. He pointed out the long and extended wings of the school. He said the main entry is moving to the west.

All three schools will have typical classrooms. There will only be minor differences among them. Additionally, each elementary school will have a secure entry.

Mr. Hunt commended Architects West and CSG, saying they have done an awesome job. He said we learned a lot going through the high school construction project. Regarding the elementary schools, we'll next go into design development and value engineering, which is where we'll need to cut some things. Hopefully we'll get to keep everything we need.

Approval of Schematic Design Package for Whitstran Elementary School

The Schematic Design package for Whitstran Elementary School was presented for approval from the Board of Directors. This package is the first step in the construction process of

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designing a remodeled and renovated Whitstran Elementary. The architects have worked closely with the Board members who served as the Design Committee, as well as the staff of Whitstran over the last several months to create changes and improvements to their school site and floor plan. The approval of the Schematic Design layout shows general conformance to expectations.

Motion by Peggy S. Douglas, seconded by Andy Howe and motion carried unanimously to approve the Schematic Design package for Whitstran Elementary School.

Approval of Schematic Design Package for Prosser Heights Elementary School

The Schematic Design package for Prosser Heights Elementary School was presented for approval from the Board of Directors. This package is the first step in the construction process of designing a remodeled and renovated Prosser Heights Elementary. The architects have worked closely with the Board members who served as the Design Committee, as well as the staff of Heights over the last several months to create changes and improvements to their school site and floor plan. The approval of the Schematic Design layout shows general conformance to expectations.

Motion by Andy Howe, seconded by Jesalyn Cole and motion carried unanimously to approve the Schematic Design package for Prosser Heights Elementary School.

Approval of Schematic Design Package for Keene-Riverview Elementary School

The Schematic Design package for Keene-Riverview Elementary School was presented for approval from the Board of Directors. This package is the first step in the construction process of designing a remodeled and renovated Keene-Riverview Elementary. The architects have worked closely with the Board members who served as the Design Committee, as well as the staff of Keene-Riverview over the last several months to create changes and improvements to their school site and floor plan. The approval of the Schematic Design layout shows general conformance to expectations.

Motion by Jesalyn Cole, seconded by Peggy S. Douglas and motion carried unanimously to approve the Schematic Design package for Keene-Riverview Elementary School.

Form D-5 Required Resolution No. 07-19: Resolution of Racial Imbalance (Prosser Heights) REVISED

In order to meet the State of Washington's construction assistance requirements, the District must file Form D-5, *Application for Preliminary Funding Status*. Form D-5 requires Resolution No. 07-19: Resolution of Racial Imbalance, be adopted by the Board of Directors.

Motion by Peggy S. Douglas, seconded by Andy Howe and motion carried unanimously to adopt Resolution No. 07-19: Resolution of Racial Imbalance, for Prosser Heights Elementary School, to comply with Form D-5 requirements.

ROLL CALL: Andy Howe, Aye; Scotty Hunt, Aye; Jesalyn Cole, Aye; Peggy S. Douglas, Aye.

Form D-5 Required Resolution No. 08-19: Resolution of Racial Imbalance (KRV) REVISED

In order to meet the State of Washington's construction assistance requirements, the District must file Form D-5, *Application for Preliminary Funding Status*. Form D-5 requires

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Resolution No. 08-19: Resolution of Racial Imbalance, be adopted by the Board of Directors.

Motion by Jesalyn Cole, seconded by Andy Howe and motion carried unanimously to adopt Resolution No. 08-19: Resolution of Racial Imbalance, for Keene-Riverview Elementary School, to comply with Form D-5 requirements.

ROLL CALL: Andy Howe, Aye; Scotty Hunt, Aye; Jesalyn Cole, Aye; Peggy S. Douglas, Aye.

Form D-5 Required Resolution No. 09-19: Authorized District Personnel - REVISED

In order to meet the State of Washington's construction assistance requirements, the District must file Form D-5, *Application for Preliminary Funding Status*. This form requires Resolution No. 09-19: Authorized District Personnel, be adopted by the Board of Directors.

Motion by Andy Howe, seconded by Peggy S. Douglas and motion carried unanimously to adopt Resolution 09-19: Authorized District Personnel, to comply with Form D-5 requirements.

ROLL CALL: Andy Howe, Aye; Scotty Hunt, Aye; Jesalyn Cole, Aye; Peggy S. Douglas, Aye.

Dax Logsdon, CSG explained that we've reached our maximum capacity of funding eligibility which is why there is no resolution for Whitstran. He said we have gone over with the square footage of PHE and KRV. The allocations of funds will show more local funds for Whitstran to compensate for the loss of state funds.

DISCUSSION ITEMS:

Construction Update

Prosser High School

Ed Champagne reported the walls will start arriving and going up the third week of November. Even though that is later than first stated, he thinks Chervenell will make up the time during construction. There are over 1000 panels (tall walls) ordered for the high school. The storm water and sewer systems are in, lights are up and lots of site plans are completed.

Chervenell has provided a drone flyover. The latest update is on the website.

Discussion

An audience member asked where the students will go during elementary construction.

Dax Logsdon replied that while the original plan was to open up the old high school as a swing place after the new high school is completed, the plans have changed. This was due to the District's declining enrollment. We were able to lock in 2017 enrollment, which puts us in a better position for increased funding. Dax briefly explained the process and timeline of submitting to OSPI and then when the state releases funding for construction projects. The elementary projects are dependent on state participation. In order to maintain maximum eligibility, the decision was made to begin the elementary construction projects sooner.

Mr. Champagne added that elementary students will stay in their building while new

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construction is taking place, but will move to the old high school during the remodeling phase.

Dax assured the group there would be fences around all construction sites. Workers are not allowed to speak to students, there will be zero interaction.

Mr. Puddy recounted a very recent experience in Spokane when students were in the building when construction was taking place. They all worked together and got it done. It does take coordination.

Safety and Security

Safety and Security Committee meeting will be tomorrow night in the PHS library at 6:30 p.m.

Roles of the Board and the Superintendent

Resource Alignment

Mr. Ellis announced a retreat has been scheduled for January. We'll go back through all of the items below at that time.

- 1) Choice-out Numbers and Enrollment
- 2) ECEAP/Early Learning Report
- 3) Running Start Participation
- 4) Class Size – Overage Numbers

FUTURE MEETINGS:

- Special Board Meeting, Safety and Security, Thursday, October 24, 2019, PHS Library, 6:30 p.m.
- Value Engineering Meeting, Date and Time TBD
- Regular Board Meeting, Wednesday, November 13, 2019, PHS Library, 6:00 p.m.

ADJOURNMENT:

Motion by Andy Howe, seconded by Peggy S. Douglas and motion carried unanimously to adjourn the regular Board meeting at 8:13 p.m.

Clerk to the Board

Board President

Secretary to the Clerk of the Board

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SPECIAL BOARD MEETING

CALL TO ORDER

A special meeting of the Prosser School District Board of Directors was called to order at 6:30 p.m. by Mr. Scotty Hunt, President. Other Board members present included Mr. Andy Howe and Mrs. Peggy S. Douglas. Also present were Mr. Matt Ellis, Superintendent; and Mrs. Julie Hyatt, Secretary. Also in attendance were the following District staff members: Ms. Amiee Cook, Transportation Supervisor; Mr. David Funk, PHS Asst. Principal; Ms. Shawn Shultz, Technology Director; Mr. Eric Larez, HMS/PHE Asst. Principal; Mr. Kevin Gilman, Whitstran Principal; Mr. Dave Schell, Maintenance Supervisor; Mr. Michael Denny, HMS Principal; and Mr. Pat McCullough, Mr. John Chumley, Mr. Scott Hutson and Mr. Glen Thompson, security guards for the District. Darlene Morrow, Food Services Director and Dan Morrow were also present.

Other attendees included Chief David Giles, Prosser Police Department, Lt. Charles Damron, West Benton Fire Rescue; Mr. Tyler Platt, Director of Emergency Medical Services, PMH; and Lt. Mat Clarke, Benton County Sheriff's Office.

Board members Mrs. Jesalyn Cole and Mr. Scott Coleman were excused from the meeting.

The special meeting was held at the Prosser High School Library, 1203 Prosser Avenue, Prosser, WA. The purpose of the special meeting was to develop organizational plans, objectives and recommendations to the Board of Directors related to matters before the committee.

APPROVAL OF AGENDA

The agenda was approved by unanimous consensus.

INTRODUCTIONS:

Mr. Hunt asked everyone at the table to introduce themselves and their position.

SAFETY PROTOCOLS

President Hunt asked the first responders in attendance to provide feedback on our discussion tonight, particularly on issues we might be overlooking or areas in which we need to focus. Mr. Hunt briefly reviewed the creation of the Safety and Security Committee, including the updating of our use of force policy and the hiring of armed security guards for each school in the District.

Mr. Ellis said the purpose of this meeting is to improve our security and communication between PSD staff, the community and law enforcement. As the discussion began, he asked first responders to state their opinions on the best stance for the District to take in keeping our students safe.

President Hunt asked a representative from each building to express their thoughts from the last meeting's tabletop exercise:

Housel Middle School

Michael Denny said the middle school wants to focus on communication and who does the communicating to parents and the public. He also said they want to conduct evacuation drills

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at unexpected times, in a more lifelike situation. Also, he wants to review the role of administrators in an actual lockdown situation.

Scott Hutson – the middle school has been discussing having more realistic drills. There is a concern about how, what and when to notify parents, without blowing the element of surprise to the staff. Mr. Hutson also said it all comes back to communication. He also said they do not ever announce there will be a drill – it is always viewed as an actual lockdown.

Discussion ensued about methods of communication to notify parents, without revealing the exact time of the drill. The drill should be as realistic as possible. Notifying the District office, the relocation site and transportation was also discussed. One problem stated many times throughout the evening was the lack of communication due to incompatible and outdated radio systems.

Whitstran Elementary School

Kevin Gilman said there is a communication issue at Whitstran as there are two separate radio systems within their building. Also, the response time of first responders is longer at Whitstran. Mr. Gilman said he would like feedback from law enforcement on possibly using green or red cards to indicate whether a classroom is clear. How best to deal with community members who would be coming to help was also discussed, as the likelihood of local citizens arriving before first responders is high. The importance of educating citizens on this protocol is important, so they know what to do if they arrive before law enforcement. The possibility of conducting a meeting with the Whitstran community was suggested.

Response time to Whitstran was discussed with Prosser Police and the Sheriff's Office saying it could be from 3-4 minutes up to 8-10 minutes, depending on car availability and how close an officer was to the area.

Mr. Ellis said that possibly cost-sharing an SRO with other rural schools, such as Paterson and Kiona-Benton might be a good solution.

Lt. Clarke suggested the sheriff's department conduct a security threat assessment exercise at Whitstran, which they do at other schools. He will ask his associates about scheduling one.

The sheriff's office has increased their presence at Whitstran, which has been very positive.

A prior suggestion of putting a desk and computer at Whitstran for deputies was again mentioned.

Lt. Clarke said he would love to have our District participate in their active shooter trainings. They are willing to come to our buildings to do the trainings. Parents could also be invited.

Keene-Riverview Elementary

Pat McCullough said the radio system at KRV needs to be updated. The PA system works great in the classrooms, but not in the hallways. The PA system is tied with the phone system and if the internet goes down, the PA system will also be down. Both the PA system and the phone system should be upgraded.

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Shawn Shultz said all of the new systems in the remodeled buildings will “talk” with one another, even though they are stand-alone systems. These systems can also be connected to the District office or Shawn’s office.

Another issue is that KRV paras do not have keys; they are the only building in the District which doesn’t provide keys for their paras.

Mr. McCullough explained the radio systems which he and Kris Moore have. Communication needs to be improved.

Prosser Heights Elementary

Eric Larez said since the last meeting, they have been trying to replenish their radios. Mr. Larez addressed the topic of multiple radio pieces. He said there is a program for purchase which would allow radios to “talk” on all radio channels. He would like the administrators to have that type of radio.

Discussion ensued about the importance of purchasing radios that are capable of District-wide use. The importance of planning and purchasing digital repeaters was mentioned. Eventually, we will be required to have this type to be in FCC compliance. There was a suggestion to get an estimate on the cost of moving the entire District to digital radios.

Discussion continued about the importance of communication within the building and within the District, including transportation, in the event of an emergency. All emergency calls should go through 911, which connects with SECOMM (Southeast Communications Center).

Mr. Larez stated how Heights and the middle school work together on knowing when drills will take place. He feels more practice needs to happen on secondary relocation sites.

Mr. Chumley said we’re working with what we have. Some of these issues will solve themselves within the next couple of years, due to construction. He wants to look at ways to get us through until we get the new elementary schools. He is working with all staff to create redundancies in the communication system, so everyone can get the right message as quickly as possible. Neither the PA system or the radios are perfect, but we will work with them to bridge the gap.

Prosser High School

David Funk reported that communication gaps exist at PHS right now, but they will change with the new high school. One of his main thoughts was on redundancies; such as what to do when no administrator or security officer are in the building. Our plan needs to be made with roles and tasks, not people. He also added that the first responders at the high school are actually the staff and students. They need to be trained to take care of themselves, as they are the first ones on scene, which is part of Gap Training. Situational awareness is another thing the high school is working on with students and staff. He would like to see more training in the future on the threat assessment process – not as a reactionary step, but as a proactive step.

The importance of the District having an SOP (Standard Operating Procedure) was discussed at length. All of our security officers should be working together on what happens in the event of an emergency. It needs to be consistent and District-wide.

Board Meeting October 24, 2019

It was also stated how important it is to recognize that once a “call-out” is placed for a drill, the word will spread quickly. Transportation should participate in these exercises to see how quickly they can gather bus drivers.

Prior trainings and programs which have been held in the District were briefly discussed. The law enforcement representatives said they do not use Rapid Responder. It was announced that FEMA offers free classes online.

Lt. Damron said one of the biggest obstacles in responding to an emergency situation is communication. He said after listening to the conversation tonight, Prosser is way behind with our communication systems. He thinks that getting our District on one radio system should be our top priority to be able to move forward.

Others agreed with this. Our communication system needs to be upgraded to allow for District-wide communication as well as with law enforcement.

BUDGET ALLOCATIONS

Mr. Ellis distributed the initial budget for security officers for 2019/20. He said we have the choice of making a one-time purchase for technology and radios or we can do it in stages. Whenever a one-time purchase is made, the equipment is often outdated within a few years. He said the District can allocate funds for this, which is a first step in discussing priorities.

Mr. Ellis said he hopes we can allocate funds for either hiring agencies or working with agencies and districts for trainings and cost-sharing as this would be a benefit for all involved.

Mr. Funk said we need to have more discussion about what to do if a crisis situation happens on a bus.

Ms. Cook said that all buses have cameras, but some have more than others. There is special bus training which Jon Ladines has for bus drivers.

BRAINSTORMING FOR CONTINUING WORK

Discussion turned to a lockdown being called when the principal is gone. Kevin Gilman recalled how a lockdown took place when he was very short staffed. This is another area in which the District needs to work.

Glen Thompson said that all security officers communicate with one another constantly. He described some of the processes the security officers use in the buildings, particularly the middle school and high school, where they go into classrooms and instruct students on how to respond to an active shooter situation. He said the students have been very receptive to this training.

Mr. Thompson brought up the topic of the District-wide response to fire drills. All students know that when they hear a fire alarm, they are to go outside to the staging area. But an active shooter may have someone in the building pull that fire alarm and he could be waiting for those students to enter the area. He said he has been training students to use their 5 senses to help him buy some time to determine if there actually is a fire or if someone pulled the alarm, potentially putting the students in danger. Mr. Thompson described several different situations

Board Meeting October 24, 2019

which might take place when a fire alarm is pulled. He thinks this is a topic which we need to make a priority. He also said there is a lack of a fire suppression system which is a problem.

Mr. Ellis, Mrs. Douglas and Mr. Hunt attended a safety training in which the trainer stated it is important to train students on what to do as a first responder. Consultants do differ on this plan though. Having an annual assembly to train students was suggested.

The large amount of substitute teachers in the District each day was mentioned as an area we need to review to make sure they are aware of our safety protocols.

FUTURE MEETINGS

Proposed Dates

Mr. Hunt asked the first responders if someone from their agency could commit to a monthly meeting as we continue to get this committee off the ground.

All agencies said they could commit to that.

Mr. Hunt said our next meeting will be November 21 at 6:30 p.m. at the PHS library.

Proposed Committee Members

There are three community members who have expressed an interest in serving on the committee. It was determined we will wait to invite them until we are better underway.

Concluding Discussion

Mr. Hunt said it is important to purchase radios that will all be compatible.

Mr. Funk asked if the specific security officers equipment listed on the budget sheet should be purchased now, or should the District wait.

Mr. Ellis said those items were budgeted for and they should be purchased now.

ADJOURNMENT

The meeting was adjourned by unanimous consensus at 7:55 p.m.

Clerk to the Board

Board President

Secretary to the Clerk of the Board

BOARD PACKET

TO: Board of Directors
SUBJECT: Master Schedule Consultants' Contract
AGENDA: Consent
DATE: November 13, 2019
PREPARED BY: Matt Ellis, *Superintendent*

Background

Last year Prosser High School received a grievance due to unfair labor practices in the distribution of preparatory time. In order to focus efforts in this area, I am recommending working with consultants Amy Parris and Carlos M. Gonzalez, Jr. The anticipated cost of this work will be approximately \$6000.

The work seeks to support our current administrators in gaining the skills necessary to lead this work. The consultant work will also focus efforts around improving the counseling staff's confidence and ability to use Skyward as a master scheduling tool.

Although this is primarily work that Prosser High School will take on, we will be extending the opportunity to Housel Middle School as well in order to build capacity.

BOARD PACKET

TO: Board of Directors
SUBJECT: HVAC Contract for 2019-22 School Years with Apollo Sheet Metal, Inc.
AGENDA: Consent
DATE: November 13, 2019
PREPARED BY: Dave Schell, *Maintenance Supervisor*

Background

Apollo Sheet Metal, Inc. has been our HVAC control contractor for approximately the past ten years. They are a reputable company with a service technician in the local area, and therefore respond in a timely manner. We have a positive and ongoing relationship with Apollo.

The proposed contract is as follows, with no price increase until 2021-2022:

Year 1 – November 1, 2019 thru October 31, 2020:	\$14,820.00 plus tax
Year 2 – November 1, 2020 thru October 31, 2021:	\$14,820.00 plus tax
Year 3 – November 1, 2021 thru October 31, 2022:	\$15,072.00 plus tax

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of November 13, 2019, the board, by a _____ vote, approves payments, totaling \$268,352.28. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS PAYABLE:
Warrant Numbers 900223 through 900339, totaling \$268,352.28

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
900223	ADVANCED BUSINESS CAPITAL, LLC	11/15/2019	2,200.00
900224	ALL AMERICAN PROPANE	11/15/2019	524.55
900225	Vendor Continued Check	11/15/2019	0.00
900226	Vendor Continued Check	11/15/2019	0.00
900227	AMAZON.COM	11/15/2019	7,733.80
900228	ANCORA PUBLISHING, INC	11/15/2019	563.58
900229	AT & T MOBILITY	11/15/2019	554.42
900230	AVID CENTER	11/15/2019	12,870.00
900231	BAKER, VALERIE L	11/15/2019	19.48
900232	BANK, U S	11/15/2019	5,824.16
900233	BENTON COUNTY PUD	11/15/2019	29,473.98
900234	BENTON FRANKLIN TRANSIT	11/15/2019	960.00
900235	BENTON REA	11/15/2019	170.00
900236	BEST BUY BUSINESS ADVANTAGE	11/15/2019	217.16
900237	BESTEBREUR, ALISON L	11/15/2019	153.87
900238	BLEYHL FARM SERVICE	11/15/2019	16,873.28
900239	BOLL, FRED A L.	11/15/2019	10.00
900240	CAFE VILLA	11/15/2019	33.75
900241	CANON FINANCIAL SERVICES, INC	11/15/2019	7,246.84
900242	CAREERSTAFF UNLIMITED	11/15/2019	8,800.00
900243	CARTRIDGE WORLD	11/15/2019	270.38
900244	CASCADE NATURAL GAS CORP	11/15/2019	5,551.99
900245	CDW GOVERNMENT INC	11/15/2019	1,994.61
900246	CENGAGE LEARNING	11/15/2019	277.59
900247	CENTER FOR TEACHING FOR BILITE	11/15/2019	4,000.00
900248	CI INFORMATION MANAGEMENT	11/15/2019	49.99
900249	CITY OF PROSSER	11/15/2019	13,664.84
900250	CLASS 5	11/15/2019	2,058.51
900251	CLAY EWELL EDUCATIONAL SERVICE	11/15/2019	730.00
900252	COAST WENATCHEE CENTER HOTEL	11/15/2019	434.08
900253	COMMUNITIES IN SCHOOLS OF BENT	11/15/2019	9,500.00
900254	DELL	11/15/2019	431.66
900255	DEMCO	11/15/2019	57.12

Check Nbr	Vendor Name	Check Date	Check Amount
900256	DEVORE, TRAVIS C	11/15/2019	82.03
900257	DOMINO'S PIZZA PROSSER	11/15/2019	468.76
900258	DOUGLASS, AGETHA M	11/15/2019	37.47
900259	EPCO INC / IN STITCHES	11/15/2019	295.39
900260	ESD #105	11/15/2019	10,152.00
900261	ESD #123	11/15/2019	4,149.83
900262	FERRIS, KAREN	11/15/2019	263.00
900263	FIREFLY COMPUTERS	11/15/2019	26,782.93
900264	FOOD DEPOT	11/15/2019	41.71
900265	GILBERTSON, KALI J	11/15/2019	51.00
900266	GLUBRECHT-SARTIN, ATHENA M	11/15/2019	350.00
900267	GRANDVIEW LUMBER	11/15/2019	4,420.36
900268	GUTIERREZ, CYNTHIA	11/15/2019	209.21
900269	COOK'S ACE HARDWARE	11/15/2019	99.80
900270	HAYTER, STEPHEN A	11/15/2019	249.47
900271	HEINEMANN	11/15/2019	169.00
900272	IMAGINE LEARNING, INC	11/15/2019	16,290.00
900273	INKTECHNOLOGIES.COM	11/15/2019	106.43
900274	JOSTENS	11/15/2019	36.52
900275	JUNIOR LIBRARY GUILD	11/15/2019	231.86
900276	JUPITER EDUCATION SERVICES LLC	11/15/2019	5,925.00
900277	KATHRYN KARSCHNEY	11/15/2019	2,600.00
900278	KIRK, LINDA W	11/15/2019	398.76
900279	KOZAI CONSULTING	11/15/2019	3,906.45
900280	LEDESMA, REYNALDO C	11/15/2019	18.56
900281	LEMKE, DEBORAH A	11/15/2019	92.80
900282	LINK, CENTURY	11/15/2019	120.06
900283	LOS VECINOS MEAT MARKET	11/15/2019	47.25
900284	LOWRY, MICHELLE J	11/15/2019	18,975.00
900285	MANSFIELD ALARM	11/15/2019	912.24
900286	MONOPRICE, INC	11/15/2019	135.14
900287	MOON SECURITY SERVICES INC	11/15/2019	266.24
900288	NW MATH CONFERENCE	11/15/2019	280.00
900289	OFFICE DEPOT INC	11/15/2019	1,448.79
900290	OXARC INC	11/15/2019	411.27
900291	PACIFIC OFFICE AUTOMATION	11/15/2019	909.25
900292	PACIFIC STEEL	11/15/2019	1,663.81
900293	PARISH-DUEHN, SYNDI L	11/15/2019	363.76
900294	PROSSER FOOD SERVICES	11/15/2019	159.55
900295	PROSSER HIGH ASB	11/15/2019	136.00
900296	PROSSER MINNIE STORAGE	11/15/2019	150.00
900297	PURELAND SUPPLY LLC	11/15/2019	87.50
900298	REALLY GOOD STUFF, LLC	11/15/2019	69.92
900299	REESE, RACHEL MAY	11/15/2019	744.86
900300	RIVERSIDE STORAGE	11/15/2019	537.00
900301	RUSSELL, RYAN A	11/15/2019	96.86
900302	SALYERS-SMITH, KILA M.	11/15/2019	220.00
900303	SCHOLASTIC BOOK FAIR	11/15/2019	2,723.25
900304	SCHROEDER, ANIKA	11/15/2019	35.67
900305	SE WA CHAPTER WAPT	11/15/2019	70.00

Check Nbr	Vendor Name	Check Date	Check Amount
900306	SHENYER, PAULINE J	11/15/2019	46.53
900307	SHULTZ, SHAWN L	11/15/2019	16.27
900308	SMILEMAKERS	11/15/2019	86.86
900309	STAPLES BUSINESS ADVANTAGE	11/15/2019	1,458.88
900310	SUHADOLNIK, LINDA S.	11/15/2019	185.00
900311	SUPER DUPER PUBLICATIONS	11/15/2019	130.32
900312	TAYLOR, DANYELLE M	11/15/2019	82.14
900313	TEACH FOR AMERICA - WASHINGTON	11/15/2019	2,500.00
900314	TED BROWN MUSIC COMPANY 1	11/15/2019	92.31
900315	THE DAVENPORT GRAND	11/15/2019	581.44
900316	THE PRINT GUYS	11/15/2019	21.45
900317	TIME FOR KIDS	11/15/2019	594.00
900318	TINSLEY, KARLENE	11/15/2019	418.32
900319	TLC ENTERPRISES	11/15/2019	312.80
900320	TRANE U.S. INC	11/15/2019	575.16
900321	TREAT, LACEY S	11/15/2019	120.29
900322	TRI-CITIES SOCCER REF ASSOC	11/15/2019	2,143.47
900323	TRI-CITY VOLLEYBALL OFFICIALS	11/15/2019	1,596.60
900324	VALLEY PUBLISHING CO	11/15/2019	217.10
900325	VELOZ, LISA A	11/15/2019	126.05
900326	VERIZON WIRELESS	11/15/2019	106.72
900327	WA FACSE	11/15/2019	375.00
900328	WAL-MART COMMUNITY	11/15/2019	958.22
900329	WARDS	11/15/2019	1,541.02
900330	WASA	11/15/2019	292.16
900331	WASHINGTON STATE FFA	11/15/2019	5,443.00
900332	WEISZ, KERRY M	11/15/2019	42.00
900333	WIAA	11/15/2019	4,254.00
900334	WIBCA COACHES CLINIC	11/15/2019	200.00
900335	WILLIAM V MACGILL & CO	11/15/2019	1,219.11
900336	WSIPC	11/15/2019	275.00
900337	WSU	11/15/2019	500.00
900338	WSU URBAN IPM & PESTICIDE	11/15/2019	480.00
900339	YAKIMA BINDERY	11/15/2019	119.66

117 Computer Check(s) For a Total of 268,352.28

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
900223	ADVANCED BUSINESS CAPITAL, LLC	11/15/2019	11136		0	1,000.00	2,200.00
10 E 530 2100 26 7001 0630 0000 0000 0				General Fund/Expenditures/Spec Ed - State		1,000.00	
			11233		0	1,200.00	
10 E 530 2100 26 7001 0630 0000 0000 0				General Fund/Expenditures/Spec Ed - State		1,200.00	
900224	ALL AMERICAN PROPANE	11/15/2019	192634	2019/2020 Annual PO for Fuel @ Whitstran	7201900009	524.55	524.55
10 E 530 9700 65 7135 1100 0000 0000 0				General Fund/Expenditures/District-Wide Support		524.55	
900225	Vendor Continued Void	11/15/2019					0.00
900226	Vendor Continued Void	11/15/2019					0.00
900227	AMAZON.COM	11/15/2019	433739368596	Book Shelves for Jessica Perez Classroom	1101900011	229.74	7,733.80
10 E 530 6500 27 5005 1100 0000 0000 0				General Fund/Expenditures/State Trans Bilingual		229.74	
			437368937383	Supplies for HMS Math Boards	7601900075	537.91	
10 E 530 0187 27 5005 2400 0000 0000 0				General Fund/Expenditures/Text Adoption		537.91	
			438365355456	Supplies	7601900054	71.01	
10 E 530 9700 72 5005 0760 0000 0000 0				General Fund/Expenditures/District-Wide Support		71.01	
			439859964695	School supplies - Jamie Smasne	2401900031	79.55	
10 E 530 0100 27 5005 2400 0000 0000 0				General Fund/Expenditures/Basic Education		79.55	
			443475697377	PE Equipment - PE Dept.	2401900014	437.62	
10 E 530 0100 27 5005 2400 0000 0000 0				General Fund/Expenditures/Basic Education		437.62	
			445965368677	Office supplies	2401900026	115.70	
10 E 530 0100 27 5005 2400 0000 0000 0				General Fund/Expenditures/Basic Education		115.70	
			447785499849	PE Equipment - PE Dept.	2401900014	1,165.40	
10 E 530 0100 27 5005 2400 0000 0000 0				General Fund/Expenditures/Basic Education		1,165.40	
			448643397446	School supplies - Jamie Smasne	2401900031	-8.41	
10 E 530 0100 27 5005 2400 0000 0000 0				General Fund/Expenditures/Basic Education		-8.41	
			448769954456	Common Core Companions	6001900062	942.23	
10 E 530 0187 27 5005 0600 0000 0000 0				General Fund/Expenditures/Text Adoption		942.23	
			448988554473	Supplies	7601900057	148.42	
10 E 530 9700 72 5005 0760 0000 0000 0				General Fund/Expenditures/District-Wide Support		148.42	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			454969768838	Batteries - Science Dept.	2401900024	28.15	
10 E 530 0100 27 5005 2400 0000 0000 0				General Fund/Expenditures/Basic Education		28.15	
			455875374636	Library Supply Order	1301900010	79.17	
10 E 530 0100 22 5005 1300 0000 0000 0				General Fund/Expenditures/Basic Education		79.17	
			463699667887	Room 7 & Ink for the Office	1101900023	13.75	
10 E 530 0100 27 5005 1100 0000 0000 0				General Fund/Expenditures/Basic Education		13.75	
			465444983939	Room 7 & Ink for the Office	1101900023	135.10	
10 E 530 0100 27 5005 1100 0000 0000 0				General Fund/Expenditures/Basic Education		135.10	
			469984439946	Water system for Special Services Office	6301900022	393.11	
10 E 530 2100 21 5005 0630 0000 0000 0				General Fund/Expenditures/Spec Ed - State		393.11	
			473847939493	Library Supply Order	1301900010	86.36	
10 E 530 0100 22 5005 1300 0000 0000 0				General Fund/Expenditures/Basic Education		86.36	
			499643446356	Office supplies	2401900026	29.20	
10 E 530 0100 27 5005 2400 0000 0000 0				General Fund/Expenditures/Basic Education		29.20	
			543858639636	office supplies	2401900035	117.51	
10 E 530 0100 27 5005 2400 0000 0000 0				General Fund/Expenditures/Basic Education		117.51	
			547997698394	The Common Core Companion - 2 Books Leonor de Maldonado ISBN: 148334987X ISBN: 1483349853	6001900058	66.57	
10 E 530 6500 27 5005 0600 0000 0000 0				General Fund/Expenditures/State Trans Bilingual		66.57	
			555846563536		0	42.24	
10 E 530 9700 13 5005 0720 0000 0000 0				General Fund/Expenditures/District-Wide Support		42.24	
			584749787883	Storage Clipboards	2401900027	160.10	
10 E 530 0100 27 5005 2400 0000 0000 0				General Fund/Expenditures/Basic Education		160.10	
			585639639566	Room 7 & Ink for the Office	1101900023	66.92	
10 E 530 0100 27 5005 1100 0000 0000 0				General Fund/Expenditures/Basic Education		66.92	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			587895679954	Room 7 & Ink for the Office	1101900023	154.69	
10 E 530 0100 27 5005 1100 0000 0000 0				General Fund/Expenditures/Basic Education		154.69	
			588833949573	Supplies	7601900054	56.78	
10 E 530 9700 72 5005 0760 0000 0000 0				General Fund/Expenditures/District-Wide Support		56.78	
			644896635948	School supplies - Jamie Smasne	2401900031	54.37	
10 E 530 0100 27 5005 2400 0000 0000 0				General Fund/Expenditures/Basic Education		54.37	
			675354355383	Mathematics Discussions	1101900016	273.15	
10 E 530 0100 27 5005 1100 0000 0000 0				General Fund/Expenditures/Basic Education		273.15	
			687436767775	Speech Supplies - C White	6301900013	14.10	
10 E 530 2100 27 5005 1300 0000 0000 0				General Fund/Expenditures/Spec Ed - State		14.10	
			698885949883	office supplies	2401900036	119.31	
10 E 530 0100 27 5005 2400 0000 0000 0				General Fund/Expenditures/Basic Education		119.31	
			699667369854	Ink Cartridges - Sped Staff	6301900019	53.84	
10 E 530 2100 27 5005 0630 0000 0000 0				General Fund/Expenditures/Spec Ed - State		53.84	
			738398766969	Milky Way for Red Comet- Val Baker	4501900029	30.61	
10 E 530 0100 27 5005 4500 0000 0000 0				General Fund/Expenditures/Basic Education		30.61	
			753464458575	Library Order	1101900019	92.82	
10 E 530 0100 22 5005 1100 0000 0000 0				General Fund/Expenditures/Basic Education		92.82	
			756796557535	Class supplies - D Fitzgerald	6301900021	209.22	
10 E 530 2100 27 5005 2400 0000 0000 0				General Fund/Expenditures/Spec Ed - State		209.22	
			756938593736	School Supplies - Melchert	2401900028	101.68	
10 E 530 0100 27 5005 2400 0000 0000 0				General Fund/Expenditures/Basic Education		101.68	
			758754666685	Ink Cartridges - Sped Staff	6301900019	53.84	
10 E 530 2100 27 5005 0630 0000 0000 0				General Fund/Expenditures/Spec Ed - State		53.84	
			838397739375	Ink Cartridges - Sped Staff	6301900019	341.66	
10 E 530 2100 27 5005 0630 0000 0000 0				General Fund/Expenditures/Spec Ed - State		341.66	
			863384967694	Classroom	6301900023	35.82	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 2100 27 5005 1100 0000 0000 0				Headphones - D Starkey		35.82	
				General Fund/Expenditures/Spec Ed - State			
			873669496637	office:supplies	1201800136	360.80	
10 E 530 0100 23 5005 1200 0000 0000 0				General Fund/Expenditures/Basic Education		360.80	
			876958955488	Projector Lamps	7601900063	76.88	
10 E 530 9700 72 5005 0760 0000 0000 0				General Fund/Expenditures/District-Wide Support		76.88	
			886696687979	PE Equipment - PE Dept.	2401900014	65.15	
10 E 530 0100 27 5005 2400 0000 0000 0				General Fund/Expenditures/Basic Education		65.15	
			887433659685	Class supplies - D Fitzgerald	6301900021	101.67	
10 E 530 2100 27 5005 2400 0000 0000 0				General Fund/Expenditures/Spec Ed - State		101.67	
			897835688779		0	41.58	
10 E 530 9700 13 5005 0720 0000 0000 0				General Fund/Expenditures/District-Wide Support		41.58	
			933759937556	Office supplies	2401900026	193.79	
10 E 530 0100 27 5005 2400 0000 0000 0				General Fund/Expenditures/Basic Education		193.79	
			947463745338	Room 7 & Ink for the Office	1101900023	4.70	
10 E 530 0100 27 5005 1100 0000 0000 0				General Fund/Expenditures/Basic Education		4.70	
			949537676348	Webcam for lab	7601900076	7.06	
10 E 530 9700 72 5005 1200 0000 0000 0				General Fund/Expenditures/District-Wide Support		7.06	
			958999497566		0	103.86	
10 E 530 0100 23 5005 2400 0000 0000 0				General Fund/Expenditures/Basic Education		103.86	
			975785644494	Ink Cartridges - Sped Staff	6301900019	103.15	
10 E 530 2100 27 5005 0630 0000 0000 0				General Fund/Expenditures/Spec Ed - State		103.15	
			993734389464	Supplies	7601900057	112.02	
10 E 530 9700 72 5005 0760 0000 0000 0				General Fund/Expenditures/District-Wide Support		112.02	
			999993679366	Class supplies - D Fitzgerald	6301900021	33.90	
10 E 530 2100 27 5005 2400 0000 0000 0				General Fund/Expenditures/Spec Ed - State		33.90	
900228 ANCORA PUBLISHING, INC		11/15/2019	100663	Book Order	1101900024	563.58	563.58
10 E 530 0100 27 5005 1100 0000 0000 0				General Fund/Expenditures/Basic Education		563.58	
900229 AT & T MOBILITY		11/15/2019	996468694 X11042019		0	554.42	554.42
10 E 530 0100 23 7115 1300 0000 0000 0				General Fund/Expenditures/Basic Education		54.60	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 0100 23 7115 2400 0000 0000 0				General Fund/Expenditures/Basic Education		61.92	
10 E 530 0100 26 7115 0640 0000 0000 0				General Fund/Expenditures/Basic Education		78.60	
10 E 530 2100 21 7115 0630 0000 0000 0				General Fund/Expenditures/Spec Ed - State		23.20	
10 E 530 5320 24 7115 0600 0000 0000 0				General Fund/Expenditures/Migrant Ed		132.49	
10 E 530 9700 61 7115 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		39.55	
10 E 530 9900 51 7115 0730 0000 0000 0				General Fund/Expenditures/Pupil Transportation		164.06	
900230	AVID CENTER	11/15/2019	00049865	AVID Path to Schoolwide Regional Training Registrations	6001900067	12,870.00	12,870.00
10 E 530 5102 31 7001 4500 0000 0000 0				General Fund/Expenditures/Title I -Staff Dev		12,870.00	
900231	BAKER, VALERIE L	11/15/2019	MAG. GLASS		0	19.48	19.48
10 E 530 0100 27 5005 4500 0000 0000 0				General Fund/Expenditures/Basic Education		19.48	
900232	BANK, U S	11/15/2019	SEPT 2019 DEANNA		0	5,624.94	5,624.16
10 E 530 0187 27 5070 4500 0000 0000 0				General Fund/Expenditures/Text Adoption		3,485.07	
10 E 530 5104 31 8030 0600 0000 0000 0				General Fund/Expenditures/Title I-Homeless		551.50	
10 E 530 9700 12 5005 0710 0000 0000 0				General Fund/Expenditures/District-Wide Support		121.61	
10 E 530 5101 27 5005 4500 0000 0000 0				General Fund/Expenditures/Title I -Parent Inv.		58.38	
10 E 530 5210 31 7001 0600 0000 0000 0				General Fund/Expenditures/Title II TQ - Part A		1,100.00	
10 E 530 9700 31 5005 0710 0000 0000 0				General Fund/Expenditures/District-Wide Support		308.38	
				SEPT 2019 MATT	0	199.22	
10 E 530 9700 12 5010 0710 0000 0000 0				General Fund/Expenditures/District-Wide Support		19.00	
10 E 530 9700 12 8030 0710 0000 0000 0				General Fund/Expenditures/District-Wide Support		180.22	
900233	BENTON COUNTY PUD	11/15/2019	97731028-11/01/2019		0	29,473.98	29,473.98
10 E 530 9700 65 7125 0550 0000 0000 0				General Fund/Expenditures/District-Wide Support		1,947.37	
10 E 530 9700 65 7125 0630 0000 0000 0				General Fund/Expenditures/District-Wide Support		238.67	
10 E 530 9700 65 7125 0920 0000 0000 0				General Fund/Expenditures/District-Wide Support		16.66	
10 E 530 9700 65 7125 0730 0000 0000 0				General Fund/Expenditures/District-Wide Support		906.27	
10 E 530 9700 65 7125 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		293.62	
10 E 530 9700 65 7125 1100 0000 0000 0				General Fund/Expenditures/District-Wide Support		1,590.53	
10 E 530 9700 65 7125 1200 0000 0000 0				General Fund/Expenditures/District-Wide Support		5,188.19	
10 E 530 9700 65 7125 1300 0000 0000 0				General Fund/Expenditures/District-Wide Support		2,780.51	
10 E 530 9700 65 7125 2400 0000 0000 0				General Fund/Expenditures/District-Wide Support		6,706.05	
10 E 530 9700 65 7125 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		9,407.04	
10 E 530 9700 65 7125 0720 0000 0000 0				General Fund/Expenditures/District-Wide Support		180.15	
10 E 530 9700 65 7125 0600 0000 0000 0				General Fund/Expenditures/District-Wide Support		114.46	
10 E 530 9700 65 7125 0760 0000 0000 0				General Fund/Expenditures/District-Wide Support		114.46	
900234	BENTON FRANKLIN TRANSIT	11/15/2019	2096979	Transportation from Benton Franklin Transit for After School Program at Heights Elementary	6001900069	960.00	960.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 5500 27 8010 1300 0000 0000 0				General Fund/Expenditures/State Learning Assistance		950.00	
900235	BENTON REA	11/15/2019	108884		0	150.00	170.00
10 E 530 9700 72 5030 0760 0000 0000 0				General Fund/Expenditures/District-Wide Support		100.00	
10 E 530 9700 72 5005 0760 0000 0000 0				General Fund/Expenditures/District-Wide Support		50.00	
			990255700 10/31/2019		0	20.00	
10 E 530 9700 72 7079 0760 0000 0000 0				General Fund/Expenditures/District-Wide Support		20.00	
900236	BEST BUY BUSINESS ADVANTAGE	11/15/2019	4094624	Brydge Keyboards for Transportation	7601900085	217.16	217.16
10 E 530 9900 51 5300 0730 0000 0000 0				General Fund/Expenditures/Pupil Transportation		217.16	
900237	BESTEBREUR, ALISON L	11/15/2019	SNOW FALL 2019		0	153.87	153.87
10 E 530 0100 26 8030 0640 0000 0000 0				General Fund/Expenditures/Basic Education		153.87	
900238	BLEYHL FARM SERVICE	11/15/2019	OCTOBER 2019		0	16,873.28	16,873.28
10 E 530 3160 27 5900 4500 0000 0000 0				General Fund/Expenditures/Agriculture		169.58	
10 E 530 7100 27 5900 4500 0000 0000 0				General Fund/Expenditures/Traffic Safety		234.40	
10 E 530 9700 12 5900 0710 0000 0000 0				General Fund/Expenditures/District-Wide Support		116.82	
10 E 530 9700 61 5900 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		170.36	
10 E 530 9700 62 5900 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		418.57	
10 E 530 9700 64 5900 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		488.72	
10 E 530 9700 75 5900 0730 0000 0000 0				General Fund/Expenditures/District-Wide Support		613.08	
10 E 530 9800 44 5900 0750 0000 0000 0				General Fund/Expenditures/Food Service		155.73	
10 E 530 9900 51 5900 0730 0000 0000 0				General Fund/Expenditures/Pupil Transportation		67.68	
10 E 530 9900 52 5900 0730 0000 0000 0				General Fund/Expenditures/Pupil Transportation		14,411.35	
10 E 530 5320 27 5900 0600 0000 0000 0				General Fund/Expenditures/Migrant Ed		26.99	
900239	BOLL, FREDA L.	11/15/2019	food card 2019		0	10.00	10.00
10 E 530 9800 44 7001 0750 0000 0000 0				General Fund/Expenditures/Food Service		10.00	
900240	CAFE VILLA	11/15/2019	10/30/2019		1834	33.75	33.75
10 E 530 2100 21 5005 0630 0000 0000 0				General Fund/Expenditures/Spec Ed - State		33.75	
900241	CANON FINANCIAL SERVICES, INC	11/15/2019	20683055		0	7,246.84	7,246.84
10 E 530 9700 73 7290 1100 0000 0000 0				General Fund/Expenditures/District-Wide Support		608.28	
10 E 530 9700 73 7290 1200 0000 0000 0				General Fund/Expenditures/District-Wide Support		956.69	
10 E 530 9700 73 7290 1300 0000 0000 0				General Fund/Expenditures/District-Wide Support		1,017.93	
10 E 530 9700 73 7290 2400 0000 0000 0				General Fund/Expenditures/District-Wide Support		1,412.18	
10 E 530 9700 73 7290 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		1,791.18	
10 E 530 3151 21 7290 4500 0000 0000 0				General Fund/Expenditures/Voc Director		218.56	
10 E 530 2100 21 7290 0630 0000 0000 0				General Fund/Expenditures/Spec Ed - State		294.91	
10 E 530 9700 13 7290 0720 0000 0000 0				General Fund/Expenditures/District-Wide Support		452.33	
10 E 530 0100 21 7290 0600 0000 0000 0				General Fund/Expenditures/Basic Education		117.70	
10 E 530 9730 72 7290 0760 0000 0000 0				General Fund/Expenditures/Tech Coordinator - Office		117.70	
10 E 530 9900 51 7290 0730 0000 0000 0				General Fund/Expenditures/Pupil Transportation		141.78	
10 E 530 5320 24 7290 0600 0000 0000 0				General Fund/Expenditures/Migrant Ed		117.70	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
900242	CAREERSTAFF UNLIMITED	11/15/2019	35651-486256		0	3,800.00	8,800.00
10 E 530 2100 26 7001 0630 0000 0000 0				General Fund/Expenditures/Spec Ed - State		3,800.00	
			35651-486964		0	1,800.00	
10 E 530 2100 26 7001 0630 0000 0000 0				General Fund/Expenditures/Spec Ed - State		1,800.00	
			35651-487612		0	3,200.00	
10 E 530 2100 26 7001 0630 0000 0000 0				General Fund/Expenditures/Spec Ed - State		3,200.00	
900243	CARTRIDGE WORLD	11/15/2019	150571		0	105.33	270.38
10 E 530 0100 23 5005 1300 0000 0000 0				General Fund/Expenditures/Basic Education		105.33	
			150922	Printer toner and ink	2401900042	165.05	
10 E 530 0100 27 5005 2400 0000 0000 0				General Fund/Expenditures/Basic Education		165.05	
900244	CASCADE NATURAL GAS CORP	11/15/2019	17935100002	10/10/19	0	13.83	5,551.99
10 E 530 9700 65 7135 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		13.83	
			OCTOBER 2019		0	5,538.16	
10 E 530 9700 65 7135 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		1,936.36	
10 E 530 9700 65 7135 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		19.36	
10 E 530 9700 65 7135 0730 0000 0000 0				General Fund/Expenditures/District-Wide Support		226.91	
10 E 530 9700 65 7135 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		15.43	
10 E 530 9700 65 7135 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		13.83	
10 E 530 9700 65 7135 1200 0000 0000 0				General Fund/Expenditures/District-Wide Support		1,766.83	
10 E 530 9700 65 7135 2400 0000 0000 0				General Fund/Expenditures/District-Wide Support		828.16	
10 E 530 9700 65 7135 1300 0000 0000 0				General Fund/Expenditures/District-Wide Support		636.45	
10 E 530 9700 65 7135 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		94.83	
900245	CDW GOVERNMENT INC	11/15/2019	vjt0710	Surfaces for Transportation	7601900068	1,994.61	1,994.61
10 E 530 9900 51 5310 0730 0000 0000 0				General Fund/Expenditures/Pupil Transportation		1,994.61	
900246	CENGAGE LEARNING	11/15/2019	68724391	College in the High School Teacher Materials 2019-2020 - French Class	6001900068	102.47	277.59
10 E 530 0187 27 5070 4500 0000 0000 0				General Fund/Expenditures/Text Adoption		102.47	
			68742270	College in the High School Teacher Materials 2019-2020 - French Class	6001900068	93.67	
10 E 530 0187 27 5070 4500 0000 0000 0				General Fund/Expenditures/Text Adoption		93.67	
			68776172	College in the High School	6001900068	81.45	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 0187 27 5070 4500 0000 0000 0				Teacher Materials 2019-2020 - French Class		81.45	
900247	CENTER FOR TEACHING FOR BILITE	11/15/2019	1786	Registration for 16 Staff Members Teaching For Biliteracy training in March 26, 2020	6001900071	4,000.00	4,000.00
10 E 530 6500 31 7005 0600 0000 0000 0				General Fund/Expenditures/State Trans Bilingual		4,000.00	
900248	CI INFORMATION MANAGEMENT	11/15/2019	0089609	Shredding service	2401900022	49.99	49.99
10 E 530 0100 27 7001 2400 0000 0000 0				General Fund/Expenditures/Basic Education		49.99	
900249	CITY OF PROSSER	11/15/2019	10/25/2019		0	13,664.84	13,664.84
10 E 530 9700 65 7140 1000 0000 0000 0				General Fund/Expenditures/District-Wide Support		28.15	
10 E 530 9700 65 7145 1000 0000 0000 0				General Fund/Expenditures/District-Wide Support		201.23	
10 E 530 9700 65 7150 1000 0000 0000 0				General Fund/Expenditures/District-Wide Support		46.07	
10 E 530 9700 65 7155 1000 0000 0000 0				General Fund/Expenditures/District-Wide Support		5.79	
10 E 530 9700 65 7140 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		358.73	
10 E 530 9700 65 7145 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		1,316.20	
10 E 530 9700 65 7150 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		512.57	
10 E 530 9700 65 7155 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		323.97	
10 E 530 9700 65 7140 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		234.35	
10 E 530 9700 65 7150 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		328.50	
10 E 530 9700 65 7155 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		175.73	
10 E 530 9700 65 7140 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		220.76	
10 E 530 9700 65 7150 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		308.38	
10 E 530 9700 65 7155 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		149.08	
10 E 530 9700 65 7140 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		69.17	
10 E 530 9700 65 7140 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		32.82	
10 E 530 9700 65 7145 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		20.87	
10 E 530 9700 65 7150 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		52.98	
10 E 530 9700 65 7155 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		34.42	
10 E 530 9700 65 7155 0550 0000 0000 0				General Fund/Expenditures/District-Wide Support		2.89	
10 E 530 9700 65 7140 0550 0000 0000 0				General Fund/Expenditures/District-Wide Support		58.58	
10 E 530 9700 65 7140 0630 0000 0000 0				General Fund/Expenditures/District-Wide Support		0.00	
10 E 530 9700 65 7145 0630 0000 0000 0				General Fund/Expenditures/District-Wide Support		0.00	
10 E 530 9700 65 7150 0630 0000 0000 0				General Fund/Expenditures/District-Wide Support		0.00	
10 E 530 9700 65 7155 0630 0000 0000 0				General Fund/Expenditures/District-Wide Support		0.00	
10 E 530 9700 65 7140 1200 0000 0000 0				General Fund/Expenditures/District-Wide Support		413.78	
10 E 530 9700 65 7145 1200 0000 0000 0				General Fund/Expenditures/District-Wide Support		707.87	
10 E 530 9700 65 7150 1200 0000 0000 0				General Fund/Expenditures/District-Wide Support		594.06	
10 E 530 9700 65 7155 1200 0000 0000 0				General Fund/Expenditures/District-Wide Support		915.28	
10 E 530 9700 65 7140 0730 0000 0000 0				General Fund/Expenditures/District-Wide Support		67.59	
10 E 530 9700 65 7145 0730 0000 0000 0				General Fund/Expenditures/District-Wide Support		205.75	
10 E 530 9700 65 7150 0730 0000 0000 0				General Fund/Expenditures/District-Wide Support		116.88	
10 E 530 9700 65 7140 0550 0000 0000 0				General Fund/Expenditures/District-Wide Support		153.26	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount	
10 E 530 9700 65 7155 0550 0000 0000 0				General Fund/Expenditures/District-Wide Support		269.78		
10 E 530 9700 65 7150 0550 0000 0000 0				General Fund/Expenditures/District-Wide Support		214.97		
10 E 530 9700 65 7140 2400 0000 0000 0				General Fund/Expenditures/District-Wide Support		945.65		
10 E 530 9700 65 7145 2400 0000 0000 0				General Fund/Expenditures/District-Wide Support		867.67		
10 E 530 9700 65 7150 2400 0000 0000 0				General Fund/Expenditures/District-Wide Support		813.58		
10 E 530 9700 65 7155 2400 0000 0000 0				General Fund/Expenditures/District-Wide Support		33.51		
10 E 530 9700 65 7140 2400 0000 0000 0				General Fund/Expenditures/District-Wide Support		328.44		
10 E 530 9700 65 7155 2400 0000 0000 0				General Fund/Expenditures/District-Wide Support		10.04		
10 E 530 9700 65 7140 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		48.67		
10 E 530 9700 65 7145 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		231.00		
10 E 530 9700 65 7150 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		88.88		
10 E 530 9700 65 7155 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		165.88		
10 E 530 9700 65 7155 0550 0000 0000 0				General Fund/Expenditures/District-Wide Support		0.00		
10 E 530 9700 65 7155 0550 0000 0000 0				General Fund/Expenditures/District-Wide Support		0.00		
10 E 530 9700 65 7155 0550 0000 0000 0				General Fund/Expenditures/District-Wide Support		63.24		
10 E 530 9700 65 7155 0550 0000 0000 0				General Fund/Expenditures/District-Wide Support		3.62		
10 E 530 9700 65 7155 0550 0000 0000 0				General Fund/Expenditures/District-Wide Support		2.54		
10 E 530 9700 65 7140 1300 0000 0000 0				General Fund/Expenditures/District-Wide Support		322.73		
10 E 530 9700 65 7145 1300 0000 0000 0				General Fund/Expenditures/District-Wide Support		445.24		
10 E 530 9700 65 7150 1300 0000 0000 0				General Fund/Expenditures/District-Wide Support		459.30		
10 E 530 9700 65 7155 1300 0000 0000 0				General Fund/Expenditures/District-Wide Support		136.99		
10 E 530 9700 65 7140 1300 0000 0000 0				General Fund/Expenditures/District-Wide Support		83.01		
10 E 530 9700 65 7150 1300 0000 0000 0				General Fund/Expenditures/District-Wide Support		139.70		
10 E 530 9700 65 7155 0930 0000 0000 0				General Fund/Expenditures/District-Wide Support		63.20		
10 E 530 9700 65 7155 0930 0000 0000 0				General Fund/Expenditures/District-Wide Support		4.69		
10 E 530 9700 65 7155 0930 0000 0000 0				General Fund/Expenditures/District-Wide Support		11.10		
10 E 530 9700 65 7140 0630 0000 0000 0				General Fund/Expenditures/District-Wide Support		27.06		
10 E 530 9700 65 7145 0630 0000 0000 0				General Fund/Expenditures/District-Wide Support		101.14		
10 E 530 9700 65 7150 0630 0000 0000 0				General Fund/Expenditures/District-Wide Support		44.46		
10 E 530 9700 65 7155 0630 0000 0000 0				General Fund/Expenditures/District-Wide Support		0.70		
10 E 530 9700 65 7140 0550 0000 0000 0				General Fund/Expenditures/District-Wide Support		27.06		
10 E 530 9700 65 7155 0550 0000 0000 0				General Fund/Expenditures/District-Wide Support		45.28		
900250 CLASS 5		11/15/2019	131593			0	1,922.76	2,058.51
10 E 530 9700 65 7118 0720 0000 0000 0				General Fund/Expenditures/District-Wide Support			1,922.76	
			131813			0	101.81	
10 E 530 9700 72 7001 0760 0000 0000 0				General Fund/Expenditures/District-Wide Support			101.81	
			131816			0	33.94	
10 E 530 9700 72 7001 0760 0000 0000 0				General Fund/Expenditures/District-Wide Support			33.94	
900251 CLAY EWELL EDUCATIONAL SERVICE		11/15/2019	WA92-51712	Agriculture Education Tracker Annual Subscription	4561900019	730.00	730.00	
10 E 530 3160 27 7001 4500 0000 0000 0				General Fund/Expenditures/Agriculture			730.00	
900252 COAST WENATCHEE CENTER HOTEL		11/15/2019	31840	Hotel rooms for Fall WACTA	4561900011	219.04	434.06	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 3151 21 8030 4500 0000 0000 0				Conference General Fund/Expenditures/Voc Director		217.04	
			31848	Hotel rooms for Fall WACTA Conference	4561900011	217.04	
10 E 530 3151 21 8030 4500 0000 0000 0				General Fund/Expenditures/Voc Director		217.04	
900253	COMMUNITIES IN SCHOOLS OF BENT	11/15/2019	NOVEMBER 2019	Community in Schools of Benton-Franklin 2019-2020 for CIS Site Coordinator Services at HMS & PHS	6001900053	9,500.00	9,500.00
10 E 530 5100 27 7001 2400 0000 0000 0				General Fund/Expenditures/Title I Part A		1,500.00	
10 E 530 0109 27 7001 0710 0000 0000 0				General Fund/Expenditures/Substance Abuse Prevention		2,000.00	
10 E 530 5505 27 7001 4500 0000 0000 0				General Fund/Expenditures/LAP High Poverty		6,000.00	
900254	DELL	11/15/2019	10346624645	Monitor for Shawn	7601900078	268.77	431.66
10 E 530 9730 72 5330 0760 0000 0000 0				General Fund/Expenditures/Tech Coordinator - Office		268.77	
			10347251846	Monitor for Transportation	7601900070	162.89	
10 E 530 9900 51 5300 0730 0000 0000 0				General Fund/Expenditures/Pupil Transportation		162.89	
900255	DEMCO	11/15/2019	6696292	Library Order	1301900018	57.12	57.12
10 E 530 0100 22 5005 1300 0000 0000 0				General Fund/Expenditures/Basic Education		57.12	
900256	DEVORE, TRAVIS C	11/15/2019	WACTA 2019		0	82.03	82.03
10 E 530 3151 21 8030 4500 0000 0000 0				General Fund/Expenditures/Voc Director		82.03	
900257	DOMINO'S PIZZA PROSSER	11/15/2019	169607	Pizza for Freshman Class for winning Attendance Award on Tuesday, 10/29	4501900036	468.76	468.76
10 E 530 0188 27 5005 4500 0000 0000 0				General Fund/Expenditures/PBIS Incentives		468.76	
900258	DOUGLASS, AGETHA M	11/15/2019	SUPPLIES 10/02/2019		0	37.47	37.47
10 E 530 0116 27 5005 1200 0000 0000 0				General Fund/Expenditures/2nd Grade		37.47	
900259	ERCO INC / IN STITCHES	11/15/2019	20058	Security Officer Vests and Hats	4501900016	295.39	295.39
10 E 530 0104 25 7001 1100 0000 0000 0				General Fund/Expenditures/Security Guards		59.08	
10 E 530 0104 25 7001 1200 0000 0000 0				General Fund/Expenditures/Security Guards		59.08	
10 E 530 0104 25 7001 1300 0000 0000 0				General Fund/Expenditures/Security Guards		59.08	
10 E 530 0104 25 7001 2400 0000 0000 0				General Fund/Expenditures/Security Guards		59.08	
10 E 530 0104 25 7001 4500 0000 0000 0				General Fund/Expenditures/Security Guards		59.07	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
900260	ESD #105	11/15/2019	0000059549		0	10,152.00	10,152.00
10 E 530 2100 27 7001 0630 0000 0000 0				General Fund/Expenditures/Spec Ed - State		10,152.00	
900261	ESD #123	11/15/2019	0002029152	2019-2020 open PO for finger printing	7201900011	312.00	4,149.83
10 E 530 9700 14 7185 0720 0000 0000 0				General Fund/Expenditures/District-Wide Support		312.00	
			0002029178	2019-2020 open PO for finger printing	7201900011	78.00	
10 E 530 9700 14 7185 0720 0000 0000 0				General Fund/Expenditures/District-Wide Support		78.00	
			002029141		0	1,729.83	
10 E 530 6500 31 7005 0600 0000 0000 0				General Fund/Expenditures/State Trans Bilingual		1,729.83	
			88438 AREVALO	Science Kit Training - 4th Gr. PHE	6001900039	145.00	
10 E 530 0186 31 7001 1300 0000 0000 0				General Fund/Expenditures/Science Kits		145.00	
			EVENT # 88438	Science Kit Training - WS 2019-2020	6001900025	870.00	
10 E 530 0186 31 7001 1100 0000 0000 0				General Fund/Expenditures/Science Kits		870.00	
			EVENT 88438	Science Kit Training - KRV 2019-2020	6001900023	1,015.00	
10 E 530 0186 31 7001 1200 0000 0000 0				General Fund/Expenditures/Science Kits		1,015.00	
900262	FERRIS, KAREN	11/15/2019	AP BIO		0	263.00	263.00
10 E 530 0197 27 7001 4500 0000 0000 0				General Fund/Expenditures/Credit Retrieval		263.00	
900263	FIREFLY COMPUTERS	11/15/2019	1000170485	Secretary Computers	7601900083	5,062.93	26,782.93
10 E 530 9700 72 5310 0760 0000 0000 0				General Fund/Expenditures/District-Wide Support		5,062.93	
			1000165321		7601800236	21,720.00	
10 E 530 0187 27 5310 2400 0000 0000 0				General Fund/Expenditures/Text Adoption		21,720.00	
900264	FOOD DEPOT	11/15/2019	196789		1907	41.71	41.71
10 E 530 3160 27 5005 4500 0000 0000 0				General Fund/Expenditures/Agriculture		41.71	
900265	GILBERTSON, KALI J	11/15/2019	WACTA 2019		0	51.00	51.00
10 E 530 3151 21 6030 4500 0000 0000 0				General Fund/Expenditures/Voc Director		51.00	
900266	GLUBRECHT-SARTIN, ATHENA M	11/15/2019	WAPLT		0	350.00	350.00
10 E 530 0151 31 8030 4500 0000 0000 0				General Fund/Expenditures/Staff Dev-PEA Allocation		180.00	
10 E 530 0151 31 7001 4500 0000 0000 0				General Fund/Expenditures/Staff Dev-PEA Allocation		170.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
900267	GRANDVIEW LUMBER	11/15/2019	410932	Wood Supply	4561900014	172.53	4,420.36
10 E 530 3167 27 5005 4500 0000 0000 0				General Fund/Expenditures/Technology Education		172.53	
			411980	Lumber Supply for woodshop	4561900017	4,247.83	
10 E 530 3160 27 5005 4500 0000 0000 0				General Fund/Expenditures/Agriculture		4,247.83	
900268	GUTIERREZ, CYNTHIA	11/15/2019	SUPPLIES 9/25/2019		0	209.21	209.21
10 E 530 0116 27 5005 1200 0000 0000 0				General Fund/Expenditures/2nd Grade		209.21	
900269	COOK'S ACE HARDWARE	11/15/2019	B391888	Open PO for CTE Supplies	4561900002	99.80	99.80
10 E 530 3160 27 5005 4500 0000 0000 0				General Fund/Expenditures/Agriculture		24.95	
10 E 530 3161 27 5005 4500 0000 0000 0				General Fund/Expenditures/Business		24.95	
10 E 530 3165 27 5005 4500 0000 0000 0				General Fund/Expenditures/Home/Family		24.95	
10 E 530 3167 27 5005 4500 0000 0000 0				General Fund/Expenditures/Technology Education		24.95	
900270	HAYTER, STEPHEN A	11/15/2019	SUPPLIES 10/17/2019		0	249.47	249.47
10 E 530 3160 27 5005 4500 0000 0000 0				General Fund/Expenditures/Agriculture		249.47	
900271	HEINEMANN	11/15/2019	7145881	Webinar Series; The Writing Strategies	1301900019	169.00	169.00
10 L 601 0000 00 0000 0000 0000 0000				General Fund/Accounts Payable		-14.53	
10 E 530 0152 31 7001 1300 0000 0000 0				General Fund/Expenditures/Staff Dev Bldg Allocation		183.53	
900272	IMAGINE LEARNING, INC	11/15/2019	INV41347	Imagine Learning Licenses for Heights After School Program	6001900066	16,290.00	16,290.00
10 E 530 5501 27 5070 1300 0000 0000 0				General Fund/Expenditures/Imagine After School		16,290.00	
900273	INKTECHNOLOGIES.COM	11/15/2019	1930487-IN	Toner for S. Smith and JP. Estey	4501900034	106.43	106.43
10 E 530 0100 27 5005 4500 0000 0000 0				General Fund/Expenditures/Basic Education		106.43	
900274	JOSTENS	11/15/2019	23597151	Replacement diplomas	7201900013	36.52	36.52
10 E 530 9700 13 5005 0720 0000 0000 0				General Fund/Expenditures/District-Wide Support		36.52	
900275	JUNIOR LIBRARY GUILD	11/15/2019	479516		0	231.86	231.86
10 E 530 0100 22 5050 1100 0000 0000 0				General Fund/Expenditures/Basic Education		231.86	
900276	JUPITER EDUCATION SERVICES LLC	11/15/2019	4474		0	1,725.00	5,925.00
10 E 530 0197 27 7001 4500 0000 0000 0				General Fund/Expenditures/Credit Retrieval		1,725.00	
			4475		0	1,200.00	
10 E 530 0197 27 7001 4500 0000 0000 0				General Fund/Expenditures/Credit Retrieval		1,200.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
900277	KATHRYN KARSCHNEY	11/15/2019	5		0	2,600.00	2,600.00
10 E 530 0187 31 7001 4500 0000 0000 0				General Fund/Expenditures/Text Adoption		1,300.00	
10 E 530 0187 31 7001 2400 0000 0000 0				General Fund/Expenditures/Text Adoption		1,300.00	
900278	KIRK, LINDA W	11/15/2019	AUG. 2019		0	29.00	398.76
10 E 530 0100 26 8010 0640 0000 0000 0				General Fund/Expenditures/Basic Education		29.00	
				SEPT. 2019	0	29.00	
10 E 530 0100 26 8010 0640 0000 0000 0				General Fund/Expenditures/Basic Education		29.00	
				SNOW FALL 2019	0	247.08	
10 E 530 0100 26 8030 0640 0000 0000 0				General Fund/Expenditures/Basic Education		247.08	
				SUPPLIES 10/14/2019	0	93.68	
10 E 530 0100 26 5005 0640 0000 0000 0				General Fund/Expenditures/Basic Education		93.68	
900279	KOZAI CONSULTING	11/15/2019	0011		0	3,906.45	3,906.45
10 E 530 5210 31 8030 0600 0000 0000 0				General Fund/Expenditures/Title II TQ - Part A		906.45	
10 E 530 5210 31 7001 0600 0000 0000 0				General Fund/Expenditures/Title II TQ - Part A		2,000.00	
10 E 530 0187 31 7001 2400 0000 0000 0				General Fund/Expenditures/Text Adoption		1,000.00	
900280	LEDESMA, REYNALDO C	11/15/2019	OCTOBER 2019		0	18.56	18.56
10 E 530 9700 63 8010 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		18.56	
900281	LEMKE, DEBORAH A	11/15/2019	ESD 2019		0	92.80	92.80
10 E 530 5102 31 8030 1100 0000 0000 0				General Fund/Expenditures/Title I -Staff Dev		92.80	
900282	LINK, CENTURY	11/15/2019	313804811 10/11/201		0	120.06	120.06
10 E 530 9700 65 7118 1100 0000 0000 0				General Fund/Expenditures/District-Wide Support		120.06	
900283	LOS VECINOS MEAT MARKET	11/15/2019	10/07/2019		3068	47.25	47.25
10 E 530 5320 24 5005 0600 0000 0000 0				General Fund/Expenditures/Migrant Ed		47.25	
900284	LOWRY, MICHELLE J	11/15/2019	0000033		0	18,975.00	18,975.00
10 E 530 2100 26 7001 0630 0000 0000 0				General Fund/Expenditures/Spec Ed - State		18,975.00	
900285	MANSFIELD ALARM	11/15/2019	965468	2019/2020 Annual Contract	7201900008	97.74	912.24
10 E 530 9700 64 7165 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		14.90	
10 E 530 9700 64 7165 1300 0000 0000 0				General Fund/Expenditures/District-Wide Support		18.48	
10 E 530 9700 64 7165 2400 0000 0000 0				General Fund/Expenditures/District-Wide Support		25.63	
10 E 530 9700 64 7165 1200 0000 0000 0				General Fund/Expenditures/District-Wide Support		3.58	
10 E 530 9700 64 7165 1100 0000 0000 0				General Fund/Expenditures/District-Wide Support		8.34	
10 E 530 9700 64 7165 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		14.90	
10 E 530 9700 64 7165 0600 0000 0000 0				General Fund/Expenditures/District-Wide Support		11.91	
			965469	2019/2020 Annual Contract	7201900008	226.06	
10 E 530 9700 64 7165 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		34.77	
10 E 530 9700 64 7165 1300 0000 0000 0				General Fund/Expenditures/District-Wide Support		43.11	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 9700 64 7165 2400 0000 0000 0				General Fund/Expenditures/District-Wide Support		59.80	
10 E 530 9700 64 7165 1200 0000 0000 0				General Fund/Expenditures/District-Wide Support		8.34	
10 E 530 9700 64 7165 1100 0000 0000 0				General Fund/Expenditures/District-Wide Support		19.47	
10 E 530 9700 64 7165 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		34.77	
10 E 530 9700 64 7165 0600 0000 0000 0				General Fund/Expenditures/District-Wide Support		27.80	
			965470	2019/2020 Annual Contract	7201900008	97.74	
10 E 530 9700 64 7165 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		14.90	
10 E 530 9700 64 7165 1300 0000 0000 0				General Fund/Expenditures/District-Wide Support		18.48	
10 E 530 9700 64 7165 2400 0000 0000 0				General Fund/Expenditures/District-Wide Support		25.63	
10 E 530 9700 64 7165 1200 0000 0000 0				General Fund/Expenditures/District-Wide Support		3.58	
10 E 530 9700 64 7165 1100 0000 0000 0				General Fund/Expenditures/District-Wide Support		8.34	
10 E 530 9700 64 7165 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		14.90	
10 E 530 9700 64 7165 0600 0000 0000 0				General Fund/Expenditures/District-Wide Support		11.91	
			965471	2019/2020 Annual Contract	7201900008	91.22	
10 E 530 9700 64 7165 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		13.91	
10 E 530 9700 64 7165 1300 0000 0000 0				General Fund/Expenditures/District-Wide Support		17.24	
10 E 530 9700 64 7165 2400 0000 0000 0				General Fund/Expenditures/District-Wide Support		23.92	
10 E 530 9700 64 7165 1200 0000 0000 0				General Fund/Expenditures/District-Wide Support		3.34	
10 E 530 9700 64 7165 1100 0000 0000 0				General Fund/Expenditures/District-Wide Support		7.79	
10 E 530 9700 64 7165 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		13.91	
10 E 530 9700 64 7165 0600 0000 0000 0				General Fund/Expenditures/District-Wide Support		11.11	
			965472	2019/2020 Annual Contract	7201900008	234.58	
10 E 530 9700 64 7165 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		35.76	
10 E 530 9700 64 7165 1300 0000 0000 0				General Fund/Expenditures/District-Wide Support		44.34	
10 E 530 9700 64 7165 2400 0000 0000 0				General Fund/Expenditures/District-Wide Support		61.51	
10 E 530 9700 64 7165 1200 0000 0000 0				General Fund/Expenditures/District-Wide Support		8.58	
10 E 530 9700 64 7165 1100 0000 0000 0				General Fund/Expenditures/District-Wide Support		20.03	
10 E 530 9700 64 7165 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		35.76	
10 E 530 9700 64 7165 0600 0000 0000 0				General Fund/Expenditures/District-Wide Support		28.60	
			965473	2019/2020 Annual Contract	7201900008	162.90	
10 E 530 9700 64 7165 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		24.83	
10 E 530 9700 64 7165 1300 0000 0000 0				General Fund/Expenditures/District-Wide Support		30.79	
10 E 530 9700 64 7165 2400 0000 0000 0				General Fund/Expenditures/District-Wide Support		42.71	
10 E 530 9700 64 7165 1200 0000 0000 0				General Fund/Expenditures/District-Wide Support		5.96	
10 E 530 9700 64 7165 1100 0000 0000 0				General Fund/Expenditures/District-Wide Support		13.91	
10 E 530 9700 64 7165 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		24.83	
10 E 530 9700 64 7165 0600 0000 0000 0				General Fund/Expenditures/District-Wide Support		19.87	
900286 MONOPRICE, INC		11/15/2019	19448821	VGA Splitters for Stock	7601900089	135.14	135.14
10 E 530 9700 72 5005 0760 0000 0000 0				General Fund/Expenditures/District-Wide Support		135.14	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
900287	MOON SECURITY SERVICES INC	11/15/2019	1002174	2019/2020 Annual contract for: video and monitoring of PHS facilities	7201900005	266.24	266.24
10 E 530 9700 64 7165 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		266.24	
900288	NW MATH CONFERENCE	11/15/2019	PETROFF	NW Math Conference-Eva Petroff; Oct. 10-12	1301900016	280.00	280.00
10 E 530 0151 31 5005 1300 0000 0000 0				General Fund/Expenditures/Staff Dev-PEA Allocation		280.00	
900289	OFFICE DEPOT INC	11/15/2019	357873443001	Filing Cabinet Hanging Rails	6001800141	260.59	1,448.79
10 E 530 0100 21 5005 0600 0000 0000 0				General Fund/Expenditures/Basic Education		260.59	
			359618257001	OFFICE:SUPPLIES	1201800111	119.29	
10 E 530 0100 23 5005 1200 0000 0000 0				General Fund/Expenditures/Basic Education		119.29	
			359621970001	OFFICE:SUPPLIES	1201800111	-35.16	
10 E 530 0100 23 5005 1200 0000 0000 0				General Fund/Expenditures/Basic Education		-35.16	
			359621971001	OFFICE:SUPPLIES	1201800111	17.90	
10 E 530 0100 23 5005 1200 0000 0000 0				General Fund/Expenditures/Basic Education		17.90	
			359623826001	LIBRARY/OFFICE	1201800100	-27.26	
10 E 530 0100 22 5005 1200 0000 0000 0				General Fund/Expenditures/Basic Education		-0.42	
10 E 530 0100 27 5005 1200 0000 0000 0				General Fund/Expenditures/Basic Education		-25.45	
10 E 530 0153 27 5005 1200 0000 0000 0				General Fund/Expenditures/AVID Staff Dev		-1.39	
			359623828001	LIBRARY/OFFICE	1201800100	21.20	
10 E 530 0100 22 5005 1200 0000 0000 0				General Fund/Expenditures/Basic Education		0.33	
10 E 530 0100 27 5005 1200 0000 0000 0				General Fund/Expenditures/Basic Education		19.79	
10 E 530 0153 27 5005 1200 0000 0000 0				General Fund/Expenditures/AVID Staff Dev		1.08	
			359625063001	LIBRARY/OFFICE	1201800100	-29.84	
10 E 530 0100 22 5005 1200 0000 0000 0				General Fund/Expenditures/Basic Education		-0.46	
10 E 530 0100 27 5005 1200 0000 0000 0				General Fund/Expenditures/Basic Education		-27.86	
10 E 530 0153 27 5005 1200 0000 0000 0				General Fund/Expenditures/AVID Staff Dev		-1.52	
			359625064001	LIBRARY/OFFICE	1201800100	29.84	
10 E 530 0100 22 5005 1200 0000 0000 0				General Fund/Expenditures/Basic Education		0.46	
10 E 530 0100 27 5005 1200 0000 0000 0				General Fund/Expenditures/Basic Education		27.86	
10 E 530 0153 27 5005 1200 0000 0000 0				General Fund/Expenditures/AVID Staff Dev		1.52	
			359626308001	KINDER SUPPLIES	1201800061	-9.15	
10 E 530 0114 27 5005 1200 0000 0000 0				General Fund/Expenditures/Kindergarten		-9.15	
			359626309001	KINDER SUPPLIES	1201800061	9.15	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 0114 27 5005 1200 0000 0000 0				General Fund/Expenditures/Kindergarten		9.15	
			379387881001CR	Printer toner	2401900030	-0.01	
10 E 530 0100 27 5005 2400 0000 0000 0				General Fund/Expenditures/Basic Education		-0.01	
			383888700001	Supplies/Binders for Para Certification PD	6001800157	286.70	
10 E 530 0148 31 5005 0600 0000 0000 0				General Fund/Expenditures/Para Certification		286.70	
			363888701001	Supplies/Binders for Para Certification PD	6001800157	406.16	
10 E 530 0148 31 5005 0600 0000 0000 0				General Fund/Expenditures/Para Certification		406.16	
			388263378001	Bilingual Supplies for PHS-INK Nina Barocio	6001900064	201.19	
10 E 530 6500 27 5005 4500 0000 0000 0				General Fund/Expenditures/State Trans Bilingual		201.19	
			394065693001	SUPPLIES: SECOND GRADE	1201900005	96.87	
10 E 530 0116 27 5005 1200 0000 0000 0				General Fund/Expenditures/2nd Grade		96.87	
			394065694001	SUPPLIES: SECOND GRADE	1201900005	24.27	
10 E 530 0116 27 5005 1200 0000 0000 0				General Fund/Expenditures/2nd Grade		24.27	
			394065758001	SPECIALIST SUPPLIES	1201900006	77.05	
10 E 530 0100 27 5005 1200 0000 0000 0				General Fund/Expenditures/Basic Education		17.87	
10 E 530 0112 27 5005 1200 0000 0000 0				General Fund/Expenditures/Specialist		59.18	
900290 OXARC INC		11/15/2019	30799792	Open PO for Metal Shop Supplies	4561900003	258.70	411.27
10 E 530 3160 27 5005 4500 0000 0000 0				General Fund/Expenditures/Agriculture		258.70	
			30809156	Open PO for Metal Shop Supplies	4561900003	2.05	
10 E 530 3160 27 5005 4500 0000 0000 0				General Fund/Expenditures/Agriculture		2.05	
			60506536	Open PO for Metal Shop Supplies	4561900003	150.52	
10 E 530 3160 27 5005 4500 0000 0000 0				General Fund/Expenditures/Agriculture		150.52	
900291 PACIFIC OFFICE AUTOMATION		11/15/2019	333269		0	221.54	909.25
10 E 530 3151 27 5005 4500 0000 0000 0				General Fund/Expenditures/Voc Director		221.54	
			333379	printer	4561900008	590.78	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 3161 27 5005 4500 0000 0000 0				cartridges General Fund/Expenditures/Business		590.78	
			361742		0	96.93	
10 E 530 9700 12 7290 0710 0000 0000 0				General Fund/Expenditures/District-Wide Support		96.93	
900292	PACIFIC STEEL	11/15/2019	7013544	Metal Supply	4561900018	1,663.81	1,663.81
10 E 530 3160 27 5005 4500 0000 0000 0				General Fund/Expenditures/Agriculture		1,663.81	
900293	PARISH-DUEHN, SYNDI L	11/15/2019	SPED LAW 2019		0	363.76	363.76
10 E 530 2100 21 8030 0630 0000 0000 0				General Fund/Expenditures/Spec Ed - State		363.76	
900294	PROSSER FOOD SERVICES	11/15/2019	373		0	13.74	159.55
10 E 530 5320 24 5005 0600 0000 0000 0				General Fund/Expenditures/Migrant Ed		13.74	
			378		0	145.81	
10 E 530 9700 11 5005 0710 0000 0000 0				General Fund/Expenditures/District-Wide Support		145.81	
900295	PROSSER HIGH ASB	11/15/2019	Senior walk	Refund to the class of 2019. Credit acct. 3019-05	0	136.00	136.00
10 E 530 0100 23 8010 4500 0000 0000 0				General Fund/Expenditures/Basic Education		136.00	
900296	PROSSER MINNIE STORAGE	11/15/2019	NOV 2019	Mini-storage rental.	7201900001	150.00	150.00
10 E 530 0199 21 7001 0710 0000 0000 0				General Fund/Expenditures/Reserve		150.00	
900297	PURELAND SUPPLY LLC	11/15/2019	714936	Lamp for Whitstran	7601900079	87.50	87.50
10 L 601 0000 00 0000 0000 0000 0000				General Fund/Accounts Payable		-7.53	
10 E 530 9700 72 5005 1100 0000 0000 0				General Fund/Expenditures/District-Wide Support		95.03	
900298	REALLY GOOD STUFF, LLC	11/15/2019	7108283	Library Order	1101900018	69.92	69.92
10 E 530 0100 22 5005 1100 0000 0000 0				General Fund/Expenditures/Basic Education		69.92	
900299	REESE, RACHEL MAY	11/15/2019	FALL TUITION		0	744.86	744.86
10 E 530 5895 31 7001 0600 0000 0000 0				General Fund/Expenditures/ALTERNATE ROAD TO TEACHING		744.86	
900300	REVERSIDE STORAGE	11/15/2019	NOV 2019	2019/2020 Rentals of storage units.	7201900002	537.00	537.00
10 E 530 5320 24 7001 0600 0000 0000 0				General Fund/Expenditures/Migrant Ed		55.00	
10 E 530 2100 21 7002 0630 0000 0000 0				General Fund/Expenditures/Spec Ed - State		134.00	
10 E 530 9700 13 7002 0720 0000 0000 0				General Fund/Expenditures/District-Wide Support		112.00	
10 E 530 9700 64 7002 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		79.00	
10 E 530 9700 72 7002 0760 0000 0000 0				General Fund/Expenditures/District-Wide Support		157.00	
900301	RUSSELL, RYAN A	11/15/2019	ESD TRAVEL		0	96.86	96.86
10 E 530 5102 31 8030 2400 0000 0000 0				General Fund/Expenditures/Title I -Staff Dev		96.86	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
900302	SALYERS-SMITH, KILA M.	11/15/2019	NAEA 2019			90.00	220.00
10 E 530 0187 31 7035 4500 0000 0000 0			General Fund/Expenditures/Text Adoption			90.00	
			WAEA 2019			130.00	
10 E 530 0187 31 7001 4500 0000 0000 0			General Fund/Expenditures/Text Adoption			130.00	
900303	SCHOLASTIC BOOK FAIR	11/15/2019	WA4225579BF	Fall Book Fair	2401900041	2,723.25	2,723.25
10 R 960 0000 29 2900 2400 0000 0000 1			General Fund/Revenues/Program 00			2,723.25	
900304	SCHROEDER, ANIKA	11/15/2019	MEAT			35.67	35.67
10 E 530 0100 23 5005 4500 0000 0000 0			General Fund/Expenditures/Basic Education			35.67	
900305	SE WA CHAPTER WAPT	11/15/2019	19/20 MEMBERSHIP	Membership for SE WAPT for Amlee Cook and Cindy McLemore	7301900003	70.00	70.00
10 E 530 9900 51 7035 0730 0000 0000 0			General Fund/Expenditures/Pupil Transportation			70.00	
900306	SRENYER, PAULINE J	11/15/2019	TREATS			20.87	46.53
10 E 530 0100 21 5005 0600 0000 0000 0			General Fund/Expenditures/Basic Education			20.87	
			TREATS PARA FCS			25.66	
10 E 530 0100 21 5005 0600 0000 0000 0			General Fund/Expenditures/Basic Education			25.66	
900307	SHULTZ, SHAWN L	11/15/2019	ZOOM VIDEO			16.27	16.27
10 E 530 9700 12 5030 0710 0000 0000 0			General Fund/Expenditures/District-Wide Support			16.27	
900308	SMILEMAKERS	11/15/2019	8697502	Tooth Necklaces	6401900005	86.86	86.86
10 E 530 0100 26 5005 0640 0000 0000 0			General Fund/Expenditures/Basic Education			86.86	
900309	STAPLES BUSINESS ADVANTAGE	11/15/2019	3429581689	Supplies for counseling	4501900026	79.42	1,458.88
10 E 530 0100 24 5005 4500 0000 0000 0			General Fund/Expenditures/Basic Education			79.42	
			3429581690	Supplies for counseling	4501900026	23.23	
10 E 530 0100 24 5005 4500 0000 0000 0			General Fund/Expenditures/Basic Education			23.23	
			3429581691	Office Supplies-	4501900027	120.52	
10 E 530 0100 27 5005 4500 0000 0000 0			General Fund/Expenditures/Basic Education			120.52	
			3429581692	Supplies for Math Dept-E. Tubac	4501900031	190.01	
10 E 530 0100 27 5005 4500 0000 0000 0			General Fund/Expenditures/Basic Education			190.01	
			3429581693	Supplies for Math Dept-E. Tubac	4501900031	55.06	
10 E 530 0100 27 5005 4500 0000 0000 0			General Fund/Expenditures/Basic Education			55.06	
			3429581694	Supplies for Math	4501900031	78.78	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 0100 27 5005 4500 0000 0000 0				Dept-E. Tubac General Fund/Expenditures/Basic Education		78.78	
			3429581695	Supplies for Math	4501900031	43.32	
10 E 530 0100 27 5005 4500 0000 0000 0				Dept-E. Tubac General Fund/Expenditures/Basic Education		43.32	
			3429581696	Supplies for Math	4501900031	37.10	
10 E 530 0100 27 5005 4500 0000 0000 0				Dept-E. Tubac General Fund/Expenditures/Basic Education		37.10	
			3429581697	Office Supplies	4501900035	40.48	
10 E 530 0100 27 5005 4500 0000 0000 0				General Fund/Expenditures/Basic Education		40.48	
			3429581698	Counseling Supplies-L. Lodcsma	4501900037	345.46	
10 E 530 0100 24 5005 4500 0000 0000 0				General Fund/Expenditures/Basic Education		345.46	
			3429581699	Classroom Supplies for Math Dept. - E. Tubac	4501900038	53.95	
10 E 530 0100 27 5005 4500 0000 0000 0				General Fund/Expenditures/Basic Education		53.95	
			3429581701	office supplies	4501900039	150.03	
10 E 530 0100 27 5005 4500 0000 0000 0				General Fund/Expenditures/Basic Education		150.03	
			3429581702	notebooks	6301900034	241.52	
10 E 530 2100 27 5005 0630 0000 0000 0				General Fund/Expenditures/Spec Ed - State		241.52	
900310 SUHADOLNIK, LINDA S.		11/15/2019	SCIENCE FELLOWS		0	185.00	185.00
10 E 530 5210 31 7001 2400 0000 0000 0				General Fund/Expenditures/Title II TQ - Part A		185.00	
900311 SUPER DUPER PUBLICATIONS		11/15/2019	2476174A	Speech Testing Protocols - TACL-4	6301900030	130.32	130.32
10 E 530 2100 27 5005 0630 0000 0000 0				General Fund/Expenditures/Spec Ed - State		130.32	
900312 TAYLOR, DANYELLE M		11/15/2019	WASWUG 2019		0	82.14	82.14
10 E 530 9730 72 8030 0760 0000 0000 0				General Fund/Expenditures/Tech Coordinator - Office		82.14	
900313 TEACH FOR AMERICA - WASHINGTON		11/15/2019	OCT 1, 2019		0	2,500.00	2,500.00
10 E 530 9700 14 7001 0710 0000 0000 0				General Fund/Expenditures/District-Wide Support		2,500.00	
900314 TED BROWN MUSIC COMPANY 1		11/15/2019	3583388		0	92.31	92.31
10 E 530 0100 27 7801 4500 0000 0000 0				General Fund/Expenditures/Basic Education		92.31	
900315 THE DAVENPORT GRAND		11/15/2019	361197	Hotel rooms for WASWUG	7601900065	290.72	581.44
10 E 530 9730 72 8030 0760 0000 0000 0				General Fund/Expenditures/Tech Coordinator - Office		290.72	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			361886	Hotel rooms for WASWUG	7601900065	290.72	
10 E 530 9730 72 8030 0760 0000 0000 0				General Fund/Expenditures/Tech Coordinator - Office		290.72	
900316	THE PRINT GUYS	11/15/2019	126884	BUILDING	1201900004	21.45	21.45
10 E 530 0100 27 5005 1200 0000 0000 0				General Fund/Expenditures/Basic Education		21.45	
900317	TIME FOR KIDS	11/15/2019	4093552018	11/12/20 Time for Kids Subscription 2019-2020	1301900002	594.00	594.00
10 E 530 0145 27 5070 1300 0000 0000 0				General Fund/Expenditures/Instructional Materials		594.00	
900318	TINSLEY, KARLENE	11/15/2019	BOOKS 10/15/2019		0	418.32	418.32
10 E 530 0100 22 5060 4500 0000 0000 0				General Fund/Expenditures/Basic Education		418.32	
900319	TLC ENTERPRISES	11/15/2019	341		0	312.80	312.80
10 E 530 9700 12 7010 0710 0000 0000 0				General Fund/Expenditures/District-Wide Support		312.80	
900320	TRANE U.S. INC	11/15/2019	6139947		0	575.16	575.16
10 E 530 9700 64 5005 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		575.16	
900321	TREAT, LACEY S	11/15/2019	SUPPLIES 9/16/2019		0	120.29	120.29
10 E 530 0114 27 5005 1200 0000 0000 0				General Fund/Expenditures/Kindergarten		120.29	
900322	TRI-CITIES SOCCER REF ASSOC	11/15/2019	2019-218		0	2,143.47	2,143.47
10 E 530 0100 28 7001 4500 0000 0000 0				General Fund/Expenditures/Basic Education		2,143.47	
900323	TRI-CITY VOLLEYBALL OFFICIALS	11/15/2019	19037		0	1,596.60	1,596.60
10 E 530 0100 28 7001 4500 0000 0000 0				General Fund/Expenditures/Basic Education		1,596.60	
900324	VALLEY PUBLISHING CO	11/15/2019	37273	2019 - 2020 Open PO for job postings.	7201900012	217.10	217.10
10 E 530 9700 14 7050 0720 0000 0000 0				General Fund/Expenditures/District-Wide Support		217.10	
900325	VELOZ, LISA A	11/15/2019	food card 2019		0	10.00	126.05
10 E 530 9800 44 7001 0750 0000 0000 0				General Fund/Expenditures/Food Service		10.00	
			LIDS		0	116.05	
10 E 530 9800 42 5430 0750 0000 0000 0				General Fund/Expenditures/Food Service		116.05	
900326	VERIZON WIRELESS	11/15/2019	9840404111		0	106.72	106.72
10 E 530 9900 52 5005 0730 0000 0000 0				General Fund/Expenditures/Pupil Transportation		106.72	
900327	WA FACSE	11/15/2019	2558958-114502981	FCS Fall Conference Registration Karen Groenendale	4561900015	375.00	375.00
10 E 530 3165 27 7010 4500 0000 0000 0				General Fund/Expenditures/Home/Family		375.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
900328	WAL-MART COMMUNITY	11/15/2019	928100450907		0	24.91	958.22
10 E 530 3465 27 5005 2400 0000 0000 0				General Fund/Expenditures/Home/Family HMS		24.91	
			928700521976		0	58.70	
10 E 530 3165 27 5005 4500 0000 0000 0				General Fund/Expenditures/Home/Family		58.70	
			928700642752		0	36.19	
10 E 530 5320 24 5005 0600 0000 0000 0				General Fund/Expenditures/Migrant Ed		36.19	
			928800120124		0	244.05	
10 E 530 3465 27 5050 2400 0000 0000 0				General Fund/Expenditures/Home/Family HMS		244.05	
			928900825982		0	84.95	
10 E 530 3165 27 5005 4500 0000 0000 0				General Fund/Expenditures/Home/Family		84.95	
			929800272352		0	194.47	
10 E 530 3465 27 5005 2400 0000 0000 0				General Fund/Expenditures/Home/Family HMS		194.47	
			930100344629		0	113.04	
10 E 530 3465 27 5005 2400 0000 0000 0				General Fund/Expenditures/Home/Family HMS		113.04	
			930200432659		0	201.91	
10 E 530 3465 27 5005 2400 0000 0000 0				General Fund/Expenditures/Home/Family HMS		201.91	
900329	WARDS	11/15/2019	8088101295	Open PO for CASE Ag Ed Supplies	4561900004	1,541.02	1,541.02
10 E 530 3160 27 5005 4500 0000 0000 0				General Fund/Expenditures/Agriculture		1,541.02	
900330	WASA	11/15/2019	EDU-PORTAL 19/20		0	292.16	292.16
10 E 530 9700 11 7001 0710 0000 0000 0				General Fund/Expenditures/District-Wide Support		292.16	
900331	WASHINGTON STATE FFA	11/15/2019	1920-029	2019-2020 FFA Program Affiliation Dues	4561900020	5,443.00	5,443.00
10 E 530 3160 27 7001 4500 0000 0000 0				General Fund/Expenditures/Agriculture		5,443.00	
900332	WEISZ, KERRY M	11/15/2019	VOLLEYBALL SPOKANE		0	42.00	42.00
10 E 530 0100 28 8030 4500 0000 0000 0				General Fund/Expenditures/Basic Education		42.00	
900333	WIAA	11/15/2019	37321		0	4,254.00	4,254.00
10 E 530 0100 28 7035 4500 0000 0000 0				General Fund/Expenditures/Basic Education		4,254.00	
900334	WIBCA COACHES CLINIC	11/15/2019	4501800160	Basketball Coaches Clinic	4501900033	200.00	200.00
10 E 530 0100 28 7070 4500 0000 0000 0				General Fund/Expenditures/Basic Education		200.00	
900335	WILLIAM V MACGILL & CO	11/15/2019	in0695623	Band-aids - Health Rooms	6401900006	110.97	1,219.11
10 L 601 0000 00 0000 0000 0000 0000				General Fund/Accounts Payable		-9.54	
10 E 530 0100 26 5005 0640 0000 0000 0				General Fund/Expenditures/Basic Education		120.51	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			INO695573	Health Room Supplies - Fall Order	6401900007	1,108.14	
10 E 530 0100 26 5005 0640 0000 0000 0			General Fund/Expenditures/Basic Education			1,108.14	
900336	WSIPC	11/15/2019	WF2019-052019-0090	WASWUG Fall 2019 Registration	7601900001	275.00	275.00
10 E 530 9730 72 8030 0760 0000 0000 0			General Fund/Expenditures/Tech Coordinator - Office			275.00	
900337	WSU	11/15/2019	2019028	Warn's Subscription	0	500.00	500.00
10 E 530 0100 25 5005 4500 0000 0000 0			General Fund/Expenditures/Basic Education			250.00	
10 E 530 0100 25 5050 2400 0000 0000 0			General Fund/Expenditures/Basic Education			250.00	
900338	WSU URBAN IPM & PESTICIDE	11/15/2019	PESTICIDE	2019-20 Pesticide Education for Juan Chavez, Nathan Kernan, Ray Ledesma and Lionel Martinez	7401900004	480.00	480.00
10 E 530 9700 62 5300 0740 0000 0000 0			General Fund/Expenditures/District-Wide Support			480.00	
900339	YAKIMA BINDERY	11/15/2019	295963-0		0	13.40	119.66
10 E 530 9700 11 5005 0710 0000 0000 0			General Fund/Expenditures/District-Wide Support			13.40	
			296003-0		0	53.97	
10 E 530 9700 13 5005 0720 0000 0000 0			General Fund/Expenditures/District-Wide Support			53.97	
			296209-0		0	52.29	
10 E 530 9700 13 5005 0720 0000 0000 0			General Fund/Expenditures/District-Wide Support			52.29	
			117 Computer	Check(s) For a Total of			268,352.28

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of November 13, 2019, the board, by a _____ vote, approves payments, totaling \$491,503.92. The payments are further identified in this document.

Total by Payment Type for Cash Account, CP WARRANTS PAYABLE:
Warrant Numbers 200000165 through 200000168, totaling \$491,503.92

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
200000165	ARCHITECTS WEST, P.A.	11/15/2019	381,807.96
200000166	COFFMAN ENGINEERS	11/15/2019	52,823.00
200000167	ESD #112	11/15/2019	52,605.96
200000168	GEOPROFESSIONAL INNOVATION	11/15/2019	4,267.00

4	Computer	Check(s) For a Total of	491,503.92
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Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200000165	ARCHITECTS WEST, P.A.	11/15/2019	10458		0	31,977.07	381,807.96
20 E 530 0013 22 7010 1000 0450 0000 0				Capital Projects/Expenditures/PHS NEW CONSTRUCTION		31,977.07	
			10459		0	103,255.02	
20 E 530 0015 22 7010 1000 0120 0000 0				Capital Projects/Expenditures/KRV Mod/Addition		103,255.02	
			10460		0	113,625.90	
20 E 530 0016 22 7010 1000 0130 0000 0				Capital Projects/Expenditures/Heights Mod/Addition		113,625.90	
			10461		0	64,796.49	
20 E 530 0014 22 7010 1000 0110 0000 0				Capital Projects/Expenditures/Whitstran Mod/Addition		64,796.49	
			10513		0	19,186.24	
20 E 530 0013 21 7010 1000 0450 0000 0				Capital Projects/Expenditures/PHS NEW CONSTRUCTION		19,186.24	
			10514		0	18,546.77	
20 E 530 0015 22 7010 1000 0120 0000 0				Capital Projects/Expenditures/KRV Mod/Addition		18,114.91	
20 E 530 0015 22 7111 1000 0120 0000 0				Capital Projects/Expenditures/KRV Mod/Addition		431.86	
			10515		0	19,242.46	
20 E 530 0016 22 7111 1000 0130 0000 0				Capital Projects/Expenditures/Heights Mod/Addition		304.81	
20 E 530 0016 22 7010 1000 0130 0000 0				Capital Projects/Expenditures/Heights Mod/Addition		18,937.65	
			10516		0	11,178.01	
20 E 530 0014 22 7111 1000 0110 0000 0				Capital Projects/Expenditures/Whitstran Mod/Addition		378.60	
20 E 530 0014 22 7010 1000 0110 0000 0				Capital Projects/Expenditures/Whitstran Mod/Addition		10,799.41	
200000166	COFFMAN ENGINEERS	11/15/2019	19083547		0	30,023.00	52,823.00
20 E 530 0015 22 7080 1000 0120 0000 0				Capital Projects/Expenditures/KRV Mod/Addition		12,773.00	
20 E 530 0014 22 7080 1000 0110 0000 0				Capital Projects/Expenditures/Whitstran Mod/Addition		8,500.00	
20 E 530 0016 22 7080 1000 0130 0000 0				Capital Projects/Expenditures/Heights Mod/Addition		8,750.00	
			19093517		0	22,800.00	
20 E 530 0015 22 7080 1000 0120 0000 0				Capital Projects/Expenditures/KRV Mod/Addition		5,550.00	
20 E 530 0014 22 7080 1000 0110 0000 0				Capital Projects/Expenditures/Whitstran Mod/Addition		8,500.00	
20 E 530 0016 22 7080 1000 0130 0000 0				Capital Projects/Expenditures/Heights Mod/Addition		8,750.00	
200000167	ESD #112	11/15/2019	0000145185		0	27,192.00	52,605.96
20 E 530 0013 21 7084 1000 0450 0000 0				Capital Projects/Expenditures/PHS NEW CONSTRUCTION		27,192.00	
			0000145186		0	10,022.16	
20 E 530 0016 22 7084 1000 0130 0000 0				Capital Projects/Expenditures/Heights Mod/Addition		10,022.16	
			0000145187		0	10,261.90	
20 E 530 0015 22 7084 1000 0120 0000 0				Capital Projects/Expenditures/KRV Mod/Addition		10,261.90	
			0000145188		0	5,109.90	
20 E 530 0014 22 7084 1000 0110 0000 0				Capital Projects/Expenditures/Whitstran Mod/Addition		5,109.90	
200000168	GEOPROFESSIONAL INNOVATION	11/15/2019	GPI181103		0	4,267.00	4,267.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
20 E 530 0013 21 7025 1000 0450 0000 0				Capital Projects/Expenditures/PHS NEW CONSTRUCTION		4,267.00	
				4 Computer	Check(s) For a Total of		491,503.92

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of November 13, 2019, the board, by a _____ vote, approves payments, totaling \$470.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, DS WARRANTS PAYABLE:
Warrant Numbers 262 through 262, totaling \$470.00

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
262	U.S. BANK	11/15/2019	470.00
1	Computer	Check(s) For a Total of	470.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	FO Number	Invoice Amount	Check Amount
2E2	U.S. BANK	11/15/2019	5439761		0	300.00	470.00
30 E	530 4100 00 7000 0000 0000 0000 0			Debt Service Fund/Expenditures/BOND TRANSFER FEES		300.00	
			5439763		0	170.00	
30 E	530 4100 00 7000 0000 0000 0000 0			Debt Service Fund/Expenditures/BOND TRANSFER FEES		170.00	
				1 Computer		Check(s) For a Total of	470.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of November 13, 2019, the board, by a _____ vote, approves payments, totaling \$36,246.13. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS PAYABLE:
Warrant Numbers 186538 through 186573, totaling \$36,246.13

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
186538	AMAZON.COM	11/15/2019	652.45
186539	AWSL	11/15/2019	90.00
186540	BACHOFNER, LAURA B	11/15/2019	13.90
186541	BEVERIDGE MARKETING DBA EYEBLA	11/15/2019	25.00
186542	COLEMAN, JAKE WILLIAM	11/15/2019	24.00
186543	COLUMBIA JUNIORS VOLLEYBALL	11/15/2019	600.00
186544	CONCIENNE, KEVIN	11/15/2019	350.00
186545	DOMINO'S PIZZA PROSSER	11/15/2019	121.48
186546	FSA - SPOKANE	11/15/2019	1,111.76
186547	GILBERTSON, KALI J	11/15/2019	142.41
186548	HALL, MICHELLE J	11/15/2019	394.42
186549	HANSEN, KELLY	11/15/2019	30.00
186550	COOK'S ACE HARDWARE	11/15/2019	66.86
186551	KAMIAK HIGH SCHOOL	11/15/2019	250.00
186552	KD'S COUNTRY FLORAL	11/15/2019	298.80
186553	KEENE-RIVERVIEW IMPREST FUND	11/15/2019	1,580.00
186554	MCMURTREY, JENNIFER L	11/15/2019	99.98
186555	MEIRNDORF, GRACE MARIE	11/15/2019	26.04
186556	NATION IMPRINT LLC	11/15/2019	975.00
186557	NORRIS, DANIEL A	11/15/2019	152.00
186558	NORTHWEST FUNDRAISING, INC	11/15/2019	13,204.45
186559	OFFICE DEPOT INC	11/15/2019	191.74
186560	PEPSI COLA YAKIMA	11/15/2019	2,622.08
186561	PROSSER SCHOOL DIST #116	11/15/2019	90.00
186562	PROSSER FOOD SERVICES	11/15/2019	787.11
186563	PROSSER THRIVE COALITION	11/15/2019	889.10
186564	PUENTE, MARIA	11/15/2019	28.01
186565	ROGNSTAD, GLORY	11/15/2019	53.00
186566	Vendor Continued Check	11/15/2019	0.00
186567	RUBY RIVER HOTEL	11/15/2019	889.77
186568	SKEEN, ANGELA P	11/15/2019	80.54
186569	URM CASH & CARRY-KENNEWICK	11/15/2019	2,807.80
186570	VALLEY SEPTIC SERVICE LLC	11/15/2019	92.00

Check Nbr	Vendor Name	Check Date	Check Amount
186571	WALSWORTH PUBLISHING COMPANY	11/15/2019	7,150.48
186572	WESTERN SCALE INC	11/15/2019	340.95
186573	WILLIAMS, NIK	11/15/2019	15.00
36	Computer	Check(s) For a Total of	36,246.13

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
186538	AMAZON.COM	11/15/2019	438883386678	ASB 0 Sashes for homecoming court	4521900046	22.75	652.45
40 E 530 1040 05 0000 0000 0000 0				Associated Student Body Fund/Expenditures/GENERAL		22.75	
			446864446646	Coffee cart supplies	2421900010	32.57	
40 E 530 4757 04 0000 0000 0000 0				Associated Student Body Fund/Expenditures/KINDNESS WARR		32.57	
			469858463587	School supplies for student incentives	2421900002	36.57	
40 E 530 1040 04 0000 0000 0000 0				Associated Student Body Fund/Expenditures/GENERAL		36.57	
			579839883663	Coffee cart supplies	2421900007	29.96	
40 E 530 4757 04 0000 0000 0000 0				Associated Student Body Fund/Expenditures/KINDNESS WARR		29.96	
			995555876887	Girls Basketball - Team books	4521900009	530.60	
40 E 530 2210 05 0000 0000 0000 0				Associated Student Body Fund/Expenditures/BASKETBALL GI		530.60	
186539	ANSL	11/15/2019	2019-20 PHS		0	90.00	90.00
40 E 530 1040 05 0000 0000 0000 0				Associated Student Body Fund/Expenditures/GENERAL		90.00	
186540	BACHOFNER, LAURA B	11/15/2019	MARKERS & POSTERS		0	13.90	13.90
40 E 530 1040 05 0000 0000 0000 0				Associated Student Body Fund/Expenditures/GENERAL		13.90	
186541	BEVERIDGE MARKETING DBA EYEBLA	11/15/2019	67709	Corral - Eyeblocks for fundraiser	4521900055	25.00	25.00
40 E 530 4650 05 0000 0000 0000 0				Associated Student Body Fund/Expenditures/PEP CLUB		25.00	
186542	COLEMAN, JAKE WILLIAM	11/15/2019	DANCE REFUND		0	24.00	24.00
40 E 530 4470 05 0000 0000 0000 0				Associated Student Body Fund/Expenditures/CHEERLEADING		24.00	
186543	COLUMBIA JUNIORS VOLLEYBALL	11/15/2019	2 teams	Volleyball - Summer League membership	4521900023	600.00	600.00
40 E 530 2240 05 0000 0000 0000 0				Associated Student Body Fund/Expenditures/VOLLEYBALL		600.00	
186544	CONCIENNE, KEVIN	11/15/2019	DANCE 11/1/2019		0	350.00	350.00
40 E 530 2270 05 0000 0000 0000 0				Associated Student Body Fund/Expenditures/DANCE TEAM		350.00	
186545	DOMINO'S PIZZA PROSSER	11/15/2019	167343		0	121.48	121.48
40 E 530 4150 05 0000 0000 0000 0				Associated Student Body Fund/Expenditures/FFA		121.48	
186546	FSA - SPOKANE	11/15/2019	9621368	FBLA - supplies for student store - Open PO	4521900028	51.06	1,111.76
40 E 530 4190 05 0000 0000 0000 0				Associated Student Body Fund/Expenditures/SCHOOL STORE		51.06	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			9625319	FBLA - supplies for student store - Open PO	4521900028	522.86	
40 E 530 4190 05 0000 0000 0000 0000 0	Associated Student Body			Fund/Expenditures/SCHOOL STORE		522.86	
			9656380	FBLA - supplies for student store - Open PO	4521900028	537.84	
40 E 530 4190 05 0000 0000 0000 0000 0	Associated Student Body			Fund/Expenditures/SCHOOL STORE		537.84	
186547	GILBERTSON, KALI J	11/15/2019	HALLOWEEN SAFETY		0	142.41	142.41
40 E 530 4180 05 0000 0000 0000 0000 0	Associated Student Body			Fund/Expenditures/FBLA		142.41	
186548	HALL, MICHELLE J	11/15/2019	DECORATIONS		0	394.42	394.42
40 E 530 4470 05 0000 0000 0000 0000 0	Associated Student Body			Fund/Expenditures/CHEERLEADING		394.42	
186549	HANSEN, KELLY	11/15/2019	ASB REFUND		0	30.00	30.00
40 E 530 1040 04 0000 0000 0000 0000 0	Associated Student Body			Fund/Expenditures/GENERAL		30.00	
186550	COOK'S ACE HARDWARE	11/15/2019	A513835		1717	60.79	66.86
40 E 530 1040 05 0000 0000 0000 0000 0	Associated Student Body			Fund/Expenditures/GENERAL		60.79	
			A514684	CHAMPS - ACE HARDWARE Twine/Rope	4521900074	6.07	
40 E 530 4665 05 0000 0000 0000 0000 0	Associated Student Body			Fund/Expenditures/CHAMPS		6.07	
186551	KAMIAK HIGH SCHOOL	11/15/2019	2019-023	Girls Swim - Mukiiteo Invite	4521900030	250.00	250.00
40 E 530 2260 05 0000 0000 0000 0000 0	Associated Student Body			Fund/Expenditures/SWIM TEAM GIR		250.00	
186552	KD'S COUNTRY FLORAL	11/15/2019	12134	Flowers for homecoming royalty	4521900067	298.80	298.80
40 E 530 1040 05 0000 0000 0000 0000 0	Associated Student Body			Fund/Expenditures/GENERAL		298.80	
186553	KEENE-RIVERVIEW IMPREST FUND	11/15/2019	1347		0	600.00	1,580.00
40 E 530 1040 02 0000 0000 0000 0000 0	Associated Student Body			Fund/Expenditures/GENERAL		600.00	
			1348		0	980.00	
40 E 530 1040 02 0000 0000 0000 0000 0	Associated Student Body			Fund/Expenditures/GENERAL		980.00	
186554	MCMURTREY, JENNIFER L	11/15/2019	SPIRIT BASKETS		0	99.98	99.98
40 E 530 4650 05 0000 0000 0000 0000 0	Associated Student Body			Fund/Expenditures/PEP CLUB		99.98	
186555	MEIRNDORF, GRACE MARIE	11/15/2019	PIZZA		0	26.04	26.04
40 E 530 4150 05 0000 0000 0000 0000 0	Associated Student Body			Fund/Expenditures/FFA		26.04	
186556	NATION IMPRINT LLC	11/15/2019	12326	Girls Swim - mustang magnets	4521800336	975.00	975.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
40 E 530 2260 05 0000 0000 0000 0000 0				Associated Student Body Fund/Expenditures/SWIM TEAM GIR		1,058.85	
40 L 601 0000 00 0000 0000 0000 0000				Associated Student Body Fund/Accounts Payable		-83.85	
186557	NORRIS, DANIEL A	11/15/2019	WSU ADDITIONAL		0	152.00	152.00
40 E 530 4360 05 0000 0000 0000 0000 0				Associated Student Body Fund/Expenditures/BAND		152.00	
186558	NORTHWEST FUNDRAISING, INC	11/15/2019	3890	ASB: FALL FUNDRAISER	1221900002	13,204.45	13,204.45
40 E 530 1040 02 0000 0000 0000 0000 0				Associated Student Body Fund/Expenditures/GENERAL		13,204.45	
186559	OFFICE DEPOT INC	11/15/2019	385466246001	Athletic office supplies	4521900064	59.92	191.74
40 E 530 2004 05 0000 0000 0000 0000 0				Associated Student Body Fund/Expenditures/ATHLETIC GENE		59.92	
			388263147001	Athletic office supplies	4521900064	131.82	
40 E 530 2004 05 0000 0000 0000 0000 0				Associated Student Body Fund/Expenditures/ATHLETIC GENE		131.82	
186560	PEPSI COLA YAKIMA	11/15/2019	010610024		0	330.00	2,622.08
40 E 530 4190 04 0000 0000 0000 0000 0				Associated Student Body Fund/Expenditures/SCHOOL STORE		330.00	
			010610026	Concessions - Fall concessions supplies	4521900014	438.92	
40 E 530 1200 05 0000 0000 0000 0000 0				Associated Student Body Fund/Expenditures/CONCESSIONS		438.92	
			010610074	Concessions - Fall concessions supplies	4521900014	1,134.31	
40 E 530 1200 05 0000 0000 0000 0000 0				Associated Student Body Fund/Expenditures/CONCESSIONS		1,134.31	
			010610087	Concessions - Fall concessions supplies	4521900014	54.73	
40 E 530 1200 05 0000 0000 0000 0000 0				Associated Student Body Fund/Expenditures/CONCESSIONS		54.73	
			010619945		0	248.92	
40 E 530 4190 04 0000 0000 0000 0000 0				Associated Student Body Fund/Expenditures/SCHOOL STORE		248.92	
			010620016	Concessions - Fall concessions supplies	4521900014	415.20	
40 E 530 1200 05 0000 0000 0000 0000 0				Associated Student Body Fund/Expenditures/CONCESSIONS		415.20	
186561	PROSSER SCHOOL DIST #116	11/15/2019	2019-0001	TECHNOLOGY PRINTING	0	75.00	90.00
40 E 530 4470 05 0000 0000 0000 0000 0				Associated Student Body Fund/Expenditures/CHEERLEADING		75.00	
			2019-0002	TECHNOLOGY PRINTING	0	15.00	

PROSSER SCHOOL DISTRICT NO.116
Check Summary

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
40 E 530 2270 05 0000 0000 0000 0000 0				Associated Student Body Fund/Expenditures/DANCE TEAM		15.00	
186562	PROSSER FOOD SERVICES	11/15/2019	367	Junior Class - Football bbq supplies, lettuce and tomato	4521900020	44.69	787.11
40 E 530 3021 05 0000 0000 0000 0000 0				Associated Student Body Fund/Expenditures/CLASS OF 2021		44.69	
			369	Band - Food for football concession/BBQ	4521900034	37.83	
40 E 530 4360 05 0000 0000 0000 0000 0				Associated Student Body Fund/Expenditures/BAND		37.83	
			370	Boys Swim - supplies for Football bbq	4521900058	50.66	
40 E 530 2190 05 0000 0000 0000 0000 0				Associated Student Body Fund/Expenditures/SWIM TEAM BOY		50.66	
			374		0	441.75	
40 E 530 4610 05 0000 0000 0000 0000 0				Associated Student Body Fund/Expenditures/HONOR SOCIETY		441.75	
			375	Sophomore Class - FB Concession and BBQ supplies	4521900063	54.83	
40 E 530 3022 05 0000 0000 0000 0000 0				Associated Student Body Fund/Expenditures/CLASS OF 2022		54.83	
			381		0	157.35	
40 E 530 4180 05 0000 0000 0000 0000 0				Associated Student Body Fund/Expenditures/FBLA		157.35	
186563	PROSSER THRIVE COALITION	11/15/2019	1013		0	889.10	889.10
40 E 530 4655 05 0000 0000 0000 0000 0				Associated Student Body Fund/Expenditures/MUSTANG CIA		889.10	
186564	PUENTE, MARIA	11/15/2019	FLOWERS		0	28.01	28.01
40 E 530 1040 05 0000 0000 0000 0000 0				Associated Student Body Fund/Expenditures/GENERAL		28.01	
186565	ROGNSTAD, GLORY	11/15/2019	BILLS BERRY PATCH		0	53.00	53.00
40 E 530 4665 05 0000 0000 0000 0000 0				Associated Student Body Fund/Expenditures/CHAMPS		53.00	
186566	Vendor Continued Void	11/15/2019					0.00
186567	RUBY RIVER HOTEL	11/15/2019	25930	Hotel rooms for Volleyball invite in Spokane Check in 9/27 Check out 9/28 5 Double Queens	4521900047	157.37	889.77
40 E 530 2040 05 0000 0000 0000 0000 0				Associated Student Body Fund/Expenditures/ATHLETIC TRAV		157.37	
			25931	Hotel rooms for Volleyball invite in Spokane Check	4521900047	146.46	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
40 E 530 2040 05 0000 0000 0000 0000 0	Associated Student Body Fund/Expenditures/ATHLETIC TRAV			in 9/27 Check out 9/28 5 Double Queens		146.48	
			25932	Hotel rooms for Volleyball invite in Spokane Check in 9/27 Check out 9/28 5 Double Queens	4521900047	146.48	
40 E 530 2040 05 0000 0000 0000 0000 0	Associated Student Body Fund/Expenditures/ATHLETIC TRAV			in 9/27 Check out 9/28 5 Double Queens		146.48	
			25933	Hotel rooms for Volleyball invite in Spokane Check in 9/27 Check out 9/28 5 Double Queens	4521900047	146.48	
40 E 530 2040 05 0000 0000 0000 0000 0	Associated Student Body Fund/Expenditures/ATHLETIC TRAV			in 9/27 Check out 9/28 5 Double Queens		146.48	
			25934	Hotel rooms for Volleyball invite in Spokane Check in 9/27 Check out 9/28 5 Double Queens	4521900047	146.48	
40 E 530 2040 05 0000 0000 0000 0000 0	Associated Student Body Fund/Expenditures/ATHLETIC TRAV			in 9/27 Check out 9/28 5 Double Queens		146.48	
			26624	Hotel rooms for Volleyball invite in Spokane Check in 9/27 Check out 9/28 5 Double Queens	4521900047	146.48	
40 E 530 2040 05 0000 0000 0000 0000 0	Associated Student Body Fund/Expenditures/ATHLETIC TRAV					146.48	
186568 SKEEN, ANGELA P		11/15/2019	FRESHMAN CAMP 2019		0	41.70	80.54
40 E 530 1040 05 0000 0000 0000 0000 0	Associated Student Body Fund/Expenditures/GENERAL					41.70	
			PINK WEEK 2019		0	38.84	
40 E 530 4350 05 0000 0000 0000 0000 0	Associated Student Body Fund/Expenditures/LEADERSHIP					38.84	
186569 URM CASH & CARRY-KENNEWICK		11/15/2019	3-0-377267	Concessions - Fall concessions supplies	4521900013	1,310.89	2,607.80
40 E 530 1200 05 0000 0000 0000 0000 0	Associated Student Body Fund/Expenditures/CONCESSIONS					1,310.89	
			3-0-385629	Sophomore Class - FB Concession and	4521900062	626.83	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
40 E 530 3022 05 0000 0000 0000 0000 0				BBQ supplies			
	Associated Student Body Fund/Expenditures/CLASS OF 2022					626.83	
			3-0-385631	Concessions -	4521900013	248.71	
				Fall concessions supplies			
40 E 530 1200 05 0000 0000 0000 0000 0	Associated Student Body Fund/Expenditures/CONCESSIONS					248.71	
			3-0-389840	Freshman Class -	4521900076	621.37	
				football BBQ supplies			
40 E 530 3023 05 0000 0000 0000 0000 0	Associated Student Body Fund/Expenditures/CLASS OF 2023					621.37	
186570 VALLEY SEPTIC SERVICE LLC		11/15/2019	165074		0	92.00	92.00
40 E 530 2010 05 0000 0000 0000 0000 0	Associated Student Body Fund/Expenditures/CONTEST MGT					92.00	
186571 WALSWORTH PUBLISHING COMPANY		11/15/2019	9090740	Yearbook - 1st	4521900078	7,150.48	7,150.48
				payment			
40 E 530 4010 05 0000 0000 0000 0000 0	Associated Student Body Fund/Expenditures/YEARBOOK					7,150.48	
186572 WESTERN SCALE INC		11/15/2019	28191	Athletics - work	4521900082	340.95	340.95
				on wrestling scale			
40 E 530 2010 05 0000 0000 0000 0000 0	Associated Student Body Fund/Expenditures/CONTEST MGT					340.95	
186573 WILLIAMS, NIK		11/15/2019	HAT REFUND		0	15.00	15.00
40 E 530 2100 05 0000 0000 0000 0000 0	Associated Student Body Fund/Expenditures/BASEBALL					15.00	
				36 Computer	Check(s) For a Total of		36,246.13

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of November 13, 2019, the board, by a _____ vote, approves payments, totaling \$394.96. The payments are further identified in this document.

Total by Payment Type for Cash Account, TVF WARRANTS PAYABLE:
Warrant Numbers 2012 through 2012, totaling \$394.96

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
	2012 U.S. BANK	11/15/2019	394.96
1	Computer	Check(s) For a Total of	394.96

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
2012	U.S. BANK	11/15/2019	5439762		0	170.00	394.96
90 E 530 0000 61 0000 0000 0000 0				Transportation Vehicle Fund/Expenditures/Unassigned		170.00	
			5439764		0	224.96	
90 E 530 0000 61 0000 0000 0000 0				Transportation Vehicle Fund/Expenditures/Unassigned		224.96	
				1 Computer		Check(s) For a Total of	394.96

BOARD PACKET

To: Board of Directors
Subject: Out-of-State Travel: Prosser Thrive to CADCA National Leadership Forum
Agenda: Action
Date: November 13, 2019
Prepared by: Haley Greene, *Prosser Thrive Director*
Meghan Van De Graaf, *PHS Thrive Advisor*

Background:

We are requesting permission to attend the CADCA (Community Anti-Drug Coalitions of America) National Leadership Forum, which will take place February 2-7, 2020 at the Gaylord National Resort & Convention Center in National Harbor, Maryland.

HMS Thrive Advisor, Bethany Riddle will accompany chaperones Haley Greene and Erika Wassom as well as four PHS students to the event. The group will fly out of Pasco, WA on Sunday, February 2 and return on Friday, February 7. During the trip, there will be an opportunity for some sightseeing and a trip to Capitol Hill. The Prosser Thrive Coalition provides scholarships to cover the cost of airfare, conference registration, hotel and per diem for meals. The school district covers the cost of the substitute for Bethany Riddle.

Recommendation:

It is recommended the Board of Directors consider approving the out-of-state travel request for PHS Thrive students to attend the CADCA National Forum in National Harbor, Maryland.

Board Packet

To: Board of Directors
Subject: Amend Policy No. 3210: Nondiscrimination –
FIRST READING - REVISED
Agenda: Action
Date: November 13, 2019
Prepared By: Deanna Flores, *Assistant Superintendent*

Background:

Policy No. 3210: Nondiscrimination was adopted in October 2001 and was amended in February 2014. In order to comply with current civil rights requirements, we are submitting the attached policy amendment, based on WSSDA's recommendations. The current policy is also attached, showing the proposed changes with strikethroughs and highlighting.

Recommendation:

It is recommended that the Board of Directors approve the First Reading of the amendment to Policy No. 3210: Nondiscrimination, to comply with current civil rights requirements.

Nondiscrimination

The District will provide equal educational opportunity and treatment for all students in all aspects of the academic and activities program without discrimination based on race, religion, creed, color, national origin, age, honorably-discharged veteran or military status, sex, sexual orientation, gender expression or identity, marital status, the presence of any sensory, mental or physical disability, or the use of a trained dog guide or service animal by a person with a disability. The District will provide equal access to school facilities to the Boy Scouts of America and all other designated youth groups listed in Title 36 of the United States Code as a patriotic society. District programs will be free from sexual harassment. Auxiliary aids and services will be provided upon request to individuals with disabilities.

Conduct against any student that is based on one of the categories listed above that is sufficiently severe, persistent or pervasive as to limit or deny the student's ability to participate in or benefit from the District's course offerings; educational programming or any activity will not be tolerated. When a District employee knows, or reasonably should know, that such discriminatory harassment is occurring or has occurred, the District will take prompt and effective steps reasonably calculated to end the harassment, prevent its recurrence and remedy its effects.

The District's nondiscrimination statement will be included in all written announcements, notices, recruitment materials, employment applications, and other publications made available to all students, parents or employees. The statement will include: 1) notice that the District will not discriminate in any programs or activities on the basis of any of the above-listed categories; 2) the name and contact information of the District's compliance officer designated to ensure compliance with this policy; and 3) the names and contact information of the District's Section 504 and Title IX compliance officers.

The District will annually publish notice reasonably calculated to inform students, students' parents/guardians (in a language that they can understand, which may require language assistance), and employees of the District's discrimination complaint procedure.

The Superintendent will designate a staff member to serve as the compliance officer for this policy. The compliance officer will be responsible for investigating any discrimination complaints communicated to the District.

The District will provide training to administrators and certificated and classroom personnel regarding their responsibilities under this policy and to raise awareness of and eliminate bias and discrimination based on the protected classes identified in this policy.

Cross References: 2020 - Course Design, Selection and Adoption of
 Instructional Materials
 2030 - Service Animals in Schools

2140 - Guidance and Counseling
2150 - Co-Curricular Program
2151 - Interscholastic Activities
3211 - Gender-Inclusive Schools
4217 - Effective Communication
4260 - Use of School Facilities

Legal References:

Chapter 28A.640 RCW Sexual equality
Chapter 28A.642 RCW Discrimination prohibition
Chapter 49.60 RCW Discrimination — Human rights
commission
WAC 392-190-020 Training—Staff responsibilities—Bias
awareness
WAC 392-190-060 Compliance – School district designation
of responsible employee - Notification
WAC 392-400-215 Student rights
20 U.S.C. 7905 Boy Scouts of American Equal Access Act
42 U.S.C. 12101-12213 Americans with Disabilities Act

Management Resources:

2016 - March Issue
2014 - December Issue
2013 - April Issue
2012 - December Issue
2011 - June Issue
Policy News, August 2007 Washington's Law Against
Discrimination

Adoption Date: October 2, 2001
Amended Date: February 18, 2014

NONDISCRIMINATION

The District will provide equal educational opportunity and treatment for all students in all aspects of the academic and activities program without discrimination ~~regard to~~ based on race, religion, creed, color, national origin, age, honorably-discharged veteran or military status, sex, sexual orientation, ~~(including gender expression or identity)~~, marital status, the presence of any sensory, mental or physical disability ~~participation in the Boy Scouts of America~~ or the use of a trained dog guide or service animal by a person with a disability. The District will provide equal access to school facilities to Boy Scouts of America and all other designated youth groups listed in Title 36 of the United States Code as a patriotic society. District programs will be free from sexual harassment. Auxiliary aids and services will be provided upon request to individuals with disabilities.

Conduct against any student that is based on one of the categories listed above that is sufficiently severe, persistent or pervasive as to limit or deny the student's ability to participate in or benefit from the district's course offerings; educational programming or any activity will not be tolerated. When a District employee knows, or reasonably should know, that such discriminatory harassment is occurring or has occurred, the district will take prompt and effective steps reasonably calculated to end the harassment, prevent its recurrence and remedy its effects.

The District's nondiscrimination statement will be included in all written announcements, notices, recruitment materials, employment applications and other publications made available to all students, parents or employees. The statement will include: 1) notice that the District will not discriminate in any programs or activities on the basis of any of the above-listed categories; 2) the name and contact information of the District's compliance officer designated to ensure compliance with this policy; and 3) the names and contact information of the District's Section 504 and Title IX compliance officers.

~~The Superintendent will provide for annual evaluations, periodic surveys, annual notice and complaint procedures as required by law to ensure that there is in fact equal opportunity for all students in the district.~~

The District will annually publish notice reasonably calculated to inform students, students' parents/guardians (in a language that they can understand, which may require language assistance), and employees of the district's discrimination complaint procedure.

The ~~board~~ Superintendent will designate a staff member to serve as the compliance officer for this policy. The compliance officer will be responsible for investigating any discrimination complaints communicated to the District.

The District will provide training to administrators and certificated and classroom personnel regarding their responsibilities under this policy and to raise awareness of and eliminate bias and discrimination based on the protected classes identified in this policy.

Cross References: Policy 2020
Policy 2030
Policy 2140
Policy 2150
Policy 4260

Legal References: RCW 28A.640
RCW 28A.642
RCW 49.60
WAC 392-190

WAC 392-400-215
20 U.S.C. § 7905
42 U.S.C. §§ 12101-12213

Management Resources:
Policy News, June 2011
Policy News, August 2007

Curriculum Development and Adoption
of Instructional Materials
Service Animals in Schools
Guidance and Counseling
Co-Curricular Program
Use of School Facilities

Sexual Equality
Discrimination prohibition
Discrimination – Human Rights Commission
Equal Educational Opportunity – Unlawful
Discrimination Prohibited
Student Rights
Boy Scouts of America Equal Access Act
Americans with Disabilities Act

Washington’s Laws on Discrimination
Washington’s Law Against Discrimination

Adoption Date: October 2, 2001
Amended Date: February 18, 2014

Board Packet

To: Board of Directors
Subject: Amend Policy No. 5010: Nondiscrimination and Affirmative Action – FIRST READING - REVISED
Agenda: Action
Date: November 13, 2019
Prepared By: Deanna Flores, *Assistant Superintendent*

Background:

Policy No. 5010 was updated and amended in February 2014. Since that time, additional changes have been recommended by WSSDA to comply with current civil rights laws. The proposed policy draft is attached. The current policy is also attached, showing the proposed changes with strikethroughs and highlighting.

Recommendation:

It is recommended that the Board of Directors approve the First Reading of amendment Policy No. 5010: Nondiscrimination and Affirmative Action.

NONDISCRIMINATION AND AFFIRMATIVE ACTION

1. Nondiscrimination

The District will provide equal employment opportunity and treatment for all applicants and staff in recruitment, hiring, retention, assignment, transfer, promotion and training. Such equal employment opportunity will be provided without discrimination with respect to race, creed, religion, color, national origin, age, honorably-discharged veteran or military status, sex, sexual orientation including gender expression or identity, marital status, the presence of any sensory, mental or physical disability or the use of a trained dog guide or service animal by a person with a disability.

The Board will designate a staff member to serve as the compliance officer.

2. Affirmative Action

The District, as a recipient of public funds, is committed to undertake affirmative action which will make effective equal employment opportunities for staff and applicants for employment. Such affirmative action will include a review of programs, the setting of goals and the implementation of corrective employment procedures to increase the ratio of aged, persons with disabilities, ethnic minorities, women and Vietnam veterans, who are under-represented in the job classifications in relationship to the availability of such persons having requisite qualifications. Affirmative action plans may not include hiring or employment preferences based on gender or race, including color, ethnicity or national origin. Such affirmative action will also include recruitment, selection, training, education and other programs.

The Superintendent will develop an affirmative action plan which specifies the personnel procedures to be followed by the staff of the district and will ensure that no such procedures discriminate against any individual. Reasonable steps will be taken to promote employment opportunities of those classes that are recognized as protected groups – aged, persons with disabilities, ethnic minorities and women and Vietnam veterans, although under state law, racial minorities and women may not be treated preferentially in public employment.

This policy, as well as the affirmative action plan, regulations and procedures developed according to it, will be disseminated widely to staff in all classifications and to all interested patrons and organizations. Progress toward the goals established under this policy will be reported annually to the Board.

3. Employment of Persons with Disabilities

In order to fulfill its commitment of nondiscrimination to those with disabilities, the following conditions will prevail:

- A. No qualified person with disabilities, will solely by reason of a disability, be subjected to discrimination, and the District will not limit, segregate or classify any applicants for employment or any staff member in any way that adversely affects his/her opportunities or status because of a disability. This prohibition applies to all aspects of employment from recruitment to promotions and includes fringe benefits and other elements of compensation.

- B. The District will make reasonable accommodation to the known physical or mental limitations of an otherwise qualified disabled applicant or staff member unless it is clear that an accommodation would impose an undue hardship on the operation of the district program. Such reasonable accommodations may include:
1. Making facilities used by staff readily accessible and usable by persons with disabilities; and
 2. Job restructuring, part-time or modified work schedules, acquisition or modification of equipment or devices, the provision of readers or interpreters and other similar actions.
- In determining whether or not accommodation would impose an undue hardship on the district, factors to be considered include the nature and cost of the accommodation.
- C. The District will not use of any employment tests or criteria that screen out persons with disabilities unless the test or criteria is clearly and specifically job-related. Also, the District will not use such tests or criteria if alternative tests or criteria (that do not screen out persons with disabilities) are available.
- D. While the District may not make pre-employment inquiry as to whether an applicant has a disability or as to the nature and severity of any such disability, it may inquire into an applicant's ability to perform job-related functions.
- E. Any staff member who believes that there has been a violation of this policy or the law prohibiting discrimination because of a disability may initiate a grievance through the procedures for staff complaints.

4. Nondiscrimination for Military Service

The District will not discriminate against any person who is a member of, applies to be a member or performs, has performed, applies to perform, or has an obligation to perform service in a uniformed service, on the basis of that participation in a uniformed service. This includes initial employment, retention in employment, promotion or any benefit of employment. The District will also not discriminate against any person who has participated in the enforcement of these rights under state or federal law.

Cross References:	Board Policy 2030	Service Animals in Schools
	Board Policy 5270	Resolution of Staff Complaints
	Board Policy 5407	Military Leave
Legal References:	RCW 28A.400.310	Law against discrimination applicable to districts' employment practices
	RCW 28A.640.020	Regulations, guidelines to eliminate discrimination – Scope – Sexual harassment policies
	RCW 28A.642	Discrimination prohibition

RCW 49.60 RCW 49.60.030	Discrimination - Human Rights Commission Freedom from discrimination - Declaration of civil rights
RCW 49.60.180 RCW 49.60.400	Unfair practices of employers Discrimination, preferential treatment prohibited
RCW 73.16 WAC 392-190	Employment and Re-employment Equal Education Opportunity – Unlawful Discrimination Prohibited
WAC 392-190-0592	Public school employment – Affirmative Action Program
42 USC 2000e1-2000e10 20 USC § 1681-1688	Title VII of the Civil Rights Act of 1964 Title IX Educational Amendments of 1972
42 USC 12101 - 12213 8 USC 1324	Americans with Disabilities Act (IRCA) Immigration Reform and Control Act of 1986
38 USC §§ 4301-4333	Uniformed Services Employment and Re-employment Rights Act
29 USC 794 34 CFR § 104	Vocational Rehabilitation Act of 1973 Nondiscrimination on the basis of handicap in programs or activities receiving federal financial assistance

Management Resources:

2018 – May Issue	
2017 – April Issue	
2014 – December Issue	
2013 – June Issue	
2011 – June Issue	
2011- February Issue	
<i>Policy News</i> , August 2007	Washington’s Law Against Discrimination
<i>Policy News</i> , June 2001	State Updates Military Leave Rights

Adoption Date: June 5, 2001

Amended Date: January 9, 2007, March 2, 2010, February 18, 2014

NONDISCRIMINATION AND AFFIRMATIVE ACTION

Nondiscrimination

The District will provide equal employment opportunity and treatment for all applicants and staff in recruitment, hiring, retention, assignment, transfer, promotion and training. Such equal employment opportunity will be provided without discrimination with respect to race, creed, religion, color, national origin, age, honorably-discharged veteran or military status, sex, sexual orientation including gender expression or identity, marital status, the presence of any sensory, mental or physical disability or the use of a trained dog guide or service animal by a person with a disability.

The Board will designate a staff member to serve as the compliance officer.

Affirmative Action

The District, as a recipient of public funds, is committed to undertake affirmative action which will make effective equal employment opportunities for staff and applicants for employment. Such affirmative action will include a review of programs, the setting of goals and the implementation of corrective employment procedures to increase the ratio of aged, persons with disabilities, ethnic minorities, women and Vietnam veterans, who are under-represented in the job classifications in relationship to the availability of such persons having requisite qualifications. Affirmative action plans may not include hiring or employment preferences based on gender or race, including color, ethnicity or national origin. Such affirmative action will also include recruitment, selection, training, education and other programs.

The Superintendent will develop an affirmative action plan which specifies the personnel procedures to be followed by the staff of the district and will ensure that no such procedures discriminate against any individual. Reasonable steps will be taken to promote employment opportunities of those classes that are recognized as protected groups - aged, persons with disabilities, ethnic minorities and women and Vietnam veterans, although under state law, racial minorities, and women may not be treated preferentially in public employment.

This policy, as well as the affirmative action plan, regulations and procedures developed according to it, will be disseminated widely to staff in all classifications and to all interested patrons and organizations. Progress toward the goals established under this policy will be reported annually to the board.

Employment of Persons with Disabilities

In order to fulfill its commitment of nondiscrimination to those with disabilities, the following conditions will prevail:

- A. No qualified person with disabilities, will solely by reason of a disability, be subjected to discrimination and the District will not limit, segregate or classify any applicants for employment or any staff member in any way that adversely affects his/her opportunities or status because of a disability. This prohibition applies to all aspects of employment from recruitment to promotions and includes fringe benefits and other elements of compensation.

B. The District will make reasonable accommodation to the known physical or mental limitations of an otherwise qualified disabled applicant or staff member unless it is clear that an accommodation would impose an undue hardship on the operation of the district program. Such reasonable accommodations may include:

1. Making facilities used by staff readily accessible and usable by persons with disabilities; and
2. Job restructuring, part-time or modified work schedules, acquisition or modification of equipment or devices, the provision of readers or interpreters and other similar actions.

In determining whether or not accommodation would impose an undue hardship on the District, factors to be considered include the nature and cost of the accommodation.

C. The District will not make use of any employment tests or criteria that screens out persons with disabilities unless:

1. The test or criteria is clearly and specifically job-related; and. Also, the District will not use such tests or criteria if alternative tests or criteria (that do not screen out persons with disabilities) are available
2. ~~Alternative tests or criteria that do not screen out persons with disabilities are available.~~

D. While the District may not make pre-employment inquiry as to whether an applicant has a disability or as to the nature and severity of any such disability, it may inquire into an applicant's ability to perform job-related functions; ~~and.~~

E. Any staff member who believes that there has been a violation of this policy or the law prohibiting discrimination because of a disability may initiate a grievance through the procedures for staff complaints.

Nondiscrimination for Military Service

The District will not discriminate against any person who is a member of, applies to be a member or performs, has performed, applies to perform, or has an obligation to perform service in a uniformed service, on the basis of that participation in a uniformed service. This includes initial employment, retention in employment, promotion or any benefit of employment. The District will also not discriminate against any person who has participated in the enforcement of these rights under state or federal law.

Cross References: Board Policy 2030
Board Policy 5270
Board Policy 5407

Service Animals in Schools
Resolution of Staff Complaints
Military Leave

Legal References: RCW 28A.400.310

Law against discrimination applicable to districts' employment practices

RCW 28A.640.020	Regulations, guidelines to eliminate discrimination - Scope - Sexual harassment policies
RCW 28A.642	Discrimination prohibition
RCW 49.60	Discrimination - Human Rights Commission
RCW 49.60.030	Freedom from discrimination - Declaration of civil rights
RCW 49.60.180	Unfair practices of employers
RCW 49.60.400	Discrimination, preferential treatment prohibited
RCW 73.16	Employment and Re-employment
WAC 392-190	Equal Education Opportunity - Unlawful Discrimination Prohibited
WAC 392-190-0592	Public school employment - Affirmative Action Program
42 USC 2000e1-2000e1 0	Title VII of the Civil Rights Act of 1964
20 USC§ 1681-1688	Title IX Educational Amendments of 1972
42 USC 12101 - 12213	Americans with Disabilities Act
8 USC 1324	(IRCA) Immigration Reform and Control Act of 1986
38 USC§§ 4301-4333	Uniformed Services Employment and Re-employment Rights Act
29 USC 794	Vocational Rehabilitation Act of 1973
34 CFR § 104	Nondiscrimination on the basis of handicap in programs or activities receiving federal financial assistance

Management Resources:

<i>Policy News</i> , June 2011	Laws Against Discrimination Address Equal Education Opportunities
<i>Policy News</i> , February 2011	Nondiscrimination
<i>Policy News</i> , August 2007	Washington's Law Against Discrimination
<i>Policy News</i> , June 2001	State Updates Military Leave Rights

Adoption Date: June 5, 2001

Amended Date: January 9, 2007, March 2, 2010, February 18, 2014

Board Packet

To: Board of Directors
Subject: Amend Policy No. 5011: Sexual Harassment of District Staff Prohibited – FIRST READING - REVISED
Agenda: Action
Date: November 13, 2019
Prepared By: Deanna Flores, *Assistant Superintendent*

Background:

Policy No. 5011: Sexual Harassment was adopted in February 2014. Since that time, additional changes have been recommended by WSSDA to comply with current civil rights laws. The proposed policy draft is attached. The current policy is also attached, showing the proposed changes with strikethroughs and highlighting.

Recommendation:

It is recommended that the Board of Directors approve the First Reading of the amendment to Policy No. 5011: Sexual Harassment of District Staff Prohibited, to comply with current civil rights requirements.

Sexual Harassment of District Staff Prohibited

This District is committed to a positive and productive working environment free from discrimination, including sexual harassment. This commitment extends to all employees and other persons involved in academic, educational, extracurricular, athletic and other programs or activities of the school, whether that program or activity is in a school facility, on school transportation, or at a class training held elsewhere.

Definitions

For purposes of this policy, sexual harassment means unwelcome conduct or communication of a sexual nature. Sexual harassment can occur student to adult, adult to adult or can be carried out by a group of students or adults and will be investigated by the District even if the alleged harasser is not a part of the school staff or student body. The District prohibits sexual harassment of District employees by other students, employees or third parties involved in school district activities.

Under federal and state law, the term "sexual harassment" includes:

- acts of sexual violence;
- unwelcome sexual or gender-directed conduct or communications that interferes with an individual's employment performance or creates an intimidation, hostile, or offensive environment;
- unwelcome sexual advances;
- unwelcome requests for sexual favors;
- sexual demands when submission is a stated or implied obtaining work opportunity or other benefit;
- sexual demands where submission or rejection is a factor in a work or other school-related decision affecting an individual.

A "hostile environment" for an employee is created where the unwanted conduct is sufficiently severe or pervasive to create a work environment that a reasonable person would consider intimidation, hostile, or abusive.

Investigation and Response

If the District knows, or reasonably should know, that sexual harassment has created a hostile environment, the District will promptly investigate to determine what occurred and will take appropriate steps to resolve the situation. If an investigation reveals that sexual harassment has created a hostile environment, the District will take prompt and effective steps reasonably calculated to end sexual harassment, eliminate the hostile environment, prevent its occurrence and, as appropriate, remedy its effects. The District will take prompt, equitable and remedial action within its authority every time a report, complaint and grievance alleging sexual harassment comes to the attention of the District, either formally or informally.

Allegations of criminal misconduct will be reported to law enforcement and suspected child abuse will be reported to law enforcement or Child Protective Services. Regardless of whether

the misconduct is reported to law enforcement, school staff will promptly investigate to determine what occurred and take appropriate steps to resolve the situation to the extent that such investigation does not interfere with an on-going criminal investigation. A criminal investigation does not relieve the District of its independent obligation to investigate and resolve sexual harassment.

Engaging in sexual harassment will result in appropriate discipline or other appropriate sanctions against offending staff or third parties involved in school district activities. Anyone else who engages in sexual harassment on school property or at school activities will have their access to school property and activities restricted, as appropriate.

Retaliation and False Allegations

Retaliation against any person who makes or is a witness in a sexual harassment complaint is prohibited and will result in appropriate discipline. The District will take appropriate actions to protect involved persons from retaliation.

It is a violation of this policy to knowingly report false allegations of sexual harassment. Persons found to knowingly report or corroborate false allegations will be subject to appropriate discipline

Staff Responsibilities

The Superintendent will develop and implement formal and informal procedures for receiving, investigating and resolving complaints or reports of sexual harassment. The procedures will include reasonable and prompt time lines and delineate staff responsibilities under this policy.

Any school employee who witnesses sexual harassment or receives report, informal complaint, or written complaint about sexual harassment is responsible for informing the district's Title IX or Civil Rights Compliance Coordinator. All staff are also responsible for directing complainants to the formal complaint process.

Reports of discrimination and discriminatory harassment will be referred to the District's Title IX/Civil Rights Compliance Coordinator. Reports of disability discrimination or harassment will be referred to the District's Section 504 Coordinator.

Notice and Training

The Superintendent will develop procedures to provide information and education to District staff, parents and volunteers regarding this policy and the recognition and prevention of sexual harassment. At a minimum, sexual harassment recognition and prevention and the elements of this policy will be included in staff and regular volunteer orientation. This policy and the procedure, which includes the complaint process, will be posted in each District building in a place available to staff, parents, volunteers and visitors. Information about the policy and procedure will be clearly stated and conspicuously posted throughout each school building, provided to each employee and reproduce in each staff, volunteer and parent

handbook. Such notices will identify the District's Title IX coordinator and provide contact information, including the coordinator's email address.

Policy Review

The Superintendent will make an annual report to the Board reviewing the use and efficacy of this policy and related procedures. Recommendations for changes to this policy, if applicable, will be included in the report. The Superintendent is encouraged to involve staff, volunteers and parents in the review process.

Cross References: 3205 - Sexual Harassment of Students Prohibited
 3207 - Prohibition of Harassment, Intimidation, and Bullying
 3210 - Nondiscrimination
 3211 - Gender-Inclusive Schools
 3421 - Child Abuse, Neglect, and Exploitation Prevention
 5010 - Nondiscrimination and Affirmative Action

Legal References: RCW 28A.640.020 Regulations, guidelines to eliminate
 discrimination — Scope — Sexual harassment policies
 WAC 392-190-058 Sexual harassment
 20 U.S.C. 1681-1688

Management Resources: 2015 - July Policy Alert
 2014 - December Issue
 2010 - October Issue

Adoption Date: February 18, 2014

Sexual Harassment

This District is committed to a positive and productive education and working environment free from discrimination, including sexual harassment. ~~The District prohibits sexual harassment of students, employees and others involved in school district activities.~~ This commitment extends to all employees and other persons involved in academic, educational, extracurricular, athletic and other programs or activities of the school, whether that program or activity is in a school facility, on school transportation, or at a class training held elsewhere.

Definitions

For purposes of this policy, sexual harassment means unwelcome conduct or communication of a sexual nature. Sexual harassment can occur student to adult, adult to adult or can be carried out by a group of students or adults and will be investigated by the District even if the alleged harasser is not a part of the school staff or student body. The District prohibits sexual harassment of District employees by other students, employees or third parties involved in school district activities.

Sexual harassment occurs when:

- ~~A. Submitting to the harasser's sexual demands is a stated or implied condition of obtaining an education or work opportunity or other benefit;~~
- ~~B. Submission to or rejection of sexual demands is a factor in an academic, work or other school-related decision affecting an individual; or~~
- ~~C. Unwelcome sexual or gender directed conduct or communication interferes with an individual's performance or creates an intimidating, hostile or offensive environment.~~

~~Sexual harassment can occur adult to student, student to adult, student to student, adult to adult, male to female, female to male, male to male and female to female.~~

Under federal and state law, the term "sexual harassment" includes:

- acts of sexual violence;
- unwelcome sexual or gender-directed conduct or communications that interferes with an individual's employment performance or creates an intimidation, hostile, or offensive environment;
- unwelcome sexual advances;
- unwelcome requests for sexual favors;
- sexual demands when submission is a stated or implied obtaining work opportunity or other benefit;
- sexual demands where submission or rejection is a factor in a work or other school-related decision affecting an individual.

A "hostile environment" for an employee is created where the unwanted conduct is sufficiently severe or pervasive to create a work environment that a reasonable person would consider intimidation, hostile, or abusive.

~~The District will take prompt, equitable and remedial action within its authority on reports, complaints and grievances alleging sexual harassment that come to the attention of the district, either formally or informally. Allegations of criminal misconduct will be reported to law enforcement and suspected child abuse will be reported to law enforcement or Child Protective Services. Persons found to have been subjected to sexual harassment will have appropriate~~

~~school district services made reasonably available to them and adverse consequences of the harassment will be reviewed and remedied, as appropriate.~~

Investigation and Response

If the District knows, or reasonably should know, that sexual harassment has created a hostile environment, the District will promptly investigate to determine what occurred and will take appropriate steps to resolve the situation. If an investigation reveals that sexual harassment has created a hostile environment, the District will take prompt and effective steps reasonably calculated to end sexual harassment, eliminate the hostile environment, prevent its occurrence and, as appropriate, remedy its effects. the district will take prompt, equitable and remedial action within its authority every time a report, complaint and grievance alleging sexual harassment comes to the attention of the district, either formally or informally.

Allegations of criminal misconduct will be reported to law enforcement and suspected child abuse will be reported to law enforcement or Child Protective Services. Regardless of whether the misconduct is reported to law enforcement, school staff will promptly investigate to determine what occurred and take appropriate steps to resolve the situation to the extent that such investigation does not interfere with an on-going criminal investigation. A criminal investigation does not relieve the district of its independent obligation to investigate and resolve sexual harassment.

Engaging in sexual harassment will result in appropriate discipline or other appropriate sanctions against offending students, staff and contractors or third parties involved in school district activities. Anyone else who engages in sexual harassment on school property or at school activities will have their access to school property and activities restricted, as appropriate.

Retaliation and False Allegations

Retaliation against any person who makes or is a witness in a sexual harassment complaint is prohibited and will result in appropriate discipline. The District will take appropriate actions to protect involved persons from retaliation.

It is a violation of this policy to knowingly report false allegations of sexual harassment. Persons found to knowingly report or corroborate false allegations will be subject to appropriate discipline.

Staff Responsibilities

The Superintendent will develop and implement formal and informal procedures for receiving, investigating and resolving complaints or reports of sexual harassment. The procedures will include reasonable and prompt time lines and delineate staff responsibilities under this policy. ~~All staff are responsible for receiving informal complaints and reports of sexual harassment and informing appropriate district personnel of the complaint or report for investigation and resolution.~~

Any school employee who witnesses sexual harassment or receives report, informal complaint, or written complaint about sexual harassment is responsible for informing the district's Title IX or Civil Rights Compliance Coordinator. All staff are also responsible for directing complainants to the formal complaint process.

Reports of discrimination and discriminatory harassment will be referred to the district's Title IX/Civil Rights Compliance Coordinator. Reports of disability discrimination or harassment will be referred to the district's Section 504 Coordinator.

Notice and Training

The Superintendent will develop procedures to provide age-appropriate information and education to District staff, students, parents and volunteers regarding this policy and the recognition and prevention of sexual harassment. At a minimum, sexual harassment recognition and prevention and the elements of this policy will be included in staff, student and regular volunteer orientation. This policy and the procedure, which includes the complaint process, will be posted in each District building in a place available to staff, students, parents, volunteers and visitors. Information about the policy and procedure will be clearly stated and conspicuously posted throughout each school building, provided to each employee and reproduced in each student, staff, volunteer and parent handbook. Such notices will identify the District's Title IX coordinator and provide contact information, including the coordinator's email address.

Policy Review

The Superintendent will make an annual report to the Board reviewing the use and efficacy of this policy and related procedures. Recommendations for changes to this policy, if applicable, will be included in the report. The Superintendent is encouraged to involve staff, students, and volunteers and parents in the review process.

Cross References:	Model Policy 3207 Model Policy 3210 Model Policy 3240 3421 Model Policy 5010 Model Policy 5281	Prohibition of Harrassment, Intimidation and Bullying Nondiscrimination Student Conduct Child Abuse, Neglect and Exploitation Prevention Nondiscrimination and Affirmative Action Disciplinary Action and Discharge
Legal References:	RCW 28A.640.020 WAC 392-190-056-058	Regulations, guidelines to eliminate discrimination — Scope—Sexual harrassement policies Sexual harassment
Management Resources:	<i>Policy News</i> , October 2011	Policy Manual Revisions

Adoption Date: February 18, 2014

INTEROFFICE MEMORANDUM

TO: PSD SAFETY/SECURITY COMMITTEE

FROM: MR. THOMPSON

SUBJECT: STUDENT PARKING PERMITS

DATE: 10/24/19

CC: MR. FUNK/MR. BAILEY

Fellow Committee Members,

As you are aware, we instituted a staff/faculty parking permit program early on in 2018. In hearing from the teachers and staff, I believe it met with fantastic results. Projecting a similar type of program for the new school to include students who drive should prove to be beneficial for a variety of reasons. A permit system for all provides the following:

- Better security for identifying non-permitted vehicles that may pose a threat by WMD's.
- Quicker identification of students/staff if vehicles need moving, contacting, or documenting for purposes of truancy.
- Easier identification for everyone. This will ease and/or promote the hierarchy of classes and culminate school spirit.
- Provide visitors to the high school the option to park in a visitor's stall (Currently, non-permitted students or staff park in them).

I therefore submit this proposal to you for future discussion. In the event of approval, I would like to start the student program this school year while we are still here at this school. This will at least help us get most of the bugs worked out prior to moving to the new school in school year 2020-2021. These permits were purchased at the end of last year along with required signage for the PHS Campus. From my understanding, there is an administrative misunderstanding that has delayed the implementation of this process. Specifically, the question of if the high school can or should be allowed to charge the student for the purchase of one of these permits. The original idea of \$5 per permit was thought to cover the cost of the permits and signage, accompanied by giving the student some responsibility that goes along with the multitude of rules they will have to follow in the driving world. Conceivably, a sophomore student that has earned their driver's license could, if they maintain the same vehicle, finish out their high school career having only purchased ONE permit. Below are actual permits.



As you can see by the examples above, each graduating class will be color coded for easy identification and each will be QR Coded for in-house identification. The QR Code would provide a specific permit number and cross-

referenced to SKYWARD and would include the following: Vehicle information (make, model, and license number), registered owner information, authorized driver information, and proof of liability insurance (currently required by district policy).

I generally don't like utilizing bad scenarios to justify safety and security however, Law Enforcement took nearly 8 hours to find all of the Columbine Shooters bombs they had left to create mass casualties because they had NO permit system.

Respectfully submitted,

Glen Thompson, Security Officer

Roles of the Board and the Superintendent in Climate

Board	Superintendent
<p>1. Fosters a culture supporting the belief that all children can learn at higher levels by:</p> <ul style="list-style-type: none"> • Employing and supporting a superintendent who shares that philosophy, and, • Developing and revising policies to reflect that philosophy. 	<p>1a. Develops a plan for recruiting and retaining qualified staff.</p> <p>1b. Ensures employment of qualified staff.</p> <p>1c. Ensures a staff evaluation process that supports student achievement goals.</p> <p>1d. Recommends assistance for staff not meeting evaluation criteria, followed by dismissal recommendations, if necessary.</p> <p>1e. Develops and revises policies to meet student achievement goals and to ensure recruitment and retentions of qualified staff.</p>
<p>2. Approves and monitors programs designed to meet special instructional needs of students who are not meeting achievement goals and standards.</p>	<p>2a. Recommends instructional programs or approaches for new instructional needs based on data and best practices.</p> <p>2b. Provides updates to the board on these special programs.</p> <p>2c. Institutes process for evaluating these programs and recommends needed changes to board.</p>
<p>3. Provides adequate resources to meet student achievement goals through budgeting process and monitors the budget regularly.</p>	<p>3a. Communicates with the board about resources needed to meet student achievement goals before developing the budget.</p> <p>3b. Develops the budget based on student achievement goals and discussion with staff and key community groups.</p> <p>3c. Recommends the budget to the board.</p> <p>3d. Report monthly on budget implementation and allocation of resources.</p>
<p>4. Recognizes and rewards staff and</p>	<p>4a. Develops and recommends to the board a plan for regular recognition of students and staff.</p>

students for high academic achievement and high levels of improvements.	4b. Carries out recognition program.
5. Conducts all board meetings with student achievement as a clear focus.	5a. Works with board chairman to develop agenda with a focus on student achievement. 5b. Coordinates staff presentations for board meetings.
6. Models respect, professional behavior, and a commitment to continuous learning: <ul style="list-style-type: none"> • With fellow board members, • With superintendent and staff • With parents and students, and • With the community. 	Models respect, professional behavior and a commitment to continuous learning: <ul style="list-style-type: none"> • With board members, • With staff, • With parents and students, and • With the community.
7. Serves as advocates for high student achievement in the community and at state and federal levels.	7a. Serves as an advocate for high student achievement with the staff and the community. 7b. Works with the board to provide information needed for understanding and communicating student achievement goals to the community. 7c. Serves as an advocate for higher student achievement with state and federal officials.
8. Provides orientation for board candidates and the new board members on expectation for student achievement.	8a. Works with board to develop an orientation model for board candidates and new board members.
9. Ensures periodic assessment of school climate	9a. Identifies and implements surveys or other means of assessing the school climate for high student achievement.

<p>throughout the district using:</p> <ul style="list-style-type: none"> • Attendance data, • Discipline data, • Surveys of students, staff, and parents, • Enrollment in higher-level classes, • Staff turnover, and • Student enrollment trends. 	<p>9b. Collects, compiles and analyzes data related to school climate.</p> <p>9c. Reports periodically to the board on the results of school climate assessment and the data trends and recommends change.</p> <p>9d. Ensures that appropriate changes are made.</p> <p>9e. Recommends additional policies or policy revisions.</p>
<p>10. Ensures a safe and orderly learning environment in all schools.</p>	<p>10a. Works with the board to develop appropriate policies and them revise them as needed.</p> <p>10b. Ensures that actions are taken to implement board policies.</p> <p>10c. Report periodically to the board on issues related to school safety.</p> <p>10d. Makes changes as necessary.</p> <p>10e. Makes recommendations for board action as indicated by need.</p> <p>10f. Collaborate with other community officials, organizations, and groups to review and update district safety and emergency management plans.</p> <p>10g. Ensures staff training or appropriate safety and emergency measures at each building.</p>
<p>11. Builds public support for higher student achievement and increases public trust of the district through formal and informal communications and through openness.</p>	<p>11a. Works with board, staff and community in an open, positive manner.</p> <p>11b. Implements a district communications plan that ensures accurate information, regular channels of community involvement and input, and attention to customer service throughout the district.</p> <p>11c. Ensures openness by district staff in relations with stakeholders.</p>