



REGULAR BOARD MEETING

Keene-Riverview Elementary, MPR, 832 Park Avenue

Tuesday, August 13, 2019 07:00 PM

I. 7:00 p.m. - Call to Order

1. Pledge of Allegiance
2. Approval of Agenda
3. Communications

II. Information Items:

1. Back to School Nights Information

[Back to School Nights \(p. 3\)](#)

III. Protocol for Addressing Board:

[Welcome to the Board Meeting \(p. 5\)](#)

IV. Hearing of Visitors:

V. Reports:

1. Assistant Superintendent's Report - Curriculum and Instruction
2. Assistant Superintendent's Report - Business and Operations
3. Superintendent's Report
4. Board Members' Reports

VI. Consent Items:

1. Certificated Personnel

[Cert - August 13, 2019 \(p. 6\)](#)

2. Classified Personnel

[Class - August 13, 2019 \(p. 7\)](#)

3. Approval of Minutes

[Regular Board Meeting - July 23, 2019 \(p. 8\)](#)

[Special Board Meeting - July 31, 2019 \(p. 9\)](#)

4. Contracts and Personal Service Agreements

[Contracts and PSAs \(p. 11\)](#)

5. Volunteer Coaches

[Vol Coach \(p. 12\)](#)

6. Vouchers

[Payable August 16, 2019 \(p. 13\)](#)

VII. Old Business:

VIII. Action Items:

1. Amendment of Policy No. 2190: Highly Capable Programs - SECOND READING

[Policy No. 2190 \(p. 36\)](#)

2. Adoption of Policy No. 3241: Student Discipline - SECOND READING

[Policy No. 3241 \(p. 46\)](#)

IX. Discussion Items:

- 1. Construction Update**
- 2. Safety and Security**
- 3. Roles of the Board and the Superintendent**

[Assessment \(p. 74\)](#)

X. Future Meetings:

- *Special Board Meeting, Elementary Construction Planning, August 14, 2019, Staff Development Room, 6:30 p.m.*
- *Special Board Meeting, Budget Study Session, Date and Time TBD*
- *Public Hearing on the Budget, Date and Time TBD*
- *Regular Board Meeting, August 27, 2019, Keene-Riverview Elementary, 7:00 p.m.*

XI. Adjournment:



Keene-Riverview Elementary

Thursday, August 22, 2019 5:30 PM – 6:30 PM

The first day of school for 1st and 2nd graders will be Tuesday, August 27th.
Kinder families will have a conference with their new teacher Tuesday, Wednesday or Thursday and then their first day will be Friday, August 30th.

Prosser Heights Elementary

Monday, August 26, 2019 5:00 PM – 6:00 PM

Whitstran Elementary

Monday, August 26, 2019 6:00 PM – 7:00 PM

The first day of school for 1st, 2nd, 3rd, 4th & 5th graders will be Tuesday, August 27th.
Kinder families will have a conference with their new teacher Tuesday, Wednesday or Thursday and then their first day will be Friday, August 30th.

Housel Middle School

New Student Orientation (North Gym)

Fall Sports Orientation (South Gym)

Monday, August 26, 2019 6:00 PM – 6:30 PM

Back to School Night

Monday, August 26, 2019 6:30 PM – 7:00 PM

Prosser High School

Open House: Wednesday, September 4, 2019 6:30 PM – 8:00 PM

SCHOOL BOARD MEETINGS

Prosser School District No. 116 * 1126 Meade Avenue, Suite A * Prosser, WA 99350

Welcome to a meeting of Prosser School District Board of Directors!

Your views and interest in education are important to us and to your schools. Whether your visit is for the purpose of bringing information to the board's attention, solving a problem, or simply to see what's going on, we hope you'll feel welcome and comfortable at this meeting. We also hope that you will leave with a better understanding of your school district and its board of directors.

How the Board Operates

As the board meeting progresses, you may notice that there is quick action on some items. This is because the board generally considers an issue for several meetings before taking action, and also because background materials on the various items are sent to members for their careful study prior to the meeting. Sometimes the board will approve a motion that encompasses many items. These items, grouped under the "consent" portion of the agenda, are considered routine. You'll be able to follow the action more carefully if you pick up a copy of the agenda that is available.

Board members are: Scotty Hunt, President; Jesalyn Cole, Vice-President; Andy Howe, Peggy S. Douglas and Scott Coleman.

About Board Meetings

Business meetings are held twice each month, usually on the 2nd and 4th Tuesdays. The first meeting of the month is also a time for the various educational programs of the district to provide an educational presentation to the Board. These meetings begin at 7:00 p.m.

The board encourages input on all issues under discussion at the business meetings.

About Executive Sessions

The board may occasionally go into executive session, thus excluding the public and the news media from witnessing the discussion. You should know though, that the board will only discuss issues in executive session. It

must, by law, take all actions in an open meeting. The law also limits what the board can legally discuss in executive session. These closed discussions may only concern litigation, personnel selection or evaluation, negotiations, complaints against an officer or staff member or real estate transactions where public disclosure would be damaging to individuals or the general welfare of the district. Before going into executive session, the board president must estimate the time the board will return to open session.

Study Sessions

Board Study Sessions are held by the board to address specific issues and to give the board an opportunity to have staff make presentations regarding specific areas of instruction or operation. Study sessions are open meetings and offer the community an opportunity to hear the issues being discussed. Study sessions follow the same protocols as regular board meetings for addressing the board with questions or concerns.

Addressing the Board

You may present a concern to the board during the time reserved for hearing public comment. If this is the case we ask that you:

- Prior to the start of the meeting, sign in, noting the topic you intend to address to the board.
- Come to the microphone and state your name.
- Do not reflect adversely on the political or economic view, ethnic background, character or motives of any individual.
- Do keep your comments concise, non-emotional and brief.

The board is interested in hearing your concerns and your compliments too. It's best to call the superintendent's office a couple of days before the meeting. If this isn't possible, you can ask the board president to recognize you during the hearing section.

Board Hearings

The school board can be compared to a

"court of last resort." If a concern cannot be solved by first talking with the teacher, principal, or appropriate district personnel, it may be forwarded to the board for hearing. Sometimes this hearing may be conducted in "executive session," meaning the public and the media are not in attendance.

About Your Board

Public schools are especially close to the communities they serve because they are governed by men and women selected from the community. These men and women - your school board; are volunteers who spend a great deal of time on the many details involved in providing quality education.

Board members serve four-year terms. They are required to file financial disclosure statements with the Washington State Public Disclosure Commission and must be registered voters of the school district

School board members attend meetings, keep communications open with other members of the community and represent the needs of the district before local, state and national representatives. They make critical decisions that have a direct impact on what children learn and how they learn it. However, a school board is a legal body and can only make decisions as a body.

You may notice that many of the decisions the board must make are not directly related to instruction. School board members are also responsible for keeping the buildings and grounds in good shape, balancing the budget, protecting the district's legal interests, and providing for long-range planning.

BOARD PACKET

TO: Board of Directors
SUBJECT: Certificated Personnel
AGENDA: Consent
DATE: August 13, 2019
PREPARED BY: Mr. Matthew Ellis, *Superintendent*

Certificated Employees

Terri Bakken has been recommended as an English language acquisition/ESL/Migrant teacher at Prosser High School for the 2019/20 school year.

Tim Straub has been recommended as a science and math teacher at Prosser High School for the 2019/20 school year.

Julaine Groeneveld has been recommended as special education life skills teacher at Housel Middle School for the 2019/20 school year.

Kasey Blair has been recommended as an AVID Site Coordinator (1 period daily) at Prosser High School for the 2019/20 school year.

Kevin Greager has been recommended as a history teacher at Housel Middle School for the 2019/20 school year.

BOARD PACKET

TO: Board of Directors
SUBJECT: Classified Personnel
AGENDA: Consent
DATE: August 13, 2019
PREPARED BY: Craig Reynolds, *Assistant Superintendent*

CLASSIFIED EMPLOYEES

Michelle Holmes has resigned as a paraeducator at Prosser Heights Elementary School and as a bus driver for the transportation department.

Juana Landa has been hired as the library assistant at Housel Middle School.

Aimee Cook has been hired as the transportation supervisor for the District.

Rosie Riojas has resigned her position as a bilingual paraeducator at Keene-Riverview Elementary.

Board Meeting July 23, 2019

study session was planned for August 6, 2018, starting at 5:30 p.m. The study session will be held at Keene-Riverview Elementary.

President Hunt adjourned the study session at 9:01 p.m.

EXECUTIVE SESSION:

President Hunt called an executive session to order at 9:08 p.m. The purpose of the executive session was “*to receive and evaluate complaints or charges brought against a public officer or employee.*” – RCW 42.30.110 (1) (f). The executive session was expected to last ten minutes.

The executive session adjourned at 9:18 p.m.

President Hunt called an executive session to order at 9:18 p.m. The purpose of the executive session was to discuss the Superintendent’s evaluation. RCW – 42.30.110 (1) (g) – “*to review the performance of a public employee...*”. The executive session was expected to last 30 minutes.

At 9:46 p.m., President Hunt announced the executive session would be extended 10 minutes.

The executive session adjourned at 9:56 p.m.

Clerk to the Board

Board President

Secretary to the Clerk of the Board

Special Board Meeting July 31, 2019

CALL TO ORDER:

A special meeting of the Prosser School District Board of Directors was called to order by President Scotty Hunt at 6:30 p.m. The meeting was held at the staff development room, 1500 Grant Avenue, Prosser, WA, 99350.

Other Board members present included Andy Howe, Jesalyn Cole, Scott Coleman and Peggy S. Douglas. Also present were Superintendent, Matt Ellis; Assistant Superintendents, Deanna Flores and Craig Reynolds and representatives from Architects West and CSG.

The purpose of the special meeting was to discuss elementary construction planning and to take action to approve the Educational Specifications for each of the three (3) elementary buildings in separate Action Items.

APPROVAL OF AGENDA:

The agenda was approved by a unanimous consensus of the Board.

DISCUSSION ITEM:

Steve Roth, Architects West, presented slides of the potential plans for the remodeling of Keene-Riverview Elementary.

Discussion ensued about the project, with the representatives from Architects West and CSG, answering questions from the Board.

ACTION ITEMS:

In the spring of 2019, consulting firm, Teater-Crocker, Inc., visited each of our elementary schools, to meet with teachers and administrators about space requirements needed for architectural design of the schools' remodeling projects. These educational specifications will act as a foundational component for the remodeling of each of our elementary schools. We are seeking Board approval of these documents, to enable Architects West to continue planning and designing the elementary schools.

Approval of Whitstran Elementary School Educational Specifications

We are seeking Board approval of these documents, to enable Architects West to continue planning and designing Whitstran Elementary School.

Motion by Peggy S. Douglas, seconded by Scott Coleman and motion carried unanimously to approve the educational specifications for Whitstran Elementary School.

Approval of Keene-Riverview Elementary School Educational Specifications

We are seeking Board approval of these documents, to enable Architects West to continue planning and designing Keene-Riverview Elementary School.

Motion by Peggy S. Douglas, seconded by Andy Howe and motion carried unanimously to approve the educational specifications for Keene-Riverview Elementary School.

Approval of Prosser Heights Elementary School Educational Specifications

We are seeking Board approval of these documents, to enable Architects West to continue planning and designing Prosser Heights Elementary School.

Special Board Meeting July 31, 2019

Motion by Andy Howe, seconded by Jesalyn Cole and motion carried unanimously to approve the educational specifications for Prosser Heights Elementary School.

FUTURE MEETINGS:

- Regular Board Meeting, August 13, 2019, Keene-Riverview Elementary, 7:00 p.m.
- Special Board Meeting, Elementary Construction Planning, August 14, 2019, Staff Development Room, 6:30 p.m.

ADJOURNMENT:

President Hunt adjourned the special Board meeting at 7:45 p.m.

Clerk to the Board

Board President

Secretary to the Clerk of the Board

Prosser School District No. 116
Contracts and Personal Service Agreements
Consent
August 13, 2019

CONTRACTS/AGREEMENTS:

1. Amended Memorandum of Agreement with WSU:

Recently the Legislature passed some changes to alternative routes to teaching rules that require programs to update their Memoranda of Agreement (MOAs). These changes are largely clarifications to current practices and policies rather than substantial shifts, especially for Route I programs such as the one Prosser School District participates in at WSU Tri-Cities.

2. State Work Study (SWS) Agreement:

As a part of our AVID requirements, we must provide college-age tutors to all of our AVID elective classes at Housel Middle School and Prosser High School. The tutorial process is essential for helping students work through challenging courses. This is our fifth year partnering with the State Work Study Program.

Under this contract, work study students will continue to be referred through local colleges and universities. As a work study site, our District has 60-70% of the wages covered by the State Work Study program. For our District to consider hiring these students, we must renew our existing contract to continue participating in 2019-2020 (for the period from 07/01/2019 to 06/30/2020). As an approved site, Prosser School District is not required to post positions or hire students – it allows us to do so if we so choose.

3. Isaac Butts Service Agreement:

Isaac Butts, a youth motivational speaker, will be talking to Prosser High School students on September 6, 2019 during a school assembly on the topic of bullying, focusing on self-value and purpose. Cost for this service is \$2,500.00 and will be funded through the ASB account.

4. Kris Lindeblad Contract

Prosser School District would like to contract with Kris Lindeblad again. Ms. Lindeblad will provide training beginning in October 2019 with all Prosser High School secondary math teachers. She will work with the staff for approximately 10 days at a rate of \$1,000 a day plus travel expenses from October 2019 through May 2020. Cost of consulting services is \$10,000, plus estimated travel expenses of \$6,000. Funding provided through basic education, curriculum adoption funds.

RECOMMENDATION:

It is recommended that the Board of Directors approve the above Contracts/Agreements.

BOARD PACKET

TO: Board of Directors
SUBJECT: Volunteer Coaches
AGENDA: Consent
DATE: August 13, 2019
PREPARED BY: Matt Ellis, *Superintendent*

VOLUNTEERS

Jason C. Domanico has completed paperwork to be a volunteer swim coach with Prosser High School.

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of August 13, 2019, the board, by a _____ vote, approves payments, totaling \$268,494.86. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS PAYABLE:
Warrant Numbers 232105 through 232197, totaling \$268,494.86

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
232105	A HIGHER PLANE	08/16/2019	8,928.01
232106	AARSTAD, LORELLE M	08/16/2019	19.00
232107	ACCO BRANDS CORPORATION	08/16/2019	245.68
232108	AGUAYO, TINA D	08/16/2019	15.78
232109	AMAZON.COM	08/16/2019	3,759.06
232110	APOLLO	08/16/2019	5,210.63
232111	APPLE, INC	08/16/2019	649.43
232112	ASPEN REFRIGERANTS, INC.	08/16/2019	5,951.28
232113	ATS INLAND NW LLC	08/16/2019	3,735.84
232114	BAILEY, BRYAN S	08/16/2019	214.00
232115	BANK, U S	08/16/2019	9,860.94
232116	BARB STROTE LLC	08/16/2019	350.00
232117	BARRARA, STEPHANIE	08/16/2019	17.35
232118	BENDER, ANN C	08/16/2019	263.96
232119	BENTON COUNTY PUD	08/16/2019	23,718.48
232120	BENTON FRANKLIN JUVENILE JUSTI	08/16/2019	1,215.00
232121	BENTON REA	08/16/2019	6,209.95
232122	BLEYHL FARM SERVICE	08/16/2019	25,961.94
232123	BLUE DUCK EDUCATION LTD	08/16/2019	3,995.00
232124	BUILDING VISION	08/16/2019	4,020.74
232125	CANON FINANCIAL SERVICES, INC	08/16/2019	14,493.68
232126	CASCADE NATURAL GAS CORP	08/16/2019	535.59
232127	CDW GOVERNMENT INC	08/16/2019	996.95
232128	CENTURY LINK	08/16/2019	6.27
232129	CHAPMAN, JOHN JAY	08/16/2019	2,700.00
232130	CHARTER COMMUNICATIONS	08/16/2019	14.59
232131	CI INFORMATION MANAGEMENT	08/16/2019	73.86
232132	CITY OF PROSSER	08/16/2019	17,152.64
232133	CLASS 5	08/16/2019	237.56
232134	COLE, KRISTAL L	08/16/2019	214.00
232135	CONSOLIDATED SCHOOL DISTRICT #	08/16/2019	2,282.00
232136	DEATON, IRMA L	08/16/2019	140.00
232137	DELL	08/16/2019	2,301.20

Check Nbr	Vendor Name	Check Date	Check Amount
232138	DENNY, MICHAEL J	08/16/2019	214.00
232139	ESD #105	08/16/2019	8,412.33
232140	ESD #112	08/16/2019	80.00
232141	ESD #123	08/16/2019	42,422.90
232142	EVERYTHING2GO.COM	08/16/2019	2,666.14
232143	FASSLER, DOUGLAS J	08/16/2019	214.00
232144	FIREFLY COMPUTERS	08/16/2019	2,200.00
232145	FITZGERALD, DAWN R	08/16/2019	214.00
232146	FIVE-STAR TECHNOLOGY SOLUTIONS	08/16/2019	2,750.00
232147	FLORES, DEANNA KAY	08/16/2019	526.00
232148	FOOD DEPOT	08/16/2019	35.23
232149	GREEN, LAURA BETH	08/16/2019	24.77
232150	HACHTEL, CONNIE F	08/16/2019	570.00
232151	HEALTH CARE AUTHORITY	08/16/2019	1,481.98
232152	HOUSE-TAPUY, AMANDA R	08/16/2019	214.00
232153	IPEVO	08/16/2019	537.57
232154	JAMESTOWN NETWORKS	08/16/2019	7,491.11
232155	JET CITY DEVICE REPAIR	08/16/2019	203.00
232156	JUAREZ, ALEJANDRA MENDEZ	08/16/2019	363.78
232157	JUZELER, SARAH JANE	08/16/2019	2,431.20
232158	K C D A	08/16/2019	974.62
232159	KARTHAUSER-BLAIR, KASEY L	08/16/2019	214.00
232160	LADINES, JON	08/16/2019	5,000.00
232161	LINK, CENTURY	08/16/2019	1,450.86
232162	LINK, CENTURY	08/16/2019	33.76
232163	LUSK, KEVIN DUANE	08/16/2019	310.00
232164	MCCULLOUGH, PATRICK A	08/16/2019	102.00
232165	MENKE JACKSON LAW FIRM	08/16/2019	1,280.00
232166	MOBYMAX, LLC	08/16/2019	2,745.00
232167	MONOPRICE, INC	08/16/2019	52.44
232168	MOON SECURITY SERVICES INC	08/16/2019	266.24
232169	MOORE, KRISTINE	08/16/2019	312.00
232170	MOORE, REBECCA L	08/16/2019	53.57
232171	MORROW, DARLENE M.	08/16/2019	17.73
232172	OFFICE DEPOT INC	08/16/2019	6,753.13
232173	ORIENTAL TRADING CO	08/16/2019	1,011.60
232174	OXARC INC	08/16/2019	177.07
232175	PACIFIC OFFICE AUTOMATION	08/16/2019	796.88
232176	PIONEER VALLEY BOOKS	08/16/2019	398.20
232177	PROSSER MINNIE STORAGE	08/16/2019	310.00
232178	PURELAND SUPPLY LLC	08/16/2019	106.50
232179	RAINWATER INC	08/16/2019	174.81
232180	READY AND OUT	08/16/2019	81.45
232181	RIVERA FINANCE	08/16/2019	7,078.68
232182	RIVERSIDE STORAGE	08/16/2019	537.00
232183	SHENYER, PAULINE J	08/16/2019	124.00
232184	SHY'S PIZZA CONNECTION	08/16/2019	240.48
232185	SIPE, THELMA A	08/16/2019	180.03
232186	SMITH, DEAN DONALD	08/16/2019	214.00
232187	STAPLES BUSINESS ADVANTAGE	08/16/2019	47.36

Check Nbr	Vendor Name	Check Date	Check Amount
232188	STARK, NANETTE L	08/16/2019	14.71
232189	STATE AUDITOR'S OFFICE	08/16/2019	12,995.45
232190	THE PRINT GUYS	08/16/2019	18.62
232191	USI LAMINATE	08/16/2019	586.21
232192	VAN DE GRAAF, MEGHAN K	08/16/2019	437.88
232193	WAL-MART COMMUNITY	08/16/2019	140.42
232194	WALTER E NELSON COMPANY	08/16/2019	3,100.54
232195	WAPT	08/16/2019	1,200.00
232196	WASTE MANAGEMENT OF KENNEWICK	08/16/2019	266.15
232197	YAKIMA BINDERY	08/16/2019	149.05
93	Computer	Check(s) For a Total of	268,494.86

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
232105	A HIGHER PLANE	08/16/2019	7/31/2019	Gym summer re-finishing for PHS, Main and MPR plus HMS, both gyms.	7401800015	8,928.01	8,928.01
10 E 530 9700 64 7930 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		4,464.01	
10 E 530 9700 64 7930 2400 0000 0000 0				General Fund/Expenditures/District-Wide Support		4,464.00	
232106	AARSTAD, LORELLE M	08/16/2019	RENTON		0	19.00	19.00
10 E 530 0199 31 8030 0600 0000 0000 0				General Fund/Expenditures/Reserve		19.00	
232107	ACCO BRANDS CORPORATION	08/16/2019	2845289	Film for Laminate Machine-K. Tinsley-(qty 5 -3125702 EZ) (qty 2 30000004)	4501800130	245.68	245.68
10 E 530 0100 22 5000 4500 0000 0000 0				General Fund/Expenditures/Basic Education		245.68	
232108	AGUAYO, TINA D	08/16/2019	JUNE 2019		0	15.78	15.78
10 E 530 9800 44 8010 0750 0000 0000 0				General Fund/Expenditures/Food Service		15.78	
232109	AMAZON.COM	08/16/2019	433859556354	OFFICE SUPPLIES	1201800118	65.14	3,759.06
10 E 530 0100 23 8030 1200 0000 0000 0				General Fund/Expenditures/Basic Education		30.43	
10 E 530 0100 27 5000 1200 0000 0000 0				General Fund/Expenditures/Basic Education		34.71	
			435446779434	WARD Attendance Book-A. Skeen	4501800143	38.65	
10 E 530 0100 23 5000 4500 0000 0000 0				General Fund/Expenditures/Basic Education		38.65	
			453845835488	Supplies	7601800201	109.66	
10 E 530 9700 72 5000 0760 0000 0000 0				General Fund/Expenditures/District-Wide Support		109.66	
			456664579894	Classroom Supplies for A. Cruz	4501800139	233.44	
10 E 530 0100 23 5000 4500 0000 0000 0				General Fund/Expenditures/Basic Education		233.44	
			463333758896	OFFICE	1201800104	336.25	
10 E 530 0112 27 5000 1200 0000 0000 0				General Fund/Expenditures/Specialist		234.69	
10 E 530 0114 27 5000 1200 0000 0000 0				General Fund/Expenditures/Kindergarten		101.56	
			463537695776	OFFICE	1201800104	329.94	
10 E 530 0112 27 5000 1200 0000 0000 0				General Fund/Expenditures/Specialist		230.28	
10 E 530 0114 27 5000 1200 0000 0000 0				General Fund/Expenditures/Kindergarten		99.66	
			464685784365	office supplies	1201800123	3.21	
10 E 530 0100 23 5000 1200 0000 0000 0				General Fund/Expenditures/Basic Education		3.21	
			487869558696	OFFICE SUPPLIES	1201800113	37.99	
10 E 530 0100 23 5000 1200 0000 0000 0				General Fund/Expenditures/Basic Education		37.99	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			544355933473	OFFICE SUPPLIES	1201800109	27.20	
10 E 530 0100 22 5060 1200 0000 0000 0				General Fund/Expenditures/Basic Education		0.13	
10 E 530 0100 24 5000 1200 0000 0000 0				General Fund/Expenditures/Basic Education		0.13	
10 E 530 0100 27 5000 1200 0000 0000 0				General Fund/Expenditures/Basic Education		2.12	
10 E 530 0112 27 5000 1200 0000 0000 0				General Fund/Expenditures/Specialist		2.11	
10 E 530 0100 27 5001 1200 0000 0000 0				General Fund/Expenditures/Basic Education		22.71	
			576657887866	Classroom Supplies for A. Cruz	4501800139	74.42	
10 E 530 0100 23 5000 4500 0000 0000 0				General Fund/Expenditures/Basic Education		74.42	
			643578876634		0	443.59	
10 E 530 9815 44 5000 0750 0000 0000 0				General Fund/Expenditures/Breakfast After the Bell		443.59	
			753577585554	Books	1101800064	52.64	
10 E 530 0100 27 5000 1100 0000 0000 0				General Fund/Expenditures/Basic Education		52.64	
			764657734349	office: Supplies	1201800116	21.77	
10 E 530 0100 23 5000 1200 0000 0000 0				General Fund/Expenditures/Basic Education		21.77	
			778686955587	Brydge Keyboard for S. Duehn	7601800196	141.17	
10 E 530 2400 27 5000 0630 0000 0000 0				General Fund/Expenditures/Spec Ed - Federal		141.17	
			874476856535		0	206.58	
10 E 530 9815 44 5000 0750 0000 0000 0				General Fund/Expenditures/Breakfast After the Bell		206.58	
			939935345534	Battery Backups	7601800195	860.12	
10 E 530 9700 72 5000 0760 0000 0000 0				General Fund/Expenditures/District-Wide Support		860.12	
			949374868977	office: supplies	1201800121	29.04	
10 E 530 0100 27 5010 1200 0000 0000 0				General Fund/Expenditures/Basic Education		29.04	
			954399344794	Classroom Supplies for A. Cruz	4501800139	301.91	
10 E 530 0100 23 5000 4500 0000 0000 0				General Fund/Expenditures/Basic Education		301.91	
			966365478979		0	179.15	
10 E 530 9815 44 5000 0750 0000 0000 0				General Fund/Expenditures/Breakfast After the Bell		179.15	
			966655538579	Surge Protector (Legends Grant, K. Means)	7601800199	32.57	
10 E 530 0160 27 5310 1300 0000 0000 0				General Fund/Expenditures/Donation Expenditures		32.57	
			987674487536	BUILDING	1201800106	234.62	
10 E 530 0115 27 5000 1200 0000 0000 0				General Fund/Expenditures/1st Grade		234.62	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
232110	APOLLO	08/16/2019	940022955	Replace leaking inlet guide vane seals on PHS Chiller.	7401800014	5,210.63	5,210.63
10 E 530 9700 64 7000 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		5,210.63	
232111	APPLE, INC	08/16/2019	AA30784881	iPads for E. Petroff	7601800228	649.43	649.43
10 R 960 0000 25 2500 1300 0000 0000 1				General Fund/Revenues/Program 00		649.43	
232112	ASPEN REFRIGERANTS, INC.	08/16/2019	133535934	R-11 Refrigerant for PHS	7401800016	5,951.28	5,951.28
10 E 530 9700 64 5000 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		5,951.28	
232113	ATS INLAND NW LLC	08/16/2019	S 032878	Yearly PO HVAC controls	7401800008	3,735.84	3,735.84
10 E 530 9700 64 7000 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		3,735.84	
232114	BAILEY, BRYAN S	08/16/2019	AVID 2019		0	214.00	214.00
10 E 530 5102 31 8030 4500 0000 0000 0				General Fund/Expenditures/Title I -Staff Dev		214.00	
232115	BANK, U S	08/16/2019	7506 7/8/2019		0	9,860.94	9,860.94
10 E 530 0100 27 5030 1300 0000 0000 0				General Fund/Expenditures/Basic Education		28.27	
10 E 530 0100 28 7000 4500 0000 0000 0				General Fund/Expenditures/Basic Education		9.42	
10 E 530 0145 27 5000 1100 0000 0000 0				General Fund/Expenditures/Instructional Materials		815.34	
10 E 530 2100 21 8030 0630 0000 0000 0				General Fund/Expenditures/Spec Ed - State		106.71	
10 E 530 3160 27 8030 4500 0000 0000 0				General Fund/Expenditures/Agriculture		2,098.23	
10 E 530 3167 27 8030 4500 0000 0000 0				General Fund/Expenditures/Technology Education		777.18	
10 E 530 9700 12 5000 0710 0000 0000 0				General Fund/Expenditures/District-Wide Support		254.97	
10 E 530 5210 31 5000 0600 0000 0000 0				General Fund/Expenditures/Title II TQ - Part A		40.98	
10 E 530 5102 31 8030 0600 0000 0000 0				General Fund/Expenditures/Title I -Staff Dev		842.94	
10 E 530 5102 31 7000 4500 0000 0000 0				General Fund/Expenditures/Title I -Staff Dev		-1,301.95	
10 E 530 5102 31 8030 2400 0000 0000 0				General Fund/Expenditures/Title I -Staff Dev		2,109.60	
10 E 530 5102 31 8030 4500 0000 0000 0				General Fund/Expenditures/Title I -Staff Dev		2,123.50	
10 E 530 0187 31 8030 4500 0000 0000 0				General Fund/Expenditures/Text Adoption		364.82	
10 E 530 5102 31 5000 2400 0000 0000 0				General Fund/Expenditures/Title I -Staff Dev		30.38	
10 E 530 0197 27 7000 4500 0000 0000 0				General Fund/Expenditures/Credit Retrieval		228.28	
10 E 530 5102 31 5000 4500 0000 0000 0				General Fund/Expenditures/Title I -Staff Dev		1,332.27	
232116	BARB STROTE LLC	08/16/2019	2773	EAP Services	7201800012	175.00	350.00
10 E 530 9700 14 7410 0720 0000 0000 0				General Fund/Expenditures/District-Wide Support		175.00	
			2796	EAP Services	7201800012	175.00	
10 E 530 9700 14 7410 0720 0000 0000 0				General Fund/Expenditures/District-Wide Support		175.00	
232117	BARRARA, STEPHANIE	08/16/2019	LUNCH REFUND		0	17.35	17.35
10 R 960 9800 22 2298 1200 0000 0000 0				General Fund/Revenues/Food Services		17.35	
232118	BENDER, ANN C	08/16/2019	APRIL - JULY 2019		0	263.96	263.96
10 E 530 9700 13 7000 0720 0000 0000 0				General Fund/Expenditures/District-Wide Support		263.96	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
232119	BENTON COUNTY PUD	08/16/2019	97731028-8/1/2019		0	23,718.48	23,718.48
10 E 530 9700 65 7820 0550 0000 0000 0				General Fund/Expenditures/District-Wide Support		1,727.84	
10 E 530 9700 65 7820 0630 0000 0000 0				General Fund/Expenditures/District-Wide Support		191.35	
10 E 530 9700 65 7820 0920 0000 0000 0				General Fund/Expenditures/District-Wide Support		16.52	
10 E 530 9700 65 7820 0730 0000 0000 0				General Fund/Expenditures/District-Wide Support		254.30	
10 E 530 9700 65 7820 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		156.51	
10 E 530 9700 65 7820 1100 0000 0000 0				General Fund/Expenditures/District-Wide Support		1,207.57	
10 E 530 9700 65 7820 1200 0000 0000 0				General Fund/Expenditures/District-Wide Support		4,503.70	
10 E 530 9700 65 7820 1300 0000 0000 0				General Fund/Expenditures/District-Wide Support		2,528.49	
10 E 530 9700 65 7820 2400 0000 0000 0				General Fund/Expenditures/District-Wide Support		5,883.44	
10 E 530 9700 65 7820 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		6,819.76	
10 E 530 9700 65 7820 0720 0000 0000 0				General Fund/Expenditures/District-Wide Support		164.03	
10 E 530 9700 65 7820 0600 0000 0000 0				General Fund/Expenditures/District-Wide Support		132.49	
10 E 530 9700 65 7820 0760 0000 0000 0				General Fund/Expenditures/District-Wide Support		132.48	
232120	BENTON FRANKLIN JUVENILE JUSTI	08/16/2019	5798		0	1,215.00	1,215.00
10 E 530 9700 12 7000 0710 0000 0000 0				General Fund/Expenditures/District-Wide Support		1,215.00	
232121	BENTON REA	08/16/2019	108758		0	3,100.00	6,209.95
10 E 530 9700 72 7540 0760 0000 0000 0				General Fund/Expenditures/District-Wide Support		3,100.00	
			108798		0	3,100.00	
10 E 530 9700 72 7540 0760 0000 0000 0				General Fund/Expenditures/District-Wide Support		3,100.00	
			990255700 7/31/2019		0	9.95	
10 E 530 9700 13 7530 0720 0000 0000 0				General Fund/Expenditures/District-Wide Support		9.95	
232122	BLEYHL FARM SERVICE	08/16/2019	JUNE 2019		0	8,481.92	25,961.94
10 E 530 3160 27 5900 4500 0000 0000 0				General Fund/Expenditures/Agriculture		242.25	
10 E 530 7100 27 5900 4500 0000 0000 0				General Fund/Expenditures/Traffic Safety		188.90	
10 E 530 9700 61 5900 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		65.03	
10 E 530 9700 62 5900 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		442.53	
10 E 530 9700 64 5900 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		554.88	
10 E 530 9700 75 5900 0730 0000 0000 0				General Fund/Expenditures/District-Wide Support		336.05	
10 E 530 9800 44 5900 0750 0000 0000 0				General Fund/Expenditures/Food Service		59.31	
10 E 530 9900 51 5900 0730 0000 0000 0				General Fund/Expenditures/Pupil Transportation		58.61	
10 E 530 9900 52 5900 0730 0000 0000 0				General Fund/Expenditures/Pupil Transportation		6,347.83	
10 E 530 5320 27 5900 0600 0000 0000 0				General Fund/Expenditures/Migrant Ed		186.53	
			MAY 2019		0	17,480.02	
10 E 530 3160 27 5900 4500 0000 0000 0				General Fund/Expenditures/Agriculture		244.20	
10 E 530 7100 27 5900 4500 0000 0000 0				General Fund/Expenditures/Traffic Safety		236.37	
10 E 530 9700 12 5900 0710 0000 0000 0				General Fund/Expenditures/District-Wide Support		58.43	
10 E 530 9700 61 5900 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		173.90	
10 E 530 9700 62 5900 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		740.13	
10 E 530 9700 64 5900 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		365.05	
10 E 530 9700 75 5900 0730 0000 0000 0				General Fund/Expenditures/District-Wide Support		754.56	
10 E 530 9800 44 5900 0750 0000 0000 0				General Fund/Expenditures/Food Service		296.25	
10 E 530 9900 51 5900 0730 0000 0000 0				General Fund/Expenditures/Pupil Transportation		151.16	
10 E 530 9900 52 5900 0730 0000 0000 0				General Fund/Expenditures/Pupil Transportation		14,459.97	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
232123	BLUE DUCK EDUCATION LTD	08/16/2019	N-JG-US-10466	Mangahigh Campus License for PHE	6001800137	3,995.00	3,995.00
10 L 601 0000 00 0000 0000 0000				General Fund/Accounts Payable		-343.57	
10 E 530 5100 33 5070 1300 0000 0000 0				General Fund/Expenditures/Title I Part A		4,338.57	
232124	BUILDING VISION	08/16/2019	138		0	4,020.74	4,020.74
10 E 530 2100 26 7000 0630 0000 0000 0				General Fund/Expenditures/Spec Ed - State		4,020.74	
232125	CANON FINANCIAL SERVICES, INC	08/16/2019	20234144		0	7,246.84	14,493.68
10 E 530 9700 73 7290 1100 0000 0000 0				General Fund/Expenditures/District-Wide Support		608.28	
10 E 530 9700 73 7290 1200 0000 0000 0				General Fund/Expenditures/District-Wide Support		956.69	
10 E 530 9700 73 7290 1300 0000 0000 0				General Fund/Expenditures/District-Wide Support		1,017.83	
10 E 530 9700 73 7290 2400 0000 0000 0				General Fund/Expenditures/District-Wide Support		1,412.18	
10 E 530 9700 73 7290 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		1,791.18	
10 E 530 3151 21 7290 4500 0000 0000 0				General Fund/Expenditures/Voc Director		218.56	
10 E 530 2100 21 7290 0630 0000 0000 0				General Fund/Expenditures/Spec Ed - State		294.91	
10 E 530 9700 13 7290 0720 0000 0000 0				General Fund/Expenditures/District-Wide Support		294.92	
10 E 530 0100 21 7290 0600 0000 0000 0				General Fund/Expenditures/Basic Education		117.70	
10 E 530 9730 72 7290 0760 0000 0000 0				General Fund/Expenditures/Tech Coordinator - Office		117.70	
10 E 530 9900 51 7290 0730 0000 0000 0				General Fund/Expenditures/Pupil Transportation		141.78	
10 E 530 5320 24 7290 0600 0000 0000 0				General Fund/Expenditures/Migrant Ed		117.70	
10 E 530 9700 73 7290 1000 0000 0000 0				General Fund/Expenditures/District-Wide Support		157.41	
			20345707		0	7,246.84	
10 E 530 9700 73 7290 1100 0000 0000 0				General Fund/Expenditures/District-Wide Support		608.28	
10 E 530 9700 73 7290 1200 0000 0000 0				General Fund/Expenditures/District-Wide Support		956.69	
10 E 530 9700 73 7290 1300 0000 0000 0				General Fund/Expenditures/District-Wide Support		1,017.83	
10 E 530 9700 73 7290 2400 0000 0000 0				General Fund/Expenditures/District-Wide Support		1,412.18	
10 E 530 9700 73 7290 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		1,791.18	
10 E 530 3151 21 7290 4500 0000 0000 0				General Fund/Expenditures/Voc Director		218.56	
10 E 530 2100 21 7290 0630 0000 0000 0				General Fund/Expenditures/Spec Ed - State		294.91	
10 E 530 9700 13 7290 0720 0000 0000 0				General Fund/Expenditures/District-Wide Support		294.92	
10 E 530 0100 21 7290 0600 0000 0000 0				General Fund/Expenditures/Basic Education		117.70	
10 E 530 9730 72 7290 0760 0000 0000 0				General Fund/Expenditures/Tech Coordinator - Office		117.70	
10 E 530 9900 51 7290 0730 0000 0000 0				General Fund/Expenditures/Pupil Transportation		141.78	
10 E 530 5320 24 7290 0600 0000 0000 0				General Fund/Expenditures/Migrant Ed		117.70	
10 E 530 9700 73 7290 1000 0000 0000 0				General Fund/Expenditures/District-Wide Support		157.41	
232126	CASCADE NATURAL GAS CORP	08/16/2019	JULY 30, 2019		0	535.59	535.59
10 E 530 9700 65 7840 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		134.24	
10 E 530 9700 65 7840 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		13.83	
10 E 530 9700 65 7840 0730 0000 0000 0				General Fund/Expenditures/District-Wide Support		19.36	
10 E 530 9700 65 7840 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		15.43	
10 E 530 9700 65 7840 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		13.83	
10 E 530 9700 65 7840 1200 0000 0000 0				General Fund/Expenditures/District-Wide Support		179.40	
10 E 530 9700 65 7840 2400 0000 0000 0				General Fund/Expenditures/District-Wide Support		108.10	
10 E 530 9700 65 7840 1300 0000 0000 0				General Fund/Expenditures/District-Wide Support		37.57	
10 E 530 9700 65 7840 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		13.83	
232127	CDW GOVERNMENT INC	08/16/2019	SXV9686	Surface for Shawn	7601800204	996.95	996.95

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 9730 72 5310 0760 0000 0000 0				General Fund/Expenditures/Tech Coordinator - Office		996.95	
232128	CENTURY LINK	08/16/2019	1471992049		0	6.27	6.27
10 E 530 9700 65 7810 0630 0000 0000 0				General Fund/Expenditures/District-Wide Support		0.77	
10 E 530 9700 65 7810 0720 0000 0000 0				General Fund/Expenditures/District-Wide Support		0.51	
10 E 530 9700 65 7810 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		0.04	
10 E 530 9700 65 7810 1200 0000 0000 0				General Fund/Expenditures/District-Wide Support		0.16	
10 E 530 9700 65 7810 1300 0000 0000 0				General Fund/Expenditures/District-Wide Support		0.45	
10 E 530 9700 65 7810 2400 0000 0000 0				General Fund/Expenditures/District-Wide Support		0.04	
10 E 530 9700 65 7810 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		4.30	
232129	CHAPMAN, JOHN JAY	08/16/2019	AUG 2019	Monthly Rent Agreement	7201800009	2,700.00	2,700.00
10 E 530 9700 63 7000 0720 0000 0000 0				General Fund/Expenditures/District-Wide Support		2,700.00	
232130	CHARTER COMMUNICATIONS	08/16/2019	0125117071019	Cable service	2401800014	14.59	14.59
10 E 530 0100 23 7000 2400 0000 0000 0				General Fund/Expenditures/Basic Education		14.59	
232131	CI INFORMATION MANAGEMENT	08/16/2019	0085265	Annual PO for CI Shred services at Special Service Office	6301800002	24.62	73.86
10 E 530 2100 21 5000 0630 0000 0000 0				General Fund/Expenditures/Spec Ed - State		24.62	
			0085266	Annual P.O.	6001800021	24.62	
10 E 530 0100 21 7000 0600 0000 0000 0				General Fund/Expenditures/Basic Education		9.96	
10 E 530 5320 24 7000 0600 0000 0000 0				General Fund/Expenditures/Migrant Ed		9.96	
10 E 530 9730 72 7000 0760 0000 0000 0				General Fund/Expenditures/Tech Coordinator - Office		4.70	
			0085271	Yearly Shred Service	7201800010	24.62	
10 E 530 9700 13 7000 0720 0000 0000 0				General Fund/Expenditures/District-Wide Support		24.62	
232132	CITY OF PROSSER	08/16/2019	7/25/2019		0	17,152.64	17,152.64
10 E 530 9700 65 7850 1000 0000 0000 0				General Fund/Expenditures/District-Wide Support		27.06	
10 E 530 9700 65 7860 1000 0000 0000 0				General Fund/Expenditures/District-Wide Support		201.23	
10 E 530 9700 65 7870 1000 0000 0000 0				General Fund/Expenditures/District-Wide Support		44.46	
10 E 530 9700 65 7880 1000 0000 0000 0				General Fund/Expenditures/District-Wide Support		5.79	
10 E 530 9700 65 7850 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		1,115.39	
10 E 530 9700 65 7860 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		1,277.07	
10 E 530 9700 65 7870 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		1,632.44	
10 E 530 9700 65 7880 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		323.97	
10 E 530 9700 65 7850 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		263.81	
10 E 530 9700 65 7870 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		372.09	
10 E 530 9700 65 7880 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		175.73	
10 E 530 9700 65 7850 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		248.09	
10 E 530 9700 65 7870 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		348.83	
10 E 530 9700 65 7880 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		149.08	
10 E 530 9700 65 7850 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		95.68	
10 E 530 9700 65 7850 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		27.06	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 9700 65 7860 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		20.87	
10 E 530 9700 65 7870 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		44.46	
10 E 530 9700 65 7880 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		34.42	
10 E 530 9700 65 7880 0550 0000 0000 0				General Fund/Expenditures/District-Wide Support		2.89	
10 E 530 9700 65 7850 0550 0000 0000 0				General Fund/Expenditures/District-Wide Support		180.97	
10 E 530 9700 65 7880 0550 0000 0000 0				General Fund/Expenditures/District-Wide Support		31.52	
10 E 530 9700 65 7850 0630 0000 0000 0				General Fund/Expenditures/District-Wide Support		0.00	
10 E 530 9700 65 7860 0630 0000 0000 0				General Fund/Expenditures/District-Wide Support		0.00	
10 E 530 9700 65 7870 0630 0000 0000 0				General Fund/Expenditures/District-Wide Support		0.00	
10 E 530 9700 65 7880 0630 0000 0000 0				General Fund/Expenditures/District-Wide Support		0.00	
10 E 530 9700 65 7850 1200 0000 0000 0				General Fund/Expenditures/District-Wide Support		344.78	
10 E 530 9700 65 7860 1200 0000 0000 0				General Fund/Expenditures/District-Wide Support		712.21	
10 E 530 9700 65 7870 1200 0000 0000 0				General Fund/Expenditures/District-Wide Support		491.93	
10 E 530 9700 65 7880 1200 0000 0000 0				General Fund/Expenditures/District-Wide Support		915.28	
10 E 530 9700 65 7850 0730 0000 0000 0				General Fund/Expenditures/District-Wide Support		48.67	
10 E 530 9700 65 7860 0730 0000 0000 0				General Fund/Expenditures/District-Wide Support		205.75	
10 E 530 9700 65 7870 0730 0000 0000 0				General Fund/Expenditures/District-Wide Support		88.88	
10 E 530 9700 65 7850 0550 0000 0000 0				General Fund/Expenditures/District-Wide Support		164.22	
10 E 530 9700 65 7880 0550 0000 0000 0				General Fund/Expenditures/District-Wide Support		269.78	
10 E 530 9700 65 7870 0550 0000 0000 0				General Fund/Expenditures/District-Wide Support		216.39	
10 E 530 9700 65 7850 2400 0000 0000 0				General Fund/Expenditures/District-Wide Support		1,039.78	
10 E 530 9700 65 7860 2400 0000 0000 0				General Fund/Expenditures/District-Wide Support		915.49	
10 E 530 9700 65 7870 2400 0000 0000 0				General Fund/Expenditures/District-Wide Support		952.90	
10 E 530 9700 65 7880 2400 0000 0000 0				General Fund/Expenditures/District-Wide Support		33.51	
10 E 530 9700 65 7850 2400 0000 0000 0				General Fund/Expenditures/District-Wide Support		522.96	
10 E 530 9700 65 7880 2400 0000 0000 0				General Fund/Expenditures/District-Wide Support		10.04	
10 E 530 9700 65 7850 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		48.67	
10 E 530 9700 65 7860 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		231.00	
10 E 530 9700 65 7870 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		88.88	
10 E 530 9700 65 7880 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		165.88	
10 E 530 9700 65 7880 0550 0000 0000 0				General Fund/Expenditures/District-Wide Support		0.00	
10 E 530 9700 65 7880 0550 0000 0000 0				General Fund/Expenditures/District-Wide Support		0.00	
10 E 530 9700 65 7880 0550 0000 0000 0				General Fund/Expenditures/District-Wide Support		63.24	
10 E 530 9700 65 7880 0550 0000 0000 0				General Fund/Expenditures/District-Wide Support		3.62	
10 E 530 9700 65 7880 0550 0000 0000 0				General Fund/Expenditures/District-Wide Support		2.54	
10 E 530 9700 65 7850 1300 0000 0000 0				General Fund/Expenditures/District-Wide Support		612.00	
10 E 530 9700 65 7860 1300 0000 0000 0				General Fund/Expenditures/District-Wide Support		466.97	
10 E 530 9700 65 7870 1300 0000 0000 0				General Fund/Expenditures/District-Wide Support		887.43	
10 E 530 9700 65 7880 1300 0000 0000 0				General Fund/Expenditures/District-Wide Support		136.99	
10 E 530 9700 65 7850 1300 0000 0000 0				General Fund/Expenditures/District-Wide Support		221.13	
10 E 530 9700 65 7870 1300 0000 0000 0				General Fund/Expenditures/District-Wide Support		344.12	
10 E 530 9700 65 7880 0930 0000 0000 0				General Fund/Expenditures/District-Wide Support		63.20	
10 E 530 9700 65 7880 0930 0000 0000 0				General Fund/Expenditures/District-Wide Support		4.69	
10 E 530 9700 65 7880 0930 0000 0000 0				General Fund/Expenditures/District-Wide Support		11.10	
10 E 530 9700 65 7850 0630 0000 0000 0				General Fund/Expenditures/District-Wide Support		27.06	
10 E 530 9700 65 7860 0630 0000 0000 0				General Fund/Expenditures/District-Wide Support		101.14	
10 E 530 9700 65 7870 0630 0000 0000 0				General Fund/Expenditures/District-Wide Support		44.46	
10 E 530 9700 65 7880 0630 0000 0000 0				General Fund/Expenditures/District-Wide Support		0.70	
10 E 530 9700 65 7850 0550 0000 0000 0				General Fund/Expenditures/District-Wide Support		27.06	
10 E 530 9700 65 7880 0550 0000 0000 0				General Fund/Expenditures/District-Wide Support		45.28	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
232133	CLASS 5	08/16/2019	130594	Invoice 130594	7601800223	237.56	237.56
10 E 530 9700 72 7000 0760 0000 0000 0				General Fund/Expenditures/District-Wide Support		237.56	
232134	COLE, KRISTAL L	08/16/2019	AVID 2019		0	214.00	214.00
10 E 530 5102 31 8030 2400 0000 0000 0				General Fund/Expenditures/Title I -Staff Dev		214.00	
232135	CONSOLIDATED SCHOOL DISTRICT #	08/16/2019	1065		0	326.00	2,282.00
10 E 530 6400 31 8030 0600 0000 0000 0				General Fund/Expenditures/Limited English Proficien		326.00	
			1068		0	326.00	
10 E 530 6400 31 8030 0600 0000 0000 0				General Fund/Expenditures/Limited English Proficien		326.00	
			1073		0	326.00	
10 E 530 6400 31 8030 0600 0000 0000 0				General Fund/Expenditures/Limited English Proficien		326.00	
			1074		0	326.00	
10 E 530 6400 31 8030 0600 0000 0000 0				General Fund/Expenditures/Limited English Proficien		326.00	
			1076		0	326.00	
10 E 530 6400 31 8030 0600 0000 0000 0				General Fund/Expenditures/Limited English Proficien		326.00	
			1079		0	326.00	
10 E 530 6400 31 8030 0600 0000 0000 0				General Fund/Expenditures/Limited English Proficien		326.00	
			1080		0	326.00	
10 E 530 6400 31 8030 0600 0000 0000 0				General Fund/Expenditures/Limited English Proficien		326.00	
232136	DEATON, IRMA L	08/16/2019	WSNA 2019		0	140.00	140.00
10 E 530 0157 31 8030 0750 0000 0000 0				General Fund/Expenditures/Staff Dev-PSE Allocation		140.00	
232137	DELL	08/16/2019	10326986482	Laptop for PHS Library	7601800202	916.55	2,301.20
10 E 530 0100 22 5310 4500 0000 0000 0				General Fund/Expenditures/Basic Education		916.55	
			10330160628	Chromebooks for Food Service	7601800224	1,384.65	
10 E 530 9700 72 5310 1200 0000 0000 0				General Fund/Expenditures/District-Wide Support		276.93	
10 E 530 9700 72 5310 1100 0000 0000 0				General Fund/Expenditures/District-Wide Support		276.93	
10 E 530 9700 72 5310 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		553.86	
10 E 530 9700 72 5310 1300 0000 0000 0				General Fund/Expenditures/District-Wide Support		276.93	
232138	DENNY, MICHAEL J	08/16/2019	AVID 2019		0	214.00	214.00
10 E 530 5102 31 8030 2400 0000 0000 0				General Fund/Expenditures/Title I -Staff Dev		214.00	
232139	ESD #105	08/16/2019	0000058852	Monthly Data Processing Fee	7201800020	8,412.33	8,412.33
10 E 530 9700 72 5030 0720 0000 0000 0				General Fund/Expenditures/District-Wide Support		4,374.41	
10 E 530 9700 72 7500 0760 0000 0000 0				General Fund/Expenditures/District-Wide Support		4,037.92	
232140	ESD #112	08/16/2019	0000143302	Transportation	7301800012	80.00	80.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 9900 51 7390 0730 0000 0000 0				Inservice for Bill Petersen and Cindy McLemore for the 2019-20 school year.			
			General Fund/Expenditures/Pupil Transportation			80.00	
232141	ESD #123	08/16/2019	0000028876	2018-2019 Drug and Alcohol testing for bus drivers	7301800004	240.00	42,422.90
10 E 530 9900 52 7960 0730 0000 0000 0			General Fund/Expenditures/Pupil Transportation			240.00	
			0000028892		0	41,582.90	
10 E 530 2100 26 7000 0630 0000 0000 0			General Fund/Expenditures/Spec Ed - State			41,582.90	
			0000028918	\$350 PD	1201800057	300.00	
10 E 530 0151 31 7000 1200 0000 0000 0			General Fund/Expenditures/Staff Dev-PEA Allocation			300.00	
			000028918	\$350 PD	1201800058	300.00	
10 E 530 0151 31 7000 1200 0000 0000 0			General Fund/Expenditures/Staff Dev-PEA Allocation			300.00	
232142	EVERYTHING2GO.COM	08/16/2019	ES198A09-INV	Desk for Tracy	6001800127	813.42	2,666.14
10 E 530 0100 21 5000 0600 0000 0000 0			General Fund/Expenditures/Basic Education			813.42	
			ESI97A43-INV	Desk and Filing Cabinet for Tammy	6001800126	1,852.72	
10 E 530 0100 21 5000 0600 0000 0000 0			General Fund/Expenditures/Basic Education			1,852.72	
232143	FASSLER, DOUGLAS J	08/16/2019	AVID 2019		0	214.00	214.00
10 E 530 5102 31 8030 4500 0000 0000 0			General Fund/Expenditures/Title I -Staff Dev			214.00	
232144	FIREFLY COMPUTERS	08/16/2019	I000163155	Set of 10 Chromebooks (Legend Grant, K. Means)	7601800198	2,200.00	2,200.00
10 L 601 0000 00 0000 0000 0000 0000			General Fund/Accounts Payable			-189.20	
10 E 530 0160 27 5310 1300 0000 0000 0			General Fund/Expenditures/Donation Expenditures			2,389.20	
232145	FITZGERALD, DAWN R	08/16/2019	AVID 2019		0	214.00	214.00
10 E 530 5102 31 8030 2400 0000 0000 0			General Fund/Expenditures/Title I -Staff Dev			214.00	
232146	FIVE-STAR TECHNOLOGY SOLUTIONS	08/16/2019	18747	Pivot 5D+ Renewal for 2019-2020	6001800136	2,750.00	2,750.00
10 E 530 0100 21 7000 0600 0000 0000 0			General Fund/Expenditures/Basic Education			2,750.00	
232147	FLORES, DEANNA KAY	08/16/2019	AVID 2019		0	214.00	526.00
10 E 530 5102 31 8030 0600 0000 0000 0			General Fund/Expenditures/Title I -Staff Dev			214.00	
			ISSAQUAH		0	312.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 6500 31 8030 0600 0000 0000 0				General Fund/Expenditures/State Trans Bilingual		312.00	
232148	FOOD DEPOT	08/16/2019	196659		3062	26.24	35.23
10 E 530 9730 72 5000 0760 0000 0000 0				General Fund/Expenditures/Tech Coordinator - Office		26.24	
			196661		0	8.99	
10 E 530 5325 27 5000 1310 0000 0000 0				General Fund/Expenditures/Migrant Ed- Summer		8.99	
232149	GREEN, LAURA BETH	08/16/2019	UPS		0	24.77	24.77
10 E 530 9700 13 8030 0720 0000 0000 0				General Fund/Expenditures/District-Wide Support		24.77	
232150	HACHTEL, CONNIE F	08/16/2019	AVID 2019		0	214.00	570.00
10 E 530 5102 31 8030 2400 0000 0000 0				General Fund/Expenditures/Title I -Staff Dev		214.00	
			RENTON		0	356.00	
10 E 530 0199 31 8030 0600 0000 0000 0				General Fund/Expenditures/Reserve		356.00	
232151	HEALTH CARE AUTHORITY	08/16/2019	HCASBH0113		0	1,424.84	1,481.98
10 A 330 0000 00 0000 0000 0000 0000				General Fund/Due from Other Govt Units		1,424.84	
			HCASHH0128		0	57.14	
10 A 330 0000 00 0000 0000 0000 0000				General Fund/Due from Other Govt Units		57.14	
232152	HOUSE-TAPUY, AMANDA R	08/16/2019	AVID 2019		0	214.00	214.00
10 E 530 5102 31 8030 4500 0000 0000 0				General Fund/Expenditures/Title I -Staff Dev		214.00	
232153	IPEVO	08/16/2019	002201907V00000159	Document Cameras for Stock	7601800219	537.57	537.57
10 E 530 9700 72 5000 0760 0000 0000 0				General Fund/Expenditures/District-Wide Support		537.57	
232154	JAMESTOWN NETWORKS	08/16/2019	5471		0	7,491.11	7,491.11
10 E 530 9731 72 7890 0760 0000 0000 0				General Fund/Expenditures/Erate		7,491.11	
232155	JET CITY DEVICE REPAIR	08/16/2019	194302	HGTS Chromebook Repair	7601800217	203.00	203.00
10 E 530 9700 72 5000 1300 0000 0000 0				General Fund/Expenditures/District-Wide Support		220.46	
10 L 601 0000 00 0000 0000 0000 0000				General Fund/Accounts Payable		-17.46	
232156	JUAREZ, ALEJANDRA MENDEZ	08/16/2019	JULY 2019		0	363.78	363.78
10 E 530 2100 21 8030 0630 0000 0000 0				General Fund/Expenditures/Spec Ed - State		363.78	
232157	JUZELER, SARAH JANE	08/16/2019	INK & PLANNERS		0	2,119.20	2,431.20
10 E 530 0100 23 5000 1300 0000 0000 0				General Fund/Expenditures/Basic Education		2,119.20	
			ISSAQUAH		0	312.00	
10 E 530 6500 31 8030 0600 0000 0000 0				General Fund/Expenditures/State Trans Bilingual		312.00	
232158	K C D A	08/16/2019	300403906	White Copy Paer	1301800071	889.88	974.62
10 E 530 0100 23 5000 1300 0000 0000 0				General Fund/Expenditures/Basic Education		889.88	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 0100 23 5000 1300 0000 0000 0			300406738	White Copy Paer	1301800071	84.74	
			General Fund/Expenditures/Basic Education			84.74	
232159	KARTHAUSER-BLAIR, KASEY L	08/16/2019	AVID 2019		0	214.00	214.00
10 E 530 5102 31 8030 4500 0000 0000 0			General Fund/Expenditures/Title I -Staff Dev			214.00	
232160	LADINES, JON	08/16/2019	JULY TRAINING		0	5,000.00	5,000.00
10 E 530 0199 25 7000 1200 0000 0000 0			General Fund/Expenditures/Reserve			2,500.00	
10 E 530 0199 25 7000 1100 0000 0000 0			General Fund/Expenditures/Reserve			2,500.00	
232161	LINK, CENTURY	08/16/2019	07/06/2019		0	1,450.86	1,450.86
10 E 530 9700 65 7810 0750 0000 0000 0			General Fund/Expenditures/District-Wide Support			61.68	
10 E 530 9700 65 7810 0730 0000 0000 0			General Fund/Expenditures/District-Wide Support			58.73	
10 E 530 9700 65 7810 1300 0000 0000 0			General Fund/Expenditures/District-Wide Support			66.29	
10 E 530 9700 65 7810 4500 0000 0000 0			General Fund/Expenditures/District-Wide Support			63.35	
10 E 530 9700 65 7810 0730 0000 0000 0			General Fund/Expenditures/District-Wide Support			65.83	
10 E 530 9700 65 7810 2400 0000 0000 0			General Fund/Expenditures/District-Wide Support			0.00	
10 E 530 9700 65 7810 2400 0000 0000 0			General Fund/Expenditures/District-Wide Support			61.68	
10 E 530 9700 65 7810 0740 0000 0000 0			General Fund/Expenditures/District-Wide Support			0.00	
10 E 530 9700 65 7810 0720 0000 0000 0			General Fund/Expenditures/District-Wide Support			190.05	
10 E 530 9700 65 7810 1200 0000 0000 0			General Fund/Expenditures/District-Wide Support			123.36	
10 E 530 9700 65 7810 0600 0000 0000 0			General Fund/Expenditures/District-Wide Support			63.35	
10 E 530 9700 65 7810 4500 0000 0000 0			General Fund/Expenditures/District-Wide Support			267.77	
10 E 530 9700 65 7810 1300 0000 0000 0			General Fund/Expenditures/District-Wide Support			61.68	
10 E 530 9700 65 7810 1000 0000 0000 0			General Fund/Expenditures/District-Wide Support			123.36	
10 E 530 9700 65 7810 0630 0000 0000 0			General Fund/Expenditures/District-Wide Support			63.35	
10 E 530 9700 65 7810 1200 0000 0000 0			General Fund/Expenditures/District-Wide Support			0.00	
10 E 530 9700 65 7810 2400 0000 0000 0			General Fund/Expenditures/District-Wide Support			61.68	
10 E 530 9700 65 7810 1100 0000 0000 0			General Fund/Expenditures/District-Wide Support			118.70	
232162	LINK, CENTURY	08/16/2019	320497728 7/2/19		0	33.76	33.76
10 E 530 9700 65 7810 0720 0000 0000 0			General Fund/Expenditures/District-Wide Support			33.76	
232163	LUSK, KEVIN DUANE	08/16/2019	AVID 2019		0	310.00	310.00
10 E 530 5102 31 8030 4500 0000 0000 0			General Fund/Expenditures/Title I -Staff Dev			310.00	
232164	MCCULLOUGH, PATRICK A	08/16/2019	CDL		0	102.00	102.00
10 E 530 9900 52 7000 0730 0000 0000 0			General Fund/Expenditures/Pupil Transportation			102.00	
232165	MENKE JACKSON LAW FIRM	08/16/2019	405 6/30/2019		0	1,280.00	1,280.00
10 E 530 9700 12 7030 0710 0000 0000 0			General Fund/Expenditures/District-Wide Support			1,280.00	
232166	MOBYMAX, LLC	08/16/2019	143663	MobyMax License for Whitstran Elementary	6001800124	2,745.00	2,745.00
10 E 530 5100 33 5070 1100 0000 0000 0			General Fund/Expenditures/Title I Part A			2,745.00	
232167	MONOPRICE, INC	08/16/2019	19151180	Cat6 for Stock	7601800221	52.44	52.44
10 E 530 9700 72 5000 0760 0000 0000 0			General Fund/Expenditures/District-Wide Support			52.44	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
232168	MOON SECURITY SERVICES INC	08/16/2019	988705	2018/2019 Annual contract for: video and monitoring of PHS facilities	7201800008	266.24	266.24
10 E 530 9700 64 7910 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		266.24	
232169	MOORE, KRISTINE	08/16/2019	ISSAQUAH		0	312.00	312.00
10 E 530 6500 31 8030 0600 0000 0000 0				General Fund/Expenditures/State Trans Bilingual		312.00	
232170	MOORE, REBECCA L	08/16/2019	MOVERS		0	53.57	53.57
10 E 530 9700 12 5000 0710 0000 0000 0				General Fund/Expenditures/District-Wide Support		53.57	
232171	MORROW, DARLENE M.	08/16/2019	MILK 7/1/2019		0	3.96	17.73
10 E 530 9825 42 5430 0750 0000 0000 0				General Fund/Expenditures/Food Service - SS		3.96	
				YOGURT	0	13.77	
10 E 530 9825 42 5430 0750 0000 0000 0				General Fund/Expenditures/Food Service - SS		13.77	
232172	OFFICE DEPOT INC	08/16/2019	337256941001	Supplies for Curriculum Office	6001800123	83.26	6,753.13
10 E 530 0100 21 5000 0600 0000 0000 0				General Fund/Expenditures/Basic Education		83.26	
				337257001001	Ink/Paper for Poster Printer	7601800208	136.11
10 E 530 9700 72 5000 0760 0000 0000 0				General Fund/Expenditures/District-Wide Support		136.11	
				337257002001	Ink/Paper for Poster Printer	7601800208	23.77
10 E 530 9700 72 5000 0760 0000 0000 0				General Fund/Expenditures/District-Wide Support		23.77	
				346799008001	Toner for Stock	7601800222	718.45
10 E 530 9700 72 5000 0760 0000 0000 0				General Fund/Expenditures/District-Wide Support		718.45	
				346799100001	Toner for Food Service	7601800225	78.44
10 E 530 9800 41 5000 0750 0000 0000 0				General Fund/Expenditures/Food Service		78.44	
				347394143001	BUILDING; INK	1201800124	5,705.04
10 E 530 0100 27 5000 1200 0000 0000 0				General Fund/Expenditures/Basic Education		1,190.50	
10 E 530 0100 27 5020 1200 0000 0000 0				General Fund/Expenditures/Basic Education		4,514.54	
				347394154001	BUILDING; INK	1201800124	8.06
10 E 530 0100 27 5000 1200 0000 0000 0				General Fund/Expenditures/Basic Education		1.68	
10 E 530 0100 27 5020 1200 0000 0000 0				General Fund/Expenditures/Basic Education		6.38	
232173	ORIENTAL TRADING CO	08/16/2019	696499843-01	PBIS:PRIZES	1201800088	1,011.60	1,011.60
10 E 530 0188 27 5000 1200 0000 0000 0				General Fund/Expenditures/PBIS Incentives		1,011.60	
232174	OXARC INC	08/16/2019	30703142	Open PO for Metal	4561800003	60.00	177.07

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 3160 27 5000 4500 0000 0000 0				Shop Supplies General Fund/Expenditures/Agriculture		60.00	
			60442208	Open PO for Metal Shop Supplies	4561800003	117.07	
10 E 530 3160 27 5000 4500 0000 0000 0				General Fund/Expenditures/Agriculture		117.07	
232175	PACIFIC OFFICE AUTOMATION	08/16/2019	080316		0	773.75	796.88
10 E 530 0100 24 5000 4500 0000 0000 0				General Fund/Expenditures/Basic Education		41.25	
10 E 530 5100 27 5000 0600 0000 0000 0				General Fund/Expenditures/Title I Part A		63.70	
10 E 530 5320 24 5000 0600 0000 0000 0				General Fund/Expenditures/Migrant Ed		27.75	
10 E 530 5320 27 5000 0600 0000 0000 0				General Fund/Expenditures/Migrant Ed		6.95	
10 E 530 9700 11 5000 0710 0000 0000 0				General Fund/Expenditures/District-Wide Support		10.00	
10 E 530 9700 12 5000 0710 0000 0000 0				General Fund/Expenditures/District-Wide Support		5.00	
10 E 530 9700 72 5000 1300 0000 0000 0				General Fund/Expenditures/District-Wide Support		4.20	
10 E 530 9730 72 5000 0760 0000 0000 0				General Fund/Expenditures/Tech Coordinator - Office		0.45	
10 E 530 6500 31 5000 0600 0000 0000 0				General Fund/Expenditures/State Trans Bilingual		6.75	
10 E 530 5220 31 5000 0600 0000 0000 0				General Fund/Expenditures/Rural and Low-Income		457.70	
10 E 530 2400 33 5000 4500 0000 0000 0				General Fund/Expenditures/Spec Ed - Federal		7.85	
10 E 530 5320 31 5000 0600 0000 0000 0				General Fund/Expenditures/Migrant Ed		16.15	
10 E 530 0100 24 5000 0600 0000 0000 0				General Fund/Expenditures/Basic Education		126.00	
			183093		0	23.13	
10 E 530 9700 13 7290 0720 0000 0000 0				General Fund/Expenditures/District-Wide Support		23.13	
232176	PIONEER VALLEY BOOKS	08/16/2019	00151023	OFFICE	1201800103	398.20	398.20
10 E 530 0100 27 5000 1200 0000 0000 0				General Fund/Expenditures/Basic Education		432.45	
10 L 601 0000 00 0000 0000 0000 0000				General Fund/Accounts Payable		-34.25	
232177	PROSSER MINNIE STORAGE	08/16/2019	JULY & AUG. + LOCK		0	310.00	310.00
10 E 530 9700 13 5000 0720 0000 0000 0				General Fund/Expenditures/District-Wide Support		10.00	
10 E 530 9700 13 7000 0720 0000 0000 0				General Fund/Expenditures/District-Wide Support		300.00	
232178	PURELAND SUPPLY LLC	08/16/2019	706844	Lamp for PHS (J. Sonnichsen)	7601800214	106.50	106.50
10 E 530 9700 72 5000 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		115.66	
10 L 601 0000 00 0000 0000 0000 0000				General Fund/Accounts Payable		-9.16	
232179	RAINWATER INC	08/16/2019	044505	Monthly water cooler rental and bottled water delivery (6 bottles per month) to Special Services Office.	6301800000	4.32	174.81
10 E 530 2100 21 5000 0630 0000 0000 0				General Fund/Expenditures/Spec Ed - State		4.32	
			044506	Yearly Purchase Order for the Water softener	7501800001	129.48	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 9800 44 7000 0750 0000 0000 0				for KRV Production kitchen General Fund/Expenditures/Food Service		129.48	
			044507	Annual Renewal	6001800024	4.32	
10 E 530 0100 21 7000 0600 0000 0000 0				General Fund/Expenditures/Basic Education		1.44	
10 E 530 5320 24 5000 0600 0000 0000 0				General Fund/Expenditures/Migrant Ed		1.44	
10 E 530 9730 72 7000 0760 0000 0000 0				General Fund/Expenditures/Tech Coordinator - Office		1.44	
			044508	Monthly water cooler rental and bottled water delivery (6 bottles per month) to Special Services Office	6301800001	4.32	
10 E 530 2100 21 5000 0630 0000 0000 0				General Fund/Expenditures/Spec Ed - State		4.32	
			089429	Annual Renewal	6001800024	12.95	
10 E 530 0100 21 7000 0600 0000 0000 0				General Fund/Expenditures/Basic Education		4.32	
10 E 530 5320 24 5000 0600 0000 0000 0				General Fund/Expenditures/Migrant Ed		4.32	
10 E 530 9730 72 7000 0760 0000 0000 0				General Fund/Expenditures/Tech Coordinator - Office		4.31	
			089947	Annual Renewal	6001800024	12.95	
10 E 530 0100 21 7000 0600 0000 0000 0				General Fund/Expenditures/Basic Education		4.32	
10 E 530 5320 24 5000 0600 0000 0000 0				General Fund/Expenditures/Migrant Ed		4.32	
10 E 530 9730 72 7000 0760 0000 0000 0				General Fund/Expenditures/Tech Coordinator - Office		4.31	
			090449	Annual Renewal	6001800024	6.47	
10 E 530 0100 21 7000 0600 0000 0000 0				General Fund/Expenditures/Basic Education		2.16	
10 E 530 5320 24 5000 0600 0000 0000 0				General Fund/Expenditures/Migrant Ed		2.16	
10 E 530 9730 72 7000 0760 0000 0000 0				General Fund/Expenditures/Tech Coordinator - Office		2.15	
232180	READY AND OUT	08/16/2019	891779	Migrant Summer School Parent Night Dinner July 17, 2019	6001800128	81.45	81.45
10 E 530 5325 24 5000 1310 0000 0000 0				General Fund/Expenditures/Migrant Ed- Summer		81.45	
232181	RIVERA FINANCE	08/16/2019	14857 OKAPI	Instructional Materials for KRV - OSSI Grant	6001800110	7,078.68	7,078.68
10 E 530 5835 27 5000 1200 0000 0000 0				General Fund/Expenditures/OSSI GRANT		7,078.68	
232182	RIVERSIDE STORAGE	08/16/2019	AUG 2019	2018/2019 Rentals of storage units.	7201800007	537.00	537.00
10 E 530 2100 21 7340 0630 0000 0000 0				General Fund/Expenditures/Spec Ed - State		107.40	
10 E 530 5320 24 7000 0600 0000 0000 0				General Fund/Expenditures/Migrant Ed		107.40	
10 E 530 9700 13 7340 0720 0000 0000 0				General Fund/Expenditures/District-Wide Support		107.40	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 9700 64 7340 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		107.40	
10 E 530 9700 72 7340 0760 0000 0000 0				General Fund/Expenditures/District-Wide Support		107.40	
232183	SHENYER, PAULINE J	08/16/2019	RENTON		0	124.00	124.00
10 E 530 0199 27 8030 0600 0000 0000 0				General Fund/Expenditures/Reserve		124.00	
232184	SHY'S PIZZA CONNECTION	08/16/2019	000176		3057	71.50	240.48
10 E 530 9730 72 5000 0760 0000 0000 0				General Fund/Expenditures/Tech Coordinator - Office		71.50	
			000177		3054	84.49	
10 E 530 9730 72 5000 0760 0000 0000 0				General Fund/Expenditures/Tech Coordinator - Office		84.49	
			000178		3063	84.49	
10 E 530 9730 72 5000 0760 0000 0000 0				General Fund/Expenditures/Tech Coordinator - Office		84.49	
232185	SIPE, THELMA A	08/16/2019	SURFACE REPLACEMENT		0	180.03	180.03
10 E 530 9700 72 5000 1300 0000 0000 0				General Fund/Expenditures/District-Wide Support		180.03	
232186	SMITH, DEAN DONALD	08/16/2019	AVID 2019		0	214.00	214.00
10 E 530 5102 31 8030 2400 0000 0000 0				General Fund/Expenditures/Title I -Staff Dev		214.00	
232187	STAPLES BUSINESS ADVANTAGE	08/16/2019	3418203236	classroom supplies	4501800132	4.38	47.36
10 E 530 0100 27 5000 4500 0000 0000 0				General Fund/Expenditures/Basic Education		4.38	
			3418203237	classroom supplies	4501800132	42.98	
10 E 530 0100 27 5000 4500 0000 0000 0				General Fund/Expenditures/Basic Education		42.98	
232188	STARK, NANETTE L	08/16/2019	BOOK		0	14.71	14.71
10 E 530 0151 31 7000 4500 0000 0000 0				General Fund/Expenditures/Staff Dev-PEA Allocation		14.71	
232189	STATE AUDITOR'S OFFICE	08/16/2019	L130919		0	12,995.45	12,995.45
10 E 530 9700 11 7020 0710 0000 0000 0				General Fund/Expenditures/District-Wide Support		12,995.45	
232190	THE PRINT GUYS	08/16/2019	125162	building;template	1201800122	18.62	18.62
10 E 530 0100 23 8030 1200 0000 0000 0				General Fund/Expenditures/Basic Education		1.38	
10 E 530 0100 27 5010 1200 0000 0000 0				General Fund/Expenditures/Basic Education		11.17	
10 E 530 0112 27 5000 1200 0000 0000 0				General Fund/Expenditures/Specialist		1.17	
10 E 530 0100 27 5001 1200 0000 0000 0				General Fund/Expenditures/Basic Education		4.90	
232191	USI LAMINATE	08/16/2019	0389226101019	OFFICE:LAMINATE	1201800108	111.20	586.21
10 E 530 0153 27 5000 1200 0000 0000 0				General Fund/Expenditures/AVID Staff Dev		111.20	
			0389226101027	OFFICE:LAMINATE	1201800108	166.45	
10 E 530 0153 27 5000 1200 0000 0000 0				General Fund/Expenditures/AVID Staff Dev		166.45	
			0389289801018	OFFICE:LAMINATE	1201800115	123.57	
10 E 530 0100 27 5010 1200 0000 0000 0				General Fund/Expenditures/Basic Education		112.79	
10 E 530 0153 27 5000 1200 0000 0000 0				General Fund/Expenditures/AVID Staff Dev		10.78	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			0389289801026	OFFICE:LAMINATE	1201800115	184.99	
10 E 530 0100 27 5010 1200 0000 0000 0				General Fund/Expenditures/Basic Education		168.84	
10 E 530 0153 27 5000 1200 0000 0000 0				General Fund/Expenditures/AVID Staff Dev		16.15	
232192	VAN DE GRAAF, MEGHAN K	08/16/2019	AVID 2019		0	437.88	437.88
10 E 530 5102 31 8030 4500 0000 0000 0				General Fund/Expenditures/Title I -Staff Dev		437.88	
232193	WAL-MART COMMUNITY	08/16/2019	919600059458		0	140.42	140.42
10 E 530 5325 27 5000 1310 0000 0000 0				General Fund/Expenditures/Migrant Ed- Summer		140.42	
232194	WALTER E NELSON COMPANY	08/16/2019	385299	OFFICE:SUPPLIES	1201800117	3,100.54	3,100.54
10 E 530 0100 27 5000 1200 0000 0000 0				General Fund/Expenditures/Basic Education		3,100.54	
232195	WAPT	08/16/2019	043183	2019 WAPT Conference for Bill Petersen; Cindy McLemore; Jaime Martinez and Jesus Vasquez	7301800013	1,200.00	1,200.00
10 E 530 9900 51 7390 0730 0000 0000 0				General Fund/Expenditures/Pupil Transportation		600.00	
10 E 530 9900 53 7390 0730 0000 0000 0				General Fund/Expenditures/Pupil Transportation		600.00	
232196	WASTE MANAGEMENT OF KENNEWICK	08/16/2019	1806149-1819-1		0	266.15	266.15
10 E 530 9700 65 7860 1100 0000 0000 0				General Fund/Expenditures/District-Wide Support		266.15	
232197	YAKIMA BINDERY	08/16/2019	293213-0	2018/2019 Open PO for District Office supplies.	7201800011	126.08	149.05
10 E 530 9700 12 5000 0710 0000 0000 0				General Fund/Expenditures/District-Wide Support		63.04	
10 E 530 9700 13 5000 0720 0000 0000 0				General Fund/Expenditures/District-Wide Support		63.04	
			293430-0	2018/2019 Open PO for District Office supplies.	7201800011	22.97	
10 E 530 9700 12 5000 0710 0000 0000 0				General Fund/Expenditures/District-Wide Support		11.49	
10 E 530 9700 13 5000 0720 0000 0000 0				General Fund/Expenditures/District-Wide Support		11.48	
93 Computer Check(s) For a Total of						268,494.86	

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of August 13, 2019, the board, by a _____ vote, approves payments, totaling \$52,605.96. The payments are further identified in this document.

Total by Payment Type for Cash Account, CP WARRANTS PAYABLE:
Warrant Numbers 200000148 through 200000148, totaling \$52,605.96

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
200000148	ESD #112	08/16/2019	52,605.96
1	Computer	Check(s) For a Total of	52,605.96

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200000148	ESD #112	08/16/2019	0000143444		0	27,192.00	52,605.96
20 E 530 0013 21 7084 1000 0450 0000 0				Capital Projects/Expenditures/PHS NEW CONSTRUCTION		27,192.00	
			0000143445		0	10,022.16	
20 E 530 0016 22 7084 1000 0130 0000 0				Capital Projects/Expenditures/Heights Mod/Addition		10,022.16	
			0000143446		0	10,281.90	
20 E 530 0015 22 7084 1000 0120 0000 0				Capital Projects/Expenditures/KRV Mod/Addition		10,281.90	
			0000143447		0	5,109.90	
20 E 530 0014 22 7084 1000 0110 0000 0				Capital Projects/Expenditures/Whitstran Mod/Addition		5,109.90	
				1 Computer	Check(s) For a Total of		52,605.96

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of August 13, 2019, the board, by a _____ vote, approves payments, totaling \$13,385.59. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS PAYABLE:
Warrant Numbers 186461 through 186465, totaling \$13,385.59

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
186461	BANK, U S	08/16/2019	1,092.71
186462	CHALLENGER SPORTS	08/16/2019	1,100.00
186463	JONES SCHOOL SUPPLY	08/16/2019	199.48
186464	PROSSER SCHOOL DIST #116	08/16/2019	10,591.40
186465	SCHOOL DIST #116 REVOLV FUND	08/16/2019	402.00
5	Computer	Check(s) For a Total of	13,385.59

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
186461	BANK, U S	08/16/2019	JUNE 2019		0	338.13	1,092.71
40 E 530 4030 03 0000 0000 0000 0000 0				Associated Student Body Fund/Expenditures/SEATTLE		338.13	
			JUNE 2019 -		0	754.58	
40 E 530 2140 05 0000 0000 0000 0000 0				Associated Student Body Fund/Expenditures/FOOTBALL		754.58	
186462	CHALLENGER SPORTS	08/16/2019	SEA071119		0	1,100.00	1,100.00
40 E 530 2250 05 0000 0000 0000 0000 0				Associated Student Body Fund/Expenditures/SOCCER GIRLS		1,100.00	
186463	JONES SCHOOL SUPPLY	08/16/2019	1705660	ASB	1220000007	199.48	199.48
40 E 530 1040 02 0000 0000 0000 0000 0				Associated Student Body Fund/Expenditures/GENERAL		216.64	
40 L 601 0000 00 0000 0000 0000 0000				Associated Student Body Fund/Accounts Payable		-17.16	
186464	PROSSER SCHOOL DIST #116	08/16/2019	EXPENSES		0	10,380.00	10,591.40
40 E 530 3530 03 0000 0000 0000 0000 0				Associated Student Body Fund/Expenditures/ROOM 13		706.47	
40 E 530 4030 03 0000 0000 0000 0000 0				Associated Student Body Fund/Expenditures/SEATTLE		9,673.53	
			JUNE BUS AND VAN	FIELD TRIPS	0	211.40	
40 E 530 1040 04 0000 0000 0000 0000 0				Associated Student Body Fund/Expenditures/GENERAL		75.40	
40 E 530 3019 05 0000 0000 0000 0000 0				Associated Student Body Fund/Expenditures/CLASS OF 2019		136.00	
186465	SCHOOL DIST #116 REVOLV FUND	08/16/2019	4698		0	402.00	402.00
40 E 530 2150 05 0000 0000 0000 0000 0				Associated Student Body Fund/Expenditures/TRACK		402.00	
			5	Computer	Check(s) For a Total of		13,385.59

BOARD PACKET

TO: Board of Directors
SUBJECT: Amendment of Policy No. 2190: Highly Capable Programs - SECOND READING
AGENDA: Action
DATE: August 13, 2019
PREPARED BY: Deanna Flores, *Assistant Superintendent*

Background

Policy No. 2190: *Highly Capable Programs*, was brought to the Board at the July 23, 2019 meeting, for First Reading. The policy has a slight revision as of the 2018-19 school year. The new portion is the last sentence in the last paragraph. The update addresses the importance of having processes in place for equitable identification of students, as students who are disadvantaged often are overlooked in the identification process. The policy draft amendment is attached as well as the updated procedure for your information.

Recommendation

It is recommended that the Board of Directors approve the Second and Final Reading of Policy No. 2190: *Highly Capable Programs*, and adopt the policy as amended.

Highly Capable Programs

In order to develop the special abilities of each student, the District will offer a highly capable program that provides kindergarten through twelfth grade students who are selected for the program with access to basic education programs that accelerate learning and enhance instruction. The framework for such programs will encompass, but not be limited to, the following objectives:

1. Expansion of academic attainments and intellectual skills;
2. Stimulation of intellectual curiosity, independence, and responsibility;
3. Development of a positive attitude toward self and others; and
4. Development of originality and creativity.

The Board will annually approve the District's highly capable plan including: the number of students the District expects to serve by grade level; the District's plan to identify students; a description of the highly capable program goals; a description of the services the program will offer; an instructional program description; a description of ongoing professional development for highly capable program and general education staff; program evaluation and fiscal report; and assurances that the District is legally compliant.

The Superintendent will establish procedures consistent with state guidelines for referral, assessment, and selection of children of demonstrated achievement or potential ability in terms of general intellectual ability, academic aptitude and creative or productive thinking. These include prioritizing equitable identification of low-income students; use of multiple objective criteria and multiple pathways for identification; use of local norms, unless more restrictive than national norms; use of subjective measures only to support identification; and use of screening and assessment in the student's native language (if available) or nonverbal assessment.

Legal References: RCW 28A.185.030 Programs - Authority of local school districts - Selection of students
WAC 392-170 Special service program — Highly capable students

Management Resources: 2018 - August Issue
2013 - September Issue
Policy News, April 2008 Highly Capable Programs

Adoption Date:

Highly Capable Programs

Definition

Highly capable students are students who perform or show potential for performing at significantly advanced academic levels when compared with others of their age, experiences or environments. Outstanding abilities are seen within students' general intellectual aptitudes, specific academic abilities and/or creative productivities within a specific domain. These students are present not only in the general populace, but are present within all protected classes. Students who are highly capable may possess, but are not limited to, these learning characteristics:

1. Capacity to learn with unusual depth of understanding, to retain what has been learned and to transfer learning to new situations;
2. Capacity and willingness to deal with increasing levels of abstraction and complexity earlier than their chronological peers;
3. Creative ability to make unusual connections among ideas and concepts;
4. Ability to learn quickly in their area(s) of intellectual strength; and
5. Capacity for intense concentration and/or focus.

The District will:

Provide an annual public notification of parents and students before any major identification activity. The notice will be announced in multiple ways and languages;

1. Notify parents of students who have been referred. Parents will receive a full explanation of the procedures for identification, an explanation of the appeal process, an explanation of the procedures to exit a student from the program and the information on the District's program and the options that are available to identified students;
2. Obtain parental permission in writing prior to conduction any testing or assessment to determine if the student is eligible for the highly capable program. Parent permission will also occur prior to delivering services; and
3. Periodically review services for each student to ensure that the services are appropriate.

Universal Screener

Students will be administered a universal screener in first grade.

The following procedures will be employed to nominate, assess and select students to participate in the program:

Nomination

Referrals are permitted and accepted based on data or evidence from teachers, other staff, parents, students and members of the community. Nominators will use the District's nomination form to refer a student to be considered for admission in the program. (See attachment A – Prosser School District Gifted and Talented Referral Form) Nomination forms are available on the Prosser School District website: www.prosserschools.org, at each school and at the District office.

Assessment

The District will obtain written parental permission prior to conducting assessments to determine eligibility for participation in its Highly Capable Program (HCP). The assessment process shall be based upon a review of each nominee's capability as shown by multiple criteria on the nomination form and on the CogAT assessment and/or on other assessments adopted by the District for this purpose. Test results will be recorded in the student's cumulative file.

Selection

A Multi-disciplinary Selection Committee will review data that has been collected for each of the nominated students. The Multi-disciplinary Selection Committee is composed of: An HCP teacher (provided that if an HCP teacher is not available, a classroom teacher shall be appointed); a psychologist or other qualified practitioner with the training to interpret cognitive and achievement test results; a certificated coordinator or administrator with responsibility for the supervision of the District's highly capable program; a parent; and additional professionals, if any, that the District deems desirable. The Multi-disciplinary Selection Committee will evaluate individual student assessment profile data using a blind (no name) process. The selection decision is based on:

1. A preponderance of evidence from the profile data demonstrating that a student is among the most highly capable;
2. Evidence of clear need for highly capable services; and
3. Determination of which students would benefit the most from inclusion in the District's program. A single assessment score or indicator will not prevent a student's selection for the HCP; however, individual pieces of evidence, if strong enough, can indicate that the student would benefit from services. If properly validated tests are not available, the professional judgment of the qualified District personnel shall determine eligibility of the student based upon evidence of cognitive ability and/or academic achievement.

The District will:

- A. Notify parents of students who have been selected. Parents will receive a full explanation of the procedures for identification, an explanation of the appeal process, an explanation of the procedures to exit a student from the program, the information on the District's program and the options that are available to identified students;
- B. Obtain parental permission to place identified students in the program before any special services and programs are provided to the student;
- C. Schedule a meeting of all such parents; and
- D. Conduct an annual parent meeting to review each student's educational plan.

Process for Appeal

Parents/legal guardians have the right to appeal the Multi-disciplinary Committee's decision. Individuals appealing the selection committee's decision must submit a letter requesting review of selection/placement decision. The written request must include reason for the appeal and, to

support reconsideration, provide additional evidence of significantly advanced cognitive or academic levels and/or outstanding intellectual, academic, or creative abilities.

The appeal request and supporting evidence must be submitted to the District's Highly Capable Program Coordinator/Director within 15 school days of the Multi-disciplinary Selection Committee's decision notification. The Multi-disciplinary Selection Committee will review the student's file, assessment profile data and additional evidence provided in the request for appeal.

The decision of the Appeals/Multi-disciplinary Selection Committee may include:

- Upholding the original decision of the Multi-disciplinary Selection Committee;
- Reversing the decision of the Multi-disciplinary Selection Committee;

A decision will be made by the Multi-disciplinary Committee within 15 school days after receipt of written request for reconsideration. The parent/legal guardian will be notified of the decision in writing. The decision may be appealed to the Superintendent in writing, within 15 school days.

Exit Process

The exit process may be initiated for students who no longer demonstrate a need for highly capable program services. A request may be made by a teacher or program administrator for highly capable student identification and placement discontinuation. The Multi-disciplinary Selection Committee will convene a meeting to review the student's profile to determine if the student qualifies for program services based on assessment data and selection criteria. The Multi-disciplinary Selection Committee may request additional evidence of student capabilities and/or willingness to participate in the program. If the committee determines that the student no longer qualifies for highly capable program services, it may be recommended that the student be exited from the program. The parent will be notified in writing of the committee's decision and of the appeal process.

A parent/legal guardian may request that the student be withdrawn from the program or a student may voluntarily withdraw from the program. A meeting will be convened by the Highly Capable Program Coordinator/Director to discuss the request. If the parent/legal guardian desires to withdraw the student from the program, the student will be exited from the program. Students will be allowed to reenter the HiCap program the following school year or sooner if possible as determined by the school administrator and the Highly Capable Program Coordinator/Director, based on the impact to the student or to school programs.

Program Design

The District will make a variety of appropriate program services available to students who participate in the program. Once services are started, a continuum of services will be provided to identified students in grades K-12. The District will keep on file a description of the educational programs provided for identified students. The District reviews services annually for each student to ensure that the services are appropriate. The District will offer highly capable students programs: as described in the District Highly Capable Program Brochure. (See Attachment B – Prosser School District Highly Capable Programs)

Reporting

Identified students will be assigned the appropriate CEDARS Gifted Value(s) in the District's student information system for end-of-year reporting activities. The Superintendent or designee will provide an end-of-the-year report to the Office of Superintendent of Public Instruction (OSPI) with includes:

- Number of students served by grade level K-12;
- Student demographic information;
- Data to determine if students who are highly capable met the goals set and if the programs provided met the academic needs of these students;
- Number and content of professional activities provided for special teachers and general education staff;
- Program evaluation data using the program evaluation rubric from the OSPI website and, if needed, program changes that will be made based upon this information; and
- Final fiscal report that reports on activities and staff funded by this program. The District will make a variety of appropriate program services available to students who participate in the program.

Prosser School District Gifted and Talented Referral Form

Attachment A

Please complete this form and submit it to the building principal where the child attends.

Student Name _____ School _____ Grade _____

Printed name of person making referral _____ Date _____

Circle one: Parent Teacher Admin Other

Directions: Please circle one number rating each item using the scale listed below:

Scale: 0=Never 1=Seldom 2=Occasional 3=Often 4=Almost Always

General Ability

Has a large or advanced vocabulary for age	0	1	2	3	4
Has a rapid recall of information	0	1	2	3	4
Learns easily and quickly in novel situations	0	1	2	3	4
Possesses a lot of information about a variety of subjects	0	1	2	3	4
Is inquisitive; asks unusual or higher level questions	0	1	2	3	4
Generates several solutions or alternatives to a problem or situation	0	1	2	3	4
Defends ideas, using reasoning and logical argument	0	1	2	3	4
Responds to injustice with objection, or questions rules that are unexplained	0	1	2	3	4

Specific Ability

Has superior verbal reasoning ability	0	1	2	3	4
Has superior numerical reasoning ability	0	1	2	3	4
Generates original ideas in writing or expression	0	1	2	3	4
Can focus and become absorbed in topics of interest	0	1	2	3	4
Can combine seemingly unrelated ideas or concepts into a more specialized area of knowledge or performance	0	1	2	3	4

Task Commitment

Displays persistence in task completion, especially in areas of interest	0	1	2	3	4
Strives towards perfection; is self-critical	0	1	2	3	4
Works independently in areas of interest and at the time, requires little direction from the teacher	0	1	2	3	4

Creativity

Is a high risk taker with ideas; speculates on outcomes, changes and differences	0	1	2	3	4
Discovers one example that is the exception to the rule	0	1	2	3	4
Displays originality of thought	0	1	2	3	4
Receptive to what is new and different	0	1	2	3	4

Overall Rating

How would you rate this student's overall capacity for success in the gifted and talented program?
Please check one:

_____ Outstanding candidate

_____ Potential candidate

_____ Not to be considered

Office Staff: Please stamp date of receipt and forward to curriculum office attn.: Deanna Flores

Prosser School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boys Scouts and other designated youth groups. The following employee has been designated to handle questions and complaints of alleged discrimination:

Title IX Coordinator and
Civil Rights Coordinator for State Law
Bryan Bailey
1203 Prosser Avenue
Prosser WA 99350
(509)786-1224
bryan.bailey@prosserschools.org

Section 504/
ADA Coordinator
Dr. Syndi Duehn
1109 Meade Avenue
Prosser WA 99350
(509)786-1820
syndi.duehn@prosserschools.org

High School

(offerings continued)

Honors English

A.P. English

A.P. Physics

A.P. US History

A.P. Biology

A.P. Calculus

A.P. Spanish

College Courses in High School

Running Start

Course Acceleration

Indicators of a Highly Capable student:

Bright Child:

Remembers the answers

Is interested

Answers questions in detail

Needs 6-8 repetitions to master

Is receptive

Is accurate and complete

Absorbs information

Is pleased with own learning

Gets A's

Is able

Learns with ease

Highly Capable Child:

Poses unforeseen questions

Is curious

Ponders multiple perspectives

Needs 1-3 repetitions to master

Is intense

Is original and continually developing

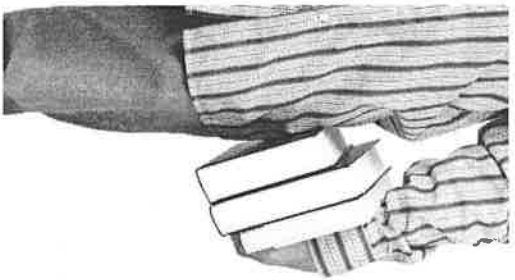
Manipulates information

Is self-critical

May not be motivated by grades

Is intellectual

Already knows



www.prosserschools.org



Prosser School District

Highly Capable Program (aka Open Door)



Prosser School District
Office of Curriculum and Instruction
1500 Grant Avenue
Prosser, WA 99350

509-786-2881



Highly Capable Program Offerings



Kindergarten-2nd Grade

The Walk to Read program offers students acceleration and extension of literacy skills (reading and writing).

Weekly grouping for identified clusters in mathematics offers individualized computer-based instruction. Students work and progress at their own pace and mathematical age.

3rd—5th Grade

Students are offered curriculum that is differentiated from the regular elementary curriculum in terms of depth and complexity, higher level thinking skills, creative problem solving, simulations, integrated units and complex projects.

These services are offered in a pull out model by certified staff.



Middle School

Integrated curriculum that is differentiated from the regular middle school curricula in terms of depth and complexity, higher level thinking and questioning skills.

The curriculum incorporates:

- * In-depth study
- * Integration of knowledge across systems of thought
- * Self-initiated and self-directed learning
- * Application of thinking skills

Other acceleration courses:

- * Grade acceleration in math
- * Honors English
- * World Languages

These services are offered as a part of the students' daily course schedule.

BOARD PACKET

TO: Board of Directors
SUBJECT: Adoption of Policy No. 3241 Student Discipline –
SECOND READING
AGENDA: Action
DATE: August 13, 2019
PREPARED BY: Matt Ellis, *Superintendent*

Background

Policy and Procedure No. 3241: *Student Discipline* was brought to the Board for First Reading at the July 23, 2019, regular Board meeting. The policy addresses student discipline and the way in which it is enacted in classrooms and in schools. The Washington State School Directors' Association (WSSDA) has classified this policy as essential, which means that all districts in Washington must adopt the policy. Much of the policy changes in 3241 seek to keep students in the classroom and mitigate exclusionary measures within schools.

Policy No. 3241 is a newly created policy number, by WSSDA. They recommend that districts retire the current Policy and Procedure No. 3240: *Student Rules, Regulations and Conduct: Discipline* and replace it with Policy and Procedure No. 3241.

The procedure, which is also attached, is not finalized but will be prior to implementation.

Recommendation

It is recommended the Board of Directors take action to approve the Second and Final Reading of Policy No. 3241: *Student Discipline* for adoption.

Student Discipline

“Discipline” means any action taken by the school district in response to behavioral violations. Discipline is not necessarily punitive, but can take positive and supportive forms. Data shows that a supportive response to behavioral violation is more effective and increases equitable educational opportunities. The purposes of this policy and accompanying procedure include:

- Engaging with families and the community and striving to understand and be responsive to cultural context
- Supporting students in meeting behavioral expectations, including providing for early involvement of parents
- Administering discipline in ways that respond to the needs and strengths of students and keep students in the classroom to the maximum extent possible
- Providing educational services that students need during suspension and expulsion
- Facilitating collaboration between school personnel, students and parents and thereby supporting successful reentry into the classroom following a suspension or expulsion
- Ensuring fairness, equity and due process in the administration of discipline
- Providing every student with the opportunity to achieve personal and academic success
- Providing a safe environment for all students and for District employees

The Superintendent shall establish and make available rules of student conduct, designed to provide students with a safe, healthy and educationally sound environment. Students are expected to be aware of the District’s rules of student conduct, including behavior standards that respect the rights, person and property of others. Students and staff are expected to work together to develop a positive climate for learning.

Minimizing exclusion, engaging with families, and supporting students

Unless a student’s presence poses an immediate and continuing danger to others or an immediate and continuing threat to the educational process, staff members must first attempt one or more forms of other forms of discipline to support students in meeting behavioral expectations before imposing classroom exclusion, short-term suspension, or in-school suspension. Before imposing a long-term suspension or expulsion, the District must first consider other forms of discipline.

These other forms of discipline may involve the use of best practices and strategies included in the state menu for behavior developed under RCW 28A.165.035. The accompanying procedure will identify a list of other forms of discipline for staff use. However, staff members are not restricted to that list and may use any other form of discipline compliant with WAC 392-400-025(9).

School personnel must make every reasonable attempt to involve parents and students to resolve behavioral violations. The District must ensure that associated notices, hearings, conferences, meetings, plans, proceedings, agreements, petitions and decisions are in a language the student and parents understand; this may require language assistance. Language assistance includes oral and written communication and further includes assistance to understand written communication, even if parents cannot read any language. The District’s use of suspension and expulsion will

have a real and substantial relationship to the lawful maintenance and operation of the school district, including but not limited to, the preservation of the health and safety of students and employees and the preservation of an educational process that is conducive to learning.

As described in the procedures, the District will offer educational services to students during suspension or expulsion. When the District administers a long-term suspension or expulsion, the District will timely hold a reengagement meeting and collaborate with parents and students to develop a reengagement plan that is tailored to the student's individual circumstances, in order to return the student to school successfully. Additionally, any student who has been suspended or expelled may apply for readmission at any time.

Staff authority

District staff members are responsible for supervising students during the school day, during school activities, whether on or off campus and on the school bus. Staff members will seek early involvement of parents in efforts to support students in meeting behavioral expectations. The Superintendent has general authority to administer discipline, including all exclusionary discipline. The Superintendent will identify other staff members to whom the Superintendent has designated disciplinary authority. After attempting at least one other form of discipline, teachers have statutory authority to impose classroom exclusion for behaviors that disrupt the educational process. Because perceptions of subjective behaviors vary and include implicit or unconscious bias, the accompanying procedures will seek to identify the types of behaviors for which the identified District staff may administer discipline.

Ensuring fairness, providing notice, and an opportunity for a hearing

When administering discipline, the District will observe all of the student's constitutional rights. The District will notify parents as soon as reasonably possible about classroom exclusion and before administering any suspension or expulsion. The District will provide opportunities for parent participation during an initial hearing with the student. The District will provide parents with written notice, consistent with WAC 392-400-455, of a suspension or expulsion no later than one school business day following the initial hearing. As stated above, language assistance includes oral and written communication and further includes assistance to understand written communication, even if parents cannot read any language. The District has established procedures for review and appeal of suspensions, expulsions, and emergency expulsions, consistent with WAC 392-400-430 through 392-400-530.

The District has also established procedures to address grievances of parents or students related to other forms of discipline, classroom exclusion, and exclusion from transportation or extra-curricular activity. The grievance procedures include an opportunity for the student to share his or her perspective and explanation regarding the behavioral violation.

Development and review

Accurate and complete reporting of all disciplinary actions, including the behavioral violations that led to them, is essential for effective review of this policy; therefore, the District will ensure such reporting.

The District will periodically collect and review data on disciplinary actions taken against students in each school. The data will be disaggregated into subgroups as required by RCW 28A.300.042, including students who qualify for special education or Section 504. The data review will include classroom exclusion, in-school and short-term suspensions, and long-term suspensions and expulsions. The District will invite school personnel, students, parents, families, and the community to participate in the data review. The purpose of the data review is to determine if disproportionality exists; if disproportionality is found the District will take action to ensure that it is not the result of discrimination and may update this policy and procedure to improve fairness and equity regarding discipline.

Distribution of policies and procedures

The school district will make its discipline policies and procedures available to families and the community. The District will annually provide its discipline policies and procedures to all District personnel, students, and parents, which may require language assistance for students and parents with limited-English proficiency under Title VI of the Civil Rights Act of 1964. The school district will ensure District employees and contractors are knowledgeable of the discipline policies and procedures.

Cross References:

- 2121 - Substance Abuse Program
- 2161 - Special Education and Related Services for Eligible Students
- 2162 - Education of Students With Disabilities Under Section 504 of the Rehabilitation Act of 1973
- 3122 - Excused and Unexcused Absences
- 3200 - Rights and Responsibilities
- 3210 - Nondiscrimination
- 3244 - Prohibition of Corporal Punishment
- 3520 - Student Fees, Fines, or Charges
- 4210 - Regulation of Dangerous Weapons on School Premises
- 4218 - Language Access Plan

Legal References:

- 42 U.S.C. 2000d et seq. Civil Rights Act of 1964
- 34 CFR Part 100.3 Regulations implementing Civil Rights Act of 1964
- Chapter 392-400, WAC Pupils
- WAC 392-190-048 Access to course offerings – Student discipline
- Chapter 28A.600 RCW, Students
- RCW 28A.400.110 Principal to assure appropriate student discipline — Building discipline standards — Classes to improve classroom management skills

RCW 28A.400.100 Principals and vice principals — Employment of
— Qualifications — Duties

Chapter 28A.320, RCW Provisions applicable to all districts

Chapter 28A.225, RCW Compulsory school attendance and admission

RCW 28A.150.240 Certificated teaching and administrative staff as
accountable for classroom teaching — Scope — Responsibilities —
Penalty

RCW 9A.41.280 Possessing dangerous weapons on school facilities —
Penalty — Exceptions

RCW 9A.16.100 Use of force on children — Policy — Actions
presumed unreasonable

Management Resources: 2019 - April April Policy Alert

2010 - June Issue

2014 - August Issue

2014 - December Issue

2016 - July Policy Issue

2018 - August 2018 - August Policy Issue

DRAFT

Student Discipline Procedure

Definitions

For purposes of all disciplinary policies and procedures, the following definitions will apply:

- **“Behavioral violation”** means a student’s behavior that violates the District’s discipline policies.
- **“Classroom exclusion”** means the exclusion of a student from a classroom or instructional or activity area for behavioral violations, subject to the requirements of WAC 392-400-330 and 392-400-335. Classroom exclusion does not include action that results in missed instruction for a brief duration when:
 - (a) a teacher or other school personnel attempts other forms of discipline to support the student in meeting behavioral expectations; and
 - (b) the student remains under the supervision of the teacher or other school personnel during such brief duration.
- **“Culturally responsive”** has the same meaning as “cultural competency” in RCW 28A.410.270, which states "cultural competency" includes knowledge of student cultural histories and contexts, as well as family norms and values in different cultures; knowledge and skills in accessing community resources and community and parent outreach; and skills in adapting instruction to students' experiences and identifying cultural contexts for individual students.
- **“Discipline”** means any action taken by a school district in response to behavioral violations.
- **“Disruption of the educational process”** means the interruption of classwork, the creation of disorder or the invasion of the rights of a student or group of students.
- **“Emergency expulsion”** means the removal of a student from school because the student’s statements or behavior pose an immediate and continuing danger to other students or school personnel or an immediate and continuing threat of material and substantial disruption of the educational process, subject to the requirements in WAC 392-400-510 through 392-400-530
- **“Expulsion”** means a denial of admission to the student’s current school placement in response to a behavioral violation, subject to the requirements in WAC 392-400-430 through 392-400-480
- **“Length of an academic term”** means the total number of school days in a single trimester or semester, as defined by the Board of Directors.
- **“Other forms of discipline”** means actions used in response to problem behaviors and behavioral violations, other than classroom exclusion, suspension, expulsion or emergency expulsion, which may involve the use of best practices and strategies included in the state menu for behavior developed under RCW 28A.165.035.
- **“Parent”** has the same meaning as in WAC 392-172A-01125, and means (a) a biological or adoptive parent of a child; (b) a foster parent; (c) a guardian generally authorized to act as the child’s parent, or authorized to make educational decisions for the student, but not the state, if the student is a ward of the state; (d) an individual acting in the place of a biological or adoptive parent, including a grandparent, stepparent or other relative with

whom the student lives or an individual who is legally responsible for the student's welfare; or a surrogate parent who has been appointed in accordance with WAC 392-172A.05130. If the biological or adoptive parent is attempting to act as the parent and more than one party meets the qualifications to act as a parent, the biological or adoptive parent must be presumed to be the parent unless he or she does not have legal authority to make educational decisions for the student. If a judicial decree or order identifies a specific person or persons to act as the "parent" of a child or to make educational decision on behalf of a child, then that person or persons shall be determined to be the parent for purposes of this policy and procedure.

- **"School board"** means the governing Board of Directors of the local school district.
- **"School business day"** means any calendar day except Saturdays, Sundays and any federal and school holidays upon which the office of the Superintendent is open to the public for business. A school business day concludes or terminates upon the closure of the Superintendent's office for the calendar day.
- **"School day"** means any day or partial day that students are in attendance at school for instructional purposes.
- **"Suspension"** means the denial of attendance in response to a behavioral violation from any subject or class, or from any full schedule of subjects or classes, but not including classroom exclusions, expulsions or emergency expulsions. Suspension may also include denial of admission to or entry upon, real and personal property that is owned, leased, rented, or controlled by the district.
 - **In-school suspension** means a suspension in which a student is excluded from the student's regular educational setting but remains in the student's current school placement for up to ten consecutive school days, subject to the requirements in WAC 392-400-430 through 392-400-475.
 - **Short-term suspension** means a suspension in which a student is excluded from school for up to ten consecutive school days, subject to the requirements in WAC 392-400-430 through 392-400-475.
 - **Long-term suspension** means a suspension in which a student is excluded from school for more than ten consecutive school days, subject to the requirements in WAC 392-400-430 through 392-400-475.

Engaging with Families & Language Assistance

The District must provide for early involvement of parents in efforts to support students in meeting behavioral expectations. Additionally, the District must make every reasonable attempt to involve the student and parent in the resolution of behavioral violations. Unless an emergency circumstance exists, providing opportunity for this parental engagement is required before administering a suspension or expulsion.

The District must ensure that it provides all discipline related communications [oral and written] required in connection with this policy and procedure in a language the student and parent(s) understand. These discipline related communications include notices, hearings, conferences, meeting, plans, proceedings, agreements, petitions and decisions. This effort may require language assistance for students and parents with limited-English proficiency under Title VI of

the Civil Rights Act of 1964. For parents who are unable to read any language, the District will provide written material orally.

Supporting Students with Other Forms of Discipline

Unless a student's on-going behavior poses an immediate and continuing danger to others, or a student's on-going behavior poses an immediate and continuing threat to the educational process, staff members must first attempt one or more forms of other forms of discipline to support students in meeting behavioral expectations before imposing classroom exclusion, short-term suspension or in-school suspension. Before imposing a long-term suspension or expulsion, the District must first consider other forms of discipline.

The types of behaviors for which the staff members may use other forms of discipline include any violation of the rules of conduct, as developed annually by the Superintendent. In connection with the rules of conduct, school principals and certificated building staff will confer at least annually to develop precise definitions and build consensus on what constitutes manifestation of problem behaviors. (See Policy No. 3200: Rights and Responsibilities.) The purpose of developing definitions and consensus on manifestation of a problem behavior is to address the differences in perception of subjective behaviors and reduce the effect of implicit or unconscious bias.

These other forms of discipline may involve the use of best practices and strategies included in the state menu for behavior available online at: <http://www.k12.wa.us/SSEO/pubdocs/BehaviorMenu.pdf>. The District has identified the following for use as other forms of discipline:

Insert practices and strategies here, such as Behavior monitoring, mentoring, peer mediation, social skills instruction, de-escalation, and restorative justice practices.

Staff members are not restricted to the above list and may use any other form of discipline compliant with WAC 392-400-025(9).

Additionally, staff may use after-school detention as another form of discipline for not more than insert# minutes on any given day. Before assigning after-school detention, the staff member will inform the student of the specific behavior prompting the detention and provide the student with an opportunity to explain or justify the behavior. At least one professional staff member will directly supervise students in after-school detention.

Administering other forms of discipline cannot result in the denial or delay of the student's nutritionally adequate meal or prevent a student from accomplishing a specific academic grade, subject, or graduation requirements.

Students and parents may challenge the administration of other forms of discipline, including the imposition of after-school detention using the grievance process below.

Staff Authority and Exclusionary Discipline

District staff members are responsible for supervising students immediately before and after the school day; during the school day; during school activities (whether on or off campus); on school grounds before or after school hours when a school group or school activity is using school grounds; off school grounds, if the actions of the student materially or substantially affect or interferes with the educational process; and on the school bus.

Staff members will seek early involvement of parents in efforts to support students in meeting behavioral expectations. The Superintendent has general authority to administer discipline, including all exclusionary discipline. If the District wants other staff members to have exclusionary discipline authority, the procedure must identify by title. The Superintendent designates disciplinary authority to impose short-term suspension to i.e. school principals, to impose long-term suspension to i.e. school principals, assistant superintendents, to impose expulsion to i.e. school principals, assistant superintendents, and to impose emergency expulsion to i.e. school principals, assistant superintendents.

Classroom exclusions

After attempting at least one other form of discipline, as set forth above, teachers have statutory authority to impose classroom exclusion. Classroom exclusion means the exclusion of a student from the classroom or instructional activity area based on a behavioral violation that disrupts the educational process. As stated above, the Superintendent, school principals and certificated staff will work together to develop definitions and consensus on what constitutes behavior that disrupts the educational process to reduce the effect of implicit or unconscious bias. If the District wants other staff members to have authority to impose classroom exclusion, the District must identify by title. Otherwise, delete the following sentence. Additionally, the district authorizes [identify other staff, such as school principals and vice-principals or delete sentence] to impose classroom exclusion with the same authority and limits of authority as classroom teachers.

Classroom exclusion may be for all or any portion of the balance of the school day. Classroom exclusion does not encompass removing a student from school, including sending a student home early or telling a parent to keep a student at home, based on a behavioral violation. Removing a student from school constitutes a suspension, expulsion, or emergency expulsion and must include the notification and due process as stated in the section below.

Classroom exclusion cannot result in the denial or delay of the student's nutritionally adequate meal or prevent a student from accomplishing a specific academic grade, subject or graduation requirements.

The school will provide the student an opportunity to make up any assignments and tests missed during a classroom exclusion. The District will not administer any form of discipline, including classroom exclusions, in a manner that would result in the denial or delay of a nutritionally adequate meal to a student or prevent a student from accomplishing a specific academic grade, subject, or graduation requirements.

Following the classroom exclusion of a student, the teacher (or other school personnel as identified) must report the classroom exclusion, including the behavioral violation that led to the classroom exclusion, to the principal or the principal's designee as soon as reasonably possible. The principal or designee must report all classroom exclusions, including the behavioral violation that led to it to the Superintendent. Reporting of the behavioral violation that led to the classroom exclusion as "other" is insufficient.

The teacher, principal, or the principal's designee must notify the student's parents regarding the classroom exclusion as soon as reasonably possible. As noted above, the District must ensure that this notification is in a language and form (i.e. oral or written) the parents understand.

When the teacher or other authorized school personnel administers a classroom exclusion because the student's statements or behavior pose an immediate and continuing danger to other students or school personnel, or an immediate and continuing threat of material and substantial disruption of the educational process:

- (a) The teacher or other school personnel must immediately notify the principal or the principal's designee; and
- (b) The principal or the principal's designee must meet with the student as soon as reasonably possible and administer appropriate discipline.

The District will address student and parent grievances regarding classroom exclusion through the grievance procedures.

Grievance process for other forms of discipline and classroom exclusion

Any parent/guardian or student who is aggrieved by the imposition of other forms of discipline and/or classroom exclusion has the right to an informal conference with the principal for resolving the grievance. If the grievance pertains to the action of an employee, the District will notify that employee of the grievance as soon as reasonably possible.

At such conference, the student and parent will have the opportunity to voice issues and concerns related to the grievance and ask questions of staff members involved in the grievance matter. Staff members will have opportunity to respond to the issues and questions related to the grievance matter. Additionally, the principal will have opportunity to address issues and questions raised and to ask questions of the parent, student and staff members.

If after exhausting this remedy the grievance is not yet resolved, the parent and student will have the right, upon two (2) school business days' prior notice, to present a written and/or oral grievance to the Superintendent or designee. The Superintendent or designee will provide the parent and student with a written copy of its response to the grievance within ten (10) school business days. Use of the grievance process will not impede or postpone the disciplinary action, unless the principal or Superintendent elects to postpone the disciplinary action.

Discipline that may be grieved under this section includes other forms of discipline, including after-school detention; classroom exclusion; removal or suspension from athletic activity or participation; and removal or suspension from school-provided transportation.

Suspension and expulsion – general conditions and limitations

The District's use of suspension and expulsion will have a real and substantial relationship to the lawful maintenance and operation of the school district, including but not limited to, the preservation of the health and safety of students and employees and the preservation of an educational process that is conducive to learning. The District will not expel, suspend or discipline in any manner for a student's performance of or failure to perform any act not related to the orderly operation of the school or school-sponsored activities or any other aspect of preserving the educational process. The District will not administer any form of discipline in a manner that would prevent a student from accomplishing a specific academic grade, subject, or graduation requirements.

As stated above, the District must have provided the parent(s) opportunity for involvement to support the student and resolve behavioral violations before administering suspension or expulsion. Additionally, the Superintendent or designee must consider the student's individual circumstances and the nature of the violation before administering a short-term or in-school suspension.

The Board recognizes that when a student's behavior is subject to disciplinary action, review by a panel of the student's peers may positively influence the student's behavior. The Board has discretion to authorize the establishment of one or more student disciplinary boards, which may also include teachers, administrators, parents or any combination thereof. If so authorized, the District will ensure that the student disciplinary board reflects the demographics of the student body. The student disciplinary board may recommend to the appropriate school authority other forms of discipline that might benefit the student's behavior and may also provide input on whether exclusionary discipline is needed. The school authority has discretion to set aside or modify the student disciplinary board's recommendation.

The principal or designee at each school must report all suspensions and expulsions, including the behavioral violation that led to the suspension or expulsion, to the Superintendent or designee within twenty-four (24) hours after the administration. Reporting the behavioral violation that led to the suspension or expulsion as "other" is insufficient. An expulsion or suspension of a student may not be for an indefinite period and must have an end date.

After suspending or expelling a student, the District will make reasonable efforts to return the student to the student's regular educational setting as soon as possible. Additionally, the District must allow the student to petition for readmission at any time. The District will not administer any form of discipline in a manner that prevents a student from completing subject, grade-level, or graduation requirements.

When administering a suspension or expulsion, the District may deny a student admission to, or entry upon, real and personal property that the District owns, leases, rents or controls. The District must provide an opportunity for students to receive educational services during a suspension or expulsion (see below). The District will not suspend or expel a student from school for absences or tardiness.

If during a suspension or expulsion the District enrolls a student in another program or course of study, the District may not preclude the student from returning to the student's regular educational setting following the end of the suspension or expulsion, unless one of the following applies:

The Superintendent or designee grants a petition to extend a student's expulsion under WAC 392-400-480; the change of setting is to protect victims under WAC 392-400-810; or other law precludes the student from returning to his or her regular educational setting.

In accordance with RCW 28A.600.420, a school district must expel a student for no less than one year if the District has determined that the student has carried or possessed a firearm on school premises, school-provided transportation, or areas of facilities while being used exclusively by public schools. The Superintendent may modify the expulsion on a case-by-case basis.

A school district may also suspend or expel a student for up to one year if the student acts with malice (as defined under RCW 9A.04.110) and displays an instrument that appears to be a firearm on school premises, school-provided transportation, or areas of facilities while being used exclusively by public schools. These provisions do not apply to students while engaged in a District authorized military education; a District authorized firearms convention or safety course; or District authorized rifle competition.

In-school suspension and short-term suspension

The Superintendent designates select as suitable or delete: school principals and vice-principals with the authority to impose in-school and short-term suspension. Before administering an in-school or short-term suspension, staff members must have first attempted one or more other forms of discipline to support the student in meeting behavioral expectations and considered the student's individual circumstances. The District will not administer in-school suspension that would result in the denial or delay of the student's nutritionally adequate meal.

Unless otherwise required by law, the District is not required to impose in-school or short-term suspensions and instead, strives to keep students in school, learning in a safe and appropriate environment. However, there are circumstances when the District may determine that in-school or short-term suspension is appropriate. As stated above, the District will work to develop definitions and consensus on what constitutes behavioral violations to reduce the effect of implicit or unconscious bias. In accordance with the other parameters of this policy, these circumstances may include the following types of student behaviors: Review and customize the below list of examples of behavioral violations. Districts should seek to identify observable, quantifiable behaviors, and avoid subjective categories

- Being intoxicated or under the influence of controlled substance, alcohol or marijuana at school or while present at school activities;
- Bomb scares or false fire alarms that cause a disruption to the school program;
- Cheating or disclosure of exams;
- Commission of any crime on school grounds or during school activities;
- Dress code violations that the student refuses to correct (see student dress policy/procedure _____); [Note to Districts: if the District does not have a separate policy, the District should specify here what would constitute a dress code violation e.g.

clothing with lewd, sexual, drug, tobacco, alcohol-related messages, or apparel closely associated with gangs or hate groups. The District should avoid identifying clothing or hairstyles used by certain ethnic groups.]

- Fighting: Fighting and instigating, promoting, or escalating a fight, as well as failure to disperse. Engaging in any form of fighting where physical blows are exchanged, regardless of who initiated the fight. This prohibition includes hitting, slapping, pulling hair, biting, kicking, choking and scratching or any other acts in which a student intentionally inflicts or attempts to inflict injury on another;
- Gang-related activity;
- Harassment/intimidation/bullying;
- Intentional deprivation of student and staff use of school facilities;
- Intentional endangerment to self, other students, or staff, including endangering on a school bus;
- Intentional injury to another;
- Intentionally defacing or destroying the property of another;
- Intentionally obstructing the entrance or exit of any school building or room in order to deprive others of passing through;
- Possession, use, sale or delivery of illegal or controlled chemical substances;
- Preventing students from attending class or school activities;
- Refusal to cease prohibited behavior;
- Refusal to leave an area when repeatedly instructed to do so by school personnel;
- Sexual misconduct that could constitute sexual assault or harassment on school grounds, at school activities, or on school provided transportation;
- Substantially and intentionally interfering with any class or activity;
- Threats of violence to other students or staff;
- Use or possession of weapons prohibited by state law and Policy_____.

Initial Hearing

Before administering any in-school or short-term suspension, the District will attempt to notify the student's parent(s) as soon as reasonably possible regarding the behavioral violation. Additionally, the principal or designee must conduct an informal initial hearing with the student to hear the student's perspective. The principal or designee must provide the student an opportunity to contact his or her parent(s) regarding the initial hearing. The district must hold the initial hearing in a language the parent and student understand.

At the initial hearing, the principal or designee will provide the student:

- Notice of the student's violation of this policy;
- An explanation of the evidence regarding the behavioral violation;
- An explanation of the discipline that may be administered; and
- An opportunity for the student to share his or her perspective and provide explanation regarding the behavioral violation.

Notice

Following the initial hearing, the principal or designee must inform the student of the disciplinary decision regarding the behavioral violation, including the date when any suspension or expulsion will begin and end.

No later than one (1) school business day following the initial hearing with the student, the district will provide written notice of the suspension or expulsion to the student and parents in person, by mail or by email in a language and form the student and parents will understand. The written notice must include:

- a. A description of the student's behavior and how the behavior violated this policy;
- b. The duration and conditions of the suspension or expulsion, including the dates on which the suspension or expulsion will begin and end;
- c. The other forms of discipline that the District considered or attempted, and an explanation of the District's decision to administer the suspension or expulsion;
- d. The opportunity to receive educational services during the suspension or expulsion;
- e. The right of the student and parent(s) to an informal conference with the principal or designee; and
- f. The right of the student and parent(s) to appeal the in-school or short-term suspension;

For students in kindergarten through fourth grade, the District will not administer in-school or short-term suspension for more than ten (10) cumulative school days during any academic term. For students in grades five through twelve, the District will not administer in-school or short-term suspension for more than fifteen (15) cumulative school days during any single semester or more than ten (10) cumulative school days during any single trimester. Additionally, the District will not administer a short-term or in-school suspension beyond the school year in which the behavioral violation occurred.

The District will not administer in-school or short-term suspensions in a manner that would result in the denial or delay of a nutritionally adequate meal to a student.

When administering an in-school suspension, school personnel must ensure they are physically in the same location as the student to provide direct supervision during the duration of the in-school suspension. Additionally, school personnel must ensure they are accessible to offer support to keep the student current with assignments and course work for all of the student's regular subjects or classes.

Long-term suspensions and expulsions

Before administering a long-term suspension or an expulsion, District personnel must consider other forms of discipline to support the student in meeting behavioral expectations. The District must also consider the other general conditions and limitations listed above.

Unless otherwise required by law, the District is not required to impose long-term suspension or expulsion and may impose long-term suspension or expulsion only for specify misconduct. In general, the District strives to keep students in school, learning in a safe and appropriate environment. However, in accordance with the other parameters of this policy there are circumstances when the District may determine that long-term suspension or expulsion is appropriate for student behaviors listed in RCW 28A.600.015 (6)(a) through (d), which include:

1. a. Having a firearm on school property or school transportation in violation of RCW 28A.600.420;

- b. Any of the following offenses listed in RCW 13.04.155, including:
- any violent offense as defined in RCW 9.94A.030, including any felony that Washington law defines as a class A felony or an attempt, criminal conspiracy, or solicitation to commit a class A felony;
 - manslaughter;
 - indecent liberties committed by forcible compulsion;
 - kidnapping;
 - arson;
 - assault in the second degree;
 - assault of a child in the second degree;
 - robbery;
 - drive-by shooting; and
 - vehicular homicide or vehicular assault caused by driving a vehicle while under the influence of intoxicating liquor or any drug, or by operating a vehicle in a reckless manner.
 - Any sex offense as defined in RCW 9.94A.030, which included any felony violation of chapter 9A.44 RCW (other than failure to register as a sex offender in violation of 9A.44.132), including rape, rape of a child, child molestation, sexual misconduct with a minor, indecent liberties, voyeurism, and any felony conviction or adjudication with a sexual motivation finding;
 - inhaling toxic fumes in violation of chapter 9.47A RCW;
 - any controlled substance violation of chapter 69.50 RCW;
 - any liquor violation of RCW 66.44.270;
 - any weapons violation of chapter 9.41 RCW, including having a dangerous weapon at school in violation of RCW 9.41.280;
 - any violation of chapter 9A.36 RCW, including assault, malicious harassment, drive-by shooting, reckless endangerment, promoting a suicide attempt, coercion, assault of a child, custodial assault, and failing to summon assistance for an injured victim of a crime in need of assistance;
 - any violation of chapter 9A.40 RCW, including kidnapping, unlawful imprisonment, custodial interference, luring, and human trafficking;
 - any violation of chapter 9A.46 RCW, including harassment, stalking and criminal gang intimidation; and
 - any violation of chapter 9A.48 RCW, including arson, reckless burning, malicious mischief, and criminal street gang tagging and graffiti.
- c. Two or more violations of the following within a three-year period:
- i. criminal gang intimidation in violation of RCW 9A.46.120;
 - ii. gang activity on school grounds in violation of RCW 28A.600.455;
 - iii. willfully disobeying school administrative personnel in violation of RCW 28A.635.020; and
 - iv. defacing or injuring school property in violation of RCW 28A.635.060; and
- d. Any student behavior that adversely affects the health or safety of other students or educational staff.

In addition to being a behavior specified in RCW 28A.600.015, before imposing long-term suspension or expulsion, District personnel must also determine that if the student returned to school before completing a long-term suspension or expulsion the student would pose an imminent danger to students, school personnel or pose an imminent threat of material and substantial disruption to the educational process. As stated above, the District will work to develop definitions and consensus on what constitutes such an imminent threat to reduce the effect of implicit or unconscious bias.

Behavior Agreements

The District authorizes staff to enter into behavior agreements with students and parents in response to behavioral violations, including agreements to reduce the length of a suspension conditioned on the participation in treatment services, agreements in lieu of suspension or expulsion, or agreements holding a suspension or expulsion in abeyance. Behavior agreements will also describe District actions planned to support behavior changes by the students. The District will provide any behavior agreement in a language and form the student and parents understand.

A behavior agreement does not waive a student's opportunity to participate in a reengagement meeting or to receive educational services. The duration of a behavior agreement must not exceed the length of an academic term. A behavior agreement does not preclude the District from administering discipline for behavioral violations that occur after the District enters into an agreement with the student and parents.

Initial Hearing

Before administering any suspension or expulsion, the District will attempt to notify the student's parent(s) as soon as reasonably possible regarding the behavioral violation. Additionally, the principal or designee must conduct an informal initial hearing with the student to hear the student's perspective. The principal or designee must make a reasonable attempt to contact the student's parents and provide an opportunity for the parents to participate in the initial hearing in person or by telephone. The District must hold the initial hearing in a language the parent and student understand. At the initial hearing, the principal or designee will provide the student:

- Notice of the student's violation of this policy;
- An explanation of the evidence regarding the behavioral violation;
- An explanation of the discipline that may be administered; and
- An opportunity for the student to share his or her perspective and provide explanation regarding the behavioral violation.

Following the initial hearing, the principal or designee must inform the student of the disciplinary decision regarding the behavioral violation, including the date when any suspension or expulsion will begin and end.

Notice

No later than one (1) school business day following the initial hearing with the student, the District will provide written notice of the suspension or expulsion to the student and parents in

person, by mail or by email. If the parent cannot read any language, the District will provide language assistance. The written notice must include:

- a. A description of the student's behavior and how the behavior violated this policy;
- b. The duration and conditions of the suspension or expulsion, including the dates on which the suspension or expulsion will begin and end;
- c. The other forms of discipline that the District considered or attempted, and an explanation of the District's decision to administer the suspension or expulsion;
- d. The opportunity to receive educational services during the suspension or expulsion;
- e. The right of the student and parent(s) to an informal conference with the principal or designee;
- f. The right of the student and parent(s) to appeal the suspension or expulsion; and
- g. For any long-term suspension or expulsion, the opportunity for the student and parents to participate in a reengagement meeting.

Other than for the firearm exception under WAC 392-400-820, the District will not impose a long-term suspension or an expulsion for any student in kindergarten through fourth grade.

If a long-term suspension or expulsion may exceed ten (10) days, the District will consider whether the student is currently eligible or might be deemed eligible for special education services. If so, the principal will notify relevant special education staff of the suspension or expulsion so that the District can ensure it follows its special education discipline procedures as well as its general education discipline procedures.

Divergence between long-term suspension and expulsion

A long-term suspension may not exceed the length of an academic term. The District may not administer a long-term suspension beyond the school year in which the behavioral violation occurred.

An expulsion may not exceed the length of an academic term, unless the Superintendent grants a petition to extend the expulsion under WAC 392-400-480. The District is not prohibited from administering an expulsion beyond the school year in which the behavioral violation occurred.

Emergency Expulsions

The District may immediately remove a student from the student's current school placement, subject to the following requirements:

The District must have sufficient cause to believe that the student's statements or observable behaviors pose:

- An immediate and continuing danger to other students or school personnel; or
- An immediate and continuing threat of material and substantial disruption of the educational process.

The District may not impose an emergency expulsion solely for investigating student conduct.

For purposes of determining sufficient cause for an emergency expulsion, the phrase "immediate and continuing threat of material and substantial disruption of the educational process" means:

- The student's behavior results in an extreme disruption of the educational process that creates a substantial barrier to learning for other students across the school day; and
- School personnel have exhausted reasonable attempts at administering other forms of discipline to support the student in meeting behavioral expectations.

An emergency expulsion may not exceed ten consecutive school days. An emergency expulsion must end or be converted to another form of discipline within ten (10) school days from its start.

After an emergency expulsion, the District must attempt to notify the student's parents, as soon as reasonably possible, regarding the reason the District believes the student's statements or behaviors pose an immediate and continuing danger to other students or school personnel, or an immediate and continuing threat of material and substantial disruption of the education process.

Notice

Within twenty-four (24) hours after an emergency expulsion, the District will provide written notice to the student and parents in person, by mail, or by email. The written notice must include:

- The reason the student's statements or behaviors pose an immediate and continuing danger to students or school personnel, or poses an immediate and continuing threat of material and substantial disruption of the educational process;
- The duration and conditions of the emergency expulsion, including the date on which the emergency expulsion will begin and end;
- The opportunity to receive educational services during the emergency expulsion;
- The right of the student and parent(s) to an informal conference with the principal or designee; and
- The right of the student and parent(s) to appeal the emergency expulsion, including where and to whom the appeal must be requested.

If the District converts an emergency expulsion to a suspension or expulsion, the District must:

- (a) Apply any days that the student was emergency expelled before the conversion to the total length of the suspension or expulsion; and
- (b) Provide the student and parents with notice and due process rights under WAC 392-400-455 through 392-400-480 appropriate to the new disciplinary action.

All emergency expulsions, including the reason the student's statements or behaviors pose an immediate and continuing danger to other students or school personnel, must be reported to the Superintendent or designee within twenty-four (24) hours after the start of the emergency expulsion.

Appeal, Reconsideration, and Petition

Optional conference with principal

If a student or the parent(s) disagree with the District's decision to suspend, expel or emergency expel the student, the student or parent(s) may request an informal conference with the principal or designee to resolve the disagreement. The parent or student may request an informal conference orally or in writing.

The principal or designee must hold the conference within three (3) school business days after receiving the request, unless otherwise agreed to by the student and parent(s).

During the informal conference, the student and parent(s) will have the opportunity to share the student's perspective and explanation regarding the events that led to the behavioral violation. The student and parent will also have the opportunity to confer with the principal or designee and school personnel involved in the incident that led to the suspension or expulsion. Further, the student and parent will have the opportunity to discuss other forms of discipline that the District could administer.

An informal conference will not limit the right of the student or parent(s) to appeal the suspension or expulsion, participate in a reengagement meeting, or petition for readmission.

Appeals

Requesting Appeal

The appeal provisions for in-school and short-term suspension differ from those for long-term suspension and expulsion. The appeal provisions for long-term suspension or expulsion and emergency expulsion have similarities but the timelines differ.

A student or the parent(s) may appeal a suspension, expulsion or emergency expulsion to the Superintendent or designee orally or in writing. For suspension or expulsion, the request to appeal must be within five (5) school business days from when the District provided the student and parent with written notice. For emergency expulsion, the request to appeal must be within three (3) school business days from when the district provided the student and parent with written notice.

When an appeal for long-term suspension or expulsion is pending, the District may continue to administer the long-term suspension or expulsion during the appeal process, subject to the following requirements:

- The suspension or expulsion is for no more than ten (10) consecutive school days from the initial hearing or until the appeal is decided, whichever is earlier;
- The District will apply any days of suspension or expulsion occurring before the appeal is decided to the term of the student's suspension or expulsion and may not extend the term of the student's suspension or expulsion; and
- If the student returns to school before the appeal is decided, the district will provide the student an opportunity to make up assignments and tests missed during the suspension or expulsion upon the student's return.

In-School and Short-Term Suspension Appeal

For short-term and in-school suspensions, the Superintendent or designee will provide the student and parents the opportunity to share the student's perspective and explanation regarding the behavioral violation orally or in writing.

The Superintendent or designee must deliver a written appeal decision to the student and parent(s) in person, by mail, or by email within two (2) school business days after receiving the appeal. The written decision must include:

- The decision to affirm, reverse, or modify the suspension;
- The duration and conditions of the suspension, including the beginning and ending dates;
- The educational services the District will offer to the student during the suspension; and
- Notice of the student and parent(s)' right to request review and reconsideration of the appeal decision, including where and to whom to make such a request.

Long-Term Suspension or Expulsion and Emergency Expulsion Appeal

For long-term suspension or expulsion and emergency expulsions, the Superintendent or designee will provide the student and parent(s) written notice in person, by mail or by email, within one (1) school business day after receiving the appeal request, unless the parties agree to a different timeline. Written notice will include:

- The time, date, and location of the appeal hearing;
- The name(s) of the official(s) presiding over the appeal;
- The right of the student and parent(s) to inspect the student's education records;
- The right of the student and parent(s) to inspect any documentary or physical evidence and a list of any witnesses that will be introduced at the hearing;
- The rights of the student and parent(s) to be represented by legal counsel; question witnesses; share the student's perspective and explanation; and introduce relevant documentary, physical, or testimonial evidence; and
- Whether the District will offer a reengagement meeting before the appeal hearing.

For long-term suspension or expulsion, the student, parent(s) and District may agree to hold a reengagement meeting and develop a reengagement plan before the appeal hearing. The student, parent(s), and district may mutually agree to postpone the appeal hearing while participating in the reengagement process.

Hearings

A hearing to appeal a long-term suspension or expulsion or emergency expulsion is a quasi-judicial process exempt from the Open Public Meetings Act (OPMA). To protect the privacy of student(s) and others involved, the District will hold hearings without public notice and without public access unless the student(s) and/or the parent(s) or their counsel requests an open hearing. Regardless of whether the hearing is open or closed, the District will make reasonable efforts to comply with the Family Educational Rights and Privacy Act (FERPA) concerning confidentiality of student education records.

When students are charged with violating the same rule and have acted in concert and the facts are essentially the same for all students, a single hearing may be conducted for them if the hearing officer believes that the following conditions exist:

- A single hearing will not likely result in confusion; and
- No student will have his/her interest substantially prejudiced by a group hearing.

If the official presiding over the hearing finds that a student's interests will be substantially prejudiced by a group hearing, the presiding official may order a separate hearing for that student. The parent and student have the right to petition for an individual hearing.

For long-term suspension or expulsion, the District will hold an appeal hearing within three (3) school business days after the Superintendent or designee received the appeal request, unless otherwise agreed to by the student and parent(s).

For emergency expulsion, the District will hold an appeal hearing within two (2) school business days after the Superintendent or designee received the appeal request, unless the student and parent(s) agree to another time.

The school board may designate a discipline appeal council to hear and decide any appeals in this policy and procedure or to review and reconsider a District's appeal decisions. A discipline appeal council must consist of at least three persons appointed by the school board for fixed terms. All members of a discipline appeal council must be knowledgeable about the rules in Chapter 392-400 WAC and this policy and procedure. The school board may also designate the Superintendent or a hearing officer to hear and decide appeals. The presiding official(s) may not have been involved in the student's behavioral violation or the decision to suspend or expel the student.

Upon request, the student and parent(s) or their legal representative may inspect any documentary or physical evidence and list of any witnesses that the District will introduce at the appeal hearing. The District must make the information available as soon as reasonably possible, but no later than the end of the school business day before the appeal hearing. The District may also request to inspect any documentary or physical evidence and list of any witnesses that the student and parent(s) intend to introduce at the appeal hearing. The student and parent(s) must make this information available as soon as reasonably possible, but no later than the end of the school business day before the appeal hearing.

Upon request, the student and parent(s) may review the student's education records. The District will make the records available as soon as reasonably possible, but no later than the end of the school business day before the appeal hearing.

If a witness for the District cannot or does not appear at the appeal hearing, the presiding official(s) may excuse the witness' nonappearance if the District establishes that:

- The District made a reasonable effort to produce the witness; and
- The witness' failure to appear is excused by fear of reprisal or another compelling reason.

The District will record the appeal hearing by manual, electronic or other type of recording device and upon request of the student or parent(s) provide them a copy of the recording.

For long-term suspension or expulsion, the presiding official(s) must base the decision solely on the evidence presented at the hearing. The presiding official(s) will provide a written decision to the student and parent(s) in person, by mail or by email within three (3) school business days after the appeal hearing. The written decision must include:

- The findings of fact;
- A determination whether (i) the student's behavior violated this policy; (ii) the behavioral violation reasonably warrants the suspension or expulsion and the length of the suspension or expulsion; and (iii) the suspension or expulsion is affirmed, reversed, or modified;
- The duration and conditions of suspension or expulsion, including the beginning and ending dates;
- Notice of the right of the student and parent(s) to request a review and reconsideration of the appeal decision. The notice will include where and to whom to make such a request; and
- Notice of the opportunity for a reengagement meeting and contact information for the person who will schedule it.

For emergency expulsion, the District will provide a written decision to the student and parent(s) in person, by mail, or by email within one (1) school business day after the appeal hearing. The written decision must include:

- The findings of fact;
- A determination whether the student's statements or behaviors continue to pose (i) an immediate and continuing danger to students or school personnel; or (ii) an immediate and continuing threat of material and substantial disruption of the educational process;
- Whether the District will end the emergency expulsion or convert the emergency expulsion to a suspension or expulsion. If the District converts the emergency expulsion to a suspension or expulsion, the District will provide the student and parent(s) notice and due process consistent with the disciplinary action to which the emergency expulsion was converted; and
- Notice of the right of the student and parent(s) to request a review and reconsideration of the appeal decision. The notice will include where and to whom to make such a request.

Reconsideration of appeal

The student or parents may request the school board or discipline appeal council, if established by the school board, review and reconsider the District's appeal decision for long-term suspensions or expulsions and emergency expulsions. This request may be either oral or in writing.

For long-term suspension or expulsion, the student or parent(s) may request a review within ten (10) school business days from when the District provided the student and parent(s) with the written appeal decision.

For emergency expulsion, the student or parent(s) may request a review within five (5) school business days from when the District provided the student and parent(s) with the written appeal decision.

- In reviewing the District's decision, the school board or discipline appeal council, if established, must consider (i) all documentary and physical evidence from the appeal hearing related to the behavioral violation; (ii) any records from the appeal hearing; (iii) relevant state law; and (iv) this policy adopted.

- The school board (or discipline appeal council) may request to meet with the student and parent(s), the principal, witnesses, and/or school personnel to hear further arguments and gather additional information.
- The decision of the school board (or discipline appeal council) will be made only by board or discipline council members who were not involved in (i) the behavioral violation; (ii) the decision to suspend or expel the student; or (iii) the appeal decision. If the discipline appeal council presided over the appeal hearing, the school board will conduct the review and reconsideration.

For long-term suspension or expulsion, the school board (or discipline appeal council) will provide a written decision to the student and parent(s) in person, by mail or by email within ten (10) school business days after receiving the request for review and reconsideration. The written decision must identify:

- Whether the school board (or discipline appeal council) affirms, reverses or modifies the suspension or expulsion;
- The duration and conditions of the suspension or expulsion, including the beginning and ending dates of the suspension or expulsion; and
- For long-term suspensions or expulsions, notice of the opportunity to participate in a reengagement meeting.

For emergency expulsion, the school board (or discipline appeal council) will provide a written decision to the student and parent(s) in person, by mail or by email within five (5) school business days after receiving the request for review and reconsideration. The written decision must identify:

- Whether the school board [or discipline appeal council] affirms or reverses the school district's decision that the student's statements or behaviors posed (i) an immediate and continuing danger to students or school personnel; or (ii) an immediate and continuing threat of material and substantial disruption of the educational process.
- If the emergency expulsion has not yet ended or been converted, whether the District will end the emergency expulsion or convert the emergency expulsion to a suspension or expulsion. If the District converts the emergency expulsion to a suspension or expulsion, the District will provide the student and parent(s) notice and due process under WAC 392-400-455 through 392-400-480 consistent with the disciplinary action to which the emergency expulsion was converted.

Petition to Extend an Expulsion

When risk to public health or safety warrants extending a student's expulsion, the principal or designee may petition the Superintendent or designee for authorization to exceed the academic term limitation on an expulsion. The petition must inform the Superintendent or designee of:

- The behavioral violation that resulted in the expulsion and the public health or safety concerns;
- The student's academic, attendance, and discipline history;
- Any nonacademic supports and behavioral services the student was offered or received during the expulsion;

- The student's academic progress during the expulsion and the educational services available to the student during the expulsion;
- The proposed extended length of the expulsion; and
- The student's reengagement plan.

The principal or designee may petition to extend an expulsion only after the development of a reengagement plan under WAC 392-400-710 and before the end of the expulsion. For violations of WAC 392-400-820 involving a firearm on school premises, school-provided transportation or areas of facilities while being used exclusively by public schools, the principal or designee may petition to extend an expulsion at any time.

Notice

The District will provide written notice of a petition to the student and parent(s) in person, by mail, or by email within one (1) school business day from the date the Superintendent or designee received the petition. The written notice must include:

- A copy of the petition;
- The right of the student and parent(s) to an informal conference with the Superintendent or designee to be held within five (5) school business days from the date the District provided written notice to the student and parent(s); and
- The right of the student and parent(s) to respond to the petition orally or in writing to the Superintendent or designee within five (5) school business days from the date the District provided the written notice.

The Superintendent or designee may grant the petition only if there is substantial evidence that, if the student were to return to the student's previous school of placement after the length of an academic term, the student would pose a risk to public health or safety. The Superintendent or designee must deliver a written decision to the principal, the student, and the student's parent(s) in person, by mail or by email within ten (10) school business days after receiving the petition.

If the Superintendent or designee does not grant the petition, the written decision must identify the date when the expulsion will end.

If the Superintendent or designee grants the petition, the written decision must include:

- The date on which the extended expulsion will end;
- The reason that, if the student were to return before the initial expulsion end date, the student would pose a risk to public health or safety; and
- Notice of the right of the student and parent(s) to request a review and reconsideration. The notice will include where and to whom to make such a request;

Review and Reconsideration of Extension of Expulsion

The student or parent(s) may request that the school board (or discipline appeal council, if established by the board) review and reconsider the decision to extend the student's expulsion. The student or parents may request the review orally or in writing within ten (10) school business days from the date the Superintendent or designee provides the written decision.

The school board (or discipline appeal council) may request to meet with the student or parent(s) or the principal to hear further arguments and gather additional information.

The decision of the school board (or discipline appeal council) may be made only board or discipline appeal council members who were not involved in the behavioral violation, the decision to expel the student or the appeal decision.

The school board (or discipline appeal council) will provide a written decision to the student and parent(s) in person, by mail or by email within ten (10) school business days after receiving the request for review and reconsideration. The written decision must identify:

- Whether the school board or discipline appeal council affirms, reverses or modifies the decision to extend the student's expulsion; and
- The date when the extended expulsion will end.

Any extension of an expulsion may not exceed the length of an academic term.

The District will annually report the number of petitions approved and denied to the Office of Superintendent of Public Instruction.

Educational Services

The District will offer educational services to enable a student who is suspended or expelled to:

- Continue to participate in the general education curriculum;
- Meet the educational standards established within the District; and
- Complete subject, grade-level and graduation requirements.

When providing a student the opportunity to receive educational services during exclusionary discipline, the school must consider:

- Meaningful input from the student, parents and the student's teachers;
- Whether the student's regular educational services include English language development services, special education, accommodations and related services under Section 504 of the Rehabilitation Act of 1973 or supplemental services designed to support the student's academic achievement; and
- Access to any necessary technology, transportation, or resources the student needs to participate fully in the educational services.

After considering the factors and input described above, the District will determine a student's educational services on a case-by-case basis. The types of educational services the District will consider include [select only those options that the District can provide. Examples of types of educational services include alternative schools or classrooms, one-on-one tutoring (when available), and online learning tutoring]. Any educational services in an alternative setting should be comparable, equitable, and appropriate to the regular educational services a student would have received in the absence of exclusionary discipline.

As soon as reasonably possible after administering a suspension or expulsion, the District will provide written notice to the student and parents about the educational services the District will provide. The notice will include a description of the educational services and the name and

contact information of the school personnel who can offer support to keep the student current with assignments and course work.

For students subject to suspension or emergency expulsion up to five (5) days, a school must provide at least the following:

- Course work, including any assigned homework, from all of the student's regular subjects or classes;
- Access to school personnel who can offer support to keep the student current with assignments and course work for all of the student's regular subjects or classes; and
- An opportunity for the student to make up any assignments and tests missed during the period of suspension or emergency expulsion.

For students subject to suspension or emergency expulsion for six (6) to ten (10) consecutive school days, a school must provide at least the following:

- Course work, including any assigned homework, from all of the student's regular subjects or classes;
- An opportunity for the student to make up any assignments and tests missed during the period of suspension or emergency expulsion; and
- Access to school personnel who can offer support to keep the student current with assignments and course work for all of the student's regular subjects or classes. School personnel will make a reasonable attempt to contact the student or parents within three (3) school business days following the start of the suspension or emergency expulsion and periodically thereafter until the suspension or emergency expulsion ends to:
 - Coordinate the delivery and grading of course work between the student and the student's teacher(s) at a frequency that would allow the student to keep current with assignments and course work for all of the student's regular subjects or classes; and
 - Communicate with the student, parents, and the student's teacher(s) about the student's academic progress.

For students subject to expulsion or suspension for more than ten (10) consecutive school days, a school will make provisions for educational services in accordance with the "Course of Study" provisions of WAC 392-121-107.

Readmission

Readmission Application Process

The readmission process is different from and does not replace the appeal process. Students who have been suspended or expelled may make a written request for readmission to the District at any time. If a student desires to be readmitted at the school from which he/she has been suspended/expelled, the student will submit a written application to the principal, who will recommend admission or non-admission. If a student wishes admission to another school, he/she will submit the written application to the Superintendent. The application will include:

- The reasons the student wants to return and why the request should be considered;
- Any evidence that supports the request; and
- A supporting statement from the parent or others who may have assisted the student.

The Superintendent will advise the student and parent of the decision within seven (7) school days of the receipt of such application.

Reengagement

Reengagement Meeting

The reengagement process is distinct from a written request for readmission. The reengagement meeting is also distinct from the appeal process, including an appeal hearing, and does not replace an appeal hearing. The District must convene a reengagement meeting for students with a long-term suspension or expulsion.

Before convening a reengagement meeting, the District will communicate with the student and parent(s) to schedule the meeting time and location. The purpose of the reengagement meeting is to discuss with the student and his or her parent(s)/guardian(s) a plan to reengage the student.

The reengagement meeting must occur:

- Within twenty (20) calendar days of the start of the student's long-term suspension or expulsion, but no later than five (5) calendar days before the student's return to school; or
- As soon as reasonably possible, if the student or parents request a prompt reengagement meeting.

Reengagement plan

The District will collaborate with the student and parents to develop a culturally-sensitive and culturally-responsive reengagement plan tailored to the student's individual circumstances to support the student in successfully returning to school. In developing a reengagement plan, the District must consider:

- The nature and circumstances of the incident that led to the student's suspension or expulsion;
- As appropriate, students' cultural histories and contexts, family cultural norms and values, community resources, and community and parent outreach;
- Shortening the length of time that the student is suspended or expelled;
- Providing academic and nonacademic supports that aid in the student's academic success and keep the student engaged and on track to graduate; and
- Supporting the student parents, or school personnel in taking action to remedy the circumstances that resulted in the suspension or expulsion and preventing similar circumstances from recurring.

The District must document the reengagement plan and provide a copy of the plan to the student and parents. The District must ensure that both the reengagement meeting and the reengagement plan are in a language the student and parents understand.

Exceptions for Protecting Victims

The District may preclude a student from returning to the student's regular educational setting following the end date of a suspension or expulsion to protect victims of certain offenses as follows:

- A student committing an offense under RCW 28A.600.460(2), when the activity is directed toward the teacher, shall not be assigned to that teacher's classroom for the duration of the student's attendance at that school or any other school where the teacher is assigned;
- A student who commits an offense under RCW 28A.600.460(3), when directed toward another student, may be removed from the classroom of the victim for the duration of the student's attendance at that school or any other school where the victim is enrolled.

Management Resources: 2019 - April Policy Alert

2014 - August Issue

2016 - July Policy Issue

2018 - August 2018 Policy Issue

Roles of the Board and the Superintendent in Assessment

The School Board	The Superintendent
<p>1. Participates in training to increase understanding of assessments:</p> <ul style="list-style-type: none"> • Concepts • National and state assessments • Relationship of assessment to standards 	<p>1a. Holds work sessions with the board explaining all elements of a comprehensive assessment system.</p>
<p>2. Approves and periodically reviews/ revises an assessment</p>	<p>2a. Recommends to the board an assessment system that includes multiple assessment measures related to/aligned with standards and vision. 2b. Uses assessment measures to recommend modifications or changes in curriculum and instruction.</p>
<p>system for all students.</p>	<p>2c. Incorporates appropriate assessment measures as part of staff evaluations. 2d. Conduct periodic review of the assessment system with the board and recommends changes.</p>
<p>3. Ensures staff development on assessment measures.</p>	<p>3a. Ensures staff development on the district's assessment measures, including use of data and analysis of individual student performance. 3b. Ensures staff development of assessment measures using school and grade-level data.</p>
<p>4. Ensures effective, user-friendly communications on assessment measures and progress.</p>	<p>4a. Builds understanding, through the district's communications plan, for assessment measures and how they are used to improve instruction.</p>
<p>5. Provides funding to support assessment system.</p>	<p>5a. Presents budget recommendations to the board on resources needed to implement and evaluate assessment measures.</p>
<p>6. Approves and monitors policies to assure a strong assessment system.</p>	<p>6a. Presents budget recommendations to the board on resources needed to implement and evaluate assessment measures.</p>
<p>7. Makes additions or changes to policies as needed.</p>	<p>7a. Recommends additions or changes to policies as needed.</p>